



CENTRAL COAST REGIONAL DISTRICT

SPECIAL BOARD MEETING MINUTES

DATE: March 15, 2018

REGULAR BOARD MEETING MINUTES – March 15, 2018

In Attendance:	Electoral Area C Electoral Area D Electoral Area E (portion) Chief Administrative Officer Recording Secretary Financial Management Service Provider (portion)	Chair, Alison Sayers Alternate Director Gary Brown Director, Samuel Schooner Courtney Kirk Destiny Mack Jim Tarves
Excused:	Electoral Area D Electoral Area A Electoral Area B	Director Richard Hall Director, Frank Johnson *by phone Director, Travis Hall *by phone

* By telephone

PART I - INTRODUCTION

1. Call to Order

The Chair called the meeting to order at 10:05 am and acknowledged the meeting was taking place on Nuxalk Nation unceded traditional territory.

2. Adoption of Agenda

18-03-01 M/S Directors Brown/Schooner that the agenda be adopted as presented with addition of late items.

Late items are noted in the agenda as: No late items

Amendments: Change, move UBCM FireSmart Grant Submission above Budget Committee Workshop 2018

M/S Directors Brown/Schooner that the Board of Directors of the Central Coast Regional District adoption of the Agenda as Amended

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the subject matter which is being discussed.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure. No disclosures affecting impartiality were made.

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

a) Appointments to the Denny Island Recreation Commission

S18-03-01 M/S Directors Brown/Schooner that the Board of Directors of the Central Coast Regional District appoint, Ramona Goosen, Krista Roessingh, Mark Beisel and Lon Sheehan and Leona Humchitt as members to the Denny Island Recreation Commission for a two year period ending December 31, 2019.

Discussion: CAO pointed out an administrative error. Leona Humchitt's a bit mystified on how her name came up on the list, though she is not unwilling to discuss a potential opportunity to the Commission. The remainder of names on the list are ready to serve on the Commission. Further Director Travis Hall indicated to the CAO that he is willing to serve as the Board Representative on the Commission.

Amendments: M/S Directors Brown/Schooner that the Board of Directors of the Central Coast Regional District appoint: Ramona Goosen, Krista Roessingh, Mark Beisel, and Lon Sheehan as members to the Denny Island Recreation Commission for a two year period ending December 31, 2019 and appointed Director Hall, Board Representative, to serve a one year term on the Denny Island Recreation Commission.

CARRIED

Financial Services

a) UBCM FireSmart Grant Submission

S18-03-02 M/S Directors Schooner/Brown that the Board of Directors support the submission of the UBCM FireSmart and overall grant management and that the Board of Directors of the Central Coast Regional District support the submission of the application of the UCBM FireSmart for wildfire cross training for volunteer fire departments and to provide overall Grant Management.

CARRIED

S18-03-03 M/S Directors Schooner/Brown that the Budget Committee Workshop 2018 be received.
Budget Committee Workshop 2018 M/S Directors Brown/Schooner.

CARRIED

BMW2018 Discussion:

Financial Management Service Provider, Jim Tarves

Jim spoke about his history with his work in Regional Districts and discussed the process he used to develop the 5 year financial plan. He also discussed the LGA requirements that there be community consultation prior to the budget adoption and how Administration approached this requirement. Jim worked through a power point presentation emphasising there would still be some changes arising from the consultation.

Jim started his Presentation at 10:18 am

Chair Sayers: Left the meeting at 10:53am

Chair Sayers: returned to the meeting at 10:57

Director Schooner: left the meeting at 11:04

(G) ADJOURNMENT

S18-03-04 There being no further business the meeting was adjourned at 11:03 AM
CARRIED

Note: The Meeting continued without Quorum after Director Schooner left at 11:04 am. A discussion took place clarifying budget process. No further business was brought forward after the meeting adjourned

Jim discussed that at the February 8th meeting the board was presented with 14.4% increase, since then the Strategic Priorities Fund has approved the amount for the swimming pool.

The NDMP application was mentioned by Chair Sayers.

The CAO advised that Administration has not yet recruited a CFO.

Jim explained that while we have a grant for Denny Island Waterworks we can't refer to that in the 5 Year Financial Plan at this point, it's been approved but the service area needs to be set up for that function first. Only then can it be put into the 5 Year Financial Plan. If it is set up then there could be provisions to amend the 5 Year Plan. It will happen this year if the service area can be set up. If it doesn't happen this year, the grant Money for the Denny Island Waterworks will have to be sent back.

Jim gave a summary of all the grant funds, that have been secured to date.

Jim Finished his Presentation at 11:08a.m and the discussion that took place after the meeting adjourned. Completed at 12:05 p.m.


Chair


Chief Administrative Officer

CENTRAL COAST REGIONAL DISTRICT

**FIVE-YEAR FINANCIAL PLAN
BYLAW NO. 58, 2018**

Being a bylaw to adopt the Five Year Financial Plan for the years 2018-2022.

The Board of Directors of the Central Coast Regional District in open meeting assembled, enacts as follows:

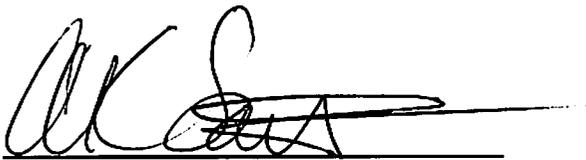
1. This bylaw may be cited as the Central Coast Regional District Five-Year Financial Plan Bylaw No. 58, 2018.
2. Schedule A attached hereto and made part of this bylaw is the Five-Year Financial Plan for the Central Coast Regional District for the period January 01, 2018 to December 31, 2022.

READ A FIRST TIME this ____ day of March 2018.

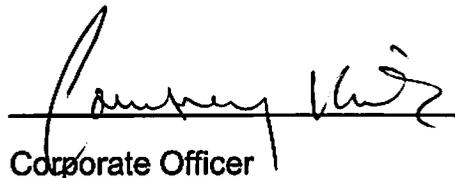
READ A SECOND TIME this ____ day of March 2018.

READ A THIRD TIME this ____ day of March 2018.

RECONSIDERED AND FINALLY ADOPTED this ____ day of March 2018.

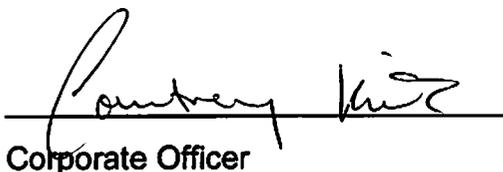


Chair Alison Sayers



Corporate Officer

I, COURTNEY KIRK Chief Administrative Officer for the Central Coast Regional District hereby certify this to be a true copy of Bylaw No. 58, cited as the "Central Coast Regional District Five-Year Financial Plan Bylaw No. 58, 2018" as adopted.



Corporate Officer