



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: November 12, 2020

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well-being of the Central Coast through the professional and efficient delivery of mandated regional and community services.

REGULAR BOARD MEETING MINUTES – November 12, 2020 via videoconference

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Director Jayme Kennedy Director Lawrence Northeast Chair Samuel Schooner
Staff:	Chief Administrative Officer Recording Secretary, PC Operations Manager Finance Manager Executive Assistant Contractor	Courtney Kirk Evangeline Hanuse Ken McIlwain (portion) Ye-Ne Byun (portion) Destiny Mack Donna Mikkelson

PART I – INTRODUCTION

1. Call to Order

Acting Chair Kirk called the meeting to Order at 9:15 a.m. and acknowledged that chairing the meeting was taking place via electronic means, with staff and Directors participating from Nuxalk ancestral territory, as well as Directors joining from the traditional territory of the Heiltsuk Nation. Acting Chair Kirk further acknowledged that the Central Coast Regional District also encompasses areas that are the traditional territories of the Wuikinuxv Nation, Kitasoo Xai'xais Nation and the Ulkatcho First Nation.

2. Election of Chair and Vice Chair

- i) The Acting Chair advised the Board that nominations were in order for the Office of Chair. Director Kennedy nominated Director Schooner for Chair, Director Hall seconded the nomination. Director Schooner accepted the nomination. The Acting Chair made two further calls for nomination for Chair. There were no further nominations. Director Schooner was the sole nominee for the Office of Chair.

Director Schooner was declared Chair of the Regional District November 2020-November 2021.

- ii) The Acting Chair advised the Board that nominations were open for the Office of Vice Chair. Chair Schooner nominated Director Kennedy for the Office of Vice Chair. Director Northeast seconded the nomination. Director Kennedy accepted the nomination. The Acting Chair made a further call for nomination for Vice Chair. Director Bertrand nominated Director Northeast for the Office of Vice Chair. Director Northeast respectfully declined the nomination. The Acting Chair made a final call for nominations for Vice Chair. There were no further nominations.

Director Kennedy was declared Vice Chair of the Regional District November 2020-
November 2021.

Chair Schooner assumed facilitation of the meeting.

3. Adoption of Agenda

20-11-01 M/S Directors Northeast/Kennedy THAT the Agenda be adopted as amended by:
adding a delegation from the Qqs (Eyes) Projects Society. **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

Director Bertrand made the following disclosure:

"With regard to the delegation of the Qqs Projects Society, I disclose that I have an association with the delegate who is my wife. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

(A) ADOPTION OF MINUTES

a) Regular Board Meeting October 8, 2020

20-11-02 M/S Directors Kennedy/Northeast THAT the minutes from the October 8, 2020
Board Meeting be received. **CARRIED**

20-11-03 M/S Directors Kennedy/Northeast THAT the October 8, 2020 minutes be adopted
as received. **CARRIED**

PART II – PUBLIC CONSULTATION

(A) DELEGATION

See City West delegation and Qqs Projects Society delegation further in the minutes.

- a) City West Delegation
- b) Qqs (Eyes) Projects Society

PART III – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

(a) Policies for Review, Revision, Rescind or Adoption

1. Policy A-23 – Purchase and Use of Communication Tools

- 20-11-04** M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District amend Policy A-23 Purchase and Use of Communication Tools to include the Bella Coola Volunteer Fire Department – Fire Chief and to reference personal communication devices rather than Blackberry. **CARRIED**

(b) Bylaws for Review, Revision, Rescind or Adoption

2. Bylaw 491 Untidy and Unsightly Premises

- 20-11-05** M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives Bylaw 491. **CARRIED**
- 20-11-06** M/S Directors Kennedy/Northeast THAT Bylaw #491, cited as the Prohibiting Untidy and Unsightly Premises Service Bylaw No. 491, 2020, having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration. **CARRIED**

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) CCRD COVID-19 Business Continuity and Services Restoration Plan: Discussion regarding potential revision of the associated safety planning toward a potential reopening of the Free Store at Thorsen Creek Waste and Recycling Centre, Bella Coola Valley while the pandemic health emergency continues

- 20-11-07** M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receive the item for discussion. **CARRIED**

After some discussion, it was decided to postpone this item to the February 2021 board meeting with the attendance of an interested delegation on the subject of the Share Shed.

DELEGATIONS

a) City West Delegation

Mayor Lee Brain, City of Prince Rupert
Stefan Woloszyn, CEO of CityWest

The delegates made their presentation to the Board as follows.

Mayor Brain began by indicating that the City of Prince Rupert has owned the company CityWest for 110 years. It is one of the longest running municipal corporations in Canada. It has functioned in various ways throughout the years and is currently a telecon company doing internet services. The focus of today is the Connected Coast project.

From a community perspective, Mayor Brain understands what it is like for outside companies to come and note all the things they will do, yet in the end they do the bare minimum. It is a struggle to get the basics done. Therefore, Mayor Brain knows what it looks like to partner with communities on the ground and how to engage. The commitment is to get urban level internet solutions to each of the rural communities in the Central Coast Regional District.

Mr. Woloszyn is the new CEO of CityWest. Mr. Woloszyn shared a Google Earth map of 3,400 km of fibre optic cable line during his presentation. For the Central Coast Regional District's jurisdictional area, there are a few landings proposed. If the permitting process goes smoothly there will be connectivity delivered to communities in 2021. There is an engagement process that has been developed for the Central Coast, the first part of which involves meaningful engagement with First Nations communities.

By engaging with local communities, Mr. Woloszyn articulated that there will be clear understanding of what First Nations and communities want. The response will be to deliver a system to the community that is desired. There is a social responsibility to deliver solutions that locals want and need.

The Board asked about engagement practices with First Nations communities who will be utilizing this internet service. During the wildfire in Williams Lake a few years ago it was clear that emergency response platforms needed attention, as the high-speed internet was threatened.

Mr. Woloszyn responded that the process of engagement with Heiltsuk is in the infancy stage. In future they will be reaching out with CityWest attending the community in person or virtually. Conversations in the future are positively anticipated.

The Board indicated recognition that the way forward is to get high speed internet for communication and emergency preparedness and further is looking forward to future dialogue. In terms of emergency preparedness, information will be more accurate, and citizens will have

correct information and ease of mind. Provincial wide we do need emergency communication to be standardized. There may be increasing fires and thus an increased threat to internet.

A member of the Board noted that he had seen an economic plan that was excellent work.

The Board indicated that in the Central Coast Regional District there are local internet service providers. The Board asked whether CityWest had any proprietary control over who delivers end of mile service and what freedom of market there was for end of mile service in various communities.

Mr. Woloszyn responded that they will leave it to the community to choose who they will want to purchase internet services from as it is an open platform. Mr. Woloszyn recognizes that currently the Central Coast Communications Society (CCCS) provides wireless solutions and microwave shots in the Bella Coola Valley. There is an open door in terms of competitive practice. The approach of CityWest is to engage with businesses and ISPs once the community's wants are pinpointed. This process is driven by the user and then the solutions are revealed.

Mayor Brain conveyed that CityWest is moving forward with other regional districts and agreements. There are also agreements and partnerships with First Nations. In future, further discussions can be had in a closed environment regarding commercial opportunities locally.

Director Schooner thanked the delegates Mayor Brain and Mr. Woloszyn for their presentation and concluded the delegation.

Recess was called at 10:33 a.m.

The regular meeting reconvened at 10:40 a.m.

b) Qqs (Eyes) Projects Society Delegation

Jess Housty, Executive Director

The delegate made her presentation to the Board as follows.

Ms. Housty began her presentation by explaining that the Qqs (Eyes) Projects Society is a Heiltsuk charitable non-profit which operates youth and family programs. Ms. Housty is the Executive Director of the organization.

A Heiltsuk food security assessment was recently conducted in Bella Bella. Qqs works in partnership with social agencies in the community. In September, a series of meetings were held with short, long, and medium priorities discerned. Through this opportunity, the need for the food security assessment was identified.

In September and October, a community survey was delivered door to door. 90 out of 350 households responded. The content of the survey worked to assess six categories of information including local food programs, gardening, traditional foods, dietary restrictions, local shopping options, and a community food security snapshot. It was hoped to gain an understanding of how familiar community members were with existing services, how many households grow their own

food, how people access traditional foods, and how to assist in this, as well as how many people currently manage dietary restrictions.

There are 34 programs that exist in community. Individuals have a mixed level awareness of what is currently available. Ms. Housty notes that there is a lot more work to do to streamline communication and deliver comprehensive and collaborative services.

Through open ended feedback, it was discerned that a zero-barrier food bank was desired. This initiative will start on December 1. In the gardening portion of the survey and the question of how many households currently grow their own food, one-third of households are already growing their own food and there is interest among others to begin gardening. Efforts will be scaled up for the following year for household gardening.

In terms of traditional foods, Ms. Housty noted that the survey asked how many times per week people are eating traditional foods and what the barriers are. There was strong feedback that cross community trade is how much of the traditional food is received.

For the dietary restriction portion of the survey, it was asked if individuals were under medical or voluntary dietary restrictions and whether there was a perception of access to nutritionists and local and affordable groceries. Half of reported households are managing a restrictive diet. None of those on a restrictive diet feel they have what they need including local shopping options. Most of the groceries sold come from the Lower Mainland and/or internationally.

The survey noted that 78% of respondents were interested in meat products from the Bella Coola Valley and that 63% were interested in logistical support to help move buy or trade items between coastal communities. The local Heiltsuk economic development sector will work to develop relationships with suppliers in the central coast. There is potential and excitement for a refrigerated unit on BC Ferries to move perishable foods back and forth.

For the community snapshot portion of the survey, Bella Bella ranked less than 5 out of 10 on each of the survey elements. Heiltsuk members were generous with giving clear and useful feedback. A report card model was developed to track food security progress that can be replicated every year or every 5 years with the hopes that the rank will increase each time as projects are implemented.

The final report was sent to the Central Coast Regional District, including the 25 specific recommendations. Ms. Housty expressed that she is looking forward to an implementation plan and ensuring clear leads and timelines are denoted. Projects and initiatives will include a micro grant program, a local butcher, a seed bank, and a commercial green house. Realistically, 3-5 years are needed to implement everything in the study. There is interest to have Central Coast Regional District involvement particularly to assist linking Qqs with local food systems leaders.

Ms. Housty concluded by noting that she is open to the idea of a letter or a motion of support for the work the society is doing. This will help demonstrate support with fundraising efforts. Further, if the Board were to meet with the Heiltsuk Tribal Council, she invites a conversation at that table for feasibility for a regional trade piece.

Chair Schooner praised the excellent presentation and mentioned a local to Bella Coola Valley food security group local that Ms. Housty could get in touch with.

The Board reiterated that there is a local food security group in Bella Coola. There is common ground for working together. Directors of the Board may be able to answer some questions.

That Board expressed excitement about ideas associated with food security. Locally, Bella Coola is building capacity and potential and in future we should be able to coordinate regionally. The Board noted that the window of transportation is challenging but would be interested in seeing more local meats and seafood available for trade or purchase as these trade pieces benefit the region's residents.

Chair Schooner thanked Ms. Housty for her presentation and concluded the delegation.

PUBLIC WORKS

See further in minutes.

FINANCIAL SERVICES

(b) Financial Report – Budget vs. Variance Report

20-11-08 M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional receive the Budget vs. Actual – January to October 2020 Report.

CARRIED

Director Bertrand noted that currently the CCRD does not have a Community Economic Development Officer and questioned the status of the video project. CAO Kirk updated that to fulfill the foundational requirements for all of the services in the region, it was prioritized to recruit a Records and Accounting Clerk to assist with the burden on staff who are playing multiple roles, as part of an ongoing assessment human resource needs taking a boarder view of the full organizational priorities, capacity constraints and operational challenges presented by COVID-19. Currently an economic development workplan for 2021-22 is under development which will be brought forward as part of the budgeting discussions with the Board. In short, the film is not complete but has not been prioritised. There may be an opportunity to complete the film through a contract opportunity which may be appropriate for the previous CEDO to undertake.

PUBLIC WORKS

(a) Service Report: Solid Waste Service Update

20-11-09 M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Service Report: Solid Waste Service Update.

CARRIED

(b) Project Update: Denny Island Community Water System – October 2020

- 20-11-10 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the Project Update: Denny Island Community Water System – October 2020. **CARRIED**

DEVELOPMENT SERVICES

(c) Housing Needs Report

- 20-11-11 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Housing Needs Report. **CARRIED**

LEISURE SERVICES

(d) Library Services: Appointment to the 2021 Vancouver Island Regional Library Board

- 20-11-12 M/S Directors Northeast/Schooner** THAT the Board of Directors of the Central Coast Regional District appoints Director Kennedy to serve as the representative on the Vancouver Island Regional Library Board of Trustees. **CARRIED**

Director Northeast nominated Director Hall for position of Alternate. Director Bertrand seconded the nomination. Director Hall accepted the nomination.

- 20-11-13 M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District appoints Director Hall to serve as the Alternate representative to the Vancouver Island Regional Library Board of Trustees, in the case where the appointed representative cannot be present. **CARRIED**

(e) Denny Island Recreation Commission: Minutes September 25, 2020 and November 4, 2020

- 20-11-14 M/S Directors Kennedy/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Recreation Commission minutes from September 25, 2020 and November 4, 2020.

(f) Centennial Pool Commission: Minutes October 9, 2020 and October 21, 2020

- 20-11-15 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Centennial Pool Commission Meeting Minutes from October 9, 2020 and October 21, 2020. **CARRIED**

PROTECTIVE SERVICES

(g) Bella Coola Valley Flood Risk Assessment and Modelling Update

- 20-11-16 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the Bella Coola Valley Flood Risk Assessment and Modelling Update. **CARRIED**

GOVERNANCE

(h) Letter from Deputy Minister of Municipal Affairs and Housing

- 20-11-17 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District receive the letter from Deputy Ministry of Municipal Affairs and Housing. **CARRIED**

(i) Letter from Deputy Ministry of Emergency Management BC

- 20-11-18 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the letter from Deputy Ministry of Emergency Management BC. **CARRIED**

(j) Letter from Assistant Deputy Minister of Finance (LATE ITEM)

- 20-11-19 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the letter from Assistant Deputy Minister of Finance.

(C) EXECUTIVE REPORTS

a. Electoral Area Reports

Area E and Chair Report: Chair Schooner

Chair Schooner thanked the Board and presented his verbal report as follows.

Chair Schooner acknowledged the gratitude and honour he felt for being nominated as Chair, and noted his feeling of great respect for the position.

Regarding the last flooding event, Chair Schooner reached out to some of the Wuikinuxv members, including former Chief, and former Board member, Frank Johnson. Chair Schooner noted that Mr. Johnson is doing well.

Chair Schooner thanked everyone for the continuation of the work being done for the Central Coast Regional District.

Area A Report: Director Bertrand

Director Bertrand thanked Chair Schooner and presented his verbal report as follows.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well-being of the Central Coast through the professional and efficient delivery of mandated regional and community services.

Director Bertrand reported that a Remembrance Day ceremony on Denny Island was held yesterday, which was well attended while being socially distanced.

Director Bertrand further noted that the Wuikinuxv Nation was recently evacuated due to a flood warning. He thanked CAO Kirk and staff for assisting Wuikinuxv members for Administration's part in providing support and aid to the Wuikinuxv community during the emergency. No homes were significantly damaged, and residents returned to the village within a week.

Regarding Ocean Falls, Director Bertrand shared there has been troubling reports of violence and an apparent breakdown of governance within the Ocean Falls Improvement District.

Director Bertrand offered his congratulations to Chair Schooner and Vice Chair Kennedy. Noting a sense of humility, Director Bertrand observed that he was not nominated for either position, and shared his perception that he has perhaps overextended himself in a leadership capacity without authorization from the Board. Director Bertrand noted that he interprets his fellow directors' decision to not nominate him as an apparent lack of confidence in his conduct or leadership. Going forward, Director Bertrand committed to self reflect toward governing himself in an improved manner. Director Bertrand thanked Director Hall for his honesty acknowledging he had been unnecessarily harsh toward Director Hall in a previous discussion.

Director Bertrand invited the Board to approach him directly if they view his conduct or advocacy is out of balance, as he is open to feedback and would be appreciative of it. Director Bertrand noted that he has worked hard for the Board and put time on regional and Bella Coola matters when asked to do so. At times this was done at great personal expense and anxiety, such as with the Bella Coola Community Forest and United Coast leadership table. Going forward, Director Bertrand noted his intent to withdraw from the United Coast leadership table and will speak with the Chair of that group. Any final outcomes of that discussion will be shared with the CCRD Board.

Chair Schooner noted the value that Director Bertrand is to the Board and the CCRD.

Area B Report: Director Hall

Director Hall thanked the Chair and presented his verbal report as follows.

Director Hall attended the first meeting for the AVICC executive. In that meeting there was a focus on the next convention which will be virtual. The meeting also included questions and discussion around resolutions that eventually get brought to UBCM. In the past the CCRD utilized AVICC to bring forward Financing Reconciliation to the attention of the Province.

Director Hall is noting more issues around the fact that Area B is limited within the *Local Government Act* and this affects the Heiltsuk Nation, as well as people within the regional district. Geography is also a huge barrier to the layout of the regional district, making it difficult to have open communication from afar. Director Hall indicates that it is interesting to see the relationships forming within the Bella Coola valley.

Director Hall shared his view that continuing dialogue within avenues like the AVICC is vital as well as further developing relationships. Director Hall is pleased that Ms. Housty presented regarding food security. It was good to see an increased number of people gardening this year. Going forward it will be satisfying to explore relationships within food security and the local sharing of food.

Director Hall concluded by thanking everyone at the table for the work being done.

Area C Report: Director Kennedy

Director Kennedy thanked the Chair and presented her verbal report as follows.

Director Kennedy acknowledged Director Bertrand and apologized if she acted in a selfish way. She expressed her hope that the Board can continue to act cohesively noting there is value in what everyone brings to the table. Director Kennedy came to the Director position wanting to bring the region together and it was not intended if she played a part in pushing the Board further apart. Director Kennedy apologized if this was the case and expressed that each member brings value to the table.

Director Kennedy asserted the fact that the Directors are half way through their terms and would like to take the opportunity to say that she values each Director and a moment should be taken to look back at how far the organization has come. The organization is moving in a positive direction.

Director Kennedy acknowledge the huge milestone that took place since the last Board meeting. The Bella Coola Airport certification was reinstated and now the CCRD again operates a fully certified airport. Director Kennedy thanked and acknowledged OM McIlwain for his incredible work in having the certificate reinstated, along with David Flegel. Despite Mr. Flegel's personal setbacks, he continues to be an amazing member of the community and provided critical assistance with the huge project that has benefited the entire region. Further, Director Kennedy acknowledged the efforts of CAO Kirk and her part in navigating the relationship with Transport Canada and remaining steady with the organization.

Director Kennedy conveyed that the flooding threats to all central coast communities are a real threat and danger for people. The Wuikinuxv residents that evacuated their communities underwent trauma and unknowingness of what would happen to their homes. The anxiety from the 2010 floods reveals itself and Director Kennedy wanted to acknowledge the coming together of the communities.

In terms of recreation, Director Kennedy reported that the road to Purgatory had its bridge replaced and work is being completed on the M. Gurr trail. These are the jewels in the crown of the Bella Coola Valley, and it is important to have access to these recreation areas.

In respect to the COVID-19 spike that is occurring, Director Kennedy notes that we must remain diligent and continue social distancing as well as taking the usual precautions. The local Remembrance Day ceremony that occurred was limited to 50 attendees.

In conclusion, Director Kennedy is looking forward to projects getting going that have been waiting since the Provincial election was called. This was a challenging time for staff waiting on projects for the province to get cabinet together. It is hoped that there will be continuity with current projects. Director Kennedy thanked everyone for their hard work.

Area D Report: Director Northeast

Director Northeast thanked the Chair and presented his verbal report as follows.

Director Northeast noted that the past two years as Director has flown by. Director Northeast acknowledged Director Bertrand and the tremendous amount of work he has done. Director Northeast apologized for reading the room wrong and indicated he would leave the matter at that.

Director Northeast cannot express enough how thankful he is for the work going on at the level of Director and Administration. Further, there has been an uptick in community involvement in key areas, despite the COVID-19 virus. Various committees have been started which have re-engaged volunteers.

Director Northeast noted that he brought the Share Shed item to the Board and is satisfied that the Board has given the topic due consideration. With the current COVID-19 situation, the Share Shed cannot open safely until we reach Level 4 of the pandemic. Director Northeast is open to ideas on the Share Shed and is willing to listen to and discuss ideas.

IN CAMERA MATTERS

20-11-20 M/S Directors Bertrand/Kennedy THAT the Board of Directors of the Central Coast Regional District close the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy*. **CARRIED**

The regular board meeting went in camera at 12:13 p.m.

(E) ADJOURNMENT

20-11-21 M/S Director Hall/Kennedy THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned

Chair

Chief Administrative Officer