



REQUEST FOR DECISION

To: Curtis Slingerland, Chief Administrative Officer

CC: Board of Directors, CCRD

From: Yene Byun, Chief Financial Officer

Meeting Date: March 10, 2022

Subject: Revenue Anticipation Borrowing Bylaw No. 512

Board Meeting
 MAR 10 2022
 CCRD ITEM B(a)

Recommendation:

THAT Bylaw 512, cited as "Revenue Anticipation Borrowing Bylaw No.512, 2022" be now introduced and read a first time.

THAT Bylaw 512, cited as the "Revenue Anticipation Borrowing Bylaw No. 512, 2022", having been given due and detailed consideration by the Board be now read a second and third time."

THAT Bylaw 512, cited as the "Revenue Anticipation Borrowing Bylaw No. 512, 2022, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Corporate Officer."

Issue/Background Summary:

The regional district operates to a large extent on the tax levy requisitioned from the province. Regular and extraordinary expenditures are paid for the entire fiscal year, but the annual requisition is not received until August. This bylaw allows administration to borrow funds to continue operations from January – July if necessary, until the annual requisition is received.

Policy, Bylaw or Legislation:

The *Local Government Act* provides for borrowing, by bylaw, pursuant to Section 404.

Financial/Budgetary/Asset Management Implications:

The annual tax requisition for 2022 will exceed \$900,000 including Hagensborg Waterworks and Fire Protection service.

This bylaw provides for borrowing of \$450,000. The costs of borrowing (interest expense) will be determined by the actual amount borrowed and the length of time it takes to pay it back.

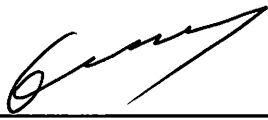
Time Requirements – Staff and Elected Officials:

Minimal. Done in the normal course of business.

Options to Consider:

The CCRD already has a line of credit with the Williams Lake and District Credit Union. Any further extension to the line of credit will attract a 1% up-front, one-time fee. Regional District funds are also retained by the Municipal Finance Authority (Money Market Funds), and depending on the cash needs, may be redeemed without charge.

Staff will review current rates and charges related to borrowing from financial institutions and will determine the course of action as and when appropriate.

Submitted by: 
Yene Byun, Chief Financial Officer

Approved by: 
Curtis Slingerland, Chief Administrative Officer

BYLAW NO. 512

A bylaw to provide for the borrowing of such sums of money as may be requisite to meet the 2022 current lawful expenditures of the Regional District.

WHEREAS the Board of the Central Coast Regional District is empowered by Section 404 of the *Local Government Act* to provide by bylaw for the borrowing of money that may be necessary to meet its current lawful expenditures before its revenue, from all sources, to pay for those expenditures has been received.

AND WHEREAS to meet the 2022 current lawful expenditure of the Regional District it is deemed expedient that the Board borrow an aggregate sum of \$450,000;

NOW THEREFORE the Regional Board of the Central Coast Regional District, in an open meeting assembled, enacts as follows:

1. It shall be lawful for the Regional Board to borrow upon the credit of the Regional District from a chartered bank, credit union, or Municipal Finance Authority the sum of FOUR HUNDRED AND FIFTY THOUSAND DOLLARS (\$450,000), in such amounts as may be required and at the prevailing interest thereon;
2. Pursuant to Section 404(2) of the *Local Government Act*, all monies so borrowed and interest payable thereon shall be repaid when the anticipated revenue with respect to the annual tax requisition is received from the province;
3. The form of the obligation or obligations to be given as an acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Chairperson and the Chief Administrative Officer of the Regional District;
4. There is hereby set aside as security for the liability hereby authorized to be incurred, being that part of the tax requisition from member electoral areas for the year 2022 deemed by the Regional District expedient to be so set aside;
5. This bylaw may be cited as “Revenue Anticipation Borrowing Bylaw No. 512, 2022”.

READ A FIRST, SECOND AND THIRD TIME this 10th day of March, 2022.

RECONSIDERED AND ADOPTED this 10th day of March, 2022.

Chairperson

Corporate Officer

I hereby certify this to be a true and correct copy of Bylaw No. 512, 2022, cited as the “Revenue Anticipation Borrowing Bylaw No. 512, 2022”, as adopted.

Corporate Officer