



Central Coast

REGIONAL DISTRICT

That we may be good people together

**RESOLUTION: THAT THE BOARD OF DIRECTORS OF THE
CENTRAL COAST REGIONAL DISTRICT RESOLVE TO A
COMMITTEE OF THE WHOLE**



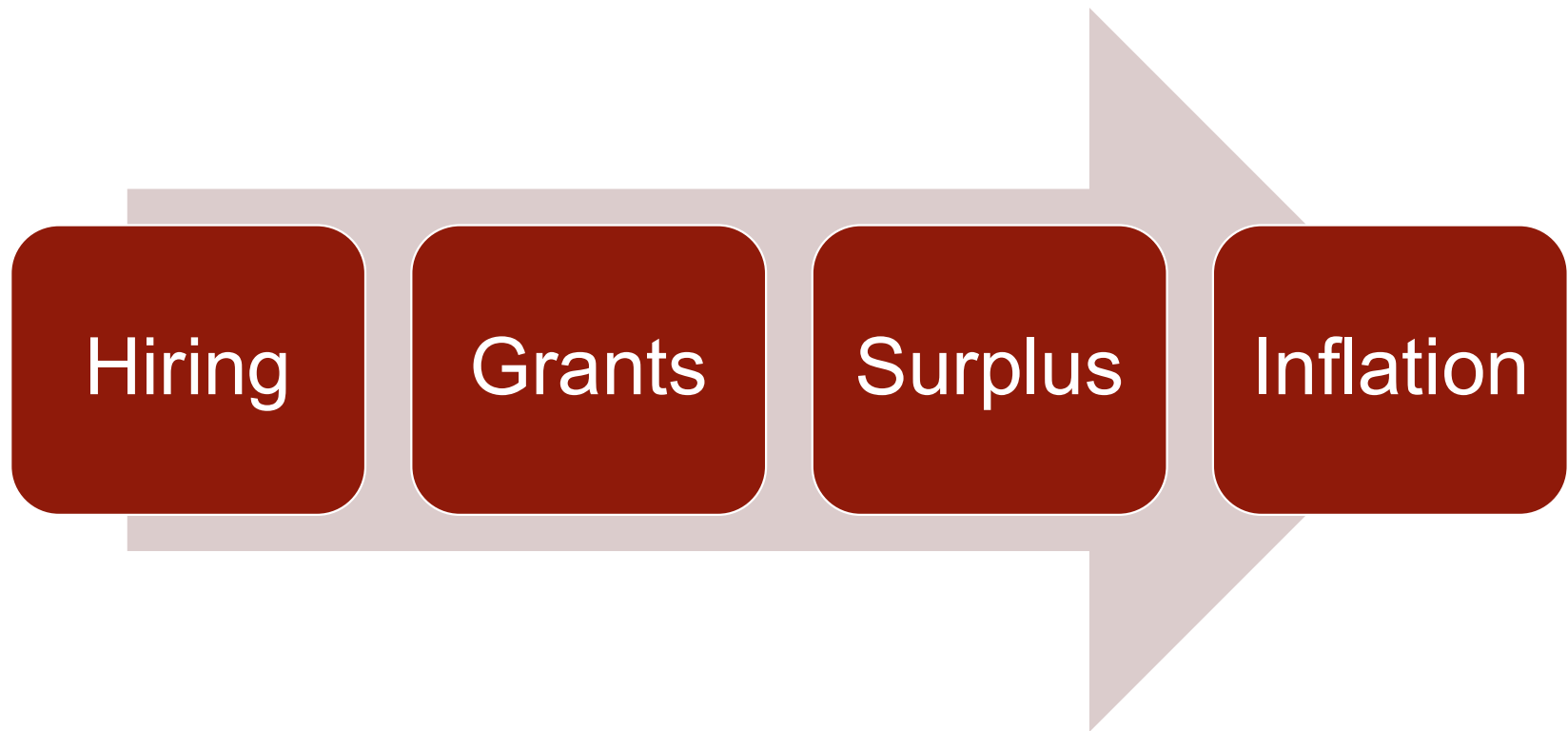
Central Coast

REGIONAL DISTRICT

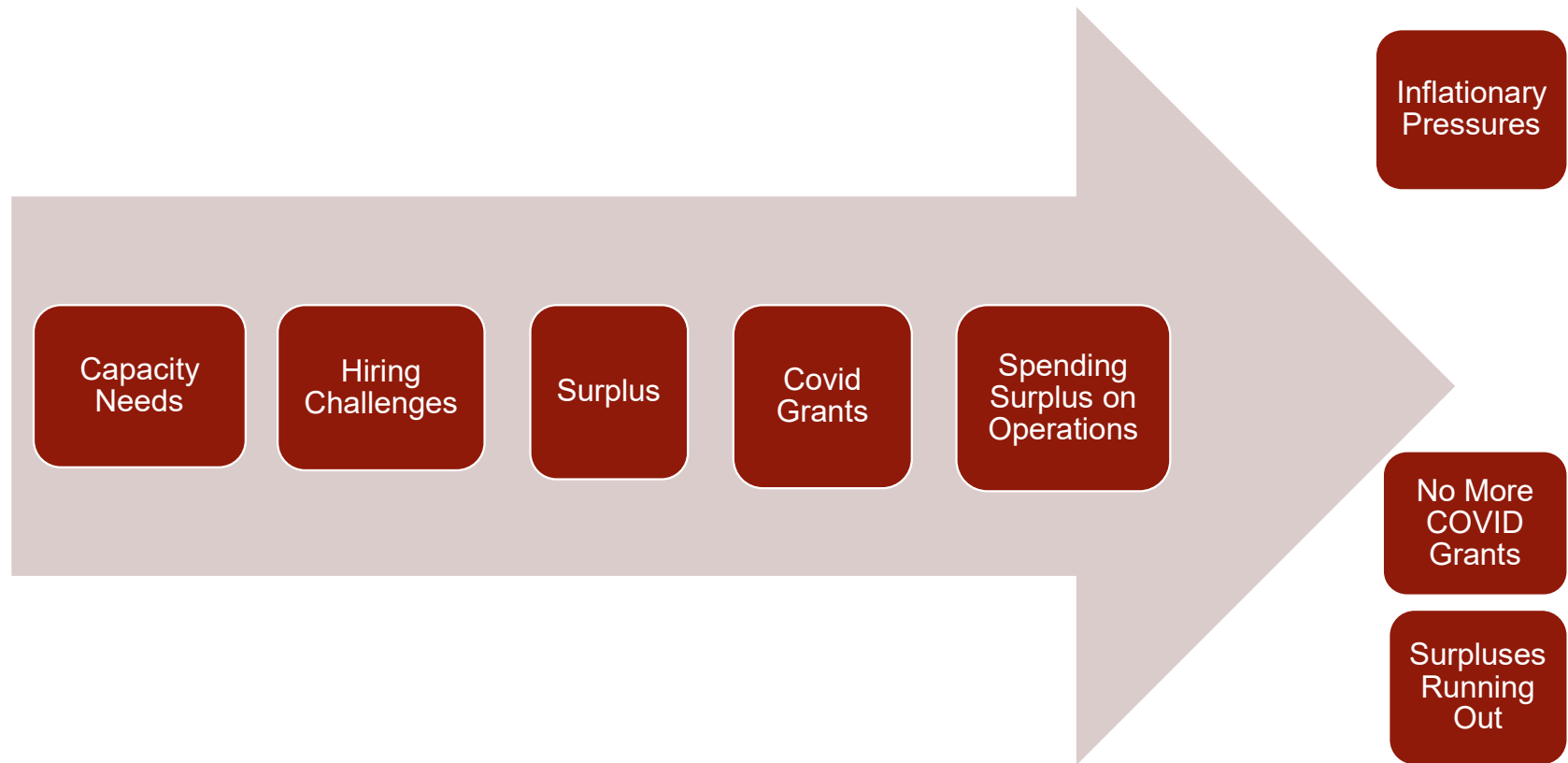
That we may be good people together

Budget 2023

Budget Challenges



Grants, Hiring & Surplus Cycle



Use of Surplus to Balance General Operations Budget

Year	Surplus	Percentage
2018	\$203,512	22%
2019	\$36,593	4%
2020	\$101,355	10%
2021	\$434,328	28%
2022	\$392,129	25%
2023	\$539,566 (available)	Unknown

Use of Surplus to Balance All Services

Year	Surplus	Percentage
2018	\$476,398	9%
2019	\$414,244	7%
2020	\$484,808	5%
2021	\$908,383	7%
2022	\$885,577	6%

The Surplus Decision



USE IT



SAVE IT



USE SOME

Structural and Operational Challenges

Requisition limits

- Some services are at or near the requisition limits
- Even with the adjustments to apportioned administration
- Surplus (savings) used to balance budgets are running out

Legislative Requirements

- Risk of having a qualified audit.
- No viable asset management program
- New Operating Certificate, Accessibility Committee, etc.

Apportioned Administration

- Putting additional strain on the services
- Making some services unfeasible, more going to AA than being used by the service.

Meeting the Challenge



BETTER DATA
COLLECTION



BALANCE



GRANTS

Recommendations from Organizational Review in 2022



**Restructuring Apportioned
Administration**



To downgrade positions: Corporate Officer to Deputy Corporate Officer and Operations Technician to Operations Coordinator. Resulting in a savings of \$35,000.



Update and modernize our budget preparations, practices and procedures.

APPORTIONED ADMINISTRATION

At the November 28th Special Meeting the Board directed Administration to draft the 2023 Budget with the Recommendation from the Organization Review on restructuring Apportioned Administration.

Resulted in certain costs core to the functions of government being removed from the services and shared equally by all electoral areas by assessed value. This is a common practice in regional districts across the province and recommended by the organization review.

This change will result in a drop in charges to the services and an increase in general government taxation. This would be a one-time alignment.

Function or Service	2023 Payroll Allocation	2022 Payroll Allocation
General Operations	56.54%	33.69%
Airport - BC	9.54%	8.77%
Refuse Disposal	6.27%	7.72%
Swimming Pool	6.13%	8.40%
Economic Development	2.89%	2.85%
Emergency Management	4.59%	11.53%
Parks and Recreation	0.87%	3.45%
Library	0.00%	0.22%
Streetlights – BC Valley	0.01%	0.74%
Airport - DI	0.16%	0.27%
Fire Protection - BC	1.58%	2.44%
Valley Street Lights	0.02%	0.41%
House Numbering	0.12%	0.21%
DI – Recreation	0.05%	0.30%
DI- Water	0.43%	1.12%
Water Ops -BC	2.43%	3.99%
Land Use Planning	0.22%	4.59%
Feasibility Studies	0.02%	0.53%
Grant in Aid	0.55%	1.13%
Hagensborg Water	5.76%	5.51%
Hagensborg Fire	1.83%	2.12%
Total allocated to services	43.46%	66.31%
Total Administration	100.00%	100.00%

APPORTIONED ADMINISTRATION: Better Data

ALLOCATION OF PAYROLL ALLOCATION FOR APPORTIONED ADMINISTRATION CALCULATIONS

2022 allocation based on estimated time from 2021.

2023 allocation based on the 2022 actual timecard data.

*Payroll Allocation: is the sum of the staff time spent on a service at that positions pay rate and expressed as a percentage of the total payroll costs.

Timecard data will be used in future apportionment allocations.

Apportioned Administration Impact on Services

1) Bella Coola Airport – 5 year's Revenue and Expenditure

	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	Estimated 2022
Income					
Total User Fees and Charges	225,880	245,797	122,741	134,911	184,610
Grant Funding	402,331	143,440	4,532	237,191	408,392
Misc Revenue		54,497			
Total Income	628,211	443,734	127,273	372,102	593,002
Expense					
Apportioned Administration fees	26,620	102,520	85,715	133,000	114,856
Operating Expenditure	106,173	150,036	106,180	114,084	126,731
Capital Works	428,996	126,015	0	8,738	4,623
Grant Funding Project	285	3,633	856	0	414,895
Asset Replacement Fund Contribution	12,000	12,000	20,000	5,000	5,000
Total Expense	574,074	394,204	212,751	260,822	666,105

The table highlights the challenge of the degree of allocation that that Apportioned Administration has become.

Organization grew in 2019, 2020, and 2022.

Apportioned Administration Impact on Services

2) Solid Waste Management – 5 year's Revenue and Expenditure

	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	Estimated 2022
Income					
Total Local Taxation	108,045	109,908	124,142	130,996	153,546
Nuxalk Nation Contribution	105,000	108,000	105,000	105,000	105,000
Recycling Program	10,529	14,595	17,147	22,107	20,783
Total User Fees and Charges	31,670	28,361	28,931	76,190	70,177
Provincial Basic Grant	46,677	56,877	28,439	28,439	14,220
Grant Funding	3,510				
Total Income	305,431	317,741	303,659	362,732	363,726
Expense					
Apportioned Administration fees	66,000	82,683	79,004	95,678	101,176
Operating Expenditure	160,192	172,463	168,491	185,078	195,339
Capital Works	41,639	7,399	-	7,697	-
Grant Funding					
Project					
Landfill Post Closure Reserve	30,000	30,000	30,000	80,261	70,000
Asset Replacement Fund					
Contribution	9,424	9,424	9,424	9,424	0
Total Expense	307,255	301,969	286,919	378,138	366,515
Budget Deficit - Landfill post closure liability					-1,637,339

The table shows that apportioned administration charges are limiting the ability of key services to meet their legislative requirements by pushing them close to their requisition limits.

The external consultant's long term viability report for SWM states that

“Apportioned administration is among the highest cost of all operating and maintenance expenditures in the Solid Waste Management annual budget for 2022”

Apportioned Administration Impact on Services

3) Swimming Pool – 5 year's Revenue and Expenditure

	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	Estimated 2022
Income					
Total Local Taxation	47,257	63,430	82,192	95,257	168,000
Total Provincial/Federal Grants	12,474	74,970	281		
Grants - Other				2,000	
Counter Sales	2,831	1,910	1,040	1,584	514
Total User Fees and Charges	32,173	26,944	19,475	25,717	18,461
Misc Revenue	39	400	10	62	23
Total Income	94,774	167,654	102,998	124,620	186,998
Expense					
Apportioned Administration fees	9,317	65,417	31,644	35,000	82,505
Operating Expenditure	84,011	73,815	68,275	115,817	65,958
Capital Works	1,225				
Grant Funding Projects					
Asset Replacement Fund	5,400	6,000	6,000	6,000	6,000
Total Expense	99,953	145,232	105,919	156,817	154,463

In 2022, the Pool Commission requested to be dissolved and replaced with an advisory committee.

At the Nov. 28th Special Budget Meeting the board directed administration to seek an external operator. The RFP is still open and those interested should see ccrd.ca for more details.

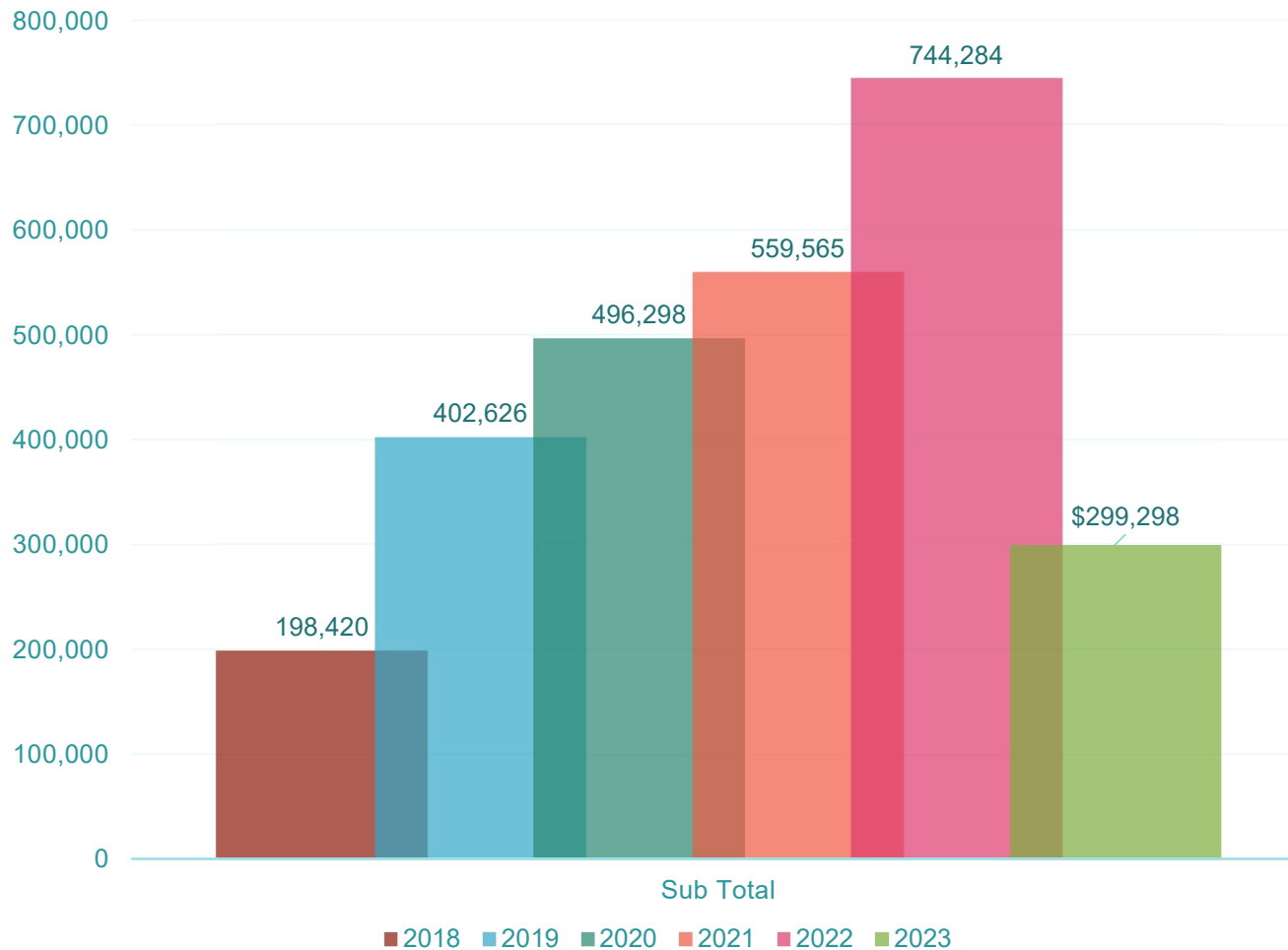
In 2022, the service 100% administered by in-house staff in the absence of Swimming Pool Commission

Apportioned Administration Impact on Services

4) General Operations – 5 year's Revenue and Expenditure

	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Estimated
Income					
Total Local Taxation	286,897	303,911	222,689	212,285	162,000
Apportioned Administration Fees	198,420	402,626	496,298	559,565	744,284
Provincial/Federal Grants	42,734	101,612	382,569	110,364	147,106
Reginal Hospital District	13,500	13,500	13,500	13,500	13,500
Provincial Basic Grant	111,123	55,155	151,270	146,657	224,780
Grants - Other		21,611			
Misc Revenue	10,427	20,216	21,060	33,965	69,712
Total Income	663,101	918,631	1,287,386	1,076,336	1,361,382
Expense					
Operating Expenditure	801,407	793,727	812,308	954,218	1,114,410
Capital Works	8,297	81,531	15,879	159,316	26,271
Grant Funding Project					30,182
Asset Replacement Fund Contribution	3,500	3,500	3,500	5,000	5,000
Budget Surplus end of year		39,874	455,699		
Total Expense	813,204	918,632	1,287,386	1,118,534	1,175,863

Cost Comparison of Apportioned Administration 2018 - 2023



\$444,986 of core government functions and positions removed from AA for 2023.

Comparison 2023 Draft Apportioned Administration cost to 2022

		Proposed 2023	Approved 2022	Variance Amount	Variance %
1	General Operations Amin - 200	\$387,649	\$441,363	-\$53,714	-12.17%
2	BC Airport-210	\$65,386	\$114,856	-\$49,470	-43.07%
3	Solid Waste Management -220	\$42,996	\$101,176	-\$58,180	-57.50%
4	Swimming Pool-240	\$42,023	\$82,505	-\$40,482	-49.07%
5	Econ. Dev-280	\$19,826	\$37,300	-\$17,474	-46.85%
6	Emergency Mgmt - 260	\$31,461	\$113,274	-\$81,813	-72.23%
7	Parks & Rec BC -270	\$5,958	\$33,893	-\$27,935	-82.42%
8	Library-400	\$1,000	\$2,501	-\$1,501	-60.02%
9	Street Lights-320 Down town (El Area	\$1,000	\$9,733	-\$8,733	-89.73%
10	DI Airport-340	\$1,120	\$1,662	-\$542	-32.61%
11	Fire Protection-300	\$10,814	\$15,971	-\$5,157	-32.29%
12	Valley St. Lights-420	\$1,000	\$5,740	-\$4,740	-82.58%
13	House Numbering-440	\$1,000	\$2,529	-\$1,529	-60.46%
14	DI Recreation.Com-230	\$1,000	\$995	\$5	0.50%
15	DI Water - 370	\$2,972	\$14,732	-\$11,760	-79.83%
16	Water Oper BC - 310	\$16,647	\$52,246	-\$35,599	-68.14%
17	Land Use Planning-250	\$1,537	\$60,138	-\$58,601	-97.44%
18	Feasibility Studites - 290	\$1,000	\$6,977	-\$5,977	-85.67%
19	Grant-in-Aid - 380	\$500	\$2,000	-\$1,500	-75.00%
20	Hagensborg Waterworks-460	\$39,517	\$72,161	-\$32,644	-45.24%
21	Hagensborg FireDepartment-470	\$12,541	\$13,895	-\$1,354	-9.74%
	Total	\$686,947	\$1,185,647	-\$498,700	-42.06%
	Total Apportioned Administration	\$299,298	\$744,284	-\$444,986	-59.79%

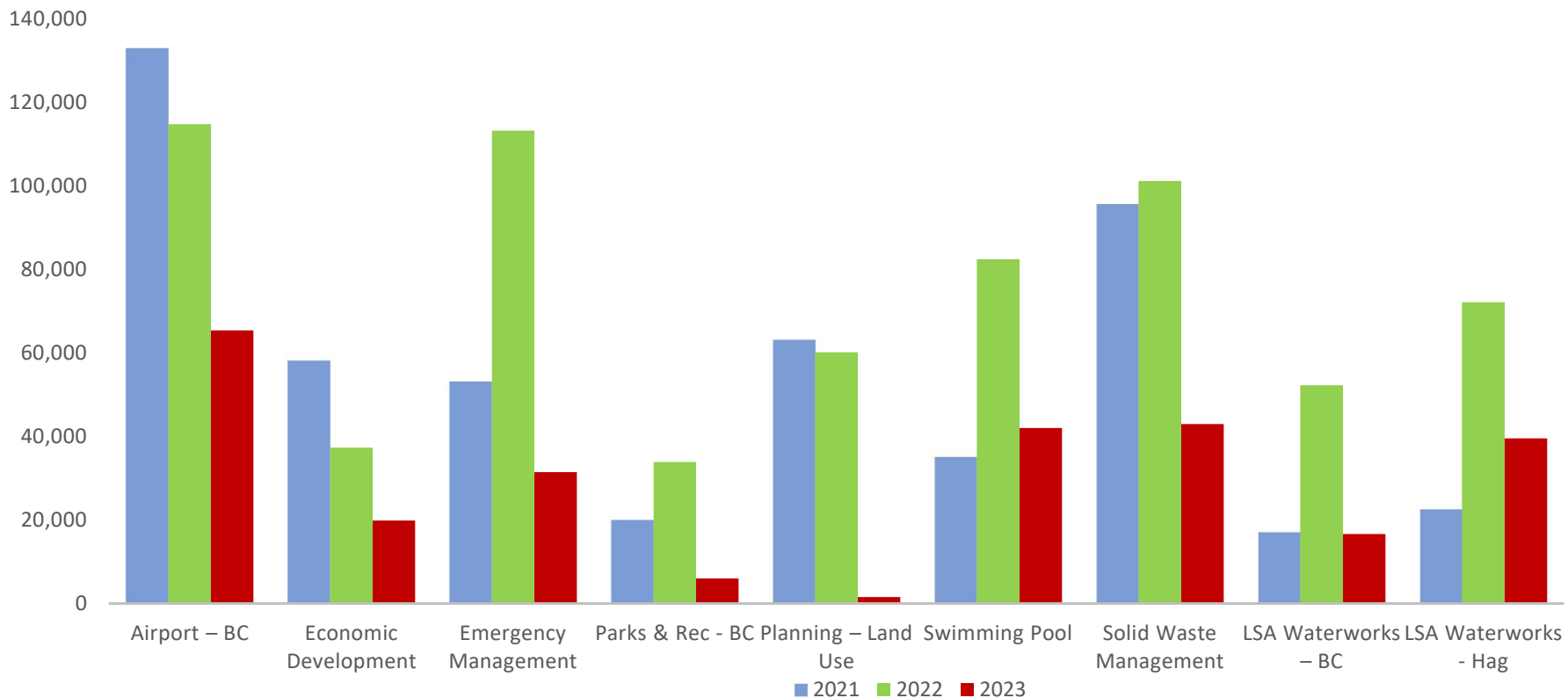
Absorbed by the general operations budget

A minimum
charge of \$1,000
will be applied to
every service to
support the
general
operations costs.

Except for Grant
in aid which will
be charged \$500

The cost to allocate

Cost comparison of Apportioned Administration on Key Services 2021 to 2023 (projected)





Rebalance Apportioned Administration

Staff Recommendations:

- Consider Policy F-5: Administration Cost Recovery From Services (Policy Attached)
- Board to set policy direction on budget surpluses for future budget preparation.

Key Choices Ahead of the Board

Apportioned Administration

- Restructure or return costs to the services.

Surplus

- Use Surplus on Operational Costs
- Save Surplus and put towards Contingency and Asset Replacement.
- Note: When surplus is removed (savings or spending) the amount will need to come from somewhere.

Service Goals & Taxes

- The goals, service levels and service delivery methods.
- Taxation and service goals are linked.



Central Coast

REGIONAL DISTRICT

That we may be good people together

Regional Services Budgets

General Operations – Direction Required

Proposed 2023 Board Convention & Travel Budget

(including remuneration pay for conventions and in-person board meeting)

	Individual Budget	Budget Impact 2023
Chair	\$17,000	\$17,000
Outer Coast Directors	\$13,000	\$26,000
Valley Directors	\$11,000	\$22,000
Contingency	\$5,000	\$5,000
Outer Coast Board Meeting	\$17,000	\$17,000
Area A Community Visit	\$2,500	\$2,500
Total		\$89,500

In accordance with the Directors Travel to Board Meetings & Conventions Policy E-9:

The Board will set the budgets for Director travel every year for each electoral area director. This travel budget will cover flights, boats, ferries, compensation, hotels, car rentals, and any other relevant expense related to the Director's travel and attendance at events, conventions and meetings.

Amounts budgeted for travel can be rolled over into the next year for the term of the Director. Amounts cannot be rolled over into the next term of a director.

Participant Areas A,B,C,D,E

General Operations – Direction Required

Estimated 2023 Convention & Travel Cost

Event	Estimated cost per Director	Estimated cost CAO Support
Chair/CAO Forum	\$5,000	\$5,000
AVICC	2023 Estimated cost per a director: \$4,400 Average actual cost per director in 2022: \$3,150	2023 Estimated cost : \$3,000
UBCM Electoral Area Directors Forum	Cancelled for 2023	Cancelled for 2023
UBCM Convention	2023 Estimated cost per a director:\$6,500 Average actual cost per director in 2022: \$4,900	2023 Estimated cost: \$4,700
NDIT Northwest Regional Advisory Committee Meeting	Appointed Committee Member – Reimbursable	N/A
MFA Annual General Meeting	Appointed Committee Member – Reimbursable	N/A

Staff Request the following direction:

The Amounts Per Director for the 2023 year.

What events the Board would like CAO support?

THAT Administration incorporate the following Director convention and travel attendance amounts into the budget: _____.

Participant Areas: A,B,C,D,E

General Operations

	2022 Budget	2023 Budget Option 1	2023 Budget Option 2	2023 Budget Option 3	2023 Budget Option 4
Ordinary Income/Expense					
Apportioned Administration	744,284	299,298	299,298	299,298	299,298
Total Local Taxation	162,000	888,001	788,001	688,001	588,001
Interest Income	27,000	38,000	38,000	38,000	38,000
Grants in lieu of taxes	46,095	39,240	39,240	39,240	39,240
Provincial Basic Grant	170,780	167,808	167,808	167,808	167,808
Provincial Grants	40,000	-	-	-	-
CCRHD Contribution	13,500	13,500	13,500	13,500	13,500
Estimated Budget Surplus	392,129		100,000	200,000	300,000
Total Income	1,595,788	1,445,847	1,445,847	1,445,847	1,445,847
Expense					
Capital Works	73,000	42,000	42,000	42,000	42,000
Operating Expenditure	1,050,716	1,033,281	1,033,281	1,033,281	1,033,281
Special Project- GovernanceStudy	40,000	-	-	-	-
Governance Expense	181,238	162,228	162,228	162,228	162,228
Election	15,000	7,000	7,000	7,000	7,000
Audit Fees	35,000	45,500	45,500	45,500	45,500
Consulting Fees	155,000	100,000	100,000	100,000	100,000
Legal Fees	20,000	20,000	20,000	20,000	20,000
Insurance Expense	20,834	25,838	25,838	25,838	25,838
Asset Replacement Fund	5,000	10,000	10,000	10,000	10,000
Total Expense	1,595,788	1,445,847	1,445,847	1,445,847	1,445,847
Budget Surplus -end of year		539,566	439,566	339,566	239,566

Participant Areas A,B,C,D,E

Staff have reviewed the general operations budget alongside the recommendations of the organizational review.

The result is a proposed budget with a reduction of \$150,000 from 2022.

Options to Consider

Option 1:

THAT the Board of Directors of the Central Coast Regional District approved the general operations budget as presented.

Option 2:

THAT the Board of Directors of the Central Coast Regional District approved the general operations budget with the allocation of \$100,000 of surplus funds to balance the draft budget.

Option 3:

THAT the Board of Directors of the Central Coast Regional District approved the general operations budget with the allocation of \$200,000 of surplus funds to balance the draft budget.

Option 4:

THAT the Board of Directors of the Central Coast Regional District approved the general operations budget with the allocation of \$300,000 of surplus funds to balance the draft budget.

Option 5: Set another amount (up to \$539,566)

Economic Development

	2022 Budget	2023 Budget Option 1	2023 Budget Option 2	2023 Budget Option 3	2023 Budget Option 4
Ordinary Income/Expense					
Income					
Total Local Taxation	21,061	124,246	99,246	70,757	45,757
Grants - Other	65,479	50,975	50,975	50,975	50,975
Provincial Grants - Other	127,495	127,495	127,495	127,495	127,495
Estimated Budget surplus	75,172	0	0	53,489	53,489
Total Income	289,207	302,716	277,716	302,716	277,716
Expense					
Apportioned Administration fees	37,300	19,826	19,826	19,826	19,826
Operating Expenditure	98,730	104,420	104,420	104,420	104,420
Contingency	18,203	50,000	25,000	50,000	25,000
Grant Funding Project	134,974	128,470	128,470	128,470	128,470
Total Expense	289,207	302,716	277,716	302,716	277,716
Budget Surplus end of year	-	53,489	53,489	0	0

Participant Areas: A,B,C,D,E

Economic Development

Board Direction: Staff to prepare the budget with a 3-year commitment to economic development.

Administration is applying for the \$50,000 NDIT grant to supplement the wages of an Economic Development Officer position.

The administration has set aside \$50,000 as the contingency fund to accommodate adequate service delivery.

Options to Consider:

1. Option 1: Do not use the estimated surplus and set aside \$50,000 contingency (for board economic development initiatives) - Save the surplus of \$53,489 for future needs. Recommended.
2. Option 2: Set aside a \$25,000 contingency budget for initiatives and save the surplus of \$53,489 for future needs.
3. Option 3: Use surplus of \$53,489 to balance the budget and set aside \$50,000 for initiatives. Risk : When Economic Development from the surplus runs out, we may need to increase tax levy requisition in the following year.
4. Option 4: Use surplus of \$53,489 to balance the budget and set aside \$25,000 for initiatives. Risk: When Economic Development from the surplus runs out, we may need to increase tax levy requisition in the following year.

THAT the Board of Directors of the Central Coast Regional District direct administration to prepare the Economic Development budget to align with option ____.

Participant Areas: A,B,C,D & E

Emergency Management

	<u>2022</u>	<u>2023</u>
	<u>Budget</u>	<u>Budget</u>
Ordinary Income/Expense		
Total Local Taxation	71,400	43,066
Estimated Budget Surplus	73,295	26,796
Total Income	<u>144,695</u>	<u>69,862</u>
Expense		
Apportioned Administration fee	113,274	31,461
Operating Expenditure	31,421	38,401
Total Expense	<u>144,695</u>	<u>69,862</u>

Board Direction:

Research alternative means of the service delivery.

The administration currently exploring other cost-effective delivery methods and will return to the board.

In the meantime, the role of Emergency Management Coordinator will be assigned in house.

Options:

1. THAT the board of Directors of the Central Coast Regional District support the Emergency Management Budget as presented.
2. THAT the board of Directors of the Central Coast Regional District support the Emergency Management Budget as presented without the use of surplus to balance the budget.

Risk: Once the surplus is expired then the service costs could jump, but the service costs could drop if another service deliver model is confirmed.

Participant Areas: A,B,C,D,E

Feasibility Studies

	2022 Budget	2023 Budget Option 1	2023 Budget Option 2
Ordinary Income/Expense			
Total Local Taxation	-	26,000	11,000
Estimated Budget Surplus	25,391	18,414	18,414
Total Income	25,391	44,414	29,414
Expense			
Apportioned Administration fees	6,977	1,000	1,000
Operating Expenditure	18,414	43,414	28,414
Total Expense	25,391	44,414	29,414

Board Direction: That \$25,000 be allocated towards growing the feasibility studies budget. The additional funds were added above the AA costs.

Options

Option 1: That the Directors of the Central Coast Regional District direct administration to prepare the Feasibility Budget with a local taxation contribution of \$26,000.

Option 2: The board may consider reduction of the operating budget by \$15,000 to set aside additional \$10,000 for future feasibility study needs.

THAT the Directors of the Central Coast Regional District direct administration to prepare the feasibility studies budget with the local taxation contribution set at \$11,000.

Participant Area: Area
A,B,C,D,E

Grant in Aid

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Total Local Taxation	25,369	24,090
Estimated Budget Surplus	272	201
Total Income	25,641	24,291
Expense		
Apportioned Administration fees	2,000	500
Operating Expenditure	23,641	23,791
Total Expense	25,641	24,291

Participant Areas: A,B,C,D,E

Board Direction: Set taxation at 80% of estimated tax limit (\$30,113) and charge the service a \$500 apportioned administration fee for 2023.

Please note that the actual apportioned administration cost for the service was \$3,785 (the difference will be charged to general operations).

Options:

1. **That the Directors of the Central Coast Regional District direct administration to prepare the Grant-in-aid Budget with a local taxation contribution of \$24,090.**
2. **Amend the budget.**

Library (VIRL)

	2022 Budget	2023 Budget Option1	2023 Budget Option2
Ordinary Income/Expense			
Income			
Total Local Taxation	69,988	66,681	63,283
Estimated Surplus	2,887	-	3,398
Total Income	72,875	66,681	66,681
Expense			
Apportioned Administration fees	2,501	1,000	1,000
VIRL Regional Library Services	66,226	64,181	64,181
Directors' Remuneration	4,148	1,500	1,500
Total Expense	72,875	66,681	66,681
Budget Surplus end of year		3,398	

Options

Option 1: Do not use the budget surplus to balance the 2023 budget.

That the Directors of the Central Coast Regional District direct administration to prepare the VIRL Budget with a local taxation contribution of \$66,681.

Option 2: Utilize the estimated surplus \$3,398 in the 2023 budget

That the Directors of the Central Coast Regional District direct administration to prepare the VIRL Budget with a local taxation contribution of \$63,283.

Participant Areas: A,B,C,D,E

Planning (Land Use)

	<u>2022</u>	<u>2023</u>
	<u>Budget</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Total Local Taxation	54,459	29,731
Grants - Other	3,558	-
Total User Fees and Charges	1,400	1,400
Estimated Surplus	26,184	606
Total Income	<u>85,601</u>	<u>31,737</u>
Expense		
Apportioned Administration fees	60,138	1,537
Operating Expenditure	21,905	30,200
Grant Funding Projects	3,558	-
Total Expense	<u>85,601</u>	<u>31,737</u>

Official Community Planning cost recovered through Community Works Fund.

Options

1. That the Directors of the Central Coast Regional District direct administration to prepare the Planning Budget with a local taxation contribution of \$29,731.
2. Amend the Budget.

Participant Areas: A,B,C,D,E



Central Coast

REGIONAL DISTRICT

That we may be good people together

**Local Service
with more than one participant**

Airport Bella Coola

Administration is recommending 12% Bella Coola Airport Rates and Charges (rates and charges bylaw attached).

2023 Costs

- Jet A Fuel expense (\$80,000) to resale upon the completion of Fuel system upgrade
- Runaway maintenance: \$12,500 crack sealing
- Capital Works: \$3,000 CCRD contribution for RATI Bella Coola Terminal Renovation Project
- Special Project: \$30,210 BC Rural Dividend
- \$9,555 Western Economic Diversification the Regional Air Transportation Initiative Bella Coola Terminal Renovation Project
- \$422,867 BCAAP Fuel System Upgrade Project

Options

1. That the Directors of the Central Coast Regional District direct administration to prepare the Airport Budget with a 12% increase in fees.
2. Amend the budget.

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Income		
Total User Fees and Charges	186,927	308,912
Grant Funding	871,022	462,633
Estimated Budget Surplus	84,005	10,902
Total Income	1,141,954	782,447
Expense		
Apportioned Administration fees	114,856	65,386
Operating Expenditure	136,526	246,429
Capital Works	14,550	3,000
Grant Funding Project	871,022	462,632
Asset Replacement Fund Contribution	5,000	5,000
Total Expense	1,141,954	782,447

Electoral Areas C,D,E

House Numbering

Board's Direction: Allocated \$1500 over the apportioned administration.

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Income		
Total Local Taxation		2,500
Estimated Budget Surplus	5,000	2,471
Total Income	5,000	4,971
Gross Profit		
Expense		
Apportioned Administration	2,529	1,000
Operating Expenditure	2,471	3,971
Total Expense	5,000	4,971

Options:

1. That the Directors of the Central Coast Regional District direct administration to prepare the House Numbering Budget with a local taxation contribution of \$2,500.
2. Amend the budget.

Parks and Recreation Bella Coola Valley

The Board has received a request from the Bella Coola Softball Society to make a partnership contribution of \$7225 to extend the height of the fence on the softball field at Walker Island Park.

Option to Consider

A. Fencing Upgrade at the Walker Island Park (\$7,225)

- 1) Utilize MIABC Risk Management Fund
- 2) Allocate Community Works Fund
- 3) Increase Tax levy by \$7,225
- 4) Deny the request and encourage additional fundraising efforts.

Budget Options (Next Slide):

Option 1: Do not use the estimated surplus of the beginning of 2023 and budget \$13,000 for capital works. Using taxation for Softball Request.

Option 2: Do not use the estimated surplus and budgeted \$4,000 for capital project. MIABC or Deny Softball request.

Option 3: Do not use the estimated surplus and remove the capital works expenses.

Option 4: Utilize the estimated surplus and budgeted \$13,000 for capital works. Using taxation for the softball request.

Option 5: Utilize the estimated surplus and budgeted \$4,000 for capital works.

Option 6: Utilize the estimated surplus and remove the capital works expenditure.

Parks and Recreation Bella Coola Valley

	2022 Budget	2023 Budget Option1	Budget Option 2	Budget Option 3	Budget Option 4	2023 Budget Option 5	2023 Budget Option 6
Ordinary Income/Expense							
Income							
Total Local Taxation	32,329	47,083	38,083	34,083	38,107	29,107	25,107
Total User Fees and Charges	1,500	2,725	2,725	2,725	2,725	2,725	2,725
Grant Funding	918,974	918,974	918,974	918,974	918,974	918,974	918,974
Estimated Budget Surplus	32,404	0	0		8,976	8,976	8,976
Total Income	985,207	968,782	959,782	955,782	968,782	959,782	955,782
Expense							
Apportioned Administration fees	33,893	5,958	5,958	5,958	5,958	5,958	5,958
Operating Expenditure	20,840	20,850	20,850	20,850	20,850	20,850	20,850
Capital Works	1,500	13,000	4,000	0	13,000	4,000	0
Grant Funding Project	918,974	918,974	918,974	918,974	918,974	918,974	918,974
Asset Replacement Fund Contribution	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Expense	985,207	968,782	959,782	955,782	968,782	959,782	955,782
Budget Surplus end of year		8,976	8,976	8,976	0	0	0

That the Directors of the Central Coast Regional District direct administration to prepare the BCV Parks & Rec Budget to align with option _____.

Electoral Areas C,D,E

Centennial Pool

	2022 Budget	2023 Budget	2023 Budget
Ordinary Income/Expense			
Income			
Total Local Taxation	168,000	157,233	99,573
Grants - Other	3,931,831	3,931,831	3,931,831
Local Contribution to Pool Retrofit	29,700	29,700	29,700
Counter Sales	1,500	1,000	1,000
Total User Fees and Charges	23,000	24,275	24,275
Estimated Surplus	25,125	0	57,660
Total Income	4,179,156	4,144,039	4,144,039
Expense			
Apportioned Administration fees	82,505	42,023	42,023
Operating Expenditure	102,805	111,485	111,485
Contingency	2,999	20,000	20,000
Capital Works	23,000	3,000	3,000
Grant Funding Projects	3,961,531	3,961,531	3,961,531
Asset Replacement Fund	6,000	6,000	6,000
Total Expense	4,178,840	4,144,039	4,144,039
Budget surplus, end of year	316	57,660	0

Options

Option 1: Do not use the estimated surplus of the beginning of the year of 2023 and save the \$57,660 surplus (could go to pool upgrade or be needed for operator costs).

That the Directors of the Central Coast Regional District direct administration to prepare the Centennial Pool Budget with local taxation set a \$157,233.

Option 2: Utilize the estimated surplus in the 2023 budget

Risk: If surplus is used to balance the budget, the tax levy will need to be increase when it runs out.

That the Directors of the Central Coast Regional District direct administration to prepare the Centennial Pool Budget, utilizing the surplus, with a local taxation contribution of \$99,573.

Option 3: Use some of the surplus and save the rest.

That the Directors of the Central Coast Regional District direct administration to prepare the Pool Budget, using _____ of surplus, with a local taxation contribution of \$_____.

Electoral Areas C,D,E

Solid Waste Management

Notes from the Budget

New operating certificate requirement

- Twice a year water sampling and lab analysis cost plus Engineers' Annual Environmental Monitoring Memo - \$25,400 – it is non-negotiable, and it is a requirement for the new operating certificate.
- This budget does not include any funds toward the Organics Compost Project.
- Capital Works and Asset Replacement Fund Contribution underfunded due to the revenue challenges.
- Budget challenges make paying down the post closure liabilities difficult.
- In order to pay off current 1.6 million debt, we should set aside \$300,000 annually. If we cannot expand the lifespan of the landfill, it will be retired by 2032. It is not negotiable and legislative requirement.

Recommendation from the Organizational Review:

Additionally, the CCRD should inquire with the Ministry with respect to an exemption from elector approval requirements for a requisition increase for the Solid Waste service, for the purposes of implementing the approved SWMP.

Ordinary Income/Expense

Income

	2022 Budget	2023 Budget Option 1	2023 Budget Option 2	2023 Budget Option 3	2023 Budget Option 4
Total Local Taxation	153,546	193,709	153,546	179,684	167,988
Nuxalk Natlon Contribution	105,000	105,000	105,000	105,000	105,000
Recycling Program	17,000	24,500	24,500	24,500	24,500
Total User Fees and Charges	79,000	256,152	96,315	70,177	81,873
Provincial Basic Grant	14,220	14,220	14,220	14,220	14,220
Grant Funding	98,184	98,184	98,184	98,184	98,184
Estimated Budget Surplus	-	(2,788)	(2,788)	(2,788)	(2,788)

Total Income

466,950	688,977	488,977	488,977	488,977
---------	---------	---------	---------	---------

Expense

Apportioned Administration fees	101,176	42,996	42,996	42,996	42,996
Operating Expenditure	197,590	222,397	222,397	222,397	222,397
Capital Works	-	-	-	-	-
Water Sampling and Reporting		25,400	25,400	25,400	25,400
Grant Funding Project	98,184	98,184	98,184	98,184	98,184
Landfill Post Closure Reserve	70,000	300,000	100,000	100,000	100,000
Asset Replacement Fund Contributi	-	-	-	-	-
Total Expense	466,950	688,977	488,977	488,977	488,977

Electoral Areas C,D,E

Solid Waste Management

	2022 Budget	2023 Budget Option 1	2023 Budget Option 2	2023 Budget Option 3	2023 Budget Option 4
Ordinary Income/Expense					
Income					
Total Local Taxation	153,546	193,709	153,546	179,684	167,988
Nuxalk Nation Contribution	105,000	105,000	105,000	105,000	105,000
Recycling Program	17,000	24,500	24,500	24,500	24,500
Total User Fees and Charges	79,000	256,152	96,315	70,177	81,873
Provincial Basic Grant	14,220	14,220	14,220	14,220	14,220
Grant Funding	98,184	98,184	98,184	98,184	98,184
Estimated Budget Surplus	-	(2,788)	(2,788)	(2,788)	(2,788)
Total Income	466,950	688,977	488,977	488,977	488,977
Expense					
Apportioned Administration fees	101,176	42,996	42,996	42,996	42,996
Operating Expenditure	197,590	222,397	222,397	222,397	222,397
Capital Works	-	-	-	-	-
Water Sampling and Reporting	-	25,400	25,400	25,400	25,400
Grant Funding Project	98,184	98,184	98,184	98,184	98,184
Landfill Post Closure Reserve	70,000	300,000	100,000	100,000	100,000
Asset Replacement Fund Contribution	-	-	-	-	-
Total Expense	466,950	688,977	488,977	488,977	488,977

Options

1) Increase Tax levy by \$40,136 (90% tax limit) and Rates and Charges by 265%. This option has the CCRD meeting its post closure liability (\$300,000 contribution).

2) No Tax Increase and a 45% increase to Rates and Charges. Only \$100k toward post closure.

3) Tax levy increase by \$26,138 and no fee increase

4) Tax levy increase by \$14,442 and increase Rates and Charges by 20%.

That the Directors of the Central Coast Regional District direct administration to prepare the Solid Waste Budget in line with option _____.

Optional:

AND THAT administration be directed to inquire with the Ministry with respect to an exemption from elector approval requirements for a requisition increase for the Solid Waste service, for the purposes of implementing the approved SWMP.

Electoral Areas C,D,E

Street Lighting Bella Coola Valley

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Income		
Total Local Taxation	10,917	7,214
Ministry of Transportation Cost Share	645	645
Estimated Surplus	917	880
Total Income	12,479	8,739
Expense		
Apportioned Administration fees	5,740	1,000
Operating Expenditure	6,739	7,739
Total Expense	12,479	8,739

Recommendation

The administration recommends including an additional \$1,000 as a contingency to accommodate unseen utility cost increase.

That the Directors of the Central Coast Regional District direct administration to prepare the BCV Street Lighting Budget with local taxation set a \$7,214.



Central Coast

REGIONAL DISTRICT

That we may be good people together

**Local Area Services
with one participant**

Street Lighting Bella Coola Townsite

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Income		
Total Local Taxation	13,000	13,243
Grants in lieu of taxes	1,413	1,909
Estimated Budget Surplus	6,891	1,248
Total Income	21,304	16,400
Expense		
Apportioned Administration fees	9,733	1,000
Operating Expenditure	11,571	14,400
Contingency		1,000
Total Expense	21,304	16,400

Notes from the Budget

BC Hydro Expenses have risen. 2022 Actual was \$13,672. Estimated budget surplus of beginning of 2023 will go toward contingency.

Recommendation

The administration recommends allocating \$1,000 to start building up the contingency budget.

Note: \$1,248 of surplus being used to balance the budget.

Options

That the Directors of the Central Coast Regional District direct administration to prepare the BC Townsite Street Lighting budget with local taxation set a \$13,243.

Or

Allocate all of surplus towards contingency (taxation increased to \$14,491).

Or

Allocate all surplus towards the budget (taxation set to \$12,243)

Denny Island Airport

Ordinary Income/Expense

Income

Total Local Taxation

Estimated Surplus

Total Income

Expense

Apportioned Administration fees

Operating Expenditure

Capital Works

Asset Replacement Fund

Total Expense

Budget Surplus end of the year

	2022 Budget	2023 Budget Option 1	2023 Budget Option2
Total Local Taxation	6,973	21,502	1,000
Estimated Surplus	23,054	15,766	26,553
Total Income	30,027	37,268	27,553
Apportioned Administration fees	1,662	1,120	1,120
Operating Expenditure	11,135	26,148	26,148
Capital Works	14,000	-	-
Asset Replacement Fund	285	10,000	285
Total Expense	27,082	37,268	27,553
Budget Surplus end of the year	2,945		

The administration received the budget input from Denny Island Airport Commission. The items are factored into the budget.

Total requested budget amount \$20,000.00. Includes:

- 1) Roofing contract
- 2) Gate and fence to secure the area for aircraft and provide an area for fuel sales.
- 3) More material for Patching roof - \$2,000
- 4) 2023 brushing contract - no brushing has been done since 2020.

Denny Island Airport

		2023	
	2022	2023	Budget
	Budget	Budget	Option
		Optio 1	2
Ordinary Income/Expense			
Income			
Total Local Taxation	6,973	21,502	1,000
Estimated Surplus	23,054	15,766	26,553
Total Income	30,027	37,268	27,553
Expense			
Apportioned Administration fees	1,662	1,120	1,120
Operating Expenditure	11,135	26,148	26,148
Capital Works	14,000	-	-
Asset Replacement Fund	285	10,000	285
Total Expense	27,082	37,268	27,553
Budget Surplus end of the year	2,945		

Options

Service has significant surpluses in relation to budget. Both options utilize surplus to either reduce tax levy or make an investment in asset replacement. Another option is to put the whole amount in to asset replacement. When the surplus runs out the service will be fully funded by local taxation.

That the Directors of the Central Coast Regional District direct administration to prepare the Denny Island Airport budget with local taxation set at \$_____ and asset replacement at \$_____.

Denny Island Recreation

	2022 Budget	2023 Budget Option1	2023 Budget Option 2	
Ordinary Income/Expense				The draft budget has developed based on the DI Recreation Commission's requested budget.
Income				The requested budget item for 2023:
Total Local Taxation	-	15,209	1,000	▪ \$1000 small events
Provincial Grants	140	-	-	▪ \$600 concrete for greenhouse pad
Estimated Surplus	11,411		7,327	▪ \$1500 Ocean Falls events (will be offered to the community)
Total Income	11,551	15,209	8,327	▪ \$1000 Christmas and Halloween events
Expense				▪ \$1000 garden gate
Apportioned Administration fees	995	1,000	1,000	▪ \$1200 hall rental
Operating Expenditure	9,971	6,882	6,882	
Grant Funding Projects	140	-	-	
Asset Replacement Fund	445	7,327	445	
Total Expense	11,551	15,209	8,327	

Electoral Area A

Denny Island Recreation

	2022 Budget	2023 Budget Option1	2023 Budget Option 2
Ordinary Income/Expense			
Income			
Total Local Taxation	-	15,209	1,000
Provincial Grants	140	-	-
Estimated Surplus	11,411	0	7,327
Total Income	11,551	15,209	8,327
Expense			
Apportioned Administration fees	995	1,000	1,000
Operating Expenditure	9,971	6,882	6,882
Grant Funding Projects	140	-	-
Asset Replacement Fund	445	7,327	445
Total Expense	11,551	15,209	8,327

Options

Option 1: Surplus saved in asset replacement and service funded by taxation.

Option 2: Utilize surplus to fund the service.

That the Directors of the Central Coast Regional District direct administration to prepare the Denny Island recreation budget with local taxation set at \$_____ and asset replacement at \$_____.

Electoral Area A

Denny Island Waterworks

	<u>2022</u>	<u>2023</u>
	<u>Budget</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Provincial Basic Grant	15,000	17,972
SPF Grant	1,456,318	1,299,024
Estimated Budget Surplus		268
Total Income	<u>1,471,318</u>	<u>1,317,264</u>
Expense		
Apportioned Administration fees	14,732	2,972
Operating Expenditure	268	15,268
Grant Funding Projects	1,456,318	1,299,024
Total Expense	<u>1,471,318</u>	<u>1,317,264</u>
Budget surplus, begin of year		

Notes

No taxation. No user fees. Provincial Basic Grant has been allocated to cover administration costs to manage the project/service. The change in the grant amount will require support of the board.

Operating Budget: Legal fees and Survey not covered by grant funding

Options

That the Directors of the Central Coast Regional District direct administration to prepare the Denny Island Waterworks budget with local taxation and user fees set at \$0;

AND THAT an additional \$2,972 be allocated from the Provincial Basic Grant.

Or

That the Directors of the Central Coast Regional District direct administration to prepare the Denny Island Waterworks with funding coming from taxation and/or user fees.

Waterworks Bella Coola

Budget Notes:

The administration proposes updating the Bella Coola Waterworks Rates and Charges Bylaw by 7%.

The board authorized \$15,000 contribution towards Asset Replacement reserve fund for the year of 2022. However, the asset replacement fund bylaw has not yet developed for the Townsite Water service. This amount will carry over and a reserve bylaw developed.

Options will center around the use of surplus to fund the service.

		2023	2023
	2022	Budget	Budget
	Budget	Option 1	Option2
Ordinary Income/Expense			
Income			
Total User Fees and Charges	59,900	98,917	63,130
Estimated Surplus	70,865		50,787
Total Income	130,765	98,917	113,917
Expense			
Apportioned Administration fees	52,246	16,647	16,647
Operating Expenditure	29,720	37,270	37,270
Asset Replacement Fund	15,000	15,000	15,000
Capital Works	3,000	-	-
Nuxalk Water Supply Agreement	27,300	30,000	30,000
Total Expense	127,266	98,917	98,917
Budget surplus, end of year	3,496	50,787	15,000

Waterworks Bella Coola

Options

Option 1: Transfer entire surplus into asset replacement. Fund the service fully through updated fees (65% User Fee Increase).

Option 2: Increase fees 7% and use some surplus. Fees will need to be adjusted when the surplus has been used up.

That the Directors of the Central Coast Regional District direct administration to prepare the BC Waterworks budget in line with option ____.

		2023	2023
	2022	Budget	Budget
	Budget	Option 1	Option2
Ordinary Income/Expense			
Income			
Total User Fees and Charges	59,900	98,917	63,130
Estimated Surplus	70,865		50,787
Total Income	130,765	98,917	113,917
Expense			
Apportioned Administration fees	52,246	16,647	16,647
Operating Expenditure	29,720	37,270	37,270
Asset Replacement Fund	15,000	15,000	15,000
Capital Works	3,000	-	-
Nuxalk Water Supply Agreement	27,300	30,000	30,000
Total Expense	127,266	98,917	98,917
Budget surplus, end of year	3,496	50,787	15,000

Electoral Area E

Waterworks Hagensborg

	2022 Budget	2023 Budget
Ordinary Income/Expense		
Income		
Total Parcel Taxation	26,875	26,250
Interest Income	10,000	3,000
Local Contribution to Upgrade Project	684,630	719,201
Provincial/ Federal Grants	2,472,122	3,721,105
Total User Fees and Charges	94,425	88,821
Estimated Budget Surplus	906,982	206,367
Total Income	4,195,034	4,764,744
Expense		
Apportioned Administration fees	72,161	39,517
Operating Expenditure	30,022	79,360
Capital Works	4,000	9,000
Grant Funding Projects	3,156,752	4,440,306
Transfer to reserve Fund	719,201	
Total Expense	3,982,136	4,568,183
Budget surplus, end of year	212,898	196,561

Notes from the Budget

- Transfer to reserve fund: the fund will be going toward CCRD Contribution to Upgrade project (The reserve fund transferred from Hagensborg Waterworks District).
- Budget surplus at the end of the year will be utilized for Future Hagensborg Waterworks Upgrade project
- No change in the water rates and parcel taxation.

Options

That the Directors of the Central Coast Regional District direct administration to prepare the Hagensborg Waterworks budget as presented;

AND THAT administration be directed to bring forward an asset reserve bylaw.

Or

Amend the budget.

Portions of Electoral Area C,D

Fire Protection Bella Coola

	2022 Budget	2023 Budget	Notes
Ordinary Income/Expense			
Income			
Total Local Taxation	35,760	50,704	Fire protection fees and Charges revenue will be reduced in 2023 as the provincial and federal government have informed us that we need to adjust our fire protection tolls. The crown federal/corporation properties are paying for the fire protection service through grant in lieu of taxes program.
Grants in lieu of Taxes	4,372	4,059	
UBCM Grants			
Total User Fees and Charges	16,712	9,574	A sperate staff report will present to the board on this matter and the administration will bring forward the fire protection charges bylaw amendment.
Estimated Budget Surplus	26,091	16,941	
Total Income	82,935	81,278	
Expense			
Apportioned Administration fees	15,971	10,814	New item in 2023: \$2,500 budgeted for Firemen Honorarium. A policy is attached for review. Plus, an additional \$3,000 request from the Fire Chief for air brake training.
Operating Expenditure	41,964	47,964	
Special Projects -UBCM Grants			<i>Service funded by surplus. Will need to adjust fees and local tax levy when it runs out.</i>
Capital Works	5,000	2,500	
Asset Replacement Fund	20,000	20,000	
Total Expense	82,935	81,278	
Budget surplus, begin of year			

Participants: Area E and portion of D

Fire Protection Bella Coola

2022	2023
Budget	Budget

Options

Ordinary Income/Expense Income

Total Local Taxation	35,760	50,704
Grants in lieu of Taxes	4,372	4,059
UBCM Grants		
Total User Fees and Charges	16,712	9,574
Estimated Budget Surplus	26,091	16,941
Total Income	82,935	81,278

- 1) CCRD received an additional training request: The Board could allocate an additional \$3,000 towards additional fire fighter training. Increase taxation to accommodate.
- 2) Adopt the budget as presented utilizing the surplus to balance.
- 3) Put all surplus toward asset replacement and fund the service completely through increased taxation and updated fees.
- 4) Amend the budget.

Expense

Apportioned Administration fees	15,971	10,814
Operating Expenditure	41,964	47,964
Special Projects -UBCM Grants		
Capital Works	5,000	2,500
Asset Replacement Fund	20,000	20,000
Total Expense	82,935	81,278

That the Directors of the Central Coast Regional District direct administration to prepare the BC Fire Protection budget as presented.

Or

Amend the budget.

Budget surplus, begin of year

Participants: Area E and portion of D

Fire Protection Hagensborg

	2022	2023	Notes
	Budget	Budget	
Ordinary Income/Expense			
Income			
Total Local Taxation	87,794	40,000	The estimated surplus of the beginning of 2023 is mainly the unestablished reserve fund transferred from Hagensborg Waterworks District. HWD had established an asset replacement budget to fund a future Fire Truck. The fund needs to be moved to Asset Replacement Fund reserve.
Other Revenue	11,282	382	
Total User Fees and Charges	23,912	17,813	
Grants in lieu of taxes	-	7,929	
UBCM Grants			\$5,000 put aside for Fire Fighter Honorariums (see attached draft policy).
Estimated Surplus	594,347	530,739	
Total Income	717,335	596,863	
Expense			
Apportioned Administration fees	13,895	12,541	Fire protection fees and Charges revenue will be reduced in 2023 as the provincial and federal government informed us that we need to adjust our fire protection tolls. The crown federal/corporation properties are paying for the fire protection service through grant in lieu of taxes program.
Operating Expenditure	49,022	89,374	
Special Project -UBCM Funding			A sperate staff report will present to the board on this matter and the administration will bring forward the fire protection charges bylaw amendment.
Capital Works	5,050	-	
Contribution to reserve account	137,194	397,851	\$33,000 allocated in 2023 towards reserves for a future fire truck.
Total Expense	205,161	499,766	
Budget surplus, end of year	512,174	97,097	

Participant Area: C, D LSA

Fire Protection Hagensborg

	<u>2022</u>	<u>2023</u>
	<u>Budget</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Total Local Taxation	87,794	40,000
Other Revenue	11,282	382
Total User Fees and Charges	23,912	17,813
Grants in lieu of taxes	-	7,929
UBCM Grants		
Estimated Surplus	594,347	530,739
Total Income	<u>717,335</u>	<u>596,863</u>
Expense		
Apportioned Administration fees	13,895	12,541
Operating Expenditure	49,022	89,374
Special Project -UBCM Funding		
Capital Works	5,050	-
Contribution to reserve account	137,194	397,851
Total Expense	<u>205,161</u>	<u>499,766</u>
Budget surplus, end of year	512,174	97,097

Participant Area: C, D LSA

Options

That the Directors of the Central Coast Regional District direct administration to prepare the Hagensborg Fire Protection budget as presented.

Or

Amend the budget

- Remove future fire truck reserve contribution (\$33k).



Central Coast

REGIONAL DISTRICT

That we may be good people together

Consolidated Budget

***will change based on individual budget direction**

Community Works Fund

2023 proposed allocation was presented to the board at the December board meeting, the following resolution passed.

THAT the Community Works Fund Allocation for 2023 be approved as presented and that administration can immediately commence required works.

\$240,000 – Denny Island Water

\$40,000 - Denny Airport Terminal Roof Replacement (New Item)

\$300,000 – BCV Centennial Pool

\$15,000 - Furnace Replacement at Centennial Pool (New Item)

\$50,000 - Development of Operations and Post Closure Plan (Deferred from 2022)

\$15,000 - Surveying ground water wells and water courses at Thorsen Creek Waste and Recycling Centre (New Item)

\$47,096 -Groundwater Wells and Hydrology at Thorsen Creek Waste and Recycling Centre (Deferred from 2022)

\$15,000 - Five Year Effectiveness Review (Deferred from 2022)

\$200,000 - Hagensborg Water System Upgrade (New Item) for 2023 and 2024

\$50,000 – Asset Management Planning (Deferred from 2022)

\$75,000 – Planning for Asset Retirement Obligations (Deferred from 2022)

\$150,000 - Official Community Planning (Deferred from 2022)

Option to Consider – to allocate \$9,000 CWF for Fencing upgrade at the Walker Island Park.

Estimated Budget surplus to carry forward to 2023 is \$1,387,681.

Community Works Fund

	Current 2022 Budget	2022 Est. Actual TBD	2023 Proposed Bud	2024 Program Ends
Carry Forward Surplus	1,240,343	1,240,343	1,387,681	385,475
Interest	500	513		
Revenue (UBCM Gas Tax Agr)	203,956	203,956	203,890	213,142
	<u>1,444,799</u>	<u>1,444,812</u>	<u>1,591,571</u>	<u>598,617</u>
Est 2023 Expenditures:		57,131		
<u>Denny Island Water</u>				
local Contribution for SPF Grant	240,000	-	240,000	
<u>(carry over from prior year)</u>				
<u>Denny Island Airport</u>				
Airport Terminal Roof Replacement			40,000	
<u>Centennial Pool Renewal</u>				
local Contribution for SPF Grant	150,000	-	300,000	
<u>(carry over from prior year)</u>				
<u>Centennial Pool</u>				
Furnace			15,000	
<u>Solid Waste Management Plan</u>				
Devel, Ops & Closure Plan			50,000	
Surveying ground water wells and water courses			15,000	
DOCP/Ground Water Monitoring	97,500	50,404	47,096	
<u>(carry over from prior year)</u>				
5 Year- effectiveness Review	15,000	383	15,000	
<u>(carry over from prior year)</u>				
<u>Parks and Recreation - Bella Coola</u>			9,000	
<u>Option to consider</u>				
<u>Hagensborg Waterworks</u>				
Hagensborg Water System Upgrade			200,000	200,000
<u>Asset Management Planning</u>	50,000	-	50,000	
<u>(carry over from prior year)</u>				
<u>Asset Retirement Obligation</u>	75,000	-	75,000	
<u>(carry over from prior year)</u>				
<u>Official Community Planning</u>	150,000	6,345	150,000	
<u>(carry over from prior year)</u>				
Total Expenditures	<u>777,500</u>	<u>57,131</u>	<u>1,206,096</u>	<u>200,000</u>
Estimated Surplus to carry forward	<u>667,299</u>	<u>1,387,681</u>	<u>385,475</u>	<u>398,617</u>

Community Works Fund

Provincial Basic Grant

Previous Board Direction:

19-12-26 **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District direct administration to continue budget preparation with reallocation of the regional district grant allocated into general operations as opposed to individual specific services.

20-02-33 **M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District approves 2020 as a transition year toward reallocating the provincial basic grant from specific services to general operation

CARRIED

2023 Direction

Potential Resolution: THAT the Board of Directors of the Central Coast Regional District approve the partial and limited allocation of the Provincial Basic Grant to the Denny Island Waterworks (\$17,972) and Solid Waste Management (\$14,220) functions for the 2023 and 2024 year;

AND that the service specific allocations end in 2025.

Provincial Basic Grant

<u>Electoral Area Services</u>	<u>2019</u>	<u>2020(Transition)</u>	<u>2021(Transition)</u>	<u>2022 (Transition)</u>	<u>2023 (Proposed)</u>
Airport - Bella Coola	7,352	3,676	3,676	-	-
Airport - Denny Island	-	-	-	-	-
Fire Protection Bella Coola	-	-	-	-	-
Fire Protection Hagensborg	-	-	-	-	-
House Numbering - Bella Coola	-	-	-	-	-
Parks & Recreation - Bella Coola	7,177	3,589	3,589	-	-
Recreation - Denny Island	1,667	834	834	-	-
Swimming Pool - Bella Coola	66,242	-	-	-	-
Solid Waste Management - Bella Coola	56,877	28,439	28,439	14,220	14,220
LSA Townsite Street Lights	-	-	-	-	-
Valley Street Lights - Bella Coola	-	-	-	-	-
Waterworks - Bella Coola	-	-	-	-	-
Waterworks - Hagensborg	-	-	-	-	-
Add: Denny Island Waterworks TBD*	-	9,727	12,377	15,000	17,972
Total electoral area services	139,315	46,265	48,915	29,220	32,192
<u>Regional Services</u>					
Economic Development	1,605	503	503	-	-
Emergency Management	3,925	1,962	3,925	-	-
Feasibility Studies	-	-	-	-	-
Grant in Aid	-	-	-	-	-
Vancouver Regional Library	-	-	-	-	-
Planning (Land Use)	-	-	-	-	-
General Operations	55,155	151,270	146,657	170,780	167,808
Total Regional services	60,685	153,735	151,085	170,780	167,808
Total Annual Contribution	200,000	200,000	200,000	200,000	200,000

Converted Values by Property Class 2023

CENTRAL COAST REGIONAL DISTRICT
 CONVERTED VALUES BY PROPERTY CLASS
 FINANCIAL PLAN 2023

PROPERTY CLASS	Area A	Area B	Area C	Area D	Area E	Total	%	Last Year %
01 Residential	5,782,130	248,940	12,206,465	6,596,090	1,255,680	26,089,305	70.1%	67.4
02 Utilities	3,662,960	57,960	291,025	130,830	38,990	4,181,765	11.2%	12.5
04 Major Industry			149,940			149,940	0.4%	0.5
05 Light Industry	621,044		38,896	34,408	30,124	724,472	1.9%	2.3
06 Business/Other	2,973,624	172	692,970	730,627	1,172,865	5,570,258	15.0%	15.7
07 Managed Forest	45,000		210,000	71,790		326,790	0.9%	1.1
08 Recreation/Non Profit	83,240		48,830	28,519		160,589	0.4%	0.5
09 Farm	965		14,983	12,764		28,712	0.1%	0.0
TOTAL	13,168,963	307,072	13,653,109	7,605,028	2,497,659	37,231,831	100	100
% of Total	35.4%	0.8%	36.7%	20.4%	6.7%	100.0%		
Last Year (2022)	11,896,044	271,159	11,115,459	6,086,292	2,228,259	31,597,213		
% of Total	37.6%	0.9%	35.2%	19.3%	7.1%	100.0%		
Increase/decrease	1,272,919	35,913	2,537,650	1,518,736	269,400	5,634,618		
%	10.7%	13.2%	22.8%	25.0%	12.1%	17.8%		

Prepared: Finance
 16-Jan-23

Converted Values are obtained from BC Assessment Authority and are dated Dec 06, 2022.
 For the initial presentation, we are assuming no change in assessments.

Please note: BC Assessment will release updated figures for 2023 at the end of March. These values are based on BC Assessment's 2023 completed statutory report for 2023.

Option 1: No Surplus used to Balance Budget

CENTRAL COAST REGIONAL DISTRICT TAX REQUISITION SUMMARY BY FUNCTION FINANCIAL PLAN 2023

	Area A	Area B	Area C	Area D	Area E	Total EA	LSA	Total	%
<u>Administrative Services</u>									
A - General Operations	\$ 314,087	\$ 7,324	\$ 325,635	\$ 181,384	\$ 59,571	\$ 888,001		\$ 888,001	50.7%
B - Grants in Aid	\$ 8,521	\$ 199	\$ 8,834	\$ 4,921	\$ 1,616	\$ 24,090		\$ 24,090	1.4%
C - Feasibility Fund	\$ 9,196	\$ 214	\$ 9,534	\$ 5,311	\$ 1,744	\$ 26,000		\$ 26,000	1.5%
<u>Development Services</u>									
D - Economic Development	\$ 43,946	\$ 1,025	\$ 45,562	\$ 25,379	\$ 8,335	\$ 124,246		\$ 124,246	7.1%
E - Land Use Planning	\$ 10,516	\$ 245	\$ 10,903	\$ 6,073	\$ 1,994	\$ 29,731		\$ 29,731	1.7%
F - Valley Street Lighting			\$ 4,146	\$ 2,309	\$ 758	\$ 7,214		\$ 7,214	0.4%
<u>Environmental Services</u>									
G - Solid Waste Management			\$ 111,330	\$ 62,013	\$ 20,366	\$ 193,709		\$ 193,709	11.1%
<u>Leisure Services</u>									
H - Parks & Recreation - Bella Coola			\$ 27,060	\$ 15,073	\$ 4,950	\$ 47,083		\$ 47,083	2.7%
I - Recreation - Denny Island	\$ 15,209					\$ 15,209		\$ 15,209	0.9%
J - Swimming Pool			\$ 90,366	\$ 50,336	\$ 16,531	\$ 157,233		\$ 157,233	9.0%
K - Vancouver Is. Regional Library	\$ 23,585	\$ 550	\$ 24,452	\$ 13,620	\$ 4,473	\$ 66,681		\$ 66,681	3.8%
<u>Protective Services</u>									
L - Emergency Management	\$ 15,233	\$ 355	\$ 15,793	\$ 8,797	\$ 2,889	\$ 43,066		\$ 43,066	2.5%
M - Emergency Management Initiatives						\$ -		\$ -	
N - House Numbering			\$ 1,437	\$ 800	\$ 263	\$ 2,500		\$ 2,500	0.1%
<u>Transportation Services</u>									
O - Airport - Bella Coola			\$ -	\$ -	\$ -	\$ -		\$ -	0.0%
P - Airport - Denny Island	\$ 21,502					\$ 21,502		\$ 21,502	1.2%
<u>Local Area Services (LSA)</u>									
Q - Fire Protection (Area E+)							\$ 50,704	\$ 50,704	2.9%
R - Street Lights (Area E)							\$ 13,243	\$ 13,243	0.8%
S - Denny Island Water (SRVA#4)								\$ -	0.0%
T - Hagensborg Fire Protection							\$ 40,000	\$ 40,000	2.3%
U - Hagensborg Waterworks								\$ -	0.0%
TOTAL	461,795	9,912	675,051	376,015	123,492	1,646,265	103,947	1,750,212	100.0%
Current % of Total Tax Levy	28.1%	0.6%	41.0%	22.8%	7.5%	100.0%			
Last Year (2022)	159,179	3,469	350,908	192,140	70,345	776,042	136,554	912,596	Increase
Last year % of Total Tax Levy	20.5%	0.4%	45.2%	24.8%	9.1%	100.0%			91.8%

Prepared: Finance
Jan-23

Option 1: No surplus used to balance Budget

Estimated Average Tax levy per residence

Electoral Area	Estimated 2023	2022	Variance \$
Electoral Area A	\$624	\$231	\$393
Electoral Area B	\$2,114	\$727	\$1,387
Electoral Area C	\$1,542	\$807	\$735
Electoral Area D	\$1,243	\$634	\$609
Electoral Area E	\$745	\$421	\$324

*Please note: This is a rough estimate and **electoral area tax requisition information only**. BC Assessment will release revised figures for 2023 at the end of March. This will also be affected by Board direction provided earlier in the presentation.*

Option 2: Use \$100,000 of Surplus to Balance Budget

CENTRAL COAST REGIONAL DISTRICT TAX REQUISITION SUMMARY BY FUNCTION FINANCIAL PLAN 2023

	Area A	Area B	Area C	Area D	Area E	Total EA	LSA	Total	%
<u>Administrative Services</u>									
A - General Operations	\$ 278,717	\$ 6,499	\$ 288,964	\$ 160,958	\$ 52,862	\$ 788,001		\$ 788,001	56.3%
B - Grants in Aid	\$ 8,521	\$ 199	\$ 8,834	\$ 4,921	\$ 1,616	\$ 24,090		\$ 24,090	1.7%
C - Feasibility Fund	\$ 3,891	\$ 91	\$ 4,034	\$ 2,247	\$ 738	\$ 11,000		\$ 11,000	0.8%
<u>Development Services</u>									
D - Economic Development	\$ 16,184	\$ 377	\$ 16,779	\$ 9,346	\$ 3,070	\$ 45,757		\$ 45,757	3.3%
E - Land Use Planning	\$ 10,516	\$ 245	\$ 10,903	\$ 6,073	\$ 1,994	\$ 29,731		\$ 29,731	2.1%
F - Valley Street Lighting			\$ 4,146	\$ 2,309	\$ 758	\$ 7,214		\$ 7,214	0.5%
<u>Environmental Services</u>									
G - Solid Waste Management			\$ 88,247	\$ 49,155	\$ 16,144	\$ 153,546		\$ 153,546	11.0%
<u>Leisure Services</u>									
H - Parks & Recreation - Bella Coola			\$ 14,430	\$ 8,038	\$ 2,640	\$ 25,107		\$ 25,107	1.8%
I - Recreation - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
J - Swimming Pool			\$ 57,227	\$ 31,877	\$ 10,469	\$ 99,573		\$ 99,573	7.1%
K - Vancouver Is. Regional Library	\$ 22,383	\$ 522	\$ 23,206	\$ 12,926	\$ 4,245	\$ 63,283		\$ 63,283	4.5%
<u>Protective Services</u>									
L - Emergency Management	\$ 15,233	\$ 355	\$ 15,793	\$ 8,797	\$ 2,889	\$ 43,066		\$ 43,066	3.1%
M - Emergency Management Initiatives						\$ -		\$ -	
N - House Numbering			\$ 1,437	\$ 800	\$ 263	\$ 2,500		\$ 2,500	0.2%
<u>Transportation Services</u>									
O - Airport - Bella Coola			\$ -	\$ -	\$ -	\$ -		\$ -	0.0%
P - Airport - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
<u>Local Area Services (LSA)</u>									
Q - Fire Protection (Area E+)							\$ 50,704	\$ 50,704	3.6%
R - Street Lights (Area E)							\$ 13,243	\$ 13,243	0.9%
S - Denny Island Water (SRVA#4)							\$ -	\$ -	0.0%
T - Hagensborg Fire Protection							\$ 40,000	\$ 40,000	2.9%
U - Hagensborg Waterworks								\$ -	0.0%
TOTAL	357,445	8,288	533,999	297,447	97,688	1,294,868	103,947	1,398,815	100.0%
Current % of Total Tax Levy	27.6%	0.6%	41.2%	23.0%	7.5%	100.0%			
Last Year (2022)	159,179	3,469	350,908	192,140	70,345	776,042	136,554	912,596	Increase
Last year % of Total Tax Levy	20.5%	0.4%	45.2%	24.8%	9.1%	100.0%			53.3%

Prepared: Finance
Jan-23

Page 2

Option 2: Use \$100,000 of surplus to Balance Budget

Estimated Average Tax levy per residence

Electoral Area	Estimated 2023	2022	Variance \$
Electoral Area A	\$483	\$231	\$252
Electoral Area B	\$1,768	\$727	\$1,041
Electoral Area C	\$1,220	\$807	\$413
Electoral Area D	\$982	\$634	\$348
Electoral Area E	\$588	\$421	\$167

Please note: Rough estimate. **Electoral area tax requisition information only.** BC Assessment will release revised figures for 2023 at the end of March. These are estimated data.

Option 3: Use \$200,000 of Surplus to Balance Budget

CENTRAL COAST REGIONAL DISTRICT TAX REQUISITION SUMMARY BY FUNCTION FINANCIAL PLAN 2023

	Area A	Area B	Area C	Area D	Area E	Total EA	LSA	Total	%
<u>Administrative Services</u>									
A - General Operations	\$ 243,347	\$ 5,674	\$ 252,294	\$ 140,532	\$ 46,154	\$ 688,001		\$ 688,001	53.0%
B - Grants in Aid	\$ 8,521	\$ 199	\$ 8,834	\$ 4,921	\$ 1,616	\$ 24,090		\$ 24,090	1.9%
C - Feasibility Fund	\$ 3,891	\$ 91	\$ 4,034	\$ 2,247	\$ 738	\$ 11,000		\$ 11,000	0.8%
<u>Development Services</u>									
D - Economic Development	\$ 16,184	\$ 377	\$ 16,779	\$ 9,346	\$ 3,070	\$ 45,757		\$ 45,757	3.5%
E - Land Use Planning	\$ 10,516	\$ 245	\$ 10,903	\$ 6,073	\$ 1,994	\$ 29,731		\$ 29,731	2.3%
F - Valley Street Lighting			\$ 4,146	\$ 2,309	\$ 758	\$ 7,214		\$ 7,214	0.6%
<u>Environmental Services</u>									
G - Solid Waste Management			\$ 88,247	\$ 49,155	\$ 16,144	\$ 153,546		\$ 153,546	11.8%
<u>Leisure Services</u>									
H - Parks & Recreation - Bella Coola			\$ 14,430	\$ 8,038	\$ 2,640	\$ 25,107		\$ 25,107	1.9%
I - Recreation - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
J - Swimming Pool			\$ 57,227	\$ 31,877	\$ 10,469	\$ 99,573		\$ 99,573	7.7%
K - Vancouver Is. Regional Library	\$ 22,383	\$ 522	\$ 23,206	\$ 12,926	\$ 4,245	\$ 63,283		\$ 63,283	4.9%
<u>Protective Services</u>									
L - Emergency Management	\$ 15,233	\$ 355	\$ 15,793	\$ 8,797	\$ 2,889	\$ 43,066		\$ 43,066	3.3%
M - Emergency Management Initiatives						\$ -		\$ -	
N - House Numbering			\$ 1,437	\$ 800	\$ 263	\$ 2,500		\$ 2,500	0.2%
<u>Transportation Services</u>									
O - Airport - Bella Coola			\$ -	\$ -	\$ -	\$ -		\$ -	0.0%
P - Airport - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
<u>Local Area Services (LSA)</u>									
Q - Fire Protection (Area E+)							\$ 50,704	\$ 50,704	3.9%
R - Street Lights (Area E)							\$ 13,243	\$ 13,243	1.0%
S - Denny Island Water (SRVA#4)							\$ -	\$ -	0.0%
T - Hagensborg Fire Protection							\$ 40,000	\$ 40,000	3.1%
U - Hagensborg Waterworks								\$ -	0.0%
TOTAL	322,075	7,463	497,329	277,021	90,980	1,194,868	103,947	1,298,815	100.0%
Current % of Total Tax Levy	27.0%	0.6%	41.6%	23.2%	7.6%	100.0%			
Last Year (2022)	159,179	3,469	350,908	192,140	70,345	776,042	136,554	912,596	Increase
Last year % of Total Tax Levy	20.5%	0.4%	45.2%	24.8%	9.1%	100.0%			42.3%

Option 3: Use \$200,000 of surplus to Balance Budget

Estimated Average Tax levy per residence

Electoral Area	Estimated 2023	2022	Variance \$
Electoral Area A	\$435	\$231	\$204
Electoral Area B	\$1,592	\$727	\$865
Electoral Area C	\$1,136	\$807	\$329
Electoral Area D	\$915	\$634	\$281
Electoral Area E	\$547	\$421	\$126

Please note: Rough estimate. **Electoral area tax requisition information only.** BC Assessment will release revised figures for 2023 at the end of March. These are estimated data.

Option 4: Use \$300,000 of Surplus to Balance Budget

CENTRAL COAST REGIONAL DISTRICT TAX REQUISITION SUMMARY BY FUNCTION FINANCIAL PLAN 2023

	Area A	Area B	Area C	Area D	Area E	Total EA	LSA	Total	%
<u>Administrative Services</u>									
A - General Operations	\$ 207,977	\$ 4,850	\$ 215,623	\$ 120,106	\$ 39,445	\$ 588,001		\$ 588,001	49.0%
B - Grants in Aid	\$ 8,521	\$ 199	\$ 8,834	\$ 4,921	\$ 1,616	\$ 24,090		\$ 24,090	2.0%
C - Feasibility Fund	\$ 3,891	\$ 91	\$ 4,034	\$ 2,247	\$ 738	\$ 11,000		\$ 11,000	0.9%
<u>Development Services</u>									
D - Economic Development	\$ 16,184	\$ 377	\$ 16,779	\$ 9,346	\$ 3,070	\$ 45,757		\$ 45,757	3.8%
E - Land Use Planning	\$ 10,516	\$ 245	\$ 10,903	\$ 6,073	\$ 1,994	\$ 29,731		\$ 29,731	2.5%
F - Valley Street Lighting			\$ 4,146	\$ 2,309	\$ 758	\$ 7,214		\$ 7,214	0.6%
<u>Environmental Services</u>									
G - Solid Waste Management			\$ 88,247	\$ 49,155	\$ 16,144	\$ 153,546		\$ 153,546	12.8%
<u>Leisure Services</u>									
H - Parks & Recreation - Bella Coola			\$ 14,430	\$ 8,038	\$ 2,640	\$ 25,107		\$ 25,107	2.1%
I - Recreation - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
J - Swimming Pool			\$ 57,227	\$ 31,877	\$ 10,469	\$ 99,573		\$ 99,573	8.3%
K - Vancouver Is. Regional Library	\$ 22,383	\$ 522	\$ 23,206	\$ 12,926	\$ 4,245	\$ 63,283		\$ 63,283	5.3%
<u>Protective Services</u>									
L - Emergency Management	\$ 15,233	\$ 355	\$ 15,793	\$ 8,797	\$ 2,889	\$ 43,066		\$ 43,066	3.6%
M - Emergency Management Initiatives						\$ -		\$ -	
N - House Numbering			\$ 1,437	\$ 800	\$ 263	\$ 2,500		\$ 2,500	0.2%
<u>Transportation Services</u>									
O - Airport - Bella Coola			\$ -	\$ -	\$ -	\$ -		\$ -	0.0%
P - Airport - Denny Island	\$ 1,000					\$ 1,000		\$ 1,000	0.1%
<u>Local Area Services (LSA)</u>									
Q - Fire Protection (Area E+)							\$ 50,704	\$ 50,704	4.2%
R - Street Lights (Area E)							\$ 13,243	\$ 13,243	1.1%
S - Denny Island Water (SRVA#4)							\$ -	\$ -	0.0%
T - Hagensborg Fire Protection							\$ 40,000	\$ 40,000	3.3%
U - Hagensborg Waterworks								\$ -	0.0%
TOTAL	286,704	6,639	460,658	256,595	84,271	1,094,868	103,947	1,198,815	100.0%
Current % of Total Tax Levy	26.2%	0.6%	42.1%	23.4%	7.7%	100.0%			
Last Year (2022)	159,179	3,469	350,908	192,140	70,345	776,042	136,554	912,596	Increase
Last year % of Total Tax Levy	20.5%	0.4%	45.2%	24.8%	9.1%	100.0%			31.4%

Option 4: Use \$300,000 of surplus to Balance Budget

Estimated Average Tax levy per residence

Electoral Area	Estimated 2023	2022	Variance \$
Electoral Area A	\$387	\$231	\$156
Electoral Area B	\$1,416	\$727	\$689
Electoral Area C	\$1,052	\$807	\$245
Electoral Area D	\$847	\$634	\$213
Electoral Area E	\$507	\$421	\$86

Please note: Rough estimate. **Electoral area tax requisition information only.** BC Assessment will release revised figures for 2023 at the end of March. These are estimated data.

Use of Surplus to Balance General Operations Budget

Year	Surplus	Percentage
2018	\$203,512	22%
2019	\$36,593	4%
2020	\$101,355	10%
2021	\$434,328	28%
2022	\$392,129	25%
2023	\$539,566 (available)	Unknown



Central Coast

REGIONAL DISTRICT

That we may be good people together

The Board may wish to revisit the budgets of certain services and make changes.



Central Coast

REGIONAL DISTRICT

That we may be good people together

What's Next:

1. Public Consultation (to be completed by Feb. 23, 2023).
2. Initial Bylaw & Review of Public Comments (last chance to make changes): Feb. 23, 2023.
3. Surplus numbers confirmed. Bylaw Returns for adoption: March 23, 2023.



Central Coast

REGIONAL DISTRICT

That we may be good people together

**RESOLUTION : THAT THE BOARD OF DIRECTORS OF THE CENTAL
COAST REGIONAL DISTRICT ADJORN THE COMMITTEE OF THE
WHOLE AND RETURN TO THE REGULAR MEETING.**

**RESOLUTION: THAT THE RECOMMENDATIONS OF THE
COMMMITTEE OF THE WHOLE BE ACCEPTED AND ADOPTED.**



Central Coast

REGIONAL DISTRICT

That we may be good people together

RESOLUTION : THAT THE BOARD OF DIRECTORS OF THE CENTAL COAST REGIONAL DISTRICT DIRECT ADMINISTRATION TO UNDERTAKE PUBLIC CONSULTATION ON THE PROPOSED BUDGET BY POSTING THE BUDGET ON THE WEBSITE AND SOLICITING FEEDBACK FOR CONSIDERATION AT THE FEBRUARY 23RD MEETING.

OPTIONAL: THAT ADMINISTRATION UNDERTAKE A VIRTUAL TOWNHALL ON THE BUDGET.