



CENTRAL COAST REGIONAL DISTRICT  
DRAFT REGULAR BOARD MEETING MINUTES  
DATE: OCTOBER 11, 2018

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting  
NOV 08 2018  
CCRD ITEM 4(B)(a)

REGULAR BOARD MEETING MINUTES – October 11, 2018

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area E Electoral Area D	Director Frank Johnson Director Travis Hall *via telephone Chair Alison Sayers *via telephone Director Samuel Schooner Alternate Director Gary Brown
Excused:	Electoral Area D	Director Richard Hall
Staff:	Chief Administrative Officer Recording Secretary Operations Manager Landfill Attendant	Courtney Kirk Destiny Mack Ken McIlwain (portion) Joseph Fletcher (portion)
Guests:	Interior Roads Interior Roads Conservation Officer Conservation Officer Conservation Officer Wildlife Biologist	Pat Gunderson (portion) Mike Lawrence (portion) Hana Anderson (portion) Steve Hodgson (portion) Len Butler (portion) Mike Badry (portion)

**PART I - INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 10:05 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

**2. Adoption of Agenda**

**18-10-01** M/S Directors Brown/Johnson that the agenda be adopted as amended by adding Municipal Affairs and Housing letter from Minister Selina Robinson dated October 9, 2018, Thank you letter from Minister Claire dated October 2, 2018 and Attorney General Minister Farnworth’s letter dated October 4, 2018 under Governance Item K, EOI Organics Infrastructure Program, Request for Decision under Operations Item D and the CAO Report under Item A CAO Report, already listed in the Agenda.

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the subject matter which is being discussed.



No disclosures of financial interests were made.**4. Disclosures of Interests Affecting Impartiality.**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

**(A) ADOPTION OF MINUTES**

**a) Regular Board Meeting September 6, 2018.**

**18-10-02** M/S Directors Johnson/Brown that the September 6, 2018 minutes be adopted as read.

**CARRIED**

Chair Sayers mentioned that there is a typo on Page 3 Hagensborg Community Potable Water, change from Portable, and a small typo on bottom of Page 5 which should read BC Ferries not BC Ferried.

**PART II – PUBLIC CONSULTATION**

**(A) Delegations**

**a) Mike Lawrence and Pat Gunderson – Interior Roads, review winter operations**

Lawrence and Gunderson from the Interior Roads joined the meeting at 10:17 am.

Lawrence introduced himself to the Board. Lawrence has taken over for Tonia Arzo. He shared that Interior Roads’ objective in joining the meeting is to see if there are any operations concerns or needs coming up in the future.

Lawrence was welcomed and a round of introductions followed.

Director Hall joined the meeting at 10:20 am.

Director Hall noted that, in Area B, the road access to the Hospital, Airport and Ferry Terminal are of concern. These are concerns for emergency access in particular. Gunderson mentioned that Interior Roads does not service Bella Bella. Within service Area 17, Interior Roads services Bella Coola, Ocean Falls and Denny Island. Gunderson commented that the concerns in Bella Bella would be a question to bring forward to the Ministry of Transportation and Infrastructure.

Director Schooner noted that the roads in Ocean Falls need to be serviced, from town site to Martin Valley Road. Gunderson and Lawrence agreed that this road is badly deteriorating. Interior Roads does an annual visit to Ocean Falls with the Ministry of Transportation and the

Ministry needs to be addressed on this matter. Funding for major projects, such as the resurfacing work required in Ocean Falls, comes from the Ministry of Transportation. Chair Sayers asked Interior Roads if they do advocacy for communities where roads are in extremely bad condition and beyond maintenance. Gunderson said that they do advise on concerns to the Area Manager at the Ministry of Transportation.

Director Hall left the meeting at 10:30 am.  
Director Hall joined the meeting at 10:33 am.

Director Schooner stated that every year there is a contractor brought from out of town to clear the sides of the highway and identified that this could be an opportunity for local employment. Gunderson explained that Interior Roads holds the maintenance contact for Service Area 17, Williams Lake, Bella Coola and surrounding areas and that the contract is up in July 2019. Interior Roads will be bidding on this contract again, along with several other companies. Currently outside contractors are used because they can do machine brushing and ditching in an efficient and cost effective way. Director Schooner noted that hand brushing could be done locally to keep money in the communities and provide local people with employment. Lawrence stated that there is always a possibility to contract local people to do hand brushing under certain circumstances and if there are local contractors available for a competitive price, Interior Roads is open to subcontracting locally.

For those interested in becoming a sub-contractor for Service Area 17, the following contact information can be used:

Interior Office (Bella Coola)  
Pat Gunderson or Mike Lawrence  
Office: 250-982-2409  
Pat Gunderson's Work Cell: 250-855-8558

Mike Lawrence, Quality Manager, Interior Roads  
Office: 250-392-6673  
Mike Lawrence Cell: 250-305-6088

Maps for all the Service Areas in British Columbia, including Service Area 17 Central Cariboo, are located at: <https://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/contracting-to-transportation/highway-bridge-maintenance/highway-maintenance/boundary-maps>

Director Hall asked where the Board should direct advocacy work so that Wuikinuxv and Heiltsuk are included within the area served by Interior Roads. Interior Roads staff identified that Todd Hubner with the Ministry of Transportation office in Williams Lake would be a good place to start the dialogue.

Discussion followed around contacts for areas that have not been serviced. For example, some areas in Bella Bella are serviced by the Nation but other areas off reserve may not have any service agreement.

Other areas of concern raised by Directors included:



- Visibility concerns at the intersection in Bella Coola by the bridge coming into town.
- Visibility concerns at the parking lot by the Co-op in Bella Coola all year round.
- The Alleyways in town site are not currently serviced as they are excluded from the Service Area.

Interior Roads can be notified about maintenance concerns with sight distance, visibility, pot holes, brush cutting, signs. If it is an infrastructure concern then Interior Roads passes the information to the Ministry of Transportation.

Interior Roads keeps a public communications record so there is paperwork around every compliment, complaint, and/or request made. Email communication is the best because then the concerns are recorded in writing from the onset. The public communication record goes to Interior Roads Head Office and a response is provided within 24 hours.

Lawrence and Gunderson left the meeting at 10:56 am.

#### **b) Hana Anderson – Ministry of Environment, Grizzly-Human Conflict in the Valley**

Len Butler and Mike Badry joined the delegation via telephone for this portion of the delegations.

Conservation Officer Hana Anderson and Steve Hodgson from British Columbia Ministry of Environment joined the meeting at 10:57 am.

Chair Sayers confirmed that the Board was okay with having Len Butler join the delegation via telephone.

Ken McIlwain (CCRD Operations Manager), Joseph Fletcher (CCRD Recycling Attendant), and Pat Gunderson (Interior Roads) joined the meeting at 10:58 am.

Director Schooner left the meeting at 10:59 am

Mike Badry, Wildfire Conflict Manager, joined the meeting at 11:00 am via telephone as part of the delegation

Director Schooner joined the meeting at 11:01 am

Len Butler, Conservation Officer, joined the meeting at 11:02 am by phone as part of the delegation.

Hana Anderson is the new Conservation Officer in the Bella Coola Valley. Mike Badry is the Wildfire Conflict Manager with the Ministry of the Environment. Len Butler is an inspector and supervisor with the Conservation Office. Introductions were done throughout the Board table and CCRD Staff.

Badry introduced the provincial Bear Conflict Reduction Programs. The BearSmart Communities Program is for local governments. Through the program bear hazard assessments and management plans can be developed. Another program is WildSafe BC. Long term education is a big part of this program. Sheldon Tallio is the WildSafe Program



coordinator in the Bella Coola Valley this year. The Wildsafe BC program is funded differently in the Bella Coola Valley than in other areas. In many areas, funding for the program comes partially from the Municipalities. In Bella Coola funding has come through private donations, from Ministry of Environment, Ministry of Forest Lands and Natural Resource Operations (FLNRO), and local businesses. The Bella Coola Valley Human-Bear Safety Committee (HBSC) has been re-established to talk about bear conflicts and ways to mitigate them. The HBSC is comprised of agencies that have a role in bear conflict reduction and includes: Nuxalk Nation, Bella Coola Valley Sustainable Agriculture Society, Ministry of Environment, FLNRO, Conservation Foundation, DFO, and the RCMP. Currently the HBSC does not include the general public.

The Conservation Officers fall under the Ministry of Environment. Director Schooner asked about communication between DFO and the Ministry of Environment regarding the impact of fishing policy on bear activity in the region. The committee does include DFO and concerns have been expressed to DFO.

Alternate Director Brown raised constituent concerns around bear viewing and tourism causing issues as bears become habituated to people.

Chair Sayers identified that people are very concerned about safety and bears and that the general public does not have a clear understanding of the programs underway nor the role of the Conservation Officer service. Chair Sayers ~~asked about~~ highlighted the need for a communications and public awareness strategy between the HBSC/COS and the general public, including an HBSC-led forum for people to raise their concerns in a formal way with the province. Hodgson stated that he is supportive of these ideas and would bring them back to the HBSC.

Director Johnson noted that the language around human-bear conflict raises fear in people and that encounter would be a better word to use than conflict.

Chair Sayers brought forward concerns from constituents that fear they will have to cut down their fruit trees if there is a bear on their property and they call the Conservation Officer.

CO Anderson explained that education is the first step. If an attractant can be identified and the homeowner can secure the attractant then negative encounters can be reduced. There are some enforcement tools that can be implemented if required. For example, under the Wildfire Act, a Dangerous Wildlife Protection Order can be written to order an action to remove attractants such as remove fruit or secure fruit so that it is inaccessible to bears. The Conservation Officer Service cannot order someone to cut down the tree because the attractant is the fruit not the tree.

Len Butler commented that concerns are being heard by the CO Service and the advocacy work done in the community to request a CO resulted in Steve Hodgson being hired as a part-time CO and now CO Anderson has been hired in a full-time position.

Director Schooner raised a question from a constituent asking about personal defense against bears and potential ramifications. CO Anderson explained that the Wildlife Act says that if you injure or kill an animal in defense that you have to report it. There is case law called Defense of Necessity that addresses situations where someone feels their life is at risk.

CO Hana Anderson mentioned that the best way for the community to help is to keep attractants out of the yard. Director Schooner asked about electric fences and how much that will impact the BC Hydro Bill. Hodgson commented that electric fencing has come a long way and does not draw a lot of energy so the cost is minimal. Director Johnson mentioned that in Wuikinuxv they only shoot the bears if there is a real safety concern.

Len Butler left the meeting at 11:55 am.

Director Schooner left the meeting at 11:58 am.

Len Butler joined the meeting at 11:58 am.

CAO Kirk identified that the focus on managing fruit as an attractant can be frustrating for the public because the other concerns, raised by Board members, such as bear viewing and tourism and DFO fish management may be more problematic in escalating encounters yet seem to receive less attention.

Director Schooner rejoined the meeting at 12:01 pm.

Steve Hodgson explained that there is a Bear Viewing Management Plan within Tweedsmuir Park for the Atnarko River. There is a cap on the number of commercial operators allowed on the system at one time. These plans were developed in collaboration with the Nuxalk Nation. There is a monitoring component. One of the questions is "Are habituated bears in Atnarko River causing more conflict in the lower Bella Coola Valley?"

Chair Sayers mentioned that the CCRD Grant in Aid program did fund WildSafe BC in the past, however there has not been an application submitted by WildSafe recently. She noted that WildSafe BC can submit an application again in 2019 if they would like to be considered again.

Conservation Officer Anderson and Hodgson left the meeting at 12:21 pm.

Badry from Ministry of Environment left the meeting at 12:21 pm.

Ken McIlwain (CCRD Operations Manager), Joseph Fletcher (CCRD Recycling Attendant), and Pat Gunderson (Interior Roads) left the meeting at 12:22pm

A recess was taken at 12:22 pm

The meeting resumed at 1:37 pm.



**(B) IN CAMERA MATTERS**

The meeting went in camera at 1:39 pm

**18-10-03** M/S Directors Schooner/Brown that the Board of Directors of the Central Coast Regional District waive parts of Section 9 B-C of the Central Coast Regional District's Board Meeting Procedures Bylaw No. 467, 2016 that prohibits Board Members from participating in in camera meetings by electronic means and permit Chair Sayers and Director Travis Hall to participate in the October 11, 2018 in camera via electronic and teleconference means. **CARRIED**

**18-10-04** M/S Directors Johnson/Brown that the meeting go in Camera for consideration of items under Section 90 (1)(a) of the Community Charter (relating to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or an agent of the municipality or another position appointed by the municipality); and for consideration of an item under Section 90 (2)(c) of the *Community Charter* (relating to a matter that is being investigated under the *Ombudsperson Act* of which the municipality has been notified under section 14 of the Act) and section 90(2)(d) (a matter that, under another enactment, is such that the public may be excluded from the meeting). **CARRIED**

The regular meeting resumed at 3:32 pm

**Released from In Camera**

**18-10-05** That Donna Mikkelson be authorized to review and approve financial transactions, sign cheques and other payments, in the absence of the CFO, as required by the CAO **CARRIED**

**18-10-06** That the CCRD Board of Directors agree to the initial requirements recommended by Ministry of Environment in their review of Solid Waste Management Plan 2017 as follows.

1. Submission to the Ministry of a 5-year effectiveness review by December 31, 2022. In addition to the scope outlined in the Solid Waste Management Plan the review must also include the following
  - a. A summary of outreach efforts to all the communities within the Regional District but outside the scope of SWMP. The list of communities to be consulted includes, but is not limited to, Ocean Falls, Denny Island, Wuikinuxv, and Bella Bella. The summary to include a synopsis of the consultation completed and a plan for ongoing consultation.
  - b. A list of all known active and closed disposal sites within the Regional District including those operated through federal funding.
  - c. A draft dispute resolution process in accordance with the Ministry Guidelines *A Guide to Solid Waste Management Planning* September 2016. The draft process is to be submitted as part of the 5-year effectiveness review and brought forward for public consultation during the next SWMP update.



2. Submission to the Ministry of the Landfill Criteria conformance review of the Thorsen Creek Waste and Recycling Centre MR4223 by August 24, 2021. The conformance review must meet the requirements set out in Section 2.2 the Landfill Criteria for Municipal Solid Waste, second edition June 2016.

**CARRIED**

- 18-10-07** That the Board of Directors of the Central Coast Regional District approves administration to enter into a sales agreement that will see the Regional District sell to Lance Nygaard approximately 110 cubic meters of deck logs, located on the CCRD licence of occupation east of the airport, contrary to policy around disposition of assets.

**CARRIED**

### **PART III – LOCAL GOVERNANCE**

#### **(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

##### **ADMINISTRATIVE SERVICES**

##### **(a) CAO Report (Late Item)**

- 18-10-08** M/S Directors Schooner/Brown that the CAO Report be received. **CARRIED**

CAO gave an update on the key achievements from 2018 arising from the Board of Directors strategic priorities, and noted resolutions that are not yet complete. All other enumerated resolutions have been completed by administration. CAO Kirk mentioned that the bulk of Board directives still in progress are advocacy letters, and that Administration continues to endeavor to complete this work.

The new Community Economic Development Officer (CEDO), Matthew Wheelock, will start work on October 15, 2018. The Governance Intern, funded by NDI through the CCRD partnership with the Nuxalk Nation administration, will be transitioning to work primarily in the Nuxalk Nation Office. She will continue to work part time in the CCRD office to support the lands services.

The Vancouver Coastal Health (VCH) table is continuing. VCH is preparing to conduct survey work in the Region. They have a new employee, dedicated to coordination in the Central Coast, and VCH is prioritizing a project in Ocean Falls to create some public safety signs as a measure to address safety concerns with the abandoned public buildings.

CAO Kirk concluded highlights from her report by offering congratulations to Director Travis Hall who was recently elected to the Executive of the Union of British Columbia Municipalities.

Director Hall thanked the Board for their support at the UBCM. He is looking forward to working on reconciliation from the UBCM perspective.

Director Hall noted that it was a goal of the Board to visit each community along the coast and that this has been achieved except for Wuikinuxv. CAO Kirk reminded that there continues to be some money budgeted for Emergency Program Committee Chair Director Schooner to travel to the outer coast toward efforts to strengthen regional emergency coordination. Director Johnson mentioned

that there is a potential travel opportunity for a delegation on October 19, 2018 given the planned charters for the WKNTC AGM.

**(b) 50<sup>th</sup> Anniversary Highlights Report**

**18-10-09** M/S Directors Schooner/Brown that the 50<sup>th</sup> Anniversary Highlights report be received. **CARRIED**

CAO Kirk gave highlights of Administration’s efforts to further community outreach done in celebration of the 50<sup>th</sup> anniversary of the CCRD at the 2018 Fall Fair. The CCRD provided sponsorship to achieve a Zero Waste Event at Fall Fair. Chair Sayers mentioned that in the report from Mary Forbes there were great recommendations that could also be good for the CCRD to implement such as banning compostable plastics.

**(c) Election 2018 Update**

**18-10-10** M/S Directors Johnson/Hall that the Election 2018 Update be received. **CARRIED**

**FINANCIAL SERVICES**

**(d) Financial Report – January-September 2018**

**18-10-11** M/S Directors Brown/Schooner that the Financial Report January-September 2018 be received. **CARRIED**

**OPERATIONS**

**(e) Operations Monthly Report**

**18-10-12** M/S Directors Schooner/Johnson that the Operations Monthly Report be received. **CARRIED**

Operations Manager McIlwain’s report highlighted some key achievements over the course of the Board’s term. These include: purchase of a used fire engine for the Bella Coola Townsite Water System and Fire Protection; continued efforts to work toward a petition for the Denny Island water system; public input for the designs for the Centennial Pool renewal; and the completion of the Thorsen Creek Waste and Recycling Centre. Director Schooner noted that the public has questions about the Centennial Swimming Pool and identified that it would be good to have more information shared with the public.

**18-10-13** M/S Brown/Hall that administration arrange an interview time for Director Schooner and a member of staff to discuss public works projects that are in progress. **CARRIED**

**(f) Request for Decision – Grand Opening: Thorsen Creek Waste and Recycling Centre**

**18-10-14** M/S Directors Schooner/Brown that the request for decision be received. **CARRIED**



- 18-10-15** M/S Directors Schooner/Brown that the Board of Directors of the Central Coast Regional District support a grand opening event for the new transfer station and recycling depot at Thorsen Creek Waste and Recycling Centre. **CARRIED**

Operations Manager McIlwain joined the meeting at 4:01pm

There was discussion around timing and the Board's role in a potential grand opening. The Board is in support of a grand opening and identified that, as a financial partner in running the Solid Waste Operations in Bella Coola, an invitation could be extended to Nuxalk Nation to be involved in the grand opening. Timing for the event was suggested to coincide with delivery of the Recycling Bins.

- 18-10-16** M/S Directors Schooner/Brown that the Board of Directors of the Central Coast Regional District support a Grand Opening of the New Transfer Station at the Thorsen Creek Waste and Recycle Centre. **CARRIED**

Staff have discretion to move forward with planning an event. A list of acknowledgments and a speech for Vice Chair Schooner can be drafted for Chair Sayers to review in preparation for the grand opening.

**(g) (f.1.) Request for Decision – EOI Organics Infrastructure Program (Late Item)**

- 18-10-17** M/S Directors Brown/Johnson that the Board of Directors receive the Request for Decision Re: EOI Organics Infrastructure Program (late item). **CARRIED**

Operations Manager McIlwain explained that the Ministry of Environment has announced a new grant funding opportunity targeted at Organic Diversion Projects. The province has a total of \$20 million dollars and communities are being asked to submit an expression of interest. The funds are essentially for composting operations, anaerobic digestion projects, etc. that reduce greenhouse gas emissions. This would align with CCRD funding requirements for capital funding for development of a centralized composting operation, spoken to in the Solid Waste Management Plan.

- 18-10-18** M/S Directors Schooner/Johnson that the Board of Directors of the Central Coast Regional District approves administration to prepare and submit an Expression of Interest to the Ministry of Environment and Climate Change Strategy, demonstrating the Regional District's need for infrastructure funding to assist with construction of a composting facility. **CARRIED**

Operations Manager McIlwain left the meeting at 4:17pm

**LEISURE SERVICES**

**(h) Centennial Pool Commission Meeting Minutes dated October 3, 2018**

- 18-10-19** M/S Directors Schooner/Brown that the Centennial Pool Commission Meeting Minutes be received. **CARRIED**



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Director Hall left the meeting at 4:18pm

**(i) Vancouver Island Regional Library**

**18-10-20** M/S Directors Johnson/Schooner that the Vancouver Island Regional Library Documents Media Release, Budget Breakdown – Central Coast Regional District, Budget Breakdown VIRL System Wide, From the Board Table and 2019-2023 Financial Plan be received. **CARRIED**

Director Johnson noted that finances and elections were very prominent to discussions. There is upcoming funding for small rural communities. Reconciliation was hardly discussed and was only discussed when Director Johnson brought it up in his role on the VIRL Board. Chair Sayers thanked Director Johnson for his representation on the VIRL Board.

**PROTECTIVE SERVICES**

**(j) Emergency Program Coordinator Report – Verbal Report**

CAO Kirk updated the Board on a few key initiatives. Red Cross is offering a pilot business continuity training program for businesses and organizations called Ready Rating. The program is adopted from the American Red Cross, occurs over 3 months, and is offered online. It is designed to help businesses and organizations measure their level of readiness and identify actionable steps for emergency and natural disaster preparedness. The Red Cross identified Bella Coola as one of three communities to work with to pilot the program on wildfire impacted businesses.

**18-10-21** M/S Directors Johnson/Brown that the Board of Directors of the Central Coast Regional District support Administration to work with Red Cross, in offering a Pilot Business Continuity Training Program in the Bella Coola Valley. **CARRIED**

Next week there will be an Emergency Social Services Training. It is being offered in Partnership with CCRD Emergency Management Partners Nuxalk Nation and Nuxalk College.

Administration is working with the Regional Manager for EMBC to organize one-on-one training in financing emergency operations and help the CCRD wrap up any outstanding items from the last EOC activation related to the wildfires. As part of this visit, potentially to take place in mid-November, EMBC offered to do a Core Training and run a mock EOC. The CCRD may be able to organize a can showcase the newly purchased EOC supplies, demonstrate for members of the Board and Nuxalk Chief and Council a fully functioning joint Emergency Operations Centre.

The flood modelling project has been on hold while the CCRD continues to work with the Nuxalk Nation and the province on financing the new shared emergency management partnership. The CCRD has an MOU in place with the Nuxalk Nation which is a significant achievement in furthering a comprehensive locally informed emergency management program.

In order to move forward with the flood modelling work, CAO Kirk is seeking a resolution supporting the establishment of a new Bella Coola Valley flood mitigation planning committee, populated by CCRD and Nuxalk Nation representatives and a cross-section of community members representing various interests and knowledge holders of ministerial and public organizations, environmental and



river stewardship, public safety and infrastructure protection. The committee could have a term of 5 years and include for example a member of the Board, Chief and Council, an Elder, a Hereditary Chief, a River Monitor, a DFO representative in stewardship or the Hatchery or both, a member from the Bella Coola Resource Society, a youth, and those who carry knowledge of River behaviour impacting public safety and infrastructure. This request will be made to the Nuxalk Chief and Council as well.

**18-10-22** M/S Directors Schooner/Brown that the Board of Directors of the Central Coast Regional District supports the establishment of a Flood Mitigation Committee that would report to the CCRD Board and Nuxalk Nation Chief and Council, consistent with the MOU between the Nation and CCRD. **CARRIED**

**(k) Transportation Report**

**18-10-23** M/S Directors Brown/Schooner that the Transportation Report be received. **CARRIED**

The Obstacle Removal Project is essentially complete and there has been a survey done. There are one or two remaining obstacles that have special consideration and these are being effectively managed by the CCRD Project Coordinator. The Safety Management System must be revamped and then tested. It is going to require an external and internal auditing process. These are standard requirements that must be fulfilled before the CCRD can be recertified.

**GOVERNANCE**

**(l) UBCM 2018 Report – Verbal Report**

Resolution B150, relating to Financing Reconciliation Solutions for Local Government, was successfully adopted at UBCM. After UBCM, members of the CCRD Board and the Alberni Clayoquot Regional District (ACRD) Board had a meeting to discuss next steps to move the resolution forward. A presentation and conversation with Heiltsuk Tribal Council can be undertaken to discuss the potential to develop a pilot project if the Heiltsuk Tribal Council is interested in pursuing this option.

**18-10-24** M/S Directors Johnson/Brown that the Board of Directors of the Central Coast Regional District support staff to organize a meeting, prepare a presentation, and travel to Bella Bella to deliver the presentation related to UBCM resolution B150 and the potential for a pilot project related to that resolution. **CARRIED**

**(m) Request for Decision – Thank you and Acknowledgment Letters, CCRD/ACRD Panel**

**18-10-25** M/S Directors Brown/Johnson that the Board of Directors of the Central Coast Regional District send a letter to the Alberni-Clayoquot Regional District, in relation to the UBCM Panel, on which the full Board – Chair Sayers, Director Schooner, Director Travis Hall, Director Johnson and Director Richard Hall – participated, and in relation to UBCM Resolution B150 that was unanimously passed both of these on the topic of Financing Reconciliation Solutions for Local Government thanking them for their



collaborative support of, and participation in, advocacy efforts, as well as their experience, strategic insight, advice, and contributions to this topic specifically Chair Jon Jack, Director Tony Bennett and CAO Douglas Holmes.

That the Board send a letter to thank Dwight Newman, Professor and Canada Research Chair and Indigenous Rights and Constitutional and International Law, at the University of Saskatchewan, College of Law and to Don Lidstone, Managing Partner at Lidstone and Company Barristers and Solicitors for their expert input and support and participation in the panel presentation.

That the CCRD Board authorize its members and CAO to continue efforts in relation to this initiative as part of the CCRDs commitment to reconciliation.

**CARRIED**

**(n) Information Item – Project Proposal Re: Anahim/Kluskus Connector Roads Projects**

**18-10-26** M/S Directors Johnson/Brown that the Information items for the Project Proposal Re: Anahim/Kluskus Connector Roads Projects be received. **CARRIED**

The proposal is to make the road more accessible and improve the quality to the level of a forest service road. If the Board would like more information through a delegation, a representative from the Province is prepared to attend a future Board Meeting to discuss further details about the project. Discussion followed around timing of the project, First Nations consultation, potential development projects in the area, and potential use as an egress route in emergencies.

**18-10-27** M/S Directors Brown/Schooner that the Board of Directors of the Central Coast Regional District directs CCRD staff to contact Ministry Staff to attend a future CCRD Board Meeting as a Delegation Re: Anahim/Kluskus Connector Roads Project. **CARRIED**

**(D) EXECUTIVE REPORTS**

**(a) Chair and Electoral Area C Report**

This is Chair Sayers final report. Chair Sayers highlighted some of the work the board has undertaken during their term along with staff. This Board has: attended 40 regular public meetings and 4 special meetings; received resignation from a CAO; hired a new CAO and have been able to see successes from this hire; received resignation from Area A Director and appointed Frank Johnson to the Board, providing Wuikinuxv Nation with a seat at the CCRD table for the first time ever; received resignation from Area B Director and appointed Travis Hall; accomplished the strategic objective to complete the Thorsen Creek Waste and Recycling Centre; prioritized the Centennial Pool renewal and secured funding for the facility; prioritized emergency management and operations and secured several sources of funding to address longstanding issues; prioritized the Bella Coola Airport and addressed the risk of closure with advocacy and funding for obstacle removal projects; prioritized a water system for Denny Island and secured funding for this work pending a referendum; prioritized governance and worked together to bring the equalization strategy to UBCM. The largest accomplishment has been the improved partnerships with Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation. This partnership work is very important and Chair Sayers



hopes that this is a priority of the future board. Chair Sayers thanked the Board for their support and hard work.

**(b) Electoral Area Reports**

**Area A:** Director Johnson updated the Board that the schools are remaining open with 7 students and the Hydro project is complete. He thanked Chair Sayers and her family for sharing her time and for being strong on reconciliation.

**Area B:** Director Hall thanked Chair Sayers for her work on the Board.

**Area D:** Director Brown has enjoyed his role on the Board and has learned a lot during his time.

**Area E:** Director Schooner shared constituent concerns around a need for increased communications between the CCRD and the public. Director Schooner noted that it was an honour to have Chair Sayers on the Board and in the community and thanked Chair Sayers for her service.

**(E) BYLAWS AND POLICIES**

**(c) Request for Decision – Zoning Bylaw Amendments Adoption**

**18-10-28** M/S Directors Johnson/Brown that the Request for Decision – Zoning Bylaw Amendments Adoption be received. **CARRIED**

**18-10-29** M/S Directors Schooner/Brown that the Board of Directors of the Central Coast Regional District adopt Bylaw No. 483 cited as the Bella Coola Valley Zoning Bylaw No. 71, 1984 having been reconsidered and having met all prerequisites for final adoption, be now sealed and signed by the Chair and the person responsible for corporate administration. **CARRIED**

**(F) GENERAL CORRESPONDENCE**

**(a) Nominations for Small Business BC Awards letter**

**18-10-30** M/S Directors Schooner/Brown that the Nominations for Small Business BC Awards letter be received as read. **CARRIED**

**(b) Constituent Letter Re: Concern about human-bear conflicts**

**18-10-31** M/S Directors Schooner/Brown that the constituent letter re: concern about human-bear conflicts be received as read. **CARRIED**

Chair Sayers reminded the Board that a letter was sent to Ministry of Environment in 2015. The letter asked that the Conservation Officer Service get someone into Bella Coola full time and that has now happened. Points from the delegation were re-introduced including: the Human-Bear Safety Committee taking a lead on educating the public and gathering feedback from the community; that human-bear encounters are not a part of the CCRD mandate; that the CCRD does

have some mandates that overlap with human-bear encounters, such as solid waste management, economic development, and land use planning. Chair Sayers noted that constituents have been asking for the CCRD Board to do something to address these problems and identified an opportunity for staff to engage around the areas of human-bear encounters in relation to how this impacts CCRD services/mandates.

The incoming Board of Directors may decide to revisit this topic and decide to participate, or direct staff to participate, in the Human-Bear Safety Committee.

**(c) A letter from Minister Selina Robinson, a letter from Minister Trevena , and a letter from Attorney General and Minister Eby and Mike Farnworth, Thank you Letters (Late Item)**

**18-10-32** M/S Directors Johnson/Schooner that the thank you letters from Minister Selina Robinson, Claire Trevena and Attorney General and Minister Eby and Mike Farnworth be received as a block as read. **CARRIED**

The Board will be receiving a follow up letter from Minister Robinson to capture the content of their specific meeting and additional information that may require further action.

**(G) ADJOURNMENT**

**18-10-33** M/S Directors Schooner/Hall that the Board of Directors meeting be adjourned. **CARRIED**

Director Johnson mentioned a potential new airline. He will be conversing with the business owner and identified that the four nations could discuss this together further.

The Board of Directors said there last goodbyes and thanked one another for a productive term.

There being no further business the meeting was adjourned at 5:15 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Administrative Officer





**REQUEST FOR DECISION**

**To:** Board of Directors, Central Coast Regional District  
**From:** Courtney Kirk, CAO  
**Meeting Date:** November 8, 2018  
**Subject:** Governance – Regular Board Meeting Procedures

**Board Meeting**  
**NOV 08 2018**  
**CCRD ITEM 4.(c)(a)**

**Recommendation:**

*THAT the Board of Directors of the Central Coast Regional District order Administration to bring forward a comprehensive revision of CCRD bylaws and policies that, if adopted, would mandate regular meetings of the Board via electronic means during winter and times of inclement weather, and that would further mandate a rotating schedule of regular board meetings throughout the mid-coast during spring, summer and fall months with travel facilitated primarily by water taxi.*

*AND THAT the Board of Directors of the Central Coast Regional District order Administration to develop and bring forward corresponding bylaw and policy revisions to facilitate the purchase and use of suitable technology for each Director to meaningfully participate in regular Board meetings via electronic means, preferably via videoconferencing, for those meetings scheduled to be held remotely or for which the Board has no other practical way of meeting.*

*AND THAT the Board of Directors of the Central Coast Regional District order Administration to develop the necessary budget to implement said meeting procedures bylaw and policy revisions, should they be adopted, for the 2019 fiscal year and requisition, including sufficient travel funds for Board and requisite staff to travel via water taxi (or the cheapest and most practicable manner) to each of Ocean Falls, Denny Island, Bella Bella, Rivers Inlet, and Bella Coola for a total of 5 of 10 regular board meetings over the course of each year to be held in person in-community, as well as sufficient funds to cover the capital cost of adequate technology for each Board member to participate in Regular Board meetings via electronic, preferably videoconferencing, means for a total of 5 of 10 regular meetings to be held remotely each calendar year.*

**Issue/Background Summary:**

The Board of Directors of the Central Coast Regional District represent constituents from a broad and highly remote area of British Columbia encompassing over 24000 km<sup>2</sup> of land,

mountainous terrain, and sea. The vast distances make face-to-face board meetings logistically challenging and expensive.

Currently the *Central Coast Regional District Board Meeting Procedures Bylaw 467, 2016* requires ten regular board meetings per year, nine of which are held at the CCRD Office and Boardroom in Bella Coola and one of which is held in the outer-coast, alternating each year between Area A and Area B. In 2017 the single outer-coast Board meeting requirement was satisfied through an in-community visit and regular Board meeting held in Ocean Falls. In 2018 the Area B outer-coast meeting was held in Bella Bella.

Without a revision to the procedures and corresponding bylaws, regular Board meetings will continue to be held primarily in Bella Coola. The next annual outer-coast Board meeting is due to take place in Area A sometime in 2019. A regular meeting of the Board has never been held in Rivers Inlet.

The current CCRD regular board meeting procedures require both the Area A and Area B directors to travel to Bella Coola nine times a year to participate in face-to-face meetings. Depending on where the annual outer-coast meeting is held, the Area A and/or Area B director could be required to travel for all ten meetings per year currently.

Historically, the technology required to facilitate reasonable quality remote board meetings via videoconference was too cost prohibitive and too unreliable to offer a reasonable alternative to face-to-face regular meetings of the Board. With advances in technology and ever greater reliability of connectivity in the Region, the prospects of sourcing adequate technology for a reasonable capital investment and ongoing operational costs have greatly improved.

Meanwhile, the cost of mid-coast travel via plane has grown exponentially in recent years, requiring greater and greater expenditures on Board travel to comply with the current meeting procedures.

Governance was identified by the previous Board of Directors (2014-18) as one of two top strategic priorities for 2018. A comprehensive review and revision of CCRD regular board meeting procedures and associated bylaws and policies would align with this strategic priority.

#### **Legislation/Bylaw/Policy Implications**

British Columbia's Local Government Act and Community Charter set out the delegated powers the elected Board exercises through its scope of bylaw and policy-making powers and financial authorities over the local requisition and other local government directed funding.



The CCRD is required to maintain a bylaw outlining the process the Board utilizes to fulfill its regular meeting function to conduct the business of the Region.

In order to facilitate a full revision of regular board meeting procedures of the nature described in the Recommendation, the Board of Directors would need to consider amendment of a number of CCRD bylaws and policies, including:

*Central Coast Regional District Board Meeting Procedures Bylaw 467, 2016*

*CCRD Board Remuneration and Expenses Bylaw No. 477, 2017*

*Policy E-5 Directors Attendance at Board Meetings*

*Policy E-9 Directors Travel to Board Meetings*

*Policy A-23 Purchase and Use of Communication Tools*

*Policy A-24 Retention and Destruction of Audio Recordings*

**Financial/Budgetary Implications:**

Escalating travel costs within the central coast mean greater resources needed to facilitate face-to-face regular meetings of the Board. A very rough estimate of travel, accommodation and meals for the *status quo* regular meeting procedures (requiring Area A and Area B director travel to and from Bella Coola) *versus* implementation of the recommendations in 2019 and continuance of the recommendations in 2020 was reviewed. A rough estimate suggests that by 2020 the total expenditure on board travel, accommodation and meals would be considerably less than the *status quo*, and that even incorporating the travel of up to 5 staff to accompany the Bella Coola based board members (and thereby provide administrative presence and face-to-face technical support to the outer coast communities) the recommendation cost by 2020 would be less than the *status quo*. The budget in 2019 would necessarily be modestly higher due to initial capital investment in the requisite technology for the members of the Board.

If the Recommendation is passed by the Board, as part of the resolution and budget package Administration will dedicate further internal resources to developing a comprehensive cost comparison of the *status quo* versus anticipated costs of implementing the Recommendation, factoring in worst and best case scenarios of the current travel challenges in the central coast.

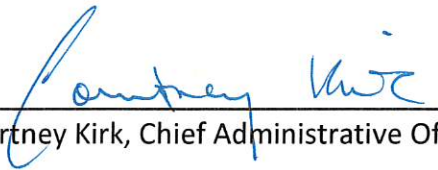
**Time Requirements – Staff and Elected Officials:**

Significant staff resources would be required to undertake the comprehensive review and revision recommendations of the requisite bylaws and policies. Staff resources would also be required to conduct the research and development of an adequate budget to implement any adopted changes in the 2019 fiscal year. Some Elected Official resources would be required to review the recommendations and then if adopted on training to use the new technology.

**Options to Consider:**

1. Do not undertake a review and revision of CCRD meeting procedure bylaws and policies and continue to organize regular board meetings under the existing framework for 2019. Do not research nor ultimately invest in videoconferencing technology for the use of the Board of Directors.
2. Undertake a modest review and revision of regular board meeting procedure bylaws and policies, and dedicate 2019 budgeting efforts in this area to facilitating the investment of videoconferencing technology for the use of the Board of Directors. Continue to hold regular board meetings primarily in Bella Coola and once per year in the outer-coast as per the existing CCRD regular board meeting procedures framework. Under this option, purchase and use of videoconferencing technology would be dedicated to outer-coast director meeting participation during times of inclement weather or other necessary cancellation of travel to Bella Coola.
3. Undertake a comprehensive review and revision of meeting procedure bylaws and policies prioritizing face-to-face meetings for all 10 scheduled meetings per year on a rotating basis throughout the central coast. Do not research nor ultimately invest in videoconferencing technology for the use of the Board of Directors.

Respectfully submitted,



Courtney Kirk, Chief Administrative Officer





October 30, 2018

374287

Alison Sayers, Chair  
Central Coast Regional District  
626 Cliff Street, Box 186  
Bella Coola BC V0T 1C0

Dear Ms. Sayers:

It was a pleasure to meet you, your CAO Courtney Kirk, and the rest of your delegation during the 2018 UBCM convention. I appreciated the opportunity to learn more about the challenges and opportunities in your community.

Thank you for explaining your proposal to establish a new category of federal transfer payments for local governments. I look forward to discussing this initiative with my colleagues, the Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation, and the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, as well as with Mr. Nathan Cullen, MP for Skeena-Bulkley Valley.

Thank you for meeting with me at this year's convention. I appreciated the opportunity to connect with you directly and to discuss issues that impact the Central Coast Regional District.

Sincerely,

Carole James  
Minister and Deputy Premier

cc: Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation  
Honourable Selina Robinson, Minister of Municipal Affairs and Housing  
Nathan Cullen, MP



Board Meeting  
NOV 08 2018  
CCRD ITEM 4.C (c)

October 17, 2018

Ref: 240666

Alison Sayers, Chair  
and Board Members  
Central Coast Regional District  
PO Box 186  
Bella Coola BC V0T 1C0

Dear Chair Sayers and Board Members:

I greatly appreciated the opportunity to meet with your delegation and my colleague, the Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation, at the 2018 Union of British Columbia Municipalities (UBCM) Convention. Our government is committed to partnering with local governments and First Nations to build vibrant and healthy communities that are more affordable, economically resilient, and socially and environmentally responsible.

The issues brought forward in our meeting were of great interest to me.

Building on the discussion we had at last year's Convention, I recognize the hard work you continue to undertake to engage the Province of British Columbia in a discussion about the local context and fiscal challenges in the Central Coast Regional District (CCRD) and potential ways to move forward.

As I understood from our meeting, you are looking for the federal government to acknowledge and address a fiscal imbalance for the CCRD, as well as looking at new ways for reserve (non-treaty) First Nations to participate as full members on a regional district board.

In follow-up to our meeting, Minister Fraser spoke to the Honourable Carolyn Bennett, federal Minister of Crown-Indigenous Relations and Northern Affairs, and provided her with a copy of the resolution.

. With the endorsement of Resolution B150, it will be incumbent on the provincial government to consider carefully important questions regarding the feasibility and implications of broader participation by non-treaty First Nations, as requested in the Resolution. This will depend significantly on federal legislative initiatives, but that should not prevent dialogue from continuing.

I would also like to acknowledge and thank you for the invite for Minister Fraser and myself to tour your community and region. I understand Minister Fraser is planning to visit your area after the spring legislative session and if my schedule permits, I would be pleased to join him. We will be in touch further.

.../2



Alison Sayers, Chair  
Page 2

As my second Convention as Minister has come to an end, I trust we will continue to embrace this year's theme of "Communication, Collaboration and Cooperation". Through meaningful connections and productive dialogue, I look forward to working in partnership with local governments to deliver the services that British Columbians count on.

Thank you again to your delegation for taking the time to meet with me.

Sincerely,



Selina Robinson  
Minister

Enclosure

pc: Honourable Scott Fraser, Minister of Indigenous Affairs and Reconciliation  
Jennifer Rice, MLA, North Coast



# CENTRAL COAST REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

## REQUEST FOR DECISION

**Board Meeting**  
NOV 08 2018  
CCRD ITEM 4.c.(e)

**To:** Courtney Kirk, CAO  
**From:** Rose Liu, CFO  
**Meeting Date:** November 8, 2018  
**Subject:** Signing Authority with Williams Lake Credit Union

**Recommendation:**

*THAT the Board of Directors of the Central Coast Regional District approve the following board members to serve as CCRD signing authorities with Williams Lake and District Credit Union: Director Travis Hall, Director Jayme Kennedy, Director Lawrence Northeast, and Director Daniel Bertrand.*

*THAT the Board of Directors of the Central Coast Regional District approve the following two board members to be granted access to Williams Lake and District Credit Union's online banking system: Director \_\_\_\_\_ and Director \_\_\_\_\_.*

*THAT the Board of Directors of the Central Coast Regional District approve the removal of the following past Directors from signing authority and / or online access to Williams Lake and District Credit Union's CCRD accounts: Alison Sayers and Richard Hall.*

**Summary:**

The newly elected board members need to be added to the list of signing authorities with the Credit Union. Previous board members that are no longer serving the Regional District need to be removed from the list.

Submitted by: Rose Liu  
Rose Liu, Chief Financial Officer

Reviewed by: Courtney Kirk  
Courtney Kirk, Chief Administrative Officer





**CENTRAL COAST REGIONAL DISTRICT**  
**Development Services**  
**November 2018 REPORT**

**Board Meeting**  
NOV 08 2018  
CCRD ITEM 4C(e)

**TO:** Courtney Kirk, CAO  
**CC:** Board OF Directors, CCRD  
**MEETING DATE:** November 8, 2018  
**FROM:** Matthew Wheelock, Community Economic Development Officer  
**SUBJECT:** Development Services Monthly Report

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**RECOMMENDATIONS: That the Board of Directors of the Central Coast Regional District receive the report.**

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**Resolution letters**

The CEDO assigned draft resolution letters from the October board meeting have been written and submitted to the CAO and CC'd to the board Further research is being conducted in respect of the advocacy letters regarding Denny Island for BC Ferries speaking to the temporary, free service Nimpksih ferry between Bella Bella and Bella Coola.

**Grants**

I am liaising with the Grant Writer regarding current grant opportunities, grants we have secured and projects that we have received funding for but have not yet undertaken. In addition, the Grant Writer is helping compile a comprehensive list of grant providers, so that I can be as well-equipped as possible matching funding needs with providers.

**EDAC Committee**

I had feedback that some members of the committee felt it was more of a 'listening' committee than an advisory one in its previous form. I am hoping to reinvigorate EDAC so that the committee can fulfill a genuine advisory function that provides community feedback on plans and options that then feeds back and directly informs the Board to assist with their decision making. The revised Terms of Reference should assist in this goal. I have approached and spoken with some members of the EDAC committee to ascertain the likelihood of their continuation. The Central Coast Chamber of Commerce appointed representative Ana Santos is stepping down, her replacement has not yet been confirmed. Director Northeast in his dual role as Nuxalk College Coordinator and Area D Director has confirmed his willingness to join the committee. I have extended invitations to the Heiltsuk and Wuikinuxv and the Nuxalk. Based on conversations with key staff from Nuxlak Administration, I am hopeful that a representative from Nuxalk Administration will be joining EDAC. Emails will be going out shortly to confirm the date for the next EDAC meeting.

### **Consultancy RFPs**

An evaluation matrix was completed and the consultancy services RFPs have been evaluated against those criteria. A number of providers were evaluated from which Urban Systems was identified as being the most broad-based company with directly relevant experience to our requirements. Other providers were identified as having specific skill sets that would be complimentary to CCRD's needs ongoing.

### **Website RFPs**

Several companies have responded to the RFP with clarifying questions. I am in the process of combining all the questions into a single document, grouping them and answering them with guidance from the CAO. The complete list of responses will then be sent to all interested parties.

### **Denny Island Recreation Commission – VCH Active Communities Grant**

I have begun to interface with VCH to address the ongoing Collaborative Partnership needs and to address progressing the unspent Active Communities funding.

### **Cannabis**

I am currently getting up to speed on the new legislation and will be looking to organise public consultations on how the new legislation impacts and relates to the Region, particularly as it impacts official Community Planning needs.

### **Communications and Connectivity**

We have \$10,000 for a feasibility study on connectivity in the region. This initial project will help inform the strategy for when broadband arrives and also how emergency communications can best be organised in the event of a natural disaster or loss of cellphone or internet service. I hope to start this project as soon as possible and am undertaking initial research in terms of technological solutions and grant/funding options that relate to rural areas.

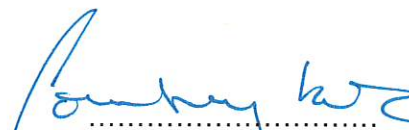
### **Official Community Plan**

I am beginning the legwork of assembling the necessary context and materials to reinvigorate the official Community Plan process should the Board decide this to be a strategic priority for 2019.

Yours respectfully,



.....  
Matthew Wheelock



.....  
Courtney Kirk





**CENTRAL COAST REGIONAL DISTRICT  
OPERATIONS DEPARTMENT  
NOVEMBER 2018 REPORT**

**Board Meeting**  
NOV 08 2018  
CCRD ITEM 4.C (A)

**TO:** Courtney Kirk, CAO  
**CC:** Board of Directors, CCRD  
**DATE:** November 8, 2018  
**FROM:** Ken McIlwain, RPF, Operations Manager  
**SUBJECT:** Operations Monthly Report

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**RECOMMENDATION:**

- 1. THAT the November 2018 Operations Report be received.**
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**CCRD OPERATIONS  
NOVEMBER 2018 HIGHLIGHTS**

**SOLID WASTE MANAGEMENT**

1. Minor improvements continue to be made at the new Transfer Station and Recycle Depot located at Thorsen Creek Waste and Recycling Centre to 'tweek' operations and safety. The Free Store/Share Shed is going to be moved south to improve traffic flow and safety of pedestrians. In the interim, speed bumps and traffic delineators have been installed to help control traffic speed and parking.
2. The Grand Opening of the new Transfer Station and Recycle depot is set for November 24<sup>th</sup>, with a ribbon cutting ceremony scheduled for 1:00 p.m. To help celebrate the CCRD 50<sup>th</sup> anniversary, there will be a free giveaway of stackable recycling blue bins. Other fun events are also being planned and invitations will be sent out.
3. BC Hydro sponsored the purchase of 82 trees for the new Transfer Station (\$3400.00) through Trees Canada. These were purchased through Moore's Nursery earlier in the year and planted during favorable weather in early October.
4. 2700 litres of used oil were shipped out in October, generating \$850.00 in revenue. CCRD collaborated with BC Hydro and Belco Service to generate enough oil volume for the truck to agree to come into Bella Coola.
5. 10,914 (over 2 miles worth) of fluorescent lights were shipped for recycling in October. A further 4358 light bulbs were also shipped, generating \$550 in revenue.

6. I had the opportunity to attend the Coast Waste Management Association conference mid-October. Much of the first day was spent in a closed door roundtable with regional district/First Nations/municipal solid waste managers. Ministry of Environment (MoE) staff were also on hand. Each regional district updated the group on the latest regional initiatives around solid waste, as well as highlighted current challenges. For the CCRD, highlights included the wrap up of the MoE review of our Solid Waste Management Plan (SWMP) and the opening of the new transfer station and recycle depot at Thorsen Creek. The Heiltsuk Nation was represented by Brian Fagen and Eric Wilson who spoke to the significant funding received for a new transfer station for the community. Emily Chu (consultant) and the Indigenous Zero Waste Technical Advisory Group (IZWTAG) spoke to initiatives in remote Indigenous communities along the BC coast, including Bella Bella and Klemtu.

Current challenges I shared with the group include the inability of many Extended Producer Responsibility (EPR) programs to cover the true cost of collection of end of life products. BC Used Oil Association has a particularly flawed Stewardship Plan with respect to very remote communities. The plan relies on used oil collectors to come and collect used oil, used oil containers and antifreeze in return for a modest incentive. Unfortunately the compensation they offer for the collection of these items does not come close to covering the transport cost out of remote communities in the CCRD. Commercial collectors refuse to come Bella Coola for less than 10,000 litres of used oil. This far exceeds our storage capacity and we are forced to try and piggyback on BC Hydro shipping of used oil. This can be problematic if we have contamination in our oil, as we will be assessed penalties and BC Hydro will be charged the penalty.

I had the opportunity to briefly meet with Executive Director, David Laws, of the BC Used Oil Association and explained the issue CCRD is faced with, where no collectors will service Bella Coola because of the high cost of transportation. He explained that this is the business model they operate under. When questioned as to why Bella Bella was receiving subsidization from BC Used Oil and Bella Coola was not, he stated that Bella Bella was a special circumstance. I proposed, and Mr. Laws agreed, that CCRD could submit a proposal to BC Used Oil that would work towards a solution that is palatable to all parties.

The rest of the conference covered important topics in BC, including the future management of municipal solid waste, management of organic waste, communications, changing economies and markets and the management of textiles and mattresses.

## RECREATION FACILITIES

1. **Centennial Pool:** The pool facility is being winterized in preparation for cold weather.
2. **Skating Rink:** Large areas of settlement have made flooding of the existing rink surface very challenging and time consuming. There is no satisfactory 'easy or cheap fix' for this problem. The best fix would be to excavate the settled portions and place compacted fill to grade, then re-surface the entire rink with asphalt. Available funds were insufficient to get



this work completed when Hwy 20 paving was underway in 2016. From both an asset condition and asset replacement funding perspective, this facility is worse off than most other CCRD assets.

3. **Walker Island Park:** A new bear resistant recycling bin has arrived. A concrete base needs to be constructed and then it will be put in place at a central location within the park.
4. **Snootli Creek Park:** Trails in the northern portion of the park continue to be closed to the public due to heavy equipment operating in the area. There are also pile burning operations from the airport obstacle removal project underway in the northern area of the park. This northern area is expected to remain closed until late December.

## **BELLA COOLA TOWNSITE WATER SYSTEM**

1. Early in 2018, a Water System Update and Information Package was circulated to water system customers (**attached to this report**). Financially, 2018 was an important year for the water system. The loan for the 1997 water system overhaul was paid off in 2017 and the parcel tax was cancelled for 2018. Customers only paid the water toll that has remained unchanged since the 1997 overhaul.

The Information Package discusses the importance of planning for asset replacement and increasing operational costs. Customers were asked to give some thought to the best way to build a capital reserve and how much risk we should assume around condition of buried infrastructure. The issue of water metering is also raised.

Administration is moving forward with hiring of contract support to design an engagement process and begin the conversation process with water system customers.

## **FIRE PROTECTION**

1. Repairs were undertaken to the old water district storage shed at the back of the fire hall. There was substantial rot in the sill plates, studs and lower areas of the OSB siding. Siding was replaced with ranchwall style siding to match the fire hall. The storage area was also emptied of piping and water system fittings. Staff are looking at storage options for all the old piping.

## **STRATEGIC INITIATIVES**

### **CENTENNIAL POOL UPGRADE**

In 2016, a condition assessment of the Centennial Pool in Hagensborg was completed. The condition assessment was undertaken as part of a wider review of CCRD infrastructure assets in order to help inform the CCRD Asset Management Planning process and specifically to identify areas where infrastructure deficit issues exist. CCRD hired Architect's Bruce Carscadden and Associates as well as engineering firm AME Group to complete the

assessment. Both firms have extensive experience in designing pool facilities in BC. The resulting report identified serious issues in the condition of the existing pool infrastructure and the ability of the CCRD to ensure sustainable service delivery with respect to the Centennial Pool function.

Finding a solution to the condition of the existing pool became a strategic priority of the CCRD in 2017. CCRD invested Community Works Funds in early 2017 to fix the rubberized membrane in the interior of the pool tank and as well as other minor repairs. The CCRD Board of Directors also supported an application to the Strategic Priority Fund (SPF) Grant Program (Gas Tax Funding managed through UBCM) for funding to complete a comprehensive renovation of the existing facility. Architectural firm Bruce Carscadden and Associates were engaged to build upon their condition assessment and prepare a feasibility study, complete with a conceptual design and costing for the proposed renovations. The budget was developed around leveraging \$300,000 from the Community Work Fund surplus and another \$59,400 from the pool asset replacement fund/capital/operating budget, to access \$2.7 million from the SPF. The total proposed budget was \$3,059,400.00. This included a 25m lap pool and a 10-15 person hot pool, both of which would be fully accessible. The costing/budget for the project is Class D and projected to be accurate to within 20%-30% of the final building costs. The proposed budget includes about \$404,000 for contingencies.

In March of 2018, the Province announced that CCRD was successful in their application for funding in the amount of \$2.7 million. CCRD Board of Directors immediately approved an application to Norther Development Initiative Trust (NDIT) for an additional \$250,000 to complete change room renovations and build 600 sqft training space addition. In April 2018 CCRD received notice from NDIT that the application was approved in the full amount of \$250,000.

Following notification of the success in obtaining the required funding, CCRD staff and the pool commission started the process of modifying the existing conceptual design to include the change room renovations and the addition of a training space. A drafting contractor was engaged to help staff and Commissioners by capturing the existing building footprint and site information. Throughout the summer of 2018, the drafting contractor worked with the CCRD Operations Manager, Pool Commission and Pool Staff to draft up possible options on reconfiguration of the building footprint. It was decided during the process of looking at the building footprint, to also integrate 3 options for add-on features in case the capital budget allowed for it (given the \$404,000 contingency and Class D costing). These add-on features would be: 1) a leisure area off the shallow end of the lap pool for small children 2) A separate tots pool 3) a lazy river feature off the shallow end of the pool.

Discussions were had between the Operations Manager and Pool Commission on how best to approach the procurement process given the need to achieve cost certainty, but also wanting to maximize utilization of the funding available. We also wanted to avoid the trap some recent high profile pool projects (and other infrastructure projects) have fallen into, where they proceed with a full design phase (Design Service Contract with architect/engineer), then put the construction portion of the project out to tender (Stipulated Price Contract with general contractor) only to find



the bids come back far too high. They are then in a position of having to find more funding or else revamp the design (which is expensive and time consuming). Bella Coola is also a challenging location to cost out and undertake major capital infrastructure projects. Using cost estimates based off of similar projects elsewhere in the Province is not going to achieve the same level of precision it would if you were costing a project in a major center. This makes the traditional approach of separating the Design Services Contract from the Construction Contract even less desirable from the perspective of achieving cost certainty.

To avoid the pitfalls of the traditional approach of separating the design and construction contracts, some local governments are now choosing to use a procurement process called 'Design-Build Stipulated Price Contract'. This process is supported by the Canadian Construction Association and Canadian Construction Documents Committee. In the Design-Build process, a short list of qualified companies are invited to submit proposals to provide both the design services (architectural & engineering design team) and construction phases of a project for a stipulated price. The Athabasca County & Town of Athabasca is currently using this procurement process for their new \$16 million indoor pool facility. They are paying a short listed group of 5 proponents a \$5000 honorarium each to develop a detailed proposal. This helps proponents offset some of the costs of developing a comprehensive proposal, which is a characteristic of a Design-Build procurement process. In our proposed process, proponents will take the conceptual design work that has been done by the CCRD and refine it with detailed specifications, and cost it out with separate pricing for the preferred options we have looked at. They will know the budget they have to work within and will also have an opportunity to modify the options presented or apply creative elements that would help them score higher in the evaluation process. Their proposed timelines for construction will also be a factor in the evaluation.

One of the common frustrations during a capital project like this is determining timelines. It is not uncommon to see projects take far longer and cost far more than was originally projected. In the Design-Build process we have the option of specifying a completion date, however it may be advisable to allow flexibility in order to give companies an opportunity to maximize efficiencies or take advantage of synergies. With respect to timelines, construction companies also have a better idea of the construction market and availability of specialized contractors. Assuming we build in some flexibility for construction timelines, we won't have a firm idea of construction timelines until after the proponent selection process is complete. There is some comfort in knowing that we are more likely to get better pricing by allowing proponents the flexibility of proposing the timeline rather than stipulating it in a conventional tendering process.

The drafting contractor finished the 'Options Panels' in late August and the files were sent to the printers in Williams Lake. They were presented to the public for comment at the Fall Fair CCRD booth on September 9<sup>th</sup>. The CCRD operations manager was on hand to explain the potential options over and above the basic 25m lap pool and hot pool. People were encouraged to vote for their favorite option. 80 votes were received. The same Option Panels were also on display at the Vancouver Island Library, where the commission chair was on hand to answer questions. A further 18 votes were received at the library location, for a total of 98 votes so far. There appears to be continued interest by the public and the options are on display at the CCRD office

if the public wishes to vote. Staff are working to see if there is a way to provide for online voting. It does seem like the public benefits from having staff on hand to explain the options, so some further form of explanation may be in order if there is online voting to take place.

A geotechnical assessment is tentatively scheduled for late November. It is desirable to undertake the investigation while the water table is high in order to better inform proponents of any design or construction challenges associated with the water table. This geotechnical report will form part of the tender package.

The next step forward will involve inviting proposals from construction management firms interested in overseeing and managing the project for the CCRD. The project is specialized and technical enough in scope that it would benefit from a construction management firm with experience in overseeing similar projects. A RFP is the typical type of procurement tool for hiring of a project management firm. CCRD will move forward with this procurement process in the hopes that a project management firm can be hired in early 2019.

At this stage, it is unlikely that the tendering process and design phases can be completed in time to allow any construction by June 2019. May/June is the desired start of the outdoor pool season, although in some years it doesn't start until July due to maintenance issues. It is the suggestion of the Operations Department that the Pool Commission and CCRD administration undertake the budgeting process with the assumption that the pool will be open for the summer of 2019 and that any demolition work or construction would not begin until the fall, depending on the successful proponent and contract provisions that get established.

The issue of pool closure during construction is a point of concern raised by the Pool Commission and community members. The reality is, our construction season in Bella Coola (when concrete, tiling and painting can take place) is generally limited to April – October. After the end of October, freezing conditions and wet weather make some aspects of construction very difficult and can compromise the quality of the work. It means that if we wanted even a 2 month swim season in July and August, you would only have 3 months in the spring or 2 months in the fall with acceptable working conditions. It is unrealistic to complete a project of this magnitude in such a short window. This means the pool would most likely have to be shut down for one summer to give a contractor the time needed to complete the project.

There is the possibility of paying a premium to essentially cover the work space through the winter months and continue work. This is often done in cold climates, but it will drive the construction cost up. This option should be further discussed once a construction management firm is hired and is available to lend their expertise to the matter.

Respectfully submitted,



Ken McIlwain, RPF, CCRD Operations Manager





# CENTRAL COAST REGIONAL DISTRICT OPERATIONS DEPARTMENT – SERVICE AREA SUMMARY NOVEMBER 2018 REPORT

**TO:** Courtney Kirk, CAO  
**CC:** CCRD Board of Directors  
**DATE:** October 30<sup>th</sup>, 2018  
**FROM:** Bridget Horel, Contractor, Transition Services  
**SUBJECT:** Water Service Area Summary

Board Meeting  
NOV 08 2018  
CCRD ITEM 4.C(a)

## WATER SERVICE

*Electoral Areas Levied for Service Delivery: Area E*

The Central Coast Regional District operates one water distribution system within the region, located in Area E. The water supply to the system is owned and managed by the Nuxalk First Nation, and regulated by the federal government.

In addition to the CCRD, there are several other water providers within the region. The Nuxalk First Nation supplies water to their reserve lands, and the Heiltsuk and Wuikinuxv (also known as Oweekeno) First Nations supply their own communities with water. There are three improvement districts in the region that supply water – the Hagensborg Waterworks District, the Nusatsum Waterworks District and Ocean Falls Improvement District. Water is supplied to Denny Island privately by the Shearwater Marine Resort. Many other properties are served by individual private wells.

### OVERVIEW OF SERVICE

The Bella Coola Waterworks service provides drinking water to 93 customers in the Bella Coola townsite area (see Figure 1). The Regional District inherited the water system (as well as the fire service and street lights) when the Bella Coola Waterworks District was dissolved in 1992.

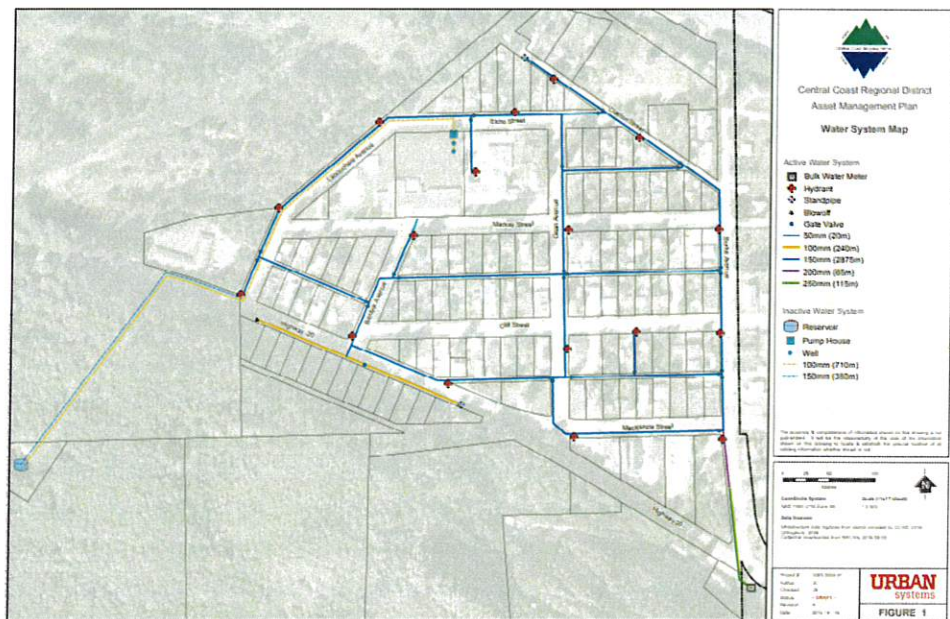


Figure 1: Bella Coola Water System Map

The Bella Coola Water System does not have a boil water advisory. However, the Hagensborg, Ocean Falls and Denny Island systems have been issued boil water notices by the Vancouver Coastal Health authority (VCH). The VCH issued a boil water notice for the Hagensborg system in 1992 for non-compliance with potable water quality standards, and both Ocean Falls and Denny Island have been under a boil water notice since 2002 for insufficient water treatment.

### **COST AND COST RECOVERY**

Although there is a bulk water meter that records flows to the system, the CCRD pays the Nuxalk First Nation a flat rate for the water supply.

The net cost of the CCRD waterworks service is recovered from Area E taxpayers through user fees (water tolls) and parcel taxes\*. Rates depend on the land use (single-family, multi-family, commercial, and institutional) as well as the service line size. Water toll fees are paid to the CCRD annually.

\*In 1997 the regional district borrowed \$405,000 to complete a \$1.2 million upgrade to the water system. The debt is scheduled to be retired by November 2022. Although it cannot be paid off prematurely, the CCRD collected sufficient funds from parcel taxes to eliminate the debt at the end of 2017. Between 1997 and 2017 each parcel that receives water was paying an additional \$475 parcel tax (\$500 when the provincial surveyor of taxes fee is included) that covered the cost of borrowing for the infrastructure upgrades undertaken in 1997. The parcel tax applied to all properties on the town site system whether or not they are taking water. In 1997, there were 11 property folios that paid a lump sum in order to commute and be exempt from the annual parcel tax charge. These folios were exempt from the annual parcel tax.

### **ROLES AND RESPONSIBILITIES**

#### ***Decision Making***

Decisions regarding the Bella Coola Waterworks Service are made by the full Board of Directors, due to the fact that a Board director cannot make decisions alone regarding a service where there is only one participating area.

Decisions regarding water supply and distribution for each of the other water systems, including decisions regarding expansion, rates, operations and maintenance, are made by the improvement district board of trustees, or by the private utilities that provide the service.

#### ***Oversight***

The Operations Manager provides operational oversight for the Bella Coola Waterworks Service.

#### ***Operations***

Contractors undertake maintenance work as needed and user fees are paid to the CCRD directly.

## ACCOMPLISHMENTS AND CURRENT INITIATIVES

**Infrastructure Survey:** In 2016 the CCRD undertook an Infrastructure Survey and Condition Assessment. This was funded through the Community Works Fund and UBCM Asset Management Planning Grant. An inventory of components was completed as well as digital mapping of water main locations and major valves. The condition of various components was approximated based on age, along with the expected remaining life of the components based on accepted industry standards. This information is included in the Asset Management Plan.

**Eliminated Debt from 1997 Infrastructure Upgrades:** The CCRD has accrued sufficient funds through the parcel tax to eliminate the water system construction debt to the Municipal Finance Authority, five years before the scheduled retirement of the debt in 2022.

**Water Shut-Off Valve Data:** Coordinates have been gathered for all water shut-off valves in the Bella Coola townsite. Mapping work is in progress and a staff are exploring options for a GPS enabled device with the data onboard so that shut-offs can be quickly located.

**CCRD support for Hagensborg Waterworks Funding Application:** At the September 2018 Board meeting, the CCRD Board passed a motion to sponsor the Hagensborg Waterworks application for infrastructure improvements (i.e. replacement of water mains). As a successful award of funding will necessarily involve conversion of the service to CCRD, it's anticipated that the service establishment conversation may be immediately at the Board and community level in 2019.

## RELEVANT CCRD PLANS

- [Asset Management Investment Plan \(2017\)](#)
- [Communications and Engagement Plan \(2014\)](#)
- [Integrated Strategic Plan \(2015-2019\)](#)

## RELEVANT POLICIES, BYLAWS, OR LEGISLATION

- Bylaw No. 276 (1997) - Parcel Tax Bylaw - Bella Coola Waterworks Local Service Area.
- Bylaw No. 282 Bella Coola Water Tolls and User Fees





**CENTRAL COAST REGIONAL DISTRICT  
OPERATIONS DEPARTMENT – SERVICE AREA SUMMARY  
NOVEMBER 2018 REPORT**

**TO:** Courtney Kirk, CAO  
**CC:** CCRD Board of Directors  
**DATE:** October 30<sup>th</sup>, 2018  
**FROM:** Bridget Horel, Contractor, Transition Services  
**SUBJECT:** Solid Waste Management Services Summary

**Board Meeting**  
**NOV 08 2018**  
**CCRD ITEM 4.C (h)**

**SOLID WASTE MANAGEMENT SERVICES SUMMARY**

*Electoral Areas Levied for Service Delivery: Areas C, D, and E*

Currently, the CCRD only provides solid waste management or recycling services within the Bella Coola valley.

Heiltsuk Nation provides solid waste management services to residents. Shearwater Marine provides a solid waste landfill and some recycling service to Denny Island residents. Solid waste services are provided to Ocean Falls residents through the Ocean Falls Improvement District.



**OVERVIEW OF SERVICE**

The CCRD Solid Waste Management service consists of:

- Establishing and operating a waste transfer station for household, commercial and institutional garbage at Thorsen Creek Waste and Recycling Centre;
- Landfill operations at Thorsen Creek Waste and Recycling Centre;
- Recycling depot operations at Thorsen Creek Waste and Recycling Centre;
- Solid waste management planning.

The CCRD leases the Thorsen Creek Waste and Recycling Centre site. The current lease expires in 2022.

**COST AND COST RECOVERY**

The cost of operating the Thorsen Creek Waste and Recycling Centre is currently recovered through a combination of contributions from the Nuxalk First Nation, grants from the provincial government and Multi-Material BC (non-profit organization that provides incentives to local governments to collect materials and operate recycling depots), tipping fees and user fees for the landfill, and property taxes levied in Areas C, D and E.

**ROLES AND RESPONSIBILITIES**

***Decision Making***

Decisions on the solid waste service, including operational policy decisions as well as those on budget matters, financial plan, and regulatory bylaws are made by the Board of Directors.

***Oversight***

CCRD’s Operations Manager oversees the landfill and recycling operations, and provides solid waste planning to the Region.

***Operations***

The operation of the landfill is conducted by a landfill contractor, Don Nygaard & Son Ltd and the landfill has one part-time attendant who is contracted. The recycling operation is staffed by one part-time CCRD employee.

**ACCOMPLISHMENTS AND CURRENT INITIATIVES**

**Ministry of Environment Inspection:** In 2013 the Ministry of the Environment conducted an inspection of the Solid Waste Management function and identified several areas to address. These finding were addressed including removal of accumulated old cars, scrap metal, and tires.

**One Stop Eco-Depot:** In 2015, CCRD signed on with Product Care and other recycling programs, such as the MMBC Printed Paper and Packaging Recycling Program, in order to offer a one stop eco-depot recycling program at Thorsen Creek Recycling Centre.

**Solid Waste Management Plan :** Throughout 2016, the CCRD underwent planning for Solid Waste Management. The final draft of the Solid Waste Management Plan was adopted by the CCRD Board in March 2017. The plan is mandatory for all regional districts, and provides a long-term vision for solid waste management, including waste diversion targets and disposal plans. The service also includes public education, annual reporting, and long term planning for site closure or new waste facility sites. The update of the solid waste management plan was funded through the region-wide Community Works Fund (gas tax).



**Completion of the New Recycling Building and Transfer Station at Thorsen Creek:** The new Transfer Station and Recycling Centre opened to the public on September 15<sup>th</sup> 2018. This involved a significant one-time capital costs. The cost of the capital works involved with the recycling centre site preparation





and construction was funded through the Community Works Fund (gas tax). In 2014, Solid Waste Management was identified as a top strategic priority by the CCRD Board. The Operations Manager *Grand Opening – Thorsen Creek Waste and Recycling Centre* report to the Board, dated Oct 4<sup>th</sup> 2018, provides an overview of the steps taken as well as background of the issues addressed by this project.

**Education Campaign:** The CCRD Community Solid Waste Engagement Contractor began promotion and education work to coincide with launching the new eco-depot and blue-bin program at Thorsen Creek and a Solid Waste Consultant was hired to assist with signage at the new recycle depot and transfer station.

**Collection Facility:** Construction of a collection facility for used oil and antifreeze.

Special projects currently under consideration pending grant funding not yet applied for include a larger free store/re-purpose facility, composting facility, groundwater monitoring wells and an interim cover for portions of the landfill.

#### **RELEVANT CCRD PLANS**

- [Solid Waste Management Plan \(2017\)](#)
- [Asset Management Investment Plan \(2017\)](#)
- [Communications and Engagement Plan \(2014\)](#)
- [Integrated Strategic Plan \(2015-2019\)](#)

#### **RELEVANT POLICIES, BYLAWS, OR LEGISLATION**

- Bylaw 402 Refuse Disposal Service 2011
- Bylaw 435 Asset Replacement Reserve Fund BC Landfill Operations
- Bylaw 447 Landfill Closure/Post Closure Reserve Fund 2015





# CENTRAL COAST REGIONAL DISTRICT OPERATIONS DEPARTMENT – SERVICE AREA SUMMARY NOVEMBER 2018 REPORT

**TO:** Courtney Kirk, CAO  
**CC:** CCRD Board of Directors  
**DATE:** October 30<sup>th</sup>, 2018  
**FROM:** Bridget Horel, Contractor, Transition Services  
**SUBJECT:** Parks, Trails, and Recreation Services Summary

**Board Meeting**  
NOV 08 2018  
CCRD ITEM 4c(:)

## PARKS, TRAILS, AND RECREATION SERVICE SUMMARY

*Electoral Areas Levied for Service Delivery: Areas C, D, and E*

Parks and Recreation services in Electoral Areas C, D and E are managed through the CCRD. Bella Coola Valley Recreation programming, ice rink flooding and park scheduling are handled by several dedicated volunteers.

The Denny Island Recreation Commission provides the service in a portion of Electoral Area A. The authority to maintain the service is provided by the Regional District Board of Directors via bylaw. Commissioners who serve the function are appointed annually by the Board. Area B does not pay into any CCRD parks, trails or recreational services.

### OVERVIEW OF SERVICE

The CCRD provides regional parks and trails, community recreation facilities and recreational programs. The CCRD has established 3 regional district services:

- The Bella Coola Parks and Recreation service (includes 3 regional parks and recreation programming);
- The Centennial Swimming Pool service; and,
- The Denny Island recreation service.

There are two Leisure Services Commissions –the Denny Island Recreation Commission and the Centennial Pool Commission. Appointments to these commissions are made by the CCRD Board of Directors and occur at the December Board meeting.

### ***Bella Coola Parks and Recreation***

- The CCRD has 3 regional parks:
  - Nusatsum Regional Park, which features a picnic area and playground in Area C;
  - Snootli Creek Regional Park, which features a picnic area, beaver pond and the Big Cedars trail in Area D and;
  - Walker Island Regional Park, located next to



Snootli Creek Regional Park, features two playing fields (softball and soccer), a playground, concession and picnic shelter.

NOTE: *The Walker Island and Nusatsum Regional Parks are owned fees simple and the Snootli Creek Park and Ice Arena are operated under a License of Occupation.*

- The CCRD provides and maintains an outdoor rink and warming hut during winter at Snootli Creek in Area D, just west of the Snootli Creek bridge crossing on Highway 20. The rink is leased for 30 years, expiring in 2041.
- Other recreational programming provided through the CCRD service includes activities such as volleyball, slow pitch, youth soccer, judo, tennis, fitness programs and community events. Several of these programs are delivered at Sir Alexander Mackenzie Secondary school in Hagensborg is through a joint use agreement with the School District.

**Centennial Pool**

The CCRD operates the Centennial swimming pool, an outdoor pool built in 1967 in Hagensborg (Area D), and has a lease on the facility to 2058. The pool is open between the months of June through August and offers a variety of swimming lessons, lifesaving programs, private rentals, school classes, aquafit, swim club and public and lap swims.

**Denny Island Recreation**

In Area A, the CCRD's Denny Island Recreation Commission coordinates community recreation programs, including fitness programs, youth development, workshops and special events. Many of the events are held at the Denny Island Community Hall – a facility owned and operated by the Denny Island Community Development Association (DICDC).

**COST AND COST RECOVERY**

The costs of the Bella Coola Community Parks and Recreation service are recovered from properties in Electoral Areas C, D and E through a combination of property taxes based on converted assessment for land and improvements, as well as fees and charges, grants and donations, and prior year's surplus. The costs of the Denny Island recreation service are recovered through a combination of property taxes based on converted assessment for land and improvements applied to properties in Electoral Area A, grants and donations, and prior surpluses.

**ROLES AND RESPONSIBILITIES**

**Decision Making**

As with all services, the Board of Directors make decisions regarding financial matters and bylaws establishing services. Operational and administrative policy decisions for the Bella Coola recreation service are also made by the Board of Directors.

**Bella Coola Parks and Rec:** Programming and operational policy decisions regarding the service were formerly delegated to the Bella Coola Parks and Recreation Commission. Currently, the Board receives advice and assistance from the former Commission Chairperson, as well as the CCRD Operations Manager.

**Centennial Pool:** The CCRD created a Centennial Swimming Pool Commission with the delegated authority to guide pool operations, including programming. The CCRD Board appoints the Commission which is made up of 7 voting volunteer members who serve 1-year terms. All questions before the commission are decided by a majority vote. The commission also provides advice to the Board of Directors on matters related to the pool.

**Denny Island Rec:** The CCRD created a Denny Island Recreation Commission to guide the local recreation service. The CCRD Board appoints the Commission which is made up of 5 voting volunteer members, who serve 2-year terms. One Commission member is appointed by the CCRD Board as the regional representative, and the remainder are appointed from interested volunteers from the community. The Commission has delegated authority to organize leisure activities and recreation programs on behalf of the community, and works with CCRD Administration when expenditures exceed \$500, which is the case with all spending authorities.

### ***Oversight***

**Bella Coola Parks and Rec:** The CCRD's Operations Manager is responsible for maintenance of the three regional parks and trails listed as well as the outdoor ice rink.

**Centennial Pool:** The CCRD oversees facility management and longer-term maintenance at the Centennial Pool and employing the seasonal pool staff.

**Denny Island Recreation Commission:** The CCRD Administration assists with expenditures for the Denny Island Recreation Commission where required.

### ***Operations***

**Bella Coola Parks and Rec:** Recreation programming in the Bella Coola Valley was formerly the responsibility of the Bella Coola Valley Parks and Recreation Commission. The Commission is not currently active; however, the former Chairperson continues to work with CCRD staff on a volunteer basis to coordinate local recreation programs with the assistance of other volunteers.

**Centennial Pool:** The Centennial Swimming Pool Commission has delegated authority to oversee regular maintenance at that facility and operations including recreation programming at the facility. The Pool Manager is responsible for recreational programming at that facility. In addition to the Pool Manager, the facility employs about 10 staff on a part-time seasonal basis as CCRD employees.

**Denny Island Recreation Commission:** The Denny Island Recreation Commission is responsible for delivering recreation programs on Denny Island. The Commission does not employ any staff, nor does it operate a facility.

The CCRD's delivery of parks, trail, and recreation services relies heavily upon the support of community volunteers.



## ACCOMPLISHMENTS AND CURRENT INITIATIVES

**Concession Building at Walker Island Park:** Construction of the new concession building was completed in 2016. This one time capital project was funded with contributions from Community Works Fund (gas tax) and Northern Development Initiative Trust.



**Centennial Pool Maintenance:** Ongoing maintenance occurs to ensure that programming can occur. Larger maintenance costs include replacement of the pool liner and a hot water tank.

**Centennial Pool Renewal Project:** Strategic Priorities Grant funding was secured for this upgrade project. Different designs for the Pool Renewal/Upgrade have been developed and shared with the public for feedback. There are potential options to further enhance the design if the budget will allow and the CCRD and Pool Commission are currently seeking public input to assist in prioritization of these features.



**Signage Upgrades:** New signage has been installed on Highway 20 for Walker Island and Snootli Creek Regional Parks. Further signage was developed for the entrance to Snootli Regional Park at the junction of Walker Island Road and the Beaver Pond Road.

**Resurfacing Snootli Ice Rink:** the resurfacing project has not yet occurred but other maintenance and repairs have occurred including minor upgrades to the warming hut and lighting system.

**Trail Network Expansion:** Currently work is underway to merge trails at the Bella Coola Airport with trails originating at Snootli Creek Regional Park and at the Bella Coola Rodeo Grounds Property. Special Projects currently under consideration pending grant funding not yet applied for include playground equipment for existing regional parks.

## RELEVANT CCRD PLANS

- Bella Coola Trails Master Plan (2010)
- Bella Coola Valley Recreation Facility Feasibility Study (2011)
- CCRD-VCH Healthy Communities Collaboration Agreement (2016-2019)
- [Asset Management Investment Plan \(2017\)](#)
- [Communications and Engagement Plan \(2014\)](#)
- [Integrated Strategic Plan \(2015-2019\)](#)

**RELEVANT POLICIES, BYLAWS, OR LEGISLATION**

- Bylaw 328 Recreation Establishment - Bella Coola
- Bylaw 407 Parks Conversion and Services Establishing, 2012
- Bylaw 437 Asset Replacement Reserve Fund BC Parks & Rec Operations
- Bylaw 481 Bella Coola Valley Parks and Recreation Rates and Charges Bylaw 2018

**Centennial Pool Specific:**

- Bylaw 409 Centennial Pool Conversion to Service, 2012
- Bylaw 436 Asset Replacement Reserve Fund BC Pool Operations
- Bylaw 480, cited as "Centennial Pool Rates and charges Bylaw 480,2018": The Centennial Pool Rates and Charges Bylaw is reviewed and revised annually by the Pool Commission.
- Policy A-9(b) Facilities Inspection Policy - Centennial Pool
- Policy A-12 (a) Centennial Pool - Emergency Procedures
- Policy A-12(b) - Centennial Pool - Pay Scale
- Policy A-12(c) Centennial Pool Payment During Training
- Policy A-12(d) Centennial Pool - Children Six Years and Under
- Policy A-12 Centennial Pool Closure Due to Inclement Weather

**Denny Island Recreation Commission Specific:**

- Bylaw 441 Denny Island Recreation Commission
- Bylaw 473 Denny Island Recreation Commission Operation and Management 2017



**REQUEST FOR DECISION**

**To:** Courtney Kirk, CAO  
**From:** Evangeline Hanuse, Intern  
**Meeting Date:** November 8, 2018  
**Subject:** Pool Commission Meeting

Board Meeting  
NOV 08 2018  
CCRD ITEM 4C (j)

**Recommendation:**

***THAT the Board of Directors of the Central Coast Regional District appoint Director \_\_\_\_\_ to attend a meeting requested by the Pool Commission to be held in November 2018 and that the Director be remunerated as per the CCRD Board Remuneration and Expenses Bylaw No. 477, 2017 for work assignments accordingly.***

**Summary:**

During the Commission’s last regular meeting detailed in the minutes supplied in the CCRD October regular board meeting agenda package, the Commission requested a meeting with representatives of the CCRD including the CAO and CFO. As the Commission serves as a delegated authority of the board, it would serve the interests of the region for a board member to participate directly in the meeting dialogue.

Submitted by: ehanuse  
Evangeline Hanuse, Intern

Reviewed by: Courtney Kirk  
Courtney Kirk, Chief Administrative Officer





# CENTRAL COAST REGIONAL DISTRICT OPERATIONS DEPARTMENT – SERVICE AREA SUMMARY NOVEMBER 2018 REPORT

**TO:** Courtney Kirk, CAO  
**CC:** CCRD Board of Directors  
**DATE:** October 30<sup>th</sup>, 2018  
**FROM:** Bridget Horel, Contractor, Transition Services  
**SUBJECT:** Fire Protection Service Summary

**Board Meeting**  
**NOV 08 2018**  
**CCRD ITEM 4.C(k)**

## FIRE PROTECTION

*Electoral Areas Levied for Service Delivery: Portions of Area E*

The Central Coast Regional District (CCRD) operates the Bella Coola Volunteer Fire Department. The department’s jurisdiction includes a portion of Area E that encompasses the Bella Coola townsite and wharf, as well as another 14 additional properties in the surrounding area.

There are 3 other fire services within the Bella Coola Valley that are not operated by the CCRD (Nuxalk Nation Fire Department, Hagensborg Volunteer Fire Department, Nusatsum Volunteer Fire Department).

On the outer coast, fire protection service in Ocean Falls is the responsibility of the Ocean Falls Improvement District. On Denny Island, Shearwater Resort has a fire truck and some firefighting equipment with volunteers to provide emergency response in case of a fire. The Wuikinuxv Nation operates a fire protection service in Oweekeno/Wuikinuxv. The Heiltsuk Nation provides fire protection in Bella Bella/Waglisla.

### OVERVIEW OF SERVICE

The Bella Coola Fire Department is the only fire protection service operated by the regional district. Figure 1 shows the service area boundaries outlined in red, as per the original service establishment bylaw (No. 175) and the service extension bylaw (No. 182).

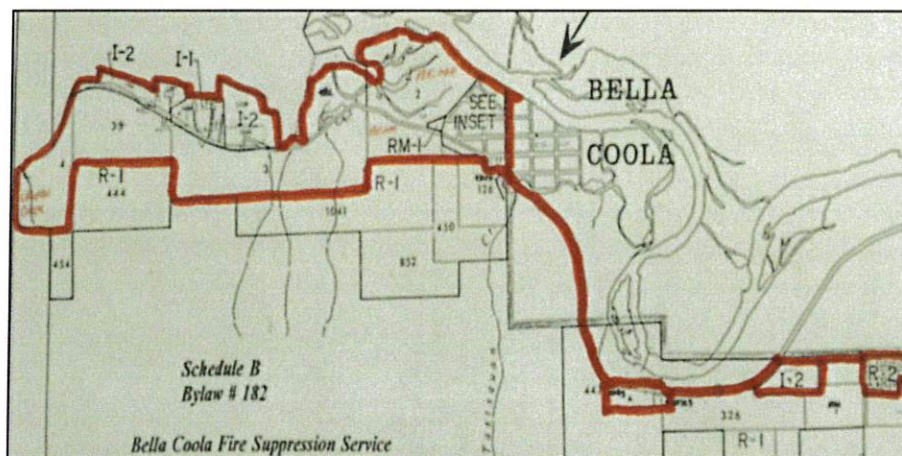


Figure 1: Bella Coola Fire Protection Service Area Map

The Bella Coola Fire Department is a signatory department to a mutual aid agreement that includes the Nuxalk Nation, Hagensborg and Nusatsum fire departments whereby any one of the four departments may, in situations where the resources of their own fire department are insufficient, request assistance from the others to bring the situation under control. These four departments have also begun to collaborate on training opportunities for volunteer firefighters, the standards for which have recently increased with the implementation of the 2015 BC Fire Service Training and Competency Playbook.

## **COST AND COST RECOVERY**

A portion of the costs associated with the Bella Coola Fire Department is allocated to the participating service area. Within the service area boundaries (map below), the amount is recovered through property taxes on the basis of converted assessment, including land and improvements.

There are several properties within the service area that are exempt from paying property tax under Part 7 of the Community Charter, but receive and benefit from the Bella Coola fire suppression service. As per CCRD Bylaw #462, these properties contribute to the service through an annual toll, or fee for service. The remaining costs are funded through grants in lieu of property taxes from senior government.

## **ROLES AND RESPONSIBILITIES**

### ***Decision Making***

Decisions related to the service budget and capital expenditures are made by the full CCRD Board of Directors, in consultation with the fire chief and with input from the Operations Manager and the Chief Administrative Officer.

### ***Oversight***

The Operations Manager provides operational oversight to the Bella Coola Fire Department.

### ***Operations***

The Bella Coola Volunteer Fire Department is authorized, by bylaw, to provide fire suppression services, as well as fire prevention (public education program). The fire chief of the Bella Coola Volunteer Fire Department has the responsibility of directing department personnel, volunteers and equipment.

## **ACCOMPLISHMENTS AND CURRENT INITIATIVES**

**Fire Truck Purchase:** The old 1973 International Service Fire Truck was replaced with a 1992 GMC C7H042 with a 1500 gallon aluminum water tank and various accessories.

**Water Shut-Off Valve Data:** Coordinates have been gathered for all water shut-off valves in the Bella Coola townsite.





**Digital Mapping:** Digital mapping of the townsite and I.R.1 was done using GPS enabled tablets. This made address and fire hydrant locations easier for new fire department members and mutual aid responders to locate.

**Increased Membership and Training:** Work continues to bring the fire department into full alignment with current training and operational requirements including equipment upgrades. Air Brakes training was provided to BCVFD members. In May 2018, four members of the department attended a 3 day firefighting training course held in 150 Mile House. New operating procedures have been drafted and are under review by Chief Sorensen.

### **RELEVANT CCRD PLANS**

- Central Coast Regional District Emergency Management Plans (Updated in 2018).
- Wildfire Protection Plans for Bella Bella, Bella Coola, Denny Island, Ocean Falls and Wuikinuxv (2006).
- [Asset Management Investment Plan \(2017\)](#)
- [Communications and Engagement Plan \(2014\)](#)
- [Integrated Strategic Plan \(2015-2019\)](#)

### **RELEVANT POLICIES, BYLAWS, OR LEGISLATION**

- Bylaw 175 Bella Coola Fire Suppression Services Establishment, 1992 Area E
- Bylaw 182 Bella Coola Fire Suppression Service Extension, 1992 Amend #175
- Bylaw 217 Bella Coola Volunteer Fire Department Exec Committee Establishment 1994
- Bylaw 280 Bella Coola Volunteer Fire Department Exec Committee Amend #217
- Bylaw 290 CCRD Mutual Aid Agreement Valley Fire Departments 1999
- Bylaw 438 Asset Replacement Reserve Fund BC Fire Protection Local Service Area
- Bylaw 462 Bella Coola Fire Suppression Tolls Amending
- Policy A-33 Bella Coola Volunteer Fire Department Level of Service
- Policy F-11 Firefighter's Use of Department Equipment





October 16, 2018

Ms. Alison Sayers  
Chair  
Central Coast Regional District  
Box 186  
Bella Coola BC V0T 1C0

RECEIVED

OCT 23 2018

Central Coast Regional District

Dear Ms. Sayers:

We would like to thank the delegation from the Central Coast Regional District (CCRD) for such an informative meeting at this year's Union of British Columbia Municipalities (UBCM) convention in Whistler. We are writing to follow up on our discussion regarding the establishment of a regional emergency management partnership.

We deeply appreciate the time and energy that the CCRD delegation invested in this discussion. Beyond the initial meeting, we recognize that considerable dialogue was required to ensure that all members of the partnership were appropriately reflected in this final stage of developing the Memorandum of Understanding (MOU). We are hopeful that based on our discussions at UBCM, Nuxalk Nation and the Central Coast Regional District are comfortable moving forward with the MOU and we look forward to seeing the great work that emerges as a result of this partnership.

We appreciate opportunities to hear the views of local governments and share information. Thank you again for a very informative meeting.

Sincerely,

Mike Farnworth  
Minister of Public Safety  
and Solicitor General

Jennifer Rice  
Parliamentary Secretary  
for Emergency Preparedness

pc: Ms. Madeline Maley

Board Meeting  
NOV 08 2018  
CCRD ITEM 4.C(1)

# NORTHEAST EMERGENCY MANAGEMENT NEWSLETTER



PRRD: Old Fort Landslide

## WHAT'S INSIDE:

- Deadlines
- Training Opportunities
- Contacts

## The Initial Newsletter

Thank you for taking the time to read the inaugural Northeast Emergency Management Newsletter. We are starting this newsletter after hosting two First Nations Partnership Table meetings in October where we heard that communities would find additional methods of communication useful. Our hope is that you find these newsletters informative, and that they keep you updated about activities in the Northeast. If you have any comments, suggestions, or potential stories for the newsletter, please reach out to us using the contact information at the end of the newsletter.

## Deadlines

**November 30:** UBCM CEPF Evacuation Route Planning application deadline

**November 30:** EMBC Sponsored JIBC training request deadline

**December 7:** UBCM Community Resiliency Investment application deadline (FireSmart)

**call or email us for more information on these opportunities**





# JIBC EM WEBINAR

WEDNESDAY  
NOVEMBER 28, 2018  
10-11AM  
TOPIC TBA

**November 7:** EOC  
Finance in Prince  
George **WAITLIST**

**November 8:** EOC  
Logistics in Taylor

**EMBC Sponsored  
Training**

## PARTNERSHIP TABLE MEETINGS

The Northeast hosted 2 Partnership Table Meetings in October. EMBC has secured funding to continue hosting these meetings in each of the 6 regions 2 times per year for the duration of the agreement with Indigenous Services Canada. All communities are encouraged to attend these meetings.

Topics discussed included:

- Developing Emergency Plans
- Securing Emergency Management and Emergency Program Coordinator Funding
- Developing an Indigenous Emergency Response Resource Database
- Accessing Emergency Management Training
- Collaborating with Neighbouring Communities
- Mental Health Impacts from Disasters



## NEA Region Contacts

Regional Manager: Debbie Alexander  
 Email: [Debbie.Alexander@gov.bc.ca](mailto:Debbie.Alexander@gov.bc.ca)  
 Regional Manager: Genevieve (Viv) Fox  
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**24/7 EMERGENCY REPORTING**  
**1-800-663-3456**



Board Meeting  
NOV 08 2018  
CCRD ITEM 4. C (a)



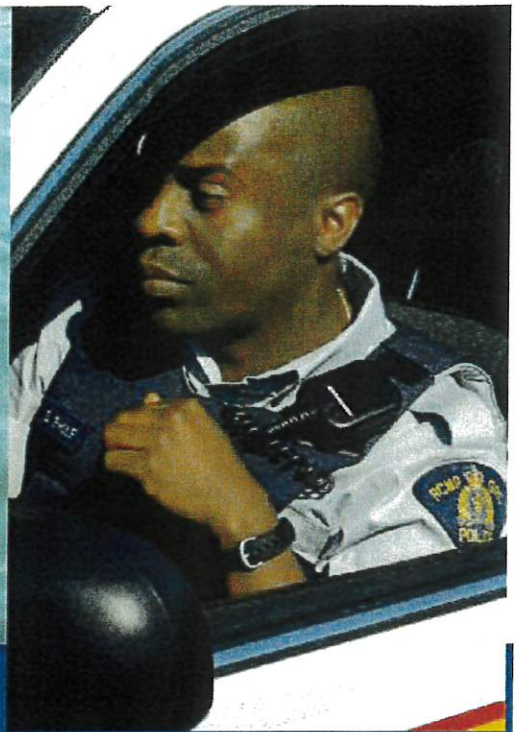
# BC ELECTED OFFICIALS GUIDE

BRITISH COLUMBIA  
ROYAL CANADIAN MOUNTED POLICE

BC RCMP Communication Services  
Operations Strategy Branch  
Royal Canadian Mounted Police  
February 2017

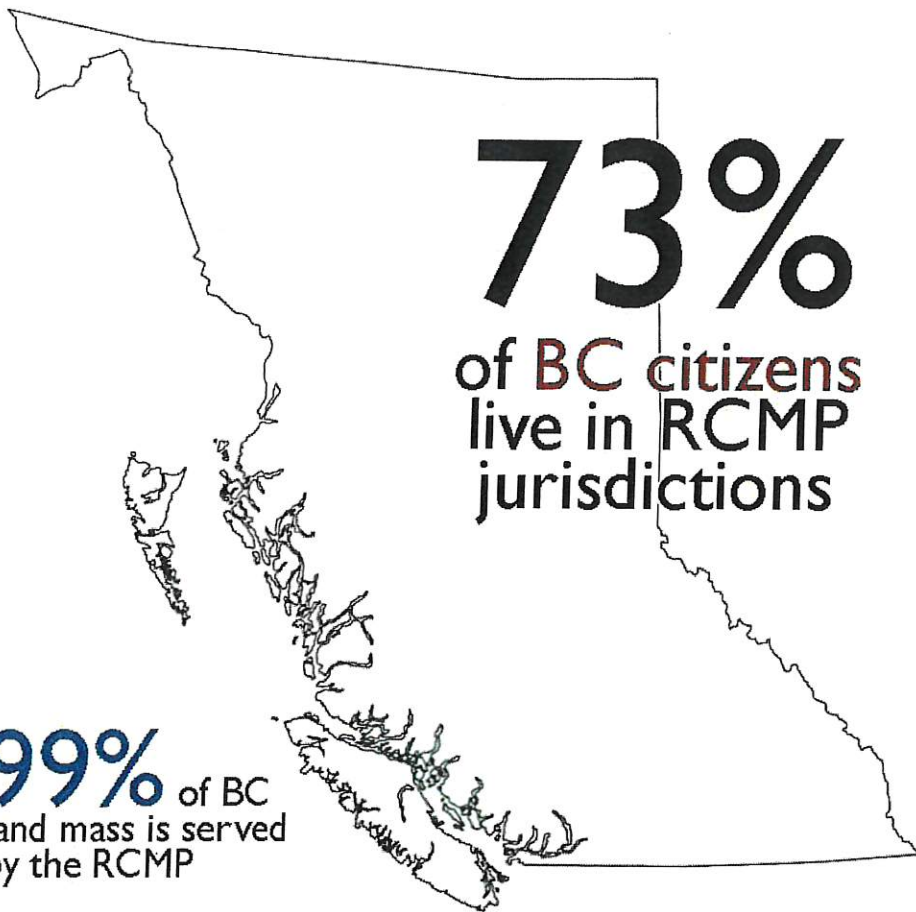






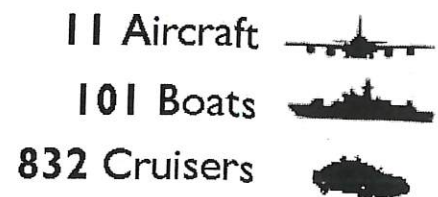
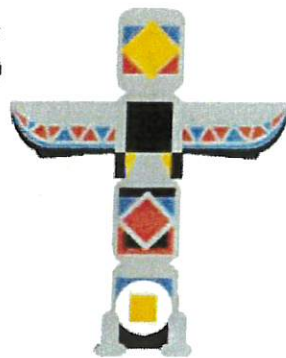


# RCMP in BRITISH COLUMBIA



## FIRST NATIONS COMMUNITIES SERVED

# 121



**1107** FEDERAL  
MEMBERS



**2440** PROVINCIAL  
MEMBERS



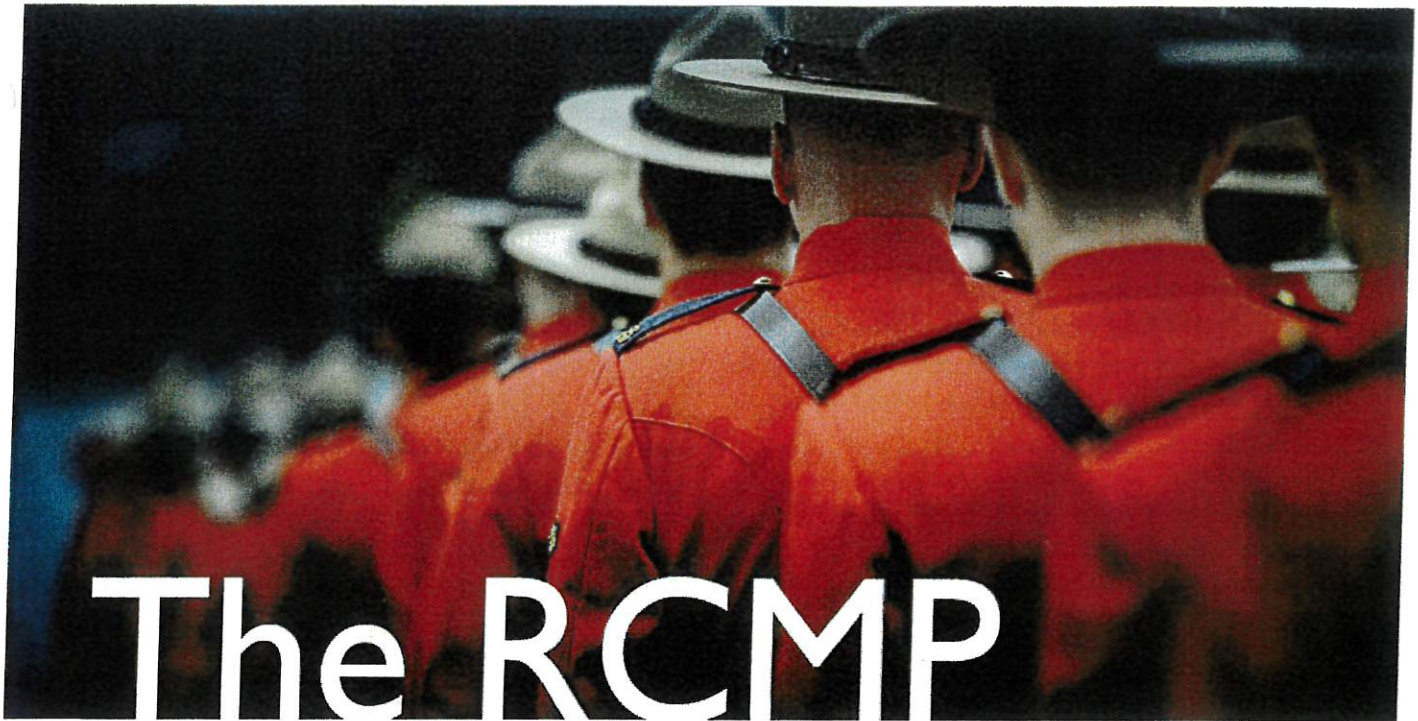
**3862** MUNICIPAL  
MEMBERS





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# The RCMP

## A LITTLE PIECE OF HISTORY

In May 1873, the Parliament of Canada established a central police force. One hundred and fifty recruits were sent west to Manitoba. The new police force gradually acquired the name North-West Mounted Police (NWMP).



In July 1874, 275 mounted police officers marched west, headed for southern Alberta, where American whisky traders were operating among the Aboriginal people.

A permanent post was established at Fort Macleod, Alberta. Part of the remaining half of the Force was sent to Fort Edmonton and the rest returned east to Fort Pelly, Saskatchewan, which had been designated as headquarters.

The following summer, Fort Calgary, on the Bow River in Alberta, and Fort Walsh, in Saskatchewan's Cypress Hills, were established.

By 1885, the Force had grown to 1,000 men, but in 1896 its future was threatened by the newly elected Prime Minister, Sir Wilfrid Laurier, who decided to reduce and eventually disband the NWMP. Support for the Force in the west prevailed and it gained new prominence policing the Klondike Gold Rush.

From 1905-16, the Force was contracted to police the provinces of Alberta and Saskatchewan. These contracts ended due to the provinces' desire to create their own police forces.



## BUILDING A LEGACY

In 1919, Parliament voted to merge the Force with the Dominion Police, a federal police force with jurisdiction in eastern Canada. When the legislation took effect on February 1, 1920, the name became the Royal Canadian Mounted Police, and headquarters was moved to Ottawa from Regina.

The RCMP returned to provincial policing with a new contract with Saskatchewan in 1928.

From 1932-38, the size of the RCMP nearly doubled, to 2,350, as it took over provincial policing in Alberta, Manitoba, New Brunswick, Nova Scotia and Prince Edward Island.



The years following World War II saw a continued expansion of the RCMP's role as a provincial force. In 1950, it assumed responsibility for provincial policing in Newfoundland and absorbed the British Columbia provincial police.

Women were first accepted as uniformed members in 1974. The seventies also brought an expansion of responsibilities in areas such as airport policing, VIP security and drug enforcement.

Today, the RCMP's scope of operations includes organized crime, terrorism, illicit drugs, economic crimes and offences that threaten the integrity of Canada's national borders. The RCMP also protects VIPs, has jurisdiction in eight provinces and three territories and, through its National Police Services, offers resources to other Canadian law enforcement agencies.

### MISSION:

The RCMP is Canada's national police service. Proud of our traditions and confident in meeting future challenges, we commit to preserve the peace, uphold the law and provide quality service in partnership with our communities.

### VISION:

We will:

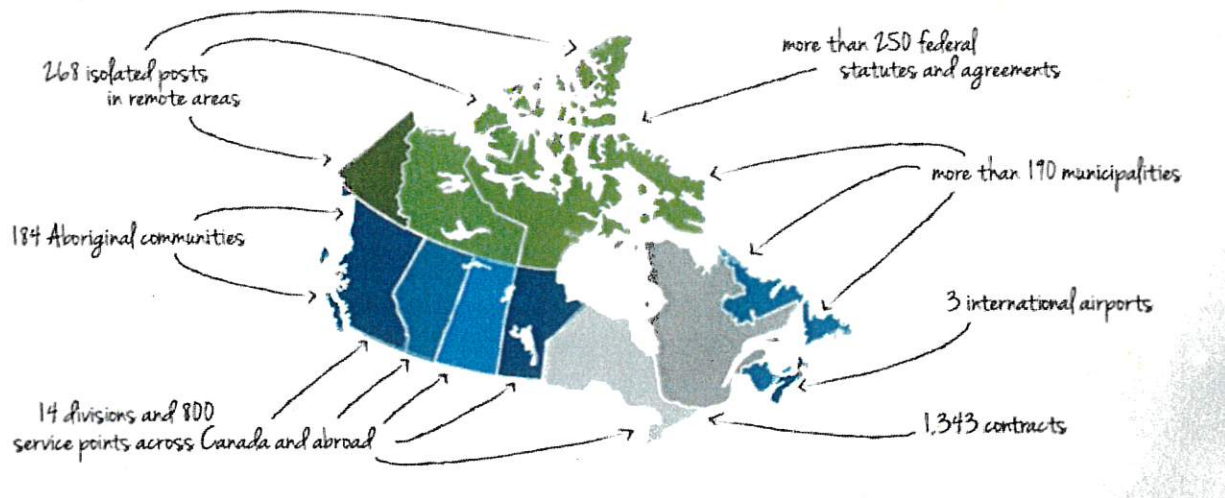
- be a progressive, proactive and innovative organization
- provide the highest quality service through dynamic leadership, education and technology in partnership with the diverse communities we serve
- be accountable and efficient through shared decision-making
- ensure a healthy work environment that encourages team building, open communication and mutual respect
- promote safe communities
- demonstrate leadership in the pursuit of excellence

### VALUES:

Recognizing the dedication of all employees, we will create and maintain an environment of individual safety, well-being and development. We are guided by:

- |                   |                  |
|-------------------|------------------|
| • Integrity       | • Compassion     |
| • Honesty         | • Respect        |
| • Professionalism | • Accountability |

## Today's RCMP... jurisdiction over 8 provinces and 3 territories



# The RCMP in Canada

The Royal Canadian Mounted Police is the national police force of Canada. Unique in the world as a federal, provincial and municipal policing body, the RCMP enforces federal laws across the country, and provincial/territorial laws in all provinces (except Ontario and Quebec) including Nunavut, Yukon, and Northwest Territories, as well as nearly 200 Canadian municipalities, under the terms of policing agreements with those jurisdictions.

The RCMP is organized under the authority of the *RCMP Act*. In accordance with the Act, it is headed by the Commissioner, who, under the direction of the Minister of Public Safety Canada, has the control and management of the Force and all public safety matters. In 1877, the RCMP adopted the French motto, "Maintiens le droit" (defending the law).

There is no other police force in Canada that provides the levels of services and variety offered by the RCMP and in both official languages. With over 150 specializations a career with the RCMP is full of opportunity for continued learning and growth.

By establishing national policy and standards across the Force, all members receive the same training and operational procedures and can be deployed anywhere in the country to respond to large scale emergencies or events, such as the 2010 Winter Olympics, which can benefit any municipality or province.

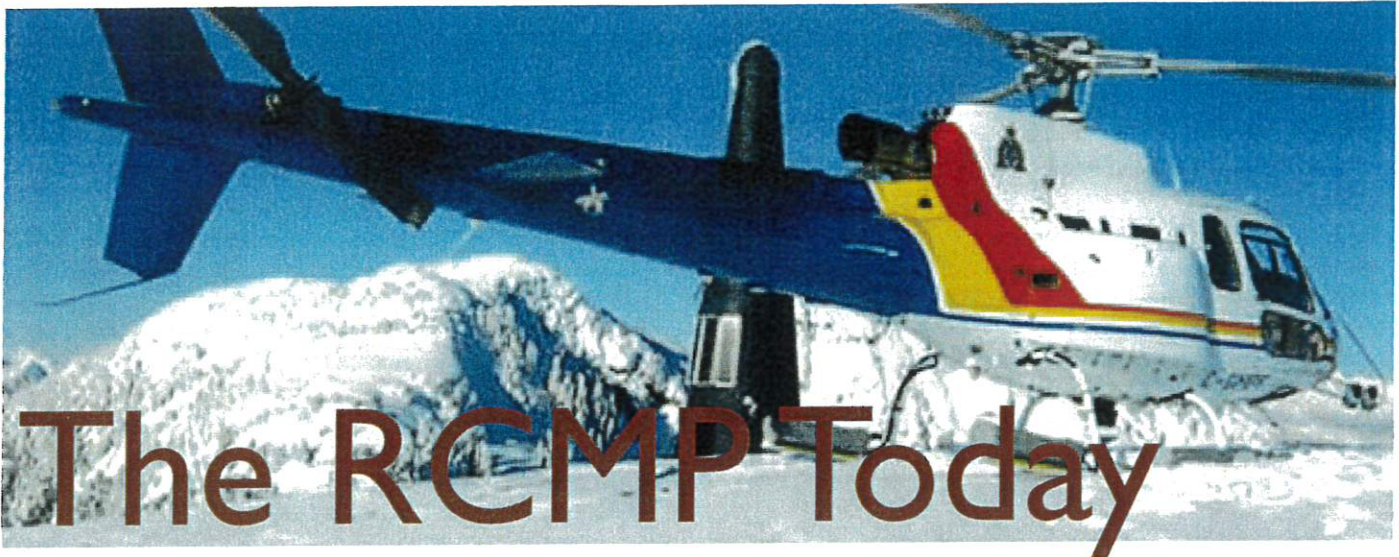
Amendments to the *Royal Canadian Mounted Police Act* (2014) help strengthen responsibility and accountability in the RCMP by providing the foundation for modernizing the RCMP's human resource processes, including conduct management, harassment investigation and resolution, employment requirements, and appeal and grievance processes for members.

The new Code of Conduct process allows misconduct to be addressed in a more responsive, timely and effective manner, while maintaining the public trust while reinforcing the high standard of conduct expected.

The new Civilian Review and Complaints Commission for the Royal Canadian Mounted Police (CRCC) investigates complaints from the public about the conduct of members of the RCMP in an open, independent and objective manner. The Commission also holds public hearings and conducts research and policy development to improve the public complaints process.

The new RCMP External Review Committee (ERC) is an independent agency that promotes fair and equitable labour relations within the RCMP. The Committee conducts an independent review of appeals in disciplinary, discharge and demotion matters, as well as certain kinds of grievances.





The RCMP mandate is multifaceted and includes preventing and investigating crime, maintaining peace and order, enforcing laws, contributing to national security, safeguarding state officials, visiting dignitaries and foreign missions, providing vital operational support services to other police and law enforcement agencies within Canada and abroad, and serving in peacekeeping missions around the world.

### **ORGANIZATION**

The RCMP is divided into 15 Divisions, which generally follow provincial boundaries, with the exception of “A” Division for the National Capital Region, “Depot” Division for the cadet training academy in Regina, and “NHQ” for National Headquarters.

The Divisions are divided into geographic areas known as detachments. A detachment is an office or building where officers are stationed to provide law enforcement and crime prevention services within their respective jurisdictional boundary. These employees are supported by Civilian Members (CMs), Public Service Employees (PSEs) and Municipal Employees (MEs).

### **FEDERAL POLICING**

Federal policing is among the core activities of the RCMP and is carried out in every province and territory in Canada, including Ontario and Quebec.

The RCMP's federal policing mandate is to investigate drugs and organized crime, economic crime, and terrorist criminal activity, enforce federal statutes, secure Canada's borders, conduct international capacity building, liaison and peacekeeping and ensure the safety of major events, state officials, dignitaries and foreign missions.

### **CONTRACT POLICING**

The various provincial Police Acts and territorial legislations enable each of the provinces and territories to enter into an agreement with the federal government which authorizes the RCMP to act as the Provincial or Territorial Police Service. The *RCMP Act* authorizes the federal government to enter an agreement with a province or territory for the RCMP to act as their Police Service.

Contract policing is recognized as an effective national policing model to address the cross-jurisdictional (i.e., municipal, provincial, territorial, national and international) and evolving nature of crime.

### **SPECIALIZED POLICING SERVICES**

SPS provides critical front-line operational support services not only to the RCMP but also to its partners across the entire Canadian law enforcement and criminal justice communities, as well as to select foreign organizations.



## WE ARE BC RCMP

### BC RCMP

The British Columbia RCMP is the largest Division in the RCMP, with approximately one-third of the entire force located in BC. We proudly provide federal policing to all communities, and provincial or municipal policing in all but 11 cities. The communities served range from isolated Aboriginal communities and coastal villages to major urban cities.

### PROVINCIAL FORCE

In April 2012, the provincial government signed a new 20-year Provincial Police Service Agreement (PPSA) with the Government of Canada to contract the RCMP as BC's Provincial Police Force.

Under the terms of the PPSA and the Police Act, municipalities under 5,000 population and unincorporated areas of BC are policed by the RCMP provincial force.

#### UNINCORPORATED AREA

- PPSA
- Costs: 70% Provincial & 30% Federal

#### MUNICIPALITIES UNDER 5,000

- PPSA
- Costs: 70% Provincial & 30% Federal

#### MUNICIPALITIES BETWEEN 5,000 – 14,999

- MPSA
- MPUA
- Costs: 70% Municipal & 30% Federal

#### MUNICIPALITIES 15,000 AND OVER

- MPSA
- MPUA
- Costs: 90% Municipal & 10% Federal

### MUNICIPAL FORCE

Under the BC Police Act, a municipality must assume responsibility for its police services when its population exceeds 5,000 persons. These municipalities may form their own independent municipal police department, contract with an existing independent police department or contract with the provincial government for RCMP municipal police services.

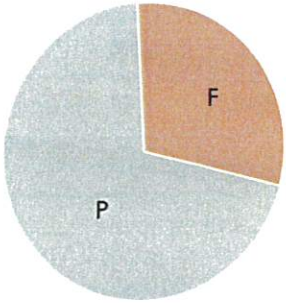
In 2012, in addition to the PPSA, the provincial and federal governments signed a 20-year Municipal Police Service Agreement (MPSA), which enables the provincial government to sub-contract the RCMP provincial force to municipalities.

To contract RCMP municipal services, each municipality must sign a Municipal Police Unit Agreement (MPUA) with the provincial government.



# COST SHARING

The costs of contract policing are shared in recognition of the mutual benefits of this policing model.

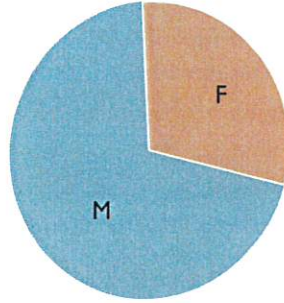


## UNINCORPORATED AREAS & MUNICIPALITIES UNDER 5,000

30% Federal & 70% Provincial

As per the PPSA the provincial government pays 70% of the cost-base described in the Agreement and the federal government pays the remaining 30%.

A portion of the provincial cost is recovered through the Police Tax.

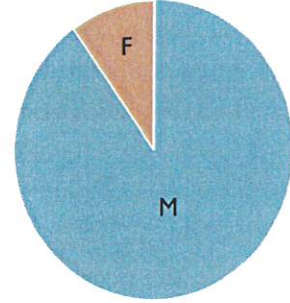


## MUNICIPALITIES BETWEEN 5,000 – 14,999

30% Federal & 70% Municipal

The terms of the MPSA and the MPUA require that municipalities between 5,000 and 14,999 population pay 70% of the RCMP cost-base, while municipalities with 15,000 population and over pay 90%. The remaining 30% and 10%, respectively, are subsidized by the federal government. Municipalities, who elect to have their own police force are responsible for 100% of policing costs, such as Abbotsford Police Department.

To pay for their share of police service costs, municipalities over 5,000 rely on municipal property taxation.

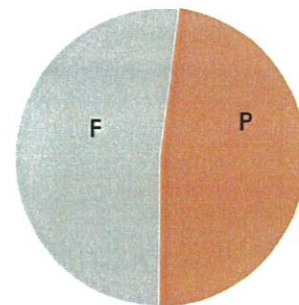


## MUNICIPALITIES 15,000 AND OVER

10% Federal & 90% Municipal

## FIRST NATIONS POLICING

Through the First Nations Policing (FNP) Program, the federal government and BC provide funding to support policing services that are professional, dedicated and responsive to the First Nations communities they serve. In April 2014, a Framework Agreement between the federal government and the BC provincial government for RCMP FNP came into effect. In BC, Community Tripartite Agreements (CTAs) are required in accordance with the Framework Agreement. These CTAs are signed by the First Nations Chief(s) and the provincial and federal government. The funding for the FNP Program is 52% Federal and 48% Provincial.

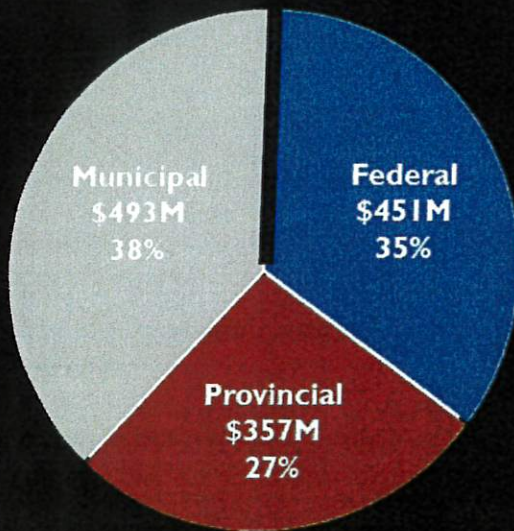


## FIRST NATIONS CTA COMMUNITIES

52% Federal & 48% Provincial



# INVESTMENT IN BC RCMP



## **Federal Contribution:**

Includes Federal Policing and contract share (i.e. the 10/30 percent federal share is included in the federal piece of the pie chart), and includes both direct and indirect costs. This portion does not include Aboriginal Policing.

## **Provincial Contribution:**

Includes the Provincial contract share (i.e. the 70 percent provincial share is included in the provincial piece of the pie chart). This portion does not include Aboriginal Policing.

## **Municipal Contribution:**

Includes the Municipal contract share (i.e. the 70/90 percent provincial share is included in the municipal piece of the pie chart). Municipalities do not participate in the cost share for Aboriginal policing.

## **DETACHMENT**

A detachment is an identifiable police facility with a single commander which may serve one or more provincial or municipal communities, for example, University Detachment

## **COMMUNITY POLICE OFFICE (CPO)**

A CPO is an identifiable police facility which is part of a larger structure especially when geographic distances may dictate the need for additional infrastructure to service the jurisdiction.

## **INTEGRATED DETACHMENT**

An integrated detachment is two or more municipal or provincial RCMP units working in the same building. For example, the Mission municipal and provincial RCMP units make up Mission Detachment. The members from each unit in an integrated detachment report to the same Detachment Commander and generally provide services to the combined municipal and provincial policing areas.

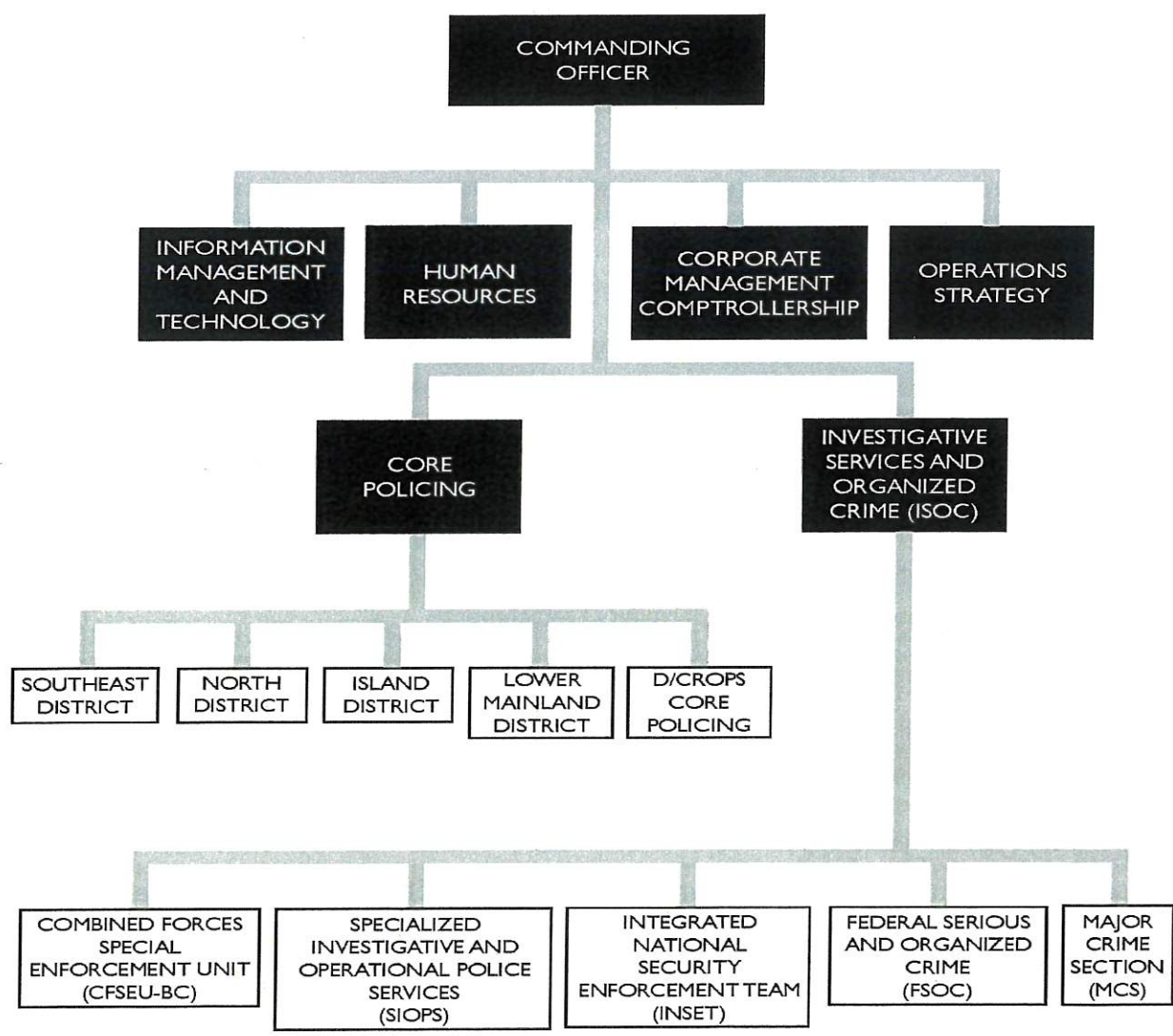
## **REGIONAL DETACHMENT**

A regional detachment will manage integrated and independent detachments in an area. For example, the Sea to Sky Regional Detachment manages the Bowen Island Detachment (provincial unit), the Pemberton Detachment (provincial unit), the Squamish Detachment (municipal and provincial units) and the Whistler Detachment (municipal and provincial units).



BC RCMP STRUCTURE

The Deputy Commissioner is the Commanding Officer of BC RCMP and the BC Provincial Police Force. There are five major branches in BC RCMP, all with direct reporting lines to the CO. These branches include: Criminal Operations (Core Policing, and Investigative Services & Organized Crime), Operations Strategy Branch, Human Resources Branch, Corporate Management & Comptrollership Branch, Information Management & Technology Branch.



## BC RCMP BRANCHES

### OPERATIONS STRATEGY BRANCH

The Operations Strategy Branch (OSB) supports operations through continuous enhancement of police-service delivery initiatives for the RCMP in British Columbia. The diverse and specialized staff of PSEs and sworn civilian and regular members who comprise the OSB team work together to promote accountability, effectiveness, efficiency and ensure timely communications. OSB works with stakeholders both internally in BC RCMP and externally with diverse stakeholders province and nationwide.

The Branch is organized into the following operational units and services:

- Communication Services
- Government Liaison and Client Services Unit
- Continuous Improvement Unit
- Diversity and Inclusion Unit
- Operations Development Unit
- Review Services Unit
- Strategic Planning Unit
- Research and Business Analytics Unit

### HUMAN RESOURCES BRANCH

The Human Resources Branch provides coordinated delivery of diverse programs and services through strategic human resources planning in support of operations.

The Branch is organized into the following operational units and services:

- Career and Resourcing Section
  - Human Resources Management Information System Unit
  - Official Languages
  - Organization and Classification
  - Public Service Human Resources
  - Recruiting
  - RM and CM Career Managers
- Integrated Health Resource and Management Program
- Employee & Management Relations Section
  - Civil Litigation Analysis Unit
  - Professional Responsibility Unit
  - Respectful Workplace Program
- Human Resources Officer's Office
  - Awards and Recognition
  - HR Planning
  - Translation Services
- Pacific Regional Training Centre



## **CORPORATE MANAGEMENT & COMPTROLLERSHIP BRANCH**

The Corporate Management and Comptrollership Branch (CMCB) supports operational policing through responsible management and security of RCMP finances, assets, and people. CMCB strives to provide excellent professional advice to clients and corporate partners by representing their best interests and ensuring the smooth and effective functioning of RCMP assets and finances.

The Branch is organized into the following business services:

Asset and Procurement Management Section: Strategic Planning, Project Management, and Facilities Management

Business Systems

Departmental Security: Personnel Security Screening, Physical Security, IT Security, and Risk Management

Finance: Budgeting, Forecasting, and Reporting

Asset and Procurement Management Section is responsible for development and implementation of strategies for delivery of building and transportation infrastructure, and the procurement of specialized goods and services. Business Systems maintains, improves and expands the RCMP's Enterprise Resource Planning (ERP) system known as "TEAM" to accommodate the operational, contractual and administrative needs. Departmental Security Section (DSS) is responsible for the security programs adopted by the RCMP, ensuring that the RCMP complies with federal government security policy and standards, and operates in a safe and secure environment. Finance provides advice, guidance, training and assistance to units in the overall management of financial resources.

## **INFORMATION MANAGEMENT & TECHNOLOGY BRANCH**

The Information Management & Technology Branch (IM+T) has the overall responsibility for developing, implementing, and maintaining information, communication and computer technologies that are essential to police services, member and public safety, corporate knowledge and information management within BC RCMP. In addition, the IM+T Branch provides project management expertise to implement new initiatives and special projects in-house and with partnering agencies.

The Branch is organized into the following major disciplines:

Information Management (IM)

Information Technology (IT)

IT Core Services

Computer Services

Radio Technology Program

IM+T Operational Support (IOS)

# CRIMINAL OPERATIONS

## **CORE POLICING:**

Deputy Criminal Operations Policing includes the following sections:

### **Criminal Operations Secretariat**

The Criminal Operations Secretariat provides direct support to the members and employees of BC RCMP through research, guidance, and coordination with respect to a broad range of operational issues, events and developments. The Criminal Operations Secretariat is comprised of the Conducted Energy Weapon/Subject Behaviour Officer Response Coordinator, International Travel & Visits and Foreign & Domestic Liaison, Legal Advisory Section, Memorandum of Understanding (MOU) Coordinator, Operational Response Unit, Operational Policy Unit, Police/Labour Communications, Reviewer Analyst Unit and Sensitive Expenditures Unit.

### **Critical Incident Program (CIP)**

CIP was created in 2012 to provide divisional oversight of tactical operations. CIP is responsible for overseeing Lower Mainland District (LMD) Emergency Response Team (ERT) services, allowing for a level of common oversight to the ERT program and to ensure standardization of training and tools. In addition to LMD ERT, CIP is comprised of Provincial ERT, Public Order (Tactical Teams), Explosives Disposal Unit, Underwater Recovery Team, Police Dog Service, Crisis Negotiator Teams, Emergency Medical Response Team, Critical Incident Commanders and Scribes.

### **Enhanced Community & Aboriginal Policing Services (ECAPS)**

ECAPS is responsible for providing leading edge crime prevention expertise and support including culturally sensitive policing and relationship building. ECAPS provides service through community policing along BC's coast line, in First Nations and aboriginal communities, and also focuses on crime prevention initiatives and programs to support BC RCMP detachments. Despite the diverse mandates within ECAPS, the overarching purpose is to contribute to the safety and security of communities in BC. ECAPS is comprised of Aboriginal Policing Service, Crime Prevention Services, Liaison Officer Department of Fisheries and Oceans and West Coast Marine Services.

### **Operational Communication Centre (OCC) Program**

Six provincial Operational Communication Centres (OCC) provide 24/7 call-taking and dispatch service to detachments in all four districts of BC RCMP. OCC service is also provided for specialized and operational support units. Some LMD RCMP detachments are serviced by E-Comm Dispatch services or their own dispatch service instead of the OCCs. Similarly, Independent Municipal Police Departments provide their own OCC service or contract from E-Comm Dispatch services. The OCCs are located in BC RCMP Headquarters, Courtenay, Kelowna, Nanaimo, Prince George and Langford.



**BC RCMP Traffic Services**

BC RCMP Traffic Services is responsible for the administration and overall direction of the provincial traffic services programs throughout the four districts. This section is dedicated to improving overall road safety by reducing the number of fatalities and serious injuries. The programs utilized in BC RCMP Traffic Services to assist members in traffic enforcement include the Drug Recognition Expert and Standardized Field Sobriety Tests, Intersection Camera Safety Program, Traffic Services Management Information Tool and a Technology/ Equipment Inventory. Traffic Services is comprised of the following services: Automatic License Plate Recognition, Integrated Collision Analyst and Reconstructionist Services, Integrated Road Safety Units, Pipeline/Convoy Coordinator and the Provincial traffic and highway teams.

**INVESTIGATIVE SERVICES AND ORGANIZED CRIME:**

**Combined Forces Special Enforcement Unit (CFSEU-BC)**

The Combined Forces Special Enforcement Unit of British Columbia is British Columbia's "anti-gang police agency." The CFSEU-BC is the largest integrated police program in Canada and is made up of seconded police officers from 14 different agencies in BC including: Abbotsford Police Department, Canada Border Services Agency, Central Saanich Police Service, Delta Police Department, New Westminster Police Department, Port Moody Police Department, Royal Canadian Mounted Police, Saanich Police Department, Transit Police, Vancouver Police Department, Victoria Police Department, West Vancouver Police Department and Organized Crime Agency of British Columbia. The CFSEU-BC's mandate is to target, investigate, prosecute, disrupt, and dismantle the organized crime groups and individuals that pose the highest risk to public safety due to their involvement in gang violence.

**Federal Serious & Organized Crime (FSOC)**

The mission of BC RCMP FSOC is to disrupt, dismantle and support prosecution of serious and organized crime groups and their members in conjunction with our domestic and international partners. BC RCMP FSOC is an amalgamation of former Federal programs: Drug Enforcement Branch (DEB), Integrated Proceeds of Crime (IPOC), Commercial Crime Section (CCS), Border Enforcement Team (IBET) and Integrated Market Enforcement Team (IMET).

**Major Crime Section**

Major Crime Section manages and investigates major crime files as directed by the mandate of the section and/or by Criminal Operations. The units within this section are responsible for gathering and documenting the facts of the case, while utilizing the investigational techniques and principles of Major Case Management. Additionally, Major Crime Section provides assistance to other police agencies and investigative units throughout the Province and if necessary, across the country. Major Crime is comprised of the following units: Anti-Corruption Unit, Behavioral Sciences Group, Criminal Analysis Unit, Criminal Investigation Unit, District Major Crime Units, Integrated Municipal Provincial Auto Crime Team, Interview Team, Polygraph Examiners, Serious Crime Unit, Special Projects and Unsolved Homicide Unit.



### **Integrated National Security Enforcement Team (INSET)**

Following 9/11, The RCMP refocused its National Security Enforcement Sections (NSES) in Montreal, Ottawa, Toronto and Vancouver to become Integrated National Security Enforcement Teams (INSETs). INSETs are centrally controlled from National Headquarters and undertake national security criminal investigations into terrorist criminal activities as defined in the anti-terrorism provisions of the Criminal Code, as well as any offence arising out of a threat to the security of Canada. The team applies Canada's laws, acts and regulations and anti-terrorism legislation to ensure that any actual or intended terrorist acts are detected early and disrupted. E-INSET is part of the NHQ Federal Policing Criminal Operations (FPCO) program and is connected through partnerships with municipal, provincial and federal agencies and international partners.

### **Specialized Investigative and Operational Police Services (SIOPS)**

SIOPS is responsible for the strategic planning, coordination, leadership, and direction of a comprehensive range of specialized services supporting operational policing conducting a diverse range of investigations in the province within the federal, provincial and municipal business lines. The role of SIOPS is to provide subject matter expertise and specialized support to criminal investigations, support senior management decision making and contribute to future planning and priority setting for BC RCMP. Additionally, SIOPS is responsible for gathering, consolidating and providing analysis of current and emerging criminal trends in support of operational priority setting and contributing to a coordinated national and provincial strategy to combat organized crime.

SIOPS is comprised of the following units: Criminal Intelligence Section (which includes Criminal Intelligence Probe Teams, Division Intelligence Analyst Team, Integrated Witness Protection Section, Outlaw Motorcycle Gang Unit Coordinators, Real Time Intelligence Centre-BC, Source Development Unit), BC RCMP Criminal Analysis Section, Major Case Management Operational Service Centre, Office of Investigative Standards and Practices and Support Services (which includes Air Services, Covert Operations, BC RCMP Headquarters Exhibits Facility, BC RCMP Forensic Identification Services, Operational Readiness and Response, Emergency Management, Integrated Technological Crime Unit and Technical Investigative Services Unit).

## **DIVERSITY & INCLUSION**

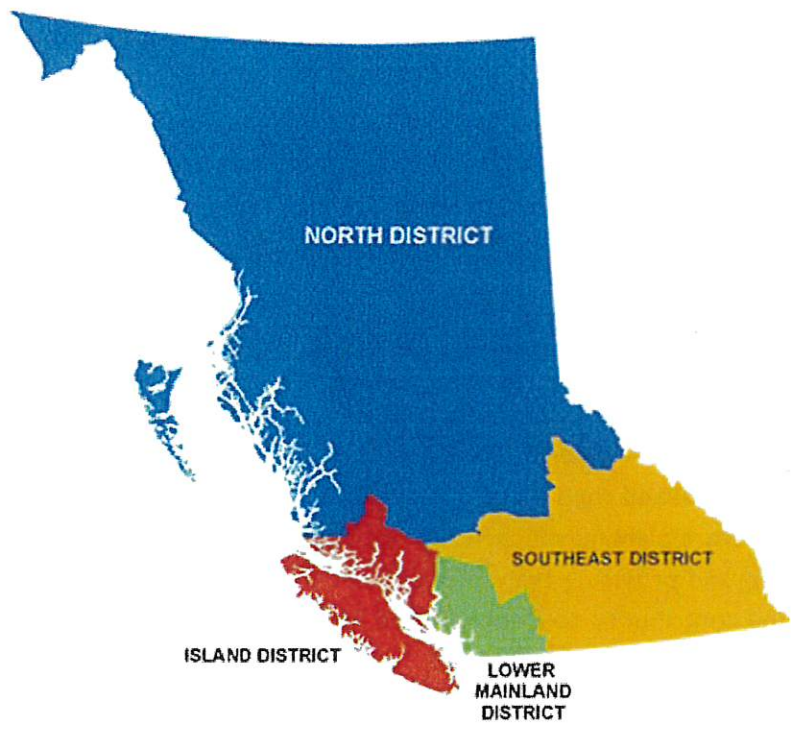
The RCMP is dedicated to building a diverse and inclusive workforce; it is important to us to reflect Canada's changing demographics, and to foster cross-cultural understanding of our communities' needs. The Province of British Columbia and the RCMP are committed to ensuring our organization will continue to work with diverse community leaders, and engage with community members who have not traditionally felt supported by the police. We continue to develop strategies in partnership with our key stakeholders to prevent crime and support victims of crime.



To achieve investigative excellence, we take into account issues related to culture when investigating crimes within the community. This goes beyond trying to "tap into" communities for critical information, and extends to understanding that diverse cultural issues may underpin the actual commission of the crime. The RCMP continues to find ways to increase the trust and confidence of our diverse communities that we police within the Province of BC.



# BC RCMP DISTRICTS



## **NORTH DISTRICT**

North District (ND) headquarters is located in Prince George, B.C. and is the hub for 37 detachments and several speciality services located throughout the central and northern parts of British Columbia. North District has a vast, diverse geographic area that encompasses the upper two-thirds (73%) of the Province of British Columbia. It has an approximate population of 350,000 people and 151 First Nations communities.

## **ISLAND DISTRICT**

Island District (ID) headquarters is located in Victoria, B.C. and is the hub for 25 detachments and 16 Community Policing Offices as well as several specialized units. Island District covers North and South Gulf Islands, Powell River and stretches of remote BC coastline and inlets. It has an approximate population of 760,000 people.

## **SOUTHEAST DISTRICT**

Southeast District (SED) shares a border with Alberta and the United States and is primarily situated among mountains and rugged terrain. There are 45 detachments and eight CPOs in SED providing service to approximately 683,000 people, including numerous Aboriginal communities. SED Headquarters is in Kelowna and is the hub for detachments located throughout southeastern BC.

## **LOWER MAINLAND DISTRICT**

Lower Mainland District (LMD) stretches from Pemberton to the U.S. border and from the Sunshine Coast to the Coquihalla Highway. There are 21 detachments and 28 Community Policing Offices (CPOs) in LMD, which serves over 1.8 million people in 26 communities, including numerous Aboriginal communities. LMD Headquarters is located in BC RCMP Headquarters in Surrey.

## NORTH DISTRICT

The North District of British Columbia comprises 73% of the province's geographic land mass. Federal, provincial, municipal and aboriginal policing services are offered through thirty seven detachments and a District Headquarters. The Detachments are strategically located throughout this geographically vast District with District Headquarters being located in Prince George. North District hosts the most Isolated Posts (eleven) and Limited Duration Posts (eighteen) within the province of British Columbia.

The District is culturally diverse and includes 151 First Nations communities. First Nations represent 17.3% of the District's overall population, and aboriginal youth are the fastest growing population age-group in British Columbia.

Population and economic growth in Northern British Columbia is being driven by a dramatic increase in the number of land and natural resource development projects within the region. Major development brings with it permanent as well as temporary population shifts in key urban and rural areas. These changes have an impact on police resources and service delivery requirements. At the same time, North District personnel continue to monitor land use conflicts where there is a possibility of criminal extremism targeting people or critical infrastructure. Front line policing, such as traffic and general duty services, are the most affected by rapid growth. Ensuring front line and support service positions are adequately staffed is vital to the District's success given the increasing complexity of the police operating environment due to legislative, judicial, technical and operating factors. Attraction and retention recruiting strategies, in addition to soft vacancy pattern management, will play an important role in securing sufficient human resources to meet demands for service within this dynamic District moving forward.

The North District is comprised of dedicated employees who thoroughly enjoy all that Northern British Columbia has to offer. The "Spirit of the North" is present everywhere; from employee attitudes to the communities we serve. Operationally, collective efforts are being directed towards our operational priorities and community mobilization efforts. Together, we are making a difference.

### **NORTH DISTRICT SPECIALIZED UNITS:**

#### **POLICE DOG SERVICES**

Recognized as the premier police dog service in the world, the RCMP Dog Service teams train and work alongside: Tactical Teams, ERT, Explosive Detection Units, Provincial Search and Rescue and the Canadian Avalanche Rescue Dog Association.

Dogs are trained to detect human-laden scent articles, weapons, explosives and narcotics. The North District has several Police Service Dogs and handlers. They are located in Dawson Creek, Fort St. John, Prince George, Terrace and Williams Lake Detachments.



## NORTH DISTRICT

### **AIR SERVICES**

Air support is critical in an area with vast geographic challenges in providing policing services throughout North District. Planes are used to transport officers, as well as transporting prisoners, judges and other support services to our remote detachment areas.

### **TRAFFIC SERVICES**

North District has seven units that serve as hubs for Traffic Services. There are six Collision Reconstructionists located throughout the North District.

### **FIRST NATIONS POLICING**

The North District has a high percentage of Aboriginal and First Nations Communities who are policed by officers who not only work and live in the community, but who are part of their community. Many officers volunteer their time off duty to participate in the community as local sport coaches, who organize clothing drives, sponsor community BBQ's, and assist with cultural events. Currently there are 52 officers who are part of the First Nations Policing Unit throughout the District.

### **OPERATIONAL COMMUNICATION CENTRE—OCC**

OCC Call Takers and Dispatchers answer both non-emergency and emergency lines for those communities without 911 service. They are the Public Safety Answering Point (PSAP) for the Peace River Regional District, and the Secondary Safety Answering Point (SSAP) for all other detachment areas within the District. In addition to providing dispatching and status keeping to 37 detachments/satellites, they also provide dispatching and/or status keeping to North District Traffic Services, West Coast Marine, Air Services, and the provincial Conservation Officers (Ministry of Environment).

### **NORTH DISTRICT EMERGENCY RESPONSE TEAM—ERT**

ERT is responsible for assisting and dealing with any situation where extreme danger or firearms are above the ability of detachments and other policing partners. The team is trained to use weapons, equipment and tactics to respond to any possible public safety danger. They are highly trained and specialized experts in weapons not normally used by General Duty police officers or seen by the public. A significant component to the team is the Crisis Negotiators whose primary objective is to resolve a situation peacefully without injury or harm. These negotiators play a pivotal role toward achieving a safe outcome.

## ISLAND DISTRICT

The Island District (ISLD) covers all of Vancouver Island, the North and South Gulf Islands, plus Powell River and stretches of the remote BC Coastline and Inlets. Island District is the central point for 25 detachments and their sub detachments, plus traffic and numerous other specialty units.

Vancouver Island, located in the Pacific Northwest, is the largest Pacific island east of New Zealand.

### **ISLAND DISTRICT SPECIALIZED UNITS:**

#### **WEST COAST MARINE SERVICES**

With a fleet of three patrol vessels and numerous smaller boats, the members of the West Coast Marine Service patrol the entire coastal area from the international border at Washington to Alaska from their base in Nanaimo. This vast area includes hundreds of islands and numerous coastal communities many of which are only accessible by air or marine transportation.

#### **AIR SERVICES**

Located at CFB Comox, the Island District Air Services works with all sections, and patrols the island with its Eurocopter AS 350 helicopter, or Air 8. Air 8 assists in search and rescue, tracking fleeing suspects, and transporting members, prisoners, and judges. It is equipped with a FLIR for night operations and a camera for recording operations. The helicopter and pilots also work extensively with the radio technicians in securing the vital communications infrastructure of the District.

#### **ISLAND EMERGENCY RESPONSE TEAM—ERT**

The Island District Emergency Response Team has 20 members from detachments and units all over Vancouver Island. Island ERT has the ability to use specialized weapons, equipment, and tactics to resolve extremely high-risk situations, requiring an integrated and coordinated tactical response. ERT members must also possess the self-discipline to function effectively in physically and psychologically stressful environments for extended periods of time, as ERT deployments often last many hours or even days. ERT operations can take place on land or at sea as Island ERT is a Marine Operations team.

#### **UNDERWATER RECOVERY TEAM—URT**

The Island District Underwater Recovery Team has seven officers from detachments and units all over Vancouver Island. Team members are trained in a wide variety of diving techniques including surface supplied diving and decompression diving. In addition to SCUBA, the team can also conduct SONAR searches and is trained to conduct land and water based metal detection searches.

On October 24<sup>th</sup>, 2014 Island District team conducted the deepest planned operational dive in RCMP history in order to recover two victims of a vessel sinking near Campbell River. Using surface supplied air, members reached a depth of 155 feet.

#### **VANCOUVER ISLAND TACTICAL TROOP—VITT**

The Vancouver Island Tactical Troop has about 70 officers from detachments and units across the island. VITT manages public order operations and are frequently called during serious investigations to conduct search and canvass duties.



## ISLAND DISTRICT

### **ISLAND DISTRICT TRAFFIC SERVICES**

The mandate of ISLD Traffic Service is mandate is to reduce the number of fatal and serious injury collisions on the island. There are eight traffic units, including a Collision and Reconstruction Unit, Roving Traffic Unit with drug detecting police dog and a DRE/SFST/Commercial Vehicle Unit. The Traffic Units are located In Chemainus, Nanaimo, Parksville, Courtenay, Campbell River and Victoria. Three of the Traffic Units are dedicated to enhanced road safety enforcement known as the Integrated Road Safety Units (IRSU).

### **OPERATIONAL COMMUNICATION CENTRE—OCC**

OCC Call Takers and Dispatchers answer both non-emergency and emergency lines for those communities without 911 service. They are the Public Safety Answering Point (PSAP) for the Peace River Regional District, and the Secondary Safety Answering Point (SSAP) for all other detachment areas within the District. In addition to providing dispatching and status keeping to 35 detachments or satellites offices, they also provide dispatching and/or status keeping to Vancouver Island District Traffic Services, West Coast Marine, Air Services, and the provincial Conservation Officers.

### **ISLD INTEGRATED TEAMS:**

#### **VANCOUVER ISLAND INTEGRATED MAJOR CRIME UNIT—VIIMCU**

This integrated homicide team serves the provincial jurisdictions throughout the Island District, as well as the municipal jurisdictions in the Capital Regional District (CRD). VIIMCU manages and investigates major crime files by gathering and documenting the facts of the case, while utilizing investigational techniques and principles of major case management. VIIMC investigates homicides, suspicious death investigation, missing persons where foul play is suspected, in-custody death and police- involved serious injury investigation. The participating agencies are: BC RCMP Major Crime Unit, West Shore RCMP, and Victoria Police, Saanich Police, Oak Bay Police, and Central Saanich Police Departments.

#### **MOBILE YOUTH SERVICES TEAM (MYST)**

This two member team works with youth at risk, with a focus on preventing sexual victimization. MYST works closely with social and educational agencies in the Capital Regional District. Participating agencies include: West Shore RCMP, Sidney/North Saanich RCMP, and Victoria Police, Saanich Police, Oak Bay Police, and Central Saanich Police Departments.

#### **INTEGRATED MOBILE CRISIS RESPONSE TEAM (IMCRT)**

A collaboration between CFD police agencies and the Vancouver Island Health Authority, this team works with mental health clinicians. Participating agencies are: West Shore RCMP, Sidney/North Saanich RCMP, Sooke RCMP, and Victoria Police, Saanich Police, Oak Bay Police, and Central Saanich Police Departments.

#### **GREATER VICTORIA REGIONAL DOMESTIC VIOLENCE UNIT (RDVU)**

This team is a collaboration between police and the Ministry of Children and Family Development, comprised of police officers and social/family workers. The team investigates cases of serious domestic violence and offers advice and monitoring of all domestic violence unit cases in the CRD. Participating agencies are: West Shore RCMP, Sidney/North Saanich RCMP, Sooke RCMP, and Victoria Police, Saanich Police, Oak Bay Police, and Central Saanich Police Departments.



## SOUTHEAST DISTRICT

Southeast District stretches from Clearwater in the north, to Osoyoos in the south, and from the Sparwood Detachment to the east and Lillooet Detachment to the west.

There are 45 Detachments in the District. The District is also home to a number of specialized Units that provide vital support towards keeping our communities safe. More than 1000 members are living and working in the Southeast District.

Southeast District has 20 First Nations Police officers who are specifically focussed on providing directed service to our 40 First Nations communities.

### **SOUTHEAST DISTRICT SPECIALIZED UNITS:**

#### **TRAFFIC SERVICES**

Southeast District Traffic Services is divided into two halves with SEDTS (West) and SEDTS (East). SEDTS (West) consists of three areas serviced by Central Interior Traffic Services based out of Kamloops, Central Okanagan Traffic Services based out of Kelowna, and North Okanagan Traffic Services based out of Vernon. SEDTS (East) consists of Trans-Canada East Traffic Services based out of Golden, East Kootenay Traffic Services based out of Cranbrook, West Kootenay Traffic Services based out of Nelson, and South Okanagan Traffic Services based out of Keremeos. West Kootenay T.S. is partnered with the Nelson Police Department with Nelson P.D. seconding two members to W.K.T.S. on a rotational basis.

Southeast District as a whole has seven Collision Reconstructionists working through the southeast. The goal of Southeast District Traffic Services is to reduce the number of serious collisions on the highways throughout the southeastern part of BC.

#### **FIRST NATIONS POLICING**

South East District works with some of the most developed and politically engaged First Nations peoples in BC. South East District Aboriginal Policing Services (APS) is dedicated to developing and maintaining a culturally sensitive policing service with Aboriginal Peoples. They focus on improving relations between aboriginal people, the RCMP, and the Criminal Justice System. In providing this culturally appropriate pro-active policing service they recognize the diversity of specific First Nations people in each region.

There are twenty First Nations policing positions at ten Detachments throughout the District. These members work with over 40 First Nations Bands to identify policing priorities in their community. Initiatives to focus policing duties on the priorities are then developed in consultation with community representatives. APS also advocates providing opportunities for aboriginal people to become involved in law enforcement ensuring the RCMP membership includes an Aboriginal complement thereby reflecting the communities they work with.



## SOUTHEAST DISTRICT

### **SOUTHEAST DISTRICT EMERGENCY RESPONSE TEAM – ERT**

An ERT is a group of highly-trained RCMP members who have the capability of employing specialized weapons, equipment, and tactics to resolve extremely high-risk situations. The potentially violent and often dynamic nature of these incidents requires a highly integrated and coordinated tactical response.

There is one ERT team in the Southeast District managed out of Kelowna with members from Detachments near Kelowna.

### **SOUTHEAST DISTRICT TACTICAL TROOP**

The Southeast District Tactical Troop has about 80 officers from detachments and units across the District. SED Tactical Troop manages public order operations and are frequently called during serious investigations to conduct search and canvass duties.

### **SOUTHEAST DISTRICT MAJOR CRIME UNIT**

SED MCU manages and investigates major crime files by gathering and documenting the facts of the case, while utilizing investigational techniques and principles of major case management.

MCU investigates homicides, suspicious death investigation, missing persons where foul play is suspected, in-custody death and police-involved serious injury investigation.

### **POLICE DOG SERVICES**

Southeast District has 14 Police Service Dogs and handlers. They are located in Kelowna, Penticton, Vernon, Kamloops, Nelson, and Cranbrook. These respective teams are trained in tracking, criminal apprehension, detection of explosives, narcotics, firearms and human-scent articles. These teams train and work alongside: ERT, Tactical Teams, Explosive Detection Units, Provincial Search and Rescue and the Canadian Avalanche Rescue Dog Association.

### **BOAT PATROL PROGRAM**

Various SED Detachments run Boat Patrol Programs in the summer months which is augmented by SED funding of Reserve Constables.

## SOUTHEAST DISTRICT

### **UNDERWATER RECOVERY TEAM – URT**

The Southeast District Underwater Recovery Team has seven officers from detachments and units all over Southeast District. Team members are trained in a wide variety of diving techniques including surface supplied diving and decompression diving.

In addition to SCUBA, the team can also conduct underwater searches utilizing Scanning/Side Scan Sonar and a Remotely Operated Vehicle (ROV). Team members are also trained to conduct land and water based metal detection searches.

### **OPERATIONAL COMMUNICATION CENTRE – OCC**

Southeast District OCC services 45 Detachments, including four regionalized detachments, one Tribal Police Service, and nine Traffic units located throughout the District. SED OCC is the Secondary Safety Answering Point (SSAP) for all detachment areas within the District. OCC call takers and dispatchers answer both non-emergency and emergency calls for all detachments.

As well, OCC operators dispatch and provide status keeping for the almost 1000 members within the SED area, Southeast District Traffic Services, Air Services, and the provincial Conservation Officers. Over 250,000 CAD calls are generated in the Southeast District yearly.



## CFSEU-BC



The Combined Forces Special Enforcement Unit of British Columbia is British Columbia's "Integrated Anti-Gang Police Agency". The CFSEU-BC is the largest integrated police program in Canada, made up of members from every police department in B.C., including the RCMP, and are the third largest police 'force' in the province with over 400 officers.

## WEST COAST MARINE SERVICES



WCMS provides police service to remote, isolated communities, often located hours away from larger communities or detachments, some only accessible by boat or plane. The geography of the land and water presents its own unique challenges to providing police services to these communities. WCMS members operate on seven-day preplanned patrols and attend coastal communities and back-up or support the detachment members.

## LMD INTEGRATED TEAMS



The RCMP LMD Integrated Teams consists of five specialized units in support of day-to-day policing operations. These teams assist detachment level units and front line police to focus on their policing while providing a specialized level of service as experts in their field. They not only have a high level of experience, but they use their expertise to educate other police teams, share information and streamline training of specialized policing practices.



## LOWER MAINLAND DISTRICT

The Lower Mainland District stretches from Pemberton to the U.S. border and from the Sunshine Coast to the Coquihalla Highway. The District serves 1.8 million people in 28 communities, including numerous Aboriginal communities.

Approximately 2,380 RCMP officers and 600 support staff are committed to protecting the people who live, work and play throughout the Lower Mainland. The District is expected to continue to grow in officer establishment over the next decade.

### **LMD INTEGRATED TEAMS:**

Under its mandate to oversee policing in British Columbia, the Ministry of Justice works to ensure the best police services for communities throughout the province, coordinating police resources and intelligence across jurisdictions.

Key to this is the integration of specialized police services, which the provincial government continues to strongly emphasize and support. Service integration helps communities to stretch policing budgets by giving police access to sophisticated equipment and expertise.

The Province of British Columbia has taken a leadership role in working with police agencies to integrate areas ranging from homicide investigation and gang suppression to emergency response and forensic services. In all, the provincial government contributes more than \$70 million annually to more than 20 integrated teams.

The Province is the primary source of funding for several provincial teams, plus many regional teams formed to address concerns of, and provide services to, specific regions. Significant examples of the latter include the five Lower Mainland District Integrated Teams, to which the Province contributes 52 provincial force members and two provincial public service employees.

As well, in legislation, the Province sets provincial standards for cooperation and intelligence-sharing among police agencies working on serious, multijurisdictional cases like serial homicides, assaults and kidnappings. As well, in legislation, the Province sets provincial standards for cooperation and intelligence-sharing among police agencies working on serious, multijurisdictional cases like serial homicides, assaults and kidnappings. The Ministry continues to encourage the RCMP and independent municipal police departments to maximize efficiency and coordination in their service delivery models. There are five Integrated Teams:



## LOWER MAINLAND DISTRICT

### **EMERGENCY RESPONSE TEAM—ERT**

The Lower Mainland District Regional Police Service has a full time 66-member ERT team to support front-line police officers in the LMD's 13 detachments. Funding for the unit is 50 percent municipal, 30 percent provincial and 20 percent federal.

ERT members start their shifts at detachments closer to where they reside, attending briefings, liaising with units and providing tactical advice, all on a local level. In addition, some gear and vehicles are now stored locally and it means calls to off-duty officers result in a more localized response and an ERT presence in the community.

ERT works closely with IHIT, the Integrated Border and Integrated Marihuana Enforcement and also Municipal Provincial Auto Crime. ERT is also responsible for coordinating call-outs of the 135-member Lower Mainland Tactical Troop.

ERT also coordinates the Crisis Negotiation Team of 16 members, called in from various detachments and units in hostage, barricaded persons and suicide situations.

### **INTEGRATED HOMICIDE INVESTIGATION TEAM—IHIT**

The Integrated Homicide Investigation Team (IHIT) is responsible for investigating homicides, high-risk missing persons where foul play is suspected and suspicious deaths.

IHIT covers the Lower Mainland District from Pemberton to Boston Bar, including Sechelt, serving 29 RCMP communities and 3 municipal police communities.

In addition to our administrative support staff, our highly skilled analytical unit and our six investigative teams, IHIT is also comprised of individual support teams. These teams include: unsolved homicide, investigational support unit, family/victim support liaison, major case management, legal application support, special projects and public/media relations.

IHIT has taken a leadership role in coordinating a national approach to Gang and Organized Crime related homicides.

IHIT is comprised of 109 employees including 79 police officers from the RCMP, New Westminster, Port Moody and Abbotsford Police departments.

IHIT also represents the largest homicide unit in Canada whose investigations often carry implications which extend across the country and internationally.

## LOWER MAINLAND DISTRICT

### **FORENSIC IDENTIFICATION SERVICES—IFIS**

Integrated Forensic Identification Services (IFIS) is the largest integrated forensics service in the country, with 80 employees. The unit is comprised of forensic identification specialists and technicians, forensic identification assistants (FIA), forensic video analysts (FVA), municipal employees and public servants.

The IFIS team is responsible for collecting, processing, analyzing and interpreting evidence found at the scene of a crime. The services include:

- DNA Recovery
- Facial Reconstructionist
- Fingerprint Identification
- Footwear and Tire Track Impressions
- Footwear Morphology
- Physical Matching
- Plan Drawings/ Recording Crime Scenes
- Serial Number Restoration
- Trace Evidence Recovery
- Video Analysis

### **INTEGRATED POLICE DOG SERVICE—IPDS**

Integrated Police Dog Service (IPDS) is the largest in the country with 48 police-dog teams. Each team is comprised of an officer – called a handler – and a dog who work side-by-side day in and day out. IPDS is integrated with the Abbotsford, New Westminster, Delta and Port Moody Police Departments.

All of the dogs are trained for tracking and searching for suspects, evidence, drugs and explosives.

The district is covered by teams strategically placed around the LMD to ensure quick response. When the teams are not on a call, they are patrolling the communities and providing backup to general duty officers.

Of the 48 teams, four are funded by the province and 44 are funded by municipalities they serve.

### **INTEGRATED COLLISION ANALYSIS AND RECONSTRUCTION SERVICE—ICARS**

The ICARS Team is responsible for investigating the forensic aspect of all vehicle collisions that result in serious injury or death in the RCMP detachment areas within the Lower Mainland District.

They are dedicated to improving public safety through the application of forensic science in collision reconstruction.



# LOWER MAINLAND DISTRICT

## ADDITIONAL LMD SERVICES:

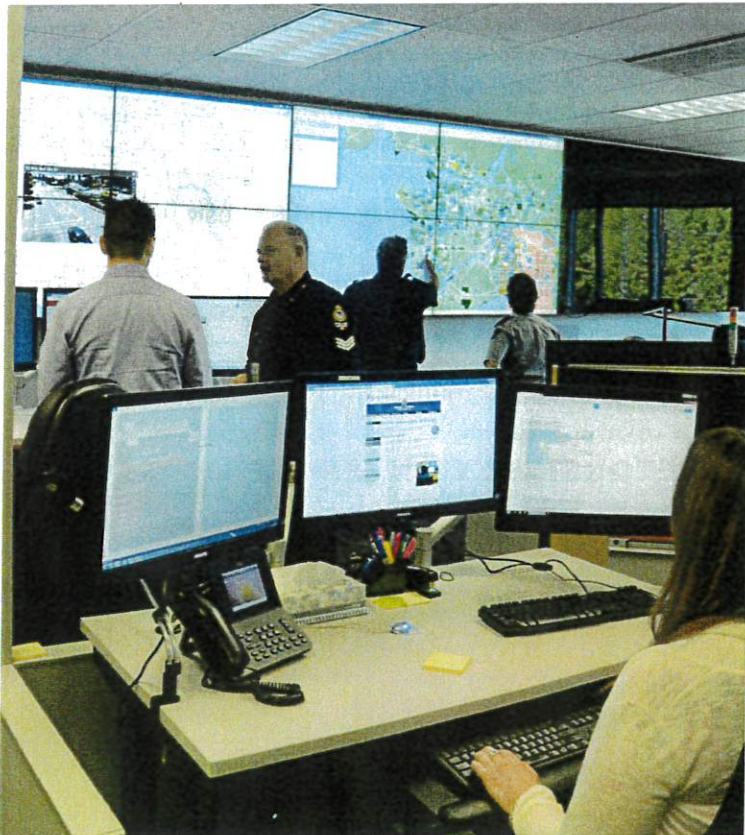
### REGIONAL DUTY OFFICER PROGRAM—RDO

The Regional Duty Officers are senior level officers acting as a single point of contact for district-wide operational assistance, 24 hours a day, 7 days a week. Four officers work on a 12-hour rotation mirroring Detachment shifting: 4 days on and 4 days off, following the LMD watch system. A fifth RDO was added in early 2013, to assist with coverage and expanded duties.

RDOs work from a mobile office, monitoring RCMP operations in the Lower Mainland and coordinating major cross-jurisdictional incidents, in consultation with RCMP and other emergency response management.

### REAL TIME INTELLIGENCE CENTRE—RTIC-BC

The RTIC-BC is a multi-agency and multi-jurisdictional policing centre providing a coordinated intelligence-focused regional response to serious crimes. It provides a high level of situational awareness by monitoring all significant criminal events in the region and offering immediate analytical support as these crimes occur throughout Metro Vancouver and expanding to Lower Vancouver Island.



The mission of the RTIC-BC is to enhance public safety by delivering real-time operational support to frontline officers and investigators in the form of intelligence.

The goal of the RTIC-BC is to accelerate criminal investigations by assisting in identifying and locating suspects at the earliest opportunity.

RTIC officers track action in real time and search multiple databases.



# COMBINED FORCES SPECIAL ENFORCEMENT UNIT

The Combined Forces Special Enforcement Unit of British Columbia ([www.cfseu.bc.ca](http://www.cfseu.bc.ca)) is British Columbia's "anti-gang police agency." The CFSEU-BC is the largest integrated police program in Canada, made up of members from every police department in B.C., including the RCMP, and are the third largest police 'force' in the province with over 400 officers.

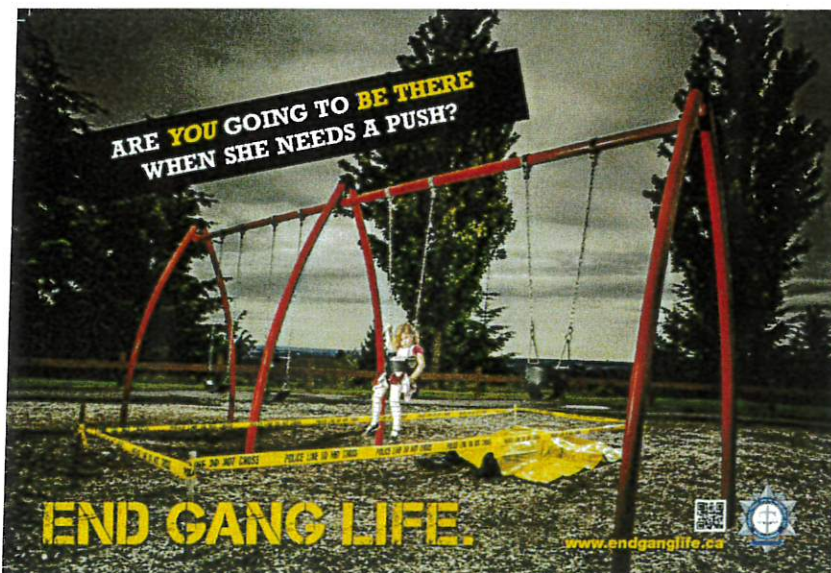
The CFSEU-BC's mandate is to target, investigate, prosecute, disrupt, and dismantle the organized crime groups and individuals that pose the highest risk to public safety due to their involvement in gang violence. The CFSEU-BC also recognizes that it needs to play a part in the education of the public with respect to gangs and the effects of gang violence and prevent youth and young adults from joining gangs and falling prey to the lures of gang life.

With offices in the Lower Mainland District, Vancouver Island District, Southeast District, and North District, the CFSEU-BC has a wide variety of units and capabilities to fulfil its mandate. It has one of Canada's largest open source units, a Legal Assistance and Support Team (LAST), a Covert Asset and Support Team (CAST), a 20+ person Uniform Gang Enforcement Team, eight investigative teams spanning the province, surveillance teams, an Asset Forfeiture Investigative Team (AFIT), its own Tactical Support and Intercept capabilities, Special Operations Team, and many other support units and teams.

The CFSEU-BC is also the lead agency behind the B.C.-led Provincial Tactical Enforcement Priority (PTEP) intelligence and analytical tool. The PTEP is an initiative to coordinate law enforcement efforts in targeting and disrupting gang violence. All policing agencies in British Columbia (RCMP and Municipal) currently participate in PTEP by identifying and prioritizing specific threats that pose a risk to public safety due to gang violence.

## END GANG LIFE

In early December 2013, the CFSEU-BC launched "End Gang Life" a massive prevention campaign. This bold, emotional, and visually impactful initiative uses engaging and powerful imagery and language, in the form of videos and posters, that speak to people and hopefully give youth a fresh perspective on what gangs really are, give communities a rallying point around which they can mobilize against gangs in their neighbourhoods, and make gangsters pause and think twice about their life choices. This campaign is grounded in academic research and has the support of the Justice Ministry and Police Services.





# NATIONAL STRATEGIC PRIORITIES

## SERIOUS AND ORGANIZED CRIME:

### WHAT IS ORGANIZED CRIME?

Under the *Criminal Code* (Section 467.1), Organized Crime is defined as being composed of three or more persons, having as one of its main purposes a serious offence likely to result in a financial benefit. So, just about any type of illicit activity can be undertaken by organized crime groups, as long as there is money to be made. Identity theft, human trafficking, sex crimes against children, credit card fraud and counterfeit goods, just to name a few, can, and often do have links to organized crime.

### THE IMPACT OF ORGANIZED CRIME

Organized crime affects the daily lives of Canadians. You may not be aware of it, but it can affect the taxes you pay (tax revenue losses from contraband tobacco and alcohol); your car insurance premiums (higher auto insurance due to car thefts by organized crime rings); your banking fees (banks recovering fraud costs); even your safety and health (drug-related violence, faulty counterfeit goods, and neighborhood marijuana grow operations).

Globalization and rapid advances in technology have contributed to the expansion and internationalization of organized crime activities; Canadians can easily fall victim to organized crime groups operating outside of our borders, (identity theft, internet, e-mail scams, phishing, etc.), making it a global problem that cannot be fought solely within our borders.

The violence and corrupting effect of organized crime groups are mainstays of primary activities, which greatly affect every Canadian's right to safety and security.

### PLANS AND PRIORITIES

The RCMP is committed to safe homes and safe communities for all Canadians, and to accomplish this we identified the fight against organized crime as a strategic priority in 2001. Using an intelligence-led, integrated approach, the RCMP is focusing its activities on reducing the threat and impact of organized crime. In fulfilling its mandate, the RCMP is working closely with domestic and international partners in a sustained effort to dismantle today's criminal groups. To contribute to a successful outcome, the RCMP will:

- reduce the total harmful effects caused by organized crime by disrupting illicit markets
- improve the quality of the criminal intelligence/information process
- share intelligence with partners and cooperate with enforcement units at the municipal, national and international levels
- formulate an up-to-date picture of the threat of organized crime and prioritize investigations
- provide scientific and technical support and new technologies to enhance investigative abilities
- enhance public awareness of the dangers and impacts of organized crime
- reduce demand for illicit products.

**NATIONAL SECURITY:**

Anything that impacts the fabric of Canadian society could be considered a threat to national security. The RCMP will focus its efforts on: espionage or sabotage against Canada; foreign influenced activities detrimental to the interests of Canada; activities directed toward or in support of the threat or use of acts of serious violence against Canadians for political, religious or ideological objectives; and, activities leading to the destruction or overthrow by violence of the government of Canada.

The greatest threat to Canada's national security is the threat of terrorist criminal activity in Canada and abroad. The RCMP's role is to prevent, detect, deny and respond to this criminal activity. There is an organizational necessity to ensure that our response to the threat of terrorist criminal activity is strategically aligned, focused and centrally controlled by National Headquarters. We need to ensure capacity and capability to achieve a multifaceted approach including outreach/awareness at all levels of policing with communities and partners, prevention, strategic analysis, information/intelligence sharing, and enforcement.

Our investigative successes are largely determined by our flexibility, leadership and collaboration with foreign and domestic law enforcement partners. We must continue to become more proactive and responsive in accordance with the level of threat.

This end-state can be achieved by maintaining a nation-wide integrated National Security Criminal Investigations Program; by continuously improving our information sharing practices with other federal agencies and partners consistent with current policies; by developing outreach and education strategies that will lead to the engagement of stakeholders across the country and assist Canadians in avoiding being victimized; and, by ensuring the situational awareness of the RCMP Senior Executive and the Government of Canada on the status of the threat environment.

Finally, we must also enhance our abilities to evaluate lessons learned to better equip the RCMP to prevent, detect, deny and respond to criminal activity.

**PLANS AND PRIORITIES**

The RCMP is committed to working in partnership with both domestic and foreign agencies to enhance prevention measures against terrorist criminal activity in Canada and abroad.

The RCMP National Security strategy will "conduct focused and effective criminal investigations."

**THE RCMP WILL:**

- counter criminal threats to the security of Canada
- establish and maintain relationships
- enhance information management
- conduct focused and effective criminal investigations
- influence public policy.



## YOUTH:

One of the RCMP's five strategic priorities is to reduce youth involvement in crime, whether as victims or offenders. The current priority issues are bullying and cyberbullying, impaired and distracted driving, substance abuse, and youth violence.

In order to reduce youth crime and victimization, the RCMP aims to:

- support sustainable long-term responses;
- support approaches that are consistent with the Youth Criminal Justice Act;
- focus on risk factors, prevention and early intervention; and
- promote youth engagement and empowerment.

To help achieve these goals, the RCMP focuses on:

### **Outreach and Engagement**

*Increasing youth awareness and influencing youth behavior through behaviour modeling, mentoring, active learning and engaging youth to positively influence their peers, school and community.*

This includes:

- school-based prevention initiatives
- community engagement
- youth consultation
- youth-police partnerships
- on-line resources
- technology-enabled engagement.

### **Intervention and Diversion**

*Intervening with youth offenders and victims of crime to address underlying causes of crime and victimization through direct programming, multi-agency partnerships and referrals to community programs.*

This includes:

- extra-judicial measures
- restorative justice approaches
- multi-agency partnerships.

Every province and territory has an RCMP Youth Officer who supports the development of national youth policy and programs, and oversees local initiatives. These officers are trained through the National Youth Officer Program. This program provides education and awareness to officers working with youth on the causes of youth crime and victimization and what police officers and youth can do to prevent it.

It is important that young people have the opportunity to provide their perspective on issues that affect them since they are believed to be key players in the prevention of crime in communities. Understanding their perspective enables police officers to interact more effectively with and better understand youth. The RCMP National Youth Advisory Committee brings together youth from all over Canada to discuss important issues that they face in their respective communities, while providing valuable input to the RCMP's policies, programs and strategies.

The RCMP believes that long-term prevention of youth crime and victimization can only be accomplished in partnership with the community. For this reason, the RCMP works closely with local organizations and social services so that young people who come into contact with the police, as either victims or offenders, receive the help they need to overcome the challenges in their lives.



## ABORIGINAL COMMUNITIES:

Contributing to safer and healthier Aboriginal communities is one of the five strategic priorities of the RCMP. Delivering culturally competent police services provides the foundation necessary to build relationships and partnerships with the more than 600 Aboriginal communities we serve.

Our shared and unique history with Canada's Aboriginal peoples provides an environment in which we can work collaboratively to improve community health and wellness. We are committed to continue building up on these relationships as we encourage, sustain and foster honest and open dialogue among our Aboriginal partners. As we work together, the RCMP is in a position to assist and advocate for Aboriginal communities at a local and national level.

### We contribute to safer and healthier Aboriginal communities by:

- promoting and encouraging the recruitment of Aboriginal people as potential employees and police officers.
- working collaboratively with the communities to ensure enhanced and optimized service delivery by developing relevant and culturally competent police services.
- contributing to the development of community capacity to prevent crime through on-going social development.
- maintaining and strengthening partnerships with Aboriginal communities, our policing and government partners, stakeholders and with Aboriginal organizations.
- promoting and using alternative / community justice initiatives for Aboriginal people.
- demonstrating value for service through the development, management and evaluation of the detachment performance plan created in collaboration with the local Aboriginal communities.
- contributing to public policy development and implementation and development to assist in building safer, and healthier Aboriginal communities.



Pulling Together Canoe Journey: Police and First Nation Youth paddle together across BC waterways.



## **ECONOMIC INTEGRITY:**

The types of crimes driven by the motivation for profit are extensive and certainly not victimless. Illegal economic activity either robs or diverts funds away from hard-working Canadians. The confidence of Canadian consumers and investors in their economy can be shaken – their economic security undermined and their trust in institutions put at risk. Examples of crimes that impact Canada's Economic Integrity include:

- an employee engages in insider trading, defrauding company stockholders out of millions
- an individual files a false insurance claim for a staged auto accident, contributing to a rise in insurance rates
- an organized criminal group finances activities by manufacturing and selling counterfeit batteries, threatening the safety of Canadians and diverting profit from legitimate business
- a restaurant merchant uses a sophisticated payment card reader to overcharge its patrons, stealing their money and personal information
- an individual from another country engages in a telemarketing scam, taking the life-savings of a recently-retired Canadian senior.

The nature of crimes that affect the economy is rapidly changing. In the face of globalization and technological progress, criminals are operating beyond jurisdictions using sophisticated and continuously-evolving methods to find victims. Law enforcement plays an important role in strengthening and preserving the security and economic interests of Canada. However, maintaining Canada's Economic Integrity is a complex issue that must be tackled in cooperation with other law enforcement agencies, governments at all levels, the private sector and our international partners. Together, we must work to ensure that Canadians have confidence in their financial, currency and market systems.

## **PLANS AND PRIORITIES**

The RCMP adopted Economic Integrity as a new strategic priority for 2006-2007 with a focus on preventing, detecting and deterring crimes that affect the Canadian economy. Education, awareness and enforcement initiatives to support the priority will be drawn from existing and newly-developed programs. We will continue to work with key partners and consult and engage our communities in driving out this new priority, with a strategic focus on the counterfeiting of currency and on corruption wherever it might occur.

## **THE RCMP WILL:**

- communicate effectively with citizens, partners and stakeholders
- enhance public awareness of the methods to reduce and prevent economic crimes
- formulate an up-to-date picture of the risks to confidence in Canada's economy and prioritize investigations
- improve the quality of the intelligence/information process
- impact crime through education, prevention and awareness
- contribute to confidence in monetary, financial and market systems
- share intelligence with partners, and cooperate with enforcement units at the municipal, national and international levels
- reduce opportunity for crimes impacting Canadian market and financial systems with our partners.

## BC RCMP - Fast Facts 2017

143	Years as Canada's National Police Force
67	Years as BC's Provincial Police Force (1950)
29,188	RCMP employees in Canada
8,903	RCMP employees in BC (RM/CM/SCST/PSE)
6,725	Established Regular Members positions
72%	Percentage of BC population living in RCMP jurisdictions
27,000	Kilometers of coastline policed by BC RCMP
99%	Percentage of BC land mass served by BC RCMP
144	BC RCMP detachments
121	First Nations communities served by BC RCMP
150	Municipalities & Communities served by BC RCMP
1,079,637	Calls for Service in BC
5	Operational Communication Centers (OCC)
1	New detachments in BC opened in 2015-2016
83	Dog teams in the BC RCMP Police Dog Services
200	Active DARE trained officers in 87 BC communities
18	Members of the CO's Cultural Diversity Advisory Committee
6,397	Volunteers (directly recruited, screened, trained and supervised)
5,475	RCMP Crime Prevention Volunteers
174	Victim Services Volunteers
11	Aircraft
8	Armoured vehicles
206	All terrain vehicles
99	Snowmobiles
474	Light trucks
27	Medium/heavy trucks
832	RCMP police cruisers



667	SUVs
1206	Surveillance specification vehicles
49	Motorcycles
101	Boats (5 to 23 meters in length)
422,901	Founded Criminal Code files (excluding traffic)
2%	Percentage decrease of all traffic fatalities across BC (2016)
3%	Percentage decrease of auto thefts across BC (2016)
2%	Percentage increase in speed-related fatalities across BC (2012-2013)
33%	Percentage decrease in cyclist traffic fatalities across BC (2012-2013)
1%	Percentage increase in heavy-vehicle fatalities across BC (2012-2013)
10%	Percentage decrease in pedestrian fatalities across BC (2012-2013)
49,800	Followers on Twitter
40,600	Followers on Facebook
2,300	Mobile Data Terminals
6,230	Radios
400	Radio repeater sites (towers)
134	Solar powered towers
12,000	Computer work stations within BC RCMP



# CONTACT US



BC RCMP  
 British Columbia Headquarters  
 14200 Green Timbers Way  
 Surrey, British Columbia, V3T 6P3  
 Phone: 778-290-3100



 [B.C. RCMP News](#)

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 [@bcrmp](#)

 [RCMP TV in B.C.](#)

 [bcrmp@rcmp-grc.gc.ca](mailto:bcrmp@rcmp-grc.gc.ca)





**CENTRAL COAST REGIONAL DISTRICT  
BELLA COOLA AIRPORT OBSTACLE REMOVAL PROJECT  
OCTOBER 2018 REPORT**

**Board Meeting**  
NOV 08 2018  
CCRD ITEM 4.C(0)

**TO:** Board of Directors, Courtney Kirk, CAO  
**DATE:** October 29, 2018  
**FROM:** David Flegel, Contractor, Airport Obstacle Removal Project  
**SUBJECT:** Bella Coola Airport Obstacle Removal Project

**AIRPORT OBSTACLE REMOVAL UPDATE**

**BACKGROUND**

The Bella Coola Airport operates as a certified Aerodrome, under Transport Canada (TC) Aeronautical laws and regulations. The owner of the aerodrome (CCRD) is required to operate up to the standards required of a certified airport of its type. It is subject to annual TC inspections. The rule package we currently operate under is TP 312 4<sup>th</sup> ed. It has been replaced by TP 313 5<sup>th</sup> ed, but we can stay operating under the 4<sup>th</sup> ed until a major structural change is made to runway surfaces ie, length, new taxiways, etc.

The regulations are complex but the basics that we must meet are the following:

1. No obstacles higher than the runway surface either side of the centerline of the runway for 75 m (except the dike on the north side, midfield which is at 58 metres, but was grandfathered as immovable).
2. From the thresholds (the white hatched lines) at either end of the runway 05 and 23 there must be a clear path running at 4% vertical slope for 2.5 km with nothing in the way and diverging out at the ends at a 10% angle. This means at 1 km from the end of the runway the highest obstacle can be 40 metres above the elevation of the runway.

The rule package we are presently under has not changed these fundamentals for many years. What did change was conditions around the sides of the runway and the ends. The tree canopy height on average near the airport is 45 to 50 metres.

**CONDITIONS LEADING UP TO START OF OBSTACLE REMOVAL PROJECT IN 2017**

During the 2010 flood cleanup, a decision was made to allow the MOTI to spoil approximately 8000 m<sup>3</sup> of river gravel removed from Thorsen, Snootli and Klonnik Creeks by piling a berm of gravel approximately 870 m long by 10 m wide at the base. The purpose of this gravel was hopefully to form the core of new dike to be constructed to protect the airport. A referendum failed to get approval of rate payers to build the dike. Starting in 2012 TC noticed the berm was too close to the centerline of the runway (55 m at it's closest). TC issued corrective actions to the CCRD to mitigate the problem. In addition, TC did some preliminary measurements from

the runway threshold and noticed trees (obstacles) were protruding into the flight path. Some tree removal work was done on both the east and west ends closer into the runway thresholds in 2013 and 2014 but nearly 50 years of tree growth since the airport was established meant there were a lot of trees.

By 2017 the berm had still not been removed and the CCRD had commissioned an aerodrome obstacle survey and confirmed the extent of the tree obstacle problem extended nearly 1500 metres out from the runway and affected 5 parcels of private land and Walker Island Regional Park.

In the spring of 2017 TC gave an ultimatum that with the berm in place and the tree obstacles the CCRD was subject to enforcement action unless they entered a voluntary surrender of the Airport Certification. The BOD and staff analyzed all the options and tried numerous avenues but, in the end, agreed to suspend the certification for a fixed one-year period. Without a certified airport and commercial scheduled flights, TC requires that the airport only be used by one scheduled aircraft carrier and that an "Authorization" to operate is provided to that airline. The airline is required to analyze the capabilities of their aircraft and only fly one aircraft type and loads which will be able to manage the potential obstacles and limitations of the flight path. In this case Pacific Coastal is authorized only to fly Beech 1900D model aircraft while maintaining load restrictions during the period of the authorization.

**COMMENCEMENT OF OBSTACLE REMOVAL PROJECT 2017**

In 2016 and early 2017 the CCRD staff applied for and was successful in receiving funding to mitigate the obstacles. In the winter of 2017 a contract Project Manager (David Flegel) was retained to start the planning of mitigating the obstacles.

Work started with amending the License of Occupation from the Ministry of Forests, Lands and Natural Resource Operations to add all the crown land available on the north, south, east and west of the runway to the existing CCRD License of Occupation for Walker Island Park which is a 30 year lease. In addition, negotiations started with the 5 land owners where trees needed to be removed.

Removal of the berm commenced in May 2017 and consisted of felling trees, digging trenches, hauling, pushing, spreading and recontouring the area of the berm back down to a flat slope beside the runway out 75 m from the runway centerline. That work was complete in late July.

Further flight approach path clearing commenced in 2017 with a total of approximately 2.0 ha's cleared along the west end on CCRD private land, approximately 9.0 ha on the east end of the flight path of a stand of cottonwood and fir, cedar and spruce and re-clearing the old flight path area of approximately 10.0 ha on both sides of the Klonnik River channel (east of the dike).

Tree topping was done on private land on the east end while working with a cooperative landowner to remove single obstacle trees.



**CONTINUATION OF PROJECT 2018**

In February and March, felling commenced on the north end of Walker Island Regional Park when all the mature protruding cottonwoods and some spruce were felled.

CCRD was successful in receiving more funding in 2018 and land clearing commenced on the south side of the airstrip on CCRD private land clearing a 3 ha strip. Two key landowners on the west end reached agreement with the CCRD as well in June so felling and grubbing commenced on these areas (approximately 5.0 ha's) as well as CCRD leased land on the West end. As the near trees were removed, and with ongoing obstacle surveying from the threshold it was apparent more trees in the Walker Island Park area would have to be felled. A decision was made to land clear most of this area and selectively leave non-obstacle trees to improve the visual appearance of the area. This area is approximately 10 ha's.

As of the end of October 2018, 90% of the land clearing areas have been cleared and grubbed, and there remains one significant tree obstacle on the east flight approach and about 12 obstacles on the west end. These trees will be topped as they can be scheduled and final negotiations concluded with one land owner on the east end to remove the single tree.

Some levelling and seeding was completed on areas where debris piles have been burnt and cleaned up. More will be done in the spring as debris piles are eliminated by burning when conditions allow.

**REMAINING STEPS**

Key remaining activities include, finish clearing and grubbing the DFO land area on the west end, pile burning of nearly 100 piles on both ends (approximately 40 have been burnt), re-establishment of fences (over 35 kms of derelict barb wire had to be removed during the project). In the spring when ground conditions permit and as debris piles are burned the ground will be graded and seeded to allow future mowing to maintain obstacle free surfaces. A trail will be re-established connecting to Walker Island Park and a foot bridge installed to allow access outside of the controlled airplane surfaces and not on private land.

The Safety Management System (SMS), Wildlife Plan and Airport Operations Manual (AOM) will all need to be updated to reflect the new conditions and then apply to TC to have a certification inspection and hopefully receive the Aerodrome Certification back in the spring of 2019.

Submitted by,

David Flegel  
Contract Project Manager, Bella Coola Airport Obstacle Removal Project



East End Project Areas

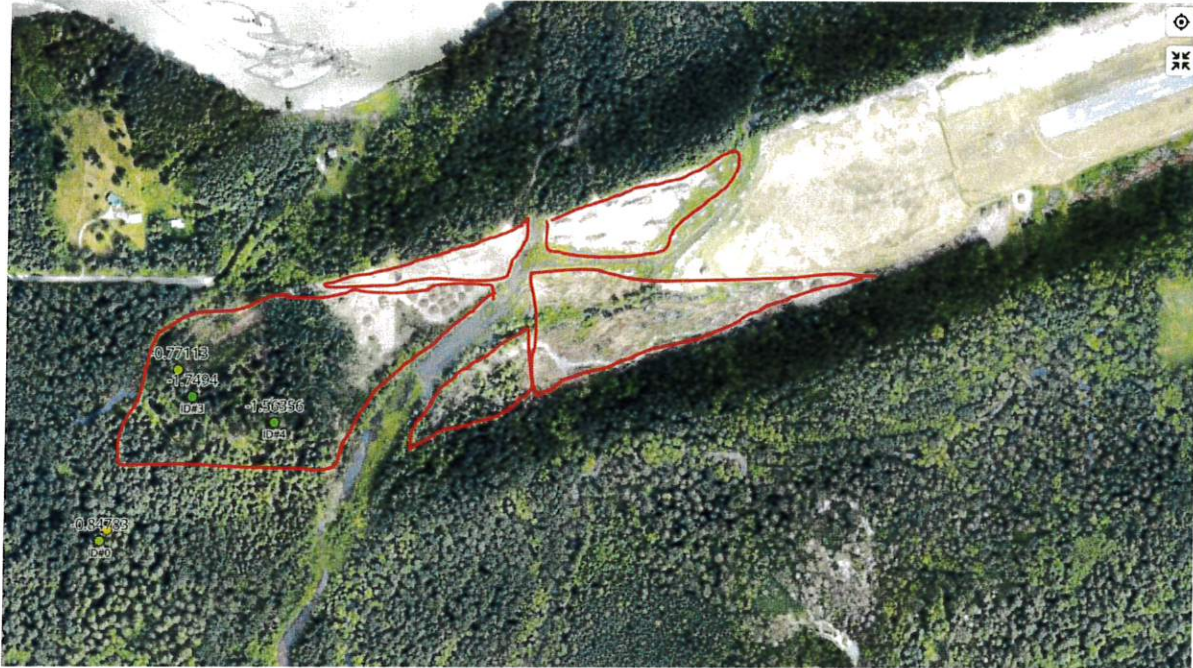


Main Airfield Clearing Areas





### West End Project Areas



# Late Item

Proposed bylaw amendment for the  
Bella Coola Water Supply and  
Distribution Service Area amending  
*Bella Coola Annual Rates and Charges*  
*Amendment Bylaw No. 282, 1997*





Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Board Meeting  
NOV 08 2018  
CCRD ITEM 4.F(a)

File: Kluskus/Anahim

Alison Sayers  
Central Coast Regional District  
Box 186  
Bella Coola, British Columbia  
V0T 1C0

RECEIVED

OCT 16 2018

Central Coast Regional District

Dear Alison Sayers:

This letter is to advise you of and seek feedback on a project which may have some impact to you and/or your interests.

As you are likely aware, forest fires and floods have increased in frequency and severity over the past decade. The proximity and scale of the recent fires has highlighted a danger of entrapment to a number of rural communities and residents, and the Ministry of Forests, Lands, Natural Resource Operations and Rural Development is conducting road planning to help mitigate that risk. Concerns over lack of fire egress options in the West Chilcotin have initiated planning efforts for the Anahim Connector Road project.

This project proposes a forest service road that would link the Dean River Road and the Kluskus Forest Service Road, providing a secondary fire exit route for First Nations communities and rural residents. The proposed location for new construction begins approximately 55 kilometres (km) north of Anahim Lake at the end of Dean River Road, passes in proximity of Eliguk Lake, and connects to the end of the Kluskus Forest Service Road.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development is undertaking environmental, heritage and recreation reviews, as well as consultation with First Nations, stakeholders and the public. These will inform the Minister's decision expected in December 2018. Should the project be approved, road construction could begin as early as the spring of 2019.

I invite you to provide your comments, questions and suggestions on the proposed Anahim Connector project to our project manager, Erika Driedger.

**Feedback will be accepted until 16:30, October 31, 2018.**

Please address any written correspondence to:

Attn: Erika Driedger  
Anahim Connector Road Project  
5<sup>th</sup> Floor - 499 George Street, Prince George  
Prince George, British Columbia  
V2L 1R5

Emailed submissions and general enquiries may be sent to: [erika.driedger@gov.bc.ca](mailto:erika.driedger@gov.bc.ca)

Sincerely,



David Van Dolah, R.F.T.  
District Manager  
Stuart Nechako Natural Resource District

Enclosures: Anahim Connector Map





Board Meeting  
NOV 08 2018  
CCRD ITEM 4 F (b)

**From:** Ocean Falls Improvement District [mailto:ofid@xplornet.ca]  
**Sent:** Saturday, November 03, 2018 1:49 PM  
**To:** Kirk Courtney E.  
**Subject:** Ocean Falls abandoned and Derelict buildings

To the CCRD Board,

The Board of Ocean Falls has written numerous letter to the owners of the abandoned & derelict building in

Ocean Falls, and have had no success. The Board of Trustees of Ocean Falls has made a resolution to ask

the CCRD Board to help put pressure on the governing bodies to help in this endeavor.

Also included is the letter from Brent Case, to Jennifer Rice, and the CBC news room.

Thank-you for your consideration.

--  
Gladys Suderman  
Chairman  
Ocean Falls Improvement District  
ofid@xplornet.ca  
250-289-3813

*To the news room of CBC , I am forwarding this email note I wrote to the local NDP MLA and Premier of British Columbia, the Honorable John Horgan!!*

*This is a story that should be told if these two representatives of the people BC do not respond to a call to correct an action that was unjust in the past and left a town to maintain an infrastructure that was not decommissioned properly and or in an acceptable manner to protect the environment or the rich history of one of BC's oldest historical towns.*

*Ocean Falls is alive, had and still has enormous potential to offer to all that visit, or want relocate to this beautiful part of the world!! Everyone that ventures here only wishes that the Government can restore the magic back, invest in the future again in rural areas that contributed so much in the past.*

*Hello Jennifer,*

*Good Day.*



I am emailing you in regards to various properties that are owned by Percy Baxandall of Protective Holdings Investments (Bc Canada Ltd ). These holdings consist of the old Martin Inn, Cypress Apartments, Management property, Garden Apartments, all of these properties have deteriorated to the extent that they are a extreme safety hazard to the general public, and all that pass by these properties.

The Ocean Falls District (OFID) has issued many notices to the property owner to clean up and make these properties safe without any response. We have reached out to Mr. Baxandall many times to clean up only experiencing the same result, we wondering how to solve this issue as it truly is a real problem for the community and general public. The BC Government sold these properties to this holding company in and around 1986 with a conditional sale agreement and if correct this conditional agreement has been breached many years ago, without punitive actions.

With the recent massive investment of a new BC Ferries dock and new vessel soon to service the Great Bear Rain Forest these unsightly properties are a safety issue and a deterrent for promoting any form tourism. The tourists that visit the town by BC Ferry, by Pacific Coastal Airlines, recreational boaters, local boaters are in disbelief that this owner is allowed to leave the properties in such a state. The Towns people are at a loss why this holding company is not responding to the liability of these properties and why the BC Government is not supporting the Town in pressuring the owner to clean up and correct thirty years of, neglect, no maintenance, this is a total lack of respect for the laws of the Province of BC.

We are reaching out to you to visit Ocean Falls or send a government representative to investigate this matter and assist the Ocean Falls Improvement District in the quest to revitalize this old and Historic town that in the past put **billions of dollars** into the general revenue of BC.

*When I use (we) it is because of the amount of people in town, in Province and out of County (USA, England, Germany, many countries) have reached out to me to get more proactive on this matter which I believe is important for all. Everyone would like to see that this matter be dealt with in a respectful manner with an action plan put in place that the property owner can implement in the very near future. People that visit this area love it, we all should promote this wonderful town as much as possible, it is a beautiful part of the world with huge potential.*

Best Regards,

Brent Case



Board Meeting  
NOV 08 2018  
CCRD ITEM 4.F(6)

101

301 - 1268 Fifth Avenue  
Prince George, BC V2L 3L2  
Tel: 250-561-2525  
Fax: 250-561-2563  
info@northerndevlopment.bc.ca  
www.northerndevlopment.bc.ca

October 22, 2018

Central Coast Regional District  
PO Box 186  
Bella Coola, BC V0T 1C0

RECEIVED  
OCT 29 2018

Attention: Courtney Kirk  
Chief Administrative Officer

Central Coast Regional District

Dear Ms. Kirk,

Subject: Appointments to the Northwest Regional Advisory Committee Following Local Government Elections - Northern Development Initiative Trust

Northern Development Initiative Trust (Northern Development) is an independent regional economic development corporation focused on stimulating economic diversification and job creation in Northern British Columbia.

Northern Development's board of directors is advised by four regional advisory committees comprised of elected local government leaders from each of the regions. This ensures that local knowledge is incorporated into Northern Development's Strategic Plan as well as funding approval processes.

In follow-up to the local government elections held on October 20, 2018, please consider this letter as Northern Development Initiative Trust's request to have appointments to the Northwest Regional Advisory Committee listed as an agenda item at your November 2018 council/board meeting. Please appoint an elected official to the Northwest Regional Advisory Committee as well as an alternate who may represent your appointee in his/her absence.

It is important that you advise our office by November 30, 2018 so that we can send an agenda package to the appropriate representative prior to the first scheduled regional advisory committee meeting in January 2019.

The first meeting of the Northwest Regional Advisory Committee is scheduled for January 25, 2019. At that meeting, committee members will elect a Chair and Vice Chair for the Northwest Regional Advisory Committee, as well as appoint two regional advisors to represent them on the Northern Development Board of Directors. The Northern Development Initiative Trust Board of Directors meeting is scheduled for Wednesday, February 20, 2019.

Please confirm receipt of this request. If you have any questions or concerns with this request, please contact Lori Moseley, Executive Coordinator, Northern Development by telephone at 250-561-2525 or via email at [lori@northerndevlopment.bc.ca](mailto:lori@northerndevlopment.bc.ca).

Thank you.

Sincerely,

Joel McKay  
Chief Executive Officer





102

October 30, 2018

Central Coast Regional District  
Bella Coola, BC  
[info@ccrd-bc.ca](mailto:info@ccrd-bc.ca)

Dear Directors,

Congratulations on your elections to the Central Coast Regional District. We wanted to take this opportunity introduce ourselves to your new members and provide an update on our ongoing certification activities taking place in your region.

In 2013, Marine Harvest’s global operations began an initiative to lead the “Blue Revolution”. The Blue Revolution focuses on four key values to promote innovation and achieve goals within our company: passion, change, trust and share. One aspect of the Revolution was our participation in the Global Salmon Initiative and the application of Aquaculture Stewardship Council (ASC) certification program across our production.

Information that may be of interest to you and can be included for further discussion:

- Certification: Marine Harvest is the leading company in Canada in terms of ASC certification. Nineteen farms are now certified, accounting for approximately 60% of our active farms in British Columbia.
- Seafood Watch: in 2017, a detailed review of data and scientific literature resulted in the Seafood Watch updating its recommendation regarding farm-raised salmon in B.C. from “avoid” to “good alternative”. BC is the only region to receive this recommendation.
- New technology: Marine Harvest continues to work to achieve such things as strengthening farm infrastructure, reducing feed conversion rates, reducing fresh water use, and finding alternative sea lice treatments.
- Therapeutic treatment: Our certification requires we provide details of therapeutic treatments, additional information on these programs and our treatments is attached.

We would like to meet with you at your convenience to discuss our certification programs and future innovation coming to Marine Harvest’s operations here in British Columbia. We look forward to hearing back from you and to establishing regular opportunities to share experiences that will strengthen Marine Harvest Canada’s relationship with the Regional District.

Best regards,

Jeremy Dunn  
Director of Public Affairs  
[Jeremy.Dunn@marineharvest.com](mailto:Jeremy.Dunn@marineharvest.com)  
604-908-7073

Katherine Dolmage  
Certification Manager  
[Katherine.Dolmage@marineharvest.com](mailto:Katherine.Dolmage@marineharvest.com)  
250-850-3276 x 7228

**Courtney E. Kirk**

---

**From:** AVICC <avicc@ubcm.ca>  
**Sent:** Wednesday, October 31, 2018 3:12 PM  
**To:** AVICC  
**Subject:** AVICC October Update - nominations for Electoral Area Representative; LGLA Sessions in February  
**Attachments:** Interim EA Representative.pdf

Board Meeting  
NOV 08 2018  
CCRD ITEM 4.F (e)

*Please forward to elected officials, the CAO and Corporate Officer:*

Congratulations to those who have been returned to office, and welcome to all the new members of the Association of Vancouver Island and Coastal Communities as you begin to serve in your new roles.

Director Ian Winn from the Sunshine Coast Regional District has retired from local government service. The AVICC Executive would like to sincerely thank Director Winn for his contributions to the Executive as well as to the AVICC Special Committee on Solid Waste Management. He will be missed, and we wish him the very best in his retirement.

**1. AVICC Electoral Area Representative - Nominations**

With Director Winn’s retirement, the AVICC Executive is seeking expressions of interest from our members to serve as the Electoral Area Representative on the AVICC Executive Committee. This is an interim appointment until the next AGM at the convention April 2019 in Powell River. The interim representative would be able to run for election at the 2019 AGM to continue for another term.

The Electoral Area Representative must be an elected official that represents an electoral area within the AVICC region. A document with the meeting schedule and a summary of the commitments involved in serving on the AVICC Executive is attached to this email.

The Executive would like to invite elected officials to nominate an EA Director that they feel can make a positive contribution to the Executive team by serving in this interim capacity. The EA Representative usually helps organize and chairs the EA Forum at the AVICC Convention. Nominees must also be available to meet as follows:

- 10:00 am to 3:00 pm on Saturday, January 12<sup>th</sup> in Nanaimo
- 9:00 am to 10:30 am on Friday, March 8<sup>th</sup> by teleconference
- 12:00 pm to 3:00 pm on Thursday, April 11<sup>th</sup> in Powell River

Candidates should forward nominations with a brief bio using the attached form by Friday, November 30<sup>th</sup> to [avicc@ubcm.ca](mailto:avicc@ubcm.ca) The AVICC Executive will meet by teleconference on Friday, December 7<sup>th</sup> to review the nominations.

**2. LGLA Sessions in Parksville, February 2019**

The Local Government Leadership Academy (LGLA) is holding an Elected Officials Seminar for AVICC members. The seminars are open to newly elected and returning elected officials, as well as to senior staff from local governments and First Nations communities.



Since AVICC is the largest of the UBCM area associations, there will be two overlapping sessions for AVICC members. Members can sign up to **either** of the sessions:

**AVICC Session #1:** February 12-14, Parksville – 2019 AVICC SESSION #1 EOS AGENDA – DRAFT

**AVICC Session #2:** February 13-15, Parksville – 2019 AVICC SESSION #2 EOS AGENDA – DRAFT

Please contact Shawna Deagle-Leung at [info@lgl.ca](mailto:info@lgl.ca) with any questions about the LGLA seminars.



## BACKGROUND INFORMATION FOR CANDIDATES TO THE AVICC EXECUTIVE

### 1. RESPONSIBILITY OF AVICC EXECUTIVE

Under the AVICC Bylaws:

*"The Executive shall manage or supervise the management of the Society"*

See <http://avicc.ca/about-the-avicc/constitution-bylaws/> for a complete copy of the AVICC Constitution and Bylaws.

### 2. AVICC EXECUTIVE STRUCTURE

- President
- First Vice-President
- Second Vice-President
- Director at Large (three positions)
- Electoral Area Representative
- Past President

#### COMMITTEES

The President may appoint Executive members to AVICC committees and to external committees and working groups as required. The Nominating Committee is a standing committee and is comprised of the Past President and the Secretary-Treasurer. All members of the Executive serve on the Resolutions Committee.

#### CONTRACTED EMPLOYEE

The Association contracts with UBCM for the provision of key services that support the Association. A staff person based in Victoria's Local Government House provides the key functions. The President is responsible for overseeing the regular activities of the Association and for providing direction to staff.

### 3. EXECUTIVE MEETINGS

The full Executive meets in person five times a year, following this general pattern:

- During the last day of the annual Convention (less than 15 minutes)
- Mid June
- End of October
- Mid January
- Thursday before the Annual Convention

Executive meetings (other than those in conjunction with the Convention) are generally held on a Friday or Saturday from 10:00 am to 3:00 pm and are typically held in Nanaimo. Meetings by teleconference occur 2-3 times per year on an as needed basis (60-90 minutes).

Travel expenses and a per diem are provided for Executive Meetings. For the meeting held on the Thursday before the Convention, reimbursement is only for the added expenses that would not normally be incurred for attending the annual Convention).



# NOMINATIONS FOR INTERIM ELECTORAL AREA REPRESENTATIVE

We are qualified under the AVICC Constitution to nominate<sup>1</sup> a candidate and we nominate:

Nominee's Name: \_\_\_\_\_

Nominee's Electoral Area: \_\_\_\_\_

Muni/RD Represented: \_\_\_\_\_

Nominators' Information:

Printed Name: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Muni/RD: \_\_\_\_\_ Muni/RD: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

---

## CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated pursuant to the AVICC Bylaws<sup>2</sup>.

Printed Name: \_\_\_\_\_

Electoral Area: \_\_\_\_\_

Regional District: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- I confirm that I will am available on the following dates for scheduled meetings:
  - 10:00 am to 3:00 pm, Saturday, January 12, 2019 in Nanaimo
  - 9:00 am to 10:30 am, Friday, March 8, 2019 by teleconference
  - 12:00 pm to 3:00 pm, Thursday, April 11, 2019 in Powell River
- A brief biography is attached.

---

<sup>1</sup> Nominations require two elected officials of an AVICC member local government.  
<sup>2</sup> All nominees of the Executive shall be elected representatives of a member of the Association. Nominees for electoral area representative must be an elected electoral area director.

**Return To: AVICC, 525 Government Street, Victoria, BC V8V 0A8,  
email: [avicc@ubcm.ca](mailto:avicc@ubcm.ca)**



Board Meeting  
NOV 08 2018  
CCRD ITEM 4.9 (a)

October 4, 2018

RECEIVED

Chair and Board Members  
Central Coast Regional District  
PO Box 186  
Bella Coola BC V0T 1C0

OCT 15 2018

Central Coast Regional District

Dear Chair and Board Members:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medial cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2



Chair and Board Members  
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

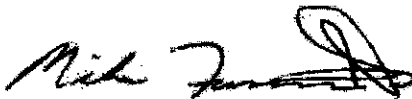
We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC  
Attorney General



Mike Farnworth  
Minister of Public Safety  
and Solicitor General

Enclosure

pc: Chief Administrative Officer

108

Board Meeting  
NOV 08 2018  
AGENDA ITEM 4.6 (b)



**The Coast Sustainability Trust II**

Eric van Soeren, Trustee  
730 Walker's Hook Road  
Salt Spring Island, B.C. V8K 1N5

Phone: 250-537-1533  
Cell: 250-526-0533  
Fax: 250-537-1534  
Email: eric@vansoeren.net  
www.coastsustainabilitytrust.com

October 15, 2018

Travis Hall, Director  
Central Coast Regional District  
PO Box 186  
Bella Coola, BC  
V0T 1C0

RECEIVED

OCT 23 2018

Central Coast Regional District

Dear Travis Hall,

**Re: The Coast Sustainability Trust II (CST II) – 2018 Third Quarter Report**

Enclosed for your information is a copy of the CST II - 2018 Third Quarter Report.

Thank you for your continued support and involvement in the CST II. Please feel free to contact me if you would like to discuss anything in the report or the CST II in general.

Yours truly,

Eric van Soeren  
Trustee

encl.



# The Coast Sustainability Trust II

## Report of the Trustee as of September 30, 2018

### General

The Province of British Columbia created the Coast Sustainability Trust (CST) in 2002 to mitigate the negative effects on workers, contractors and communities, including First Nations, of:

1. provincial government land use decisions related to the Land and Resource Management Plan process; and
2. the implementation of Ecosystem Based Management (EBM)

in the Central Coast, North Coast, Haida Gwaii, Comox Strathcona Regional District and the Regional District of Mount Waddington. In December 2007 the CST was rolled over into the CST II.

### CST II Account Balances and Distributions

As of September 30, 2018, the CST II balances and distributions were as follows:

<b>Account Balances</b>		
Community Matching Fund Account		\$870,116
EBM Adaptive Management Account		\$584,761
EBM Matching Fund Account		\$678,705
Landscape Reserve Planning Account		\$16,314
<b>Total available funds</b>		<u>\$2,149,896</u>
 <b>Distributions to beneficiaries to date</b>		
Forest Worker Severance	LRMP process	\$2,933,857
	EBM	\$2,155,976
Contractor Mitigation	LRMP process	\$10,749,764
	EBM	\$2,983,342
Community Matching Funds		\$19,618,756
EBM Adaptive Management Sub-trust		\$129,234
EBM Land Use Planning Sub-trust		\$209,068
ESAMDAP Sub-trust		\$132,486
EBM Training		\$621,875
EBMWG Sub-trust		\$1,633,855
Landscape Reserve Planning Sub-trust		\$735,000
<b>Total Distributions to beneficiaries</b>		<u>\$41,903,213</u>
 <b>Total available funds plus distributions</b>		 <b>\$44,053,109</b>

In addition to the original \$35,000,000 given to the CST, five other sub-trusts of the CST and CST II were funded by the province. These five sub-trusts combined have received a total of \$3,373,320 from the Province of BC. Further, during 2011 the BC Forestry Revitalization Trust advanced \$2,767,714 to

the CST to help fund the mitigation of workers and contractors in Haida Gwaii that were negatively impacted by the implementation of EBM. Income to date from investments of the CST has also exceeded total administration expenses by over \$2.9 million so there was no need to use any of the capital of the CST to fund its administration. This allows over \$4.0 million more than originally planned to go to beneficiaries.

**Community Matching Fund Account**

When the CST Community Matching Fund started operations, the Advisory Board agreed that decisions related to specific initiatives in the communities should be made at the local level as opposed to by the broader Advisory Board. Five Regional Steering Committees (RSCs) were formed. They were the Central Coast, Comox Strathcona, Mount Waddington, the North Coast, and Haida Gwaii.

In the case of Comox Strathcona, Haida Gwaii and Mount Waddington, all the available funds have now been allocated to a variety of projects and substantially all of the funds have been or are about to be disbursed, so those RSCs have been disbanded.

In the case of the North Coast, all the available funds were allocated to a variety of projects, but one of those projects was abandoned, and the amount advanced to it was returned to the CST. Several applicants that had previously requested funding but had been turned down due to a lack of funds were contacted and asked to re-apply. The North Coast Regional Steering Committee agreed in December 2017 to reallocate the funds that were freed up to three of those previous applicants. One of those projects has been completed and been fully funded. The other two are in progress.

Significant progress has also been made to date with in the Central Coast RSC, but there are still some unallocated funds committed to the Wuikinuxv and the Nuxalk First Nations.

**Leverage of CST Community Matching Funds**

Each of the five RSCs were allocated \$4,100,000 to use towards developing Regional Economic Development Strategies and to support individual initiatives that fit those strategies. As of September 30, 2018, funding has been and remains approved for a total of 269 projects. An additional 35 projects were approved but were subsequently abandoned by the applicant for a variety of reasons and did not receive CST funding. The main reason for applicants abandoning their projects was an inability to source sufficient matching funds or other forms of financing.

The total commitment from the CST is \$20,044,413, for projects worth a total of \$161,832,171. On average a total of \$8.07 goes into approved projects for each \$1.00 of CST funds committed.

**Status of Community Matching Fund funding requests**

The table on the following page shows the total value of the requests for assistance, and the progress in approving funding for each of the RSCs. As of September 30, 2018, Funding Agreements have been negotiated with proponents of all approved projects.



**Types of Projects Approved for Community Matching Fund Assistance**

Regional Steering Committee	Total Project Size	Amount Requested of CST	Rejected by CST or abandoned by applicant	Amount still under consideration by CST	Number of Approved Projects	Amount approved by CST	Amount disbursed by CST
Central Coast	\$27,776,742	\$7,091,220	\$3,196,640	\$250,000	65	\$3,644,580	\$3,367,080
Comox Strathcona	\$59,593,292	\$14,249,419	\$10,149,585	\$0	47	\$4,099,833	\$4,099,833
Mount Waddington	\$114,245,547	\$10,620,075	\$6,520,075	\$0	56	\$4,100,000	\$4,082,584
North Coast	\$75,664,284	\$10,384,990	\$6,184,991	\$	44	\$4,100,000	\$3,969,280
QCI Haida Gwaii	\$60,832,006	\$8,258,769	\$4,158,769	\$0	57	\$4,100,000	\$4,100,000
<b>Total:</b>	<b>\$338,111,520</b>	<b>\$50,604,472</b>	<b>\$30,210,059</b>	<b>\$250,000</b>	<b>269</b>	<b>\$20,044,413</b>	<b>\$19,618,756</b>

In order to stimulate economic activity, each RSC considers and approves projects that fit into the strategic priorities of their area or, if no formal strategic priorities have been developed, projects that clearly fall into the range of initiatives that likely would be included. The types of projects vary to some extent by the chosen strategic direction of each RSC. Following is a table that shows the type of projects approved for CST funding support:

**Types of projects approved for CST Funding**

Regional Steering Committee	Total Project Size	Amount approved by CST	Nature of Approved Project					
			Agriculture & NTFPs	Aquaculture & processing	Forestry	Infra-structure	Planning	Tourism
Central Coast	\$19,016,457	\$3,644,580	\$87,501	\$757,090	\$130,854	\$1,192,144	\$598,146	\$878,845
Comox Strathcona	\$32,887,773	\$4,099,833	\$12,500	\$1,137,000	\$0	\$824,000	\$190,500	\$1,935,833
Mount Waddington	\$38,767,183	\$4,100,000	\$91,400	\$292,111	\$15,000	\$1,652,856	\$39,500	\$2,009,133
North Coast	\$23,420,557	\$4,100,000	\$58,147	\$980,120	\$50,000	\$788,856	\$38,640	\$2,184,237
Haida Gwaii	\$47,740,201	\$4,100,000	\$200,549	\$274,060	\$162,398	\$1,836,754	\$165,232	\$1,461,007
<b>Total:</b>	<b>\$161,832,171</b>	<b>\$20,044,413</b>	<b>\$450,097</b>	<b>\$3,440,381</b>	<b>\$358,252</b>	<b>\$6,294,610</b>	<b>\$1,032,018</b>	<b>\$8,469,055</b>

**Percent of Approved Amounts**

2.2%      17.2%      1.8%      31.4%      5.1%      42.3%

In the Mount Waddington and Comox Strathcona Regional Districts and on the North Coast the highest concentration of project approvals related to the enhancement of tourism opportunities, with an emphasis on eco and cultural tourism. Examples are support for Nisga'a in the construction of a Welcome House in Gitwinksihlkw, the BC Ocean Boating Tourism Association, the construction or renovation of First Nations Big Houses and carving sheds, construction of First Nations owned tourist



**The Coast Sustainability Trust II**

Eric van Soeren, Trustee

730 Walker's Hook Road  
Salt Spring Island, B.C. V8K 1N5

Phone: 250-537-1533  
Cell: 250-526-0533  
Fax: 250-537-1534  
Email: [eric@vansoeren.net](mailto:eric@vansoeren.net)  
[www.coastsustainabilitytrust.com](http://www.coastsustainabilitytrust.com)

October 15, 2018

Frank Johnson, Director  
Central Coast Regional District  
PO Box 578  
Bella Coola, BC  
V0T 1C0

RECEIVED

OCT 23 2018

Central Coast Regional District

Dear Frank Johnson,

**Re: The Coast Sustainability Trust II (CST II) – 2018 Third Quarter Report**

Enclosed for your information is a copy of the CST II - 2018 Third Quarter Report.

Thank you for your continued support and involvement in the CST II. Please feel free to contact me if you would like to discuss anything in the report or the CST II in general.

Yours truly,

Eric van Soeren  
Trustee

encl.



117



Board Meeting  
NOV 08 2018  
CCRD ITEM 46(c)

October 9, 2018

Frank Johnson  
Past Elected Chief, Wuikinuxv Nation  
Director Electoral Area A, Central Coast Regional District  
626 Cliff Street  
Box 186  
Bella Coola, BC V0T 1C0

RECEIVED

OCT 16 2018

Central Coast Regional District

Dear Director Johnson:

**RE: 2018 UBCM Convention**

On behalf of the UBCM Executive and membership I would like to thank you for your participation in *Financing Reconciliation: A New Model for Positive Change* at the 2018 UBCM Convention.

UBCM appreciates the time and effort you devoted to making this an educational and informative session for our membership.

As a thank you gift, UBCM has made a donation in your honour to Fresh Roots. Fresh Roots works with school communities towards 'Good Food For All' because everyone deserves access to healthy food, land, and community. This non-profit builds engaging gardens and programs to catalyze healthy eating, ecological stewardship, and community celebration. For more information, please visit their website at <http://freshroots.ca/>

The success of our Convention depends on the assistance received from many individuals and your contribution was a notable factor in our having a very successful event.

Sincerely,

Josh van Loon  
Senior Policy Analyst

October 9, 2018

Travis Hall  
Councillor, Heiltsuk Nation  
Director Electoral Area B, Central Coast Regional District  
626 Cliff Street  
Box 186  
Bella Coola, BC V0T 1C0

RECEIVED

OCT 16 2018

Dear Director Hall:

Central Coast Regional District

**RE: 2018 UBCM Convention**

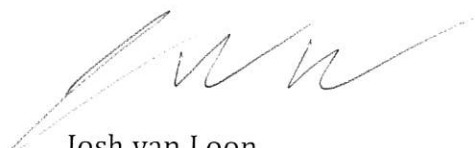
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Sincerely,



Josh van Loon  
Senior Policy Analyst





October 9, 2018

Sam Schooner  
Director Electoral Area E, Central Coast Regional District  
626 Cliff Street  
Box 186  
Bella Coola, BC V0T 1C0

RECEIVED

OCT 16 2018

Central Coast Regional District

Dear Director Schooner:

**RE: 2018 UBCM Convention**

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Sincerely,

Josh van Loon  
Senior Policy Analyst

120



October 9, 2018

Courtney Kirk  
Chief Administrative Officer  
Central Coast Regional District  
626 Cliff Street  
Box 186  
Bella Coola, BC V0T 1C0

RECEIVED

OCT 16 2018

Central Coast Regional District

Dear Ms. Kirk:

**RE: 2018 UBCM Convention**

On behalf of the UBCM Executive and membership I would like to thank you for your participation in *Financing Reconciliation: A New Model for Positive Change* at the 2018 UBCM Convention.

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The success of our Convention depends on the assistance received from many individuals and your contribution was a notable factor in our having a very successful event.

Sincerely,

Josh van Loon  
Senior Policy Analyst



1291



October 9, 2018

Alison Sayers  
Chair, Central Coast Regional District  
626 Cliff Street  
Box 186  
Bella Coola, BC V0T 1C0

RECEIVED

OCT 16 2018

Central Coast Regional District

Dear Chair Sayers:

**RE: 2018 UBCM Convention**

On behalf of the UBCM Executive and membership I would like to thank you for your participation in *Financing Reconciliation: A New Model for Positive Change* at the 2018 UBCM Convention.

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The success of our Convention depends on the assistance received from many individuals and your contribution was a notable factor in our having a very successful event.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh van Loon", is written over a light blue horizontal line.

Josh van Loon  
Senior Policy Analyst

Quality  
You Can  
Trust



North America's  
Largest Roofing  
Manufacturer

Director Richard Hall, Area D  
Requested that this item  
be included in the  
September 2018 board  
package as an item of  
interest under General Correspondance.  
The item ~~was~~ <sup>was</sup> missed so is being  
included in the Nov 2018  
Package. CJ.

Jim Durkin  
Vice President

July 3, 2018

Mr. Richard Hall  
Nuxalk Nation  
PO Box 56  
Bella Coola, BC  
V0T 1C0

Dear Mr. Hall,

On behalf of GAF, I would like to personally thank and congratulate Nuxalk Nation for achieving the GAF Triple Excellence Award for 2017. Triple Excellence is awarded to our Master Elite Contractor community who deserves to be recognized in excellence for Training, Installation and Consumer Protection in any given calendar year. We also understand you are well on your way to achieving these milestones again in 2018 and would like to thank you for that as well.

GAF is proud to acknowledge Nuxalk Nation as one of the best in British Columbia when it comes to best roofing practices. Accordingly, GAF offers the *Golden Pledge and Silver Pledge Ltd. Warranties*, which demonstrates to all property owners that Master Elite Contractors, like Nuxalk Nation., are truly the best and safest choice.

Thank you for your commitment to best roofing practices in the Bella Coola and surrounding areas. You should be proud of what you have achieved and GAF is proud to recognize your ongoing efforts.

Best,

Jim Durkin

1 Campus Drive  
Parsippany, NJ 07054  
[www.GAF.com](http://www.GAF.com)

Board Meeting  
NOV 08 2018  
CCRD ITEM 4a(2)



-----Original Message-----

From: Frank Johnson [mailto:frankjohnson@ccrd.com]

Sent: Sunday, November 04, 2018 5:52 PM

To: Courtney E. Kirk, Destiny Mack

Subject: Letter

**Board Meeting**  
 NOV 08 2018  
 CCRD ITEM 4a(e)

Yau Courtney.

Just want to congratulate those board members on their re-election, election and acclamation. Also to thank CCRD for the experience and time to participate in the decision making to better facilities in the Central Coast especially for the youth. Gonna miss ya.oo Walaas Gianakaci.

“ We have two ears and one mouth”  
Sent from my iPad