



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: March 10, 2022

ATTENTION

Board Meeting
APR 07 2022
CCRD ITEM (A) b

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well-being of the Central Coast through the professional and efficient delivery of mandated regional and community services.

REGULAR BOARD MEETING MINUTES – March 10, 2022

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Chair Jayme Kennedy Director Lawrence Northeast Director Samuel Schooner
Staff:	Chief Administrative Officer Recording Secretary Interim Accounting Clerk Operations Manager Chief Financial Officer	Curtis Slingerland Donna Mikkelson Melanie Ward Ken McIlwain Ye-Ne Byun

PART I – INTRODUCTION

1. Call to Order

A quorum was declared, and Chair Kennedy called the meeting to order at 9:06 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services. She advised that the meeting was being recorded and would be made available to the public on the regional district website (ccrd.ca).

2. Adoption of Agenda

22-03-01 M/S Directors Northeast/Bertrand THAT the Agenda be amended by adding the Apportioned Administration Charges to Grant in Aid Report and that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

(A) ADOPTION OF MINUTES

a) Regular Board Meeting February 10, 2022

22-03-02 M/S Directors Schooner/Hall THAT the minutes from the February 10, 2022 Board Meeting be adopted as presented. **CARRIED UNANIMOUSLY**

b) Special Board Meeting February 18, 2022

22-03-03 M/S Directors Northeast/Schooner THAT the Special Board Meeting minutes dated February 18, 2022 be adopted as presented. **CARRIED UNANIMOUSLY**

PART II – PUBLIC CONSULTATION

Delegation – Sergeant Trevor Romanchych – Bella Coola RCMP

The Chair welcomed Sgt. Trevor Romanchych to the meeting at 9:30am and conducted introductions of electoral area Directors. The Sergeant introduced himself and provided a brief background of communities he has worked in and noted that he has come directly from Alexis Creek. He is developing a game plan and is establishing priorities for the detachment for 2022/23 and he is looking for ideas for inclusion that he will then present at a future meeting. Directors individually welcomed him and noted that the regional district had previously worked with the RCMP regarding assisting with enforcing bylaws in an emergency and expressed hope that the conversation would resume. He was asked if cultural sensitivity training or awareness was on his radar and the Sergeant responded that this training should be mandatory to build trust and work together. It was noted that there is a touchy issue in the area regarding a unified approach to nuisance dogs and the Sergeant agreed that it is a safety issue. Another director noted drinking and driving as a concern.

Sergeant Romanchych left the meeting at 9:44am after expressing an interest in coming back to regional district meetings on a regular basis.

PART II – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

a) Request for Decision: Bylaws for Review, Revision, Rescind or Adoption

1) Adopt Bylaw No. 512 Revenue Anticipation Borrowing Bylaw

22-03-04 M/S Directors Schooner/Northeast THAT Bylaw 512, cited as the “Revenue Anticipating Borrowing Bylaw No. 512, 2022” be now introduced and read a first time. **CARRIED UNANIMOUSLY**

22-03-05 M/S Directors Northeast/Bertrand THAT Bylaw 512, cited as the “Revenue Anticipating Borrowing Bylaw No. 512, 2022” having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED UNANIMOUSLY**

22-03-06 M/S Directors Northeast/Hall THAT Bylaw 512, cited as the “Revenue Anticipating Borrowing Bylaw No. 512, 2022” having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed, and signed by the Chair and the Person responsible for corporate administration. **CARRIED UNANIMOUSLY**

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

(a) Request for Decision: Special Meeting Request

22-03-07 M/S Directors Bertrand/Northeast THAT a Special Meeting of the Board of Directors be held on March 21, 2022 at 12 pm to adopt the budget. **CARRIED UNANIMOUSLY**

(b) Report: Board Technology

CAO Slingerland provided a brief overview of his report and presented 4 options for the board's consideration. He was asked about the rationale for the \$300 annual payment to directors for paper and printing supplies and he noted that he was not aware of the history but reminded that the remuneration bylaw was being brought forward later in the year and could be dealt with at that time. Director Bertrand flagged that there was only six months left before the election and that the regional district should be cautious about purchasing devices for a short period of time. Director Bertrand requested and received clarification that the proposed new technology pieces would be the property of the regional district.

22-03-08 M/S Directors Schooner/Hall THAT the Board of Directors of the Central Coast Regional District direct Administration to include the provision of technology into the draft of the CCRD Board Remuneration and Expense Bylaw that will be presented to the Board later this year;

AND THAT up to \$2,000 be allocated to address any specific technological challenges faced by a member of the Board for the remainder of 2022. **CARRIED UNANIMOUSLY**

Transportation Services

(c) Report: Bella Coola Airport and Facility Service

Operations Manager Ken McIlwain noted highlights of his report: flights are anticipated to increase in May as Pacific Coastal resumes pre-COVID operations; the fuel system project is underway at the airport site and proposals to do the work are being reviewed; proposals are being sought to complete the terminal interior renovations which will include upgraded lighting, electrical, flooring, and front entrance accessibility. He also reported that the CCRD-owned hangar building is currently being used for aircraft storage but there is lots of non-aviation interest in the commercial space.

(d) Report: Denny Island Airport Operations and Facilities Services Update

Operations Manager, Ken McIlwain reported that the new Denny Island Airport Commission has not yet met to elect a Chair. The tax levy has been reduced and the budget surplus will fund basic maintenance but the matter of the roof in particular, and the terminal building in general will need to be addressed. No expressions of interest were received when the Airport Commission sought proposals last fall. A discussion followed on the next steps that could or should be taken to advance the state of the building.

Joy MacKay joined the gallery at 9:57am.

22-03-09 M/S Directors Bertrand/Northeast THAT action on the matter of a long-term plan for the terminal building at Denny Island be tabled until the next board meeting. **CARRIED UNANIMOUSLY**

(e) Bus Services to Williams Lake Discussion

Director Northeast reported that the regional district had previously discussed increasing the current bus service to include regular scheduled trips to Williams Lake. He expressed an interest in resuming the conversation as advocacy. Director Schooner also is interested in a Bella Bella to Bella Coola connection which would provide an opportunity for outer coast residents to link to Williams Lake as well. Director Hall noted support of both suggestions on account of increasing fuel costs and would like to see the local economies benefit from such a venture.

Director Bertrand provided further information on the background of this initiative stating that the Ministry of Transportation had determined that a Sea Bus route is a matter for BC Ferries. At the time, the matter was advanced as a conversation about emergency medical travel. Director Northeast also expressed the need to advance food security issues in the region. Chair Kennedy noted that there are several agencies, including health authorities and First Nations communities that could be approached as advocacy partners. She also recalled that a bus service was not considered to be viable and would need to be subsidized.

22-03-10 M/S Directors Northeast/Schooner THAT Administration is requested to prepare a report with options and recommendations to address a bus service to Williams Lake and a Sea Bus route in the outer coast. **CARRIED UNANIMOUSLY**

Financial Services

(f) Report: Community Works Fund & History

At the February meeting of the board, Director Bertrand requested a listing of where Community Works Funds had been directed historically. He stated that it is apparent that there is an unsustainable financial model for Solid Waste Management given the significant amount of funding directed to that service over the years and that the regional district has been banking on Community Works Funds to ensure that the landfill is financially viable. He believes that the funds could be used for new services or projects. He would like to see a policy developed on the use of funds since 81% of historic Community Works Funds have been directed to Bella Coola and the distribution is not fairly allocated.

Director Hall agreed that the funds should be utilized in such a way to ensure fairness.

Chair Kennedy noted the relevance of the Strategic Plan and the importance of Solid Waste Management initiatives.

22-03-11 M/S Directors Bertrand/Schooner THAT Administration is directed to develop a policy to provide guidance on the appropriate and principled distribution of Community Works Funds. **CARRIED UNANIMOUSLY**

Late Item: 2022 Apportioned Administration to Grant in Aid Service

The Chief Administrative Officer introduced the background on the report of apportioned Administration costs as they relate to the Grant in Aid Service and presented 3 options for board consideration to ensure that more money is available for community disbursement.

22-03-12 M/S Directors Northeast/Schooner THAT Board of Directors of the Central Coast Regional District directs Administration to reduce the apportioned administration costs to \$2,000 with the remainder being absorbed by the general operations budget. **CARRIED UNANIMOUSLY**

Director Bertrand suggested that a 4th option may be to consider removing the grant in aid service. He expressed his concern that there were no beneficiaries in Ocean Falls, Wuikinuxv or Bella Bella.

Director Hall noted that an option might be to divide the total funds by community so that each could benefit. The CAO responded that there are parallels with the allocation of Community Works Funds and that Administration could bring forward options to increase participation in the outer coast.

Chair Kennedy expressed support for the continuation of the Grant in Aid service noting that several community groups rely on the funding.

(g) 2022 Budget: Public Consultation

The Chief Administrative Officer reported that there had been no direct feedback on the budget at the deadline. However, feedback was received on the Grant in Aid. The budget is scheduled to be adopted at the special meeting on March 21.

Community & Development Services

(h) RFD: Grant in Aid Allocations for 2022

The CAO brought to the board's attention that a late application had been received for grant in aid funding and noted that board policy states that late applications will not be considered, however, the board may direct otherwise.

22-03-13 M/S Directors Bertrand/Northeast THAT the Board of Directors set aside Policy F-17 and accept the application from the Denny Island Community Development Association and that the Grant in Aid allocation be returned to Administration to recalculate and bring to the April meeting of the board.

CARRIED UNANIMOUSLY

Operations/Public Works Services

(i) RFD: Share Shed Reopening

22-03-14 M/S Directors Northeast/Schooner THAT the Board of Directors of the Central Coast Regional District approve staff to implement the re-opening of the Share-Shed effective March 23, 2022 in advance of Stage 4 of the CCRD COVID-19 Business Continuity and Services Restoration Plan;

AND THAT appropriate signage be installed warning the public that use of the facility is at their own risk;

AND THAT signage regarding current public health order requirements be installed and updated as needed.

CARRIED UNANIMOUSLY

(j) Urban Systems: Hagensborg Water System Project Update

The board received the above report for information.

(k) Urban Systems: Denny Island Community Water System Project Update

Director Bertrand noted that the filtration plant had arrived on Denny Island and that some constituents may be concerned about the capital project being on time and on budget. CAO Slingerland agreed that there is always cost overrun potential and directors should expect challenges that will be brought forward to the board.

Protective Services

(l) Report: Bella Coola Fire Protection Service Update

The board received the above report for information.

Land Use and Planning Services

(m) Report: Housing Needs Assessment – Census Population Update

The Housing Needs Assessment will be updated with new census information which will be appended to the report. The Northern Development Initiative Trust has agreed to extend their timelines to accommodate the development of the appendix.

22-03-15 M/S Directors Bertrand/Northeast THAT Administration be directed to update the Housing Needs Assessment in July 2022 with the new household data and resubmit the final report to the Board of Directors and applicable agencies. **CARRIED UNANIMOUSLY**

(n) Referral: Shearwater Subdivision

22-03-16 M/S Directors Bertrand/Hall THAT the Board of Directors of the Central Coast Regional District submits no comments to the Province on Shearwater Marine Limited Licence of Occupation referral. **CARRIED UNANIMOUSLY**

(o) Referral: Subdivision for 1572 Brother Road Hagensborg

22-03-17 M/S Directors Northeast/Bertrand THAT the Board of Directors of the Central Coast Regional District authorizes Administration to submit the recommended comments and considerations regarding the Subdivision application for 1572 Brothen Rd., Hagensborg, to the Ministry of Transportation and Infrastructure. **CARRIED UNANIMOUSLY**

Governance

- (p) Correspondence for Information – 2021 Resolution Referred to UBCM Executive**
- (q) Correspondence for Information – AVICC Earth Week Challenge – April 2022**
- (r) Correspondence for Information – BC Wildfires Petition – Letter of Support**
- (s) Correspondence for Information – MPIAC January 31, 2022 Follow up for Review**
- (t) Correspondence for Information – Invitation to Emergency Management Roundtable**

The board received the above correspondence for information.

(D) EXECUTIVE REPORTS

(a) Electoral Area Reports

- i.) Chair and Area C Report

Nothing specific to report.

ii.) Area A Report

Director Bertrand attended the Denny Island Community Development Association (DICDA) annual general meeting/pancake breakfast. Steve Emery was re-elected as president. Ed Backman has returned to his role on the board of Trustees of the Ocean Falls Improvement District. All incumbents were re-elected to the Wuikinuxv Tribal Council and congratulations are extended to all.

iii.) Area B Report

Director Hall acknowledged all the families who have experienced grief and loss throughout the pandemic. His community gathers for loss and they gather for celebrations and the pandemic has really been tough on their culture. He also acknowledged those who are involved with mental health and wellness through this difficult time.

International Women's Day was celebrated in Bella Bella earlier this week. Thank you to those who organized the event and to those who attended.

Heiltsuk ingenuity is celebrated as well for the development of new housing units in the community.

Herring season is here for food harvesting and thoughts and prayers are extended to those who need them.

iv.) Area D Report

Director Northeast acknowledged that good government requires involvement by the public. Thank you to those who contributed to the recent public hearing. Two constituents contact him regarding the allocation of the Grant in Aid funds and he is happy to bring the matter forward so that the board was able to resolve the problem in the best interests of the community.

Bella Coola Harbour Authority has committed to working with the regional district on matters of common concern: parking, garbage, and security.

Director Northeast is pleased that the share shed will re-open and that the regional district will revisit the bus service and water connections to increase access to health services.

The pandemic has changed the status quo – food security has been brought to a higher priority. Director Northeast acknowledges those who contribute to food security. The Nuxalk College community kitchen is open on Tuesdays for soup and a bun, and Eric Hunt is getting a soup kitchen off the ground for Saturday morning breakfasts.

v.) Area E Report

Director Schooner would like to see the matter of abandoned boats dealt with at AVICC or at UBCM.

He expressed his heartfelt condolences to Evangeline in the loss of her grandmother. It is also a great loss to the community to lose the eldest member of their Nation.

Director Schooner acknowledged the work of staff and appreciated all the work that we do together.

(E) ADJOURNMENT

22-03-18 M/S Directors Schooner/Hall THAT the meeting be adjourned. CARRIED UNANIMOUSLY

There being no further business the meeting was adjourned at 11:40 p.m.

Chair

Corporate Officer