



CENTRAL COAST REGIONAL DISTRICT

REGULAR BOARD MEETING AGENDA – October 12, 2017 at 10:00 am

OCEAN FALLS IMPROVEMENT DISTRICT

PART I - INTRODUCTION

1. Call to Order

Adoption of Agenda – Introduction of Late Items

i)

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*“I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) ***** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.

“

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

(A) IN CAMERA MATTERS

(a) Matters Brought out of Camera -

(B) ADOPTION OF MINUTES

(a) Adoption of minutes – September 14, 2017

Page 1-9

PART II– PUBLIC CONSULTATION

1. Delegation –

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

(a) Chief Administrative Officer Report – dated October 5, 2017

Page 10-14

Financial Services

(b) Financial Report Budget vs Actual Jan-Sep 2017, dated October 5, 2017

Page 15-19

(c) **Board Remuneration and Expenses Bylaw**, report dated October 5, 2017 Page 20-24

Development Services

(d) **Community Economic Development Monthly Report**, dated October 5, 2017 Page 25-29

Operations

(e) **Operations Monthly Report**, dated October 5, 2017 Page 30-32

Leisure Services Commissions

(f) **Centennial Pool Commission minutes**, dated September 11, 2017 Page 33-34

Protective Services

(g) **Emergency Operations Center report**, dated October 5, 2017 Page 35

Transportation Service

(h) **Transportation Monthly Report**, dated October 5, 2017 Page 36-38

(D) EXECUTIVE REPORTS

(a) **Chair’s Report**

(b) **Electoral Area Reports**

- i) Area A
- ii) Area B
- iii) Area C
- iv) Area D
- v) Area E

(E) BYLAWS AND POLICIES

- (a) **Policy A-18 Funding Proposals** – for review Page 39
- (b) **Policy A-23 Purchase and Use of Communication Tools** – proposed amendments Page 40-41
- (c) **Policy A-30 Staff Social Media Policy**, proposed amendments Page 42-52
- (d) **Policy E-7 Ethical Standards of Conduct for Elected Officials** – proposed amendments Page 53-57

(e) **Bylaw 476, cited as Bella Coola Airport Rates and Charges Bylaw No. 476, 2017** Page 58-64

That Bylaw No. 476, cited as Bella Coola Airport Rates and Charges Bylaw No. 476, 2017, having been given due reconsideration and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

PART IV – GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

(a) **Letter dated September 21, 2017**, Ministry of Public Safety and Solicitor General, Introduction of Bill C-45 and Bill C-46. Page 65-66

(b) **Discussion Paper, Ministry of Public Safety and Solicitor General**, Cannabis Legalization and Regulation in British Columbia, dated September 2017. Page 67-74

(c) **Letter dated September 19, 2017, Vancouver Island Regional Library**, Adopted 2018 – 2022 Financial Plan and summary. Full report is available on request, and 2018 Budget. Page 75-88

(G) ADJOURNMENT