



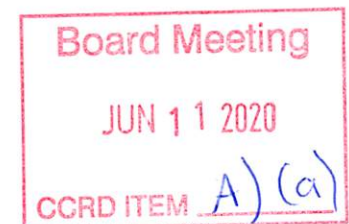
# Central Coast

## REGIONAL DISTRICT

*That we may be good people together*

### REGULAR BOARD MEETING MINUTES

DATE: May 14, 2020



### ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – May 14, 2020 via videoconference

In Attendance:	Electoral Area A	Director Daniel Bertrand
	Electoral Area B	Director Travis Hall
	Electoral Area C	Director Jayme Kennedy
	Electoral Area D	Director Lawrence Northeast
	Electoral Area E	Chair Samuel Schooner

Staff:	Chief Administrative Officer	Courtney Kirk
	Recording Secretary, PC	Evangeline Hanuse
	Operations Manager	Ken McIlwain (portion)
	Community Ec. Dev. Officer	Matthew Wheelock (portion)
	Finance Manager	Ye-Ne Byun (portion)

**PART I – INTRODUCTION**

**1. Call to Order**

Chair Schooner called the meeting to Order at 10:21 a.m. and acknowledged chairing the meeting was taking place on the unceded territory of the Nuxalk Nation.

**2. Adoption of Agenda**

- 20-05-01 M/S Directors Northeast/Hall THAT the agenda be received. CARRIED**
- 20-05-02 M/S Directors Northeast/Hall THAT the Agenda be adopted as amended by: moving the in-camera meeting to the end of the agenda and by adding the following late items: BC Restart Plan PowerPoint presentation – a) under Financial Services, and Central Coast Food Exchange – item b) under Community and Development Service. CARRIED**
- 20-05-03 M/S Directors Hall/Bertrand THAT the Agenda be further amended by adding Essential Service Workers Recognition – item b) under Financial Services. CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

**4. Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

**(A) ADOPTION OF MINUTES**

**a) Regular Board Meeting April 9, 2020**

**20-05-04 M/S Directors Kennedy/Hall** THAT the minutes from the April 9, 2020 Board Meeting be received. **CARRIED**

**20-05-05 M/S Directors Kennedy/Hall** THAT the April 9, 2020 minutes be adopted as presented. **CARRIED**

**PART II – LOCAL GOVERNANCE**

**(A) BYLAWS AND POLICIES**

**a) Request for Decision: Policies for Review, Revision, Rescind or Adoption**

**1) Policy F-13 – Capitalization**

**20-05-06 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receives Policy F-13 Capitalization Request for Decision. **CARRIED**

**20-05-07 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District approves Policy F-13 Capitalization as amended. **CARRIED**

**2) Policy F-16 – Community Works Fund Allocation**

**20-05-08** See (B) (c)

**(B) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**FINANCIAL SERVICES**

**(a) PowerPoint presentation – BC Restart Plan**

**20-05-09 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional receive the PDF and PowerPoint presentation. **CARRIED**

**(b) Essential Workers Recognition**

**20-05-10 M/S Directors Hall/Bertrand** THAT the Board of Directors of the Central Coast Regional District release a public statement to acknowledge the various essential workers and that an award program to uplift outstanding individuals or organizations is tabled for the next board meeting during an in-camera discussion; further that staff prepare a nomination process for residents to nominate individuals and organizations for recognition. **CARRIED**

**(c) Report to the Board: Financial Services Special Report – Community Works Fund Budget**

**20-05-11 M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the report. **CARRIED**

**20-05-12 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District move Policy F-16 Community Works Funds Allocation along with Financial Services Special Report – Community Works Fund Budget. **CARRIED**

**20-05-13 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive Policy F-16 Community Works Fund Allocation Request for Decision. **CARRIED**

**20-05-14 M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District amend policy with changes to the first sentence in point 2 to say, "Second, by providing funding for eligible projects according to the regional district's strategic priorities as determined by the board of directors, and funding for asset replacement and infrastructure costs of existing services and regional district infrastructure," and to delete the last sentence of "Where a conflict is found to exist, the funds shall first be allocated to functions and services already established by the regional district, and then to those functions and services under consideration for establishment" in order to open up where the funds can be allocated." **CARRIED**

Recess was called at 12:07 p.m.  
The Board reconvened at 12:54 p.m.

**(d) Report to the Board: Financial Services Special Report – COVID-19 Pandemic Response Regarding Potential Rent Deferral or Relief Options**

**20-05-15 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the report. **CARRIED**

**(e) Report to the Board: Financial Services Special Report – Follow up to Audit Report**

**20-05-16 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receive the report. **CARRIED**

**(f) Report to the Board: Financial Services Special Report – CARIP Public Report 2019**

**20-05-17 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the report. **CARRIED**

**COMMUNITY & DEVELOPMENT SERVICE**

**(g) Report to the Board: Economic Development Service Update**

**20-05-18 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District receives the report. **CARRIED**

**(h) LATE ITEM – Central Coast Food Exchange**

**20-05-19 M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District consider food security and the possibility of CCRD facilitating a central coast food exchange. **CARRIED**

The Board put forth an idea of having the regional district facilitate food exchanges between central coast communities. This will assist trades or sales of surplus of fruit in the Bella Coola valley and harvested food from the outer coast and access to healthy food. Currently there is limited transportation available and some opt to take dangerous and expensive treks to exchange food. The BC Ferries can potentially be utilized to move a trailer between ports to make food available to communities.

An option to enable these food exchanges is to provide an online forum where sellers and buyers can assemble and charging an administrative fee. A refrigerated trailer could be acquired through purchase or lease or a boat with an ice hole can be hired to make deliveries. In helping this process for all communities, a demand for good quality food would be met with a supply that may otherwise go to waste.

The Board suggested looking into grant funding as well as the ability to create revenue to sustain the project rather than having to continuously pursue grant funds. It would be cost efficient to commit to a virtual marketplace to help connect individuals rather than acquiring boats or trailers.

CEDO Wheelock conveyed that anything that promotes the sovereignty, self-reliability and interconnectedness is fantastic. In CEDO Wheelock’s research and engagement around food security, he understood that the practicality of getting produce from the Bella Coola Valley to the outer coast is a complicated issue. Agriculture items may not be ready for the day the vessel departs. Likewise, harvested items from the outer coast likely need a storage facility. Further, local resources are overwhelmed with lack of volunteers and time available. There is also a need to encourage local farmers toward larger scale food production than what currently exists. A feasibility study will be critical in finding gaps in supply and demand and working out logistics of food movement, and could lead to funding opportunities.

The Board further addressed that trading practices have taken place between communities for millennia, as evidenced by the Grease Trail. The encouragement of exchanges may lead to unsustainable harvests as set out in various marine plans. The solution may need to establish a permitting plan.

The Board expressed that a manageable approach going forward is running a pilot project and speaking with BC Ferries on what is possible.

CAO Kirk articulated that a feasibility study would be helpful. Further that this is a great opportunity to look at food security and start exploring economic recovery for the region. It may be possible to find a source of temporary human resource funding to take on this initiative, perhaps through emergency management supports for response and recovery.

**20-05-20 M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District request Administration to develop a pilot project proposal with funding options initially explored for the Board's review for the June or July meeting. **CARRIED**

**(i) Request for Decision: Vosburgh Property Report**

**20-05-21 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the report with amendment to the second motion with removal of the word Airbnb. **CARRIED**

**20-05-22 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District direct Administration to write the property owners to ask for more information about the nature of land use, particularly the advertised use. **CARRIED**

**20-05-23 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District direct Administration to inform the property owners of the current zoning bylaw and permitted RI uses restricting home occupation rentals to 20% or less than 50 square meters of their property. **CARRIED**

**20-05-24 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District direct Administration to further correspond with the Vosburghs with the same information. **CARRIED**

**(j) Report to the Board: Referral – Juggernaut Exploration Ltd.**

**20-05-25 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the report. **CARRIED**

**20-05-26 M/S Directors Kennedy/ Hall** THAT the Board of Directors of the Central Coast Regional District direct Administration to draft a letter based on points articulated during the meeting. **CARRIED**

Recess was called at 2:26 p.m.  
The Board reconvened at 2:45 p.m.

**(k) Report to the Board: Referral – Lower Dean River Lodge**

**20-05-27 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Lower Dean River Lodge referral. **CARRIED**

**(l) Report to the Board: Referral – Denny Island Subdivision**

**20-05-28 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Denny Island Subdivision referral. **CARRIED**

**OPERATIONS**

**(m) Report to the Board: Bella Coola Waterworks Service Update**

**20-05-29 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the Bella Coola Waterworks Service Update. **CARRIED**

**(n) Report to the Board: Solid Waste Service Update**

**20-05-30 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the Solid Waste Service Update. **CARRIED**

**(o) Post Closure Costs – Thorsen Creek Landfill**

**20-05-31 M/S Directors Kennedy/Bertrand** THAT the Board of Directors of the Central Coast Regional District receive the Post Closure Costs – Thorsen Creek Landfill. **CARRIED**

**(p) Report to the Board: Denny Island Fire Protection Feasibility Study Update**

**20-05-32 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Denny Island Fire Protection Feasibility Study Update. **CARRIED**

**(q) Report to the Board: Pacific Coastal Scheduled Air Service Bella Coola and Bella Bella Update**

**20-05-33 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receive the Pacific Coastal Scheduled Air Service Bella Coola and Bella Bella Update. **CARRIED**

**RECREATION SERVICES**

**(r) Centennial Pool Commission**

- 20-05-34 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the Centennial Pool Commission minutes. **CARRIED**
- 20-05-35 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District supports opening the pool for the 2020 session provided proper operational precautions are undertaken in response to COVID-19. **CARRIED**

### PROTECTIVE SERVICES

- (s) Report to the Board – COVID-19 Emergency Response Special Report with attachments (t) – (z)
  - (t) Special Report Attachment 1 – Joint Letter from the First Nations and Municipalities of Haida Gwaii, North and Central Coasts, May 6, 2020
  - (u) Special Report Attachment 2 – Response from the Honourable Claire Trevena, Minister of Transportation and Infrastructure, May 5, 2020
  - (v) Special Report Attachment 3 – Invitation to Live Webinar with elected leaders from Haida Gwaii and the Central and North Coast, May 3, 2020
  - (w) Special Report Attachment 4 – Press Release: First Nations and Municipal Leaders from the North and Central Coasts Continue to Enact Travel Restrictions; BC and Canada Fail to Support Life-Saving Work, April 30, 2020
  - (x) Special Report Attachment 5 – Joint Letter from the First Nations and Municipalities of the North and Central Coasts dated April 6, 2020
  - (y) Special Report Attachment 6 – Email Correspondence from Craig Widsten re Shearwater Coaster CCRD Letter of Support, May 4, 2020
  - (z) Special Report Attachment 7 – CCRD Letter of Support re Continuance of the Shearwater Marine Central Coaster Marine Transport Service, April 27, 2020 emailed May 1, 2020
- 20-05-36 M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the COVID-19 Emergency Response Special Report and attachments 1 – 7 as a group. **CARRIED**

### *Correspondence for information:*

- (aa) Information Bulletin: BC Wildfire Service Launches Official Wildfire App, Ministry of Forests, Natural Resource: Operations and Rural Development BC Wildfire Services – May 5, 2020
- 20-05-37 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the information bulletin. **CARRIED**
- (bb) Information Bulletin: Coastal Fire Centre: Status Report – May 4, 2020
- 20-05-38 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the information bulletin. **CARRIED**



**(cc) Information Bulletin: Cariboo Fire Centre: Status Report – May 7, 2020**

**20-05-39 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the information bulletin. **CARRIED**

**(dd) Letter from the City of North Vancouver Re: Supporting British Columbia during the COVID-19 Pandemic**

**20-05-40 M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the letter. **CARRIED**

**20-05-41 MS/Directors Bertrand/Kennedy** THAT the Board of Directors of the Central coast Regional District provide no response to the letter. **CARRIED**

**(ee) Letter from Association of Canada Cannabis Retailers re: modification of retail regulations in response to COVID-19**

**20-05-42 M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the letter. **CARRIED**

**(C) EXECUTIVE REPORTS**

**a. Electoral Area Reports**

**Area E and Chair Report: Chair Schooner**

Chair Schooner thanked the Board and presented his verbal report as follows.

Chair Schooner acknowledged that there have been good discussions and specifically thanked Director Bertrand regarding dialogue with the Haida and local governments. Solutions are being produced on how to restrict access to remote communities. Through UBCM and AVICC gatherings, Chair Schooner remarked that there are connections formed, which have proved to be very useful. It is appreciated that there is collaboration and unity in dealing with new and unchartered territory in regards to COVID-19. We are living in uncertain times and it is valuable to unite at this time.

In going forward, the work being done in union with the Haida and local governments may continue on with other similar issues. It is unprecedented to have local governments and First Nations work together so closely for a common cause. In closing, Chair Schooner acknowledged all of those working during this time, including managers, CCRD staff, and First Nations. Big dividends will come out of this as working together is the right thing to do.

**Area A Report: Director Bertrand**

Director Bertrand thanked Chair Schooner and presented his verbal report as follows.

Director Bertrand detailed that through UBCM, the Board met Kris Olsen, the Mayor of the Village of Queen Charlotte in Haida Gwaii. This relationship facilitated connection to the Haida Gwaii protocol table, where meetings currently take place weekly. A regional approach is needed to restrict travel to remote communities. This table gives the opportunity for municipalities of the North Coast, regional districts, and some central coast Nation chiefs to meet together. Currently there have been two joint advocacy letters on travel restrictions and concern about the Province's declaring hunting and fishing an essential service.

Further, Director Bertrand relayed that this work is being advanced as a political function because there is no regional district ability to close or restrict non-essential travel. In future there may be advocacy work surrounding an additional joint statement in response to the commercial fishery that the BC fisheries community has released. It is important to note that within the regional district there are tourism operators and fishing lodges that are facing uncertain times, along with the international tourism industry as a whole, due to COVID-19.

In closing, Director Bertrand affirms that it is not a reasonable assessment to blame lack of work on First Nations or their allies for travel restrictions or travel advisories. The primary purpose of restrictions is to protect the health and safety of their Nation's members and their community's residents. Simply stated, the enemy is the virus.

#### **Area B Report: Director Hall**

Director Hall thanked the Chair and presented his verbal report as follows.

Director Hall outlined that there is a resurgence of garden projects in Bella Bella. However, more equipment is needed for those projects, in which conversations are happening with the Heiltsuk EOC and the coast. It cannot be understated how the shutdown of the local state of emergency was quite a hit. Additionally, there has been circulation of how-to social distance and as a regional district this information should be recirculated.

In short, Director Hall thanks everyone and is hopeful that the EOC is communicating with the regional district office and is working together. Future discussions are hopeful.

#### **Area C Report: Director Kennedy**

Director Kennedy thanked the Chair and presented her verbal report as follows.

Director Kennedy communicated that since the last board meeting there has been a new reality and adaptation and is impressed with individuals working together and communication. It is unfortunate, although not surprising that the Bella Coola Music Festival is cancelled for 2020. There may be smaller events going forward, depending on how much the restrictions are relaxed. The artists that were booked will also be receiving funding to do interviews on Nuxalk Radio. Artists will also send promotional material to be distributed to the community.

The Vancouver Regional Library hosted a Zoom meeting with around 40 participants. Director Kennedy relayed that this prompted the possibility to have a virtual meeting option in the future when participants cannot attend in person. Director Kennedy also relayed that she attended a Pool

Commission meeting and supports the hopes to run a 2020 pool season as this is an important recreational activity for the community.

In regards to tourism, Director Kennedy aligns with the sentiment for travellers to stay home. There are many accommodation providers that are not accepting people who are non-essential travellers. The message from the Cariboo Chilcotin Coast Tourism Association is to stay home and explore later. Also, the Northern Sea Wolf likely is not sailing this year with the Nimpkish running for the duration of the season. Once restrictions are relaxed, ferries will need 90 days to staff and put forth a schedule.

Overall, Director Kennedy relays that this is a huge year for gardening in the Bella Coola Valley and it is with excitement to note that knowledge is being passed on. Director Kennedy commends and thanks this group for proceeding with caution and having safety in mind.

### **Area D Report: Director Northeast**

Director Northeast thanked the Chair and presented his verbal report as follows.

Director Northeast thanked Chair Schooner and fellow directors for their words. To reiterate, Director Northeast acknowledged everyone who is dealing with the COVID-19 situation as we are all going through the same storm in our distinctive boats. It is important to put ourselves in other individual's places. There may be something we do not want to see, but recognize that everyone has their own capabilities of understanding and response. To echo Dr. Bonnie Henry's sentiments, "be kind, be calm and be safe."

Director Northeast recognizes that there is euphoria surrounding the easing of restrictions. Currently we are in the phase of dealing with the daily grind, after the surge in activity of getting used to the new ways. By watching out for one another we can get through this together successfully.

In conclusion, Director Northeast would like to thank those who depend on commercial businesses and enterprises, including tourism operators, and those who work in public service industries. Chair Schooner and Director Northeast had the opportunity to meet with the Bella Coola Harbour committee, and recognized their dedication to operating a harbour for everyone, but at this time not outsiders. Director Northeast suggests spending money that may have gone toward travelling to be put toward spending in the community through a staycation.

### **PART III – GENERAL BUSINESS**

**(ff) Letter from Mark Nelson Hagensborg Waterworks District service conversion and COVID-19: dated April 30, 2020**

**20-05-43 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receive the letter. CARRIED**

**20-05-44 M/S Directors Bertrand/Hall** THAT the Board of Directors of the Central Coast District direct Administration to provide a transcript of discussion to Mr. Nelson.

**CARRIED**

**IN CAMERA MATTERS**

The Chair closed the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy*.

**20-05-45 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District go in camera.

**CARRIED**

The regular board meeting went in camera at 4:13 p.m.  
The regular board meeting reconvened at 4:52 p.m.

**(E) ADJOURNMENT**

**20-05-46 M/S Director Hall/Kennedy** THAT the meeting be adjourned.

**CARRIED**

There being no further business the meeting was adjourned at 4:53 p.m.

  
Chair

  
Chief Administrative Officer