



**CENTRAL COAST REGIONAL DISTRICT**

**REGULAR BOARD MEETING AGENDA – February 09, 2017 at 8:30am**

**PART I - INTRODUCTION**

**1. Call to Order**

**2. Adoption of Agenda**

a. (Introduction of late items)

**3. Disclosures of Financial Interest**

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member \*\*\*\*\* disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a \*\*\*\*\* (indirect/direct) \*\*\*\*\* (pecuniary/other) interest that constitutes a conflict of interest in item \*\*\* (\*).*

*The reason for my declaration is: the item being discussed is \*\*\*\*\*.*

*I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. "*

**4. Disclosures of Interests Affecting Impartiality**

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

*"With regard to ... the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

**(A) IN CAMERA MATTERS**

(a) Matters Brought out of Camera -

**(B) ADOPTION OF MINUTES**

(a) Memo – to amend resolution 16-12-25 from the December 7, 2016 minutes

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(b) Adoption of amended minutes – December 7, 2016

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**PART II- PUBLIC CONSULTATION**

1. **Delegations**
- a. **RCMP – at 9:45 am**  
To seek board in put regarding what the board would like to see in the way of policing efforts for 2017; and discuss quarterly statistics as at December 31, 2016 Page 14-21
  
  - b. **Cariboo Chilcotin Coast Tourism Association – at 9:15am**  
To request a letter of support for the regional MRDT application and provide an industry update Page 22

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

- (a) **Chief Administrative Officer Report – dated February 2, 2017** Page 23-30
- (b) **Grants in Aid – 2017 Applications** Page 31-33
- (c) **DRAFT Final Report for the CCRD Governance and Service Delivery Study** Page 34-85
- (d) **Canadian Postmasters and Assistants Association – request for support of the return of postal banks** Page 86-87
- (e) **Request to waive fees for hiring the concession building at Walker Island – Family Day Event** Page 88-89
- (f) **Board Remuneration for Special In-Camera Meetings, January 10, and February 8, 2017** Page 90

**Financial Services**

- (g) **Financial Variance Report – Budget vs Actual 2016** Page 91-95
- (h) **Financial Plan Report** Page 96-105

**Development Services**

- (i) **Community Economic Development Report – dated February 2, 2017** Page 106-109
- (j) **Land Use Planning Report – dated February 2, 2017** Page 110-112

**Operations**

- (k) **Operations Manager Report** Page 113-119

**Leisure Services Commissions**

- (l) **Denny Island Recreation Commission - Minutes dated November 28, 2016** Page 120-122

**(D) EXECUTIVE REPORTS**

- (a) **Chair's Report**
- (b) **Electoral Area Reports**
  - i) **Area A**
  - ii) **Area B**
  - iii) **Area C**
  - iv) **Area D**
  - v) **Area E**

**(E) BYLAWS AND POLICIES**

- (a) **Bylaw No 470, cited as Central Coast Regional District Denny Island Airport Operations and Management Commission Bylaw No. 470, 2017**

**Recommendation:**

THAT Bylaw No. 470, cited as “Central Coast Regional District Denny Island Airport Operations and Management Commission Bylaw No. 470, 2017” having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

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**(b) Bylaw No 471, cited as Denny Island Airport Rates and Charges Bylaw No. 471, 2017**

**Recommendation:**

THAT Bylaw No. 471, cited as “Denny Island Airport Rates and Charges Bylaw No. 471, 2017” having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

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**(c) Bylaw No 472, cited as Revenue Anticipation Borrowing Bylaw No. 472, 2017**

**Recommendation:**

THAT Bylaw No. 472, cited as Revenue Anticipation Borrowing Bylaw No. 472, 2017 be now introduced and read a first, second and third time.

THAT Bylaw No. 472, cited as Revenue Anticipation Borrowing Bylaw No. 472, 2017 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

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**(d) Policy A-36 – Risk Management Policy (new policy)**

Attached is a brief report on the new policy CCRD’s overarching administrative process for assessing risk

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**(e) Policy F-3 Signatories**

**Recommendation:**

THAT Darla Blake, CAO be removed from the list of signatories at the regional district’s financial institution.

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**PART IV– GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

**(a) The Coast Sustainability Trust II – 2016 Fourth Quarter Report**

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**(b) Regional District of Mount Waddington – (copy of letter to Central Coast**

**Chamber of Commerce regarding joining the Regional District of Mount Waddington) Page 143**

**(G) ADJOURNMENT**