



## 2020 AGM & CONVENTION

### RESOLUTIONS NOTICE REQUEST FOR SUBMISSIONS

#### DEADLINE FOR RESOLUTIONS

All resolutions must be received in the AVICC office by: **Thursday, February 6, 2020**

#### IMPORTANT SUBMISSION REQUIREMENTS

To submit a resolution to the AVICC for consideration please send:

1. One copy as a **word document** by email to [avicc@ubcm.ca](mailto:avicc@ubcm.ca); AND
2. One copy of the resolution by regular mail to:  
AVICC, 525 Government Street, Victoria, BC V8V 0A8

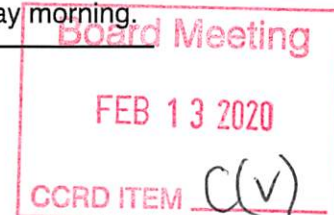
Guidelines for preparing a resolution follow, but the basic requirements are:

- Resolutions are only accepted from AVICC member local governments, and must have been endorsed by the board or council.
- Members are responsible for submitting accurate resolutions. Local government staff must check the accuracy of legislative references, and be able to answer questions from AVICC/UBCM about each resolution. Contact AVICC/UBCM for assistance.
- Each resolution **must include a separate backgrounder** that is a maximum of 3 pages and specific to a single resolution. Do not submit backgrounders for multiple resolutions. The backgrounder may include links to other information sources and reports.
- Sponsors should be prepared to introduce their resolutions on the Convention floor.
- Resolutions must be relevant to other local governments within AVICC rather than specific to a single member government.
- The resolution should not contain more than two "whereas" clauses.
- Each whereas clause must only have **one sentence**.

#### LATE AND OFF THE FLOOR RESOLUTIONS

- a. A resolution submitted after the regular deadline is treated as a "Late Resolution". Late Resolutions need to be received by AVICC by noon on **Wednesday, April 15<sup>th</sup>**.
- b. Late resolutions are not included in the resolutions package sent out to members before the Convention. They are included in the Report on Late Resolutions that is distributed on-site.
- c. The Resolutions Committee only recommends late resolutions for debate if the topic was not known prior to the regular deadline date or if it is emergency in nature. Late resolutions require a special motion at the convention to admit for debate.
- d. Late resolutions are considered after all resolutions printed in the Resolutions Book have been debated. The time is set out in the program, and is normally on Sunday morning.
- e. Off the Floor resolutions must be submitted in writing to the Chair of the Resolutions Session, and copies must be made available to all delegates no later than Sunday morning.

**AVICC AGM & Convention – April 15-17, 2020 – Nanaimo**



## UBCM RESOLUTION PROCEDURES

UBCM urges members to submit resolutions to Area Associations for consideration. Resolutions endorsed at Area Association annual meetings are submitted automatically to UBCM for consideration and do not need to be re-submitted to UBCM by the sponsor.

UBCM and its member local governments have observed that submitting resolutions first to Area Associations results in better quality resolutions overall. If absolutely necessary, however, local governments may submit council or board endorsed resolutions directly to UBCM prior to June 30. Should this be necessary, detailed instructions are available on the UBCM website.

## UBCM RESOLUTIONS PROCESS

1. Members submit resolutions to their Area Association for debate.
2. The Area Association submits resolutions endorsed at its Convention to UBCM.
3. The UBCM Resolutions Committee reviews the resolutions for submission to its Convention.
4. Resolutions endorsed at the UBCM Convention are submitted to the appropriate level of government for response.
5. UBCM will forward the response to the resolution sponsor for review.

## UBCM RESOLUTIONS GUIDELINES

### The Construction of a Resolution:

All resolutions contain a preamble and an enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being* requested. A resolution should answer the following three questions:

- a) What is the problem?
- b) What is causing the problem?
- c) What is the best way to solve the problem?

### Preamble:

The preamble begins with "WHEREAS", and is a concise paragraph about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. Supporting background documents can describe the problem more fully if necessary. Do not add extra clauses.

Only one sentence per WHEREAS clause.

### Enactment Clause:

The enactment clause begins with the phrase "THEREFORE BE IT RESOLVED", and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem. The enactment should propose a specific action by AVICC and/or UBCM.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

### **1. Address one specific subject in the text of the resolution.**

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if it is unclear or too complex for them to understand quickly. If there are multiple topics in a resolution, the resolution may be sent back to the sponsor to rework and resubmit, and may end up as a Late Resolution not admitted for debate.

### **2. For resolutions to be debated at UBCM, focus on issues that are province-wide.**

The issue identified in the resolution should be relevant to other local governments across BC. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts. Regionally specific resolutions may be referred back to the AVICC, and may not be entered for debate during the UBCM Convention.

### **3. Use simple, action-oriented language and avoid ambiguous terms.**

Explain the background briefly and state the desired action clearly. Delegates can then debate the resolution without having to try to interpret complicated text or vague concepts.

### **4. Check legislative references for accuracy.**

Research the legislation on the subject so the resolution is accurate. Where necessary, identify:

- the correct jurisdictional responsibility (responsible ministry or department, and whether provincial or federal government); and
- the correct legislation, including the title of the act or regulation.

### **5. Provide factual background information.**

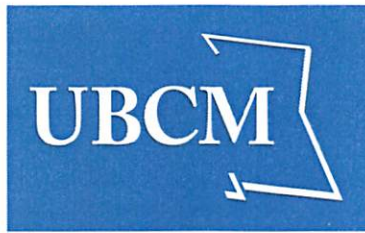
Even a carefully written resolution may not be able to convey the full scope of the problem or the action being requested. Provide factual background information to ensure that the resolution is understood fully so that members understand what they are debating and UBCM can advocate effectively with other levels of government and agencies.

Each resolution **must include a separate background** that is a maximum of 3 pages and specific to a single resolution. Do not submit backgrounders that relate to multiple resolutions. The backgrounder may include links to other information sources and reports.

The backgrounder should outline what led to the presentation and adoption of the resolution by the local government, and can link to the report presented to the council or board along with the resolution. Resolutions submitted without background information **will not be considered** until the sponsor has provided adequate background information. This could result in the resolution being returned and having to be resubmitted as a late resolution.

### **6. Construct a brief, descriptive title.**

A title identifies the intent of the resolution and helps eliminate the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution. For ease of printing in the Annual Report and Resolutions Book and for clarity, a title should be no more than three or four words.



## Sample Resolution

**CURTAIL JUMPING OVER DOGS**  
[SHORT TITLE]

**City of Green Forest**  
[Sponsor]

WHEREAS the quick brown fox jumped over the lazy dog;

**Semicolon** precedes  
"WHEREAS" clause.

AND WHEREAS the lazy dog does not enjoy games of leapfrog:

**Colon** precedes  
"THEREFORE" clause.

THEREFORE BE IT RESOLVED that the quick brown fox will refrain from jumping over the lazy dog.

[A second enactment clause, if absolutely required:]

AND BE IT FURTHER RESOLVED that in the future the quick brown fox will invite a different partner to participate in games of leapfrog.

*Your resolution should follow the structure of this sample resolution.  
Draft your resolution to be as readable as possible within these guidelines.*



**From:** avicc@ubcm.ca  
**Sent:** Friday, February 07, 2020 2:18 PM  
**To:** avicc@ubcm.ca  
**Subject:** 2020 AVICC Convention Registration is Now Open  
**Attachments:** AVICC 2020 Convention Brochure.pdf

*Please distribute to all AVICC elected officials, the Chief Administrative Officer, Corporate Officer and their support staff.*

AVICC looks forward to welcoming members to this year's convention in Nanaimo. Thank you to the City of Nanaimo and the Regional District of Nanaimo for jointly hosting this year's event.

The 2020 AVICC AGM & Convention will be held from Friday, April 17<sup>th</sup> to Sunday, April 19<sup>th</sup> at the Vancouver Island Conference Centre at 101 Gordon Street in downtown Nanaimo.

Registration is now open online at <https://www.civicinfo.bc.ca/event/2020/AVICC>

A brochure outlining the workshops, study tours and social events is attached. The main business sessions run from 2 pm on Friday to noon on Sunday, and are included with the registration fee. Additional tours and workshops are being held on Friday morning before the Convention, and these sessions require separate registration. As there are limited spots available on the tours, we ask that each local government register no more than three delegates on each tour.

The *Annual Report and Resolutions Book* with the full Convention program will be emailed out and posted on the AVICC website in late March. Any program updates will be added to the website at [www.avicc.ca](http://www.avicc.ca) as they become available.

AVICC will have a **new look to our website** in the next week or two as we strive to continue improving communication to our members.

Please note that March 13<sup>th</sup> is the early bird deadline for registration, and March 27<sup>th</sup> is the cancellation deadline to receive a refund.

We look forward to seeing our members in Nanaimo.

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AVICC Office  
[avicc@ubcm.ca](mailto:avicc@ubcm.ca)

250-356-5122



Regional District of Nanaimo & City of Nanaimo

2020 AGM & Convention

April 17 - 19

PHOTO CREDIT: GORD MCKENNA

## WELCOME FROM AVICC PRESIDENT CARL JENSEN



This year the Association of Vancouver Island and Coastal Communities is excited to be back in Nanaimo – the Harbour City – for our 2020 AGM and Convention. The Regional District and the City are our joint hosts, and as President of AVICC I would like to thank both organizations for all their support in welcoming our members to their community.

The Convention’s business and social sessions will be held in the Vancouver Island Conference Centre (VICC) in downtown Nanaimo. We appreciate the support of our host communities in making the conference centre available to us, as well as the tours, sessions and entertainment they have worked hard to set up for the delegates.

The AVICC Executive is excited about the range of sessions available at this year’s Convention. I am very happy to announce our keynote speaker, Joe Roberts – Skid Row CEO. Some background on Joe is included below, and we look forward to having him share his fascinating story with us at the Convention opening.

Details on the pre-Convention Friday tours and sessions are also included in this brochure, as are highlights of the business sessions that will be offered during the regular Convention. We’ll be sending out more information on the Convention sessions in the next few weeks, and updates to the program will be posted on the website at [www.avicc.ca](http://www.avicc.ca).

## KEYNOTE SPEAKER: JOE ROBERTS, SKID ROW CEO



Before



After

Joe Roberts aka The Skid Row CEO is an expert on resiliency and change. Having experienced both catastrophic failure and extraordinary success Joe teaches how to overcome the roadblocks that get in the way of high performance. He helps companies and individuals redefine what’s truly possible by confronting limiting mindsets. Participants at Joe’s events leave inspired and moved to action.

In 1989 Joe was a homeless drug addict on the streets of Vancouver. With the help of family and community champions, Joe’s life transformed. As you walk with Joe through the tough streets of East Vancouver in the 1980s, you will experience the depths and degradation of a former homeless drug addict, to the triumph of a successful entrepreneur and philanthropist.

Joe’s message is relatable, humorous, honest, raw and unforgettable. He tackles the stigma associated with mental health and addiction in a straight forward authentic way and shares the tools needed to build resiliency in any situation.

Since 1989, Joe has acquired two college diplomas, became the CEO of one of Vancouver’s leading multimedia companies, walked across Canada and achieved more success than he could ever have imagined. Joe is also the Executive Director and Co-Founder of The Push for Change Foundation, a charity advocating for youth homelessness prevention. Joe walked 9,064 km across Canada from May 1, 2016 until September 29, 2017, pushing a shopping cart to raise money and awareness about youth homelessness.

Joe has been recognized by Maclean’s magazine as one of “10 Canadians who make a difference,” won the BC Courage to Come Back Award, received The Ontario Premier’s Award for Business, was given an Honorary Doctorate from Laurentian University and was recognized by the Senate of Canada with their Canada 150 Medal. Recently Joe was awarded the Meritorious Service Medal (MSM) from The Governor General of Canada.

## PROGRAM IN BRIEF

### FRIDAY, APRIL 17

- 8:30 am Tours – Community Amenity; GNPCC
- 9:00 am Workshop on Public Engagement
- 11:30 am Mayors & Chairs Caucus and Lunch
- 11:30 am Electoral Area Forum and Lunch
- 2:00 pm Official Opening  
Keynote Address
- 4:00 pm Provincial Address  
Plenary
- 5:30 pm Welcome Reception
- 7:30 pm COFI Reception

### SATURDAY, APRIL 18

- 7:30 am Breakfast Presentation
- 8:30 am AGM & Resolutions  
UBCM President’s Address  
UBCM Resolutions  
Process Review
- Noon Delegates Lunch
- 1:00 pm MFABC Investment Session
- 1:30 pm 1st Concurrent Workshop Sessions
- 3:00 pm 2nd Concurrent Workshop Sessions
- 6:30 pm Pre-Banquet Reception
- 7:30 pm Dinner & Band

### SUNDAY, APRIL 19

- 7:30 am Networking Breakfast
- 8:30 am Resolutions & Late Resolutions  
Address by Opposition  
Installation of New Executive  
Grand Prize Award
- Noon Adjourn



Regional District of Nanaimo &  
City of Nanaimo

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PHOTO CREDIT: GORD MCKENNA

## FRIDAY PRE-CONVENTION PROGRAM

### Study Tour: 'Greater Nanaimo Pollution Control Centre Tour'

8:30-11:30, Friday, April 17, 2020

Cost: \$30, due to limited space, please register no more than 3 per government

The Regional District of Nanaimo (RDN) has organized a tour through our state-of-the-art wastewater treatment facility that is slated for its grand opening in June. Located in the City of Nanaimo and operated by the RDN, the Greater Nanaimo Pollution Control Centre (GNPCC) is the region's largest wastewater treatment facility, providing chemically-enhanced primary treatment for 97,000 people and businesses.



The facility is being upgraded to meet provincial and federal requirements to provide secondary treatment at all municipal wastewater treatment facilities. Secondary treatment produces significantly higher quality effluent than primary treatment which improves conditions for the environment.



This is an \$82 million project with funding coming from a combination of the Federal Gas Tax Fund, reserves, DCCs, and borrowing.

GNPCC overlooks the ocean and, nestled in a growing suburban community, is a neighbour to parks, a creek, an elementary school, community trails and a residential neighbourhood.



Join us on this tour to see the innovation and partnerships packaged into this facility and its operations. For example, GNPCC:



- Recycled blast rock from the site into stone columns that will stabilize the soils in the event of an earthquake.
- Made improvements to the biofilter and odour management system.
- Generates electricity from biogas produced during treatment.
- Produces biosolids that are managed in a two-time award winning program.
- Has an agreement with Snuneymuxw First Nations to provide wastewater treatment.
- Operates under an ISO 14001 Environmental Management System.
- Follows an asset management program.

## THANK YOU

to the **City of Nanaimo &**  
**the Regional District of Nanaimo**

The host communities for the 2020 AGM & Convention are the Regional District of Nanaimo and the City of Nanaimo. Mayor Leonard Krog and Council, and Chair Ian Thorpe and the RDN Board are thanked for their generous hospitality.

City and RDN staff have been involved in planning the 2020 Convention. Special thanks to Lisa Moilanen and Donna Stennes for their enthusiasm and assistance.

All local contributors are thanked for their help in making the 2020 AGM & Convention a great experience for all.







Regional District of Nanaimo & City of Nanaimo

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PHOTO CREDIT: GORD MCKENNA

## FRIDAY PRE-CONVENTION PROGRAM

### Study Tour: 'Nanaimo Community Amenity Tour'

8:30-11:30, Friday, April 17, 2020

Cost: \$30, due to limited space, please register no more than 3 per local government

The City of Nanaimo has put together a guided bus tour that will give delegates the opportunity to visit five sites the City has developed recently to benefit the community. The tour will visit:

#### Five Acre Farm

A partnership with local non-profit Nanaimo Foodshare to continue providing community food and farming education programs at the last remaining, historic Five Acre Farm site in Harewood.



#### Harewood Centennial Park

An inner-city park revitalized to become a community gathering place for all ages through enhanced amenities, including a kids' water park, covered sports court, improved pathways, accessible playground and soon-to-be completed skateboard park.

#### Te'tuxwtun

A vision that integrates affordable housing, parks and culture, education, childcare and health services, Te'tuxwtun is the result of collaboration between the City of Nanaimo, Snuneymuxw First Nation, Nanaimo Ladysmith Public Schools and BC Housing.



#### Larry McNabb Sports Zone

Next door to Vancouver Island University and NDSS high school, this prime location for Nanaimo's key sports facilities include an aquatic centre, ice rink, baseball stadium and playing fields, track and field complex, multi-use trails and a recently-added artificial turf soccer/football field.

#### Steve Smith Bike Park

Built in 2017 to honour the memory of beloved local mountain bike champion, Steve Smith, the bike park is host to top international competitions and is enjoyed by bike enthusiasts of all ages and abilities in the community.





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PHOTO CREDIT: GORD MCKENNA

## FRIDAY PRE-CONVENTION PROGRAM CONT'D

### Connecting With Your Community

**Time** 9 am to 11 am  
**Cost** \$30

Join us for an interactive session to learn various ways to connect with your community including what public engagement is and is not, and why it is important. We will cover both the practical aspects of public engagement but also the legislative context including council meetings and public hearings. By sharing examples and lessons learned, you will take away ideas on how to best plan for transparent and open conversations with your community. This will be a joint presentation from Kathleen Higgins, Barrister and Solicitor at Young Anderson, and regional district communications staff including Lisa Moilanen, Engagement Coordinator from the Regional District of Nanaimo and Kris Schumacher, Manager, Communications & Engagement, Cowichan Valley Regional District.

### Mayors & Chairs Forum and Lunch

**Time** Noon to 1:30 pm  
**Cost** \$40

A gathering of Mayors, RD Chairs, and First Nations Leaders to discuss successes and challenges of collaborations between the different governments and how “thinking outside the box” can create some very strategic alliances and projects for the betterment of the whole community. How can we collaborate and make communication between governments even better?

This forum is open to Mayors, Regional District Chairs and First Nations leaders. Lunch will be provided from 11:30 am.

### Electoral Area Forum and Lunch

**Time** Noon to 1:30 pm  
**Cost** \$40

The EA Forum has been an annual fixture at the AVICC Convention since 2016. The Forum provides an excellent opportunity to discuss issues that are common to many electoral areas. As an EA Director we may often feel that we are unique in the challenges we might have in our area, but by attending the Forum soon realize that there are many shared issues. What is most important from the Forum is that we can identify paths to advocate to senior governments to effect change and turn our collaboration into action. A louder voice is better heard.

This forum is designed for EA Directors and RD staff. Lunch will be provided from 11:30 am.

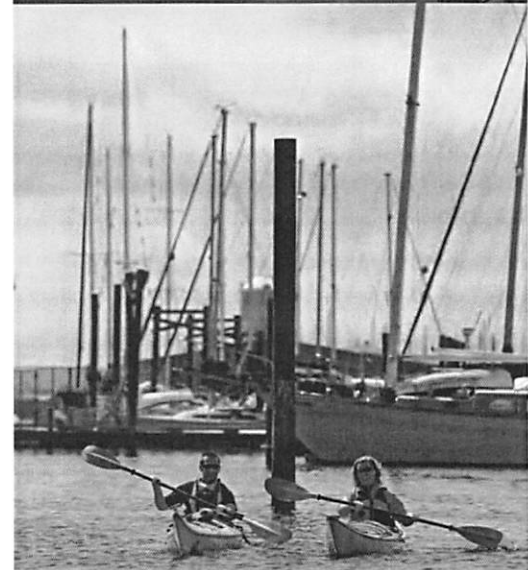


PHOTO COURTESY OF TED KZINSKI







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## CONVENTION PROGRAM

### The Program Format

The 2020 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and opportunities for networking.

Invitations have been extended to BC Premier, John Horgan; Municipal Affairs and Housing Minister, Selina Robinson; Leader of the Official Opposition, Andrew Wilkinson; Interim Leader of the BC Green Party, Adam Olsen; and UBCM President, Mayor Maja Tait.

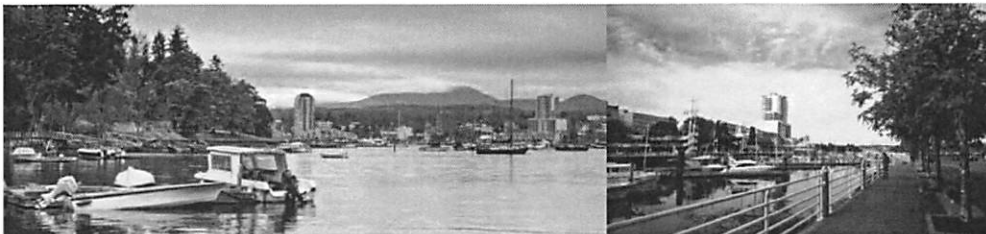
A draft of the detailed program is expected to be available by late-February on the AVICC website. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention.

### Highlights

Some program highlights that have been confirmed include:

- Engaging the Power of Youth
- Towards Zero-Waste and the Circular economy: Solid Waste Solutions
- Making it Happen - Tactical Urbanism Interventions in Nanaimo
- Vancouver Island and Coastal Communities – Climate Leadership Plan Update with CleanBC
- UBCM Resolutions Process Review
- Toward Parity in Municipal Politics – Women in Leadership
- From Abandoned Boats to Tankers: how can you have access to compensation for oil pollution?
- Smart Future: A path forward for B.C.'s forest products industry
- Understanding the Municipal Reserve Investment Process: Risk vs Reward, Time Horizons, Environmental Factors and Socially Responsible Investing – MFABC

There are other sessions under development that will be included when the program is announced.



## RESOLUTIONS

### DEADLINE

UBCM urges members to submit resolutions first to Area Associations for consideration. Resolutions received prior to the **February 6, 2020** deadline will be processed and included in the Annual Report and Resolutions book that will be emailed to members in late-March.

### LATE RESOLUTIONS

Resolutions received after the deadline are considered "late" but will be accepted by the Secretary-Treasurer up until noon, **Wednesday, April 15, 2020**.

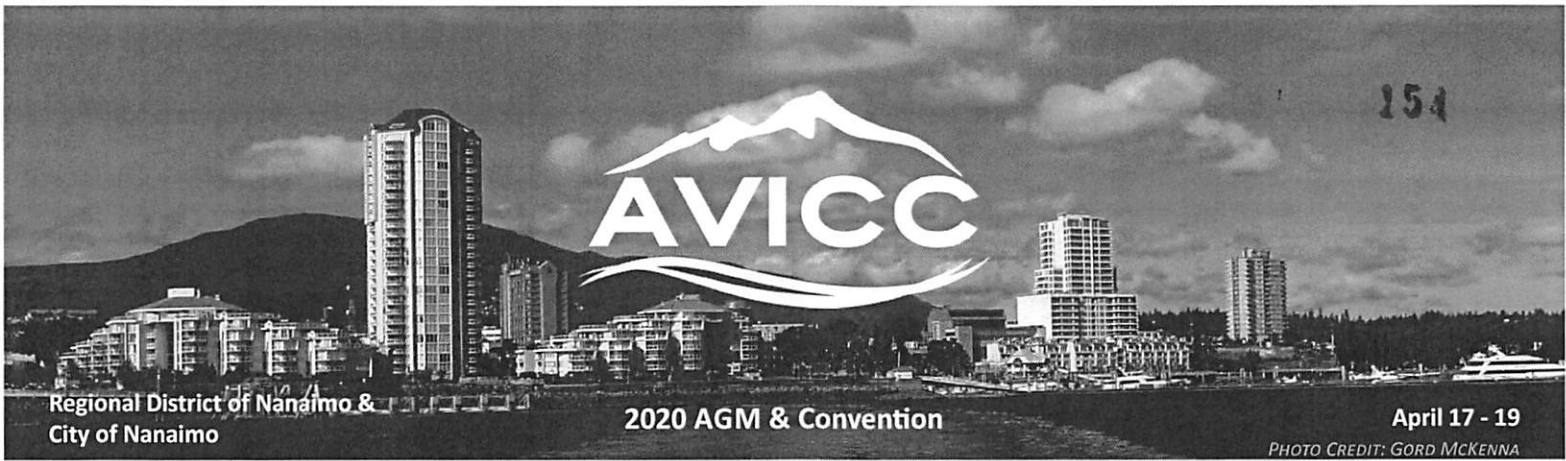
Members are reminded that, to be admitted for debate, a late resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the February 6th deadline date.

The Resolutions Committee will review all late resolutions and prepare a report to the Convention including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Members can also propose a resolution from the floor of the Convention on **Sunday, April 19, 2020** and members will then vote on whether to admit the resolution for debate. See the Convention Rules around resolutions in the *Annual Report and Resolutions Book* which has guidelines for distributing printed materials to delegates for off the floor resolutions.

### Reminder

Late Resolutions Deadline  
**April 15  
Noon**  
See [www.avicc.ca](http://www.avicc.ca) for details



## NETWORKING & SOCIAL EVENTS

A key objective of the AVICC Convention is providing delegates with the opportunity to connect with colleagues and develop new relationships. Members can share experiences and learnings to take back to their communities. There will be several opportunities to break bread with each other at the breakfasts on Saturday and Sunday morning, the morning and afternoon refreshment breaks, Saturday's Delegates Lunch, the Friday evening receptions and the Saturday evening reception and Annual Banquet.

### 2020 Welcome Reception

The Welcome Reception will be held from 5:30-7:30 pm Friday evening in the Vancouver Island Conference Centre just outside the main ballroom. The Trade Show will be open for delegates to peruse while enjoying refreshments. Admission for delegates is already included in the delegate registration fee. Additional tickets may be purchased for guests through the on-line registration form on CivicInfo.

The Council of Forest Industries is offering a reception for AVICC delegates that starts at 7:30 pm immediately after the Welcome Reception. The COFI reception will be held on level 2 of the Coast Bastion Hotel next door to the Conference Centre.



### Annual Banquet

The Banquet will be held in the main ballroom of the Vancouver Island Conference Centre that will be transformed for the night. There will be entertainment from "Time Well Wasted" that will get us up and dancing after the 3-course meal. "Time Well Wasted" is a 12-piece, horn-driven funk, soul, rock, rhythm & blues band from Vancouver Island. They are a high energy dance and party band, playing the very best disco, funk, soul, rock, rhythm and blues ... with attitude!! With two powerhouse female vocalists, 5-horns, and a locomotive rhythm section, Time Well Wasted performs all the dance-crazy radio hits you love, including Michael Jackson, Stevie Wonder, Tori Kelly, Tower of Power, Earth, Wind & Fire, Bruno Mars, Doobie Brothers, Kool and the Gang, Bee Gees, Toto, Powder Blues, Chicago, Little Feat, Steely Dan, Santana, Aretha Franklin and many, many more.

### Island Good

The Vancouver Island Economic Alliance (VIEA) is a collaborative partnership spearheading regional economic development for the Vancouver Island region. VIEA has established the Island Good brand with its range of products sourced from local suppliers that is increasing sales and market share for Vancouver Island & Gulf Island products.

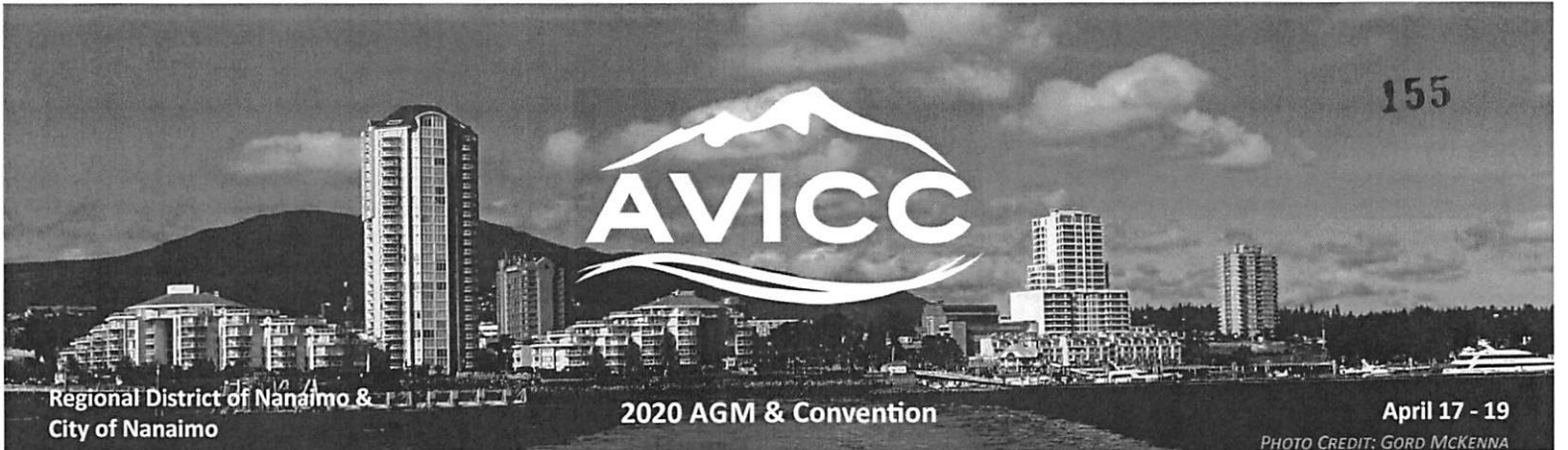
Created by VIEA in 2018, Island Good achieved an astounding 16.4% sales lift over 6 months in 45 grocery stores. In 2018, VIEA established that henceforth, all food & beverage served at its annual Economic Summit would be Island Good. And now AVICC is following this lead at our AGM and Convention in Nanaimo with food, beverage and even our speaker gifts.



### Trade Show

As in past years, AVICC will host a Trade Show adjacent to the main meeting room. Many of our sponsors will be staffing information booths – please thank them for supporting our Convention and allowing us to keep our fees the lowest of all the area associations.

The Trade Show will be open Friday afternoon and during the Welcome Reception, and then from breakfast on Saturday through to a 3:00 pm close after the Saturday afternoon networking break.



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PHOTO CREDIT: GORD MCKENNA

## REGISTRATION

Online registration is available through CivicInfo at: <https://www.civicinfo.bc.ca/event/2020/AVICC>

### Fees

Register early to take advantage of the early bird discounted rates. Please note the cancellation deadline of March 27th.

	Early Bird (by Mar 13)	Late (after Mar 13)
Member	\$ 310	\$ 360
Non-Member	\$ 375	\$ 425
Welcome Reception	\$ 40	\$ 48
Annual Banquet	\$ 65	\$ 75

The Welcome Reception is included with delegate registration. Tickets are available for guests and must be purchased ahead of time to ensure availability.

### Cancellation Policy

- Full Refund: cancellations by March 27 4:30 pm
- No Refunds: cancellations after March 27 4:30 pm

Cancellations must be emailed to [avicc@ubcm.ca](mailto:avicc@ubcm.ca).

## LOGISTICS

### Convention Venue

All business sessions will be held at the Vancouver Island Conference Centre at 101 Gordon Street, Nanaimo.

### Parking

Parking is available for a fee at the Vancouver Island Conference Centre.

### Internet

The Vancouver Island Conference Centre has complimentary WiFi for delegates.

### Accommodations

Two hotel blocks were set up for Convention delegates that are full but taking waiting lists. More hotel options are listed at Tourism Nanaimo. Visit [avicc.ca](http://avicc.ca) for rates and booking information.

## ELECTIONS

AVICC members elect directors during the AGM & Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to AVICC between Conventions.

The following positions are open for nomination:

- President
- First Vice President
- Second Vice President
- Director at Large (3 positions)
- Electoral Area Representative

The deadline for nominations to be included in the Report on Nominations was February 6th. However, nominations are still accepted at Convention from the floor.

For further information on the elections process, please email [avicc@ubcm.ca](mailto:avicc@ubcm.ca) or visit [avicc.ca](http://avicc.ca).

## TOURISM

Tourism Nanaimo will have a booth on-site right next to the registration desk. The Tourism booth will be staffed by locals who can make recommendations on places to visit, shop and eat in the region.

There is also a great deal of information on their website at Tourism Nanaimo if you'd like to do some planning before you arrive. Take a look and you may decide to extend your visit to Nanaimo to see all that the region has to offer.

## MORE INFORMATION

The most current information will be posted on the AVICC website. Please check back regularly for updates.

For specific questions, please contact:

Liz Cookson, AVICC Secretary-Treasurer  
[avicc@ubcm.ca](mailto:avicc@ubcm.ca)

Telephone: 250-356-5122





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## CODE OF CONDUCT

In keeping with practice at the UBCM Convention, AVICC will again have a Code of Conduct for this year's AVICC Convention. The online registration form is linked to a form outlining the Code. By registering, delegates are acknowledging that they are aware that they are expected to adhere to the 2020 Code of Conduct.

### ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES CONVENTION CODE OF CONDUCT

#### 2020 Convention

The AVICC Executive has implemented a code of conduct for convention participants based on the following principles.

1. The primary purpose of the annual AVICC Convention is to provide the membership with an opportunity to set the Association's policy direction for the year ahead.
2. The Convention also provides delegates with an opportunity to learn, share and meet with other local, provincial and federal government officials in addition to other associations that are interested in engaging with local governments.
3. All delegates and convention participants have the right to a safe, fun and enjoyable experience. AVICC will not tolerate any communication or behaviour that demeans, threatens, or harasses anyone at its events.
4. All participants at the Convention, regardless of their employer, their position, their perspectives or priorities will treat others, and be treated, in a respectful, understanding and cooperative manner and behave in a manner that is respectful to other participants and their guests, and will not do anything that threatens the health, safety, security, or dignity of other participants or their guests.
5. Only local elected officials who are AVICC members are entitled to speak and vote on matters put forward to the membership. However, the annual Convention is open to the public, and anyone may attend the Convention so long as they register.
6. All AVICC members are viewed as equal regardless of their population, location, or their ability to attend the annual convention.
7. Participants are expected to adhere to this Code of Conduct at AVICC and other non-AVICC organized events associated with the Convention; and will be required to sign a confirmation that they have read, understood, and agree to this Code of Conduct at time of registration.
8. Breaches of the code of conduct will be addressed by the AVICC Executive.

**Courtney E. Kirk**

---

**From:** Heidi Kriz  
**Sent:** Friday, February 07, 2020 3:50 PM  
**Subject:** Expressions of Interest to Serve on the MIABC's Board of Directors

The 33<sup>rd</sup> Annual General Meeting (AGM) of the Municipal Insurance Association of BC's (MIABC's) subscribers will take place on 22 September 2020 in Victoria, BC. Further details on the precise time and location of the AGM will be provided in due course.

This year, the four Deductible Group representatives (one from each of Deductible Groups A, B, C, and D) and the Regional District representative positions are up for election. As stipulated in Article 3.04 of the Reciprocal Insurance Exchange Agreement (RIEA), those interested in serving on the MIABC's Board must satisfy the following qualifications:

Any individual may be a member of the Board provided that, and for long as, he or she:

- a. is a person who is nineteen (19) years of age or more;
- b. is not a person who is of unsound mind, having been so found by a Court of Canada or elsewhere;
- c. is not a person who has the status of a bankrupt;
- d. is a councillor, mayor, alderman, director, officer, or employee of a Subscriber; and provided that no other councillor, mayor, alderman, director, officer, or employee of the Subscriber is also a member of the Board; and has at least one of the following four qualifications:
  - e. at least two years' experience in accounting, finance, or local government purchasing;
  - f. at least two years' experience in the insurance industry;
  - g. at least two years' experience with local government risk management or an enterprise risk management program; or
  - h. at least two years' governance experience in a regulated or publicly traded entity.

Additionally, as stipulated in the MIABC's Nomination and Election Procedure Bylaw, all nomination materials should include the following four items: (i) a completed "Personal Information Return" in the form provided by the British Columbia Financial Services Authority; (ii) a bankruptcy and insolvency report; (iii) a criminal record check report; and (iv) a current resume.

Interested candidates may contact Roy Scott, Chair of the Nominating Committee, care of the MIABC's Board Secretary, Heidi Kriz, at [hkriz@miabc.org](mailto:hkriz@miabc.org). All nominations must be received no later than 31 March 2020.

The AGM Booklet with further voting information and the 2020 Resolutions will be distributed at the end of August.

Best regards,



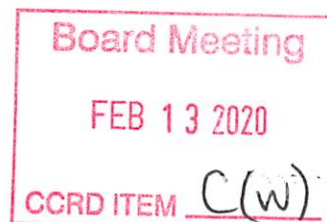
Heidi Kriz

**Heidi Kriz**  
 Administrator & Board Secretary  
 Tel: 604-449-6347 | Fax: 604-683-6244 |

**MUNICIPAL  
 INSURANCE  
 ASSOCIATION  
 OF BRITISH  
 COLUMBIA**

**Municipal Insurance Association of BC**  
 #200 - 429 West 2<sup>nd</sup> Avenue  
 Vancouver, BC V5Y 1E3

[www.miabc.org](http://www.miabc.org)







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385029

Courtney Kirk, CAO  
Central Coast Regional District  
626 Cliff Street – Box 186  
Bella Coola BC V0T 1C0

Central Coast Regional District

Dear Ms. Kirk:

It was a pleasure to meet with you and your delegation during the 2019 UBCM Convention. I appreciated the opportunity to discuss financing reconciliation and finding solutions for local communities.

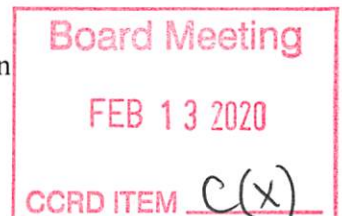
The Province is interested in supporting local governments and First Nations in finding ways to work on shared goals and interests including partnering to provide quality services to residents in communities. The Ministry of Finance will support the work of the Ministry of Municipal Affairs and Housing and the Ministry of Indigenous Relations and Reconciliation to move forwards towards our shared goals.

Thank you again for meeting with us at this year's convention. I appreciated the opportunity to connect with you directly and to discuss issues that impact the Central Coast Regional District.

Sincerely,

Lori Wanamaker, FCPA, FCA  
Deputy Minister

cc: Honourable Selina Robinson, Minister of Municipal Affairs and Housing  
Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation





## The Coast Sustainability Trust II

Eric van Soeren, Trustee

730 Walker's Hook Road  
Salt Spring Island, B.C. V8K 1N5

Phone: 250-537-1533

Cell: 250-526-0533

Fax: 250-537-1534

Email: [eric@vansoeren.net](mailto:eric@vansoeren.net)

[www.coastsustainabilitytrust.com](http://www.coastsustainabilitytrust.com)

January 15, 2020

Travis Hall, Director  
Central Coast Regional District  
PO Box 186  
Bella Coola, BC  
V0T 1C0

RECEIVED

JAN 22 2020

Central Coast Regional District

Dear Travis Hall,

**Re: The Coast Sustainability Trust II (CST II) – 2019 Fourth Quarter Report**

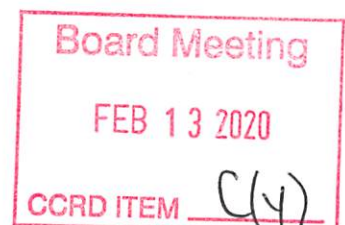
Enclosed for your information is a copy of the CST II - 2019 Fourth Quarter Report.

Thank you for your continued support and involvement in the CST II. Please feel free to contact me if you would like to discuss anything in the report or the CST II in general.

Yours truly,

Eric van Soeren  
Trustee

encl.



## The Coast Sustainability Trust II

### Report of the Trustee as of December 31, 2019

#### General

The Province of British Columbia created the Coast Sustainability Trust (CST) in 2002 to mitigate the negative effects on workers, contractors and communities, including First Nations, of:

1. provincial government land use decisions related to the Land and Resource Management Plan process; and
2. the implementation of Ecosystem Based Management (EBM)

in the Central Coast, North Coast, Haida Gwaii, Comox Strathcona Regional District and the Regional District of Mount Waddington. In December 2007 the CST was rolled over into the CST II.

#### CST II Account Balances and Distributions

As of December 31, 2019, the CST II balances and distributions were as follows:

##### Account Balances

Community Matching Fund Account	\$783,153
EBM Adaptive Management Account	\$616,797
EBM Matching Fund Account	<u>\$676,341</u>
<b>Total available funds</b>	<b><u>\$2,076,291</u></b>

##### Distributions to beneficiaries to date

Forest Worker Severance	LRMP process	\$2,933,857
	EBM	\$2,155,976
Contractor Mitigation	LRMP process	\$10,749,764
	EBM	\$2,983,342
Community Matching Funds		\$19,716,913
EBM Adaptive Management Sub-trust		\$129,234
EBM Land Use Planning Sub-trust		\$209,068
ESAMDAP Sub-trust		\$132,486
EBM Training		\$625,150
EBMWG Sub-trust		\$1,633,855
Landscape Reserve Planning Sub-trust		<u>\$735,000</u>
<b>Total Distributions to beneficiaries</b>		<b><u>\$42,004,645</u></b>

**Total available funds plus distributions** **\$44,080,936**

In addition to the original \$35,000,000 given to the CST, five other sub-trusts of the CST and CST II were funded by the province. These five sub-trusts combined have received a total of \$3,373,320 from the Province of BC. Further, during 2011 the BC Forestry Revitalization Trust advanced \$2,767,714 to the CST to help fund the mitigation of workers and contractors in Haida Gwaii that were negatively

impacted by the implementation of EBM. Income to date from investments of the CST has also exceeded total administration expenses by over \$2.9 million so there was no need to use any of the capital of the CST to fund its administration. This allows over \$4.0 million more than originally planned to go to beneficiaries.

### **Community Matching Fund Account**

When the CST Community Matching Fund started operations, the Advisory Board agreed that decisions related to specific initiatives in the communities should be made at the local level as opposed to by the broader Advisory Board. Five Regional Steering Committees (RSCs) were formed. They were the Central Coast, Comox Strathcona, Mount Waddington, the North Coast, and Haida Gwaii.

In the case of Comox Strathcona, Haida Gwaii and Mount Waddington, all the available funds have been allocated to a variety of projects and have been disbursed, so those RSCs have been disbanded.

In the case of the North Coast, all the available funds were allocated to a variety of projects, and all but one of the projects has been completed and the funds have been disbursed. The remaining project is in progress and the recipient is working with legal council to try to recover funds previously advanced, and still plans to complete the project during 2020, at which time the remainder of their CST grant will be disbursed.

Significant progress has also been made to date with in the Central Coast RSC, but there are still some unallocated funds committed to the Wuikinuxv and the Nuxalk First Nations.

### **Leverage of CST Community Matching Funds**

Each of the five RSCs were allocated \$4,100,000 to use towards developing Regional Economic Development Strategies and to support individual initiatives that fit those strategies. As of December 31, 2019, funding has been and remains approved for a total of 269 projects. An additional 35 projects were approved but were subsequently abandoned by the applicant for a variety of reasons and did not receive CST funding. The main reason for applicants abandoning their projects was an inability to source sufficient matching funds or other forms of financing.

The total commitment from the CST is \$20,044,413, for projects worth a total of \$161,834,386. On average a total of \$8.07 goes into approved projects for each \$1.00 of CST funds committed.

### **Status of Community Matching Fund funding requests**

The table on the following page shows the total value of the requests for assistance, and the progress in approving funding for each of the RSCs. As of December 31, 2019, Funding Agreements have been negotiated with proponents of all approved projects.

## Types of Projects Approved for Community Matching Fund Assistance

Regional Steering Committee	Total Project Size	Amount Requested of CST	Rejected by CST or abandoned by applicant	Amount still under consideration by CST	Number of Approved Projects	Amount approved by CST	Amount disbursed by CST
Central Coast	\$27,776,742	\$7,091,220	\$3,196,640	\$250,000	65	\$3,644,580	\$3,367,080
Comox Strathcona	\$59,593,292	\$14,249,419	\$10,149,585	\$0	47	\$4,099,833	\$4,099,833
Mount Waddington	\$114,245,547	\$10,620,075	\$6,520,075	\$0	56	\$4,100,000	\$4,100,000
North Coast	\$75,666,499	\$10,384,990	\$6,184,991	\$	44	\$4,100,000	\$4,050,000
QCI Haida Gwaii	\$60,832,006	\$8,258,769	\$4,158,769	\$0	57	\$4,100,000	\$4,100,000
<b>Total:</b>	<b>\$338,113,735</b>	<b>\$50,604,472</b>	<b>\$30,210,059</b>	<b>\$250,000</b>	<b>269</b>	<b>\$20,044,413</b>	<b>\$19,716,913</b>

In order to stimulate economic activity, each RSC considers and approves projects that fit into the strategic priorities of their area or, if no formal strategic priorities have been developed, projects that clearly fall into the range of initiatives that likely would be included. The types of projects vary to some extent by the chosen strategic direction of each RSC. Following is a table that shows the type of projects approved for CST funding support:

## Types of projects approved for CST Funding

Regional Steering Committee	Total Project Size	Amount approved by CST	Nature of Approved Project					
			Agriculture & NTFPs	Aquaculture & processing	Forestry	Infra-structure	Planning	Tourism
Central Coast	\$19,016,457	\$3,644,580	\$87,501	\$757,090	\$130,854	\$1,192,144	\$598,146	\$878,845
Comox Strathcona	\$32,887,773	\$4,099,833	\$12,500	\$1,137,000	\$0	\$824,000	\$190,500	\$1,935,833
Mount Waddington	\$38,767,183	\$4,100,000	\$91,400	\$292,111	\$15,000	\$1,652,856	\$39,500	\$2,009,133
North Coast	\$23,422,772	\$4,100,000	\$58,147	\$980,120	\$50,000	\$788,856	\$38,640	\$2,184,237
Haida Gwaii	\$47,740,201	\$4,100,000	\$200,549	\$274,060	\$162,398	\$1,836,754	\$165,232	\$1,461,007
<b>Total:</b>	<b>\$161,834,386</b>	<b>\$20,044,413</b>	<b>\$450,097</b>	<b>\$3,440,381</b>	<b>\$358,252</b>	<b>\$6,294,610</b>	<b>\$1,032,018</b>	<b>\$8,469,055</b>

## Percent of Approved Amounts

2.2%      17.2%      1.8%      31.4%      5.1%      42.3%

In the Mount Waddington and Comox Strathcona Regional Districts and on the North Coast the highest concentration of project approvals related to the enhancement of tourism opportunities, with an emphasis on eco and cultural tourism. Examples are support for Nisga'a in the construction of a Welcome House in Gitwinksihlkw, the BC Ocean Boating Tourism Association, the construction or renovation of First Nations Big Houses and carving sheds, construction of First Nations owned tourist



accommodation in Haida Gwaii, Kitamaat and Klemtu, support for tourism associations on the Central Coast, Northern Vancouver Island and Haida Gwaii, production of an Art Route brochure in Haida Gwaii, assistance to the Haida in the construction of a cultural center and a totem pole carving project, assistance to the Kwakiutl First Nation of a resort upgrade, assistance to the Bella Coola Valley Museum to help make it an even better attraction, funding for self directed walking tours in Campbell River and the Comox Valley, a mountain Sports Centre and an outdoor wilderness centre at Mount Washington, bear watching operations in Phillips Arm for the Kwiakah First Nation and in the Orford River Estuary for the Homalco First Nation, and the promotion of movie film sites in northern Vancouver Island. In aggregate, 42.3% of CST funding has gone to assist tourism related projects.

Infrastructure improvements are another primary focus, and the biggest one in the Central Coast and Haida Gwaii. Some are aimed at enhancing tourism, such as adding an interpretive garden, salt water aquarium and movable webcams to the Visitor Information Centre in the Village of Queen Charlotte, creating or improving destination hiking or mountain biking trails, establishing a waterfront trail in Prince Rupert and renovating another so it is safe to use again, renovation of an RV park in the Village of Queen Charlotte, construction of RV and campground facilities and an all season all weather boat ramp in Campbell River, improving the dock at Holberg, upgrading the seaplane ramp in Seal Cove, Prince Rupert, improving cruise ship terminals, docks, harbours and marinas, and funding a new Bighouse in Bella Coola for the Nuxalk Nation. Other projects enhance industrial or commercial opportunities, such as an improved and expanded recycling transfer station in Prince Rupert, an industrial park in Port Alice, building a new town square in the Village of Queen Charlotte, or assistance in creating an Economic Development Zone on Quinsam Indian Reserve 12 in Campbell River. The Central Coast RSC voted to contribute \$35,000 to a Central Coast Business Enterprise and Visitor Centre, \$302,500 towards a project that provides Broadband Internet to the communities on the Central Coast, and \$400,000 to help the Wuikinuxv acquire road building and maintenance equipment and barge facilities that would have been lost to them on the withdrawal of Western Forest Products from their area. Funding was also approved to assist in the installation of Broadband Internet in seven Northern Vancouver Island communities. In aggregate, 31.4 % of CST funding has gone to assist infrastructure related projects.

A third focus is shellfish aquaculture and both shellfish and fin fish processing. The Comox Strathcona and Mount Waddington RSCs jointly elected to help fund a Shellfish Industry Investment Attraction Initiative promoted by the Vancouver Island Economic Developers Association (VIEDA). This was expanded to assist in attracting investment for shellfish processing. Support was given to the BC Shellfish Growers Association to help it with a business and market development initiative. The Homalco First Nation received a grant to assist in developing a scallop farming venture. The Central Coast, North Coast and Haida Gwaii RSCs agreed to support a combined North Coast – Skeena First Nations Stewardship Society and Turning Points Initiative Society application for assistance in developing a coast wide shellfish aquaculture initiative. The Central Coast RSC has also provided support to the Heiltsuk Nation Shellfish Co-operative, the Kitsoo Wild Fisheries Operation and the Bella Coola Harbour Authority Ice Plant. The North Coast RSC has provided funding to assist in performing Biotoxin studies. On Haida Gwaii, the Skidegate and the Old Massett Haida have received funding to help in training shellfish farm workers at two pre-commercial pilot projects. The Comox Strathcona RSC has also agreed to help the Komox First Nation in its plans to build a new shellfish processing facility. In aggregate, 17.2% of CST funding has gone to assist aquaculture and processing related projects.

To date, CST funding has been fairly evenly split, with 52.0 % of funding going to First Nations sponsored initiatives, and 48.0 % going to civic community sponsored initiatives. In fact, a significant

number of initiatives related to shellfish aquaculture, tourism, planning and broadband internet installations were joint initiatives between First Nations and civic communities.

### Employment Impact of CST Funding

Following is a table which displays the employment impact of CST funding. The numbers are based on a combination of information submitted in the original applications, quarterly reporting as the project proceeded, and results of a survey taken of recipients of CST funding after the projects were completed. Numbers shown are actual employment or contract positions and have not been reduced to full time equivalents. Spin off jobs were not included as, especially in the case of tourism, the provision of high-speed internet and long-range planning, they are very difficult to estimate.

Regional Steering Committee	Full time Jobs while Project Active	Part time Jobs while Project Active	Full time Jobs when Project Completed	Part time Jobs when Project Completed
Central Coast	41	136	268	269
Comox Strathcona	84	249	202	209
Mount Waddington	86	268	180	222
North Coast	126	174	186	107
Haida Gwaii	217	259	100	119
<b>Total:</b>	<b>554</b>	<b>1,086</b>	<b>936</b>	<b>926</b>

### Ecosystem Based Management Matching Fund Account

The purpose of the EBM Matching fund is to help mitigate the negative impacts of the implementation of Ecosystem Based Management on forest workers, contractors and both civic and First Nations Communities in the CST operating area.

Eleven replaceable contractors and 35 employees that were identified as having been negatively impacted by the implementation of EBM on Haida Gwaii have received the mitigation for which they were eligible, with total mitigation paid out of \$5,139,318.

In addition, the CST II Advisory Board agreed that up to \$200,000 per RSC could be used to match with industry, First Nations and/or civic communities to provide training for people that want to enter the harvesting side of the forest industry. To date twenty-six training initiatives worth \$796,608 have been approved. Of those, approvals worth \$171,458 were abandoned, resulting in net approvals of \$625,150. All of the net approvals have now been disbursed. The Trustee continues to have discussions with several other contractors, First Nations and licensees that plan to develop training programs specific to the needs of their operations, and the employees they have or intend to hire.

### **EBM Adaptive Management sub-trust**

The goal of the EBM Adaptive Management sub trust is to invest in the Central Coast, North Coast and Haida Gwaii plan areas by:

1. funding the successful implementation and management of an Adaptive Management program that supports the goals of Ecosystem Based Management,
2. funding projects in an Annual Work Plan approved by the Joint Land and Resource Forum, and
3. investing in and supporting Adaptive Management, Ecosystem Based Management, and other specific uses as directed by the donor.

To date, five contracts totaling \$139,449 have been signed related to Ecosystem Based Management Adaptive Management on the North and Central Coast. All those projects have been completed, and three came in under budget. Disbursements of \$129,234 have been made. The balance of the funds allocated to the EBM Adaptive Management sub-trust remains available for future projects. The Trustee is currently in discussions with staff from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development about possible new initiatives that will utilize these funds.

### **Landscape Reserve Planning sub-trust**

The Landscape Reserve Planning (LRP) sub-trust was established in 2009 to support the First Nations represented by the Nanwakolus Council, the Coastal First Nations, and the Tsimshian Stewardship Committee in Landscape Reserve Planning. Disbursements of \$735,000 were made to those groups out of this fund. The balance of these funds was transferred to the EBM Adaptive Management sub-trust in the third quarter of 2019.

### **Looking Ahead**

During the first quarter of 2020, I expect the following activity in CST II:

- Funding requests will continue to be received and evaluated by the one RSC that still has uncommitted funds.
- Funding Agreements for Community Matching Fund projects will continue to be signed and further disbursements will be made.
- The EBM Adaptive Management sub-trust will become active.
- More forest worker training programs will be developed by industry, First Nations and the Province of BC and be funded by the CST.

Eric van Soeren

Trustee

January 31, 2020

Central Coast Regional District  
Samuel Schooner, Chair  
626 Cliff Street  
Box 186  
Bella Coola, BC  
V0T 1C0

Dear Chairperson Schooner and Members of the Board

**Re: Marine Protected Area Network Planning in the Northern Shelf Bioregion**

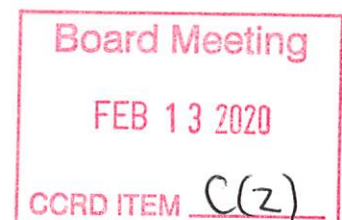
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This letter is to inform you of progress regarding an initiative to design a network of marine protected areas (MPAs) in the Northern Shelf Bioregion, and to discuss opportunities for your Central Coast Regional District engagement. The planning area extends from the middle of Vancouver Island (Quadra Island/ Bute Inlet) and reaches north to the Canada – Alaska border. The region, which covers approximately 102,000 km<sup>2</sup>, has been divided into four sub-regions in recognition of the unique characteristics that define them (Attachment 1).

Over the last several years, federal, provincial and participating First Nations (the “partners”) have advanced technical work to design a network of MPAs that aims to align with the vision, goals, and principles set out in the Canada-British Columbia MPA Network Strategy ([the Strategy](#)). The end product of this initiative will be the identification of regional Network Action Plan that outlines recommendations for the establishment of a protection management regime for selected environmentally important areas within the NSB. The technical planning process is anticipated to be complete in 2021 following a variety of opportunities for engagement. Implementation of the Network Action Plan will occur over time and include more detailed consultation on the implementation of individual area components that are new or have recommended management changes.

The planning initiative currently benefits from active participation of stakeholders and local governments through Ocean Advisory Committees (OACs) operating at regional and sub-regional levels. OAC members, listed in Attachment 2, are currently reviewing the first draft network design scenario, which includes a selection of existing conservation area designations (e.g., Federal MPAs, conservancies, parks and protected areas, ecological reserves, Marine Plan Partnership (MaPP) Protection Management Zones (PMZs), Rockfish Conservation Areas) and some recommendations for enhanced management or boundary adjustments to these sites, as well as new proposed sites for added protection (Attachment 3).

At this stage of the planning process we wish to assure you that no decisions have been made on new sites or proposed modifications to existing management measures within the draft MPA network design scenario. What is presented here is a preliminary draft design, based on our current assessment of ecological, cultural and economic values in the area and reflecting the range of existing conservation area designations. The feedback we receive over the coming months will be reviewed and considered in the development of a revised draft network scenario, which we hope to have ready for broader public engagement in the winter of 2021.



We are interested in discussing how we can ensure meaningful engagement with your Central Coast Regional District, as well as the communities you represent. We are open to presenting at council meetings or other relevant meetings at a mutually convenient time. We will be following up soon by phone and/or email to see if you may be interested in meeting with us to discuss this initiative further. In the meantime, additional information about the MPA Network planning process in the Northern Shelf Bioregion is available on our website ([www.mpanetwork.ca](http://www.mpanetwork.ca)), or you can contact [info@mpanetwork.ca](mailto:info@mpanetwork.ca).

Sincerely,



Brigid Payne, on behalf of the MPA Network Committee  
Fisheries and Oceans Canada

Charlie Short, Ministry of Forests, Lands, Natural Resource Operations and Rural Development  
Merv Child, Nanwakolas Council  
Rich Chapple, Central Coast Indigenous Resource Alliance  
Trevor Russ, Council of the Haida Nation  
Paul Kariya, Coastal First Nations – Great Bear Initiative  
Bruce Watkinson, Gitxaala Nation  
Ross Wilson, Metlakatla First Nation  
Katherine Butts, Lax Kw'alaams Band  
Chris Picard, Gitga'at First Nation  
Chris Apps, Kitselas First Nation  
Rina Gemeinhardt, Kitsumkalum First Nation

cc:

## ATTACHMENTS

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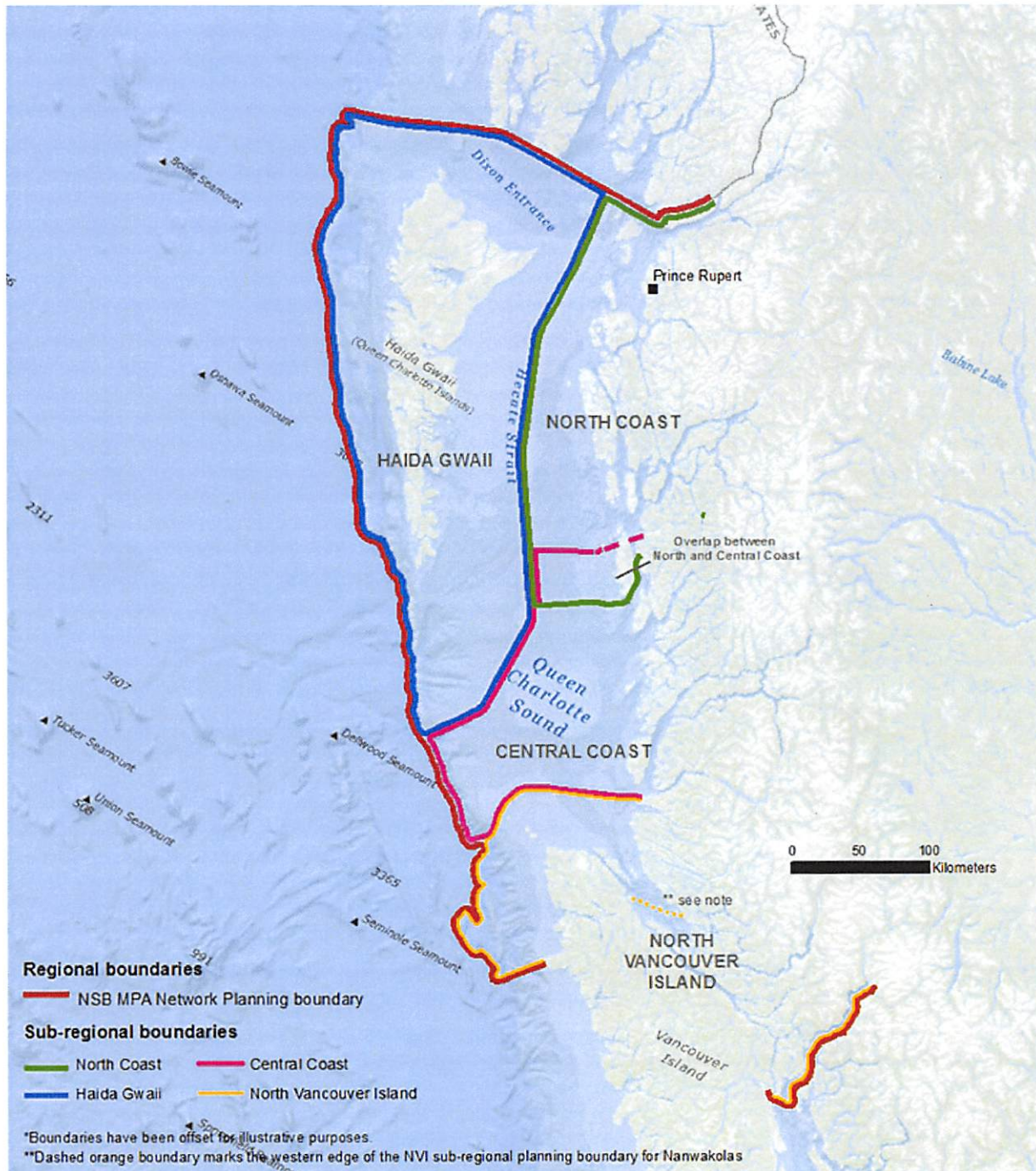
**Attachment 1:** Map of the planning area for the Marine Protected Area (MPA) network planning process for the Northern Shelf Bioregion

**Attachment 2:** I/OAC membership list

**Attachment 3:** Map of the initial draft MPA network scenario for the Northern Shelf Bioregion, including current protected areas and other proposed draft sites



**Attachment 1:** Map of the planning area for the Marine Protected Area (MPA) network planning process for the Northern Shelf Bioregion



## Attachment 2: I/OAC membership list

## Bioregional OAC Membership List

Name	Affiliation	Sector	Member/ Alternate
Bruce Storry	N/A	Coastal forestry	Member
Brian Mose (Groundfish)	To be confirmed	Commercial Fishing	Alternate
Bruce Turriss (Groundfish)	Canadian Groundfish Research and Conservation Society	Commercial Fishing	Member
Dan Edwards	Commercial Fishing Caucus	Commercial Fishing	Alternate
Grant Dovey (Dive)	Underwater Harvesters Association	Commercial Fishing	Member
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Alternate
Bill Wareham	David Suzuki Foundation	Conservation	Member
Ross Jameson	Canadian Parks and Wilderness Society	Conservation	Member
Stephanie Hewson	West Coast Environmental Law	Conservation	Alternate
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Lanna Hodgson	International Ship-Owners Alliance of Canada (ISAC)	Marine Transportation	Alternate
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member
Owen Bird	Sport Fishing Institute of British Columbia	Public Recreational Fisheries Service Provider	Member
Bryan MacLeod		Renewable Energy	Member?
Chris Sporer	Seafood Producers Association of British Columbia	Seafood Processing	Member
Rob Morley	Seafood Producers Association of British Columbia	Seafood Processing	Alternate
Darlene Winterburn	British Columbia Shellfish Growers' Association	Shellfish Aquaculture	Member
Todd Russell	British Columbia Shellfish Growers' Association & Island Scallops	Shellfish Aquaculture	Alternate
Breanne Quesnel	Spirit of the West Adventures	Tourism	Member



## Central Coast OAC Membership List

Name	Affiliation	Sector	Member/ Alternate
Tyson Berkenstock	BC Timber Sales	Coastal Forestry	Alternate
Warren Wartig	TBD	Coastal Forestry	Member
Brian Mose (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
David Boyes (Groundfish)	To be confirmed	Commercial Fishing	Member
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, the Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Greg Thomas (Herring)	To be confirmed	Commercial Fishing	Joint Alternate
Ian Bryce (Tuna)	To be confirmed	Commercial Fishing	Joint Alternate
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Alternate
Kim Olsen	Commercial Fishing Caucus	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Joint Alternate
Scott Benton	Wilderness Tourism Association	Commercial Tourism	Member
Linda Nowlan	West Coast Environmental Law	Conservation	Member
Vanessa Minke-Martin	Pacific Wild	Conservation	Member
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member
Lauren Eckert	University of Victoria	Other Interests - Youth	Member
Nick Heath	Outdoor Recreation Council of BC	Public Recreation	Member
Emilie Piry (on leave)	Good Hope Cannery	Recreational Fishery Service Providers	Alternate
Sid Keay	Duncanby Fishing Lodge	Recreational Fishery Service Providers	Member
Todd Russell	Island Scallops Ltd.	Shellfish Aquaculture	Member

## Haida Gwaii IAC Membership List

Name	Affiliation	Expertise	Member/ Alternate
Grant Dovey	Underwater Harvesters Association	Commercial Fishing	Member
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Member
Lindsey Doerkson	N/A	Commercial Fishing	Member
Scott Wallace	David Suzuki Foundation	Conservation; Marine Sciences	Member
Captain Gold	N/A	Haida Marine Knowledge	Member
Michael McGuire	N/A – formerly of the Pacific Pilotage Authority	Haida Marine Knowledge; Transportation	Member
Leandre Vigneault	N/A – self-employed biologist and marine tourism operator	Islands Public; Marine Tourism	Member
Doug Daugert	Sport Fishing Advisory Board	Recreational Fishing	Member
John McCulloch	Langara Fishing Adventures & Sport Fishing Institute	Recreational Fishing	Member

## North Coast OAC Membership List

Name	Organization	Sector	Member/ Alternate
Mike Viveiros	BC Timber Sales	Coastal Forestry	Member
Stephen Hales		Coastal Forestry	Alternate
Brewster Woodburn (Groundfish)	To be confirmed	Commercial Fishing	Member
Dan Edwards	Commercial Fishing Caucus	Commercial Fishing	Member
Gary Krause (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, the Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Greg Thomas (Herring)	To be confirmed	Commercial Fishing	Joint Alternate
Henry Clifton	Commercial Fishing Caucus	Commercial Fishing	Alternate
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Alternate



Robert Hauknes (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
Scott Benton	Wilderness Tourism Association	Commercial Tourism	Member
Kevin Smith	Wilderness Tourism Association	Commercial Tourism	Member
Hussein Alidina	WWF-Canada	Conservation	Member
Kilian Stehfest	David Suzuki Foundation	Conservation	Member
Benafshaw Dashti	Kitimat Stikine RD	Local Government	Member
Karl Bergman	Skeena-Queen Charlotte RD (Mainland)	Local Government	Member
Ted Pellegrino	Kitimat Stikine RD	Local Government	Alternate
Hermann Meuter	North Coast Cetacean Society	Marine Research Institute	Member
Janie Wray	North Coast Cetacean Society	Marine Research Institute	Alternate
Jack Smith	Port of Prince Rupert	Marine Transportation	Alternate
Jason Scherr	Port of Prince Rupert	Marine Transportation	Member
Caitlin Birdsall	Ocean Wise	Other interests - Research and marine monitoring	Alternate (on leave)
Karina Dracott	Ocean Wise	Other interests - Research and marine monitoring	Member
Peter Christensen	N/A	Public Recreation	Member
Yvonne Christensen	N/A	Public Recreation	Alternate
David Lewis	Sport Fishing Advisory Board	Public Recreational Fishing	Joint Alternate
Ken Franzen	Sport Fishing Advisory Board	Public Recreational Fishing	Joint Alternate
Urs Thomas	Sport Fishing Advisory Board	Public Recreational Fishing	Member
Albert Hummel	Sport Fishing Advisory Board	Public Recreational Fishing	Alternate
Jason Bowers	Sport Fishing Advisory Board	Recreational Fishing Service Provider	Member
Craig Smith	Canfisco	Seafood Processing	Alternate
Lori Wilson	Canfisco	Seafood Processing	Member
Brian Zingzett	Coastal Shellfish	Shellfish Aquaculture	Member
Michael Uehara	Coastal Shellfish	Shellfish Aquaculture	Alternate

## North Vancouver Island OAC Membership List

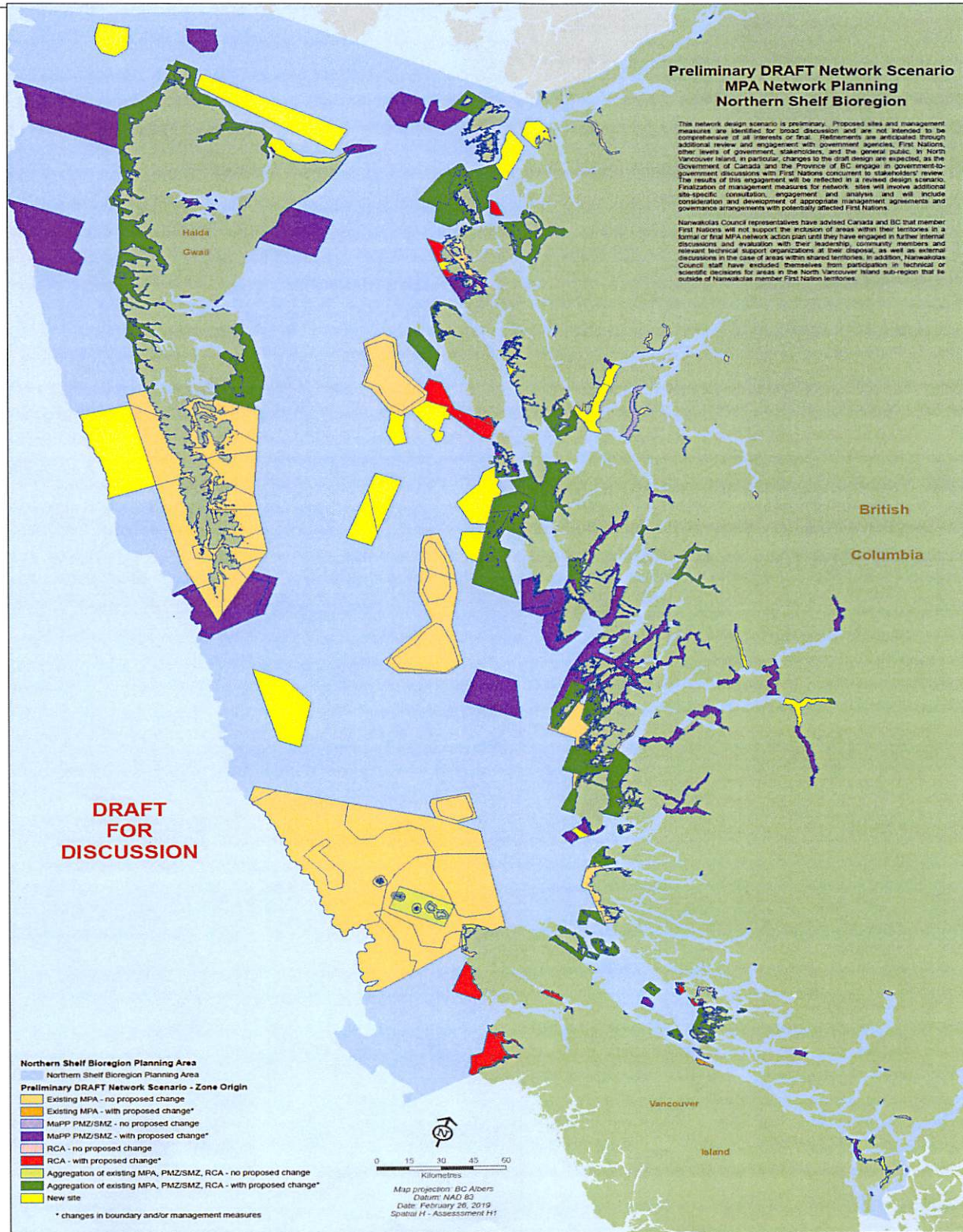
Name	Affiliation	Sector	Member/ Alternate
Richard Snowdon	Spirit of the West Adventures	Commercial Tourism	Member
Mike Kelly		Recreational Fishing Services Providers	Member
Jeremy Maynard		Recreational Fishing Services Providers	Alternate
Chuck Ashcroft	Sport Fishing Advisory Board	Public Recreational Fishing	Member
Greg Vance	Winter Harbour Recreational Fisher	Public Recreational Fishing	Alternate
Bruce Storry	N/A	Coastal Forestry	Member
Tyson Berkenstock		Coastal Forestry	Alternate
Dan Edwards	Commercial Fishing Causcus	Commercial Fishing	Member
Lance Underwood	Currently Unknown	Commercial Fishing	Alternate
Dave Renwall (Groundfish)	To be confirmed	Commercial Fishing	Member
David Boyes (Groundfish)	To be confirmed	Commercial Fishing	Alternate
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Joint Alternate
Ian Bryce (Tuna)	To be confirmed	Commercial Fishing	Joint Alternate
Bill Wareham	David Suzuki Foundation	Conservation	Member
Will Soltau	No affiliation	Conservation	Alternate
Ross Jameson	Canadian Parks and Wilderness Society	Conservation	Member
Marie Fournier	Cetus Society	Conservation	Alternate
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Jim Abram	Strathcona Regional District	Local Government	Member
Dennis Buchanan	Regional District of Mt Waddington	Local Government	Alternate
Mayor Hank Bood	District of Port Hardy	Local Government	Member

Fred Robertson	District of Port Hardy	Local Government	Alternate
Todd Russell	Island Scallops Ltd.	Shellfish Aquaculture	Member
Nick Heath	Outdoor Recreation Council of B.C.	Public Recreation	Member
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member

DRAFT



**Attachment 3:** Map of the initial draft MPA network scenario for the Northern Shelf Bioregion, including current protected areas and other proposed draft sites







December 6, 2019

Ken McIlwain
Central Coast Regional District
PO Box 186
Bella Coola, BC
V0T 1C0

RECEIVED
DEC 17 2019
Central Coast Regional District

Dear Ken,

Thank you for applying to the BC Hydro Community ReGreening Grant program. We at Tree Canada – a non-profit organization dedicated to planting and nurturing trees in urban areas across Canada – are proud to support your efforts.

We are also grateful to count on the dedication of individual and corporate donors who believe in our mission and contribute to our programs. As such, we would like to recognize BC Hydro for their steadfast support and ask that you consider writing to our sponsor to thank them, and encourage them to continue with their support of our programs. An email can be sent to:

Duncan Isberg: duncan.isberg@bchydro.com

Since we rely on partners like you to ensure communities are made aware of the assistance we provide, we encourage you to add treecanada.ca to your municipal website and to follow us on social media. If you prefer, you can connect your Communications Department to ours by reaching out to cdoherty@treecanada.ca. We would also be grateful to receive photos or an update as your projects continue to evolve.

Thank you for helping to create a greener and healthier living environment.

Yours truly,

[Handwritten signature]

Danielle St-Aubin, MBA
Chief Executive Officer

cc Samuel Schooner, Municipal Chair

Growing better places to live
Des environnements plus sains prennent racine

Board Meeting
FEB 13 2020
CCRD ITEM C(aa)

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Conseil d'Administration

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Sandy Smith
University of Toronto
Toronto, ON

THE UNIVERSITY OF CHICAGO

Department of Chemistry  
5780 South Ellis Avenue  
Chicago, Illinois 60637  
Tel: (773) 835-3100

Office of the Dean  
5780 South Ellis Avenue  
Chicago, Illinois 60637

Office of the Provost  
5780 South Ellis Avenue  
Chicago, Illinois 60637

Office of the Vice President for Academic Affairs  
5780 South Ellis Avenue  
Chicago, Illinois 60637

Office of the Vice President for Student Affairs  
5780 South Ellis Avenue  
Chicago, Illinois 60637

Office of the Vice President for International Affairs  
5780 South Ellis Avenue  
Chicago, Illinois 60637

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5780 South Ellis Avenue  
Chicago, Illinois 60637

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5780 South Ellis Avenue  
Chicago, Illinois 60637

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5780 South Ellis Avenue  
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5780 South Ellis Avenue  
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Chicago, Illinois 60637

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5780 South Ellis Avenue  
Chicago, Illinois 60637

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Chicago, Illinois 60637