



CENTRAL COAST REGIONAL DISTRICT  
DRAFT REGULAR BOARD MEETING MINUTES

DATE: December 13, 2018

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – December 13, 2018

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Dan Bertrand *via teleconference Director Travis Hall, Vice Chair Director Jayme Kennedy Director Lawrence Northeast Alternate Director Hank Brooks
Excused:	Chair, Electoral Area E	Director Samuel Schooner, Chair
Staff:	Chief Administrative Officer Operations Manager Community Economic Development Officer Recording Secretary, EA	Courtney Kirk Ken McIlwain (portion) Matthew Wheelock (portion) Destiny Mack
Delegations:	Coleen Fraser Debbie Alexander Sally Cargill Gord McGee	Pool Construction EMBC FLNRO CCIRA

**PART I – INTRODUCTION**

**1. Call to Order**

Poor weather caused travel delays impacting quorum and delaying the meeting start time. The Chair called the meeting to order at 10:55 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

**2. Swearing in of Directors/Alternates – Oath of Office**

Vice Chair Hall administered the Oaths of Office to Director Lawrence Northeast.

CAO Kirk circulated the Ethic's Policy and documentation needed for Appointments of Alternate Directors and requested they be submitted by the next meeting date if not already submitted.

Alternate Director Brooks (Area E) took the Oath of Office.

**3. Adoption of Agenda**

**18-12-01 M/S Directors Kennedy/Brooks** that the agenda be adopted as amended.

**CARRIED**

There was an amendment made to include a background item that was listed in the Agenda but not circulated with the package of background documents under the 'Bylaws and Policy – Revisions' section at 'Bylaws and Policies A-26 Purchasing and Procurement be added to Item E'. The presentation material for the MaPP Advisory Committee (delegation) was also circulated as a late item and added to Item 1. C.

### **3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

### **4. Disclosures of Interests Affecting Impartiality.**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

## **PART II – PUBLIC CONSULTATION**

### **1. DELEGATIONS**

#### **(a) Coleen Fraser – Construction of new pool**

Coleen Fraser is a constituent. She shared that she has been interested in the Centennial Pool for 40+ years; she came here after working here for the Canadian Red Cross Safety Service at a Provincial Level to run the pool and she mentioned that she has been involved in it, in various capacities for nearly 50 years.

Ms. Fraser shared her concerns about some of the pool designs and the environment. Operations Manager McIlwain shared with the Board about the design process and that it is a very detailed process. He mentioned that the budget is simply based on a swimming pool and a 10-15 person hot tub. Ms. Fraser shared some history of the Centennial Pool and that it is one of the two left in British Columbia.

**18-12-02 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District order Administration to review the value of an aquatic safety management services audit as part of Centennial Pool Retrofit Project.

AND THAT Administration report back to the Board on the result of its review at the February 2019 Board meeting. **CARRIED**

Coleen left the meeting at 11:28 am  
OM McIlwain left the meeting at 11:29 am

**(b) Debbie Alexander – EMBC 2017 Wildfire Presentation, Acknowledgment**

Debbie Alexander, Ministry of Public Safety and Solicitor General Regional Manager; Emergency Management BC; Northeast Region joined the meeting via teleconference at 11:31 am.

Ms. Alexander presented a plaque to the Board on behalf of Emergency Management British Columbia for the CCRD's emergency response coordination contribution during the Wildfires of 2017 and provincial state of emergency. Complimentary acknowledgements were exchanged between the Board of Directors and Ms. Alexander reminiscing on the challenges of that time period. All parties expressed a positive outlook in working together under the new emergency management partnership with the Nuxalk Nation.

Director Bertrand left the meeting at 11:37 am.  
Debbie Alexander left the meeting at 11:39 am.

**(c) Sally Cargill & Gord McGee – CCRD Representation on Central Coast MaPP Advisory Committee.**

Gord McGee joined the meeting at 11:41 am.  
Sally Cargill joined the meeting at 11:42 am.

Ms. Sally Cargill; Marine Use Planning Specialist, Province of BC; Forests, Lands and Natural Recourses Operations and Mr. Gord McGee; Marine Use Planner; Central Coast Indigenous Resources Alliance.

Ms. Cargill and Mr. McGee the advisory committees for the Marine Protected Area Network planning process and Marine Planning Partnership and their relevance to the CCRD and constituents. They are also seeking support to nominate an individual to represent local government on two advisory committees that are working on Marine Planning Processes. For the Marine Plan Partnership and the Central Coast Marine Plan and as well as the Marine Protected Area Network Planning Process.

Ms. Cargill shared a bit of background on the Central Coast Marine Plan. It is a partnership between the province and 17 First Nations on the Northern Central Coast.

Mr. McGee provided the Board with a bit of background on the Marine Protected Area Network. It is essentially built on top of what was done through MaPP but it focuses on Marine Protection and adding the third element; the federal government and federal jurisdiction over transportation, recreational, commercial fisheries.

Director Bertrand rejoined the meeting at 11:49 am  
CEDO Wheelock joined the meeting at 11:57 am  
CEDO Wheelock left the meeting at 12:07pm  
McGee and Cargill left the meeting at 12:14pm

A recess was taken at 12:15pm.

The meeting resumed at 1:00pm

## **(B) ADOPTION OF MINUTES**

### **a) Regular Board Meeting November 8, 2018.**

- 18-12-03** **M/S Directors Kennedy/Northeast** that the 'November 8, 2018 Minutes with discussion summarised', the 'November 8, 2018 Minutes without discussion summarised', and 'Request for Decision – Board Preferences: Format of Minutes' be received as a group. **CARRIED**
- 18-12-04** **M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District direct Administration to format future minutes without discussion summarised throughout the minutes. **CARRIED**
- 18-12-05** **M/S Directors Bertrand/Kennedy** that the Board of Directors of the Central Coast Regional District direct Administration to note on the website at the links to the audio recordings of regular board meetings that a longer form written summary of regular meetings can be made available upon request for persons with hearing disabilities. **CARRIED**
- 18-12-06** **M/S Directors Kennedy/Brooks** that the minutes without discussion be adopted as presented. **CARRIED**

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**FINANCIAL SERVICES**

**(a) Request for Decision – Appointments for KPMG LLP**

**18-12-07 M/S Directors Kennedy/Northeast** That the Request for Decision: Appointment of KPMG LLP as the Regional District and the Regional Hospital District auditor for 2018-2022 be received **CARRIED**

**18-12-08 M/S Directors Kennedy/Brooks** That the Board of Directors of the Central Coast Regional District appoints KPMG LLP as the auditor for the Regional District and the Regional Hospital District for 2018-2022. **CARRIED**

**(b) Request for Decision – Authorization of Staff Christmas Gift Certificates**

**18-12-09 M/S Directors Kennedy/Northeast** that the Request for Decision: CCRD Board authorization staff gift certificates in the amount of \$50 each be received. **CARRIED**

**18-12-10 M/S Directors Northeast/Kennedy** that the Board of Directors of the Central Coast Regional District authorize staff gift certificates in the amount of \$50 each. **CARRIED**

**Correspondence for Information**

**i. Auditor General Letter – General Correspondence for Information**

**18-12-11 M/S Directors Brooks/Kennedy** that the Auditor General Letter be received. **CARRIED**

**DEVELOPMENT SERVICES**

**(c) Economic Development Report**

**18-12-12 M/S Directors Kennedy/Northeast** that the Economic Development Report be received. **CARRIED**

**(d) Farm Credit Canada AgriSpirit Fund Letter - DICDA**

**18-12-13 M/S Directors Brooks/Kennedy** that the Farm Credit Canada Letter Re: AgriSpirit Funding Award be received. **CARRIED**

**(e) Request for Decision – Resident Status Rates for Bella Coola Valley Residents on BC Ferries**

**18-12-14 M/S Directors Kennedy/Northeast** that the Request for Decision – Seeking Resident Status rates for Bella Coola Valley Residents on BC Ferries be received. **CARRIED**

**18-12-15 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District undertake advocacy to secure “Residents Status” rates from BC Ferries and the Province for Bella Coola Valley residents

AND THAT the CEDO contact the Ferry Advisory Committee to support the CCRD in aligning with any advocacy taking place by the Ferry Advisory Committee on this matter. **CARRIED**

**(f) Request for Decision – Central Coast Communications Commission Re: New City West Broadband Connection**

**18-12-16 M/S Directors Northeast/Kennedy** that the Request for Decision – Central Coast Communications Commission Re: New City West Broadband Connection be received. **CARRIED**

**18-12-17 M/S Directors Northeast/Kennedy** that the Board of Directors of the Central Coast Regional District approve a programme of research into the establishment of a Central Coast Communications Commission made up of representatives of all the regional communities. **CARRIED**

**(g) Request for Decision – Seek Grant to conduct Feasibility into Replacing Current Outdoor Ice Rink with an Indoor Ice Arena and Request for Decision – Grant Applications for New Play Area on Walker Island**

**18-12-18 M/S Directors Kennedy/Brooks** that the Request for Decision – Seek Grant Re: Outdoor Ice Rink to Indoor Ice Arena and Request for Decision – Grant Applications for New Play Area on Walker Island be received as a group **CARRIED**

CEDO Wheelock joined the meeting at 1:46 pm

**18-12-19 M/S Directors Kennedy/Bertrand** that the Board of Directors of the Central Coast Regional District approve the program and internal resources to seek grant funding for a feasibility study to evaluate various enhancement options for the ice rink. **CARRIED**

**18-12-20 M/S Directors Kennedy/Brooks** that the Board of Directors of the Central Coast Regional District approve the grant funding application for a new play area on Walker Island through the ICIP Rural and Northern Communities Program. **CARRIED**

- 18-12- 21 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District approve the grant funding application for a new play area for the Nusatsum Playground through the ICIP Rural and Northern Communities Program. **CARRIED**

CEDO Wheelock left the meeting at 2:19 pm

**(h) Request for Decision – CEDO to set up a Monthly Walk-in Business Advice Service**

- 18-12-22 M/S Directors Kennedy/Brooks** that the Request for Decision: CEDO to set up Monthly walk-in business advice service be received. **CARRIED**

- 18-12-23 M/S Directors Northeast/Kennedy** that the Board of Directors of the Central Coast Regional District approve the establishment of a new Community Economic Development program whereby the Community Economic Development Officer will dedicate one afternoon a month offering free business advice by walk in, or by video conference and phone to local entrepreneurs. **CARRIED**

A recess was taken at 2:21 pm

The meeting resumed at 2:23 pm

**(i) Request for Decision – Grant Application for Archaeology Training through the College**

- 18-12-24 M/S Directors Brooks/Kennedy** that the Request for Decision: Grant Application for Archaeology Training through the college be received. **CARRIED**

- 18-12-25 M/S Directors Brooks/Kennedy** that the Board of Directors of the Central Coast Regional District approve the programme and internal resources necessary to submit a grant application for Archaeology Training with the amendment of reaching out to the outer coast colleges. **CARRIED**

A recess was taken at 2:31pm

The meeting resumed at 2:48pm

**(j) Request for Decision – Feasibility study on expanding street light service**

- 18-12-26 M/S Directors Brooks/Kennedy** that the Board of Directors of the Central Coast Regional District request administration to do a feasibility study on expanding the current street lighting service. **CARRIED**

**Correspondence for Action**

- ii. **UBCM Letter Re: Connectivity dated November 19, 2018**

**18-12-27 M/S Directors Kennedy/Northeast** that UBCM Letter Re: Connectivity be received.  
**CARRIED**

**18-12-28 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District order Administration to action the letter from Minister Sims; share the information with all communities in the CCRD and to draft an acknowledgement letter to Minister Sims accordingly.  
**CARRIED**

**iii. Funding Opportunity Letter from Jennifer Rice dated November 27, 2018**

**18-12-29 M/S Directors Northeast/Kennedy** that Funding Opportunity – Building infrastructure projects in small, rural communities like ours Letter from Jennifer Rice be received.  
**CARRIED**

**18-12-30 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District order Administration to draft the letter to Jennifer Rice to acknowledge the sharing the information on Funding Opportunity – Building infrastructure projects in small, rural communities like ours.

AND THAT the letter will be circulated via electronic means before signing by the chair.  
**CARRIED**

**Correspondence for Information**

**iv. BC Ferries Letter Re: Judith Sayers**

**18-12-31 M/S Directors Kennedy/Brooks** that the BC Ferries Letter Re: Dr. Judith Sayers, a member of the Hupacasath First Nation and current President of the Nuuchahnulth Tribal Council, was appointed a voting member of the BC Ferries Board of Directors effective June 2018 be received.  
**CARRIED**

**v. BC Ferries Letter to Chair Schooner, Director Hall, Director Bertrand from Mark Collins**

**18-12-32 M/S Directors Kennedy/Brooks** that BC Ferries Congratulatory letter on election to the Central Coast Regional District Board of Directors from Mark Collins be received.  
**CARRIED**

**PUBLIC WORKS**

**(k) Operations Manager Report**

**18-12-33 M/S Directors Kennedy/Brooks** that the Operations Managers Report be received.  
**CARRIED**  
OM McIlwain joined the meeting at 3:20 pm.

**(l) Request for Decision – Pool Renovation Public Consultation**

**18-12-34 M/S Directors Brooks/Kennedy** that the Request for Decision – Pool Renovations Public Consultation be received. **CARRIED**

**18-12-35 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District conclude the public engagement and voting process around concept priorities for the Centennial Pool renovation project on December 21, 2018, and furthermore;

AND THAT subject to financial engineering and operational constraints, the Board of Directors prioritizes additional pool renovation features in accordance with the voting results as of December 21, 2018. **CARRIED**

OM McIlwain left the meeting at 3:29 pm.

**LEISURE SERVICES**

**(m) Appointment to the 2019 Vancouver Island Regional Library Board**

**18-12-36 M/S Directors Northeast/Kennedy** that the Appointment to the Vancouver Island Regional Library Board documents be received. **CARRIED**

**18-12-37 M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District appoints Director Kennedy as the CCRD Vancouver Island Regional Library Board representative. **CARRIED**

**18-12-38 M/S Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District appoint Director Bertrand to serve as the Vancouver Island Regional Library Board alternate board representative. **CARRIED**

**PROTECTIVE SERVICES**

**(n) Request for Decision – Celebratory Dinner; Re: Emergency Management MOU**

**(o) Memorandum of Understanding – Central Coast Regional Emergency Management Partnership**

**18-12-39 M/S Directors Northeast/Kennedy** THAT the Request for Decision – Celebratory Dinner Re: Emergency Management MOU and the Memorandum of Understanding – Central Coast Regional Emergency Management Partnership document be received as a group. **CARRIED**

**18-12-40 M/S Directors Kennedy/Brooks** THAT the Board of Directors of the Central Coast Regional District authorize Administration to participate in the planning of a celebratory event to commemorate the Emergency Management MOU;

AND THAT the Board of Directors of the Central Coast Regional District authorize remuneration and expenses for all Board members to attend the celebratory event if cost recovery is offered by the province;

AND THAT the Board of Directors of the Central Coast Regional District authorize a financial contribution toward the celebratory event in the amount of \$1500 towards the dinner and \$500 towards gifts.

AND THAT a workshop covering an emergency management topic appropriate for the Board be organized to align with the celebratory event if feasible;

AND THAT the Board of Directors order Administration to draft a letter on behalf of the Board detailing the occasion to send to the Heiltsuk Tribal Council and Wuikinuxv Tribal Council inviting their Emergency Coordinators to attend the event and to assist in coordinating travel for out of town representation to align with any Board of Director travel. **CARRIED**

Director Northeast left the meeting at 3:56 pm  
Director Northeast rejoined the meeting at 3:59 pm

A recess was taken at 4:23pm  
The meeting resumed at 4:35pm

#### **(p) Wildland Firefighter Recruitment**

**18-12-41 M/S Directors Kennedy/Brooks** that the Wildland Firefighter Recruitment Information Bulletin be received. **CARRIED**

**18-12-42 M/S Directors Brooks/Kennedy** that the Wildland Firefighter Recruitment Information Bulletin be posted and circulated throughout the Region's communities.

**CARRIED**

#### **TRANSPORTATION SERVICE**

#### **(q) Airport Obstacle Removal Update Report dated December 13, 2018**

**18-12-43 M/S Directors Brooks/Kennedy** that the Airport Obstacle Removal Update Report be received. **CARRIED**

#### **(r) Denny Island Airport Commission Meeting Minutes dated November 29, 2018**

**18-12-44 M/S Directors Northeast/Brooks** that the Denny Island Airport Commission Meeting Minutes be received. **CARRIED**

OM McIlwain joined the meeting at 4:48pm

**(s) Request for Decision – Grant Application for a new roof or new Terminal Building for Denny Island Airport Hangar**

CEDO Wheelock joined the meeting at 5:04pm

**18-12-45 M/S Directors Kennedy/Northeast** that the Request for Decision – Grant Application for a new roof or new terminal building for the Denny Island Airport be received. **CARRIED**

**18-12-46 M/S Directors Kennedy/Bertrand** that the Board of Directors of the Central Coast Regional District approve the program and internal resources necessary for submitting a grant application for a new roof or terminal building for Denny Island Airport Hangar and for possible grants available for the Bella Bella Airport. **CARRIED**

**18-12-47 M/S Directors Kennedy/Brooks** that the Board of Directors order Administration to research available grants for a new roof or terminal building at Denny Island Airport and for Bella Bella Airport. **CARRIED**

CEDO Wheelock left the meeting at 5:48pm

**18-12-48 M/S Directors Northeast/Brooks** that the agenda be amended to move Item E. Bylaws and Policies (pages 125-139) before Lands Services. **CARRIED**

**(E) BYLAWS AND POLICIES**

**(a) Approval of Bylaw revision of Bella Coola Waterworks Tolls and Charges – Final Reading**

**18-12-49 M/S Directors Kennedy/Northeast** that the Approval of Bylaw revision of Bella Coola Waterworks Tolls and Charges – Final Reading be received. **CARRIED**

**18-12-50 M/S Directors Brooks/Kennedy** that Bylaw No. 485, a bylaw to amend Bylaw No. 282. 1997 cited as the Schedule 'A' Annual Water Rates and Changes and Schedule 'B' Water Supply and Distribution – Annual Meter Rates Charges Classes 2 and 3, establishing the rates and charges to be levied within the Bella Coola Water Supply and Distribution Service Area, effective January 1, 2019 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, seal and signed by the Chair and the Person responsible for corporate administration. **CARRIED**

Operations Manager McIlwain left the meeting at 5:57pm

**(b) Amendment to CCRD Policy A-26 Purchasing and Procurement – Late Item**

CFO Liu joined the meeting at 5:58pm

- 18-12-51 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District review and adopt Policy A-26 Purchasing and Procurement as amended. **CARRIED**

A recess was called at 6:45 pm

The meeting resumed at 7:30pm

**LANDS SERVICE**

**(t) Notation of Interest – Radar Tower & Storage Shed at Denny Island and Mount Collinson**

- 18-12-52 M/S Directors Bertrand/Kennedy** that the Notation of Interest – Radar Tower & Storage Shed at Denny Island and Mount Collinson be received. **CARRIED**

**(u) Letter regarding Property Assessment Appeal Board**

- 18-12-53 M/S Directors Brooks/Kennedy** that the Letter regarding Property Assessment Appeal Board be received. **CARRIED**

**GOVERNANCE**

**(v) AVICC 2019 AGM & Convention – Call for Nominations for AVICC Executive**

- 18-12-54 M/S Directors Kennedy/Brooks** that the AVICC 2019 AGM & Convention documents be received. **CARRIED**

- 18-12-55 M/S Directors Hall/Northeast** that the Board of Directors of Central Coast Regional District Nominate Kennedy to run for AVICC Executive during the 2019 convention. **CARRIED**

**(w) 2018 CCRD & SD49 Elections Report**

- 18-12-56 M/S Directors Northeast/Kennedy** that the 2018 CCRD & SD49 Election Report be received. **CARRIED**

**(x) Harbour Authority Appointment**

- 18-12-57 M/S Directors Northeast/Kennedy** that the Harbour Authority appointment request letter be received. **CARRIED**

- 18-12-58 M/S Directors Kennedy/Brooks** THAT the Board of Directors of the Central Coast Regional District appoints Director Northeast to sit on the Bella Coola Harbour Authority. **CARRIED**

**(y) Appointments to the CCRD Commission and Committees**

- 18-12-59 M/S Directors Northeast/Kennedy** THAT the current appointments to the CCRD Commission and Committees be extended for a year and that Administration is ordered to bring forward Commission and Committee bylaws and terms of reference on a scheduled basis for the Board's review and amendment throughout 2019. **CARRIED**
- 18-12-60 M/S Directors Hall/Brooks** THAT the Board of Directors of the Central Coast Regional District appoints Director Kennedy to serve on the CCRD Economic Development Advisory Committee. **CARRIED**
- 18-12-61 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District appoints Director Northeast to serve as the alternate Board Representative on to the CCRD Economic Development Advisory Committee. **CARRIED**
- 18-12-62 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District appoints Director Hall to serve on the Coast Sustainability Trust Regional Steering Committee.
- AND THAT** Director Bertrand be appointed to serve as the alternate representative on the Coast Sustainability Trust Regional Steering Committee. **CARRIED**
- 18-12-63 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District appoints Chair Schooner to serve on the Municipal Finance Authority.
- AND THAT** the Board of Directors of the Central Coast Regional District appoints Director Hall to serve as the alternate representative on the Municipal Finance Authority. **CARRIED**
- 18-12-64 M/S Directors Kennedy/Northeast** that the Board of Directors of the Central Coast Regional District appoints Director Hall to serve on the Municipal Insurance Association.
- AND THAT** the Board of Directors of the Central Coast Regional District appoints Chair Schooner to serve as the alternate representative on the Municipal Insurance Association. **CARRIED**
- 18-12-65 M/S Directors Kennedy/Brooks** THAT the Board of Directors of the Central Coast Regional District appoints Director Hall to serve on the Central Coast Marine Plan Implementation Advisory Committee. **CARRIED**

## **Correspondence for Information**

### **vi. Appreciation Letter Alberni-Clayoquot Regional District, Jon Jack; Re UBCM Presentation**

**18-12-66 M/S Directors Northeast/Kennedy** that the Appreciation letter from Alberni-Clayoquot Regional District Jon Jack Re: UBCM Presentation be received. **CARRIED**

## **(D) EXECUTIVE REPORTS**

### **a. Electoral Area Reports**

#### **Area A: Director Bertrand**

Director Bertrand summarized his participation of the Remembrance Day celebration at Denny Island commenting that the wreath provided by the CCRD arrived late but was nice. Director Bertrand also acknowledged the work he is doing with Operations Manager McIlwain to further the Denny Island water system petition and supporting the political aspect of dialogues regarding the potential service establishment. Director Bertrand expressed the importance of the final draft of the information package getting out the door as soon as possible. Director Bertrand also shared details of his attendance at the Denny Island Airport Commission meeting.

#### **Area B: Director Hall**

Director Hall attended a Lidstone training for elected officials in Vancouver November 23, 2018 and expressed that he learned a great deal from the event. He indicated that he greatly appreciated the information on local government considerations with respect to cannabis legalisation. Director Hall mentioned shared that he wanted to share regarding the airports. He mentioned because of the unique situation and the Local Government Act and the things and influence the governance relationship. He mentioned that they are trying very hard to find the funds to improve the Bella Bella Airport. Director Hall shared that he also had discussion about improving there road way and he mentioned that it is an emergency pathway to access the medivac. He mentioned that it needed to be addressed because it is in such bad shape and he mentioned that the road to the Ferry Terminal also needed to be addressed as well. Director Hall shared that the Airport has applied for an application approval number, it is currently being looked at for an approval process. For the Roadways we've secured a feasibility study to in hopes of being able to redo the roadway. Director Hall shared his appreciation that the Board still has an appetite to have that engagement piece with the Outer Coast Communities within the Region. Director Hall shared that he continues to appreciate the opportunity to serve on the UBCM executive. Director Hall shared details of the housing arrangement for employees at Whistler that was achieved between Squamish Nation and the town of Whistler. Director Hall advised that power outages are triggering concerns about connectivity again in the outer-coast. Director Hall shared that Heiltsuk Tribal Council is working hard on reconciliation dialogues. He advised that Heiltsuk members recently attended BC cabinet minister meetings and had some difficult but important discussion. Further, Heiltsuk members went over to Ottawa but (sadly) the outcome is creating more work for lack of satisfactory response from the Crown. Director Hall shared that he had a good conversation with Don Lidstone during the elected officials training and indicated that he was

happy to have a good discussion about the equalization strategy and he thinks CCRD should bring on another lawyer as there are bright minds in the legal world. Director Hall summarized that the financial reconciliation conversation is getting lots of legs but a lot of work remains to bring the conversation forward in the broad world.

**18-12-67 M/S Directors Brooks/Northeast** that Director Hall be reimbursed for his expenses for the additional nights stayed in Vancouver for the purposes of attending the Lidstone legal training for elected officials including three days of travel remuneration and for meals and incidentals as per the remuneration bylaw. **CARRIED**

### **Area C: Director Kennedy**

Director Kennedy reported that she attended the Remembrance Day ceremony in the Bella Coola Valley as well as two Pool Commission meetings since her first meeting on the Board. Director Kennedy shared that the Pool Commissioners did a lot of brain storming about what could be achieved at the pool and for kids' aquatic recreation over the next season. Director Kennedy mentioned that she met with the lady about the Street Lights. She shared that she casually asked constituents about how they felt about that. Director Hall mentioned that after attending the Grand Opening for the Transfer Station she was very pleased at how well attended it was. Director Kennedy advised the Board that after the Elected Officials LGMA training in January, she plans to carry on to attend the Impact and Travel Tourism Sustainability Conference in Victoria. It is the 2<sup>nd</sup> Annual one and she shared that she heard some very good things from the 1<sup>st</sup> Annual Conference. She mentioned that she hopes to bring back some exciting information from there.

### **Area D: Director Northeast**

Director Northeast shared that he is still acquainting himself with the duties and functions of his new role serving as the Area D representative. He has had conversations with staff as to how the Administration functions. He has also had numerous conversations with constituents. Director Northeast informed the Board that he serves a capacity building role through Nuxalk College and in his role as the Nuxalk College administrator he has been work with the emergency response side of the Regional District's service delivery for some time. Director Northeast shared a method to keep dialogue positive and solutions oriented and to encourage momentum in spite of challenges called "Motion for the good of the organization" and proposed that the Board consider instituting a protocol that is similar.

Director Northeast brought forward details of a fundraising effort by community members to purchase gifts to distribute to less fortunate children organized by community members: Lauren Andy, Russell Siwallace, Ernestdeen Hood and a few others.

**18-12-68 M/S Directors Northeast/Kennedy** that a donation of \$250 be made toward the community toy drive detailed by Director Northeast. **CARRIED**

### **Area E: Alternate Director Brooks - No report**

Meeting recesses at 8:50 pm and reconvenes at 8:55 pm

(F) GENERAL CORRESPONDENCE FOR ACTION

(a) Thank you Letter from Centre for Civic Governance Re: Alison Sayers

- 18-12-69 M/S Directors Kennedy/Northeast that the Thank you Letter from Centre for Civic Governance Re: Alison Sayers be received. **CARRIED**

(F) GENERAL CORRESPONDENCE FOR INFORMATION

(a) BC Assessment, Congratulatory Letter from Scott Sitter, Assessor, Northern BC Region

(b) Update Letter from Parks Canada Re: Update and posting of the Final Recovery Strategy for the Northern Goshawk laingi subspecies in Canada under the federal species at Risk Act

(c) Congratulatory Letter to the Board of Directors from John Horgan, Premier

(d) Congratulatory Letter from Minister Selina Robinson

(e) Senior Advocate Congratulatory Letter dated November 30, 2018

- 18-12-70 M/S Directors Kennedy/Northeast that the correspondence on pages 143-204; BC Assessment, Congratulatory Letter from Scott Sitter-Assessor, Northern BC Region; Update Letter from Parks Canada Re: Update and posting of the Final Recovery Strategy for the Northern Goshawk laingi subspecies in Canada under the federal species at Risk Act; Congratulatory Letter to the Board of Directors from John Horgan, Premier; Congratulatory Letter from Minister Selina Robinson; Senior Advocate Congratulatory Letter dated November 30, 2018 be received as a group. **CARRIED**

(A) IN CAMERA MATTERS

- 18-12-71 M/S Directors Kennedy/Brooks that the meeting be closed to the public for consideration of an item under 90 (1)(j) of the *Community Charter* relating to information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Privacy Act*. **CARRIED**

The meeting went in camera at 9:01 pm

The regular meeting resumed at 9:32 pm

**Released from In Camera**

The following resolutions are released from the closed (in-camera) meeting session:

**18-12-72** That the Board of Directors of the Central Coast Regional District order Administration to execute a transition services contract with Alison Sayers for executive coaching and strategic planning support specific to the equalization strategy as per the terms approved by the Board. **CARRIED**

**18-12-73** That the Board of Directors of the Central Coast Regional District authorize Administration to execute the negotiated professional services agreement with Urban Systems who were the lead proponent in CCRD's competition for regional district general consulting services encompassing engineering, planning, marketing and a broad scope of related services for up to a 5 year period beginning in December 2018. **CARRIED**

**18-12-74** That the Board of Directors of the Central Coast Regional District authorize Administration to execute a website development service agreement with UpAnUp who were the lead proponent in CCRD's competition for proposals to redevelop the Regional District's website. **CARRIED**

**18-12-75** That the Board of Directors of the Central Coast Regional District accept a bid from Totem Sawmill Limited Partnership for Airport Land Decked Wood Sale #002 at a price of \$100 per cubic for cedar, \$50 per cubic meter for fir, \$25 per cubic meter for spruce and \$25 per cubic meter for hemlock, totaling an estimated value of \$29,375, and furthermore that CCRD enter into a sales agreement with Totem Sawmill Limited Partnership to execute the sale;

AND THAT the Board of Directors of the Central Coast Regional District accept a bid from Totem Sawmill Limited Partnership for Airport Land Decked Wood Sale #003 at a price of \$100 per cubic meter for cedar, \$50 per cubic meter for fir, \$25 per cubic meter for spruce and \$25 per cubic meter for hemlock, totaling an estimated value of \$10,125 and furthermore that CCRD enter into a sales agreement with Totem Sawmill Limited Partnership to execute the sale. **CARRIED**

**(G) ADJOURNMENT**

**18-12-76 M/S Directors Kennedy/Brooks** that the Board of Directors meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 9:38 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Administrative Officer