



**CENTRAL COAST**

**REGIONAL DISTRICT**

*Encompassing the Coastal Communities of Ocean Falls, Bella Bella, Denny Island, Oweekeno and the Bella Coola Valley*

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## REQUEST FOR DECISION

**To:** Courtney Kirk, CAO  
**From:** Donna Mikkelson  
**Meeting Date:** February 08, 2018  
**Subject:** Director Remuneration (Late Item)

### Recommendation:

*THAT the Board of Directors of the Central Coast Regional District authorize the following:*

- 1. Reimbursement to Director Schooner for his attendance (accommodation, travel, meals and remuneration) at the "After Action Review Conference" held in Kamloops January 22-25, 2018;*
- 2. Reimbursement to Chair Sayers for attendance (accommodation, travel, meals and remuneration) at the upcoming CAO/CEO Conference and Municipal Finance Authority meeting in Vancouver on March 21-22, 2018;*
- 3. Remuneration for Alternate Director Gary Brown for his attendance (local work assignment) at the Economic Development Advisory Committee on January 25, 2018 (2.25 hours)*

### Issue/Background Summary:

None.

### Policy, Bylaw or Legislation:

CCRD Board Remuneration and Expenses Bylaw No. 477 authorizes the board of directors to provide for the payment of remuneration and expenses to the Board associated with carrying out regional district business, provided such remuneration is consistent with the annual financial plan. Given that the annual financial plan is in progress, we are relying on the 5-year financial plan to make these expenditures lawful. The bylaw specifies that a prior consensus of the board is required.

Bylaw No. 477 also provides that the Director for Electoral Area A shall be provided with the opportunity for one trip annually to attend other communities in the electoral area at the expense of the regional district. No resolution is required, but it is noted that this may take place prior to the next regular meeting of the board.

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**Financial/Budgetary/Asset Management Implications:**

The travel expenses for the "After Action Review Conference" is largely reimbursed by Emergency Management BC. The net cost to the CCRD is about \$850 for remuneration plus the kilometers of travel at a lower rate, plus meals, also reimbursed at a lower rate.

Expenses for the CAO/CEO Forum and the MFA meeting will total approximately \$3,000 with \$2,000 being reimbursed by the Municipal Finance Authority.

Expenses for the attendance at the Economic Development Advisory Committee total \$81.

**Time Requirements – Staff and Elected Officials:**

Staff time will include making the travel arrangements (flights, accommodation), paying the expenses and requesting reimbursement (where applicable). Elected official time commitment for all three is 8 days plus 2.25 hours.

**Options to Consider:**

None identified. Expenditures are in line with the stated strategic priorities of the board (governance and emergency management).

Submitted by: \_\_\_\_\_  
Donna Mikkelson

Reviewed by: \_\_\_\_\_  
Courtney Kirk, Chief Administrative Officer