



Central Coast

REGIONAL DISTRICT

That we may be good people together

REGULAR BOARD MEETING AGENDA – September 9-10, 2020 9:00 a.m.

Meeting to be held by electronic means

PART I – INTRODUCTION

1. **Call to Order**

Recommended Statements:

1. *Acknowledgements of Nuxalk, Heiltsuk, Wuikinuxv Ancestral Territories*
2. *Please note: the meeting is being recorded and the recording will be made publicly available on our website.*
3. *The meeting is called to order at _____ a.m. on September 9-10, 2020*

2. **Adoption of Agenda**

a. **Introduction of Late Items**

Recommended Motion: “That the agenda be adopted as read / or amended by adding...”

3. **Disclosures of Financial Interest**

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*“I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) **** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.”

4. **Disclosures of Interests Affecting Impartiality**

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x.... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

(A) **SPECIAL PRESENTATION**

- (a) **Special Presentation by Alison Sayers: Recommended Amendments to the CCRD 2019-2022 Strategic Plan arising from COVID-19 related resourcing and capacity constraints and CCRD Board planning workshop held on July 27 & 28, 2020**

(B) **ADOPTION OF MINUTES**

- (a) **July 9, 2020 Regular Board Meeting Minutes**
(b) **July 27, 2020 Special Board Meeting Minutes**
(c) **August 10, 2020 Special Board Meeting Minutes**

PART II– PUBLIC CONSULTATION**1. Delegation**

- (a) **Tony Norton – Hagensborg Fire Department – House Numbering, Cleaning Chimneys, Appointment as LAFC by the Fire Commissioner of B.C.** Page 1-4
- a. **Sample Letter of Appointment as Local Assistant to the Fire Commission**

PART III– LOCAL GOVERNANCE**(A) BYLAWS AND POLICIES**

- a) **Bylaws for Review, Revision, Rescind or Adoption**
- 1) **Bylaw No. 497 Board Meeting Procedures Bylaw** Page 5-22

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING**Administrative Services**

- (a) **Special Report: CCRD 2019-2022 Amended Strategic Plan – Late Item** Page 23
(to be circulated during special presentation)
- (b) **Special Report: CCRD COVID-19 Business Continuity and Services Restoration Plan Amendments since July 9, 2020 – Late Item** Page 24
- (c) **Ministerial Order 192** Page 25-29
- (d) **Circular from Ministry of Municipal Affairs and Housing August 13, 2020 Re: Update about Order of the Provincial Health Officer on Gatherings and Events and Ministerial Order M192** Page 30-40
- (e) **Request for Decision: CCRD Board Meetings during COVID-19 – Late Item** Page 41
- (f) **Request for Decision: Technology move - CCRD Administration & Board to Office 365, Teams – Late Item** Page 42
- (g) **Annual Report 2019 – Late Item** Page 43

Transportation Services

- (h) **Report to the Board: Bella Coola Airport and Facilities Service Update** Page 44-50
- (i) **Report to the Board: Denny Island Airport Operation and Facilities Service Update** Page 51-54
- (j) **Report to the Board: Denny Island Community Water System Project Update August 2020** Page 55-56

Public Works

- (k) **Report to the Board: Solid Waste Service Update** Page 57-63

Financial Services

- (l) **Special Report: Virtual Mental Health Supports During COVID-19** Page 64-66

Development Services

- (m) **Community Economic Development**
- i. **Report to the Board: Community and Economic Development Service Report** Page 67-76
- (n) **Land Use Planning**
- ii. **Correspondence for Action: Letter from Shawn Meisner Major Projects and Crown Land Sales Re: West Coast Authorizations is seeking your input into how two forfeited properties or property complexes in the Bella Coola Valley should be approached for disposal** Page 77
- iii. **Housing Needs Assessment – Urban Update** Page 78-79

Leisure Services

- (o) **Denny Island Recreation Commission**
- i. **Commission Minutes: Denny Island Recreation Commission Minutes March 23, 2020** Page 80
- ii. **Request for Decision: Vancouver Coastal Health Active Communities Grant: Change of Scope** Page 81-82

- (p) Centennial Pool Commission
 i. Commission Minutes: Centennial Pool Minutes – August 25, 2020 Page 83

Protective Services

- (q) Fire Protection
 i. Request for Decision: Sole Source Procurement – Firefighting Personal Protective Equipment Page 84-85
- (r) COVID-19 Response
 i. Regional EOC and First Nation EOCs’ Shared Travel Notice Page 86
 ii. Report to Board: United Coast Leadership Table Update - Director Bertrand - Verbal Report
 iii. Director Remuneration – United Coast Leadership Table and Associated Meetings – Tabled discussion from August 10, 2020 Special Meeting of the Board – Discussion (no report)

Governance

- (s) Report to the Board: UBCM Minister and Provincial Staff Meeting Requests Update – Late Item Page 87
 (t) Correspondence for Information: Letter from Mike Farnworth and Selina Robinson Re: COVID-19 Related Measures Act (Bill 19) Page 88-89
 (u) Investing in Canada Infrastructure: Re letter from Brian Bedford Page 90-91

(C) EXECUTIVE REPORTS

- (a) Electoral Area Reports
 i.) Chair and Area E Report
 ii.) Area A Report
 iii.) Area B Report
 iv.) Area C Report
 v.) Area D Report

PART III – GENERAL BUSINESS

- (a) Circular from Ministry of Municipal Affairs and Housing August 19, 2020 Re: Investing in Canada Infrastructure Program: Green Infrastructure – Climate Change Mitigation – CleanBC Communities Fund – Open for Application Page 92

IN CAMERA MATTERS

Recommended motion: THAT the Board of Directors of the Central Coast Regional District close the meeting to the public for the purpose of consideration of items that fall under the following sections of the Community Charter: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (l) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and section 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

- (a) Matters released from in Camera

(D) ADJOURNMENT