



## CENTRAL COAST REGIONAL DISTRICT

DATE: 12 April 2016

TO: Board Chair Alison Sayers and Board Members

FROM: Darla Blake, CAO

SUBJECT: Request from Denny Island Community Development Association (DICDA) for a letter of support and 1/3 funding toward the Small Communities Fund grant

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### RECOMMENDATION

**That the Central Coast Regional District Board of Directors supports in-principle the Small Communities Fund application by Denny Island Community Development Association (DICDA) for the purchase of a small baler and community composter for the Denny Island Community, and;**

**The Central Coast Regional District (CCRD) Board of Directors declines the request for CCRD to contribute funds pertaining to the application for the Small Communities Fund (SCF), by the Denny Island Community Development Association (DICDA).**

### STRATEGIC PLAN

#### Goal 1 – Effective Planning and Implementation

**Objective 1.4** Ensure long term sustainability of solid waste management

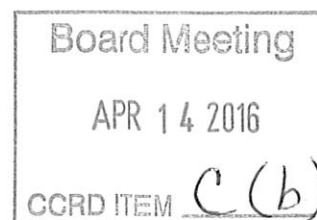
**Objective 1.4.1-** Complete a comprehensive review and update of the Solid Waste Management Plan

#### Goal 2 – Investment and Support for Public Infrastructure and Services

**Objective 2.1** Plan and/or manage reliable and cost effective mandated services that meet current and future requirements

### BACKGROUND

The President of the Denny Island Community Development Association (DICDA), Ana Santos, asked to speak to the Board at its 14 April 2016 Board meeting, by way of a delegation. Information forwarded to CCRD for discussion, includes a draft grant application by DICDA to the Small Communities Fund (SCF) toward the purchase of a small baler and community composter. CCRD have been asked to support the draft grant application and to provide approximately \$10,850 as a 1/3 contribution of the \$32,500 cost to purchase the desired equipment.



As the board is aware, no decision can be made during a delegation. The request has been included on the agenda for the 14 April 2016 board meeting. This will accommodate the 28 April 2016 deadline for Small Communities Fund grant applications.

**CONSULTATION**

This report is being written to accommodate the request from DICDA. DICDAs Small Communities Fund grant application, is a private application and is not a process of the Central Coast Regional District, therefore consultation has not been undertaken by CCRD.

**LEGISLATION /BYLAWS/PLANS/POLICY**

- *Local Government Act sections 315 and 316*
- *The Environmental Management Act and its regulations*
- *CCRD Supplement Letters Patent, dated January 9, 1975 and the CCRD bylaw cited as the Central Coast Regional District Solid Waste Management and Recycling Conversion and Service Establishment Bylaw No. 402, 2011.*
- *CCRD Solid Waste Management Plan (2004)*
- *CCRD Financial Plan, 2016-2020*
- *Policy F-16, Community Works Fund*

**BUDGET/FINANCIAL IMPLICATIONS**

**Within current approved budget: No**

**RISK MANAGEMENT**

Administration has evaluated potential risks associated with the request for support and funding contributions to the DICDA Small Communities Fund application.

Where the Board provides support in-principle to the DICDA grant application there is deemed to be negligible risks with low requirements for controls or mitigation.

Where the Board agrees to funding contribution to the DICDA Small Communities Fund, there is deemed to be a high risks as no budget has been included in the 2016 Annual Budget, and this would be considered an illegal expenditure.

**DISCUSSION**

**Authorization to undertake Solid Waste Management and Recycling Services**

Supplementary Letters Patent dated January 9, 1975 granted the regional district the function of Division 14 – Refuse Disposal – with Electoral Areas C and D as participants and later Area E was included under Bylaw No. 402.

The CCRD now has a Solid Waste Management Plan (2004) for all electoral areas and exercises its authority in accordance with the Environmental Management Act and regulations under that Act.

## **Environmental Guiding Principles - specific to the Solid Waste Management Plan (2004)**

The Central Coast Regional District has established its guiding principles as follows:

- To the greatest extent possible, the Central Coast Regional District will follow the user pay principle, thus making those who generate more solid waste, pay more.
- **The regional district** adopts the hierarchy of reduce, reuse, recycle, recover and proper residual management as well as a goal of maximum practicable waste reduction and **supports the efforts of private enterprise to develop solid waste reduction and recycling programs.**
- The regional district has a responsibility to its residents to provide solid waste programs that are consistent with community desires and ability to pay for such programs.
- The regional district will provide appropriate information about solid waste programs to ensure that individuals and firms are aware of the solid waste reduction options available to them.
- The regional district recognizes that it shares a responsibility with both the Provincial and Federal Governments to protect and enhance the environment.

## **Current situation as it relates to Denny Island**

Currently CCRD does not provide refuse disposal and recycling services to communities in Electoral Areas A and B.

There are two sections of the adopted CCRD's Solid Waste Management Plan (2004) that are applicable to the application for funding under the Small Communities Fund (New Building Canada Fund) by the Denny Island Community Development Association (DICDA).

The plan states "Landfill operations at Ocean Falls will continue to be managed by the Ocean Falls Improvement District, at Denny Island by Shearwater Marine Ltd., at Waglisla by the Heiltsuk Nation, and at Owekeeno by the Owekeeno Band. While operational certificates may be issued to these entities for their operations, the CCRD will not take an active role in, or any responsibility for managing these landfills. Neither will the CCRD be involved in any of the private landfills in the region operated under permit by various forest companies."

## **Review and updating of CCRD Solid Waste Management Plan (2004)**

As part of CCRD's review of its Solid Waste Management Plan (2004), as it relates to Denny Island, CCRD's Public Works Manager and solid waste management consultants helping with landfill assessments and services across the region are scheduled to be in Denny Island early May 2016.

### **Small Communities Fund grant – (New Building Canada Fund)**

Canada and British Columbia launched the New Building Canada Fund – Small Communities Fund (NBCF-SCF) Program in October 2014. The NBCF-SCF's first round of applications resulted in \$128 million allocated to 55 communities throughout British Columbia. **The 2nd intake for applications has officially opened and will be closing on April 28, 2016.**

Under the NBCF-SCF program, the provincial and the federal governments will each allocate approximately \$109 million to support infrastructure projects in communities with a population of less than 100,000 people. This 10 year funding program runs from 2014 to 2024.

NBCF-SCF funding provides communities with support in addressing their infrastructure needs and will operate concurrently with Gas Tax Funding.

The SCF program offers funding up to a maximum of two-thirds of the total eligible project costs. One-third is contributed by the Government of Canada and one-third by the Province of British Columbia. The remaining eligible project costs, plus all ineligible projects costs are the responsibility of the applicant.

**Eligible infrastructure projects are “publicly or privately owned tangible assets in British Columbia primarily for public use or benefit”.**

**To be eligible for funding, a project must be duly authorized or endorsed by a resolution of its board of directors and a resolution of the local government where the proposed project is to be located.**

**Issues with the DICDA draft application and the request to CCRD** (see Delegation 2 information attached to agenda)

- To note: the application as it stands is in **draft** form. There is a mandatory requirement for detailed cost estimates and financial information. Any request for CCRD to approve or agree to an incomplete application prior to seeing a finished document should be approached with caution.
- Questions should be asked if there has been any kind of collaboration with Heiltsuk with respect to their Bella Bella recycling program and if there would be any constraints with possible collaboration.
- In point 7c) the list of communities of benefit from the project includes Ocean Falls. Questions should be asked how the Denny Island recycling and composting will benefit Ocean Falls.
- It is stated in the application that efforts are consistent with the CCRD Central Coast Regional District's objectives as states in the Solid Waste Management Plan (2004) for the region. Please note that this information is incorrect and needs to be corrected in the application; to reflect that the application **efforts are consistent with the CCRD Central Coast Regional District's Environmental Guiding Principles not objectives** as stated in the Solid Waste Management Plan (2004) for the region.

## CONCLUSION

A request for support and a funding contribution has been made on behalf of the Denny Island Community Development Association (DICDA) by President, Ana Santos. DICDA requires a resolution from the Board supporting the DICDA application to the Small Communities Fund (SCF) to the purchase a small baler and community composter.

The SCF program offers funding up to a maximum of two-thirds of the total eligible project costs. One-third is contributed by the Government of Canada and one-third by the Province of British Columbia. The remaining eligible project costs, plus all ineligible projects costs are the responsibility of the applicant. However, DICDA has asked CCRD to contribute approximately \$10,850 as a 1/3 contribution of the \$32,500 cost to purchase the desired equipment, which would have been DICDA's contribution.

It is noted the application presented to the board is a "draft" application not a completed application. The board can only consider the information provided to them as presented at the board meeting, when considering whether to support to the Denny Island Community Development Association (DICDA) application to the Small Communities Fund Grant.

It is therefore recommended that the CCRD Board of Directors **approves in-principle supporting the "draft" DICDA's application to SCF** as presented to the Board on 14 April 2016, only.

The CCRD has also been ask to provide approximately \$10,850 as a 1/3 contribution of the \$32,500 toward the purchase of a small baler and community composter, without detailed mandatory financial information, and where there is no CCRD budget available.

**Any request for the CCRD to finance a part of this project, must be declined, because there is no budget to support this**, as no funding has been allocated in the 2016 -2020 CCRD approved financial plan, and to allocate unbudgeted funds, would be considered an illegal expenditure.

The Board is also reminded that any consideration to using Community Works Funding (CWF) does not fit the policy criteria as this is not a service/function being provided by the Central Coast Regional District. Further to this, the CWF cannot be used to leverage the Small Communities Fund Grant.

Respectfully submitted



Darla Blake  
**Chief Administrative Officer**