

## Regular Board Meeting Agenda

Date: Friday, June 24, 2022, 7:00 am

Member present Daniel Bertrand  
Travis Hall  
Jayme Kennedy  
Lawrence Northeast  
Samuel Schooner

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Pages

### A. Call to Order

Recommended Statements:

1. Acknowledgements of First Nations' Territories
2. The meeting is being recorded and the recording will be made publicly available on our website
3. The meeting is called to order at \_\_\_\_\_ a.m. on \_\_\_\_\_
4. Roll call of attending directors

### B. Adoption of Agenda

#### B.1. Introduction of Late Items

Recommended Motion

That the Agenda be adopted as read / or amended by adding...

### C. Adoption of Minutes

#### C.1. DATE Board Meeting Minutes

### D. Delegation

#### D.1. EMBC Dike Assessment Project

David Schadt & Ryan Wainwright to discuss the request for CCRD involvement in a project to assess issue dikes in the Bella Coola valley.

- D.2. Sydney Redpath, Cariboo Chilcotin Coast Tourism Marketing Association 17  
To speak in support of MRDT renewal.
- D.3. Ezra Mecham & Clayton Beier, Nuxalk Nation 24  
Requesting financial support for a hazard mitigation project along Highway 20.

**E. Bylaws and Policies**

- E.1. Election and Assent Voting Bylaw No. 515, 2022 31

Recommendation:

THAT Bylaw 515, cited as the “Election and Assent Voting Bylaw No. 515, 2022” be now introduced and read a first time.

THAT Bylaw 515, cited as the “Election and Assent Voting Bylaw No. 515, 2022” having been given due and detailed consideration by the Board, be now read a second time.

THAT Bylaw 515, cited as the “Election and Assent Voting Bylaw No. 515, 2022” having been given due and detailed consideration by the Board, be now read a third time.

THAT Bylaw 515, cited as the “Election and Assent Voting Bylaw No. 515, 2022” having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

**F. Operations Updates and Policy Matters Arising**

- F.1. Administrative Services
- F.2. Operations and Public Works Services
- F.3. Leisure Services
- F.4. Transportation Services
- F.5. Land Use and Planning Services
- F.6. Governance

Recommendation:

THAT the Directors of the Central Coast Regional District authorize administration to conduct community engagement in the form of an open house after the Regular Board meeting on July 14, 2022;

AND THAT the Directors of the Central Coast Regional District direct administration send a letter to the Heiltsuk Tribal Council inviting members and senior leaders to the open house.

Added to the agenda by Director Schooner.

Re: Special Board Meeting on February 26, 2020.

20-02-05SP M/S Directors Northeast/Kennedy

THAT the Board of Directors of the Central Coast Regional District authorize Chair Schooner to bring the children and the elder in his care with him to the Outer Coast for the purpose of the budget tour and emergency management presentations, so long as there is no further cost occurred by the Regional District.

The Regional District of Nanaimo and Alberni-Clayoquot Regional District have been working with administration on the best way forward in advancing financing reconciliation and creating a First Nations inclusive governance model on regional district boards.

Late yesterday, it was recommended that all three regional district collaborate and make a joint submission to UBCM. Attached is the proposed submission.

*Recommended Resolution:*

*THAT the Board of Directors of the Central Coast Regional District approve the submission to UBCM of the First Nations Inclusive Governance meeting request in collaboration with the Regional District of Nanaimo and the Alberni- Clayoquot Regional District.*

**G. Executive Reports**

**H. In Camera Matters**

No in camera matters.

Recommended Motion

THAT the Board of Directors of the Central Coast Regional District close the meeting to the public for the purpose of consideration of items that fall under the following sections of the Community Charter:

**I. General Correspondence**

I.1. Amber Minich, Ocean Falls Improvement District

41

Request for support from the Ocean Falls Improvement District.

**J. Adjournment**

Recommended Motion

THAT the meeting be adjourned.

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: 2022-06-23 Board Meeting Date 2022-06-24

Name of person or group wishing to appear before the Board of Directors: David Schadt  
(Regional Manager with EMBC), Ryan Wainwright  
(Senior Regional Manager with EMBC)

Address: Zoom

Number of people attending: 2 Spokesperson Name: \_\_\_\_\_

Subject of presentation: Emergency Temporary Diking works  
for Upper Hagensborg Dike.

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Formal understanding of work, confirmation of non-ownership of Dike  
due to emergency temporary works on Dike, and Funding understanding.

Contact person (if different than above): David Schadt

Daytime telephone number: 250-896-7680

Email address: David.Schadt@gov.bc.ca

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

*\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

## Curtis Slingerland

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**From:** Epps, Brian FOR:EX <Brian.Epps@gov.bc.ca>  
**Sent:** June 23, 2022 9:57 AM  
**To:** Schadt, David EMBC:EX; Evangeline Hanuse; Curtis Slingerland  
**Cc:** Walker, Chris H FOR:EX; Phillips, Kerry L FOR:EX; Doyle, Jessica FOR:EX; Sung, Rudy FOR:EX  
**Subject:** Upper Hagensborg Dike - Engineering Assessment  
**Attachments:** Flood Assessor Report\_HagensborgDike\_Nov 5 2020.pdf; 2022 - EMBC June 17 Overview Flight.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Some people who received this message don't often get email from brian.epps@gov.bc.ca. [Learn why this is important](#)

Hi David and all,

This message is to provide our (MOF, West Coast Region, Flood Assessment Unit) support for the CCRD to retain the service of a suitably qualified professional to carryout an engineering assessment of the Upper Hagensborg Dike on the Bella Coola River. The recommended engineering assessment should include the following actions:

#### Mandatory Assessment:

1. Assess if the Upper Hagensborg Dike is at imminent risk of failure considering the recent BC, River Forecast Centres forecast of flows exceeding 500 to 600 m<sup>3</sup>/s by June 30<sup>th</sup>, 2022, and if so determined, provide a plan of urgent mitigative works to ensure the structural integrity of the dike.
2. Visit and assess current condition of the dike and any armouring that presently protects the dike from erosion
3. Determine if present access to the dike is suitable for any anticipated works including repairs, improvements and machinery that may be required to service the Upper Hagensborg Dike.
4. Determine if resources deemed necessary to mitigate any imminent risks are immediately available within the Bella Coola Valley.
5. Present findings and any recommended urgent mitigative works to the VICC PREOC for consideration and approval.

#### Optional Assessment:

6. Determine what works would be necessary to bring the dike up to the current Provincial standard.

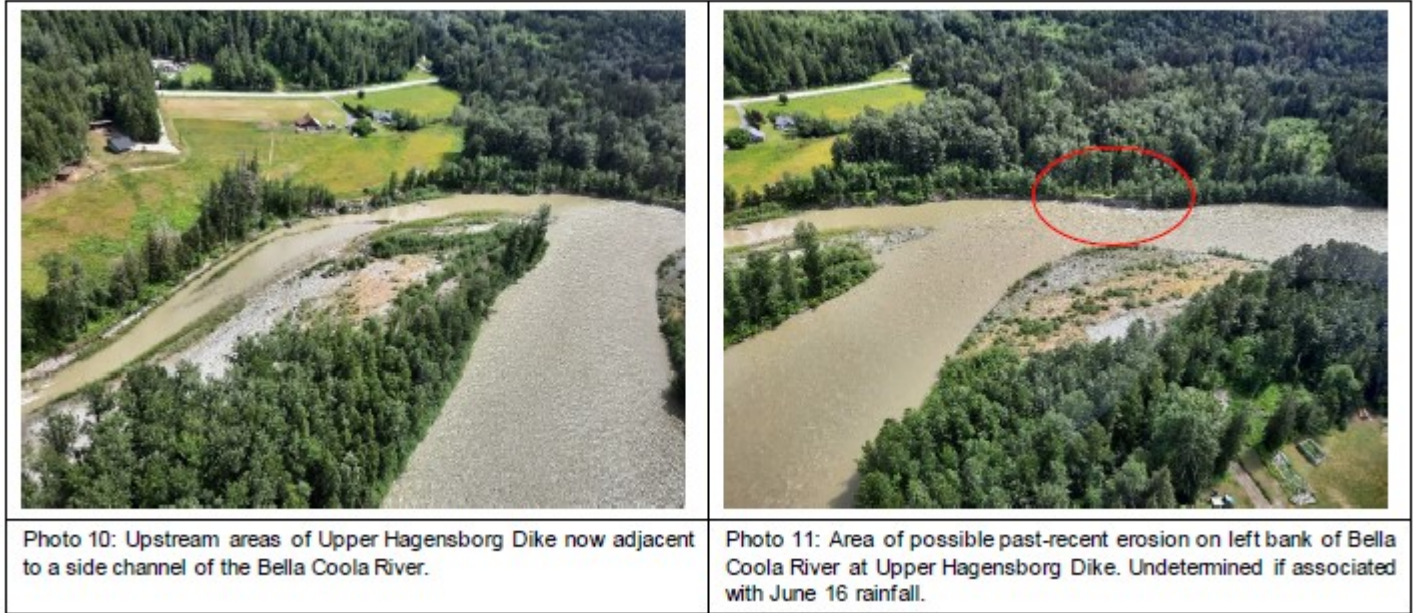
The main site of concern is identified in Photo 11 below. There may also be other areas of concern, immediately upstream and downstream of the area identified with a red circle below.

#### ***Hagensborg Dikes (Lower and Upper)***

Lower Hagensborg Dike is approximately downstream of Hagensborg Road, towards and beyond Rip Rap Campsite (Commercial Operator). Upper Hagensborg Dike is ~ 1km downstream of Baily Bridge crossing of Bella Coola River, ending upstream of Olsen Road in Hagensborg. The portion of un-diked lands between the Upper and Lower portions is called the Hagensborg Gap.

No photographs are available of the Lower Dike, however, the rip rap dike appeared unchanged from before June 16, 2022, rains. Little or no accumulations of LWD were noted in the vicinity of the Lower Dike, nor was erosion of riverbanks observed.

Upper Hagensborg Dike has been described to having been eroded with failing rip rap for many years by professionals in the field of engineering and hydrology (FLNRORD, 2020). During June 17, 2022, observations from a helicopter, it appeared the Upper Dike remained similar to its relative condition prior to June 16, based on photographs of the area (FLNRORD, 2020). Upstream areas of the Upper Dike were observed to now be on a side channel of the Bella Coola River (left bank). Downstream portions of the dike were observed to be against the mainstem of the Bella Coola River. One location in the upstream section where the mainstem Bella Coola River converges, exhibited potentially recent-past erosion, but it was undetermined if this was from the June 16, 2022, rain event or from previous events.



I have included the following two reports that highlight the observed deficiencies with the Upper Hagensborg Dike:

- FLNRORD, Upper Hagensborg Dike, Flood Assessment report, dated Nov 2, 2020.
- EMBC commissioned report, prepared by Fraser Koroluk, R.P. Bio., Kynoch resources, June 17, 2022.

In view of the above information and Bella Coola River forecast, MOF, West Coast Region, Flood Assessment Unit, supports the proposal to have an Engineering Assessment completed for the Upper Hagensborg Dike

**Brian Epps**

Senior Regional Specialist, Water and Dike Safety  
Ministry of Forests  
West Coast Sub-Region

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Web Site: <https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/laws-rules/water-sustainability-act>





June 18, 2022

Kerry Phillips  
MFLNRORD Hagensborg BC  
via email (Kerry.Phillips@gov.bc.ca)

## Overview Flight Observations, Bella Coola Valley June 17, 2022

### 1.0 Introduction

On June 17, 2022, Ministries of Forests, Lands, Natural Resources and Rural Development (FLNRORD) and Emergency Management BC (EMBC) requested an experienced River Biologist familiar with Bella Coola valley rivers and streams accompany those agencies as well as regional representatives from Nuxalk First Nations and Central Coast Regional District (CCRD) on a helicopter reconnaissance flight to observe potential changes to rivers and streams of the area after a large rainfall event on the night of June 15-16, 2022. Kynoch Resources of Bella Coola BC provided Fraser Koroluk (R.P.Bio) to accompany this field team to observe visual changes in river or stream characteristics that may require professional assessment by a qualified engineer or hydrologist based on field observations from the air on June 17, 2022.

On June 17, between approximately 14:00 hr and 16:00 hr a Bell 207 helicopter was used to fly the length of the Bella Coola and Atnarko River systems from the Bella Coola River estuary to the approximate foot of the Heckman Pass on Highway 20 at the eastern boundary of Bella Coola Valley, and a short distance up Atnarko River towards Young Creek. Observations were made at the following 11 previously identified locations:

- Lower Tastsquan Creek left bank rip rap;
- Townsite rip rap, left bank Bella Coola River;
- Hwy 20 Inundation area between Four Mile Subdivision and Townsite;
- Thorsen Creek bedload and right bank rip rap;
- Walker Island private properties, left bank Bella Coola River;
- Airport dike, left bank Bella Coola River;
- Hagensborg lower and upper dikes, left bank Bella Coola River;
- Nusatsum River floodplain (downstream Hwy 20 bridge), right bank Nusatsum River;
- Burnt Bridge dike, right bank Burnt Bridge Creek and avulsion channel;
- Highway 20 at Atnarko Slough (bridge locations and past Hwy 20 inundation); and,
- Young Creek confluence with Atnarko River and downstream areas potentially affecting Hwy 20 bridge crossings.

Objectives of this overview flight were to compare June 17, 2022 observations with known recent historic conditions as documented by various organizations and agencies in the recent years, including Flood Assessment Reports (2020) prepared by FLNRORD. F. Koroluk (Kynoch Resources) has considerable experience on these river systems having been involved in many streambank armouring, channel redirection, bedload management and other physical works at each of the above sites in some capacity in the last 18 years. Ms. K. Phillips (MFLNRORD) was with F. Koroluk on the helicopter and could also compare conditions, having flown or visited these sites previously as well.

Observations for each site described below are not intended as prescriptive or definitive assessment measures and were made by a Professional Biologist familiar with, but not an expert in, fluvial processes, erosion and river dynamics. These observations are comparative in nature, with the objective to identify potential areas of recent obvious change to those sites listed above, that may require immediate or urgent assessment by a qualified professional in fields of engineering or hydrology. Each of the sites observed on June 17 were initially identified by MFLNRORD, EMBC, Nuxalk Nation, or CCRD as areas of interest during high water events.



## 1.1 Observations

Observations made from the helicopter flight on June 17, 2022 are described below. For reporting, observations are grouped into three subsections:

- Lower Valley (estuary to Thorsen Creek areas);
- Mid Valley (Walker Island to Nusatsum River areas); and,
- Upper Valley (Upstream of Nusatsume River to Atnarko River areas).

### 1.1.1 Lower Valley

It was observed that side streams and tributaries throughout the lower Bella Coola Valley appeared to have less volume and less LWD transport than similar typical size streams in the upper valley. Key sites are described below.

**Tastsquan Creek** was observed to have had no visual channel erosion on stream banks that appeared related to June 16 high water. The stream channel from the Highway 20 Bridge to the confluence of Bella Coola River appeared relatively free of large wood debris (LWD) and no obvious or apparent new LWD accumulations or jams were noted. The left bank rip rap extending from the highway bridge to near the stream mouth appeared intact and visually unaltered compared to known conditions and photographs of the area from 2020 or prior. Most recent repairs to the left bank armoring completed in November of 2020 near downstream areas of Tastsquan Creek appeared to be in the same or similar condition to post-construction conditions of 2020.

Photographs 1 and 2 show representative areas of Tastsquan Creek as observed from the air on June 17, 2022.



Photo 1: Although obscured by tree cover, the stream channel of Tastsquan Creek did not exhibit newly formed LWD deposits or jams. Channel area in red.



Photo 2: Confluence of Tastsquan Creek and Bella Coola River. November 2020 rip rap remediation to left of frame in red.

## ***Townsite Rip Rap***

Rip rap on the left riverbank of the Bella Coola River adjacent to the Bella Coola townsite was observed to be in similar condition as prior June 16 2022 rains. The river was not over topping the riverside dike, and the offset dike was observed to be fully intact with no signs of disturbance. LWD was abundant in the main channel of the Bella Coola River, however no large jams or accumulations were observed in the vicinity of the townsite rip rap area.



Photo 3: Left bank rip rap at Bella Coola townsite. No observation of water cresting the river-side dike and offset dike observed intact and unaltered.

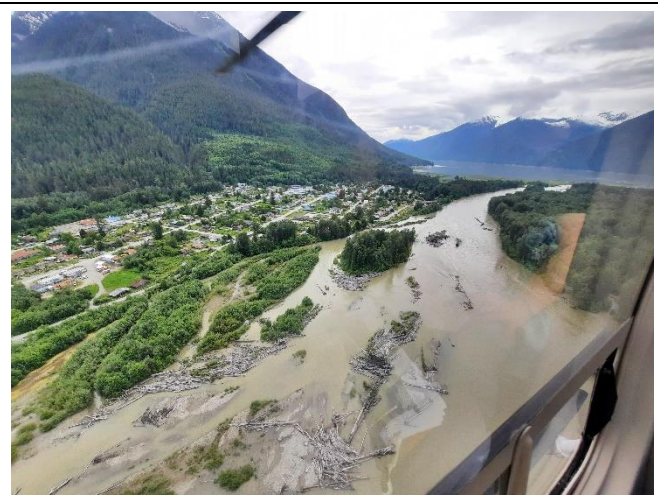


Photo 4: Lower areas of townsite rip rap showing Bella Coola River flow predominantly to left of channel. No disruption to rip rap was observed.

## ***Highway 20 Inundation***

This area of Highway 20 between Four Mile Subdivision and the townsite was not affected in this June 2022 event. The road remained dry and open. No photographs are available.

## ***Thorsen Creek Bedload & Right Bank Rip Rap***

Thorsen Creek bedload looked unchanged in very general conditions when compared to before the June 16 2022 rain event. The exposed bedload area extending upstream from Hwy 20 approximately 1600 m to just beyond the landfill site appeared relatively stable and unchanged. No observation of scour or deposition was noted and stream channel banks and riparian vegetation were observed as unchanged.

The right bank at the upstream end of the rip rap works was observed to have not been affected by the rain event, with no observation of increased bank erosion or failures. Little or no new accumulations of LWD were observed in the Thorsen Creek channel.





Photo 5: View east over Thorsen Creek Bridge. Bedload at bridge appeared unchanged from before June 16, 2022.



Phot 6: Right bank rip rap of Thorsen Creek remained intact with little or no obviously new erosion of the right bank upstream of the rip rap works observed.

## 1.1.2 Mid Valley

### Walker Island

Two properties on the left bank of the Bella Coola River on Walker Island were previously identified for risk of flooding. These properties were observed to not have been obviously affected from June 16, 2022 rains. Riverbank erosion was not noted, and revetment logs placed on the riverbank by the property owner remained in place with no disturbance observed.



Photo 7: Left bank property at Walker Island showing intact riverbank of Bella Coola River and revetment logs remaining on riverbank.

## ***Airport Dike***

The Airport Dike on the left bank of Nookliklonick Creek and Bella Coola River was observed to be similar in appearance to before the June 16, 2022 rain event. Neither erosion nor LWD accumulations were observed in either stream channel.



Photo 8: Bella Coola Airport dikes on Nookliklonick Creek to left of frame and Bella Coola River were observed unchanged.



Photo 9: Rip rap of the Airport Dike observed unchanged with no signs of erosion or disturbance.

## ***Hagensborg Dikes (Lower and Upper)***

Lower Hagensborg Dike is approximately downstream of Hagensborg Road, towards and beyond Rip Rap Campsite (Commercial Operator). Upper Hagensborg Dike is ~ 1km downstream of Baily Bridge crossing of Bella Coola River, ending upstream of Olsen Road in Hagensborg. The portion of un-diked lands between the Upper and Lower portions is called the Hagensborg Gap.

No photographs are available of the Lower Dike, however, the rip rap dike appeared unchanged from before June 16, 2022 rains. Little or no accumulations of LWD were noted in the vicinity of the Lower Dike, nor was erosion of riverbanks observed.

Upper Hagensborg Dike has been described to having been eroded with failing rip rap for many years by professionals in the field of engineering and hydrology (FLNRORD, 2020). During June 17, 2022 observations from a helicopter, it appeared the Upper Dike remained similar to its relative condition prior to June 16, based on photographs of the area (FLNRORD, 2020). Upstream areas of the Upper Dike were observed to now be on a side channel of the Bella Coola River (left bank). Downstream portions of the dike were observed to be against the mainstem of the Bella Coola River. One location in the upstream section where the mainstem Bella Coola River converges, exhibited potentially recent-past erosion, but it was undetermined if this was from the June 16 2022 rain event or from previous events.





Photo 10: Upstream areas of Upper Hagensborg Dike now adjacent to a side channel of the Bella Coola River.



Photo 11: Area of possible past-recent erosion on left bank of Bella Coola River at Upper Hagensborg Dike. Undetermined if associated with June 16 rainfall.

### **Nusatsum Floodplain**

Nusatsum River floodplain was observed as similar to before June 16, 2022. No photographs are available, however there was little or no new LWD in the stream channel and the right bank of the Nusatsum River appears to have migrated south, away from the stream bank within the river channel (away from the Highway and Private Properties). No photographs are available of this area.

#### 1.1.3 Upper Valley

Upper Valley sites included the confluence of Atnarko and Bella Coola Rivers and extended upstream of the Atnarko River to Young Creek. Streams and tributaries of the upper valley, predominantly the Atnarko River watershed were observed to have higher flow volume and transport more LWD than in areas of the mid or lower Bella Coola Valley.

### **Burnt Bridge**

The Burnt Bridge berm on the right bank was relatively removed from the mainstem of Burnt Bridge Creek on June 17, 2022. Although not depicted well in site photos, the berm was not subject to flow as it appeared the channel migrated ease away from the berm. The flow of Burnt Bridge Creek remained in the mainstem and what was identified as the Preferred Avulsion Route (FLNRORD, 2020) and flowed directly to the confluence of the Bella Coola River. The previously identified 2010 Avulsion Route (FLNRORD, 2020) was not observed to contain water or have been subject to water flow recently. There was considerable LWD noted in the Young Creek channel, however, it did not appear to alter water flow in a way that was detrimental to the left bank berm stability.



Photo12: Downstream view of Burnt Bridge Creek from above berm area showing water flowing down mainstem and preferred avulsion channel.



Photo 13: Burnt Bridge 2010 Avulsion Channel in centre of frame observed dry on June 17, 2022.

### **Highway 20 at Atnarko Slough & Young Creek Confluence (Tote Road)**

Atnarko Slough was observed to be a flowing channel, at or near bankfull conditions on June 17, 2022. No water was noted cresting Highway 20 downstream of this site and no water was observed in the ditch as having overflowed from the Atnarko Slough channel on the northside of the highway. The channel avulsion of the Atnarko River feeding the Atnarko Slough channel was difficult to observe through the forest canopy, but it appeared to be similar in location based on little or no disturbance to the forest canopy observed from the helicopter.

It was observed that Young creek was flowing directly into the confluence with Atnarko River with no downstream avulsions. However, it was difficult to observe whether there have been any significant changes to this area from recent events as it was a very active area with localized scour and aggradation observed in areas throughout the Young Creek floodplain. Photographs are not available.



Photo 14: Upstream view of approximate location of Atnarko Slough channel avulsion. No evidence from forest canopy disturbance of sever bank erosion or increased channel width observed.





## 2.0 Summary of Observations

It appeared that the rainfall event of June 15-16 2022 resulted in high water, but no apparent damages or changes were identified as a result of this at the 11 sites assessed on the June 17 helicopter reconnaissance. Observations presented in this Summary Report are for narrative only and are not to be used as definitive prescriptions or recommendations for planning or implementing works without further site-specific professional advice, assessment or direction by qualified professionals in fields of engineering and hydrology.

Should there be any questions regarding these observations or other environmental considerations, please do not hesitate to contact me.

Fraser Koroluk R.P.Bio  
Kynoch Resources,  
PO 55, Hagensborg BC V0T1H0  
604-831-2906  
kynochmail@gmail.com

Sincerely,

Fraser Koroluk, R.P.Bio.  
Project Biologist,  
Kynoch Resources.

MFLNRORD 2020 – *Flood Assessor Reports, Burnt Bridge, Hagensborg Dikes, Thorsen Creek, Airport Dike.* Nov.

# FLOOD ASSESSOR REPORT

Date: Nov 5, 2020

Assessor: Brian Epps

Contact # (250) 668-3576

FLNORD File: 35075-20/Hagensborg\_Upper2020\_1

Time Commenced: 9:00 AM

Time Completed: 11:30 AM

## A. Safety

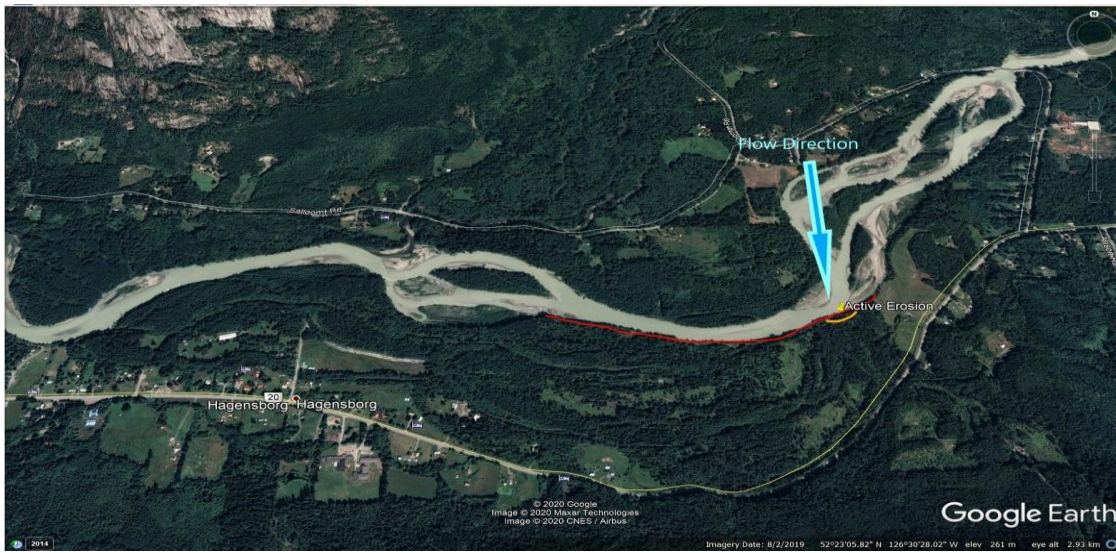
- |                                     |     |
|-------------------------------------|-----|
| 1. Safety Equipment is in place     | Yes |
| 2. Safety Check-in completed        | Yes |
| 3. Contact with previous shift made | N/A |

## B. Site Name, Location and Background

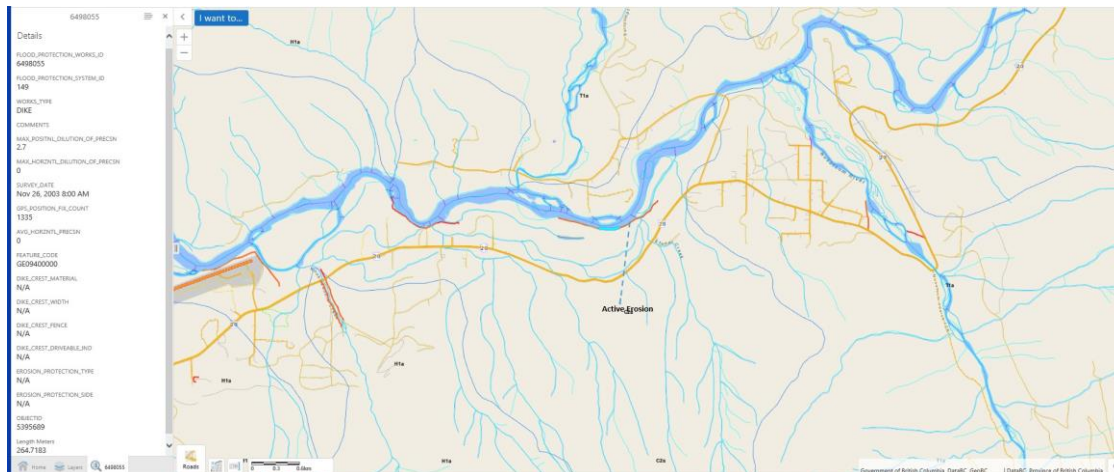
### Hagensborg Upper Dike Erosion

A flood assessment was conducted at Hagensborg Upper Dike on November 5, 2020. The inspection was carried out via aerial flight in order to view the flood structure from close proximity and allowing an opportunity to see the erosional forces of the Bella Coola River against the river side of the Upper Hagensborg dike. The dike was viewed throughout the entire length of the structure where it runs parallel to the Bella Coola River and adjacent to the community of Hagensborg.

The Bella Coola river previously experienced a significant flood that occurred on September of 2010, which was estimated to be more than a 1:200-year return period discharge event. This event clearly illustrated that the combination of both the Upper Hagensborg dike and Lower Hagensborg dikes, do not adequately protect the village of Hagensborg from extremely high flows and further supports the need for a comprehensive hydrological analysis to determine safe elevations for the construction of any new flood protection infrastructure and for any future floodplain development behind the existing flood barriers.



Hagensborg Upper Dike - Incident Location



Hagensborg Upper Dike – Technical Details

### C. Flood Event/Flow Conditions:

Bella Coola Flood Event, Oct/Nov 2020

The request for a FLNRORD, flood assessment was initiated by EMBC at request of the Central Coast Regional District as a result of concerns regarding the ability of the Upper Hagensborg dike to adequately protect the community of Hagensborg from recent high flow events that occurred on the following dates:

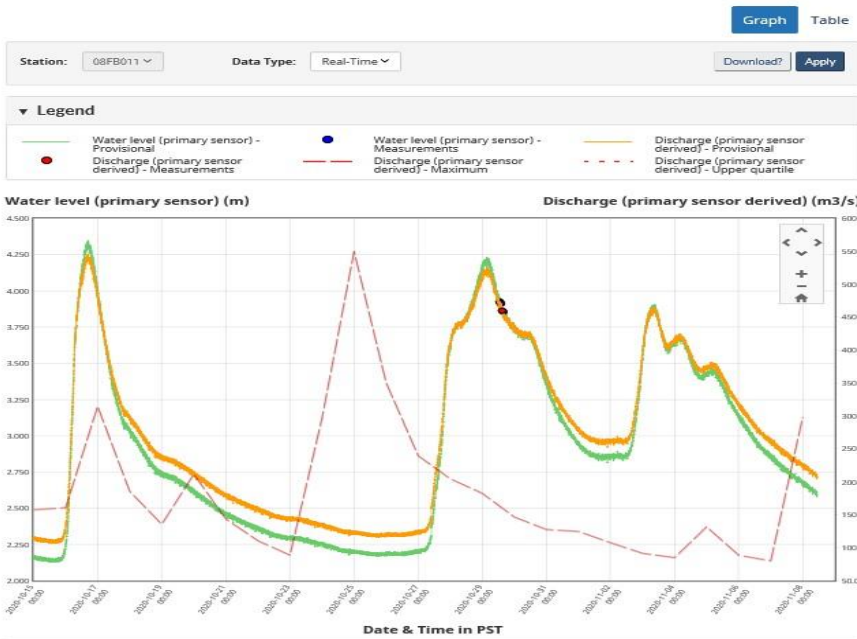
Real-Time Hydrometric Data Graph for BELLA COOLA RIVER ABOVE HAMMER CREEK (08FB011) [BC]

Date	Peak Discharge
1. Oct 16, 2020	545 m <sup>3</sup> /s
2. Oct 29, 2020	524 m <sup>3</sup> /s
3. Nov 3, 2020	462 m <sup>3</sup> /s

The Oct 16<sup>th</sup> and 29<sup>th</sup> flows are near record high flows for the Bella Coola river within the last 10 years based on WSC streamflow data for this time period.

#### Real-Time Hydrometric Data Graph for BELLA COOLA RIVER ABOVE HAMMER CREEK (08FB011) [BC]

All times are specified in Local Standard Time (LST). Add 1 hour to adjust for Daylight Saving Time where and when it is observed.



### D. BCEMS Objectives

1. Protect People
2. Protect Infrastructure
3. Protect Private Property

### E. Dike Fill Observations

- |   |        |        |
|---|--------|--------|
| 1. Loss of freeboard, recent high-water marks and their relationship to the crest elevation:    | Yes___ | No ✓   |
| 2. Signs of settlement/depressions/sinkholes  | Yes___ | No ✓   |
| 3. Signs of seepage/piping/boils  | Yes___ | No ✓   |
| 4. Cracking   | Yes___ | No ✓   |
| 5. Slides, sloughs, scarps and bulges   | Yes ✓  | No ___ |
| 6. Signs of surface erosion (rutting, scars, tracks, water pools)                               | Yes ✓  | No ___ |
| 7. Signs of unauthorized activity (construction, excavation, vandalism)                         | Yes___ | No ✓   |
| 8. Changes in the river flow pattern, existence of new log jams, gravel build-up or scour holes | Yes ✓  | No___  |
| 9. Signs of toe bulges  | Yes___ | No ✓   |



**F. Erosion Protection Observations**

- |   |         |        |
|---|---------|--------|
| 1. Evidence of toe scour  | Yes ✓   | No ___ |
| 2. Weakness in the protective cover, i.e. riprap loss, unusually steep slopes, beaching, scarping | Yes ✓   | No ___ |
| 3. Streambed degradation, i.e. riprap perched on a ledge  | Yes ___ | No ✓   |
| 4. Indications of outflanking at the upstream end of the erosion protection works                 | Yes ___ | No ✓   |
| 5. Changes in the river flow patterns (log jams, gravel bars, and imminent problems etc.)         | Yes ✓   | No ___ |
| 6. Visible rock displacement due to ice, logs etc.  | Yes ✓   | No ___ |
| 7. Overbank area being reduced in size – unprotected banks erosion                                | Yes ✓   | No ___ |

**G. Appurtenant Works Observations**

- |   |         |      |
|---|---------|------|
| 1. Access road(s) flooded and/or otherwise impassable                             | Yes ___ | No ✓ |
| 2. Flood boxes not operating properly   | Yes ___ | No ✓ |
| 3. Seepage occurring at interface between structures and dike fills               | Yes ___ | No ✓ |
| 4. Debris build-up at pump intakes ,outlets and or trash racks                    | Yes ___ | No ✓ |
| 5. Pump power source threatened (fuel tanks, electrical transmission lines, etc.) | Yes ___ | No ✓ |
| 6. Relief wells not operating properly  | Yes ___ | No ✓ |
| 7. Signs of deterioration and/or settlement of concrete structures                | Yes ___ | No ✓ |

**H. General Observations**

- |   |       |        |
|---|-------|--------|
| 1. Infrastructure such bridges, highways, roads etc. threatened (flooding or erosion) | Yes ✓ | No ___ |
| 2. Other observed threats to public safety. Specify: Risk of dike breach              | Yes ✓ | No ___ |

**I. Risk Evaluation**

The following risks were identified and are considered as areas of immediate concern within the Bella Coola River:

**1. Upper Hagensborg Dike erosion (left bank near upper most reach)**

The Upper Hagensborg dike and associated armouring have experienced significant erosion and the dike is now vulnerable to further erosion and potentially breaching. At the upstream most portion of the dike, the river is not flowing parallel to the dike but instead is approaching the dike at a more aggressive angle that is accelerating the rate of erosion. In many areas, the river side of the dike remains inadequately protected as the original dike armouring is absent and has likely sloughed down gradient into the Bella Coola river.

**J. Photos**



Fig 1 Hagensborg Upper Dike, (Easterly most Section)



Fig 2 Upper Hagensborg Dike, Bank Erosion – Left Bank Bella Coola River



Fig. 3 Active erosion resulting in failing or missing rip rap



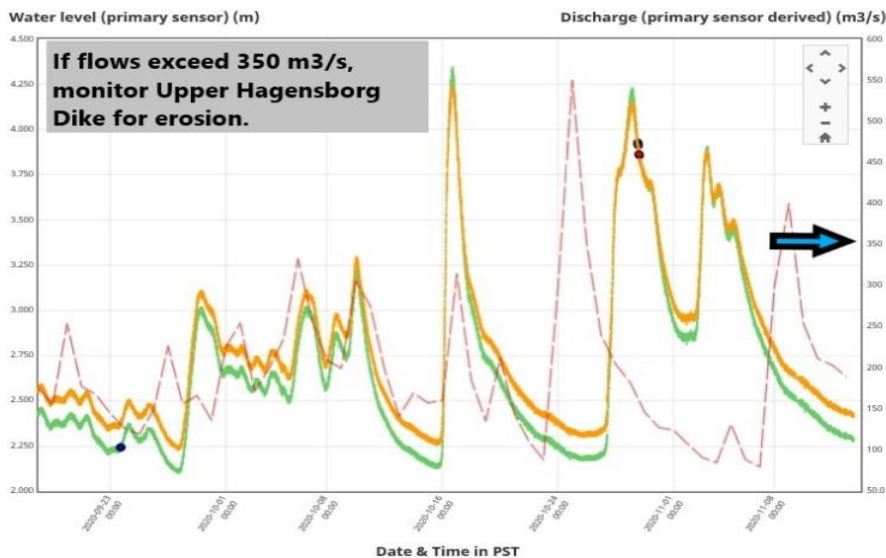
Fig. 4 Upper Hagensborg Dike, base width reduced by approx. 20%



## K. Recommendations: Upper Hagensborg Dike

This site requires a detailed engineering dike assessment by a suitably qualified professional to determine if the structure is at imminent risk of failure. In its current condition the structure is highly vulnerable to further erosion and potential failure. In some sections of the dike, the bank armouring has experienced toe and bank scour from the recent high flow events and likely from other historic high flow events. This has resulted in sloughing of the rip rap armouring and the remaining armouring is no longer providing the necessary protection to prevent the river from migrating further to the south and is also increasing the likelihood of a breach in the dike itself. Based on the observations from this flood assessment, FLNORD believes that the Upper Hagensborg dike requires an immediate engineering assessment to more accurately determine the level of risk associated with the dike and to determine if short term emergency mitigative repairs are required. This recommendation is further supported by the assets at risk including people, infrastructure and private property within the community of Hagensborg.

Until such time as a proper engineering assessment can be completed, it is recommended that the Upper Hagensborg dike be monitored for further signs of erosion. As a precaution, the dike should be inspected at times when the Bella Coola River exceeds 350 m<sup>3</sup>/s to ensure that there is not an increased risk of a dike breach.



Report sent/given to: EMBC NEA Region - Operation Section: Time: 3:30 PM Date: Nov 17, 2020

### Brian Epps

Senior Regional Specialist, Water and Dike Safety  
Ministry of Forests, Lands and Natural Resource Operations and Rural Development  
West Coast Sub-Region

Tel. (250) 739-8213  
Mobile (250) 668-3576



CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: June 22, 2022 Board Meeting Date June 24, 2022

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_

Sydney Redpath, Director of Marketing

Cariboo Chilcotin Coast Tourism Marketing Association (CCCTMA)

Address: 204-350 Barnard St., Williams Lake, BC V2G4T9

Number of people attending: 1 Spokesperson Name: Sydney Redpath

Subject of presentation: Follow-Up to Request for Letter of Support for MRDT Renewal

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 12506174954

Email address: sydney@landwithoutlimits.com

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

*\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*



May 19, 2022

Central Coast Regional District  
626 Cliff Street  
Bella Coola, BC V0T 1C0

Dear Chair & Directors,

On behalf of the Cariboo Chilcotin Coast Tourism Marketing Association (CCCTMA) and our supporting accommodation businesses, I respectfully request inclusion of this letter to the next available Board meeting agenda.

The CCCTMA became an eligible entity for regional MRDT collection for the purposes of tourism marketing beginning May 2018. Since then, the value of this program has been undeniable for our region and invaluable to our businesses, especially throughout the COVID-19 pandemic.

We will submit our first application for renewal of the regional MRDT collection program by August 1, 2022. A summary document of this program's importance, key results since 2018 and strategies for 2023-2028 is included [HERE](#) (*the full-length version of the 5-Year Strategy is additionally available [HERE](#)*).

The CCCTMA has consulted with and will have obtained the signature support of the majority of eligible overnight accommodators in the Central Coast Regional District for the continuation of this program by submission of the renewal application.

We respectfully request a letter of support from the Central Coast Regional District to the CCCTMA for the regional MRDT application for renewal, thus continuing this invaluable source of funding for the Cariboo Chilcotin Coast region.

If you have any further questions, please contact our Director of Marketing at 250-617-4954 or by email at [sydney@landwithoutlimits.com](mailto:sydney@landwithoutlimits.com).

Sincerely,

A handwritten signature in black ink, appearing to be "SR", written over a light blue horizontal line.

Sydney Redpath  
Director of Marketing





INSIDE

HISTORY OF MRDT

WHAT WE'VE DONE

OUR 2023-28 PLAN

CARIBOO  
CHILCOTIN  
COAST 

# 2018-2023 MRDT RESULTS

TO-DATE (2022)



# HISTORY OF MRDT

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Municipal & Regional District Tax (MRDT) is an up to 3% consumer tax applied to sales of short-term accommodations (including online accommodation providers) within designated collection areas. The full 3% of MRDT collected within the Cariboo Chilcotin Coast is allocated to tourism marketing.

**In 2019, over \$74 MILLION in MRDT dollars was collected and used by destinations throughout British Columbia to market tourism to their respective communities.**

The Cariboo Chilcotin Coast Tourism Marketing Association, headquartered in Williams Lake, began collecting MRDT in 2018. This regional approach was identified by our tourism businesses as being the most effective way to compete against larger destinations on behalf of our smaller communities and rural areas.

The process to enable and renew the collection of MRDT occurs every 5 years, and is contingent on the signed support of our tourism businesses, municipalities and regional districts.

We are looking for your support to renew this crucial source of tourism marketing dollars to continue the growth and fostering of the Cariboo Chilcotin Coast region.



# WHAT WE'VE DONE

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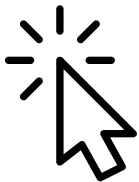
## WE'VE INVESTED...

\$2.5 MILLION in MRDT Dollars  
leveraged into  
**\$4.4 MILLION of marketing to Cariboo Chilcotin Coast  
tourism businesses.**

## RESULTING IN...



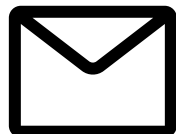
250,000,000+ Impressions



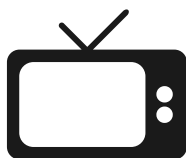
105,000+ Direct Referrals to Tourism Businesses



1,000,000+ Website Visits



27,000+ Emails Sent



20,600,000+ Television Impressions  
across 1,500+ Commercials Placed



# OUR 2023-28 PLAN

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1. Promote targeted campaigns to our domestic and international markets to yield greater return-on-investment.
2. Refine our regional identity to further prioritize our natural, outdoor recreational spaces.
3. Implement and disseminate research and performance monitoring to our businesses.
4. Utilize marketing program data to determine campaign conversion and economic impact.
5. Work with Indigenous Tourism BC to promote and support Indigenous tourism.
6. Work with stakeholders and community groups to leverage the Destination BC Co-Op program.
7. Increase individual stakeholder digital literacy capacities.
8. Protect our region's natural environment by educating and attracting responsible visitors.
9. Support our sport, meetings, events and incentives markets.







**QUESTIONS?**

SYDNEY REDPATH, DIRECTOR OF MARKETING

E: [SYDNEY@LANDWITHOUTLIMITS.COM](mailto:SYDNEY@LANDWITHOUTLIMITS.COM)

C: 250-617-4954

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

**DELEGATION to BOARD REQUEST FORM**

Date of Application: June 22, 2022 Board Meeting Date June 24, 2022

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_  
Nuxalk Nation represented by Ezra Mecham with project manager Clayton Beier

Address: P.O. Box 65 Bella Coola V0T 1C0

Number of people attending: 2 Spokesperson Name: Ezra Mecham

Subject of presentation: Bella Coola Hwy 20 hazard mitigation project.

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) Funding request

Requesting financial support of the CCRD to help fund the completion of the hazard mitigation project to maintain an open travel corridor year round for public safety and security.

Contact person (if different than above): Clayton Beier

Daytime telephone number: 250-202-9156

Email address: cbeier@perpetualresource.ca

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

*\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

Perpetual Resource Management

Highway 20 danger tree mitigation plan: budget requirements synopsis.

Clayton Beier, RPF #4994  
6-17-2022

June 17, 2022

## Introduction

Nuxalk Nation requests funding support from the CCRD and EMBC for hazard abatement along a key length of Hwy 20 that connects the community of Bella Coola, its hospital and other vital resources to up-valley residents including the Nuxalk 4 Mile community. The project proposal and budgets are based on assessments by Silverwood Natural Resource Consultants (Silverwood Consulting Inc., 2020), Nuxalk Clean Energy Mitigation Strategy Hwy 20 Danger Tree and Slope Stability report (Mecham, 2021), the Hwy 20 'Rock Cut' Hazard Tree Mitigation Treatment review by Hans Granander (Granander, 2021), and budgets produced by Tyson Berkenstock of Nuxalk Forestry Limited Partnership (Appendix 1). These project phases and budgets are further informed by conversations with Ministry of Transportation and Infrastructure (MOTI), Emergency Management BC, BCHydro, Nuxalk Nation, and Indigenous Services Canada (ISC). While the project consists of on-reserve and off reserve areas, **this letter speaks directly to the off-reserve area that is not eligible for Indigenous Services Canada funding grants. It is also important to note that the detailed budgets produced by Tyson Berkenstock require the cost savings created by concurrent on and off reserve phase completion to reduce overhead costs.**

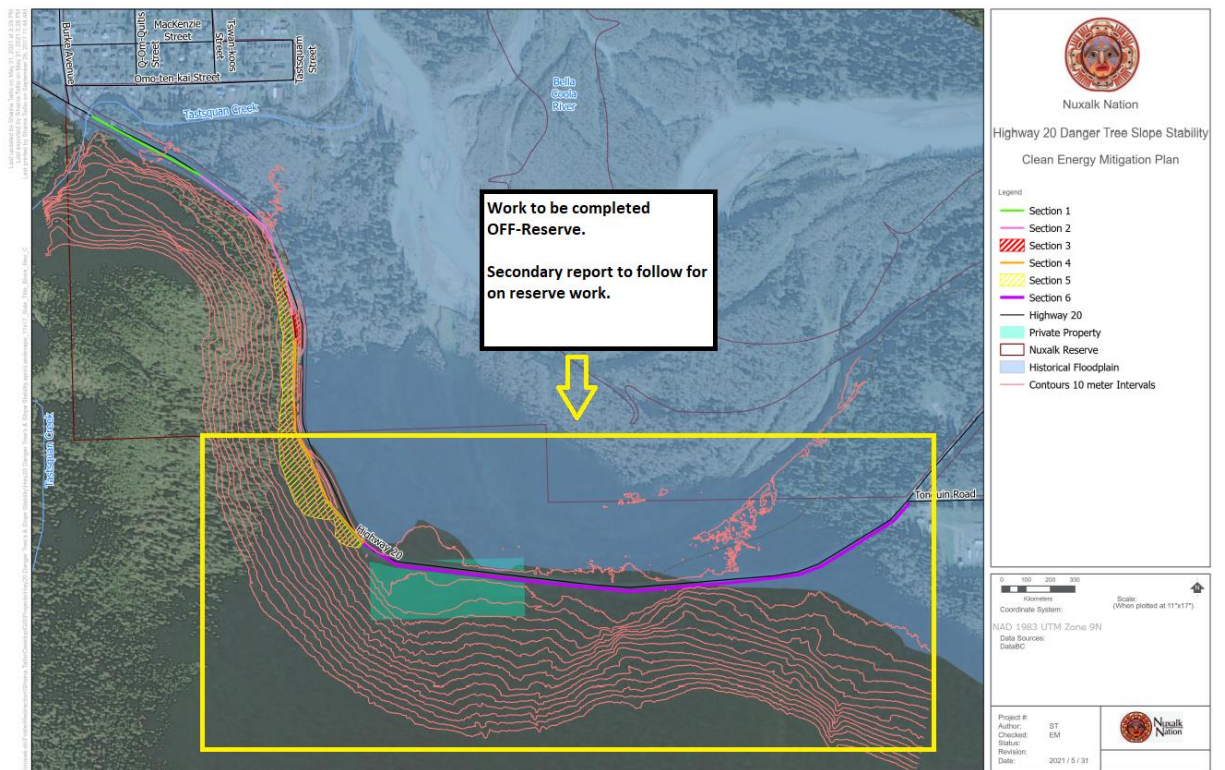


Figure 1: Upslope hazard treatment area (Mecham, 2021)

## Project Scope

The entirety (on and off-reserve) of the project includes the stretch of Highway 20 between Tonquin and Tatsquan creek (Figure 1). This length of the highway has a narrow right of way with steep slopes on the uphill side. Road alignment is tight to the slope to remain out of the low bench floodplain and historic river oxbows on the low side. Recent significant storm events have resulted in extensive blowdown on the upslope side which has led to road blockages and power outages. MOTI and BCHydro have conducted work as needed to reopen the road and repair hydro lines, but the continued upslope source of debris remains unmitigated. This project is designed to provide a long-term solution for increased security of access to services for residents in the area.

## Risks and Impacts

Highway 20 is the sole transportation corridor between Bella Coola and up-valley communities including the 4 Mile reservation, Hagensborg, and beyond. When the Highway 20 corridor is closed these up-valley communities lose access to the hospital, harbour, and all supplies that come in via the harbour including fuel. The maintenance of this corridor is of paramount importance to up-valley residents for their safety and security. In addition to these logistical risks are direct risks to the public of being struck by falling trees and debris and potential motor vehicle accidents with on-road debris.

## Recommended Actions

In order to provide long term security of this travel corridor, an extensive upslope forest wind firming and treatment plan has been developed. This plan requires the falling and removal of upslope trees and forest debris to mitigate upslope hazard. Phase contractors will include certified hydro arborists, forest industry fallers, helicopter log extraction, log transportation, highway flagging crews, geotechnical and biological consultants. Logs removed will be extracted under a free use permit (FUP) and logs will be made available to the nation and the public. The plan requires multi-agency cooperation to maintain public safety and access during operations and to protect major infrastructure (Hydro transmission lines, the road surface and right of way, Nuxalk Nation reserve lands, and adjacent private property).

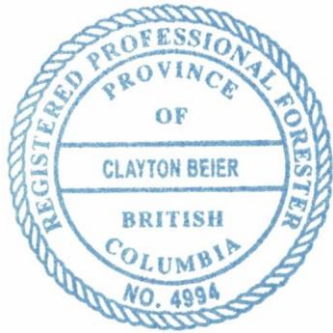
## Conclusion

Nuxalk Nation and the above-named agencies agree on the sensitivity of this highway corridor and planning is underway to carry out treatments prior to the 2022 winter storm season. The complexity and scale of the project will require cooperation and an appropriate working budget to complete the work efficiently, safely and in a timely manner. The budget has been divided into on, and off-reserve segments due to the different funding source availability. This budget estimate of \$555,000 refers primarily to the off-reserve portion of project but is contingent on both project areas being carried out simultaneously for project efficiencies. A more detailed budget breakdown can be found in Appendix 1.

Proposed sources are as follows:

Source	Phase	Expected funding (or services in kind)	Outstanding funding requests
<b>BCHydro</b>	Certified arborist falling, pruning	\$80,000	
<b>MOTI</b>	Traffic control and roadside debris removal	\$70,000	
<b>EMBC</b>	Consultant fees and tree removal process for hazard mitigation inc. helicopter.		\$172,500
<b>CCRD</b>	Consultant fees and tree removal process for hazard mitigation inc. helicopter		\$172,500
<b>Nuxalk Nation/ Clean Energy</b>	Project management consultant fees, forestry and engineering fees.	\$50,000	
<b>Bella Coola Community Forest Ltd.</b>	Site field review and plan development	\$6000	
<b>Nuxalk Forestry Limited Partnership</b>	Project review and budgeting	\$4000	
		\$210,000	\$345,000

Perpetual Resource Management Ltd.



Clayton Beier,  
Project Manager

Perpetual Resource Management  
Campbell River, B.C.  
250-202-9156  
[cbeier@perpetualresource.ca](mailto:cbeier@perpetualresource.ca)



## References

Granander, H., 2021. *Hwy 20 'Rock Cut' Hazard Tree Mitigation Treatment*, Bella Coola: Bella Coola Community Forest Ltd..

Mecham, E., 2021. *HWY 20 Danger Tree & Slope Stability: Clean Energy Mitigation Strategy Off-Reserve*, s.l.: s.n.

Silverwood Consulting Inc., 2020. *Highway #20 Danger Tree Assessment Bella Coola to 4-Mile Community*, Terrace, BC: Silverwood Natural Resource Consultants.

**Project** Highway 20 Hazard Mitigation - Off Reserve Hectares 7.60

**Location** Upslope of highway 20, Bella Coola

**Term**

Comments

See individual sections (tabs below) for specific comments.  
All rates are estimates and subject to negotiation.

LOGGING COSTS		TOTAL
PROJECT MANAGEMENT	External Consultant	\$ 28,000
FORESTRY AND ENGINEERING		\$ 3,000
		\$ -
FALL		\$ 60,182
YARD		\$ 139,867
LOAD		\$ 42,000
HAUL		\$ 48,967
MOB/DEMOB		\$ 47,800
DROP ZONE CONSTRUCTION		\$ 7,680
PRUNING		\$ -
		\$ -
TRAVEL AND ACCOMODATION		\$ 37,400
HELI SUPPORT/HILL MARKERS		\$ 3,200
		\$ -
TRAFFIC CONTROL		\$ 39,150
CHIPPER AND CREW		\$ 25,500
<b>TOTAL COST</b>		<b>\$ 482,745</b>

The species and sort percentages, log values and logging costs are estimates only and solely for the internal use of Probyn Log.  
Actual log values and costs may vary significantly from the numbers presented herein.



## REQUEST FOR DECISION

**To:** Board of Directors, CCRD  
**From:** Curtis Slingerland, CAO  
**Meeting Date:** June 24, 2022  
**Subject:** Election and Assent Voting Bylaw No. 515, 2022

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### **Recommendation 1:**

***THAT Bylaw 515, cited as the "Election and Assent Voting Bylaw No. 515, 2022" be now introduced and read a first time.***

***THAT Bylaw 515, cited as the "Election and Assent Voting Bylaw No. 515, 2022" having been given due and detailed consideration by the Board, be now read a second time.***

***THAT Bylaw 515, cited as the "Election and Assent Voting Bylaw No. 515, 2022" having been given due and detailed consideration by the Board, be now read a third time.***

***THAT Bylaw 515, cited as the "Election and Assent Voting Bylaw No. 515, 2022" having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.***

### **Issue/Background Summary:**

According to the *Local Government Act*, an election bylaw must be adopted 56 days before the first day of the nomination period for the election. As such, any changes to the election bylaw must be approved and adopted by no later than July 4, 2022.

The Central Coast Regional District's (CCRD) Chief Election Officer (CEO) has reviewed the current election bylaw, titled Election and Assent Voting Bylaw No. 482, 2018 and has recommended a series of changes. These changes are outlined in the attached memorandum.

At the June 9, 2022 Regular Board meeting the Board approved and adopted Mail Ballot Authorization and Procedure Bylaw No. 516, 2022. The Board also expressed a desire to modify the presented Election and Assent Voting Bylaw No. 515, 2022 to allow for a run off

election in the event of a tie instead of the proposed random lot procedure. Administration has made the changes requested by the Board.

**Policy, Bylaw or Legislation:**

CCRD Bylaw No. 482, 2018.

Local Government Act Section 56 & 110.

**Financial/Budgetary Implications:**

The CCRD has budgeted \$15,000 to administer the 2022 local government general elections.

**Time Requirements – Staff and Elected Officials:**

No substantial impact for either party.

**Options to Consider:**

The Board could consider rejecting the changes to the bylaw and leaving in place Election and Assent Voting Bylaw No. 482, 2018.

Approved by:  \_\_\_\_\_  
Curtis Slingerland, Chief Administrative Officer

## MEMO

DATE: May 13, 2022

TO: Central Coast Regional District Board  
Chief Administrative Officer

FROM: Janet Prestley, Chief Election Officer

REFERENCE: 2022 Election Bylaws

---

Attached for the Board's consideration are two election bylaws: Election and Assent Voting Bylaw and the Mail Ballot Authorization and Procedure Bylaw.

### **Election and Assent Voting Bylaw**

There are four amendments to this bylaw and these are explained below.

#### **Access to Nomination and Endorsement Documents**

Local governments are required by the *Local Government Act* to provide the public with access to nomination and organizational endorsement documents. The updated bylaw identifies how the public can view these documents and the length of time they will be available to the public for.

#### **Elector Registration**

After the 2018 Local Government Election, staff provided a report to the Board on December 13, 2018 recommending changes to the existing bylaw. The CCRD has utilized the provincial voters list for elector registration and it was recommended that this be changed to same day registration. The advantages and disadvantages are listed below.

The advantages include:

- the work involved with adopting the Provincial voters list as the register of resident electors is eliminated,
- the cost of advertising advance registration is saved,
- the cost of printing of a list of registered electors is saved,
- this type of registration is well suited for a smaller sized community, and
- a portion of administrative staff time spent on the election is reduced as the CEO does not need to prepare a list of electors.

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**Election and Assent Voting Bylaw** (continued)**Elector Registration** (continued)

The disadvantages include:

- more time is required to process electors on voting day because all electors must provide proof of identity and residency which must be recorded,
- potential for frustration increases if some electors do not have the documents required for proof of identity and residency thus requires the completion of additional paperwork to vote; and
- candidates will not have a list of registered electors to use for campaigning.

The process for same day registration is as follows:

- elector provides two pieces of ID to the poll clerk to confirm identity and residency,
- elector prints his/her name, address, last six digits of their social insurance number or date of birth in the voting book,
- elector signs the voting book stating that they are entitled to vote,
- poll clerk writes the pieces of identification the elector provided in the column in abbreviated form: for example: DL = driver's licence MSP = medical services card Visa = Visa card. It is just the type of identification provided, the numbers are not recorded.
- poll clerk initials the voting book to verify that the information entered is correct.

If an elector doesn't have two pieces of ID with them, there is an additional form that can be completed so that the elector can vote.

The attached bylaw reflects same day registration.

**Special Voting Opportunities**

Also identified in the staff report was the inclusion of the option to provide mobile voting. A bylaw can identify specific places, dates and times that a special voting opportunity will take place. Here is an example:

Anyplace Hospital  
987 6<sup>th</sup> Street  
Anyplace BC, V0T 1X2  
Friday, October 13, 2018  
10:00 am to 3:00 pm

Only electors who are residents, patients or workers at this location may vote at this special voting opportunity.

Prior to the end of the nomination period, it is difficult to ascertain which electoral/school district areas will be having an election. The wording within the bylaw allows the Chief Election Officer to establish dates, locations and voting hours in accordance with the *Local Government Act*. So once the nomination period ends, it can be determined if special voting opportunities are required.

---

**Election and Assent Voting Bylaw** (continued)

**Resolution of Tie Vote After Judicial Recount**

The existing election bylaw does not indicate the process involved in the case that there is a tie vote. Legislation indicates that if this isn't identified in the bylaw, the default is to have a run-off election which results in additional expenses. An alternative to having a run-off election, once the judicial recount process is completed, is to have the tie vote being resolved by lot which means placing those candidates' names in a hat and drawing the successful candidate from it.


It is very rare to encounter a tie vote although it would be prudent to include this process in the bylaw.

**Mail Ballot Authorization and Procedure Bylaw**

Mail ballots are authorized under the existing Election Bylaw and outline specific elector eligibility criteria. The pandemic prompted the Provincial Government to review the existing criteria for mail ballots that resulted in the *Local Government Act* being amended as of June 17, 2021 to allow anyone the ability to register to receive a mail ballot.

The bylaw should reflect this change in legislation as well as explain the process so that it is clear for everyone – candidates, electors and staff. Therefore, a new Mail Ballot Authorization and Procedure Bylaw that is consistent with the process outlined in the *Local Government Act* is being presented for the Board's consideration.

Respectfully submitted,



Janet Prestley  
Chief Election Officer





**CENTRAL COAST REGIONAL DISTRICT  
BYLAW NO. 515, 2022**

**A Bylaw to Conduct Elections and Assent Voting**

The Board of the Central Coast Regional District in open meeting assembled, enacts as follows:

**1. CITATION**

This Bylaw may be cited for all purposes as “Election and Assent Voting Bylaw No. 515, 2022.”

**2. ACCESS TO NOMINATION AND ENDORSEMENT DOCUMENTS**

(a) As authorized under *Local Government Act* Section 89.7, public access to nomination documents must be provided by the District from the time of delivery until 30 days after the declaration of election results. These documents can be viewed at the District office during office hours: 8:30 am to 4:00 pm Monday to Friday excluding statutory holidays and weekends and will be posted to the District’s website at [www.ccrd.ca](http://www.ccrd.ca).

(b) As authorized under *Local Government Act* Section 89.8, public access to elector organization endorsement documents will be provided by the District from the time of delivery until 30 days after the declaration of election results. These documents can be viewed at the District office during office hours: 8:30 am to 4:00 pm Monday to Friday excluding statutory holidays and weekends and will be posted to the District’s website at [www.ccrd.ca](http://www.ccrd.ca).

**3. ELECTOR REGISTRATION**

A person may register as an elector only at the time of voting for all elections and assent voting.

**4. ADVANCE VOTING OPPORTUNITIES**

In accordance with Section 107 of the *Local Government Act*, a required advance voting opportunity will take place on the 10<sup>th</sup> day before general voting day and a second advance voting opportunity will not be held.

**5. SPECIAL VOTING OPPORTUNITIES**

As authorized under Section 109 of the *Local Government Act*, the Chief Election Officer may establish the dates, locations, and voting hours within the limits set out in the *Local Government Act*, for the special voting opportunities.

**6. ORDER OF NAMES ON BALLOT**

The order of names of candidates on the ballot will be arranged alphabetically by their surnames in accordance with Section 117 of the *Local Government Act*.

**7. NUMBER OF SCRUTINEERS AT VOTING PLACES**

The number of scrutineers for each candidate that may attend at an election is one (1) scrutineer for each ballot box in use.

**8. NUMBER OF SCRUTINEERS FOR ASSENT VOTING**

As authorized under Section 181 of the *Local Government Act*, for assent voting, the number of scrutineers for the question and the number of scrutineers against the question that may attend at each voting place is one (1) scrutineer.

**9. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a runoff election in accordance with section 152 of the *Local Government Act*.

**10. REPEAL**

Central Coast Regional District Elections Bylaw No. 424, 2018 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME on the 23<sup>rd</sup> day of June, 2022

ADOPTED on 23<sup>rd</sup> day of June, 2022

---

JAYME KENNEDY  
CHAIR

---

CURTIS SLINGERLAND  
CHIEF ADMINISTRATIVE OFFICER



**REQUEST FOR DIRECTION**

**To:** Board of Directors, CCRD

**From:** Curtis Slingerland, CAO

**Meeting Date:** June 24, 2022

**Subject:** July 14, 2022 Bella Bella Meeting

**Recommendation**

**THAT the Directors of the Central Coast Regional District authorize administration to conduct community engagement in the form of an open house after the Regular Board meeting on July 14, 2022;**

**AND THAT the Directors of the Central Coast Regional District direct administration send a letter to the Heiltsuk Tribal Council inviting members and senior leaders to the open house.**

**Background**

On July 14, 2022, the Central Coast Regional District will be conducting a regular meeting in the outer coast community of Bella Bella. The CCRD has not had in person outer coast meetings since the pandemic and this presents an opportunity for community engagement.

Administration is seeking board direction on whether or not to have an open house and invite community members and members of the Heiltsuk Tribal Council and administration. An open house would be set for a 2-hour period and the CCRD would provide food, beverages and advertise the event.

**Financial/ Budgetary Implications**

Providing the food and beverages for an open house would increase the cost of the event by up to \$500. Costs are expected to come in below \$500.

**Options to Consider**

1. Not holding an open house.
2. Inviting just members of the Heiltsuk Tribal Council to attend.

Respectfully Submitted by:

Curtis Slingerland, Chief Administrative Officer



**Meeting Request**  
**First Nations Inclusive Governance**

Hon. Nathan Cullen, Minister of Municipal Affairs

Preference order: 4

Will you be inviting MLA? Yes

**Regional District Attendees:**

- John Jack, Chair, Alberni-Clayoquot Regional District
- Jayme Kennedy, Chair, Central Coast Regional District
- Tyler Brown, Chair, Regional District of Nanaimo
- Daniel Sailland, CAO, Alberni-Clayoquot Regional District
- Curtis Slingerland, CAO, Central Coast Regional District
- Douglas Holmes, CAO, Regional District of Nanaimo

Topic

**Title:** (100 characters permitted): Provincial Commitment to First Nations Inclusive Regional Governance

**Background** (700 characters permitted): BC's Declaration on the Rights of Indigenous People Act (DRIPA) requires that government work with Indigenous peoples in implementing the Action Plan. Action 1.11 supports inclusive regional governance by advancing First Nations' participation on regional district boards. CCRD and ACRD together with the First Nations where these RDs exist are well-positioned to lead pilot projects, with a view to achieving a successful implementation before making on which to model the required changes to the Local Government Act.

**Request** (300 characters; one sentence permitted): Begin the implementation of the goal of First Nations inclusive regional governance in collaboration with willing First Nations and the Province, and pursuant to the provincial Action Plan under DRIPA.



To the CCRD board of trustees,

Thank you for taking the time to read our letter. The OFID board of trustees has passed a resolution to allow their corporate officer to write a letter to the CCRD requesting options on support, funding, and grant writing for some of the larger projects that we need to prepare for. As we learned more about improvement districts, we realized that we are a very small group in Ocean falls with the need to wear many hats such as, local government, parks and recreation, Protective services, Public works, Sewer, Water, Drainage, and the OFID's administration and finances.

We have only one person to oversee all of these needs with a limited number of hours allowed to that person each week. We have four trustees at this time who are the visionaries for the community. In three months, they have made some excellent accomplishments and had some big realizations about the broad scope of infrastructure work that needs to be corrected and maintained. The board also understand that we have 51 residents, 10 of those being children and the remaining half being past able to support or physically help.

There is a small work force in Ocean falls, however the trustees grasp that this is a band-aid solution to our major problems and we need outside help to correct our water, sewer and drainage problems to the 2021 code and standards. We live in a beautiful piece of this Country and we are hoping to find a way to be a part of the positive change in Ocean falls by rebuilding what we all know it can be.

The Ocean falls board of trustees is asking the CCRD for support with these projects in order of priority:

1. Ocean falls and Martin valley water systems, water intake, pump, water treatment center, water tower updated and safety protocol. All water lines are steel and copper pipes to all homes, and the corporate stops to each resident need to be replaced and updated. We are on a boil water advisory. We have a goal to eventually have that changed.  
We have hired an engineer to create a plan for the Martin valley water intake and treatment center. The plans are coming soon. We have spoken to and started working with Urban systems on getting a quote for the OFID board to discuss further.
2. Ocean falls and Martin valley sewer system and treatment updated. Drainage and all culverts updated.
3. Ocean falls and Martin valley will need help to repair all roads that become damaged due to the update of services and/or drainage issues.
4. Update to our fire station.
5. Recreation: Creating a trail system for hiking, biking and a possible camp ground.
6. Machinery to maintain existing infrastructure.
7. Wood share program to clean forest and provide wood to help all resident repair homes to 2021 code. Finding a partnership with ministry, sister community's and all standards to be met.
8. Recycling program.

9. Help to remove our derelict buildings.

We know we have a sizable and ongoing list of items and they are all large requests. The reality is that Ocean falls and Martin valley are doing their best to hold on. The quality of work that was done 68 and 100 plus years ago to create our piece of paradise is amazing, nonetheless it is time for an update. We are hoping that you all can come up with some ideas to support us in recreating 2021 standards and quality of updates that need to happen. Thank you again for your time today.

Sincerely,  
Amber Minich  
OFID Corporate Officer