



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: October 14, 2021

Board Meeting
NOV 18 2021
CCRD ITEM(A)(a)

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – October 14, 2021

In Attendance:	Electoral Area A	Director Daniel Bertrand
	Electoral Area B	Director Travis Hall
	Electoral Area C	Chair Jayme Kennedy
	Electoral Area D	Director Lawrence Northeast
	Electoral Area E	Alternate Director Richard Hall
Staff:	Chief Administrative Officer	Courtney Kirk
	Recording Secretary, PC	Evangeline Hanuse
	Operations Manager	Ken McIlwain
	Operations Technician	Jim Ward
	Executive & Operations Assistant	Destiny Mack
	Finance Manager	Ye-Ne Byun
	Contractor	Donna Mikkelson

PART I – INTRODUCTION

1. Call to Order

Chair Kennedy called the meeting to order at 10:10 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services.

2. Adoption of Agenda

21-10-01 M/S Directors Northeast/Bertrand THAT the Agenda be adopted as amended by: tabling the in camera meeting for another date and tabling Policy A-29 Personnel Policy to the November regular board meeting. **CARRIED**

21-10-02 M/S Directors Northeast/R. Hall THAT the Board of Directors of the Central Coast Regional District authorizes a Special Closed Meeting of the Board to take place on October 22, 2021 at 2:30 p.m. for the purpose of considering matters under the following provisions of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

AND THAT the Board of Directors authorize attending Director remuneration at half a day special work assignment as per the CCRD Board Remuneration Bylaw.

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

(A) ADOPTION OF MINUTES

a) Regular Board Meeting September 8-9, 2021

- 21-10-03 M/S Directors R. Hall/Bertrand THAT the minutes from the September 8-9, 2021 Board Meeting be received. **CARRIED**
- 21-10-04 M/S Directors R. Hall/Bertrand THAT the September 8-9, 2021 minutes be adopted as presented. **CARRIED**

PART II – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

a) Request for Decision: Bylaws for Review, Revision, Rescind or Adoption

1) Adopt Bylaw No. 506 Officers and Employees Bylaw

- 21-10-05 M/S Directors Northeast/T. Hall THAT the Board of Directors of the Central Coast Regional District receives the bylaw adoption No. 506 Officer and Employees Bylaw. **CARRIED**
- 21-10-06 M/S Directors Northeast/T. Hall THAT Bylaw 506, cited as the “Central Coast Regional District Officers and Employees Bylaw No. 506, 2021”, having been reconsidered and having met all prerequisites for final adoption be now finally

adopted, sealed and signed by the Chair and the Person responsible for corporate administration. **CARRIED**

2) Review Bylaw No. 507 Bella Coola Airport Rates and Charges Bylaw

21-10-07 **M/S Directors Bertrand/T. Hall** THAT the Board of Directors of the Central Coast Regional District receive the Bylaw No. 507 review on Bella Coola Airport Rates and Charges Bylaw. **CARRIED**

21-10-08 **M/S Directors Northeast/Bertrand** THAT Bylaw 507, cited as the “Bella Coola Airport Rates and Charges Bylaw No. 507, 2021” be now introduced and read a first time. **CARRIED**

21-10-09 **M/S Directors Northeast/T. Hall** THAT Bylaw 507, cited as the “Bella Coola Airport Rates and Charges Bylaw No. 507, 2021” having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

3) Read Bylaw No. 508 Bella Coola Waterworks Rates and Charges Bylaw

21-10-10 **M/S Directors Northeast/R. Hall** THAT Bylaw 508, cited as the “Bella Coola Waterworks Rates and Charges Bylaw No. 508, 2021” be now introduced and read a first time. **CARRIED**

21-10-11 **M/S Directors R. Hall/Northeast** THAT Bylaw 508, cited as the “Bella Coola Waterworks Rates and Charges Bylaw No. 508, 2021” having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

4) Read Bylaw No. 509 Solid Waste Disposal Rates and Charges Bylaw

21-10-12 **M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receive Bylaw No. 509 Solid Waste Disposal Rates and Charges. **CARRIED**

21-10-13 **M/S Directors R. Hall/T. Hall** THAT Bylaw 509, cited as the “Central Coast Regional District Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021” be now introduced and read a first time. **CARRIED**

21-10-14 **M/S Directors R. Hall/Northeast** THAT Bylaw 509, cited as the “Central Coast Regional District Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021” having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

b) Request for Decision: Policies for Review, Revision, Rescind or Adoption

1) Policy A-19 Distribution of Bylaws

21-10-15 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision – Policy A-19 Distribution of Bylaws. **CARRIED**

21-10-16 M/S Directors R. Hall/Bertrand THAT the Board of Directors of the Central Coast Regional District reviews and amends Policy A-19 Distribution of Bylaws and adds the Ocean Falls Improvement District to the list of recipients. **CARRIED**

2) Policy A-29 Personnel Policy – LATE ITEM

This item was tabled to the November regular board meeting as per Resolution 21-10-01.

3) Policy A-36 Risk Management

21-10-17 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision – Policy A-36 Risk Management. **CARRIED**

21-10-18 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District table Policy A-36 Risk Management to the next regular Board meeting. **CARRIED**

4) Policy E-7 Ethical Standards of Conduct for Elected Officials – LATE ITEM

21-10-19 M/S Directors Bertrand/ R. Hall THAT the Board of Directors of the Central Coast Regional District table Policies E-7 Ethical Standards of Conduct for Elected Officials and Policy E-8 Respectful Workplace to the next regularly scheduled board meeting. **CARRIED**

5) Policy E-8 Respectful Workplace – LATE ITEM

This item was tabled to the November regular board meeting as per Resolution 21-10-19.

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Strategic Plan Updates

Director Northeast left the meeting at 11:10 a.m.

21-10-20 M/S Directors Bertrand/R. Hall THAT the Board of Directors of the Central Coast Regional District receives the October Strategic Plan Updates. **CARRIED**

Director Northeast returned at 11:11 a.m.

- 21-10-21 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District remove Wuikinuxv Tsunami Siren from page 7 and replace it with Facilitating Flood Preparedness Planning with EMBC as presented in the 2019-2022 Strategic Plan amendments documentation prepared by Sayers Consulting. **CARRIED**

FINANCIAL SERVICES

(b) Budget vs. Actual Variance Report July – September 2021

- 21-10-22 M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Budget vs. Actual Variance Report July – September 2021. **CARRIED**

COMMUNITY & DEVELOPMENT SERVICE

(c) Housing Needs Assessment Updated – LATE ITEM

- 21-10-23 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the revised Housing Needs Assessment. **CARRIED**
- 21-10-24 M/S Directors T. Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District approve the revised Housing Needs Assessment. **CARRIED**

(d) Public Hearing – Firvale Wilderness Camp

I, Board Member Northeast disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a direct pecuniary interest that constitutes a conflict of interest in item d regarding my remuneration. I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.

Director Northeast left the meeting at 11:42 a.m.

- 21-10-25 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District receive the Public Hearing – Firvale Wilderness Camp report. **CARRIED**
- 21-10-26 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorize remuneration for Director Northeast at a local work assignment rate for two hours of holding the Public Hearing on October 19, 2021 and at up to one day for reviewing background documents. **CARRIED**

(e) Support Letter for BC Fairs, Festivals & Events Recovery Fund

- 21-10-27** M/S Directors **R. Hall/Bertrand** THAT the Board of Directors of the Central Coast Regional District receive the draft letter in support of the Bella Coola Valley Ridge Riders Annual Rodeo application of funding to the BC Fairs, Festivals, and Events Recovery Fund. **CARRIED**
- 21-10-28** M/S Directors **Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorizes the draft letter in support of the Bella Coola Valley Ridge Riders Annual Rodeo application of funding to the BC Fairs, Festivals, and Events Recovery Fund. **CARRIED**

Director Northeast returned to the meeting at 11:46 a.m.

PUBLIC WORKS

(f) Bella Coola Fire Protection – Service Report

- 21-10-29** M/S Directors **Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives the Bella Coola Fire Protection Service Report. **CARRIED**

(g) Sina Tallio Regalia Donation

- 21-10-30** M/S Directors **Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives the Sina Tallio Regalia Donation Report. **CARRIED**

(h) Bella Coola Waterworks Service Update

- 21-10-31** M/S Directors **T. Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Bella Coola Waterworks Service Report. **CARRIED**

The Board recessed at 11:56 a.m.

LEISURE SERVICES

The Board reconvened at 12:49 p.m.

(i) Vancouver Island Regional Library (VIRL) 2022-2026 Financial Plan

- 21-10-32** M/S Directors **Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives VIRL 2022-2026 Financial Plan. **CARRIED**

(j) Denny Island Recreation Commission (DIRC) Minutes August 18, 2021

- 21-10-33** M/S Directors **R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the DIRC Minutes – August 18, 2021. **CARRIED**

(k) DIRC Minutes September 22, 2021

- 21-10-34 M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the DIRC Minutes – September 22, 2021. **CARRIED**

GOVERNANCE

(l) Board Remuneration for September 9, 2021

- 21-10-35 M/S Directors Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorize remuneration for Board members for attending the second day of September's regular Board meeting at a rate of full day special work assignment (\$250) for each attending Director and Alternate Director. **CARRIED**

(m) Minister Josie Osborne & UBCM President Laury-Anne Roodenburg-Oct. 15/21

- 21-10-36 M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the meeting information for Minister Josie Osborne & Union of BC Municipalities President Laury-Anne Roodenburg on October 15, 2021. **CARRIED**

(C) EXECUTIVE REPORTS

a. Electoral Area Reports

Area C and Chair Report: Chair Kennedy

Chair Kennedy spoke about transitions occurring and has immersed into the new role as Chair. She honoured and acknowledged Director Schooner for Chairing for the past 2.5 years and his new role as Chief Councillor for the Nuxalk Nation. Director Kennedy expressed that he has been a strong leader in the community and his guidance and leadership have been appreciated. Chair Kennedy also acknowledged the work of CAO Kirk being the vital link between the Board and staff. CAO Kirk has led with patience, kindness and strength. She is wished well on her new adventures and will be missed. With the CAO's departure there comes new opportunity for current staff and they deserve thanks for enduring the changes. Chair Kennedy looks forward to working with the staff and learning the ins and outs of various roles.

The UBCM Convention theme this year was Obstacles to Opportunities. CCRD's resolution NR 33 Funding for Compliance with Landfill Operation and Closure Legislation was able to be heard on the floor and was endorsed by 94%. CCRD Board met with the Minister of Environment and Climate Change Strategy, Minister George Hayman on the landfill issue stressing that rural and remote locations are held to the same high standards as urban centres and that the CCRD does not have the tax base and resources to meet those important criteria. Chair Kennedy felt that Minister Hayman was receptive but it is hoped that advocacy efforts will continue. CCRD's UBCM resolution was covered in the Coast Mountain News as was the meeting with Minister Hayman.

This year marked the first National Day for Truth and Reconciliation. It is hoped that everyone took time to reflect on the painful legacy of residential schools. Vancouver Island Regional Library put on an Indigenous Awareness Training for the Workplace course through Four Seasons of Reconciliation. It was a beneficial opportunity and an important time for fellow settlers to look at the privilege that exists. How this can present itself in workplaces and outside of the workplace is important to acknowledge.

Chair Kennedy acknowledged the hard work of the Pool Commissioners over the past few months, and noted that longstanding Commissioners are passionate about recreation in the Bella Coola Valley. Among those are Karen Lansdowne, Connie Nygaard and Joan Cole.

The Vancouver Island Regional Library's Financial Plan was received. Due to the rising cost of construction right now all capital works projects are on hold currently. The budget has been decreased and levies have increased with inflation. There is also a new Executive Director and Chair Kennedy encouraged him to visit Bella Coola as this is the only branch he has not attended.

Area A Report: Director Bertrand

Director Bertrand noted that the Ocean Falls Improvement District had a by-election to fill vacant positions. One of the new trustees is Ed Backmann. Director Bertrand offered congratulations to Mr. Bachman and the other trustees for doing their civic duty. Director Bertrand also met with the Denny Island Community Development Association. Plans are underway for Halloween and a Burning Man event. Director Bertrand briefed folks on the Connected Coast project and did some brainstorming on last mile service to Denny Island and Ocean Falls. It is hoped that communities will be engaged.

Area B Report: Director T. Hall

Director T. Hall noted that there were no Connected Coast engagement discussions. It is hoped that discussions will take place to move the debate forward and local companies will be incorporated. Director T. Hall discussed with the Heiltsuk Integrated Resource Management Department the issue of the underwater Internet cable and how it will effect harvest areas.

It has been a tough time for Director T. Hall's community due to a number of losses. When the community loses an elder it impacts the community that much more. Being part of cultural practices helps with the grieving process.

It is hoped that the transition will be smooth for CAO Kirk and the staff as well. Efforts on keeping on top of projects are appreciated.

Area D Report: Director Northeast

Director Northeast attended a Bella Coola Co-op special meeting discussing the procurement of a loan for much needed renovations. Renovations are scheduled to start before the end of December.

Director Northeast also attended a Harbour Authority meeting as a CCRD representative. The season is busy during the summer with fishing and boating. Now the work is geared toward management in the off-season and looking at key issues. There will hopefully be common ground found on garbage, parking, and security. Director Northeast will bring forward avenues to find funding for some of the topics and Directors or staff can discuss avenues of cooperation. As the Administrator of the Nuxalk College, Director Northeast noted that between now and December 15, 2021 there is offered a number of life skills, pre-employment skills and small business development training. Other topics include Career Life Connections and career planning, After the Dream Machine program and Aboriginal BEST training for small business development. This includes mentorship. All the programs are free.

In conclusion, Director Northeast extends gratitude toward the Hagensborg Volunteer Fire Department for speed and professionalism in getting out a fire in his furnace room.

Area E Report: Alternate Director R. Hall

Alternate Director R. Hall noted that he had nothing to report this meeting.

(n) Correspondence for Information: City of Langley

21-10-37 M/S Directors Northeast/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: City of Langley. **CARRIED**

(o) Predator Reduction for Caribou Recovery Engagement

21-10-38 M/S Directors Northeast/R. Hall THAT the Board of Directors of the Central Coast Regional District receives the Predator Reduction for Caribou Recovery Engagement information. **CARRIED**

(E) MATTERS RELEASED FROM IN CAMERA

The In Camera portion was postponed until October 22, 2021 as per Resolution 21-10-02.

(F) ADJOURNMENT

21-10-39 M/S Directors Bertrand/T. Hall THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 1:28 p.m.

Chair

Chief Administrative Officer



To: Courtney Kirk, CAO
CC: Board of Directors, CCRD
From: Ken McIlwain, Operations Manager
Meeting Date: November 18, 2021
Subject: Final Adoption of Bella Coola Airport Rates and Charges Bylaw No. 507, 2021

Recommendation:

THAT Bylaw #507, cited as the "Bella Coola Airport Rates & Charges Bylaw No. 507, 2021", having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

Issue/Background Summary: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Policy, Bylaw or Legislation: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Financial/Budgetary Considerations: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

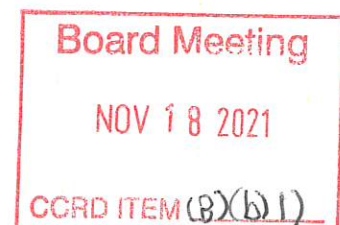
Time Requirements – Staff and Elected Officials: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Options to Consider:

1. Adopt Bylaw No. 507
2. Further revise Bylaw No. 507
3. Decline to adopt Bylaw No. 507

Submitted by: _____
Ken McIlwain, Operations Manager

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer



CENTRAL COAST REGIONAL DISTRICT**BYLAW NO. 507**

A bylaw to establish the rates and charges for the operation and management of the Bella Coola Airport and to repeal Bylaw No. 476

WHEREAS the board of directors for the Central Coast Regional District has adopted the "Central Coast Regional District Airport and Facilities Conversion and Service Establishment Bylaw, 410, 2011" with Electoral Areas C, D & E participating;

AND WHEREAS pursuant to Section 397 of the *Local Government Act* (RSBC 2015) the board may impose fees and charges in respect of the operation and management of the Bella Coola Airport;

AND WHEREAS the board of directors for the Central Coast Regional District deem it necessary to establish the rates and charges for the Bella Coola Airport Facilities;

NOW THEREFORE THE Board of Directors for the Central Coast Regional District, in open meeting assembled enacts as follows:

1. Bylaw 476 cited as the "Bella Coola Airport Rates & Charges Bylaw No. 476, 2019" is hereby repealed;

2. **DEFINITIONS**

Airport: means the Bella Coola Airport, located in the Bella Coola Valley on the south bank of the Bella Coola River between the Snootli Creek and Nooklikonnik Creek junctions of the river, and includes terminal building(s), lease lots, runway, parking area and other things associated with the airport facilities.

3. **RATES AND CHARGES**

The rates and charges hereto attached shall be due and payable thirty (30) days after the billing date, if applicable, and any rates or charges remaining unpaid after the said date shall have added thereto a percentage addition of 2% per month on the outstanding balance.

Rates and charges will be reviewed from time to time and may be subject to an adjustment at the discretion of the board of directors, and in all cases applicable taxes will be added to the amounts contained in the attached Schedules;

4. All users of the airport terminal and facilities shall be subject to the rates and charges for airport passenger user fees, landing fees, fuel surcharges, aircraft parking fees and airport signage/advertising as prescribed in Schedule 'A'; attached hereto and forming part of this bylaw, effective January 1, 2022.
5. Schedule 'A' attached hereto and forming part of this bylaw shall be effective as of January 1, 2022.
6. This bylaw may be cited as "Bella Coola Airport Rates and Charges Bylaw No. 507, 2021".

READ A FIRST TIME THIS 14th day of October, 2021 .
READ A SECOND TIME THIS 14th day of October, 2021.
READ A THIRD TIME THIS 14th day of October, 2021
ADOPTED THIS day of , 2021.

Chair

Corporate Officer

I hereby certify that the above is a true and correct copy of Bylaw 507 cited as "Bella Coola Airport Rates and Charges Bylaw No. 507, 2021".

Corporate Officer

**CENTRAL COAST REGIONAL DISTRICT
BYLAW NO. 507**

SCHEDULE "A"

**BELLA COOLA AIRPORT
RATES & CHARGES**

1. Aircraft Landing Fees (Fixed Wing & Rotary Wing)

a)

Maximum Take-Off Weight (Rounded up to nearest 1000kg)	\$/1,000 kg
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Minimum Charge per Landing	(\$10) \$10.75
0 - 5,000 kg	(\$5) \$5.40
5,000 – 10,000 kg	(\$8) \$8.60
>10,001 kg	(\$10) \$10.75

* MTOW is based on aircraft registration documentation or as determined by airport manager.

- b) Upon arrival at the Bella Coola Airport, aircraft operators will report to the Airport Attendant and remit payment of all applicable landing fees and airport passenger user fees. For after-hours landings or if the Airport Attendant is unavailable, the aircraft operator will complete the registration form available outside the Airport Attendant’s office. The aircraft operator will be invoiced for the fees payable under this Bylaw.

- c) The Central Coast Regional District (CCRD) may at its discretion, agree to open an account with a user of the airport facility whereby that user shall file to the CCRD monthly, with each payment of the fees required under this Bylaw, a statement of the numbers of all passengers commencing and terminating flights at the Bella Coola Airport for each day and a total for the applicable month, and the total number of flights for the applicable month, showing in sufficient detail the information necessary to calculate exactly the fees payable under this Bylaw.

2. Airport Passenger User Fees

- a) Every Operator of a scheduled air passenger service shall pay to CCRD for each passenger on every flight of the Operator commencing or terminating at the Bella Coola Airport, an airport passenger user fee of \$12.90. **(\$12)**

- b) Operators of commercial, charter, corporate, government or institutional aircraft with a passenger capacity of 8 or more will be charged the greater of the weight based landing fee for the aircraft, or the terminal fee in accordance with the following table:

Terminal Fee	
Air Ambulance Flights	\$107.60 (\$100)
8-10 Seats	\$107.60 (\$100)
10-20 Seats	\$193.70 (\$180)
20-30 Seats	\$322.80 (\$300)
30-40 Seats	\$451.90 (\$420)
40-50 Seats	\$581.00 (\$540)
50-60 Seats	\$710.15 (\$660)

- c) Operators of scheduled air passenger service shall file to the CCRD monthly, with each payment of the fees required under this Bylaw, a statement of the numbers of all passengers commencing and terminating flights at the Bella Coola Airport for each day and a total for the applicable month, and the total number of flights for the applicable month, showing in sufficient detail the information necessary to calculate exactly the fees payable under this Bylaw.

3. Fuel Surcharge

A Fuel Surcharge of \$0.04 ~~(\$0.0347)~~ per litre, applies to all aviation fuel delivered to the airport, including both Jet A and 100LL fuel. Calculation and remittance of this payment to the CCRD is the responsibility of the operator.

4. Aircraft Parking Fees

Aircraft Parking – BY MTOW	DAILY	MONTHLY	ANNUAL
0 – 2,000 kg	\$8.05 (\$7.50)	\$64.55 (\$60)	\$403.50 (\$375)
2,001 – 5,000 kg	\$10.75 (\$10)	\$86.05 (\$80)	\$538.00 (\$500)
5,001 – 10,000 kg	\$16.15 (\$15)	\$129.10 (\$120)	
10,001 – 30,000 kg	\$32.30 (\$30)	\$258.25 (\$240)	
>30,000 kg	\$48.40 (\$45)	\$387.35 (\$360)	
NOTE: All long term parking must be arranged through the Airport Manager			

5. Annual Advertising Fees

a)

LOCATION	ANNUAL FEE
Ad Brochure in Display Case – Up to 8.5x11 Inches	\$50.00 (\$75)
Additional Ad display space over 8.5x11 Inches	Prorated
Business Card in Display Case	\$17.00 (\$25)

NOTE: For those wishing to display or advertise in the terminal building display case, fees must be paid to the CCRD in accordance with this Bylaw. Fees for ads larger in size than 8.5x11 will be prorated based on the cost for an 8.5x11 inch ad, and subject to approval by airport manager based on demand for advertising room. The cost of the display is the sole responsibility of the payee. The format, content, size, shape and placement of the signage must receive prior approval of the CCRD which reserves the right to refuse to display advertisements that are considered inappropriate or unacceptable. The CCRD may alter the

annual fee based on the size or nature of the display. The annual fee is required to be paid in advance to December 31st of each year or portion of year.

6. Commercial Enterprises Operating on Airport Property

Businesses wishing to operate on airport property shall enter into an agreement with the Central Coast Regional District that stipulates the terms and conditions under which that business may operate while on airport property. CCRD administration is charged with negotiating and entering into agreements with interested parties.

7. Airport Fee Discounts and Exemptions

- a) Non-commercial General Aviation registered aircraft are exempt from landing fees.
- b) Training, touch-and-go & maintenance flights by are exempt from landing fees.
- c) Repositioning flights within airport property are exempt from landing fees.



To: Courtney Kirk, CAO
CC: Board of Directors, CCRD
From: Ken McIlwain, Operations Manager and Yene Byun, Finance Manager
Meeting Date: November 18, 2021
Subject: Bella Coola Waterworks Rates and Charges Bylaw No. 508

Recommendation:

THAT Bylaw 508, cited as the "Bella Coola Waterworks Rates & Charges Bylaw No. 508, 2021" be amended by changing Section 4.1 which reads "The billing date shall be January 1st each year" to "The billing date shall be the first working day after July 1st each year".

THAT Bylaw 508, cited as the "Bella Coola Waterworks Rates & Charges Bylaw No. 508, 2021" having been reconsidered and having met all prerequisites for final adoption be now finally adopted as amended, sealed and signed by the Chair and Person responsible for corporate administration

Issue/Background Summary:

At the October 14th meeting of the board, Bylaw 508 was put forward as a routine matter to change the rates and charges by increasing them by 5.54%, which is the inflationary increase from 2018 to 2021 as published by Stats Canada. Bylaw 508 was read three times at that board meeting.

Since that time, Administration is requesting an amendment to change the billing date from January 1st to July 31st in an effort to standardizing billing for both water services (Hagensborg and the Town Site). This will release a bit of pressure on staff time during year end procedures.

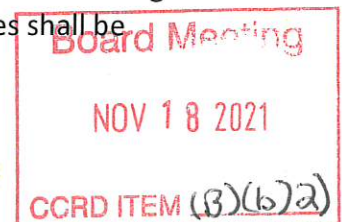
Policy, Bylaw or Legislation:

Bylaw 178, 1992 – Establishes the Bella Coola Waterworks District

Section 397 Local Government Act (RSBC 2015) – the board may impose fees and charges

Policy A-31 Bylaw Review Process – Bylaws encompassing rates and charges shall be reviewed by the Board of Directors every two years.

Five-Year Financial Plan Bylaw – to be developed.



Financial/Budgetary Implications:

Total user fees budgeted for the year 2021 is \$54,671. For 2022, that amount will increase to \$57,700.

The average single family dwelling in the local service area will see their annual fees increase by \$12 from \$216 to \$228. The standard business or commercial rate will increase by \$50 from \$898 to \$948.

Time Requirements – Staff and Elected Officials:

There will be no change to time requirements for staff beyond changing the standard rates in the system and notifying the users of the amendments. Time requirements for elected officials are none beyond consideration of this new bylaw.

Options to Consider:

1. Do not adopt the bylaw
2. Board discretion – further revisions?

Risk Management – Refer to Policy A-36:

The categories that account for potential risks that may be realized by the district during its regular operations are: financial, asset management, information technology and business continuity. The risk or potential risks have been evaluated and assessed as low. There are no plans, controls or mitigation steps that will be implemented or taken to minimize the risk to the Central Coast Regional District.

Submitted by: _____
Ken McIlwain, Operations Manager

Yene Byun, Finance Manager

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

CENTRAL COAST REGIONAL DISTRICT
BYLAW NO. 508

A Bylaw to establish rates and charges to be levied within the Bella Coola Water Supply and Distribution Service Area, effective January 1, 2022

WHEREAS the regional board of the Central Coast Regional District has, by Bylaw No. 178 established a local service area known as "Bella Coola Water Supply and Distribution Service Area" for the purpose of Water supply and distribution;

AND WHEREAS the regional board is authorized to establish and fix rates and charges on the owners and occupiers of those lands lying within the service area;

NOW THEREFORE the regional board of the Central Coast Regional District, in open meeting assembled, enacts as follows:

1.0 DEFINITIONS:

"Class 1 Residential - Single Family Dwelling" shall mean a single family dwelling with one single service connection per parcel of land.

"Class 1 Residential - Multiple Family Dwelling" shall mean and include all duplexes, triplexes and fourplexes where there is a maximum of four independent living units with one single service per parcel of land.

"Class 1 Residential - Multiple Family Dwelling II" shall mean and include any parcel bearing more than four independent living units on one single service per parcel of land.

"Class 2 - Commercial / Light Industrial" shall mean and include all parcels zoned under CCRD Zoning Bylaw No. 71 as C-1, C-2, 1-1 or 1-2

"Class 3- Institutional/ Public Assembly" shall mean and include all parcels zoned P-1 as per CCRD Zoning Bylaw No. 71

"Standard Service Connection" shall mean the pipeline installation from the district's main to the property line of the property to be served when such property line coincides with the established road allowance. A standard service connection shall not exceed 66 feet (20 meters) in length or have a diameter larger than 1" (25mm).

"Service Line" shall mean the pipeline installation from the curb stop at the property line to the premises of the owner.

"Vacant Lot" shall mean any lot or parcel that is or has been disconnected from the water supply; such lots being vacant or not.

2.0 All premises occupying lands within the service area established by Bylaw No. 178 shall be subjected to the rates and charges prescribed in Schedules 'A' and 'C' attached hereto and forming part of this bylaw.

- (a) Schedule B lays out optional criteria for Class 2 or Class 3 parcels by way of annual metered rates

3.0 APPLICATION FOR WATER:

- (a) Applications for water shall be made in writing to the Operations Manager, delivered to the regional district office, and shall be in such form as the Board may from time to time prescribe, and shall be in signed by the applicant.
- (b) Each application – for – water shall be accompanied by the prescribed administration and inspection charge as set in this bylaw.
- (c) No water shall be supplied upon any application, until all fees and charges for water connection, meter installation or other monies required by the Board to be paid in full or until alternative arrangements have been made and approved by resolution of the Board.

4.0 ANNUAL RATES AND CHARGES

The rates and charges set out in Schedule A hereto attached shall be due and payable sixty (60) days after the billing date, and any rates or charges remaining unpaid after the said date shall have added thereto a percentage addition of 2% per month.

- 4.1 The billing date shall be the first working day after July 1st in each year.

- 5.0 The Regional Board may by resolution order the water shut off to any premises on which there are any tolls or other charges owing for 120 days or longer. Water shut off under this section shall be subject to the administration and inspection charges outlined in Schedule C.

- 5.0 (a) Where the provisions of section 5.0 cannot apply due to the regional district's inability to disconnect the water supply, and pursuant to the provisions of the Local Government Act (Section 376), the regional board may request that the Surveyor of Taxes add any outstanding tolls or other charges, including interest, to the taxes payable on the property which is serviced with water, as at December 31 in the year that the charges are outstanding. The Regional Board may at their discretion, and subject to the prior payment of the inspection and administration charge, require the property owner or his representative to carry out the installation of the service connection complete or any part thereof.

- 6.0 The Regional Board may by resolution reduce and toll fixed in the preceding clauses in respect of any premises not occupied throughout any period by an amount commensurate with the period of time premises are unoccupied, provided the owner notifies the regional district as to the time the premises becomes or are to become unoccupied and the water supply is shut off for the period when the premises are not occupied, subject to the charges outlined on Schedule 'B'. and subject to the water being turned off and turned on by a representative of the regional district at the curb stop.

7.0 CONNECTION CHARGE

There shall be payable to the District by every applicant for a connection to the works, in an inspection and administration charges as specified on Schedule 'C' attached hereto and forming part of this bylaw, and subject to item 3.0(c) above.

- 8.0 All service connections and service pipelines installed under this bylaw shall conform to such specifications and shall incorporate such materials as shall be determined and approved by the regional district or their representative.
- 9.0 The responsibility for repairs to service mains, lines and other equipment of the regional district extends to the property lines of users. Property owners are responsible for repairs and or maintenance and all associated costs within the property lines.
- 10.0 The regional district has the right of refusal to provide or terminate services at any time should it be determined by the regional district's representative that a user's equipment is detrimental to the public water system.
- 11.0 Bylaw No. 282, 354,370, 377, 478, 485 are hereby repealed.
- 12.0 This bylaw may be cited as "Bella Coola Waterworks Annual Rates and Changes Bylaw No. 508, 2021

READ a first time this 14th Day of October, 2021

READ a second time this 14th Day of October, 2021

READ a third time this 14th Day of October, 2021

FINALLY ADOPTED this 18th day of November, 2021

Chair

Corporate Officer

I hereby certify that the above is true and correct copy of Bylaw 508 cited as "Bella Coola Waterworks Annual Rates and Changes Bylaw No. 508, 2021"

CENTRAL COAST REGIONAL DISTRICT
CONSOLIDATED BYLAW NO. 508
SCHEDULE 'A'

ANNUAL WATER RATES AND CHARGES

1. CLASS ONE – RESIDENTIAL	
Single Family Dwelling	\$228.00
Service line size 17mm or 3/4"	
Additional Services	\$340.00
Multiple Family Dwelling I	\$948.00
Service line size 25mm or 1"	
Additional Services	\$1,423.00
Multiple Family Dwelling II	\$2,189.00
Service line size 38mm or 1.5"	
Additional Services	\$3,283.00
2. CLASS 2 – COMMERCIAL / LIGHT INDUSTRIAL	
Service line size 25mm or 1" minimum	\$948.00
Additional Services	\$1,423.00
Service Size Adjustments:	
- Service Size: 38mm or 1.5"	\$2,189.00
- Service Size: 50mm or 2"	\$3,790.00
- Service Size: 75mm or 3"	\$8,539.00
- Service Size: 100mm or 4"	\$15,184.00
3. CLASS 3 – INDUSTRIAL / PUBLIC ASSEMBLY	
<u>Churches</u>	\$228.00
Service line size 25mm or 1" minimum	\$948.00
Additional Services	\$1,423.00
Service Size Adjustments:	
- Service Size: 38mm or 1.5"	\$2,189.00
- Service Size: 50mm or 2"	\$3,790.00
- Service Size: 75mm or 3"	\$8,539.00
- Service Size: 100mm or 4"	\$15,184.00
4. VACANT LOT	
Vacant lot with stand pipe only	\$0.00
	\$228.00

CENTRAL COAST REGIONAL DISTRICT
CONSOLIDATED BYLAW NO. 508
SCHEDULE 'B'

WATER SUPPLY AND DISTRIBUTION – ANNUAL METER RATE CHARGES
CLASSES 2 AND 3

Annual metered rates are permitted on Class 2 or Class 3 parcels where the owner feels that water consumption is not directly related to service line size. The users of Class 2 or 3 service should refer to the charges detailed on Schedule 'A' of this bylaw and evaluate whether a metered rate would be more cost effective than the standard flat rate specified for their particular service. The basic flat rate fee of \$948.00 for all commercial and institutional services is based on Annual Water Consumption of four hundred and thirty eight (438) cubic meters or less. Where an owner has a larger line service for purposes of fire protection or other short term infrequent uses, he may request a metered service. To apply for a metered service, line size must exceed 17 mm (3/4").

BASE Commercial/Institutions/Public Assemble Rate \$948.00
(Annual consumption included in base rate: 438 CUBIC METERS)

Cost per additional cubic meter consumed \$2.15

Meter rates will apply only on litres of consumption exceeding the initial 438 cubic meters included in the Class 2 and 3 base rates. The capital cost of water meters and their installation shall be borne entirely by the applicant requesting this added feature to their service.

CENTRAL COAST REGIONAL DISTRICT
CONSOLIDATED BYLAW NO. 508
SCHEDULE 'C'

WATER SUPPLY AND DISTRIBUTION – OTHER CHARGES

SERVICE CONNECTIONS – NEW SERVICES

Property owners may make application to the regional district for a new water service connection. The following charges apply to standard new service connections:

- | | |
|-----------------------------|------------|
| 1. 17mm (3/4") service line | \$1,478.00 |
| 2. 25mm (1") service line | \$1,689.00 |

Where a new water service exceeds the standard water service length of 66 feet (20 metres), capital costs for the installation of the new service shall be the responsibility of the applicant except in cases where new lot development exceeds three lots in which case installation costs may be determined by the applicant and the regional district board of directors.

SERVICE INTERRUPTIONS

The regional district will charge an administration and inspection charge for the following:

- | | |
|--|---------|
| 1. Water supply turn on | \$53.00 |
| 2. Water supply turn off | \$53.00 |
| 3. In instances where a single call out involves multiple water supply turn ons/offers sequences or standby time, the regional district representative will determine an appropriate charge based on the following guideline: a minimum \$53.00 charges for the first hour on site and a \$53.00 charge for every hour thereafter. | |



REQUEST FOR DECISION

To: Courtney Kirk, CAO
CC: Board of Directors, CCRD
From: Ken McIlwain, Operations Manager
Meeting Date: November 18, 2021
Subject: Final Adoption of Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021

Recommendation:

THAT Bylaw #509, cited as the "Solid Waste Disposal Rates & Charges Bylaw No. 509, 2021", having been reconsidered and having met all prerequisites for final adoption be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

Issue/Background Summary: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Policy, Bylaw or Legislation: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Financial/Budgetary Considerations: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Time Requirements – Staff and Elected Officials: Please refer to October 14th Regular CCRD Board Meeting Agenda Package for the CCRD Board Request For Decision report on the matter.

Options to Consider:

1. Adopt Bylaw No. 509
2. Further revise Bylaw No. 509
3. Decline to adopt Bylaw No. 509

Submitted by: _____
Ken McIlwain, Operations Manager

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

Board Meeting
 NOV 18 2021
 CCRD ITEM (B)(b)3

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 509, 2021

SOLID WASTE DISPOSAL RATES AND CHARGES

Being a bylaw to establish solid waste management rates and charges at the Thorsen Creek Waste and Recycling Centre within electoral areas C, D & E and to amend and replace Schedule A to Bylaw 348, effective January 1, 2022.

WHEREAS the by Bylaw No. 402, 2011 the Central Coast Regional District established the function of establishing, developing, operating, managing and maintaining a solid waste and recycling centre;

AND WHEREAS the Central Coast Regional District board of directors has deemed it necessary and is empowered to update the rate structure and develop new rates and charges for solid waste and other disposal;

NOW THEREFORE, the board of directors for the Central Coast Regional District, in open meeting assembled, enacts as follows:

1. Schedule "A" to Bylaw 348 cited as the "Central Coast Regional District Refuse Disposal Regulatory Bylaw No. 348, 2002" and subsequent amendments thereto, is hereby amended and replaced with the attached Schedule "A", Solid Waste Disposal Rates and Charges.

 This bylaw may be cited as the "Central Coast Regional District Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021".

READ A FIRST and SECOND and THIRD time this 14th day of October, 2021

ADOPTED this ____ day of _____

Chair

Corporate Administrator

"Certified a true copy of Bylaw No. 509, 2021 cited as the "Central Coast Regional District Solid Waste Rates and Charges Bylaw No. 509, 2021" as adopted on _____."

Corporate Administrator

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 509

CCRD SOLID WASTE DISPOSAL RATES AND CHARGES
SCHEDULE 'A'**Definitions:**

"Biomedical Waste" means solid waste such as soiled sheets, garments and other similar solid waste. Excluded is waste material from pathology, operating rooms, laboratories and other hospital operations, which produce potentially infectious waste considered to be special waste;

"Controlled Waste" means certain hazardous waste, liquid waste and Municipal Solid Waste which is approved for disposal at the Thorsen Creek landfill site but which, because of its inherent nature and quantity, may require special handling and disposal techniques to avoid creating health hazards, nuisances, or environmental pollution. Controlled Waste includes, but is not limited to:

- a. Demolition waste including:
 - i. Roofing materials;
 - ii. Clean construction materials
 - iii. Drywall/gypsum board;
 - iv. Stumps, land clearing debris;
 - v. Yard and garden waste (branches 2" and under)
- b. Contaminated soils:
 - i. Traces of petroleum products;
 - ii. Catch basin and manhole material
- c. Fish shrimp shells, animal carcasses;
- d. Steel cable;
- e. Biomedical waste;
- f. Loads containing fish feed totes

"Corrugated Cardboard" means recyclable waste from industrial, commercial, institutional sources which includes, but is not limited to containers or materials used in containers consisting of 3 or more layers of Kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil, chemicals, food residue, was; or have polyethylene, foil or other non-paper liners; or are contaminated with a material which will render the corrugated cardboard not marketable;

"Construction/Demolition Waste" means waste produced from the construction, renovation, and demolition of building, bridges, wharfs, rail lines and other structures, but does not include waste containing or contaminated with asbestos, creosote, PCB treatments, paints or chemicals of any kind;

“Hazardous Waste” means gaseous, liquid and solid waste which, because of its inherent nature and quantity, requires special disposal techniques to avoid creating health hazards, nuisances, or environmental pollution. Hazardous Wastes are toxins or poisons, corrosives, irritants, strong sensitizers, flammables, explosives, infectious waste, condemned food, etc., flammable wastes excluding plastics, paper products and the like;

“Ignitable” means having the properties of:

- a. Flammable gas,
- b. Flammable liquid, or
- c. Flammable solids, or substances susceptible to spontaneous combustion or substances that on contact with water emit flammable gasses as defined in the Special Waste Regulations of the Environmental Management Act;

“Metal” means recyclable ferrous and non-ferrous metallic materials which include, but are not limited to: sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable, bathtubs, fencing, bicycle frames, automotive parts, machinery, appliances, garbage cans, metal furniture, tire rims and metal cans. It does not include metal that is incorporated into a product or packaging, such as a couch, that does not compose more than 50% of produce weight and that cannot be readily separated from the non-metallic components;

“Radioactive Waste” means waste containing a prescribed substance as defined in the Atomic Energy Control Act in sufficient quantity or concentration to require a licence for possession or use under the Act and regulations made under that Act;

“Reactive Waste” means waste which is:

- a. Explosive, oxidizing, or so unstable that it readily undergoes violent change in the presence of air or water;
- b. Generates toxic gasses, vapours, or fumes by itself or when mixed with water; and
- c. Polymerizes in whole or in part by chemical action and causes damage by generating heat or increasing volume; as defined in the Special Waste Regulations of the Environmental Management Act;

“Refuse” means discarded or abandoned materials, substances or objects; but does not include Controlled Waste and Prohibited Waste;

“Stewardship Materials” means any waste or recyclable materials in an approved stewardship plan as defined in the Recycling Regulation of the BC Environmental Management Act.

Solid Waste, excluding Controlled Waste	Tipping Fee	Other Charges	Notes
Residential household refuse-bagged	No Charge		
Residential Refuse – Loose (unbagged)	\$16 (\$15) per cubic meter	Minimum Charge \$5	Includes large household items

			such as furniture, swimming pools
Commercial, institutional or industrial general refuse – Includes bagged waste	\$16 (\$15) per cubic meter	Minimum Charge \$5	
Commercially or Institutionally generated corrugated cardboard	\$15 per cubic meter	Minimum Charge \$5	
Note 1: In the event that an incoming load contains multiple categories of waste, the higher of the applicable minimum charges will be applied.			
Note 2: Metals, clean wood waste and cardboard must be sorted and disposed of in the appropriate bins at the transfer station or in landfill area as directed by attendant.			

Controlled Waste	Tipping Fee	Other Charges	Notes
Construction & Demolition Waste	\$21 (\$20) per cubic meter	Minimum Charge \$5 Unsorted \$42 (\$40) per cubic meter	See Note 1 below.
Clean Wood Waste	\$16 (\$15) per cubic meter	Minimum Charge \$5	
Yard & Garden Waste	\$16 (\$15) per cubic meter	Minimum Charge \$5	
Stumps, land clearing debris	\$21 (\$20) per cubic meter	Minimum Charge \$21 (\$20)	
Steel Cable	\$104 (\$100) per cubic meter	Minimum Charge \$5	Maximum 10' lengths
Fishing Nets	\$52 (\$50) per cubic meter	Minimum Charge \$5	
Cooking Oil	Free		Accepted at attendant's discretion
Animal Carcasses	\$26 (\$25) per cubic meter	Minimum Charge \$5	No charge for critters disposed of by a government agency
Asbestos	\$26 (\$25) per cubic meter	Minimum Charge \$26 (\$25)	Requires CCRD approval
Creosoted/Treated wood	\$78 (\$75) per cubic meter	Minimum Charge \$5	Accepted at CCRD discretion
Hydrocarbon Contaminated Soil	\$104 (\$100) per cubic meter	Minimum Charge \$104 (\$100) plus any estimated out of pocket treatment costs	Must be Ministry of Environment Approved and receive CCRD approval
Other Waste such as large items requiring special handling, or items that are not suitable for landfilling such as concrete, asphalt	As determined by CCRD		

Note 1: Loads of construction and demolition debris must have metals and clean wood waste separated and be disposed of in the designated bins at the transfer station. Deposition of unsorted waste must receive CCRD permission.

Note 2: In the event that an incoming load contains multiple categories of waste, the higher of the

applicable minimum charges will be applied.

Note 3: Volumes of incoming waste will be determined by the Landfill Attendant or other person(s) designated by the Central Coast Regional District as the regional district representative. If a customer wishes to dispute the assessed volume, this must be done in writing to the CCRD Operations Manager or designate prior to deposition of the waste at the transfer station/landfill. The CCRD Operations Manager or designate will issue a determination that is final.

Recyclable Materials	Tipping Fee	Other Charges	Notes
Fridges/Freezers/ODS Containing Appliances	\$21 each		Doors must be removed and no food inside
Large Appliances (stoves, washers, dryers, dishwashers)	\$10.00 each		
Recyclable Metal	\$16 per cubic meter	Minimum Charge \$5	All motors must have fluids removed. Metal tanks must be empty prior to disposal.
Mattresses and box springs	\$16 per item		
Tires (Light Vehicle and bicycle) with Rims Removed	Free		
Tires with Rims (light vehicle)	\$10.00 each		
Commercial, farm and off-road tires	Charged according Tire Stewardship BC pricing plus \$10 handling fee per tire		Rims must be removed
Vehicle Hulks (light Duty passenger vehicles)	\$156 each		All fluids, batteries and tires must be removed by a licenced inspection facility unless otherwise authorized by CCRD
Commercial Vehicle Hulks	As determined by CCRD		
1 lb propane tanks	Free		
Propane tanks >1lb to 100 lb	\$6.00 (\$5.00)		
Stewardship program materials such as household generated packaging, cardboard, light bulbs, light fixtures, paint, household hazardous waste, batteries, used	FREE		Certain stewardship programs prohibit the collection of commercially generated items. In such instances a tipping fee will be assessed.

oil & Antifreeze, oil filters and containers, small appliances, and electronics.			
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Other Rates & Charges	Amount (\$)		Notes
Dumping of 4-yard bins with CCRD Packer Truck	\$2.50 per bin		This charge is in addition to tipping fees
Storage of 4-yard bins at transfer station	\$1/bin per day		Bins lids must be properly secured to prevent access by bears or other wildlife
Special Opening of Landfill	At cost plus 20%		Subject to approval by CCRD. A 4 hour minimum will apply.

Prohibited Waste – The following wastes are not accepted for landfilling
Liquid waste - with the exception of cooking oil which must be disposed of in accordance with the transfer station attendant's direction
Hazardous waste with the exception of asbestos and hydrocarbon contaminated soils
Ignitable wastes
Reactive Wastes
Radioactive waste
Biomedical/Medical Waste
Pool Chemicals
Solid waste that is on fire or smouldering
Metal that is recyclable
Clean wood waste
Stewardship materials



CCRD SERVICE REPORT

To: Courtney Kirk, CAO
CC: Board of Directors, CCRD
From: Ken McIlwain, Operations Manager
Meeting Date: November 18, 2021
Subject: SOLID WASTE SERVICE UPDATE

Recommendation:

THAT the Board of Directors of the Central Coast Regional District receives the Solid Waste Service Report dated November 18, 2021.

Service Background:

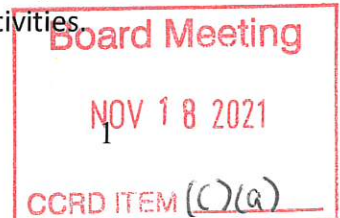
In 1975 the regional district was granted the function of Division 14 – Refuse Disposal through Supplementary Letters Patent. In 2011 this function was converted to a service of the regional district through Bylaw 402, with electoral areas C, D and E as participants.

The CCRD is responsible for provision of solid waste management and recycling services in electoral areas C, D and E and solid waste planning services to all electoral areas within the regional district. The regional district also delivers solid waste and recycling services to the Nuxalk Nation through a Municipal Services Agreement.

The service is managed by the CCRD Operations Department with oversight from the CCRD CAO and Board of Directors.

Thorsen Creek Waste and Recycling Centre is the only facility managed under this service. It consists of a landfill, transfer station, recycling depot and free store. The recycling depot is staffed by a part time employee of the regional district, while the landfill and transfer station are operated by a contractor.

In British Columbia, Regional Districts are mandated by the Provincial Environmental Management Act to develop Solid Waste Management Plans that define how each regional district plans to manage its solid wastes, including waste diversion and disposal activities.



Priorities and resource allocation within Solid Waste Management are guided by the CCRD Solid Waste Management Plan (SWMP) dated February 28, 2017 and adopted by the CCRD Board of Directors at the regular Board meeting in held March 9, 2017. The Solid Waste Management Plan was submitted to the Ministry of Environment and Climate Change Strategy for review and Ministerial approval was received January 21, 2019.

Ministerial approval was contingent on the CCRD committing to a Five-Year Effectiveness Review to be completed by December 31, 2022. The review is to include a review of any consultation/outreach efforts with Ocean Falls, Denny Island, Wuikinuxv and Bella Bella and also a plan for ongoing consultation. Consideration should be given to inclusion of this engagement effort in the CCRD Strategic Plan, as well as the completion of the 5-Year Effectiveness Review. Approval was also contingent on the CCRD submitting a Landfill Criteria Conformance Review of Thorsen Creek Landfill by September 30, 2021.

During the ministerial review of the CCRD's SWMP, the province asked the CCRD to commit to further consultation/outreach with all communities in the district. This is a strong reminder of the legislative requirement for **regional** solid waste planning.

In addition to consultation efforts, CCRD staff are responsible, each year, for gathering and submitting regional waste data to the Ministry of Environment and Climate Change.

While there are clearly regional responsibilities and resources allocated around solid waste management, there is no established regional district service to recover costs associated with these efforts. In anticipation of increasing costs associated with community engagement throughout the region, staff are examining how best to segregate and budget for these costs.

For 2021, the projected expenditures to operate the landfill, transfer station, recycle depot and contribute to post closure costs, total \$318,235.

Anticipated revenue sources for the solid waste service in 2021 are:

- Tax Levy - \$130,996
- Nuxalk Contribution - \$105,000
- Provincial Basic Grant - \$28,439
- User Fees - \$37,500
- Multi-Material BC - \$12,000
- Product Care - \$3,500
- Other - \$800

Quarterly [or Bi-Annual or Annual] Highlights:

- CCRD Operations Manager met with Karen Moores, Ministry of Environment Section head for Authorizations North, for a site visit of the Thorsen Creek Landfill and Transfer Station on October 13th, 2021. Oversight of the CCRD's Operating Certificate was recently transferred from MoE Vancouver Island Region, to MoE

Northern Region, and this visit was a chance for MoE to familiarize themselves with the CCRD operated landfill and our Solid Waste Management Program/Service as a whole. Notes of importance arising out of the meeting include:

- The CCRD Operating Certificate (O.C.) was last reviewed/updated in 2006. Since then, the new Landfill Criteria has come into effect. CCRD was notified that we can expect an update to our O.C. in the near future. MoE will be providing a letter, hopefully before the end of November with a draft amendment to the O.C. that will help CCRD budget for the additional cost associated with implementing these new requirements as well as work planning for staff.
- MoE noted the requirements in our Solid Waste Management Plan (SWMP) approval letter from the Minister for the completion of a 5 year SWMP Effectiveness Review, further consultation with outer coast communities, implementation of a dispute resolution process and submission of a Landfill Conformance Review (complete). These requirements are to be complete by the end of 2022, and as such should be accommodated in the CCRD 2022 Financial Plan.
- There was discussion around the financial challenges faced by the CCRD Solid Waste Service and our current inability to implement operational requirements under the new MoE Landfill Criteria. It was noted that the CCRD has reached the maximum tax requisition allowed under the establishing bylaw for the service and that tipping fee increases have been aggressively pursued. Landfill liability and closure costs were discussed, as well as the desire to extend the landfill life as long as possible in order to spread closure costs over as many years as possible.
- The proposed composting facility to be located at TCWRC was discussed. Currently the project is delayed as CCRD works to secure \$50,000 in matching funding to access the MoE Organics Infrastructure Grant for which CCRD has been approved.
- The septic ponds to the east of the landfill were reviewed and discussion ensued around the potential impacts to groundwater and whether these could be differentiated from landfill leachate impacts during groundwater monitoring and analysis.
- The need for a Development, Operations and Closure Plan was discussed. This would include a filling plan which will help maximize use of remaining landfill airspace. The groundwater monitoring program is also part of this plan.

- On October 22, the Operations Manager received notice that the Ministry of Environment was conducting an Office Review Inspection of Thorsen Creek Landfill and associated Operating Certificate. The Ministry has requested a long list of information and documentation that the Operations Manager is working on supplying to the Ministry.
- CCRD has been working with engineers of Record, Morison & Hershfield (MH) to progress a workplan for 2021 that would see installation of groundwater monitoring wells in the vicinity of Thorsen Creek Landfill. A hydrogeology study and groundwater monitoring program are needed to help understand environmental impacts from the landfill and provide baseline data to inform future landfill operations and development. Groundwater monitoring is almost certainly going to become a requirement of any future Operating Certificate issued by the ministry of Environment.

The quotes received from well drillers to complete the monitoring well installations were too high for the work to be completed with the funds allocated from the Community Works Fund for the 2021 budget. The decision was made to postpone the work until sufficient funding is available.

- The Ministry of Environment and Climate Change Strategy approved the CCRD Solid Waste Management Plan with several conditions which CCRD agreed to; one of which was that the CCRD submit a Landfill Conformance Review by September 30, 2021. The review was completed by Morisson & Hershfield in 2020 and has been submitted to the Ministry of Environment in accordance with the conditions the CCRD agreed to.
- The new 4 yard bins for the transfer station are finished and in transit to Bella Coola over the next several weeks.
- With the exception of the free store/share shed, all solid waste services are fully functioning with appropriate COVID-19 precautions in place as per the CCRD COVID-19 Business Continuity and Services Restoration Plan and provincial health orders. Currently masks are required in the Recycle Depot and Attendant's Office. Operationally, reopening of the Share Shed will require the province to lift the mask requirement for public spaces. The reason for this, is that the share shed is not staffed and there is no way of ensuring compliance with the mask order.

Grant Funded Projects Administered Under the Service:

The CCRD has received funding from the province under the Organics Infrastructure Grant Program for phase 1 of a small composting operation at Thorsen Creek Waste and Recycling Centre.

The funding covers 2/3s of the capital infrastructure costs for this project. The total project cost is approximately \$150,000. The CCRD is committed to engaging with the Nuxalk Nation to obtain help with sourcing the \$50,000 needed for the 1/3 contribution to the project. Operations staff will be reaching out to Nuxalk Nation public works/capital projects staff to discuss the landfill operations generally, the composting opportunity, as well as imminent challenges to financing the service.

CCRD’s 2020 financial plan identifies the following project work for funding under the Community Works Fund – Gas Tax in 2021:

- Landfill Development, Operation and Closure Plan (DOCP)

This project is being undertaken in a phased approach. In 2020, landfill capacity was looked at and final closure contours were established for two landfill development options, along with landfill closure cost estimates and an associated Landfill Liability Statement. For 2021, the workplan includes hydrogeological analysis and establishment of groundwater monitoring wells. This groundwater monitoring wells and hydrology work is now postponed due to higher than anticipated projected costs.

Feasibility Studies Authorized Under the Service: N/A

Board Priorities - CCRD Strategic Plan Amendment 2019 – 2022:

Service Area	Priority Project	Rationale	Timeline	Notes
Solid Waste Management	Conformance review and compliance	Good Governance and Administration; Improving Our Infrastructure	2020	This is a non-negotiable top priority for this service area; the Board-endorsed Solid Waste Management Plan always guides top priorities for this service.
	Bylaw updates	Good Governance and Administration	2021	SWM bylaw updates to be prioritized, occurring before completion of Official Community Planning and subsequent bylaw update processes
	Composting facility design and construction	Improving Our Infrastructure	2021	Matching funds are needed for approved composting grant.

Rationale:

The Board prioritizes the conformance review and compliance, as guided by the Board-endorsed Solid Waste Management Plan, as a top priority for the service area due to non-negotiable provincial regulatory constraints. Bylaw updates are also critical to conformance and service sustainability. The Board wishes to explore a bylaw framework that supports landfill user fees being increased gradually/incrementally, in particular with regards to commercial landfill inputs. The next Board priority is the composting facility project in light of ongoing safety, conflict, and political issues related to human-bear confrontations and interactions, and the possibility of CCRD being able to sell the compost as a new revenue stream. As well, organics are a potential primary source of toxins entering into the water table.

With respect to the CCRD Board's Strategic Priorities shown in the table above, staff have advanced *Priority Project #1 – Conformance review and compliance*. A Preliminary Compliance Review has now been completed by engineering firm Morrison & Hershfield.

Project #2 Bylaw Updates: A new rates and charges schedule was adopted by the CCRD Board of Directors at their December 2020 meeting. A bylaw to update the rates and charges to reflect inflationary increases was given first and second readings at the October regular board meeting and is on the agenda for adoption at the November regular board meeting.

Project #3 Composting Facility Design and Construction has not been initiated. Staff are currently looking for options to secure matching funds in the amount of \$50,000 in order to access approximately \$100,000 in funding from the provincial Organics Diversion Infrastructure Program. Previous conversations with the Nuxalk Nation indicated an interest on their part in participating in the funding of the organics diversion program at TCWRC. Operations staff will be reaching out to Nuxalk Nation public works/capital projects staff to discuss the landfill operations generally as well as the composting opportunity.

Financial/Budgetary:

Total Budget (Including confirmed grants):

Total 2021 Anticipated Revenues: \$416,419 (including confirmed grant revenues)

Percent total expenditures to November 12, 2021: \$311,143 or 75%

Budget (Tax Levy, Basic Provincial Grant, User Fees, Recycling Revenue, Nuxalk Contribution and Requisition Only):

Subtotal 2021 Revenues: \$318,235 (excluding special project grant revenues and carry forward surplus from 2020)

Percent total expenditures to November 12, 2021: \$311,143 or 98%

Grant Funded Special Projects

Special Project: Composting Facility Total Grant Revenue: \$98,184

Percent total expended: 0%

Notes on Financial Variance:

Expenditures to date for 2021 include the budgeted \$50,000 contribution to the Landfill Closure Reserve.

Tipping fee revenue is higher than expected for this point in the year. This is due in part to a large demolition project locally and increased volumes of waste from the general public and the institutional, commercial and industrial sector.

The following items remain as areas of concern for the 2021 budget and the 5-year Financial Plan:

- With the landfill closure liability now identified, the annual contribution from the Solid Waste budget to the post closure reserve fund should ideally be increased from \$50,000 in 2021 to approximately \$150,000 (not adjusted for inflation) going forward in order to ensure adequate funds are in place to proceed with landfill closure when that time arrives, which could be as soon as 12 years from now. If the life of the landfill can be expanded to 30 years through a small lateral expansion, then the required annual contribution would decrease accordingly. The uncertainty around a lateral expansion has resulted in the use of the more conservative assumption of 12 years of remaining landfill life. These projections assume a constant rate of waste disposal into the landfill.
- Sourcing a contribution from the Nuxalk Nation for the capital costs of the Organics/Composting project at Thorsen Creek Transfer Station or finding an alternative funding source.
- Increased operating costs for the Landfill and Transfer Station operation.
- There is still insufficient revenue to accommodate the needed increase in the annual contribution to the Landfill Closure Reserve Fund in order to address the outstanding audit qualification for the same.
- There is insufficient revenue to undertake needed capital works projects at the transfer station and landfill.

Apportioned Administration Reflecting Time Requirements – Staff and Elected Officials:

Apportioning administrative (operational) costs to each service the CCRD operates is a requirement under the *Local Government Act* s. 379(1). The CCRD calculates apportioned administration using a two-pronged formula that considers:

- an estimate of staff time dedicated to a particular service (estimated from an average of approximate time spent the preceding year and time contemplated for the upcoming year); as well as

- an allocation of the combined total costs of Board governance, yearly audit and financial services, insurance and core administrative overhead (i.e. office space and supplies).

The total apportioned administration costs determined for CCRD's Solid Waste Management service was calculated to be \$95,678 for 2021 and incorporated as such into the CCRD Five Year Financial Plan 2021-2025.

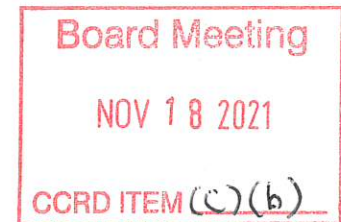
Respectfully Submitted by: _____
Ken McIlwain, RPF

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

PROJECT UPDATE



Date: November 5, 2021
 To: Ken McIlwain
 From: Jacob Scissons
 Subject: **DENNY ISLAND COMMUNITY WATER SYSTEM
 PROJECT UPDATE – OCTOBER 2021**



The following is a summary of key dates, recently completed activities, and next steps for the Denny Island Community Water System project.

KEY DATES

- The Vancouver Coastal Health (VCH) *Water Supply System Construction Permit* for the CCRD water distribution system has been issued and is valid to February 12, 2023.
- The Ministry of Transportation and Infrastructure (MOTI) *Permit to Construct, Use, and Maintain Works Within the Right-of-Way of a Provincial Public Highway* has been issued and is valid until December 31, 2021.
- The Ministry of Forests, Lands, Natural Resource Operations, and Rural Development (MFLNRORD) has issued the CCRD's *Conditional Water Licence*, a condition of which is that the infrastructure work be completed and water beneficially used by December 31, 2023.
- The project completion date for the *Strategic Priorities Fund* grant is June 30, 2023.

RECENT WORK COMPLETED

- Fabrication of the School District #49 water treatment plant (by AWC Water Solutions) is complete and pending shipping to site for commissioning.
- BC Hydro has scheduled installation of the new primary pole / transformer for the overhead electrical service to the treatment plant from Airport Road.
- The reservoir supply and distribution piping contract (being completed by Steve Emery Contracting) is underway. Connections to the treatment plant and associated site work are being coordinated with the distribution pipe trenching.
- Quotations and scheduling for well commissioning (pump installation) is pending to retain a Registered Well Pump Installer to complete this portion of work, as per the *BC Groundwater Protection Regulation*.
- The CCRD and School District #49 agreement for water system ownership / operation is being drafted. This will be reviewed by VCH as part of the *Operating Permit* conditions.

NEXT STEPS

- The procurement approach, phasing, and schedule for construction of the CCRD water distribution system will be determined.
- Final design details will be confirmed including: watermain alignment, hydrant spacing, water service location, and water meter type / location.

PROJECT UPDATE

Date: November 5, 2021
File: 3383.0005.02
Subject: DENNY ISLAND COMMUNITY WATER SYSTEM
Page: 2 of 2



- The environmental permit applications for proposed culvert / creek crossings at Whiskey Cove will be submitted based on the proposed construction schedule.
- The construction schedule may be impacted by the ongoing pandemic situation. The project team continues to make adjustments to advance various components of the work.

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in black ink, appearing to read "J Scissons".

Jacob Scissons, P.Eng.
Project Manager

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PROJECT UPDATE



Date: November 5, 2021
 To: Ken McIlwain
 From: Jacob Scissons
 Subject: **HAGENSBORG WATER SYSTEM UPGRADES
 PROJECT UPDATE – OCTOBER 2021**

The following is a summary of key dates, recently completed activities, and next steps for the Hagensborg Water System Upgrade project.

KEY DATES

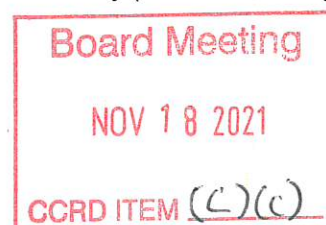
- The *Section 11 Water Sustainability Act Notification* has been reviewed by the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development (MFLNRORD) for the trenchless watermain crossings of local creeks. Work is clear to proceed with appropriate environmental monitoring and best practices in place and completion by June 30, 2022.
- The project completion date for the *Investing in Canada Infrastructure Program* grant is March 31, 2024.

RECENT WORK COMPLETED

- The extent of phase 1 distribution system upgrades has been identified and watermain plan and profile design drawings are being prepared. The west portion of the distribution system is considered the most vulnerable based on pipe material, size, and condition.
- The project team met with Vancouver Coastal Health (VCH) to confirm treatment requirements for groundwater vs surface water source options. Concept plans for both source options are being prepared for further dialogue with VCH.
- The approach for proposed watermain replacement work within the highway right-of-way is being reviewed by the Ministry of Transportation and Infrastructure (MOTI).
- Consultation with Nuxalk Nation is underway to identify archaeological review and protocol steps.

NEXT STEPS

- The geotechnical fieldwork will be scheduled.
- The scope and timing of potential hydrogeological fieldwork / test well drilling will be confirmed following upcoming conversations with VCH.
- Public engagement will commence to communicate key information regarding the project and the proposed water system upgrades.
- The design package will be submitted to VCH for review, comment, and approval.
- The procurement approach will be developed, including consideration of a single construction contract vs separate contracts for the linear (watermain) and facility (water treatment plant) works.



PROJECT UPDATE

Date: November 5, 2021
File: 3383.0007.01
Subject: Hagensborg Water System Upgrades
Page: 2 of 2



Sincerely,
URBAN SYSTEMS LTD.

A handwritten signature in black ink, appearing to read 'J. Scissons'.

Jacob Scissons, P.Eng.
Project Manager

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PROJECT UPDATE



Date: November 5, 2021
 To: Ken McIlwain
 From: Jacob Scissons
 Subject: **BELLA COOLA VALLEY FLOOD RISK ASSESSMENT AND MODELLING
 PROJECT UPDATE – OCTOBER 2021**

The following is a summary of key dates, recently completed activities, and next steps for the Bella Coola Valley Flood Risk Assessment and Modelling project.

KEY DATES

- The Completion Date for the EMBC Disaster Mitigation Unit Grant is September 30, 2022.

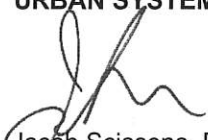
RECENT WORK COMPLETED

- The supplementary topographic survey fieldwork was completed in late October. This survey captured approximately 12 bank profiles and 3 bridge structures along the Bella Coola River to determine channel conveyance cross sections at specific locations.
- The natural hazards assessment approach and scope have been confirmed. Phase 1 work is being coordinated and will focus on a review of slope stability risks in existing / future development areas throughout the Valley.
- The analysis and modelling approach has been developed and the project team is gathering and preparing the input parameters. The extents of 1-dimensional modelling for rural areas vs 2-dimensional modelling for select developed portions of the Valley have been refined.

NEXT STEPS

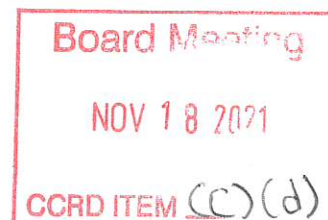
- The scope for the next phase of natural hazards assessment work will be developed.
- The hydraulic analysis will be initiated.
- Public engagement, mitigation planning, and policy development will be completed in future project phases.

Sincerely,
URBAN SYSTEMS LTD.



Jacob Scissons, P.Eng.
 Project Manager

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FINANCIAL SERVICE REPORT

To: Courtney Kirk, CAO
From: Yene Byun, Finance Manager
Meeting Date: November 18, 2021
Subject: Financial Report – Update on Grants

Recommendation:

THAT the Board of Directors of the Central Coast Regional District receives the financial report of update on grants.

Background Summary:

26 separate grants are under financial administration in 2021, representing 84% of total revenues. This is the significant financial component. Therefore, the board will be interested to be brought up to date on the status of 2021 grants/projects.

Time Requirements – Staff and Elected Officials:

2.0 days staff time to prepare.

CCRD Mandate for Service Delivery:

Financial services are a core component of the delivery of all services and functions of the regional district as regulated by our own policies and procedures, the Local Government Act and other provincial and federal legislation.

Submitted by: _____
Yene Byun, Finance Manger

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

Board Meeting
NOV 18 2021
CCRD ITEM (C)(e)

So far this year, we have signed government transfer-grant agreements or letters of approvals as follows:

1) Ongoing Grants/Projects

	Service	Funding Source	Project	Grant/ Contribution	Amount to spent to date	% Completed
1	-BC Airport	BC Air Access Program	The Obstacle Removal and Certification Project at Bella Coola Airport	\$402,451	\$400,500	99%
2	-BC Airport	BC Air Access Program -Economic Recovery For Communities	Fuel System Upgrade Project at Bella Coola Airport	\$563,288	\$22,700	5%
3	-BC Airport	Minister of Transportation and Infrastructure and Minister of Finance	COVID-19 Airport Relief	\$180,000	\$117,000	60-70%
4	-BC Airport	The Minister of Western Economic Diversification Canada -The Regional Air Transportation Initiative	Upgrading infrastructure and enacting repairs and maintenance	\$337,872 -Grant: \$328,322 -CCRD Contribution: \$9,550	The funds have not yet been expended.	2%
5	-BC Airport -Eco Dev -Parks & Rec	BC Rural Dividend Program/ (Provincial) Nature Resource Ministries	BC Airport: Tourism & Capacity Enhancement	\$392,282	\$212,000	60%

	Service	Funding Source	Project	Grant/ Contribution	Amount to spent to date	% Completed
6	-Eco Dev	BC Rural Dividend Program	Central Coast Rural & Remote Connectivity	\$10,000	\$5,300	95%
7	-Eco Dev	Northern Development Initiative Trust (NDI)	Love Central Coast Annual Marketing Funds	\$1,200	\$230	10%
8	-Eco Dev	Northern Development Initiative Trust (NDI)	Grant Writing Support Funding (2021)	\$10,550 -Grant: \$8,000 -CCRD Contribution: \$2,550	\$8,200	80%
9	-Eco Dev	Northern Development Initiative Trust (NDI)	Marketing Enhancement & Brand Implementation for Videography – CCRD Website Salmon Film Project	\$20,000	\$13,500	50%
10	- Bella Coola Parks and Recreation	The Ministry of Municipal Affairs and Housing -the Investing in Canada Infrastructure Program -Rural and Northern Communities (RNC) Program	Great Bear Playgrounds Project	\$902,655	The funds have not yet been expended.	5%

	Service	Funding Source	Project	Grant/ Contribution	Amount to spent to date	% Completed
11	-Denny Island Recreation	Vancouver Coastal Health - Active Communities Grant	Trail Construction in Denny Island	\$15,300	\$14,300	99%
12	-Swimming Pool	Northern Development Initiative Trust (NDI)	Centennial Pool Renewal	\$250,000	The funds have not yet been expended. The project is still in the planning stages.	2%
13	-Swimming Pool	Union of BC Municipalities (UBCM) – Strategic Priorities Fund (SPF)	Centennial Pool Renewal	\$2,700,000	The funds have not yet been expended. The project is still in the planning stages.	2%
14	-Swimming Pool	The Ministry of Municipal Affairs -Community Economic Recovery Infrastructure Program	Centennial Pool Renewal	\$990,840	The funds have not yet been expended. The project is still in the planning stages.	2%
15	-Denny Island Waterworks	Union of BC Municipalities (UBCM) – Strategic Priorities Fund (SPF)	Denny Island Water System	\$1,495,500	\$37,000	25% Most expenses for the project to date have been incurred by School District 49.

	Service	Funding Source	Project	Grant/ Contribution	Amount to spent to date	% Completed
16	- Hagensborg Waterworks	The Minister of Municipal Affairs - Infrastructure Planning Grant	Asset Management Plan – Hagensborg	\$11,000 -Grant: \$8,000 -CCRD Contribution: \$3,000	\$2,500	50%
17	-Hagensborg Waterworks	The Minister of Municipal Affairs - Investing in Canada Infrastructure Program	Hagensborg Community Portable Water Distribution and Treatment	\$3,785,294	\$44,000	2%
18	- General Operations	The Ministry of Municipal Affairs - Restructure Planning Grant	Hagensborg - Governance of Converted Services	\$40,000	The funds have not yet been expended.	5% The Request for Proposal was issued in this summer.
19	- General Operations	The Ministry of Municipal Affairs - Restructure Planning Grant	The conversion of Hagensborg Waterworks District	\$15,000	\$15	70% The work has been done internally so many of these costs will be offset.
20	-Solid Waste Management	The Ministry of Environment - The Organics Infrastructure Program	Central Coast Organics Compost Diversion Initiative	\$148,184 -Grant: \$98,184 -CCRD Contribution: \$50,000	The funds have not yet been expended. The project is still in the planning stages.	2%
21	-Emergency Management Initiatives	Province of BC – Emergency Management BC	Flood Risk Assessment, Flood Mapping & Flood Mitigation	\$500,000	\$31,000	20% The Phase 1 of the project funded through UBCM (\$150,000) was complete

	Service	Funding Source	Project	Grant/ Contribution	Amount to spent to date	% Completed
22	-Emergency Management Initiatives	Union of BC Municipalities (UBCM) -2020 Community Resiliency Investment Program	Fire Smart Community Funding and Supports – CCRD Coastal CWPP (Community Wildfire Protection Plan) Project	\$104,028	The funds have not yet been expended. Discussions with the Heiltsuk Tribal Council for developing a scope of work are still pending	2%
23	-Emergency Management Initiatives	Union of BC Municipalities (UBCM) -the Community Emergency Preparedness Fund	2019 Indigenous Cultural Safety and Cultural Humility Training	\$50,000	The funds have not yet been expended.	Extension -requested (in progress)
24	-Emergency Management Initiatives	Union of BC Municipalities (UBCM) - Community Emergency Preparedness Fund	2021 Emergency Support Services Program – ESS project, Denny Island Sea-Can and Supplies Project	\$25,000	The funds have not yet been expended.	in progress
TOTAL				\$12,950,500	\$908,200	

2) Complete Grants/Projects

Service	Funding Source	Project	Grant/ Contribution	Completion Year
-Planning	Union of BC Municipalities (UBCM)	Housing Needs Assessment (2019)	\$75,000	Completed in 2021
-Eco Dev	Northern Development Initiative Trust (NDI)	Economic Development Capacity Building (2021)	\$50,000	Completed in 2021

Service	Funding Source	Project	Grant/ Contribution	Completion Year
-Eco Dev	Northern Development Initiative Trust (NDI)	Economic Development Capacity Building (2020)	\$50,000	Completed in 2020
-Eco Dev	Northern Development Initiative Trust (NDI)	Grant Writing Support Funding (2020)	\$8,000	Completed in 2020
-Planning	Northern Development Initiative Trust (NDI)	Community Planning for Housing Program (2019)	\$50,000 -Grant: \$40,000 -CCRD Contribution: \$10,000	Completed in 2020
- Fire Protection LSA	Union of BC Municipalities (UBCM) - CEPF 2019 Volunteer and Composite Fire Department Equipment and Training	Bella Coola Volunteer Fire Department Equipment Update	\$25,000	Completed in 2020
-Emergency Management Initiatives	Union of BC Municipalities (UBCM) – Strategic Wildfire Prevention Initiative	Central Coast Wildfire Cross Training	\$10,000	Completed in 2020
-Emergency Management Initiatives	Union of BC Municipalities (UBCM) – Strategic Wildfire Prevention Initiative	Fire Smart Boards	\$10,000	Completed in 2020
-Emergency Management Initiatives	Union of BC Municipalities (UBCM)	Flood Risk Assessment, Flood Mapping & Flood Mitigation	\$150,000	Completed in 2020

Service	Funding Source	Project	Grant/ Contribution	Completion Year
-Emergency Management Initiatives	Minister of Transportation and Infrastructure	Lidar Data for Highway 20, Bella Coola Valley	\$52,000	Completed in 2020
-Eco Dev	Northern Development Initiative Trust (NDI)	Grant Writing Support Funding (2019)	\$8,000	Completed in 2019
-Eco Dev	Northern Development Initiative Trust (NDI)	Economic Development Capacity Building (2019)	\$50,000	Completed in 2019
-Eco Dev -General Ops	BC Rural Dividend Program/(Provincial) Nature Resource Ministries	Marketing Enhancement & Brand Implementation - Website Development - New CCRD logo and Video Content for Website	\$100,000	Completed in 2019
-Eco Dev	Province of BC – Emerging Priorities Stream - Community Workforce Response Grant Program (CWRG)	-GIS Training - Grant Writing Training - First Host Front Line Service Training - Business Plan Workshops (2019)	\$290,328	Completed in 2019
-Emergency Management Initiatives	Union of BC Municipalities (UBCM)	2017 CEPF: Emergency Social Services	\$24,493	Completed in 2019
TOTAL			\$952,821	