



# Central Coast

## REGIONAL DISTRICT

*That we may be good people together*

DRAFT SPECIAL BOARD MEETING MINUTES

DATE: March 21, 2022

Board Meeting  
 APR 07 2022  
 CCRD ITEM (A)(a)

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

SPECIAL BOARD MEETING MINUTES – March 21, 2022

In Attendance:	Electoral Area A	Director Daniel Bertrand
	Electoral Area B	Director Travis Hall
	Electoral Area C	Chair Jayme Kennedy
	Electoral Area D	Director Lawrence Northeast
	Electoral Area E	Director Samuel Schooner
Staff:	Chief Administrative Officer	Curtis Slingerland
	Recording Secretary, CO	Evangeline Hanuse
	Operations Manager	Ken McIlwain
	Chief Financial Officer	Ye-Ne Byun

**PART I – INTRODUCTION**

**1. Call to Order**

Chair Kennedy called the meeting to order at 12:10 p.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services.

**2. Adoption of Agenda**

**22-03-01SP M/S Directors Bertrand/Hall** THAT the Agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

**4. Disclosures of Interests Affecting Impartiality.**

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

**PART II – LOCAL GOVERNANCE**

**(A) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**FINANCIAL SERVICES**

**a) RFD: Revised Tax Requisition for 2022**

**22-03-02SP**      **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District approve the proposed tax requisition for 2022 to remove the qualification from the 2021 auditors' report and balance the 2022 budget. **CARRIED UNANIMOUSLY**

**b) RFD: CCRD 2022-2026 Five Year Financial Plan Bylaw No. 62**

**22-03-03SP**      **M/S Directors Hall/Bertrand** THAT Bylaw 62, cited as the "Central Coast Regional District Five-Year Financial Plan Bylaw No. 62, 2022" be now introduced and read a first time. **CARRIED UNANIMOUSLY**

**22-03-04SP**      **M/S Directors Hall/Bertrand** THAT Bylaw 62, cited as the "Central Coast Regional District Five-Year Financial Plan Bylaw No. 62, 2022" having been given due and detailed consideration by the Board, be now read a second time. **CARRIED UNANIMOUSLY**

**22-03-05SP**      **M/S Directors Northeast/Hall** THAT Bylaw 62, cited as the "Central Coast Regional District Five-Year Financial Plan Bylaw No. 62, 2022" having been given due and detailed consideration by the Board, be now read a third time and adopted. **CARRIED UNANIMOUSLY**

**(B) ADJOURNMENT**

**22-03-06SP**      **M/S Director Schooner/Hall** THAT the meeting be adjourned. **CARRIED UNANIMOUSLY**

There being no further business the meeting was adjourned at 12:29 p.m.

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 Chair

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 Corporate Officer