



REPORT TO THE BOARD

To: Board of Directors, CCRD

CC: Curtis Slingerland, CAO

From: Ken McIlwain, Operations Manager

Meeting Date: February 18, 2022

Subject: Budget Item – Five Year Effectiveness Review of CCRD SWMP

Recommendation

THAT the Board of Directors of the Central Coast Regional District approve allocating \$15,000 from the Community Works Fund to complete a 5-year effectiveness review of the CCRD Solid Waste Management Plan in 2022.

Issue/Background Summary:

At the March 9, 2017 Regular Board meeting the Central Coast Regional District (“CCRD”) Board of Directors resolved:

17-03-17 M/S Directors Schooner/R. Hall THAT the CCRD Board of Directors approve and adopt the final draft of the updated Solid Waste Management Plan dated February 28, 2017; And

THAT the Board request administration to submit the draft plan, the plan review checklist, the public consultation summary report and the Corporate Officer’s Certificate to the Minister of Environment for review and approval.

CARRIED

The Minister of Environment approved the CCRD Solid Waste Management Plan (“SWMP”), with several conditions. One of these conditions was that the CCRD complete and submits to the Ministry a 5-Year Effectiveness Review. An excerpt from the approval letter is as follows:

By December 31, 2022, the CCRD must submit to the Ministry of Environment and Climate Change Strategy a Five Year Effectiveness Review. In addition to the scope outlined in the Solid Waste Management Plan (SWMP), the review must also include the following:

- *A summary of outreach efforts to all the communities within the regional district, but outside the scope of the SWMP. Communities to be consulted should include, but not be limited to: Ocean Falls, Denny Island, Wuikinuxv and Bella Bella. The summary must include a synopsis of the consultation completed and a plan for ongoing consultation.*

- *A list of all known active and closed municipal solid waste landfills that have an active authorization (for example, an operational certificate or permit) or an abandoned permit, typically with incomplete or ongoing closure or post-closure requirements. The list should also include those landfills operated through federal funding. Landfills for which the authorization has been cancelled or the permit abandonment requirements have been completed, as well as unauthorized dumps, do not have to be listed in the SWMP. However, the CCRD can voluntarily include those sites in the list for information purposes.*
- *A draft dispute resolution process in accordance with the following ENV guideline: A Guide to Solid Waste Management Planning, September 2016. The draft process is to be submitted as part of the Five Year Effectiveness Review and brought forward for public consultation during the next SWMP update.*

Policy, Bylaw or Legislation

- CCRD Solid Waste Management Plan 2017
- A Guide to Solid Waste Management Planning – Ministry of Environment, September 2016
- *Environmental Management Act*

Strategic Plan

Completion of a 5-year Effectiveness Review is not specifically included in the CCRD Strategic Plan. Another condition of the SWMP approval was completion of a Landfill Conformance Review. This is in the Strategic Plan and was been completed in advance of the Ministry's deadline.

Financial/Budgetary Implications

A SWMP is a long-term regional plan legislated by the Provincial Government through the *Environmental Management Act*. The CCRD does not have a regional solid waste service through which to fund regional solid waste planning work. The 2017 SWMP was funded through the Community Works Fund. It is recommended that the Five-Year Effectiveness Review of the CCRD SWMP also be funded through the Community Works Fund.

The cost estimate for completion of the 5-Year Effectiveness Review was provided by Carey McIver & Associates Ltd.. Carey McIver wrote the 2017 SWMP for the CCRD and is very familiar with the plan and has made multiple visits to the region in the past.

Time Requirements

It is estimated that this project will require approximately four days of staff time to assist the solid waste planning consultants with this project.

Risk Management – Refer to Policy A-36

The categories that account for potential risks that may be realized by the district during its regular operations are: financial, asset management, information technology and business continuity.

The potential risks associated with the recommended option have been evaluated and assessed as low.

Risks associated with Option 2:


- A moderate to high likelihood that the Ministry of Environment will identify the CCRD's failure to comply with the conditions set out by the Minister in his approval of the CCRD

SWMP and issue a letter of enquiry or non-compliance and a requirement for the CCRD to take corrective action in this regard.

- A high likelihood that the Ministry of Environment would require compliance with the Minister's conditions before approving any amendments to the CCRD SWMP.

Options to Consider

1. That the Board of Directors of the Central Coast Regional District approve the budgeting of \$15,000 from the Community Works Fund to complete a 5-year effectiveness review of the CCRD Solid Waste Management Plan in 2022.
2. Do not proceed with the 5-Year Effectiveness Review in 2022.

Submitted by: 
Ken McIlwain, Operations Manager

Approved by: 
Curtis Slingerland, CAO