



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: February 10, 2022

ATTENTION

Board Meeting
 MAR 10 2022
 CCRD ITEM A(b)

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – February 10, 2022

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Chair Jayme Kennedy Director Lawrence Northeast Director Samuel Schooner
Staff:	Chief Administrative Officer Recording Secretary, CO Operations Manager Finance Manager	Curtis Slingerland Evangeline Hanuse Ken McIlwain Ye-Ne Byun
Delegation:	Kelly Nestegard	

PART I – INTRODUCTION

1. Call to Order

Chair Kennedy called the meeting to order at 9:06 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services.

2. Adoption of Agenda

22-02-01 M/S Directors Schooner/Bertrand THAT the Agenda be adopted as amended by adding: Board Technology Needs and Census Discussion. **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

(A) ADOPTION OF MINUTES

a) Regular Board Meeting December 9, 2021

- 22-02-02** M/S Directors Northeast/Bertrand THAT the minutes from the December 9, 2021 Board Meeting be received. **CARRIED**
- 22-02-03** M/S Directors Bertrand/Northeast THAT the December 9, 2021 minutes be adopted with changes to Director Bertrand's Area A Report. **CARRIED**

PART II – PUBLIC CONSULTATION

1. DELEGATION

Kelly Nestegard

See further below.

PART III – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

a) Approval of Bylaws

- 1) Bylaw No. 510 Fire Tolls and Charges for Non-Taxable Properties in Hagensborg and Bella Coola Townsite (Final Reading)**
- 22-02-04** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District receives Bylaw No. 510 Fire Tolls and Charges for Non-Taxable Properties in Hagensborg and Bella Coola Townsite. **CARRIED**
- 22-02-05** M/S Directors Northeast/Hall THAT Central Coast Regional District Bella Coola and Hagensborg Fire Protection Tolls Bylaw No. 510, 2022 be adopted. **CARRIED**

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Appointment of CAO

- 22-02-06** M/S Directors Schooner/Northeast THAT the Board of Directors of the Central Coast Regional District receives the RFD: Appointment of CAO. **CARRIED**
- 22-02-07** M/S Directors Northeast/Schooner THAT the Board of Directors of the Central Coast Regional District appoints Curtis Slingerland as the Chief Administrative Officer. **CARRIED**

(b) Board Meeting Calendar

- 22-02-08** **M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Board Meeting Calendar. **CARRIED**
- 22-02-09** **M/S Directors Hall/Schooner** THAT the Board of Directors of the Central Coast Regional District resolve on in person meeting dates as follows: 1. April 7, 2022, 2. June 9, 2022, 3. July 14, 2022, 4. October 13, 2022, 5. November 10, 2022 and 6. December 8, 2022.
- AND THAT the Thursday, April 14, 2022 regular Board meeting be changed to Friday, April 7, 2022 in Richmond. **CARRIED**
- 22-02-10** **M/S Directors Hall/Northeast** THAT a Special Board meeting be held on Friday, February 18, 2022 at 9:00 am to review the budget. **CARRIED**

(c) CAO Equipment

- 22-02-11** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District approve the immediate purchase of a new laptop and related accessories for the executive use of the CAO, up to a total budget of \$3,000. **CARRIED**

TRANSPORTATION SERVICES

(d) Denny Island Airport Commission Meeting Minutes December 2021

- 22-02-12** **M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Airport Commission Meeting Minutes from December 2021. **CARRIED**
- 22-02-13** **M/S Directors Bertrand/Hall** THAT the Board of Directors of the Central Coast Regional District approve the Denny Island Airport Commission Meeting Minutes from December 2021. **CARRIED**

The Board recessed at 10:08 am
The Board reconvened at 10:27 am

FINANCIAL SERVICES

(e) Preliminary Budget vs Actual Variance Report Jan-Dec 2021

- 22-02-14** **M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Preliminary Budget vs Actual Variance Report for the period January 01-December 31, 2021. **CARRIED**

(f) RFD: Authorized Signatories

- 22-02-15** **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision: Authorized Signatories. **CARRIED**

- 22-02-16** **M/S Directors Hall/Bertrand** THAT the Board of Directors of the Central Coast Regional District designates Curtis Slingerland, Chief Administrative Officer (CAO), and Evangeline Hanuse, Corporate Officer, as an authorized signatory of the Central Coast Regional District (acct # 5038-5), the Central Coast Regional Hospital District (acct # 5046-8), and the Hagensborg Waterworks (acct # 5113-6); AND THAT former CAO Courtney Kirk is removed from accounts. **CARRIED**

COMMUNITY & DEVELOPMENT SERVICES

(g) Ocean Falls Revitalization Committee Update

- 22-02-17** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Ocean Falls Revitalization Committee Update. **CARRIED**
- 22-02-18** **M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District appoints to the Ocean Falls Revitalization Committee, Director Bertrand, CCRD Area A Director, Kevin Day, and Dylan Coburn. **CARRIED**

(h) Centennial Pool Commission

The Board had a general discussion about the Centennial Pool and ensuring a smooth pool season.

- 22-02-19** **M/S Directors Schooner/Northeast** THAT the Board of Directors of the Central Coast Regional District move this item to the in-camera agenda. **CARRIED**

(i) Denny Island Recreation Commission Minutes January 19, 2022

- 22-02-20** **M/S Directors Schooner/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Recreation Commission Minutes from January 19, 2022. **CARRIED**
- 22-02-21** **M/S Directors Schooner/Hall** approves the Denny Island Recreation Commission Minutes from January 19, 2022. **CARRIED**

(j) Census Discussion

- 22-02-22** **M/S Directors Bertrand/Schooner** THAT the Board of Directors of the Central Coast Regional District defers to Administration to write a report on the census and Housing Needs Assessment for the next regular Board meeting. **CARRIED**

LAND USE & PLANNING SERVICES

(k) Foreshore Leases Letters

- 22-02-23** **M/S Directors Schooner/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Foreshore Leases Letters. **CARRIED**

(l) Asha MacDonald – Rezoning Application

- 22-02-24** **M/S Directors Schooner/Northeast** THAT the Board of Directors of the Central Coast Regional District receive Asha MacDonald – Rezoning Application. **CARRIED**

- 22-02-25** M/S Directors Northeast/Schooner THAT Bylaw # 511, cited as the “Bella Coola Valley Zoning Amendment Bylaw No. 511, 2022” be now introduced and read a first and second time. **CARRIED**
- 22-02-26** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District schedules a Public Hearing to take place with Director Northeast, on Monday, March 7th at 7:00 pm for the Central Coast Veterinary Services rezoning application. **CARRIED**
- 22-02-27** M/S Directors Schooner/Bertrand authorizes remuneration for Director Northeast, as a special work assignment for 4 hours and that he Chairs the Public Hearing for the Central Coast Veterinary Services rezoning application. **CARRIED**

OPERATIONS/PUBLIC WORKS

(m) Water Tolls (Reconsideration)

- 22-02-28** M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District nullifies resolution 21-12-14;
- AND THAT the Board of Directors of the Central Coast Regional District approve Administration to issue notice for outstanding Water Tolls. **CARRIED**

(n) Solid Waste Service Update

- 22-02-29** M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District receives the Solid Waste Service Report dated February 10, 2022. **CARRIED**

Delegation

Kelly Nestegard

Chair Kennedy welcomed Mr. Nestegard to the meeting and Mr. Nestegard spoke for 15 minutes.

The Board recessed at 1:25 pm

The Board reconvened at 1:39 pm

(o) Bella Coola Valley Flood Risk Assessment & Modelling Project Update

- 22-02-30** M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District receives the Bella Coola Valley Flood Risk Assessment & Modelling Project Update. **CARRIED**

(p) Denny Island Community Water System Project Update

- 22-02-31** M/S Directors Bertrand/Schooner THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Community Water System Project Update. **CARRIED**

(q) Hagensborg Water System Upgrades Project Update

- 22-02-32** M/S Directors Northeast/Schooner THAT the Board of Directors of the Central Coast Regional District receives the Hagensborg Water System Upgrades Project Update. **CARRIED**

PROTECTIVE SERVICES

(r) Tsunami Advisory January 15, 2022

- 22-02-33** M/S Directors Bertrand/Schooner THAT the Board of Directors of the Central Coast Regional District receives the Tsunami Advisory of January 15, 2022. **CARRIED**

GOVERNANCE

(s) Access to Primary & Emergency Medical Care Advocacy Update

- 22-02-34** M/S Directors Schooner/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Access to Primary & Emergency Medical Care Advocacy Update. **CARRIED**

(t) Electoral Area Director's Forum 2022

- 22-02-35** M/S Directors Bertrand/Schooner THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision: Electoral Area Director's Forum 2022. **CARRIED**
- 22-02-36** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District approves the attendance and travel expenditure for 4 Directors and CAO to attend the Electoral Area Directors Forum to be held in Richmond, BC at the Radisson Hotel Vancouver from April 5-6, 2022. **CARRIED**

(u) Northern Development Initiative Trust Advisory Committee Appointment

- 22-02-37** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District appoints Chair Kennedy and Director Bertrand to the NDI Advisory Committee. **CARRIED**

(v) Board Technology Needs

- 22-02-38** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District directs Administration to present options for Board technology needs at the next regular Board meeting. **CARRIED**

(D) EXECUTIVE REPORTS

a. Electoral Area Reports

Area C and Chair Report: Chair Kennedy

Chair Kennedy thanked CCRD staff for being resilient during the CAO changeover and through challenging situations. Chair Kennedy welcomed Curtis and feels positive about the direction of the organization. It is hoped that the staff can feel supported by the Board and teamwork can be achieved during the last year of the Board's term.

The Vancouver Island Regional Library held an Annual General Meeting and there is a new executive committee. The Board Chair remains Gaby Wickstrom. There is a lot of representation from smaller communities.

Meetings were had with constituents and not all have gone smoothly but it is important to remain approachable to constituents. There are a lot of passionate perspectives and I am glad we continue to hear from those with diverse perspectives.

Area A Report: Director Bertrand

Director Bertrand reported that the roads on Denny Island were really bad and a constituent slipped and fell and broke her femur. There was no roadwork done during the snowfall. Denny Island lost its grader and after some advocacy efforts, a grader was taken from Bella Coola to Denny Island. There are not enough vehicles with insurance on Denny Island, which would impact the budget to allow for road clearing services.

CityWest put together a grant application for Denny Island fibre optic internet. A great meeting was had with them and CAO Slingerland. It is encouraged that CityWest reach out to the Heiltsuk Nation for support on the application. Hopefully high speed Internet will be on its way to Denny Island in 2022.

Area B Report: Director Hall

Director Hall spoke to the Spawn on Kelp (SOK) production. This is a huge annual operation in the territory and the usual process of contacting buyers and having individuals on site has been challenging. The product eventually sold. In Bella Bella there is a huge lack of employment and the SOK is one of the main contributors of the economy.

In community there was a dramatic increase in those with COVID-19. It is hoped that the numbers will go down in the province. It is important to have proper communication in regards to infection rates.

Director Hall thanked the staff and welcomed CAO Slingerland.

Area D Report: Director Northeast

Director Northeast welcomed CAO Slingerland and thanked him for assisting with the transition.

Director Northeast acknowledged Director Bertrand and the foreshore lease issue and noted that it is good to see this concrete letter underscoring how this issue is impacting the regional district revenue. It is hoped that a resolution will be completed as it is unfortunate to see the central coast used as a dumping ground. Director Northeast also expressed appreciation for Director Bertrand's notes on the 2021 census and it is good to see the population growing. It is encouraging that there may be people moving to the central coast.

At times it can be frustrating that there are restraints with local government responsibilities and some items are deferred to the province. This is the reality as some items are not in CCRD's ballpark. It is nice when someone asks for help and Directors are able to assist. Our MLA and MP are probably 500-1,000 km away. Directors are often approached because they are more accessible.

Area E Report: Director Schooner

Director Schooner noted that there is a boat sunk at the wharf and had a meeting last week with the Bella Coola Harbour Authority, the Coast Guard and Small Craft Harbours. It is soon to be eulachon season, and there are other endangered species that will be affected by this vessel. CCRD advocacy of derelict vessels occurred previously and it is

unclear if it was addressed. The boat that is now at the wharf under water is unsafe and often when these types of things happen there is no accountability because anyone can own a boat and dock it at the wharf in Bella Coola. It would be beneficial if the CCRD could advocate about derelict vessels alongside the Heiltsuk, Nuxalk and Wuikinuxv. Director Schooner also attended a Co-op Store Annual General Meeting and it was clear that renovation money is needed as the store infrastructure is breaking down in various ways. In some organizations they hire someone on the basis that they bring in revenue and that is how they get paid. This store is a necessity and Director Schooner wondered if there were possibilities for the CCRD to look into on this matter.

PART IV – GENERAL BUSINESS

(a) Municipal Finance Authority Forum and AGM, March 23-24, 2022

- 22-02-39** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District receives the information on Municipal Finance Authority Forum and AGM, March 23-24, 2022. **CARRIED**
- 22-02-40** M/S Directors Schooner/Northeast THAT the Board of Directors of the Central Coast Regional District direct Director Hall to attend the MFA AGM on March 23-24, 2022. **CARRIED**

(b) Correspondence for Information: BC Wildfires Petition

- 22-02-41** M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: BC Wildfires Petition. **CARRIED**

(c) Correspondence for Information: Elected Officials – Parental Leave

- 22-02-42** M/S Directors Hall/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Elected Officials – Parental Leave. **CARRIED**

(d) Correspondence for Information: Private Members Bill C-216, Health-based approach to the *Substance Abuse Act*

- 22-02-43** M/S Directors Bertrand/Schooner THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Private Members Bill C-216, Health-based approach to the *Substance Abuse Act*. **CARRIED**

IN CAMERA MATTERS

The Chair closed the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* and section 90 (2) (b) the consideration of Information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

- 22-02-44** M/S Directors Northeast/Bertrand THAT the Board of Directors of the Central Coast Regional District move the Board meeting in camera. **CARRIED**

The regular board meeting went in camera at 3:21 p.m.
The regular board meeting reconvened at 3:48 p.m.

(E) ADJOURNMENT

22-02-45 M/S Director Schooner/Hall THAT the meeting be adjourned.

CARRIED

There being no further business the meeting was adjourned at 3:49 p.m.

Chair

Corporate Officer