



CENTRAL COAST REGIONAL DISTRICT
REGULAR BOARD MEETING MINUTES

DATE: February 14, 2019

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting
MAR 14 2019
CCRD ITEM A(a)

REGULAR BOARD MEETING MINUTES – February 14, 2019

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Alternate Director James Hadley Director Travis Hall Director Jayme Kennedy Alternate Director Thomas Tallio Chair Samuel Schooner
Excused:	Electoral Area A Electoral Area D	Director Dan Bertrand Director Lawrence Northeast
Staff:	Chief Administrative Officer Chief Financial Manager Recording Secretary, EA	Courtney Kirk Rose Liu (portion) Destiny Mack
Delegations:	Jessie MacDonald	Discovery Coast Music Festival

PART I – INTRODUCTION

1. Call to Order

The Chair called the meeting to order at 8:41 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

2. Swearing in of Alternate Directors – Oath of Office

Chair Schooner administered the Oaths of Office to Alternate Director James Hadley and Alternate Director Thomas Tallio.

CAO Kirk circulated the Ethic's Policy and documentation needed for Appointments of Alternate Directors and requested they be submitted by the next meeting date if not already submitted.

Alternate Director Hadley (Area A) took the Oath of Office.
Alternate Director Tallio (Area D) took the Oath of Office.

3. Adoption of Agenda

19-02-01 M/S Directors Kennedy/Hadley that the agenda be adopted as amended.

CARRIED

There was an amendment made to include a (1) Request for Decision: Grant In Aid 2019 Applications under Item J. (2) Request for Decision: BC Hydro Re-greening

Grant Application under the Transportation (w) 1. (3) Bella Coola Resource Society under Community & Economic Development (n) 1.

4. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

5. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

PART II – PUBLIC CONSULTATION

1. DELEGATIONS

(a) Jessie MacDonald – Discovery Coast Music Festival

Jessie MacDonald joined the meeting at 9:41 am.

Jessie MacDonald addressed the Board on behalf of the Bella Coola Music Festival in her role of as President. This year is the 20th Anniversary and she is requesting a letter of support for a Northern Development Initiative Trust grant application under the marketing initiatives stream for social media campaigns. She shared they are looking for funding to boost the media stream of the Bella Coola Music Festival. She mentioned that they are looking to hire a social media team, photographer and videographer to promote the Bella Coola Music Festival.

19-02-02 M/S Directors Hall/Kennedy That the Board of Directors of the Central Coast Regional District supports the Bella Coola Music Festival Society in their application to the North Development Initiative Trust marketing initiatives grant program and that Administration provide a letter of support accordingly. **CARRIED**

Jessie MacDonald left the meeting at 9:57am

PART III – LOCAL GOVERNANCE

(A) ADOPTION OF MINUTES

a) Regular Board Meeting December 13, 2018.

19-02-03 M/S Directors Kennedy/Tallio that the minutes be received. CARRIED

19-02-04 M/S Directors Kennedy/Hall that the minutes be adopted as presented. CARRIED

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Extended Health and Dental Benefits for Elected Officials

CFO Liu joined the meeting at 9:14 am.

19-02-05 M/S Directors Hall/Kennedy that the UBCM memo on Extended Health and Dental Benefits for Elected Officials be received. CARRIED

19-02-06 M/S Directors Hall/Kennedy That the Board of Directors of the Central Coast Regional District authorize administration to enroll interested Directors in the UBCM Group Benefits Plan for Elected Officials, provided the minimum of three (3) Directors opt in;

AND THAT Administration select Option 9 for the Directors' package which is a combination of Options (4) and (5);

AND THAT Administration purchase a million dollars of the optional Accidental Death & Dismemberment insurance for the participating Directors as part of Option 9.

CARRIED

CFO Liu left the meeting at 9:41 am.

(b) Request for Decision – Family Matters/Child Care Policy Development per Director Bertrand, Area A

19-02-07 M/S Directors Hall/Kennedy that the Request for Decision – Family Matters/Child Care Policy Development per Director Bertrand, Area A be received.

- 19-02-08 M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize Administration to develop a new policy prioritising child care obligations in consultation with Area A Director Daniel Bertrand for board review and approval. **CARRIED**

Recess was taken at 10:05 am
The meeting was called back to order at 10:17 am.

FINANCIAL SERVICES

CFO Liu rejoined the meeting at 10:17 am and provided the Board with a PowerPoint presentation reviewing the status of the 2019 draft budget development and key areas of focus.

(c) Financial Report: Initial Draft Budget Presentation

- 19-02-09 M/S Directors Kennedy/Hadley** That the Board of Directors of the Central Coast Regional District authorize Administration to review possible improvements to calculating the apportioned administration costs of regional district services, incorporate recommend changes as part of the 2019 budget development for Board review and approval, and to bring forward any necessary policy revisions accordingly. **CARRIED**
- 19-02-10 M/S Directors Kennedy/Hadley** That the Board of Directors of the Central Coast Regional District authorize Administration to review the structure of regional district revenue sources, particularly fees for services, to ensure reasonable contributions are being provided to offset the cost of services and to bring forward any necessary bylaw and policy revisions accordingly for the 2019 budget year **CARRIED**
- 19-02-11 M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize Administration to develop a public information bulletin to summarize approaches taken to the 2019 budgeting. **CARRIED**

(d) Gas Tax Agreement Community Works Fund Payment

- 19-02-12 M/S Directors Hall/Kennedy** that the Correspondence for Information: Gas Tax Agreement Community Works Fund Payment Letter be received. **CARRIED**

COMMUNITY & DEVELOPMENT SERVICES

(e) Community Economic Development Monthly Report

- 19-02-13 M/S Directors Hall/Kennedy** that the Economic Development Report and the Vancouver Coastal Health addendum be received. **CARRIED**

Alternate Director Tallio left the meeting at 11:22 am
Alternate Director Tallio rejoined the meeting at 11:26 am

(f) Request for Decision – Great Bear Playgrounds

Director Hall left the meeting at 11:34 am

19-02-14 M/S Directors Kennedy/Hadley that the Board of Directors of the Central Coast Regional District authorize Administration to apply to the Investing in Canada Infrastructure Program – Rural and Northern Communities stream to fund the Great Bear Playground Project. **CARRIED**

(g) Request for Decision – May 31, 2019 Nusatsum Elementary School Career Fair

19-02-15 M/S Directors Kennedy/Hadley that the Board of Directors of the Central Coast Regional District authorize Administration to participate in the Career Fair, to take place at Nusatsum Elementary School on May 31, 2019. **CARRIED**

(h) Request for Decision – CCRD to provide space for a C Can and vehicle trailer for the Bella Coola Search and Rescue Team.

19-02-16 M/S Directors Kennedy/Tallio that the Board of Directors of the Central Coast Regional District authorize Administration to develop a joint use agreement for the provision of space for a 53ft C Can with electrical access and a vehicle trailer at a suitable CCRD location (ideally centrally located in the Valley for quick access) for the Bella Coola Search and Rescue Team (SAR). For greater clarity the site and negotiated terms of use will be returned to the Board for ultimate review and approval. **CARRIED**

Director Hall rejoined the meeting at 11:40 am.

(i) Grant In Aid 2018 Funding Reports

19-02-17 M/S Directors Hall/Kennedy that the Grant In Aid 2018 Funding Reports be received as a group. **CARRIED**

(j) Request for Decision – Grant In Aid 2019 Funding Applications

19-02-18 M/S Directors Hall/Hadley that the Request for Decision: Grant In Aid 2019 Funding Applications be received. **CARRIED**

19-02-19 M/S Directors Hall/Tallio That the Board of Directors of the Central Coast Regional District waive policy F-17 and extend the application timeline for Grant In Aid to February 28, 2019;

AND THAT policy F-17 be waived to allow the Board of Directors to decide on Grant In Aid allocation during their March 14, 2019 regular meeting of the Board;

AND THAT the application guidelines for Grant In Aid be sent to the Administrators of any and all known outer coast organizations for redistribution by the end of the day Friday February 15, 2019. **CARRIED**

A recess was taken at 11:54 pm for Lunch Break

(k) Correspondence for Action – Jr Boys All Native Funding Request

19-02-20 M/S Directors Kennedy/Hadley that the Jr Boys All Native Funding Request be received. **CARRIED**

19-02-21 M/S Directors Hall/Kennedy that the Board of Directors of the Central Coast Regional District interprets organizations under Policy F-17 application for Grant In Aid as not including sporting teams;

AND THAT for greater clarity an organization under F-17 provides some manner of community service. **CARRIED**

(l) Report to the Board – Dumpster Kitten

19-02-22 M/S Directors Hall/Kennedy that the Dumpster Kitten Report be received. **CARRIED**

(m) Correspondence for Action: Terrifying Encounter with pack of Pitbull's.

19-02-23 M/S Directors Kennedy/Tallio that the Letter: Re Terrifying Encounter with Pack of Pitbull's be received. **CARRIED**

19-02-24 M/S Directors Kennedy/Hadley that the Board of Directors of the Central Coast Regional District provide a follow up letter specifying the Board is considering the matter as part of their Strategic Planning process. **CARRIED**

(n) Correspondence for Information: Letter from NDIT Re: 2019 Grant Writing Support Funding

19-02-25 M/S Directors Hall/Kennedy that the Letter from NDIT Re: 2019 Grant Writing Support Funding be received. **CARRIED**

(n.1.) Bella Coola Resource Society (Late Item)

19-02-26 M/S Directors Kennedy/Hadley That the Board of Directors of the Central Coast Regional District appoint Chair Schooner to represent the Regional District on the Bella Coola Resource Society Board of Directors effective immediately;

AND THAT the term of Chair Schooner's representation shall be for the 2019 year to be reconsidered during the annual committees and commissions appointments.

CARRIED

OPERATIONS

(o) Operations Manager Monthly Report

19-02-27 M/S Directors Kennedy/Tallio that the Operations Managers Report be received.

CARRIED

(p) Correspondence for Information: Updated Solid Waste Management Plan from George Heyman

19-02-28 M/S Directors Kennedy/Hadley that the Letter from George Heyman Re: Updated Solid Waste Management Plan be received.

CARRIED

(q) Correspondence for Information: BC Hydro Project URBN-2018-BCH-03 Bella Coola (CCRD)

19-02-29 M/S Directors Hadley/Tallio that the Letter from Tree Canada Re: 2018 BC Hydro Project be received.

CARRIED

LEISURE SERVICES

(r) Carol Thommasen Pool Commission resignation letter

19-02-30 M/S Directors Kennedy/Hall that the resignation letter from Carol Thommasen be received.

CARRIED

19-02-31 M/S Directors Kennedy/Tallio that the Board of Directors of the Central Coast Regional District direct Administration to prepare a letter of thanks to Carol Thommasen for her service.

CARRIED

PROTECTIVE SERVICES

(s) Report to the Board – Emergency Management MOU Celebratory Dinner; Verbal Update

CAO Kirk provided the Board of Directors with an update on the amended date for the MOU Celebratory dinner and the status of event preparations. The celebratory dinner is to take place on Saturday, March 2, 2019 at 5 pm at Acwsalcta School gymnasium. CAO Kirk noted that it was hoped the first steering committee meeting identified in the MOU would take place shortly after the MOU celebratory dinner to begin discussions on implementation of the agreement.

(t) Northeast Emergency Management Newsletter

19-02-32 M/S Directors Hadley/Hall that the Northeast Emergency Management Newsletter be received. **CARRIED**

TRANSPORTATION SERVICE

(u) Transportation Monthly Report

19-02-33 M/S Directors Kennedy/Tallio that the Transportation Monthly Report be received. **CARRIED**

Revised Denny Island Airport Commission Meeting Minutes dated November 29, 2018

19-02-34 M/S Directors Hadley/Hall that the Revised November 29, 2018 Denny Island Airport Commission Meeting Minutes be received. **CARRIED**

(v) Report to the Board: Airport Infrastructure funding options

CAO Kirk provided an update on funding research done to date on the matter of financing airport infrastructure in light of Board discussions pertaining to the Denny Island airport terminal building.

(w.1.) Request for Decision: BC Hydro Regreening Grant

19-02-35 M/S Directors Hadley/Tallio that the Request for Decision: BC Hydro Re-greening Grant be received. **CARRIED**

19-02-36 M/S Directors Hall/Kennedy That the Board of Directors of the Central Coast Regional District authorize submission of an application to the BC Hydro/Trees Canada Re-greening Grant Program for up to \$4000 to fund the purchase of trees for phase 1 of the Airport Green Space Development. **CARRIED**

LANDS SERVICE

(w) Report to the Board: Application for Rezoning – Kristin Knudsen

19-02-37 M/S Directors Hall/Kennedy that the Report to the Board: Application for Rezoning – Kristin Knudsen be received. **CARRIED**

GOVERNANCE

(x) Request for Decision: UBCM Indigenous Relations Committee Presentation Feb 21, 2019

19-02-38 M/S Directors Kennedy/Hadley that the Request for Decision: UBCM Indigenous Relations Committee Presentation February 21, 2019 be received. **CARRIED**

19-02-39 M/S Directors Kennedy/Hadley that the Board of Directors of Central Coast Regional District direct CAO Kirk to participate in person in the UBCM Indigenous Relations Committee on February 21, 2019;

AND THAT CAO Kirk is authorised to present on CCRD and ACRD preferences for implementation of the UBCM resolutions for a provincial community-to-community forum and three hour workshop during UBCM AGM 2019 both on the topic of Financing Reconciliation;

AND THAT the content of CAO Kirk's presentation to the UBCM Indigenous Relations Committee will be guided by the Board's input during their strategic planning workshop covering the UBCM initiatives on February 15, 2019. **CARRIED**

(y) Request for Decision: Update for Wuikinuxv Kitasoo Nuxalk Tribal Council Feb 28, 2019

19-02-40 M/S Directors Kennedy/Hall that the Request for Decision: Update for Wuikinuxv Kitasoo Nuxalk Tribal Council Feb 28, 2019 be received. **CARRIED**

19-02-41 M/S Directors Kennedy/Hadley that the Board of Directors of the Central Coast Regional District authorise Administration to present to the Wuikinuxv Kitisoo Nuxalk Tribal Council during their directors' meeting on February 28, 2019 on any of the following topics: (1) update on CCRD initiative "Financing Reconciliation" collaboration with UBCM and Alberni Clayoquot Regional District; (2) Status of central coast regional emergency management initiatives; (3) general information and updates on CCRD governance and initiatives; and (4) general information on boundary adjustment processes for internal and external boundary changes.

CARRIED

Director Hall objected to this motion.

Director Hall left the meeting at 3:05 pm.
Director Hall rejoined the meeting at 3:07 pm.

(z) Correspondence for Information: BC Ferries' Board of Directors dated Dec 7, 2018

19-02-42 M/S Directors Tallio/Kennedy that the Correspondence for Information: BC Ferries Board of Directors letter be received. **CARRIED**

Alternate Director Tallio left the meeting at 3:12 pm

(aa) Correspondence for Information: Excellence in Local Government

19-02-43 M/S Directors Hall/Kennedy that the Correspondence for Information: Excellence in Local Government be received. **CARRIED**

Alternate Director Tallio rejoined the meeting at 3:14pm

Recess was taken at 3:14 pm.
The meeting reconvened at 3:20 pm.

(D) EXECUTIVE REPORTS

a. Electoral Area Reports

Chair and Area E Report: Chair Schooner

Chair Schooner shared that their training in January was very beneficial and thanked the rest of the Board for being there. He provided a bit of background on the Northern Development Initiative meeting in Terrace. Chair Schooner advised the Board that he has been personally going around and talking to constituents about the rising water tolls and that he has been getting some amazing responses. Chair Schooner announced that Northern Development Initiative Trust will be having a board meeting in Bella Coola in July 2019.

Area A Report: Alternate Director Hadley

Alternate Director Hadley shared that Director Bertrand spent some time with the CEDO and gathering information from all the different communities toward getting their priorities captured for the upcoming Strategic Planning workshop. Alternate Director Hadley indicated that he spent a lot of time in Denny Island himself discussing the upcoming petition and trying to make it go forward. Alternate Director Hadley advised that with the help from the CCRD Board, Denny Island has been able to purchase a composter and bailer for their recycling program and are just waiting for transportation to Denny Island.

Area B Report: Director Hall

Director Hall shared that it has been quiet a busy month considering the training that the Board has done. He updated the Board that he has recently been appointed to the Central Coast Resource Alliance (CCIRA) Board. Director Hall shared that his appointments to the UBCM have been very interesting. He indicated that he has had some training through them and finds it very beneficial in his role as a local government Director. Director Hall shared that Indigenous Relations

is one of his portfolios with UBCM. He shared that the training sessions are very valuable for moving ahead.

Director Hall provided the new Board members some background on Financing Reconciliation and acknowledged that he is grateful for the CAO's work with identifying solutions.

Director Hall informed the Board that he is also on the Central Coast Health Authority Board. Director Hall advised that the central coast health organizations developed between the Nations have had a caucus in Vancouver. Director Hall has requested a letter of support to the Wuikinuxv Nation addressing their patient travel issues. He advised that Wuikinuxv members are being left in Port Hardy with nowhere to go, when they are dealing with their health issues. Director Hall shared that he has requested their Health Board and Council provide letters of support to Wuikinuxv. He then shared that the outcome of the Caucus was the need to adhere to and make necessary changes to the policy.

19-02-44 M/S Directors Kennedy/Tallio that the Board of Directors of the Central Coast Regional District provide a support letter acknowledging the need for redress of the Wuikinuxv Nation Patient Travel Program shortfalls. **CARRIED**

Area C Report: Director Kennedy

Director Kennedy spoke the Board's attendance at the Local Government Leadership Academy (LGLA) in January and shared that it was a great learning opportunity. She advised the Board that she went from there to the Vancouver Island Regional Library Board Meeting in Nanaimo and that she is trying to get information on programs happening out there and bring them to the Central Coast so we are not missing out on them. Director Kennedy further advised that she then went to IMPACT which is a tourism and travel sustainability conference representing her own personal business but gained a lot of knowledge relevant to her work as the Area C representative. Director Kennedy indicated that she is looking forward to participating in the Board's Strategic Planning and the future of our region with regards to tourism and hopes to help build a strong community with growth in the tourism sector where the money stays in the economy and local.

Director Kennedy shared that she received a request from the Caribou Chilcotin Coast Tourism Association (CCCTA) that they would like to hold their AGM here in Bella Coola. If it were to take place in 2019 it would take place November 1-3, 2019 or in 2020.

Director Kennedy shared that the CCRD has been invited to have a seat on the Bella Coola Human-Bear Safety Committee; their next meeting is on February 20, 2019 and their last meeting prior to that was in August 2018.

Director Kennedy advised that she will be attending the BC Tourism Industry Conference February 26-March 1, 2019.

Director Kennedy indicated that she had planned to take part in the Red Cross Ready Rating Pilot Project that was supposed to happen, but the event was postponed because the lady who was organizing the event got stuck in an elevator and missed her flight.

- 19-02-45 M/S Directors Hadley/Hall** that the Directors of the Central Coast Regional District authorize Director Kennedy to represent the CCRD on the Human-Bear Safety Committee. **CARRIED**

Area D Report: Alternate Director Tallio

Alternate Director Tallio shared a message from Director Northeast. Director Northeast is out of town on business and Thomas Tallio, agreed to serve as alternate and agreed to stand in for him at the Board meeting and the Strategic Planning session on Friday February 15, 2019. Director Northeast will call in to the meeting on Saturday morning and shared that Director Northeast's desire is to be a part of the conversation that will set priorities for moving our communities forward. Director Northeast remains committed to working with Nuxalk Nation to build capacity to build capacity and self-sufficiency in our Valley and other coastal communities to do the same. Preparing for and responding to emergency training needs to continue; as do efforts to create meaningful jobs through the economic development service. The Red Cross Program, JIBC, ESS and EOC training are good examples of these. Further many of the services and facilities that we enjoy exist because of the volunteers and not for profit societies and Boards. Director Northeast is looking for ways to encourage and support those who give their name and time and resources to these committees and finding ways to increase communications between organizations; among these is a good start.

Director Northeast shared that he will be meeting with the Harbour Authority on February 20, 2019 to learn about the Harbour and its needs. He is optimistic that through the Strategic Planning the CCRD can add improving needed infrastructure, create more recreational facilities and provide more services. Most of these ambitions will require support from senior levels of Government, Private Sectors and First Nations. As the Director for Area D, Director Northeast remains committed to this.

(F) GENERAL CORRESPONDENCE FOR INFORMATION

(a) The Coast Sustainability Trust II – 2018 Fourth Quarter Report

(b) Clean BC Highlights Report

(c) Caribou Recovery Update to UBCM resolution B116 from the Peace River District

19-02-46 M/S Directors Kennedy/Tallio that the general correspondence for information on pages 124-149 of the agenda package, being the Coast Sustainability Trust II, Clean BC Highlights Report and Caribou Recovery Update to UBCM resolution B116 from the Peace River Regional District be received as a group. **CARRIED**

(G) ADJOURNMENT

19-02-47 M/S Directors Hall/Tallio that the Board of Directors meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 3:56 pm.



Chair



Chief Administrative Officer