



To: Curtis Slingerland, CAO
CC: Board of Directors, CCRD
From: Alison Sayers, CCRD Contract Staff
Meeting Date: May 12, 2022
Subject: Oversight of Centennial Pool Operations and Management

Recommendation:

THAT the Board of Directors of the Central Coast Regional District:

A. Repeals *Bylaw 227: A Bylaw to establish a Commission for the Centennial Pool operation and management for Electoral Areas C, D, and E of the Central Coast Regional District*, thereby authorizing CCRD Administration to directly oversee pool operations and management.

OR

B. Does not repeal *Bylaw 227: A Bylaw to establish a Commission for the Centennial Pool operation and management for Electoral Areas C, D, and E of the Central Coast Regional District*, thereby confirming the Centennial Pool Commission's direct oversight and management of the pool.

Issue/Background Summary:

On February 16, 2022, the Central Coast Regional District (CCRD) received a letter from the Centennial Pool Commissioners stating that they do not have the capacity to continue to run the pool but would like to continue to be involved in an advisory capacity. The letter is attached to this report.

In 2021, CCRD Administration provided direct pool service oversight historically provided by the Commission, and will continue to do so this year. This appears to confirm that service oversight has moved beyond the capacity of a volunteer commission. Additionally, anticipated upgrades to the pool may occur in 2023, adding further complexity to the service. As such, CCRD may only have one year to determine a more sustainable oversight structure for Centennial Pool. While oversight by current CCRD staff is workable in the short term, a more sustainable long-term strategy will need to be developed.

Policy, Bylaw or Legislation:

Currently, CCRD has an establishing bylaw for the Centennial Pool service (*Bylaw 409: A Bylaw to convert the function of Swimming Pool to a Swimming Pool Service Area in Electoral Areas C, D, and E of the Central Coast Regional District*), and *Bylaw 277*, which establishes the Commission and delegates authority to it to administer and operate the pool service.

Financial/Budgetary Implications:

Volunteer-operated local government services operate at a discounted rate of apportioned administration costs. If the Board repeals Bylaw 277, thereby effectively dissolving the Centennial Pool Commission and authorizing CCRD Administration to directly oversee pool operations and management, budgetary implications include increased allocation of Administrative and Operations staff time directly to the pool service, thereby increasing service cost in the short and long term:

Status Quo: The volunteer component was applied and the costs are reduced by 25%	If the Commission is dissolved: The volunteer component is not applied
\$82,505	\$110,007

If the Board does not repeal Bylaw 277, budget implications are unknown. Possible scenarios include needing to recruit and appoint new Commissioners, then likely providing extensive training and other supports to increase Commissioner capacity to provide direct oversight of pool operations and maintenance. If, subsequently, CCRD Administration needs to step in on short notice to resume direct oversight of the pool, there will be an increase in allocation of staff time directly to the Centennial Pool service, as above.

Time Requirements – Staff and Elected Officials:

Staff time is anticipated to continue to be significant regardless of the Board’s decision, at least until a more sustainable long-term oversight solution can be determined. There is no additional time requirement anticipated for elected officials.

Options to Consider:

The simplest way to proceed with resolving the issue of pool oversight in the short term would be to repeal *Bylaw 227: A Bylaw to establish a Commission for the Centennial Pool operation and management for Electoral Areas C, D, and E of the Central Coast Regional District*. This repeal would effectively dissolve the Centennial Pool Commission, and provide Administration with the authority to administer the service directly.

If the Board does not wish to repeal *Bylaw 227*, thereby keeping the Centennial Pool Commission in place, CCRD will need to determine how to provide the Commissioners with training and other supports they may need to resume their role of direct oversight of pool operations and management. There is of course no guarantee that the current Commissioners would be willing to remain on the Commission under these circumstances.

Submitted by: 
Alison Sayers, CCRD Contract Staff

Approved by: 
Curtis Slingerland, Chief Administrative Officer

MEMO

16 February 2022

To: Curtis Slingerland, CAO
Central Coast Regional District

We the current Pool Commissioners have met, and as a result of our discussions now request that the Pool Commission be dissolved and replaced by a Pool Advisory Committee.

We the undersigned would like to continue on in this advisory capacity.

Joan Cole

Karen Lansdowne *Connie Nygaard*

Joan Cole

Karen Lansdowne

Connie Nygaard
(currently unavailable)