



CENTRAL COAST REGIONAL DISTRICT
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
REGULAR MEETING MINUTES

DATE: 04 MARCH 2015

ATTENTION

The EDAC minutes are draft and subject to amendment. Final approval and adoption by the EDAC will follow a resolution to receive the minutes by the CCRD Board of Directors, at their next scheduled meeting.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

REGULAR MEETING MINUTES – 04 March 2015

In Attendance: Randy Hart
Marcus Schieck
Ernest Hall
Lori Campbell
Tom Carney
Director Sam Schooner (as an alternate),
Wilma Hallem (non-voting volunteer to committee)
Darla Blake - CAO
Krista Ediger - Local Gov't Intern and Recording Secretary

Apologies: Director Richard Hall

Absent: Travis Hall

No members of the public

1. Call to Order

The CAO called the meeting to order at 7:05 p.m., welcoming everyone to the inaugural meeting of the new CCRD Economic Development Advisory Committee.

- (a) (Opening Reflection/Prayer) - None
- (b) Introduction by all Committee members and reasons why they wished to be on the Economic Development Advisory Committee (EDAC).

After each committee member spoke, CAO Darla Blake reminded the committee that the EDAC was more than a Bella Coola Valley EDAC and that the intention by the CCRD Board is to have an EDAC that is representative of the CCRD region.

2. Nominations and Appointment of Chair and Vice Chair

The CAO called for nominations to the position of Chair and Vice Chair of the EDAC:

Randy Hart was the only nomination received for Chair.

EDAC 15-03-01 M/S Carney/Campbell that Randy Hart be appointed as Chairperson of the 2015 CCRD Economic Development Advisory Committee.

CARRIED

Marcus Schieck was the only nomination received for Vice-Chair.

EDAC 15-03-02 M/S Carney/Schooner that Marcus Schieck be appointed as Vice-Chair of the 2015 CCRD Economic Development Advisory Committee.

CARRIED

Randy Hart assumed the Chair.

3. Adoption of Agenda

- (a) Introduction of late items - None

EDAC 15-03-03 M/S (E)Hall/Carney that the agenda be adopted.

CARRIED

4. Terms of Reference

The Committee discussed the EDAC Terms of Reference and made amendments to the Draft Terms of Reference presented on the agenda.

It was agreed Administration would make the changes prior to sending to the CCRD Board of Directors for final approval.

EDAC 15-03-04 M/S (E)Hall/Campbell that EDAC Committee recommend the Terms of Reference for the EDAC be adopted as amended, for final approval by the CCRD Board of Directors.

CARRIED

Discussion took place on Conflict of Interest and the CAO provided a handout, as used by the CCRD Board of Directors. A reminder on conflict of interest will be included on future agenda, to allow for governance and transparency.

The Chair requested Administration provide a briefing to the next EDAC meeting on Confidentiality.

The Chair requested the Committee make their recommendation on a schedule of meeting dates and time for 2015.

EDAC 15-03-05 M/S (E)Hall/Schooner that EDAC Committee recommend the 2015 EDAC Meeting Schedule be adopted for final approval by the CCRD Board of Directors.

CARRIED

5. Introduction

(a) Background and purpose of the EDAC

(b) Desired outcomes over the 2015 years and EDAC work plan

The CAO advised this was background information and guidance material for the EDAC.

6. BC Ferries Between April 16 and May 31 2015
(a) Email

The CAO advised this was information only to update the EDAC. Member (E) Hall provided an update on actions being taken by the Bella Coola Valley Tourism Association.

7. Community Economic Development Officer (CEDO) & CEDO ROLE
(a) CEDO Work Plan

The CAO advised two grants had been applied for towards funding the wages for a Community Economic Development Officer over a 2 year contract. The work plan included in the agenda was based on the needs of the CCRD, the outcomes of the Strategic Planning process and Economic Development Collaborative meetings held during 2014. The CEDO will provide assistance and support to the EDAC.

8. General Information
(a) Mount Carmel “Growing the Wabash County Economy from the Inside Out”
(b) Community Economic Development

This information was provided as educational information to the EDAC on the “inside out” approach. The CCRD Board of Directors have been in agreement on this approach, following the results from the 2014 Economic Development Collaborative meetings.

9. Next Steps in the Process

The EDAC requested Administration provide on the next agenda:

- a briefing on confidentiality
- an Inventory on Businesses
- Hold an open discussion on common ground of each member (Members are to come prepared to discuss their views on this, including what are they good at, what do they have to offer the EDAC)
- Setting of some achievable goals for 2015
- Begin a SWOT analysis process

10. Official Community Plan Advisory Committee
(a) Appointment of an EDAC member to the Official Community Plan Advisory Committee

The CAO, Darla Blake and Local Government Intern, Krista Ediger, provided background information on what is an Official Community Plan (OCP), the role of the OCP Advisory Committee and the synergy between the OCP Advisory Committee and the EDAC.

The CAO asked the Chair for nominations to the OCP Advisory Committee. None were forthcoming. Member Schieck advised that while his current work and family commitments

may restrict his level of involvement, he would like to speak with Transportation and Land Use Coordinator Cheryl Waugh to get a better feel for the level of commitment necessary to the OCP Advisory Committee role.

11. Adjournment

EDAC 15-03-06 M/S (E)Hall/Campbell that the regular meeting of the Economic Development Advisory Committee be adjourned at 9.15 p.m.

CARRIED

Chair

CCRD Officer