



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: March 14, 2019

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting  
APR 11 2019  
CCRD ITEM A(a)

REGULAR BOARD MEETING MINUTES – March 14, 2019

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand* <sup>via teleconference</sup> Director Travis Hall Director Jayme Kennedy Director Lawrence Northeast Chair Samuel Schooner
Staff:	Chief Administrative Officer Recording Secretary, EA Chief Financial Officer Community Ec. Dev. Officer Operations Manager	Courtney Kirk Destiny Mack Rose Liu (portion) Matthew Wheelock (portion) Ken McIlwain (portion)
Delegations:	Elroy White Pat McNamara Rod Krimmer	Archeology Community Forest Bella Coola Community Forest Ltd.

**PART I – INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 9:13 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

**2. Adoption of Agenda**

**19-03-01 M/S Directors Northeast/Hall THAT the agenda be adopted as amended.**

**CARRIED**

There was an amendment made to include a (1) Denny Island Water System Service Area Establishment Bylaw under Item (D) c).

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

**4. Disclosures of Interests Affecting Impartiality.**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a

declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

## **PART II – PUBLIC CONSULTATION**

### **1. DELEGATIONS**

#### **(a) Elroy White – Archeology**

Mr. White joined the meeting at 9:13 am.

The Chair asked the Board to make a round of introductions with the delegation. Mr. White thanked the Board. He shared he is from Bella Bella. Mr. White studied archeology at Simon Fraser University.

Mr. White began his presentation by acknowledging that the meeting is taking place on Nuxalk Territory.

Mr. White emphasised that he is an archeologist who happens to be Heiltsuk and is gratified when he has opportunities to work in contexts that do not implicate him in politics over land claims. Mr. White shared that most of his work is in Forestry Archeology, that he works mostly on the Central Coast, and that he has done work on Big Bay, Green River, Kwatna and King Island.

Mr. White gave a brief introduction on what Archeology is and shared some Heiltsuk history respecting the use of winter villages. Mr. White discussed archeological examples throughout his PowerPoint presentation touching on burial sites, cultural use sites respecting canoeing, rock art and rock shelters, culturally modified trees, fish traps and weirs, and midden among other examples. Mr. White explained, through sharing of examples, that though significant archeological sites may not be evident to the untrained eye, there are many throughout the Central Coast. Mr. White further covered some of the protective provisions under the *Heritage Act* aimed at preserving and protecting archeology sites.

Mr. White then turned his presentation to protection of archeology sites on private property. He relayed that the archeology branch does not generally provide archeologists to conduct private property archeology assessments, rather this is a cost that private property owners are generally required to bear on their own. The CAO asked whether Mr. White believed this was a deterrent to private property owners to investigate and report suspected and known archeology sites. Mr. White relayed that there is a role that local governments can play in addition to the roles First Nations play in addressing gaps and deterrents in heritage protection on private property.

Mr. White provided some examples of the actions that private property owners can take to support heritage protection. Mr. White also provided some details on permitting processes under the provincial legislation as related to archeology protection and private property. Mr. White explained approval processes for permitting can be expedited where there is First Nation support for the process and archeologist and other professionals involved. Mr. White provided some detail on processes private property owners might anticipate in interfacing with the provincial government where a heritage site is discovered and provided insight on how archeologists would be involved in various processes.

The Board asked about private property owner's obligations and duty of care to investigate, as well as rights to consent to an investigation where a heritage site is suspected. Mr. White discussed various examples where an investigation was required, and the central role Heiltsuk Nation plays in those situations.

Directors asked about whether private property owners are reluctant to have investigations done on their properties and the possibility of third-party powers relative to someone else's private property. Mr. White shared that there is often reluctance, but processes work better where there is high collaboration with First Nation and government authorities and clarified that third parties may notify the archeology branch of suspected heritage sites.

The CAO asked whether Mr. White is familiar with any successful examples of local government development permit processes requiring archeology site assessment as part of the permitting process. Mr. White responded that archaeology site assessment was relatively common practice with respect to properties and development within Heiltsuk territory and that this was the result of the Heiltsuk Nation prioritizing heritage protection.

Chair Schooner thanked Mr. White for his time and presentation to the Board.

Mr. White left the meeting at 9:54 am

#### **(b) Pat McNamara – Community Forest**

Mr. McNamara began his presentation at 10:00 am.

Mr. McNamara acknowledged that his delegation was taking place on Nuxalk Territory and thanked the Board and Staff for allowing him to present.

Mr. McNamara shared his research on examples of the returns and benefits realized by community forests in other parts of British Columbia. Mr. McNamara concluded this segment of his presentation with his opinion that community forests throughout the province create a cross-section of jobs and economic opportunity for their

communities and have generated hundreds of thousands of dollars and in some cases millions in return funds for community use.

Mr. McNamara then shared his research on the financial record of the Bella Coola community forest with respect to dividends and financial returns to the Bella Coola Resource Society. Mr. McNamara concluded this segment of his presentation expressing his opinion that unlike other similar community forests, the Bella Coola community forest has generated meager to no financial returns for community use.

Mr. McNamara turned his presentation to forest stewardship planning and shared details of some of his discussions and research on the practices used to harvest the Bella Coola community forest. Mr. McNamara emphasised his opinion that there has been a long-standing commitment to Ecosystem Based Management that in his view is not being fulfilled by the harvesting practices utilized to harvest the Bella Coola community forest.

Some discussion was had among the Board and the delegation as to the legality of recording conversations. The discussion took place after Mr. McNamara disclosed details of a conversation Mr. McNamara claimed he had with past CCRD Community Economic Development Officer Mr. David Anderson and the current CCRD Chair. Mr. McNamara claimed to have recorded the conversation and the Chair claimed this was done without the other parties' consent or knowledge.

Mr. McNamara turned his presentation to details of his efforts in creating, distributing, collecting, totalling and summarizing an unofficial community survey on Bella Coola community forest operations to capture local sentiment. Mr. McNamara reviewed for the Board the survey questions he and his friends used. Mr. McNamara claimed some 200 surveys were completed and returned by local residents which informed his summary of results. Mr. McNamara emphasised his belief that his informal survey, though unofficial, constitutes the most complete picture of community sentiment on the Bella Coola community forest operations to date. Mr. McNamara informed the Board that he provided the survey and results to the Bella Coola Resource Society with the suggestion that they seek third party verification of his results.

Mr. McNamara expressed further concerns about, and dissatisfaction with, communications and important meeting notifications specific to the organization responsible for overseeing the management of the Bella Coola community forest. Mr. McNamara implied that the CCRD had some responsibility for what he views as the Bella Coola Resource Society's non-compliance with the *Societies Act*.

Mr. McNamara concluded his presentation and thanked the Board for their time.

The Board asked the delegation several clarifying questions respecting his research and concerns. Questions and discussion included: Mr. McNamara's research and opinions on the legal nature and composition of organizations involved in the Bella Coola community forest operations; the CCRD's role with respect to its appointment on the Bella Coola Resource Society Board of Directors; some history on the establishment of the Community Forest licence; entitlements to access to information and notice under the *Societies Act* and Mr. McNamara's concerns about Bella Coola Resource Society member access to documentation and notice.

The Board asked for specific clarity on the action Mr. McNamara is seeking from the Central Coast Regional District. Mr. McNamara indicated that he is appearing before the CCRD in its capacity as an organizational representative on the Bella Coola Resource Society Board of Directors. Mr. McNamara is appealing to the CCRD for member access to Bella Coola Resource Society documentation which in Mr. McNamara's view he is entitled to under the *Societies Act*.

The Board asked for further clarity on the action Mr. McNamara is seeking from the CCRD as his delegation form indicated he was appealing for a change of appointment respecting CCRD's representation on the Bella Coola Resource Society. Mr. McNamara clarified that he had submitted his delegation request the same day as the February board meeting where the board considered the matter of CCRD representation on the Society's board without the benefit of Mr. McNamara's delegation and made the change in representation he was seeking. Mr. McNamara further clarified that he was not yet satisfied with respect to his member access to Bella Coola Resource Society documentation despite the recent change in CCRD representation which is why he did not withdraw his delegation request.

At the conclusion of the discussion stemming from the Board's questions and comments, Mr. McNamara provided a further summary of his concerns respecting the Bella Coola community forest operations focusing on his allegations of conflict of interest and the impact he believes conflict of interest has had on the management of the community forest.

The Chair thanked Mr. McNamara for his presentation and concluded his delegation at 10:40 am.

A recess was called at 10:40 am.

The meeting was called back to order at 10:51 am.

**(c) President Rod Krimmer – Bella Coola Community Forest Ltd.**

CEDO Wheelock joined the meeting at 10:51 am.

President Krimmer began his presentation at 10:51 am.

The Chair reminded the Board that the typical time allocated to delegations is 15 minutes and asked that questions be reserved to the end of the presentation.

President Krimmer thanked the Board for allowing him to make a delegation to the meeting. He emphasised that it is not the intent of his delegation to make a reply to the previous delegation but welcomed any questions the Board might wish to ask.

President Krimmer introduced himself and spoke to his lifelong career in forestry. President Krimmer shared some details of his forestry background and passion for small-scale forestry operations including his own history of owning, harvesting and utilizing wood from his woodlot licence. President Krimmer also shared details of his success in entering an MOU with the Xat'sull Nation respecting his woodlot licence. President Krimmer further provided details of his success in securing FSC certification for his woodlot operations.

President Krimmer's presentation then turned to the subject of his history as a Bella Coola Community Forest Ltd director over the last four years since moving to Bella Coola and his current role as President of the corporation which he has held for the last two years. President Krimmer provided a company circular to the Board and highlighted details of the composition and mandate of Bella Coola Community Forest Ltd.

President Krimmer related that Bella Coola Community Forest Ltd. deals with inventory that was taken from big logging companies and is all about local control meaning local people, local management and local contractors. President Krimmer expressed his opinion that the community forests were envisioned as the solution to the 'war in the woods' and he is saddened to observe the community forest challenged in a similar manner as the large forestry companies were in prior years.

President Krimmer acknowledged that the Bella Coola Community Forest Ltd is aware of public criticisms and controversies.

President Krimmer stated logging on the Central Coast is about the most expensive place you can do business in the province and that the distance to markets is what is eating up most of the Bella Coola Community Forest Ltd.'s profitability.

President Krimmer then turned his presentation to communication and the results of a community survey that the Bella Coola Community Forest Ltd. conducted in the fall

of 2017. He identified a glaring result from the survey indicating that community members were not satisfied with communications. President Krimmer related that the steps since taken to address the need to improve communications include the establishment of an Advisory Committee that is endeavoring toward a regular schedule of meetings, a new community flyer, and a website.

President Krimmer related that Bella Coola Community Forest Ltd. receives its direction from the Bella Coola Resource Society who holds the licence and work is underway with the Society to formalize improved mechanisms for community direction.

President Krimmer summarized his delegation with a request that the Central Coast Regional District assist Bella Coola Community Forest Ltd with community engagement guidance and strategies for improved public communications particularly regarding the need for decision-making over divisive matters. President Krimmer expressed interest in having access to the CCRD Community Economic Development Officer (CEDO) as a resource.

President Krimmer offered some further comments emphasising the importance of timber supply to local sawmill and local wood-based business operations and the critical role Bella Coola community forest has in ensuring that supply.

President Krimmer concluded his presentation by stating that CCRD has been part of the community forest from the beginning, including lobbying for the original licence, and requested ongoing support for the Corporation generally. President Krimmer thanked the Board for their time and attention and welcomed questions.

The Chair invited questions for the delegation from the Board and a discussion ensued. The Board asked several questions covering the nature and composition of Bella Coola Community Forest Ltd; the reporting made to Bella Coola Resource Society; whether Society members are also shareholders and board members of the Corporation; whether employees or contractors of the Corporation also serve on the Society board; and who takes responsibility for advertising the Society's AGM.

The CAO asked clarifying questions regarding which entity is responsible for the Resource Society information on Bella Coola Community Forest Ltd.'s website. The CAO also asked for clarification on the proprietorship of Bella Coola Community Forest Ltd. as to whether shares in the corporation are owned by both individuals and corporations or solely by local individuals.

President Krimmer referred the Board and CAO to their General Manager as best suited to provide clarification on specifics with respect to the website, corporate proprietorship and other matters of a technical nature to the Corporation's operations.

The Board discussed President Krimmer's delegation request for the CCRD's, and particularly the Community Economic Development Officer's, assistance with corporate communications and community engagement. The Board suggested that while Bella Coola Community Forest Ltd should secure independent legal advice on the matter, the Corporation may determine that a clearer separation between the communications and roles of the Bella Coola Resource Society and Bella Coola Community Forest Ltd may be prudent to ensure conflict free operations. The Board indicated that aspects of the discussion would be moved to the closed meeting portion of the agenda but cautioned that while further CCRD internal consideration on the matter is required, the CCRD may conclude that it may not be appropriate to assist with the Corporation's communications and community engagement given the Society's role as the oversight body. The Board briefly speculated on possible high-level challenges with potentially muddling the two entities given the CCRD's direct role and representation on the Society. The Board emphasised that the CEDO however was available to support any business in the Region, during business drop-in/phone-in hours dedicated for that purpose, for general economic development advice.

A discussion ensued between the Board and the delegation on: various corporate structure possibilities with a new possibility forthcoming in the legislature; various instances where shareholder information might be public information; speculation as to whether the Society would be interested in a level of detail that included proprietorship information respecting the Corporation; and, further discussion on the distinction of the Society's role relative to the Corporation.

President Krimmer thanked the Board for their time and attention.

The Chair thanked President Krimmer for his presentation and ended the delegation.

CEDO Wheelock left the meeting at 11:27 am.

### **PART III – LOCAL GOVERNANCE**

#### **(A) ADOPTION OF MINUTES**

##### **a) Regular Board Meeting February 14, 2019.**

**19-03-02 M/S Directors Northeast/Kennedy THAT the minutes be received. CARRIED**

**19-03-03 M/S Directors Northeast/Kennedy THAT the minutes be adopted as presented. CARRIED**

**(B) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**ADMINISTRATIVE SERVICES**

**(a) Request for Decision: 2019-2022 CCRD Strategic Plan**

**19-03-04 M/S Directors Kennedy/Northeast** THAT Request for Decision: 2019-2022 CCRD Strategic Plan be received. **CARRIED**

**19-03-05 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District defer adoption of the CCRD Strategic Plan 2019-2022 to the April 2019 Board Meeting with the proviso that Administration may continue to build the 2019 Budget on the existing draft plan with amendments from this meeting. **CARRIED**

**(b) Request for Decision – ‘Financing Reconciliation’ Advocacy Plan**

**19-03-06 M/S Directors Kennedy/Hall** THAT the Request for Decision – ‘Financing Reconciliation’ Advocacy Plan be received. **CARRIED**

**19-03-07 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District adopt the ‘Financing Reconciliation’ Advocacy Plan. **CARRIED**

**(c) Report to the Board: on outcomes of February 21, 2019 Presentation to UBCM Indigenous Relations Committee (Presentation Included in package) – Verbal Report**

Director Hall and CAO Kirk reported on the CAO’s presentation to the UBCM Indigenous Relations Committee in Victoria on February 21, 2019. Director Hall was present for her presentation due to his representation on the Indigenous Relations Committee as part of his responsibilities as a Director at Large on the UBCM Executive Board. Director Hall and CAO Kirk informed the Board of the outcomes of the Indigenous Relations Committee recommendations to the recent UBCM Executive meeting reporting that the Executive resolved that the pre-convention Monday UBCM 2019 would host a full day dedicated to B150 and OF1. The provincial community-to-community forum would take place during the morning of the pre-convention Monday and the afternoon would be dedicated to a 3-hour workshop in Financing Reconciliation. CCRD CAO Kirk, ACRD CAO Holmes and UBCM policy staff are tasked with collectively organizing the day long event with planning meetings beginning in March.

**FINANCIAL SERVICES**

**(d) 2019-2023 Five Year Financial Plan and Budget Development**

CFO Liu joined the meeting at 12:07 pm

**19-03-08 M/S Directors Hall/Northeast** THAT the 2019-2023 Five Year Financial Plan and Budget Development presentation be received. **CARRIED**

A recess was called at 12:08 pm  
The meeting reconvened at 12:58 pm  
Director Hall joined the meeting at 1:06 pm

CFO Liu delivered a PowerPoint presentation and discussed significant changes being contemplated to calculate apportioned administration to services and noteworthy expenditures under the current draft budget still under development.

CFO Liu emphasised that while the administrative load respecting grant funded projects have greatly increased since 2016, the core staff is at the same size that it was in 2016 and total expenditures covering the core administrative staff expenses have not increased in the 2019 draft budget. Cost increases being contemplated within the general administration budget that is apportioned to services include governance and advocacy.

CFO Liu provided detail on the 2.1% total levy increase being contemplated and the details of each area's contribution relative to converted assessed property values.

CFO Liu concluded her presentation providing highlights of areas where the 2019 draft budget invests in the Board's strategic priorities.

Directors raised questions and expressed concerns particularly in the areas of regional service delivery and whether outer-coast residents are receiving fair value for service according to contribution. A discussion was had on the actual costs informing the current service delivery envelop and the significant burden costly travel has placed on the Administration's ability to improve service outcomes in the outer-coast. Appreciation was expressed for the apportioned administration adjustments which helped reduce the possibility of outer-coast resident contributions unfairly flowing to services targeted solely for Bella Coola Valley residents.

Another concern was raised from the Board respecting the projected cost of the new website. The CAO explained that the new website is entirely grant funded and the costs budgeted reflect the outcomes of a vigorous competitive process for web development proposals.

Clarity from the Board was also sought respecting costs for the establishment of the Denny Island Water Service. The CAO explained that once the service is established by bylaw, a dedicated budget for the Denny Island Water Service will be required.

Chair Schooner left the meeting at 1:53 pm  
Chair Schooner rejoined the meeting at 1:56 pm

**19-03-09 M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District will hold a special meeting of the board on March 29, 2019 at 9:00 am for the 2019 Budget Adoption. **CARRIED**

**19-03-10 M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District approve the amount of \$9000 as an expenditure of the Asset Replacement Fund for Furnace Replacement in General Operations.

AND THAT the amount of \$9000 be approved as an expenditure of the Asset Replacement Fund for a new heating unit at the Swimming Pool on the condition that best efforts are made to repair the existing heating unit and, in the case that a new unit is purchased, best efforts are made to recover the costs such as reselling the purchased units.

**CARRIED**

**19-03-11 M/S Directors** THAT the Board of Directors of the Central Coast Regional District authorize Administration to move \$10,133 from the Contribution to Reserve Account under Fire Protection (Area E) to the Asset Replacement Fund.

**CARRIED**

CFO Liu left the meeting at 1:52 pm.

### **COMMUNITY & DEVELOPMENT SERVICES**

#### **(e) Community Economic Development Monthly Report**

CEDO Wheelock joined the meeting at 2:06 pm.

**19-03-12 M/S Directors Hall/Kennedy** THAT the Community Economic Development Officer Report and the letter from President Rod Krimmer of Bella Coola Community Forest Ltd. be received. **CARRIED**

**19-03-13 M/S Directors Northeast/Kennedy** THAT the letter from President Rod Krimmer of Bella Coola Community Forest Ltd. attached to the CEDO Monthly report be moved to a closed meeting (in camera) discussion. **CARRIED**

#### **(f) Community Economic Development Officer Update – Verbal Report**

At the request of the Board, the CEDO spoke to the current recruitment efforts for a grant writer and clarified that anyone could apply, regardless of residency, and that the most qualified person to meet the emerging needs of a CCRD grant writer and who could demonstrate sufficient access to work with local community groups would be selected. The CEDO clarified that the grant writer remuneration is based on and capped according to the grant funds CCRD is receiving in support of the program. The CAO offered some clarifications with respect to the special circumstances that arose in 2018 with respect to external grant writing funding support arising from the 2017 wildfires.

A clarifying discussion was had on the Board's interest in further infrastructure grants for 2019 as per their new strategic plan. It was clarified that efforts in 2019 toward infrastructure grant writing might not be realized before 2020 or 2021 and that some of the target dates in the draft strategic plan reflect this reality.

The CEDO provided an update on the new website and the progress of the web developers. The directors commented on what has been offered to date as a possible design. The CEDO

discussed some of the new features that were being contemplated, including the addition of a community events calendar.

The CEDO updated the Board on the current strategy to advance the CCRD rebrand and logo design project. The CEDO will issue a request for portfolios which will be submitted without artist identification to a Coast Mount College selection panel who will select the artist best suited to fulfill the commission, according to the commission requirements. Candidates must be willing to travel to each of the communities and be filmed while gathering inspiration from each community and while creating the commissioned art. Directors asked several clarifying questions on the project. The CEDO clarified that CCRD would seek to minimize guidelines on the output in order to ensure the greatest scope of creativity and respect the selected artist's agency in creating the new logo from cross-community inspiration. The CEDO further clarified that while the competition would be open to anybody, since the population demographics in the Central Coast reflect a census population of more than 60% First Nation persons, a First Nation art institute is regarded as most appropriate to constitute the blind selection panel.

The CEDO spoke to his outer-coast trip in January to introduce himself and his function. The CEDO requested Board input to inform his efforts to relay possibilities back to community members who offered him suggestions as to community economic development needs. A discussion was had as to the purpose of the strategic plan and role distinction between elected officials and staff. It was discussed that while the CEDO is required to action his mandate with neutrality, the nature of economic development positions the CEDO inadvertently in political realms. Concern and support was raised regarding the CEDO's outer-coast visit in January that took place without political representation being part of discussions. Strategies were discussed such as the use and development of web and/or shared calendars to better align director and staff schedules to better ensure the CEDO is able to fulfill his role and avoid cross-over into politics. The CAO committed to work the CEDO and directors to ensure the priorities that outer-coast constituents shared with the CEDO during his visit are advanced by directors as appropriate for inclusion in the four year strategic plan.

**(g) Correspondence for Information: Forest Enhancement Society of BC January 2019 Accomplishments Report**

**19-03-14 M/S Directors Hall/Kennedy** THAT the Correspondence for Information: Forest Enhancement Society of BC January 2019 Accomplishments Report be received.  
**CARRIED**

**(h) Correspondence for Information: 2019 Economic Development Capacity Building ND Project No. 5949 20**

**19-03-15 M/S Directors Kennedy/Hall** THAT the Correspondence for Information: 2019 Economic Development Capacity Building ND Project No. 5949 20 be received.  
**CARRIED**

**(i) 2019 Grant In Aid**

**19-03-16 M/S Directors Hall/Kennedy** THAT the 2019 Grant in Aid report be received.  
**CARRIED**

**19-03-17 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District distribute the moneys according to the CCRD's Grant in Aid policy and that the following will be the beneficiaries of the funds:

Bella Coola Music Festival.....	\$2,500
Bella Coola Valley Arts Council.....	\$250
Bella Coola Valley Festival of the Arts.....	\$250
Bella Coola Valley Ridge Riders.....	\$1,200
Bella Coola Valley Tourism.....	\$1,950
Bella Coola Community Support Food Bank.....	\$2,500
Bella Coola Valley Sustainable Agriculture Society...	\$850

AND THAT the remainder of the \$5,500 be distributed at the next regular meeting of the Board. **CARRIED**

**19-03-18 M/S Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District directs Administration to provide a letter to the Grant in Aid applicant British Columbia Conservation Foundation advising that the matter of their Grant in Aid application is still under consideration by the Board and the Foundation will be notified of a decision once it has been made;

AND THAT the Board of Directors of the Central Coast Regional District will send an advocacy letter to the provincial government and funding affiliates of the British Columbia Conservation Foundation advising of the situation of financial duress of the Central Coast Regional District and limited financial options locally to support the program. **CARRIED**

A recess was taken at 3:39 pm.  
The meeting recon veined at 3:52 pm.

**(j) Correspondence for Action: Invitation to Participate in Community Forest Advisory Committee**

**19-03-19 M/S Directors Kennedy/Hall** THAT the letter from Bella Coola Community Forest Ltd. inviting the participation in the Community Forest Advisory Committee be moved to a closed meeting (in-camera) discussion. **CARRIED**

**(k) Request for Decision: CCRD to support the Bella Coola Valley Sustainable Agriculture Society's grant application to the Real Estate Foundation**

**19-03-20 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District supports the Bella Coola Valley Sustainable Agriculture Society's grant application to the Real Estate Foundation.

**CARRIED**

**(I) Request for Decision: Appointment of new members to the Economic Development Advisory Committee**

**19-03-21 M/S Directors Bertrand/Kennedy** THAT the Request for Decision: Appointment of new members to the Economic Development Advisory Committee be received. **CARRIED**

**19-03-22 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District approve the appointments of the following new proposed members to the Economic Development Advisory Committee:

- Jamie Harris – Heiltsuk Tribal Council
- Sharron Cartier – Ocean Falls Improvement District
- Dan Smith – Tribal Manager, Wuikinuxv Nation
- Teresa Watling – Denny Island Improvement Association

**CARRIED**

CEDO Wheelock left the meeting at 4:00 pm.

**OPERATIONS**

**(m) Operations Manager Monthly Report**

**19-03-23 M/S Directors Hall/Kennedy** THAT the Monthly Operations Managers Report be received. **CARRIED**

Operations Manager (OM) Mcllwain joined the meeting at 4:02 pm.

The Chair invited the OM to speak to his report. OM Mcllwain reported to the Board that active discussions are currently taking place throughout the Province respecting single use containers. OM Mcllwain highlighted the uncharacteristically long ice-skating season residents recently enjoyed at the CCRD outdoor ice rink. OM Mcllwain took the liberty of acknowledging community volunteers while reporting to the Board that it is largely the efforts of community volunteers that keep CCRD recreation services going, such as the outdoor ice rink and identified Caroline Granander as the lead community volunteer assisting OM Mcllwain with CCRD recreation services. Others acknowledged by OM Mcllwain were Interior Roads, Wayne Levesque, Dennis Tippi, Bill McDonald, BC Hydro, and Wayne Bittner. OM Mcllwain also referenced the importance of volunteer firefighters. OM Mcllwain concluded his verbal report with an indication that the Denny Island Water System project is progressing in collaboration with SD49 and indicated the Denny Island Service Establishment bylaw would be coming up later in the agenda.

The CAO requested that the Board move the Transportation report and operations related bylaws to this portion of the meeting so that staff may be free to go home.

**19-03-24 M/S Directors Hall/Kennedy** THAT Items S) Transportation Monthly report, and under Item (D) a) Bylaw 488 Centennial Pool Rates and Charges Bylaw 2019, b) Policy A-12 Centennial Pool Pay Scale, and the c) Denny Island Water System Service Area Establishment Bylaw be moved under Operations Item m). **CARRIED**

**TRANSPORTATION SERVICES**

**19-03-25 M/S Directors Kennedy/Hall** THAT the Transportation Monthly Report be received. **CARRIED**

The Board asked OM McIlwain to provide clarity on plans to install public wi-fi at the Bella Coola Airport. OM McIlwain assured the Board that public wi-fi at the Bella Coola Airport is being prioritised with various options and considerations actively being pursued to provide the service, including an active trial underway.

**(D) BYLAWS AND POLICIES**

**a) Bylaw No. 488 Centennial Pool Rates and Charges Bylaw 2019**

**19-03-26 M/S Directors Hall/Kennedy** THAT the Request for Decision – Bylaw No. 488 Centennial Pool Rates and Charges Bylaw 2019 be received. **CARRIED**

**19-03-27 M/S Directors Hall/Kennedy** THAT Bylaw No. 488, Cited as ‘Centennial Pool Rates and Charges Bylaw 488’ be introduced and read a first time; **CARRIED**

**19-03-28 M/S Directors Hall/Kennedy** that Bylaw No. 488, Cited as ‘Centennial Pool Rates and Charges Bylaw 488’ having been given due and detailed consideration by the Board be now read a second and third time. **CARRIED**

**b) Policy A-12 Centennial Pool Pay Scale 2019**

**19-03-29 M/S Directors Kennedy/Hall** that the Board of Directors of the Central Coast Regional District reviews and approves the updates to Policy A-12 and adopts Policy A-12 Centennial Pool Pay Scale 2019 accordingly. **CARRIED**

**c) Denny Island Water System Service Area Establishment Bylaw – Late Item**

**19-03-30 M/S Directors Kennedy/Northeast** THAT Bylaw No. 486, Cited as ‘Denny Island Water System Service Area Establishment Bylaw No. 486, 2019’ be introduced and read a first time. **CARRIED**

**(n) Denny Island Water System Service Area Establishment Petition Results “Certificate of Sufficiency”**

**19-03-31 M/S Directors Hall/Northeast** THAT the Denny Island Water System Service Area Establishment Petition Results “Certificate of Sufficiency” be received. **CARRIED**

**LEISURE SERVICES**

**(o) Centennial Pool Commission Meeting Minutes dated February 28, 2019**

Deferred to the next agenda item as per resolution 19-03-32 below.

**(p) Report to the Board – The Coast Sustainability Trust Fund II Annual Report**

**19-03-32 M/S Directors Kennedy/Hall** that the Centennial Pool Commission Meeting Minutes dated February 28, 2019 and Report to the Board – The Coast Sustainability Trust Fund II Annual be received as a group. **CARRIED**

Operations Manager McIlwain left the meeting at 4:45 pm.

**PROTECTIVE SERVICES**

**(q) Emergency Management - Verbal Report**

CAO Kirk reported on the success of the dinner celebrating the Nuxalk Nation – CCRD – EMBC Emergency Management Partnership that was hosted by the Nuxalk Nation in Bella Coola at Acwsalcta School on March 02, 2019. CAO Kirk thanked the Board for their positive political representation of the CCRD at MOU dinner. CAO Kirk reported that she anticipates momentum on implementation of the MOU with respect to hiring the shared coordinator and an inaugural meeting of the new inter-governmental emergency management steering committee. CAO Kirk further reported that Administration is organizing and offering of emergency management trainings in the outer-coast in April and in May.

**19-03-33 M/S Hall/Kennedy** receive the Emergency Management verbal report. **CARRIED**

**(C) EXECUTIVE REPORTS**

**a. Electoral Area Reports**

**Chair and Area E Report: Chair Schooner**

Chair Schooner reported that there was a good turnout at the Celebratory Dinner for the commemorative signing of the MOU. Chair Schooner acknowledged that Parliamentary Secretary Emergency Management MLA Jennifer Rice came in to Bella Coola to attend the MOU dinner and it was a pleasure having her here. Chair Schooner reported that all involved in the dinner did a great job and he expressed his appreciation that it had been a long time coming.

Chair Schooner thanked all the volunteers on CCRD commissions and committees and the volunteers in the many other organizations serving our communities. Chair Schooner emphasised acknowledgment of community volunteers and their hard work.

**Area A Report: Director Bertrand**

Director Bertrand reported that he and Operations Manager McIlwain undertook a significant amount of community outreach on Denny Island respecting the Water System Service

Establishment Petition. Director Bertrand further reported that the outreach and petition process gave everyone an opportunity in the Service area to have a say and that the amount of community outreach conducted was likely above and beyond what CCRD was required to do. Director Bertrand observed that constituents voted in favor more than not by the numbers of petitions submitted. Director Bertrand shared that while there was a bit of a misinformation campaign that had to be coped with, he and Operations Manager McIlwain got the correct information to people. Director Bertrand concluded his report by sharing that the Denny Island Water Petition made up the bulk of his focus last month for the CCRD.

### **Area B Report: Director Hall**

Director Hall shared that they have been working on outreach for suicide prevention not just for the youth but the Heiltsuk population in general. Director Hall reported that suicide has been affecting not only their community but all the other communities in the Region.

Director Hall shared that the progress of the Heiltsuk Big House building project is coming along very well. He mentioned if you go inside there is such a great energy. Director Hall shared that they are working on a program for additional male activities within the Bella Bella community such as hunting and gathering. The Heiltsuk Nation has dedicated a small space in one of the trailers they acquired for activities and drop-ins. Director Hall shared they are also looking for funds to purchase equipment to hunt, gather, etc. and looking for funds to get those interested to Bella Coola to get their Fire Arms Certification. Director Hall shared that in Heiltsuk people's hearts they've been hunters and gatherers forever, and because of that there is a tendency to believe that firearms certification is not needed but is useful for peace of mind.

Director Hall expressed his regrets for not attending the MOU dinner as he was quite ill. He shared he is happy to hear that it was very well attended event. Director Hall expressed that he was happy with the work he was able to do when he sat in for previous Director Frank Johnson. Director Hall also expressed his appreciation for Chair Schooner, CAO Kirk, CFO Liu and administration staff as well. Director Hall also reported that he is sensing with appreciation greater awareness within the Heiltsuk Nation of the work being done at the CCRD by himself and the Board toward positive change.

Chair Schooner shared with Director Hall that there will be a Men's Gathering here in Bella Coola later this year.

### **Area C Report: Director Kennedy**

Director Kennedy reported that she attended the BC Tourism Industry Conference in Vancouver since the last meeting. Director Kennedy shared that all 400 of the conference attendees, including herself, went to see the new IMAX Great Bear Rainforest movie and expressed her great appreciation for the quality of the film. Director Kennedy shared that the movie showing created an opening for her to connect with large numbers of people at the conference about our Region. Director Kennedy reported that they signed a Memorandum of Understanding between the Cariboo Chilcotin Tourism Association and Indigenous Tourism BC. She mentioned she was also able to speak with Chief Doug Neasloss of Kitsoo Xai'xais about the Regional District and district boundaries.

Director Kennedy reported that she attended the most recent Human Bear Safety Committee Meeting via teleconference. Director Kennedy advised the Board that CCRD was not very popular at that meeting however she made her best effort to represent the CCRD at the meeting and convey the financial and other constraints limiting the Regional District from effectively taking on the issue of human-bear conflicts. She reported that were members of the BC Ministry of Environment Parks service, Department of Fisheries and Oceans, and WildSafe BC. Director Kennedy further reported that though delegates at the meeting had expressed hostility toward CCRD and herself as a representative, she also received positive feedback in that the Committee members were happy to have someone from CCRD sit at their table because they never had that in the past; Director Kennedy shared she is happy to be the Rep from CCRD to sit on that table. Director Kennedy restated her commitment to continue to represent the CCRD on the Human Bear Safety Committee and to stand by the decisions the CCRD Board makes.

Director Kennedy reported that she will be going to Nanaimo during the week of March 17 to attend the Vancouver Island Regional Library meeting.

Director Kennedy also reported that she was elected as Vice President on the Bella Coola Valley Tourism Association at their recent AGM and is pleased by the several new faces at the Association.

#### **Area D Report: Director Northeast**

Director Northeast reported that he had taken opportunity to get out in the community since the last meeting and attend some important events. Director Northeast shared that the MOU Celebratory Dinner was among his favourite and that it was a great evening and a historic event and a privilege to be a part of that.

Director Northeast reported that he also attended the Suicide Prevention dinner that was put on at Acwsalcta School. He shared that the evening was organized in part to recognize the work of Bert Snow, Peter Snow and the Suicide Response Team in the Valley. Director Northeast shared that Bert Snow and Peter Snow both gave account on how the Suicide Response Team came about and what they have been doing. Director Northeast further recounted that two members of their team did an excellent presentation on suicide prevention especially around signs such as what to watch for, how to move forward from there and generally how to protect people who are at risk for suicide. Director Northeast concluded this segment of his report stating that it was a very good evening.

Director Northeast reported that he also attended the International Food Fair that the Seventh Day Adventist Church hosts every year to raise money for their field trips which he reported was another excellent evening.

Director Northeast mentioned he had hoped to sit in on the Tourism Association but missed the AGM as he was out of town. Director Northeast advised the Board that he continues to represent the CCRD on the Harbour Authority Board but due to scheduling conflicts he hasn't been able to attend a meeting yet.

Director Northeast further reported that given recent community conversations he has had, he is pleased to know there is progress being made on wi-fi at the Bella Coola Airport as this is an important service expansion airport.

Director Northeast concluded his presentation by sharing that the Successful Tips for Businesses that CEDO Matthew Wheelock worked on with Director Northeast in his capacity as Nuxalk College administrator was a success.

Director Bertrand left the meeting at 4:56 pm.

Recess was called at 4:57 pm.  
The meeting reconvened at 4:59 pm.

**(E) IN CAMERA MATTERS**

**19-03-34 M/S Directors Northeast/Kennedy THAT the meeting goes in Camera. CARRIED**

The meeting went in camera at 5:01 pm.  
The regular meeting reconvened at 5:42 pm.

**a) Matters Brought out of Camera**

The following resolutions were resolutions were released from in-camera:

**19-03-07IC** THAT the Board of Directors of the Central Coast Regional District approves the 3-year salary grids for the years 2019, 2020 and 2021 as presented during the March 14, 2019 closed meeting for the administrative positions of Chief Financial Officer; Operations Manager; Administrative Assistant; and Executive Assistant; and

THAT the Board of Directors of the Central Coast Regional District authorizes the development of A-26 CCRD Personnel Policy revisions to reflect approval of use of salary grids for staff remuneration.

**19-03-08IC** THAT the Board of Directors of the Central Coast Regional District authorizes the Chair to send a letter of invitation to each of the Wuikinuxv Nation, Heiltsuk Nation, Nuxalk Nation and Kitsoo Xai'xais Nation to participate in the design of a regional district boundary adjustment feasibility study as the initiation of Phase 2 of the Governance and Service Delivery initiative building upon the phase 1 April 2017 Central Coast Regional District Service Delivery and Governance Study Final Report.

**(F) ADJOURNMENT**

**19-03-36 M/S Directors Hall/Kennedy** THAT the Board of Directors meeting be adjourned.  
**CARRIED**

There being no further business the meeting was adjourned at 5:44 pm.

  
Chair

  
Chief Administrative Officer