

CENTRAL COAST REGIONAL DISTRICT

“Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment”

REGULAR BOARD MEETING AGENDA – April 14, 2016 at 9.00am **to be held at the Central Coast Regional District Office, in Bella Coola**

PART I - INTRODUCTION

1. Call to Order

2. Adoption of Agenda

a. (Introduction of late items)

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*“I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) ***** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. “

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

(A) IN CAMERA MATTERS

(a) Matters Brought out of Camera

(B) ADOPTION OF MINUTES

(a) March 10, 2016

PART II- PUBLIC CONSULTATION

1. **Delegations**
 - a. **Ana Santos, President of Denny Island Development Community Association (DICDA) and the Central Coast Chamber of Commerce** – Community Works Fund questions Page 14-16
 - b. **Ana Santos, President of Denny Island Development Community Association (DICDA)** – Small Communities Fund grant application by DICDA Page 17-31

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- (a) Chief Administrative Officer's report, dated April 7, 2016 Page 32-34
- (b) Draft Small Communities Fund Application by DICTA

Financial Services

- (c) Financial Matters
 - (i) PMT Chartered Accountants – Presentation of Audit Report 2015 (via teleconference communication)
 - (ii) PMT Chartered Accountants – Audit Planning letter dated March 1, 2016 Page 35-38
 - (iii) 2015 Draft Audited Financial Statements – for **approval** Page 39-88
 - (iv) PMT Chartered Accountants – Audit Status letter dated **March 24, 2016** Page 89-91
 - (v) Five Year Financial Plan Amendment Bylaw No. 56, 2016 Page 92-100
 - (vi) Financial Report – January to March, 2016 Actual vs Budget Page 101-102
 - (vii) Outstanding Water Tolls – request for authorization to send out **Notice of Water Shut Off** Page 103

Development Services

- (d) Economic Development Advisory Committee – **Minutes of March 31, 2016** Page 104-107
- (e) Community Economic Development Report, dated April 7, 2016 Page 108-111
- (f) Land Use Planning Report, dated April 6, 2016 Page 112-114

Public Works

- (g) Public Works Manager Report, dated April 6, 2016 Page 115-120

Leisure Services Commissions

- (h) Denny Island Recreation Commission Page 121
 - (i) Minutes, dated February 22, 2016
- (i) Centennial Pool Commission Page 122-124
 - (i) Minutes, dated February 24, 2016
 - (ii) Minutes, dated April 6, 2016

Protective Services

Submission on Emergency Program to be tabled

Transportation Services

- (j) Transportation Report – Bella Coola & Denny Island Airports Page 125-126
- (k) Denny Island Airport Commission – Minutes dated March 10, 2016 Page 127

(D) EXECUTIVE REPORTS

- (a) Chair's Report Page 128-129
- (b) Electoral Area Reports
 - i) Area A
 - ii) Area B

- iii) Area C – Report above
- iv) Area D
- v) Area E

(E) BYLAWS AND POLICIES

- (a) Bylaw No. 458 Denny Island Recreation Commission Bylaw** Page 130-135

That Bylaw No. 458 cited as the Denny Island Recreation Commission Bylaw No. 458, 2016 be now introduced and read a first time

That Bylaw No. 458 cited as the Denny Island Recreation Commission Bylaw No. 458, 2016 having been given due and detailed consideration by the Board, be now read a second and third time.

- (b) Bylaw No. 460 Centennial Pool Rates & Charges Bylaw** Page 136-137

That Bylaw No. 460 cited as the Centennial Pool Rates & Charges Bylaw No. 460, 2016 be now introduced and read a first time.

That Bylaw No. 460 cited as the Centennial Pool Rates & Charges Bylaw No. 460, 2016 having been given due and detailed consideration by the Board, be now read a second and third time.

- (c) Bylaw No. 461 Bella Coola Valley Zoning Amendment** Page 138-139

That Bylaw No. 461 cited as Bella Coola Valley Zoning Amendment Bylaw No. 461, 2016 be now introduced and read a first time.

That Bylaw No. 461 cited as Bella Coola Valley Zoning Amendment Bylaw No. 461, 2016 having been given due and detailed consideration by the Board, be now read a second and third time.

- (d) Policy A-5(a) Prerequisites for Agenda Items – Responding to Complaints**, reviewed and seeking amendment Page 141

- (e) Policy A-5(b) Board Meeting Agenda**, reviewed and seeking Amendment. Page 142

- (f) A-12(c) Centennial Pool Wage Payment During Training**, reviewed and seeking amendment. Page 143

- (g) A-34 Retention and Destruction of Audio Recordings**, new policy for adoption. Page 144

- (h) E-8 Respectful Workplace**, reviewed and seeking amendment. Page 145-154

PART IV– GENERAL BUSINESS

(E) GENERAL CORRESPONDENCE

- (a) Ministry of Health**, dated March 15, 2016 re: response to our letter on supporting and introduction Physician Assistants to practice in BC. Page 156-157

- (b) Ministry of Public Safety & Solicitor General**, dated March 15, 2016, re: Strategic vision paper request for information about 911 services for our regional district. Administration will respond by April 15, 2016 deadline. Page 158-159

- (c) Ministry of Environment**, dated Mar 30, 2016, re: Water Sustainability Act. Page 160-163

- (d) **Ministry of Agriculture**, dated March 22, 2016, re: acknowledgment of receipt of our feedback on the White Paper and consultation on Agri-tourism and Farm Retail Sales in the Agricultural Land Reserve. Page 164
- (e) **CivicInfo BC, the Ministry of Public Safety & Solicitor General, and the RCMP**, email dated March 08, 2016 requesting all local governments participate in the Amber Alert program. Page 165

(F) **ADJOURNMENT**