

# **CCRD Community Housing Planner**

## **One-year, full-time**

### **Salary: \$50,000**

#### **POSITION OVERVIEW**

The successful applicant will lead and implement the Central Coast Regional District (CCRD) House Needs Assessment within the Central Coast communities. You will be responsible for conducting housing needs assessments and creating the CCRD Housing Strategy. You will also be responsible for creating and amending related policies, strategies and bylaws in order to integrate the new housing needs assessment and the incorporate the findings into the Official Community Plan, as required. Reporting to the Community Economic Development Officer, examples of key work activities include:

- Interviews with District staff, non- profit societies, First Nation communities, the general public and other local stakeholder groups.
- You will coordinate the development of a short- and long-term housing strategy, preparing and presenting associated bylaws and bylaw revisions to the CCRD Board for adoption and coordinating the implementation of the amendments, plans, strategies, bylaws and policies.
- Facilitating inter-governmental negotiations for the collaborative development of affordable housing in the Central Coast region.
- Attending regional committees and meetings, as required.
- Working with other levels of government (e.g. BC Housing, Vancouver Coastal Health) to obtain funding to support the development of housing and support services, including facilities for those who are homeless and at risk of homelessness.
- Collaborating with regional First Nations, Vancouver Coastal Health and community groups on housing opportunities and issues.
- Working, on an on-going basis, with the development community to gain greater acceptance of affordable housing initiatives and to find more creative ways to fund and develop projects – bringing creativity, ingenuity and determination to the process.

#### **EDUCATION AND EXPERIENCE**

Bachelor's degree in planning, social planning, business or related field is preferred, with additional preference given to the possession of related experience in the private or public sector including experience working with housing planning and social policy issues. Training in project management and experience working with local government and/or housing development is an asset.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Working with the relevant agencies to effectively negotiate for the funding and development of affordable housing units in rezoning applications, including number, sizes, and location of units.
- Proven ability to understand the current programs in place, negotiate affordable housing collaborations, and to solicit funding.
- Ability to make presentations to a variety of external organizations and internal groups.
- Proven ability to provide clear and concise written and verbal communication, including the writing and presentation of reports to the CCRD Board and First Nation Chief and Councils.
- Proven skills in decision making, communication and public consultation, facilitation and negotiation.
- Ability to manage multiple projects and operate effectively within tight and shifting deadlines.
- Ability to prepare, monitor and manage budgets.
- Proven ability to seek out new and creative methods in development, funding and implementation.
- Ability to supervise, guide and direct other staff and consultants.
- Ability to maintain professional relationships with various community groups, the development sector, local government and other departments.