



CENTRAL COAST REGIONAL DISTRICT  
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
REGULAR MEETING MINUTES

DATE: 23 APRIL 2015

**ATTENTION**

*The EDAC minutes are draft and subject to amendment. Final approval and adoption by the EDAC will follow a resolution to receive the minutes by the CCRD Board of Directors, at their next scheduled meeting.*

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

REGULAR MEETING MINUTES – April 23, 2015

In Attendance: Randy Hart (Chair)  
Marcus Schieck  
Ernest Hall  
Lori Campbell  
Director Richard Hall  
Wilma Hallem (non-voting volunteer to committee)  
Krista Ediger - Local Government Intern and Recording Secretary

Apologies: Tom Carney  
Darla Blake – CAO

Absent: Travis Hall

No members of the public

**1. Call to Order**

The Chair called the meeting to order at 7:00 p.m.,

**2. Adoption of Agenda**

(a) Introduction of late items – see 10 (b) Discussion on other Regional Governing Bodies.

**EDAC 15-04-01** M/S (E) Hall/Schieck that the agenda be adopted as amended.

**CARRIED**

**3. Adoption of Minutes**

(a) EDAC Regular Meeting Minutes Dated March 4, 2015

**EDAC 15-03-02** M/S Campbell/Schieck that the EDAC Meeting Minutes dated March 4, 2015 be adopted

(b) EDAC Terms of Reference approved by the CCRD Board of Directors

The Chair advised the committee that the EDAC Terms of Reference were approved by the CCRD Board of Directors at the March 12, 2015 Regular Board Meeting

**4. Confidentiality & Expected Behaviour**

(a) Policy E-7 “Ethical Standards of Conduct for Elected Officials”

(b) CCRD Communication & Engagement Plan

(c) Model of Excellence

The Local Government Intern and Recording Secretary informed the Committee this was information for the members on Confidentiality, Expected Behaviour and Communication Protocol as members of the EDAC. All Members present signed the Model of Excellence.

## **5. Discussion**

### **(a) Common Ground of Each Member**

Meaningful discussion took place amongst the Committee. A report will be prepared by staff on this discussion for the next meeting.

## **6. Work Plan/Achievable Goals for 2015**

### **(a) 12 Themes from Collaborative**

The Chair advised this was information only to update the EDAC.

### **(b) SWOT Analyze Process**

The EDAC did a brief SWOT analyze on the region. A report will be prepared for the next meeting.

## **7. Community Economic Development Officer (CEDO) & CEDO ROLE**

### **(a) Job Description**

The Local Government Intern and Recording Secretary provided a brief update on how many applicants applied, and that interviews will be held over the next couple of weeks.

## **8. BC Ferries Between April 16 to May 31, 2015**

### **(a) Update – email**

Member (E) Hall provided an update on actions being taken by the Bella Coola Valley Tourism Association and that arrangements have been made for transportation between the wharf and townsite.

## **9. General Information**

### **(a) Inventory of Businesses**

### **(b) Policy E-1 “Committee/Commission Report Requirements”**

### **(c) Bylaw No. 374 “Economic Development Commission Management Bylaw No. 374, 2004”**

### **(d) Bylaw No. 411 “Central Coast Regional District Economic Development Conversion and Service Establishing Bylaw No. 411, 2011”**

- (e) **Bylaw No. 426 “Economic Development Commission Amendment Repeal Bylaw No. 426, 2014”**
- (f) **“One Minute Guide to Economic Development for Remote and Rural Small Towns”  
Par Forest Miller**
- (g) **Top Three Take Away from Attendees of the Collaborative Meeting October 2, 2014**
- (h) **OCPAC Minutes March 2015**

The Local Government Intern and Recording Secretary advised this was background information and guidance material for the EDAC.

## 10. Other Business

### (a) Further Clarification between voting and non-voting members

The Chair provided further clarification, that non-voting members provide support and assistance but do not vote on any matters before the EDAC.

A question was brought forward regarding representatives from other outer coastal communities sitting on the EDAC. Staff will prepare a report for the next CCRD Board of Directors meeting recommending representatives from Denny Island, and Ocean Falls have a member on the EDAC.

### (b) Discussion on other Regional Governing Bodies

Staff will provide information on how other Regional Governing Bodies such as Improvement District have any interaction with the EDAC.

## 11. Adjournment

**EDAC 15-04-03 M/S (E)Hall/Campbell** that the regular meeting of the Economic Development Advisory Committee be adjourned at 9.10 p.m.

**CARRIED**

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Chair

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CCRD Officer