



REQUEST FOR DECISION

To: Curtis Slingerland, Chief Administrative Officer

CC: Board of Directors, CCRD

From: Yene Byun, Chief Financial Officer

Meeting Date: April 7, 2022

Subject: Hagensborg Water Service Parcel Tax Bylaw 513, 2022

Recommendation:

THAT Bylaw 513, cited as the "Hagensborg Water Service Parcel Tax Bylaw No. 513, 2022" be now introduced and read a first time.

THAT Bylaw 513, cited as the "Hagensborg Water Service Parcel Tax Bylaw No. 513, 2022" having been given due and detailed consideration by the Board, be now read a second time.

THAT Bylaw 513, cited as the "Hagensborg Water Service Parcel Tax Bylaw No. 513, 2022" having been given due and detailed consideration by the Board, be now read a third time and adopted.

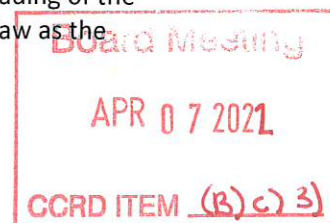
Issue/Background Summary:

At the February 20, 2020 meeting of the Board, it was resolved to pursue a conversion of the Hagensborg Waterworks (Improvement) District to a service area of the Central Coast Regional District (CCRD). The Trustees of the Hagensborg Water District resolved to dissolve and transfer assets and the service to the Central Coast Regional District, largely based on the award of grant funding for the "Hagensborg Community Portable Water Distribution and Treatment Project No. IG102" from the Investing in Canada Infrastructure Program (ICIP) in the amount of \$3,785,294.

In December 2020, by Order of Lieutenant Governor in Council No.624 the rights, property and assets of the Hagensborg Waterworks District (HWD) are transferred to and vested in the Central Coast Regional District. It was noted that the bylaws and resolutions of the Hagensborg Waterworks District continue in force as bylaws or resolutions, as the case may be, of the Central Coast Regional District until those bylaws or resolutions are amended or repealed by the Board of Directors of the Central Coast Regional District.

The regional district has collected the 2021 parcel taxes for the Hagensborg Waterworks service as the authority of the Hagensborg Waterworks Districts Parcel Taxation Bylaw, 2021 which remains in effect until the CCRD amends or repeals it.

In order to continue levying a parcel tax to fund new anticipated capital work for upgrading of the service and operating costs, it is necessary for the Board to adopt a new parcel tax bylaw as the HWD Parcel Taxation bylaw remained in effect until December 2021.



The Administration is proposing no change in the previous HWD Parcel Taxation bylaw for the year of 2022 to continue the existing practice so that we ensure the service continuity and it will allow us to inform the community about any new provision in advance if the bylaw needs to be amended.

Urban Systems has been undertaken Hagensborg Asset Inventory project to update the outdated water system distribution inventory data which was transferred from the HWD. It will help Staff assess any gaps of the current structure of the parcel taxation and water charges. The project costs would be paid through the Asset Management Planning grant.

The administration will undertake a comprehensive review of the current bylaws for the Hagensborg Water Service based on the most current asset inventory information and bring recommendations back to the board if needed.

Policy, Bylaw or Legislation:

Section 388 of the *Local Government Act*
Division 4 of the *Community Charter*

Financial/Budgetary Implications:

The amount of the parcel taxes for the year of 2022 is \$26,857 which was based on the actual 2021 figures and was included in the 2022-2026 five-year financial plan adopted by the Board in March.

Time Requirements – Staff and Elected Officials:

The minimal staff time is required to submit the parcel tax data electronically to the province. The province is responsible for collection of the parcel taxes on behalf of the CCRD and remits funds collected to the Regional District in August.

Options to Consider:

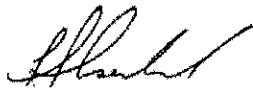
1. Introduce, read three times and adopt.
2. Introduce, amend and read three times and adopt.
3. Decline to adopt Bylaw No.513

Respectfully Submitted by:



Ye-Ne (Sandra) Byun, Chief Financial Officer

Approved by:



Curtis Slingerland, Chief Administrative Officer

BYLAW NO. 513

A bylaw to establish a parcel tax on owners of land within the Hagensborg Water Service Area

WHEREAS the Hagensborg Water Service is a service of the Central Coast Regional District established by Bylaw No. 501 being "Central Coast Regional District Hagensborg Water Service Conversion and Continuation Bylaw No. 501, 2021".

AND WHEREAS a regional district board is empowered by Section 388 of *the Local Government Act* (RSBC, 2015, c.1) to impose and levy a parcel tax to provide all or part of the funding for a service;

AND WHEREAS the Board of the Central Coast Regional District wishes to establish an annual parcel tax for the Hagensborg Water Service Area to meet the cost of providing the service.

NOW THEREFORE the Regional Board of the Central Coast Regional District, in an open meeting assembled, enacts as follows:

1. CITATION

This bylaw shall be cited as the "Hagensborg Water Service Parcel Tax Bylaw No. 513, 2022".

2. DEFINITION

In this bylaw, the following words have the meaning assigned to them:

"Parcel" means any lot, block, or other area in which land is held or into which it is subdivided, but does not include a highway.

The parcels of land within the Hagensborg Water Service is classified into groups as follows:

"Group A" – Each and every parcel of land within the Hagensborg Water Service Area which is supplied with water for any purpose from the Central Coast Regional District's works, excepting those in Group B.

"Group B" – Each and every parcel of land within the Hagensborg Water Service Area which is supplied with water for the sole purpose of irrigation or fire protection, and will never be used for human consumption either directly or indirectly

"Group C" – Each and every parcel of land within the Hagensborg Water Service Area which is not classified into Group A or B.

"Service Area" means the Hagensborg Water Service as established by Bylaw 501, 2021 and as may be converted or amended from time to time in accordance with the Local Government Act.

3. PARCEL TAX

(1) A parcel tax is hereby imposed for the Hagensborg Water Service Area, for the calendar year 2022 and all subsequent years.

The Hagensborg Water Service parcel tax roll shall be used for imposition of this parcel tax,

(2) This parcel tax shall be levied annually as a single amount for each parcel of land classified into Group A for the year, in the amount of \$125 per parcel.

4. EXEMPTION

Each parcel of land classified into Group B and Group C is exempt from this parcel tax.

READ A FIRST, SECOND AND THIRD TIME this day of April, 2022.

RECONSIDERED AND ADOPTED this day of April, 2022.

Chairperson
Officer

~~Chief Administrative Officer~~Corporate

I hereby certify this to be a true and correct copy of Bylaw No. 513, 2022, cited as the "Hagensborg Water Service Parcel Tax Bylaw No. 513, 2022", as adopted.

~~Chief Administrative Officer~~Corporate Officer