



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: December 9, 2021

Board Meeting
 FEB 10 2021
 CCRD ITEM (A)(a)

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – December 9, 2021

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Chair Jayme Kennedy Director Lawrence Northeast Director Samuel Schooner
Staff:	Acting Chief Administrative Officer Recording Secretary, OA Operations Manager Operations Technician Finance Manager	Evangeline Hanuse Destiny Mack Ken McIlwain Jim Ward Ye-Ne Byun
Delegation:	Forest Enhancement Service BC Habitat Conservation Trust Foundation	Steve Kozuki, Executive Director & Dan Buffet, CEO

PART I – INTRODUCTION**1. Call to Order**

Chair Kennedy called the meeting to order at 9:04 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services.

2. Adoption of Agenda

- 21-12-01 M/S Directors Hall/Northeast** THAT the agenda be received. **CARRIED**
- 21-12-02 M/S Directors Hall/Northeast** THAT the Agenda be adopted as amended by adding: Forshore Leases Community Development Services H 1, RFD: UBCM, AVICC, Chair/CFO Forum (financial services), Solid Waste Municipal Services with Nuxalk Nation (operations), and Contract for TCWRC (operations). **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

PART II – PUBLIC CONSULTATION**1. DELEGATION**

Steve Kozuki, Forest Service Enhancement BC, Executive Director & Dan Buffet, Habitat Conservation Trust Foundation, CEO

Mr. Kozuki and Mr. Buffet began their presentation and gave an introduction of the Habitat Conservation Trust Foundation. Mr. Kozuki presented on habitat and forest enhancements.

The Board noted that First Nations are the stewards of the lands and waters and the role of the regional district is to support decisions.

Chair Kennedy thanked Mr. Kozuki and Mr. Buffet for their presentation and concluded the delegation at 9:39 a.m.

(A) ADOPTION OF MINUTES**a) Regular Board Meeting November 18, 2021**

- | | | |
|-----------------|--|----------------|
| 21-12-03 | M/S Directors Hall/Schooner THAT the minutes from the November 18, 2021 Board Meeting be received. | CARRIED |
| 21-12-04 | M/S Directors Schooner/Hall THAT the November 18, 2021 minutes be adopted as presented. | CARRIED |
| 21-12-05 | M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District close the meeting to the public for the purpose of consideration of items that fall under the following sections of the <i>Community Charter</i> : 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality. | CARRIED |

The regular meeting board meeting resumed at 10:58 a.m.

PART III – LOCAL GOVERNANCE

(A) BYLAWS AND POLICIES

a) Policies for Review, Revision, Rescind or Adoption

1) Policy A-29 – Personnel Policy

21-12-06 **M/S Directors Bertrand/Schooner** THAT the Board of Directors of the Central Coast Regional District receive Policy A-29 Personnel Policy. **CARRIED**

21-12-07 **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District approve the amendments to Policy A-29 Personnel Policy to make sick leave to 1.5 days a month for sick leave, and that Administration do further research on financial aspects. **CARRIED**

b) Bylaws for Review, Revision, Rescind or Adoption

1) Bylaw 510, Central Coast Regional District Fire Protection Charge Bylaw

21-12-08 **M/S Hall Northeast** received Bylaw 510, Central Coast Regional District Fire Protection Charge Bylaw. **CARRIED**

21-12-09 **M/S Directors Hall/Northeast** THAT Bylaw 510, cited as “Central Coast Regional District Fire Protection Charge Bylaw No. 510, 2021”, be now introduced and read a first time.

21-12-10 **M/S Directors Northeast/Hall** THAT Bylaw 510, cited as “Central Coast Regional District Fire Protection Charge Bylaw No. 510, 2021”, having been given due and detailed consideration by the Board be now read a second and third time

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Request for Decision: Board Meeting Calendar 2022 – Amendment

21-12-11 **M/S Directors Schooner/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the RFD: Board Meeting Calendar 2022 – Amendment. **CARRIED**

21-12-12 **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District review and approve the amendments made on the 2022 Board Meeting Calendar. **CARRIED**

FINANCIAL SERVICES

(a) Request for Decision: UBCM, AVICC, Chair/CAO Forum – LATE ITEM

- 21-12-13** **M/S Directors Hall/Schooner** THAT the Board of Directors of the Central Coast Regional District approve the attendance and travel expenditure for 5 directors to attend the UBCM Conference to be held in Whistler, BC at the Whistler Conference Centre on September 12-16, 2022, as well the CAO and Evangeline Hanuse. **CARRIED**
- 21-12-14** **M/S Directors Hall/Schooner** THAT the Board of Directors of the Central Coast Regional District approve the attendance and travel expenditure for 4 directors (Chair Kennedy, Director Schooner, Director Hall, and Director Bertrand) to attend AVICC Convention to be held in Victoria, BC at the Victoria Conference Centre on April 1-3, 2022, as well as the CAO and Evangeline Hanuse. **CARRIED**
- 21-12-15** **M/S Directors Schooner/Hall** THAT the Board of Directors of the Central Coast Regional District approve the Chair and CAO and Evangeline Hanuse to attend the Chair/CAO Forum. **CARRIED**

The Electoral Area Director's Forum is tabled for another meeting to find out dates and location.

The Board recessed from 12:00 – 1:00 pm

(b) 2022 Preliminary Budget Development

- 21-12-16** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the 2022 Preliminary Budget Development. **CARRIED**

(a) Appointments – Municipal Finance Authority

- 21-12-** **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the Appointments – Municipal Finance Authority nominate Director Hall for the Municipal Finance Authority. **CARRIED**

(c) Request for Decision: Outstanding Water Tolls

- 21-12-13** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the RFD: Outstanding Water Tolls. **CARRIED**
- 21-12-14** **M/S Directors Hall/Schooner** THAT the Board of Directors of the Central Coast Regional District order that water be shut off to any premises within the boundaries of the Hagensborg Waterworks service are on which there are any fees (tolls), parcel taxes, or other charges owing for 90 days or longer and further, that the water be shut off to any premises on which there are any penalties and interest owing for 30 days or longer and that charges be issued for the turn off and turn on of those premises. **CARRIED**

(d) Request for Decision: Collabria Mastercard

- 21-12-15** **M/S Directors Northeast/Schooner** THAT the Board of Directors of the Central Coast Regional District receives the RFD: Collabria Mastercard. **CARRIED**
- 21-12-16** **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District designate Evangeline Hanuse, Corporate Officer and Yene (Sandra) Byun, Finance Manager as authorized business representatives of the Central Coast Regional District in the matter of Collabria Mastercard and further, that past Chief Administrative Officer Courtney Kirk be removed as the authorized business representative and as an authorized user of the credit card. **CARRIED**

(e) Request for Decision: Fire Fighters Honorarium

- 21-12-17** **M/S Directors Schooner/Hall** THAT the Board of Directors of the Central Coast Regional District receive the RFD: Fire Fighters Honorarium. **CARRIED**
- 21-12-18** **M/S Directors Hall/Schooner** THAT the Board of Directors authorize payment to the Hagensborg Fire Department members in the amount of \$20 per practice for a total amount of \$4,140;

AND THAT the Board of Directors authorize a \$50 gift certificate to each member of the Hagensborg Fire Department and the Bella Coola Fire Department;

AND THAT the above funds be derived from the General Operations budget in recognition of those funds being included in the apportioned administration expense of the Hagensborg Fire Department budget;

AND THAT in an effort to standardize compensation for firemen in both service areas, the Board of Directors requests administration to bring forward a policy to address payment of honorariums (and other relevant considerations) for both the Hagensborg and Bella Coola Fire Departments. **CARRIED**

COMMUNITY AND DEVELOPMENT SERVICES

(f) Grant In Aid Ad 2022

- 21-12-19** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the Grant In Aid Advertisement 2022. **CARRIED**

(g) Asha MacDonald – Rezoning Application

- 21-12-20** **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receive Asha MacDonald – Rezoning Application. **CARRIED**

- 21-12-21 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District directs Administration to prepare a Rezoning Bylaw for Central Coast Veterinary Services to rezone from R-1 to C-1. **CARRIED**

(h) Foreshore Leases

The Board noted that there are foreshore leases in Area A that are not being taxed. This issue was previously raised with BC Assessment, who have stated they do not know where un-taxed docks are. There is a new map function on the BC Assessment website wherein one can make an account and view which docks are not registered. Further, the tax burden is being paid by those who have made applications to the Ministry wherein referrals are sent to the Nations, and foreshores are approved.

- 21-12-22 M/S Directors Bertrand/Hall** THAT the Board of Directors of the Central Coast Regional District direct Administration to write a follow-up letter to BC Assessment, MFLNRO, and the Ministry of Finance highlighting the inequities of foreshore leases that are not being taxed. **CARRIED**

OPERATIONS

(i) Bella Coola Airport and Facilities Service Update

- 21-12-23 M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Bella Coola Airport and Facilities Service Update. **CARRIED**

(j) Denny Island Airport and Facilities Service Update

- 21-12-24 M/S Directors Bertrand/Hall** THAT the Board of Directors of the Central Coast Regional District receive the Denny Island Airport and Facilities Service Update. **CARRIED**

(l) Denny Island Airport Commission Meeting Minutes

The minutes were not received in time for the Board meeting.

(k) Solid Waste Municipal Services Agreement with Nuxalk Nation

- 21-12-25 M/S Directors Northeast/Hall** THAT staff be directed to commence collaborative discussions with management of the Nuxalk Nation in order to seek an increase in the Nuxalk Nation contribution to the CCRD solid waste service through an updated Municipal Services Agreement. **CARRIED**

(l) Award for TCWRC Operations Contract 2022

- 21-12-26 M/S Directors Bertrand/Northeast** THAT subject to continued satisfactory performance, the Board of Directors of the Central Coast Regional District approve Administration to negotiate and execute multiple 1-year extensions to the contract

with Don Nygaard & Son Ltd for operation of Thorsen Creek Waste and Recycling Centre for the calendar years 2022, 2023 and 2024; and

THAT Administration be permitted annually, or as needed due to operational requirements, to negotiate an adjusted contract rate from the original rate of \$9,378.60 per month to reflect an inflationary increase consistent with the published Consumer Price Index published by Statistics Canada for the 1 year prior period ending October 31st of each year for additional works required of the contractor.

PROTECTIVE SERVICES

(m) Rain Event Response Update

21-12-27 M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District receives the Rain Event Response Update. **CARRIED**

(n) Press Release: CCRD Emergency Operations Centre Activation

21-12-28 M/S Directors Northeast/Hall THAT the Press Release: CCRD Emergency Operations Centre be received. **CARRIED**

GOVERNANCE

(o) Ocean Falls Revitalization Committee Invite Letter

21-12-29 M/S Director Bertrand/Northeast THAT the Ocean Falls Revitalization Committee Invite letter be received. **CARRIED**

(p) Correspondence for Information: Unfair Taxation Benefiting Railway and Industrial Operations

21-12-30 M/S Directors Hall/Northeast THAT the Correspondence for Information: Unfair Taxation Benefiting Railway and Industrial Operations be received. **CARRIED**

(C) EXECUTIVE REPORTS

a. Electoral Area Reports

Area C and Chair Report: Chair Kennedy

Chair Kennedy noted the recent weather event that took place in the Bella Coola Valley and the fact that the Public Safety Minister mentioned Bella Coola and potential flooding in the media which increased fears. Chair Kennedy expressed gratitude to Acting CAO Hanuse who was the Emergency Operations Director during the event. It was fortunate that a response was able to be coordinated and the flood watch was eventually called off without damage. It is also important to note that various other CCRD functions were simultaneously fulfilled at the same time as the emergency event.

Area A Report: Director Bertrand

Director Bertrand thanked Acting CAO Hanuse for stepping up in the emergency, reaching out to the Wuikinuxv Nation and helping to provide sand bags on loan to the Nuxalk Nation. This is a great initiative and falls in line with the strategic plan in mitigating flooding.

There is a population boom at Denny Island occurring with new residents having moved in.

Area B Report: Director Hall

Director Hall thanked those who are involved in providing mental health services. Losses can be devastating and it is encouraged to youth to stay strong. Mental health needs to be a point of focus for leadership. There are not enough mental health supports out there.

The Heiltsuk are in support of the Wet'suwet'en and efforts that are taking place (in blocking a fossil fuel pipeline from entering the territory).

Area D Report: Director Northeast

Director Northeast observed that it is a busy time of year and he is looking forward to spending the holidays with family in Bella Coola. The organizers of the two local craft fairs did great jobs. Hopefully the indoor craft fair will return next year. Director Northeast thanked everyone for their hard work and wished everyone a Merry Christmas and a Happy New Year.

IN CAMERA MATTERS

The Chair closed the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* and section 90 (2) (b) the consideration of Information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The regular board meeting went in camera at 3:21 p.m.
The regular board meeting reconvened at 3:48 p.m.

a) Matters Brought out of Camera

That the Board of Directors of the Central Coast Regional District release the following In-Camera resolutions to the public:

21-12-31 [IC Release:] THAT the Board of Directors of the Central Coast Regional District appoint Ingmar Lee, Dan Bertrand, Steve Emery, Yuri Krajewsky, Don Tite and Doug Sharkey to the Denny Island Airport Commission.

21-12-32 [IC Release:] THAT the Board of Directors of the Central Coast Regional District appoint Joan Cole, Karen Lansdowne, and Connie Nygaard to the Centennial Pool Commission.

(E) ADJOURNMENT

21-12-33 M/S Director Schooner/Hall THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 3:49 p.m.

Chair

Corporate Officer