

Report to the Board:
Soft launch of the CCRD
Website and next steps
- Late Item (B) (c)

Board Meeting

OCT 10 2019

CCRD ITEM B(c)



CENTRAL COAST REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board of Directors
From: Courtney Kirk, CAO
Meeting Date: October 10, 2019
Subject: CCRD LOGO



Recommendation:

Whereas the Central Coast Regional District applied for and was awarded Rural Dividend 'Special Circumstances' funding to reimagine the CCRD brand post 2017 wildfires to better represent the diversity of the Region and to integrate a new brand on an a dually funded updated CCRD website;

And Whereas CCRD Administration facilitated a blind selection process to retain an artist to seek inspiration from community members in Wuikinuxv/Rivers Inlet; Heiltsuk Nation/Bella Bella; Ocean Falls; Denny Island; and Nuxalk Nation/Bella Coola Valley;

And Whereas Kyle Mack Tallio was selected to develop the new CCRD logo art and traveled to each of the CCRD communities in August and September 2019 to gain inspiration for the art;

THAT the Board of Directors of the Central Coast Regional District adopts the attached logo artwork (original and vectorized) created by Kyle Mack-Tallio as part of CCRD's new branding.

Issue/Background Summary:

Administration would like to note and acknowledge that the CCRD's first logo was designed by Chris Winkler, following a region-wide context prior to 1992. Our current logo has served the CCRD and the region well for over 25 years. In our excitement over our new logo, we would like to show our gratitude for our current branding and the service that is has provided.

On December 15th, 2017 the CCRD applied for funding to support a *Central Coast Regional District Marketing Enhancement and Website Redesign* project post 2017 wildfires that had economic impacts on the CCRD region. The funding was awarded in spring of 2018. Changeover in Community Economic Development staff led to a delay in launching the

project until October 2018 due to a lack of organizational capacity. Administration's initial primary focus in the fall of 2018 was securing a web development contract company and work on developing a new CCRD brand commenced in Spring 2019 which included board level discussions on retaining an artist to create a new logo that reflected common features of all communities in the Central Coast.

In July a selection process was outlined for the Board. In July a competitive process was executed to commission an artist. In August Kyle Mack Tallio was selected in the pre-determined blind selection process. In August and early September 2019 the selected artist visited communities and interviewed various community members (9 hours of footage was collected).

The artist completed his commission in September 2019 and offered the attached art for the Board's consideration as the new CCRD logo. The story behind the art is as follows:

"You are looking at all living beings being represented by a whale. The whale is wearing a Labret notifying that she is a high ranking woman. Today I think we need to look at all women in our families as women that hold high positions. This is especially important because women are the backbones of families and communities.

Also included are a salmon and a box - the traditional Northwest-Coast salmon-trout heads. Here it is representing salmon specifically, which is placed in a thought bubble. This is very contemporary, demonstrating that we all have salmon on our minds. This is also a common threat to all of us; that without salmon we can't flourish.

Below is a cedar box with four orbs on it. There are three types of boxes used in the central coast: trade, ceremonial and storage. The orbs represent many. The orbs are our three Nations and settlers. The orbs also represent awareness and furthermore, four is sacred number to all three Nations. "

Legislation/bylaw/policy implications:

CCRD is not under any particular requirements for branding.

Financial/Budgetary Implications:

- Integration into new website (costs absorbed by marketing and web development grant funds).
- New CCRD letterhead developed for all CCRD publications.
- New business cards for all CCRD staff and directors.
- New email signatures incorporating the new logo on all CCRD email addresses.
-

Time Requirements – Staff and Elected Officials:

- Modest while the changeover is implemented.

Options to Consider:

1. As recommended, adopt the presented art work as the new CCRD logo
2. Reject the art as the new CCRD logo and carry on with the existing logo;
3. Reject the art as the new CCRD logo and direct Administration to seek further grant funds to develop a new logo or requisition funds in 2020 to develop a new logo
4. Engage in conducting a public consultation.

Submitted by:


Courtney Kirk, Chief Administrative Officer



From the artist, **Kyle Mack Tallio**, describing the art he developed for the **CCRD brand and logo**:

You are looking at all living beings being represented by a whale. The whale is wearing a Labret notifying that she is a high ranking woman. Today I think we need to look at all women in our families as women who hold high positions. This is especially important because women are the backbones of families and communities.

Also included are a salmon and a box – the traditional Northwest-Coast salmon trout heads. Here it is representing salmon specifically, which is placed in a thought bubble. This is very contemporary, demonstrating that we all have salmon on our minds. This is also a common threat to all of us; that without salmon we cannot flourish.

Below is a bentwood box with four orbs on it. There are three types of bentwood boxes used in the central coast: trade, ceremonial and storage. The orbs represent many. The orbs are our three Nations and settlers. The orbs also represent awareness and furthermore, four is sacred number to all three Nations.

-Kyle Mack Tallio



CENTRAL COAST REGIONAL DISTRICT
Development Services
September 2019 REPORT

TO: Courtney Kirk, CAO
CC: Board OF Directors, CCRD
MEETING DATE: October 10th 2019
FROM: Matthew Wheelock, Community Economic Development Officer
SUBJECT: Development Services Monthly Report

RECOMMENDATIONS: That the Board of Directors of the Central Coast Regional District receive the report.

New CCRD Website

The website was launched yesterday and is now live. Some 'snagging' challenges remain which we are working through. As a dynamic medium, the website will be an ongoing communication channel that will be constantly updated and refined over time.

New Community Calendar

The new Community Calendar is part of the new site, further refinements are required which, once incorporated, will pave the way for the inclusion of outer coast community events.

New Central Coast Logo

The new logo is now ready for adoption by the board after which it will form part of the branding of the new website and thereafter form part of our new letterheads and business cards.

Videography for the New Website

The CEDO is hoping to travel to the outer coast with a professional film crew in October to film interviews and scenery for the new Central Coast celebratory film for the website. Footage will also be included from the CCTA archives of the Central Coast.

EDAC

The next meeting will be in held in late October.

Art Installation at the Bella Coola Airport

The project continues to progress. The pole blessing ceremony has now occurred and we are hopeful to receive finalized designs from the artist and Nuxalk Nation cultural advisers as soon as possible.

Denny Island Website

The Central Coast Chamber of Commerce website is still in progress.

Board Meeting

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CCRD ITEM

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Project Manager

The CEDO Is pleased to announce that we have a new contract project manager to help with the organization and management of our grants and projects.

**CENTRAL COAST REGIONAL DISTRICT**

P.O. Box 186, Bella Coola, BC V0T 1C0
Phone (250) 799-5291 Fax (250) 799-5750 Email: info@ccrd-bc.ca

REQUEST FOR DECISION

TO: CAO and Board of Directors

FROM: Lawrence Northeast, Nuxalk College - Lip'althayc Learning Centre

MEETING DATE: Oct 10, 2019

RE: Community Kitchen Funding Application

Recommendation:

THAT the Board of Directors of the Central Coast Regional District will provide a letter of support for Lip'althayc's application to the federal Community Food Infrastructure Program for funding for a community kitchen at Nuxalk College.

Issue/Background/Summary:

Nuxalk College – Lip'althayc Learning Centre provides daily meals for those involved in college programming, and caters large group events on a regular basis. Currently, a small and poorly equipped kitchen is used for this purpose.

Following announcement of federal funding for Community Food Infrastructure (\$5m), the college proposes to request funding for a large, industrial quality community kitchen. In addition to supporting current college activities, this will enable expansion of catering services and provision of food-related education and knowledge sharing programs, including those related to intergenerational traditional knowledge sharing and community food processing. This has the potential to increase our capacity to deliver a variety of educational programs, and to support our community's food security overall.

We are requesting a letter of support from the CCRD for this application, which is due Nov 1.

Legislative/legal considerations (statutes/regulations/bylaws/policies):

None of note – Nuxalk college is leading this application.



Financial/Budgetary Implications:

None for CCRD – we are only requesting a letter of support.

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Time Requirements – Staff and Elected Officials:

Administrative staff time to:

- Review and draft letter of support.

Elected Official time to:

- Review this RFD.

Options to Consider:

1. Adopt the resolution as presented.
2. Amend the resolution to be conditional on CEDO/CAO review of final application.
3. Do not adopt the resolution – application will go ahead without official CCRD support.

Respectfully Submitted by: _____
Lawrence Northeast

Approved By:



Matthew Wheelock, CEDO

Reviewed by:



Courtney Kirk, CAO



**CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
OCTOBER 2019 REPORT**

TO: Courtney Kirk, CAO
CC: Board of Directors, CCRD
DATE: October 10, 2019
FROM: Ken McIlwain, RPF, Operations Manager
SUBJECT: Operations Monthly Report

RECOMMENDATION:

1. **THAT the October 2019 Operations Report be received.**
-

**CCRD OPERATIONS
OCTOBER 2019 HIGHLIGHTS**

SOLID WASTE MANAGEMENT

1. One semi-load of small appliances, light fixtures and paint containers has been shipped to Vancouver for recycling.
2. CCRD is still waiting to hear back from Nuxalk Nation and Indigenous Affairs about securing additional funding to have some extra openings of the transfer station this fall.
3. No word has been received yet on the grant application submitted for a centralized composting operation at Thorsen Creek Waste and Recycling Centre.

RECREATION FACILITIES

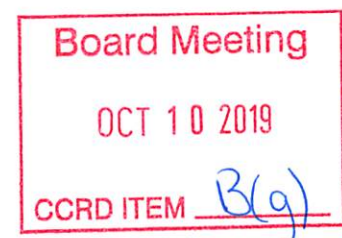
Centennial Pool: The pool winterization is scheduled for October.

Skating Rink: Repairs were made to the warming hut foundation.

Walker Island Park: The concession building is receiving a new coat of stain. The project may have to be continued in the spring when warmer conditions return.

Snootli Creek Park: Nothing to report.

Nusatsum Park: Nothing to report.



BELLA COOLA TOWNSITE WATER SYSTEM

1. Flushing of water mains is planned for later this fall once fish processing is complete.

FIRE PROTECTION

1. BCVFD members have been active in upgrading equipment, specifically turn out gear. Staff will continue working to access grant funding to help supply new turn-out gear to the department.

STRATEGIC INITIATIVES**CENTENNIAL POOL UPGRADE**

Please see separate report for an update on the Centennial Pool Renewal Project.

DENNY ISLAND WATER SYSTEM

Please see technical report provided by Urban Systems (late item).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ken McIlwain', with a large, stylized flourish at the end.

Ken McIlwain, RPF,
CCRD Operations Manager

PROJECT UPDATE



Date: October 4, 2019
 To: Ken McIlwain, CCRD
 cc: Steve Dishkin, SD #49
 From: Jacob Scissons
 Subject: **DENNY ISLAND COMMUNITY WATER SYSTEM
 PROJECT UPDATE – OCTOBER 2019**

The following is a summary of key project activities pertaining to next steps of the Denny Island Community Water System project. Milestone dates are provided for each action item.

Item	Discussion	Timeline
1.0	Permits and Approvals	
1.1	Dialogue with Vancouver Coastal Health is ongoing along with documentation required in support of the <i>Water Supply System Construction Permit</i> applications. The Phase 1 permit is expected in the coming weeks.	October 15th
1.2	The Phase 1 Ministry of Transportation and Infrastructure <i>Permit to Construct, Use, and Maintain Works Within the Right-of-Way of a Provincial Public Highway</i> is expected in the coming weeks, which will reflect the shallower watermain pipe cover variance.	October 15th
1.3	The watermain pipe will need to cross large drainage culverts at Whiskey Slough and Whiskey Cove. Documentation is being prepared for submission to Fisheries and Oceans Canada for a <i>Request for Review</i> and the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development for a <i>Water Sustainability Act Section 11 Notification</i> .	October 31st
1.4	Vancouver Coastal Health is supportive of the Central Coast Regional District taking on operational responsibilities of the community water system under the authority of an <i>Operating Permit</i> . The Central Coast Regional District and School District #49 are drafting an operating agreement to document this arrangement.	October 31st
1.5	The Ministry of Forests, Lands, Natural Resource Operations, and Rural Development has indicated that, further to the <i>Conditional Water Licence</i> granted to School District #49, the Central Coast Regional District will require a separate licence. The separate licences are required given the different quantities of groundwater to be extracted and the land types / locations where it will be used. The process to pursue the additional licence is now underway with the review period expected to take several months.	March 31st
1.6	The design team is navigating complications between BC Hydro and Borex regarding the regional transmission lines and local distribution lines to determine the preferred means of supplying power to the proposed water treatment plant.	

Board Meeting

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CCRD ITEM

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PROJECT UPDATE

Date: October 4, 2019
 File: 3383.0005.02
 Subject: DENNY ISLAND COMMUNITY WATER SYSTEM
 Page: 2 of 3

Item Discussion
Timeline
2.0 Legal Survey

- 2.1 The statutory right-of-way for the reservoir infrastructure has been posted on site and documentation has been prepared to have it legally registered. Confirmation of receipt and next steps is pending from the Surveyor General Office.

October 15th

- 2.2 The water distribution system will require statutory rights-of-way so that the Central Coast Regional District watermain will front all properties in the service area. Discussions with affected property owners are underway.

3.0 Construction Status

- 3.1 The reservoir site preparation work has been completed by Steve Emery Contracting. This work included clearing and grubbing, topsoil stripping, pipe spool installation, and construction of a gravel foundation pad. A photo of the completed prepped site is provided below.



PROJECT UPDATE

Date: October 4, 2019
File: 3383.0005.02
Subject: DENNY ISLAND COMMUNITY WATER SYSTEM
Page: 3 of 3

**Item Discussion****Timeline**

-
- 3.2 The reservoir materials have been delivered to Denny Island. STT Enviro Corp is scheduled to mobilize on October 20th.
-
- 3.3 The design team is advancing a concept for the water treatment plant based on pre-purchasing an engineered building package followed by construction procured through a local Request for Quotation. This would allow modular treatment and controls equipment to subsequently be installed in the building.
-
- 3.4 The scope of work for subsequent tenders is being reviewed as the design team advances key components of work through a combination of pre-purchasing materials / equipment and procuring services locally. This will minimize general contractor overhead / markup costs.
-

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in black ink, appearing to read "J. Scissons", written over a horizontal line.

Jacob Scissons, P.Eng.
Project Manager

U:\Projects_KAM\3383\0005\02\C-Correspondence\C1-Client\2019-10-04 Denny Island Water System Update.docx



**CENTRAL COAST REGIONAL DISTRICT
CENTENNIAL POOL RENEWAL PROJECT UPDATE
OCTOBER 2019 REPORT**

TO: Courtney Kirk, CAO
CC: Board of Directors, CCRD
DATE: October 10, 2019
FROM: Ken McIlwain, RPF CCRD Operations Manager
SUBJECT: Centennial Pool Renewal Project Update

BACKGROUND

The CCRD has received grant funding for a project to renew the Centennial Pool in Hagensborg. The Gas Tax - Strategic Priorities Grant Program is contributing \$2.7 Million. Northern Development Initiative Trust has committed \$250,000. CCRD has committed to contributing \$300,000 of Community Works Funding and \$59,400 from the swimming pool budget and swimming pool asset replacement fund. The funds available for the project total \$3,309,400.

Community engagement around pool option preferences concluded at the end of 2018. In order to identify the best project delivery method for our pool project, staff have researched other similar pool projects in Western Canada and have spoken with the municipalities involved to learn what project delivery method (Design-Build v.s. Design-Bid-Build) and procurement strategies worked best for their situations. Staff have also been working on resolving project scope issues around the pool septic system and organizing geotechnical assessment work to support the procurement process.

SUMMARY OF RESEARCH

Municipal pool construction projects are typically undertaken using one of two different project delivery methods.

The first, and more traditional approach, is referred to a **Design-Bid-Build**. Under this approach, the owner (local government in this case) will hire the services of an architectural/engineering firm to work with local government personnel and stakeholders to finalize a custom concept design and high-level costing. Then the architectural firm will proceed with the complex process of producing detailed construction drawings, specifications and cost estimates that will help form the 'stipulated price' bid documents that form a construction tender package. With an appropriate construction budget in place based on the architect's cost estimates, the owner then tenders the construction phase and hopefully receives an acceptable bid. The overall process is either project managed by the owner (local government staff) or by a project management firm representing the owner.

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The main **advantages** to the Design-Bid-Build approach are:

- the owner (local government in this case) works closely with architects to get a custom design, with the opportunity for detailed input into everything from tile colors to shower fixtures; and
- contractors can price out a job more accurately with detailed specifications and don't have to building as much risk factor.

The main **disadvantages** to a Design-Bid-Build approach are:

- The owner assumes the risk for completeness/sufficiency of the construction documents;
- The owner assumes financial risk for any change work orders;
- it can be a time-consuming process; if construction bids come in too high, then the owner has to change the scope of the project or find more funds;
- there is a higher likelihood of "finger-pointing" because of the different parties involved and differences of opinion on where liability falls; and
- there is no relationship between the designers of the facility and the construction contractor that would lead to collaboration, innovation and efficiencies.

The second, and increasingly popular project delivery method is called **Design-Build**. Under this approach, the owner will develop the general concept of what the facility will look like and a basic list of critical components (e.g. lap pool, hot pool). A Request for Proposal (RFP) will be issued, inviting qualified firms to submit a proposal for both the design and construction of the facility. After negotiation of details with the proponent submitting the best proposal, a contract will be signed with a single entity (the design/builder) to perform both design and construction. The process is either managed by the owner or project management consultants, or a combination.

The main **advantages** to the Design-Build approach are:

- Cost certainty; the owner can dictate an available budget in the RFP that proponents must abide by. It is then up to the proponents to determine what they can accomplish within that budget;
- the bulk of the project risk lies with the Design-Builder;
- Design-Build forces high levels of collaboration between the design and construction disciplines;
- seeks to obtain best value by encouraging innovation and synergies;
- lower 'change-order' costs
- avoids potential 'finger pointing' by having just one contractor; and
- lower levels of staff resources are required.

The main **disadvantages** to a Design-Bid-Build approach are:

- Lower ability to customize the design and for the owner to work with the project architects;
- Potentially a smaller pool of companies capable or qualified to act as both designer and builder;

The following communities were identified as currently or recently undertaking pool projects and key personnel were contacted and interviewed about project delivery and their overall experiences.

Picture Butte: Nearing completion of 3845 sqft outdoor pool featuring a 25 meter lap pool, teaching area and a tots area, along with splash features and waterslide. A new 3895 sqft pool building is also being constructed. Budget is approximately \$4 million. Project delivery is Design-Build approach.

Town of Vulcan: Finalizing architectural design and class A costing for outdoor pool and pool building replacement. Project budget \$3 million - \$4 million. Project delivery is Design-Bid-Build.

Municipality of Crowsnest Pass: Completed replacement of outdoor pool with 6 lane lap pool and large leisure area with spray features and a 130' waterslide, new mechanical system and minor upgrades to pool house. Project cost was approximately \$1.8 million. Project delivery was Design-Build.

Town of Fort Macleod: Currently back to the drawing board after issuing an RFP for Design-Build services to replace outdoor pool. Three proposals were received, all substantially more than the available budget. Looking for grant funding.

Cariboo Regional District/City of Williams Lake: Finished completion of a \$16 million upgrade to the Sam Ketcham Pool (now West Fraser Aquatic Centre). They used a project delivery style referred to as Construction Management where an architectural firm is contracted to produce the facility design and then a construction management firm is contracted to procure all the sub-contractors and trades and oversee construction.

Town of Vanderhoof: Finished completion of a \$12 million aquatic center. They used a Design-Bid-Build project delivery style. The architectural firm that designed the facility also provided the project management services.

Town of Smithers: Was consulted more generally about some of their larger projects such as the Ice Arena renovation and airport projects where they went with Design-Build project delivery. Cost certainty was the driving factor for choosing Design-Build.

Key project personnel were asked to describe the key aspects of their project and issues such as budget constraints, as well as what influenced their choice of the project delivery method. The individuals interviewed were forthcoming about challenges encountered and what they might do differently if going through the process again.

After compiling the information collected, the following was noted:

1. The local governments employing the Design-Bid-Build method experienced cost escalations resulting in substantial differences between the initial budgets and final

construction costs. In most cases, they were able to incur these cost increases by securing more funding, however this did result in delays to the projects.

2. There was general frustration around the cost of change-work orders.
3. The public engagement process and design selection was time consuming and maybe the most challenging part of the projects.
4. There was general concern over the high cost of Project Management Contractors and the value they were receiving.
5. General acknowledgement of the need for 'pool construction expertise' both in the construction and project supervision.

KEY RECOMMENDATIONS

1. In evaluating which project delivery method to use, our organization needs to examine:

- CCRD tolerance for financial risk (cost escalations);
- CCRD tolerance for liability and project risk;
- Scheduling and project timelines;
- Factors such as working around the upcoming pool seasons; and
- Capacity and technical expertise of staff to manage the process.

Given the lack of capital reserves available in the pool budget and difficulty in accessing more funding, **it is recommended that the number one project factor we should consider when deciding on a project delivery method, is the importance of achieving "Cost Certainty" within the available budget.**

Other important factors to consider are:

- For a variety of reasons, we are significantly behind the project schedule as originally proposed;
- CCRD has limited staff resources to dedicate to managing multiple project phases and contractors;
- Bella Coola is a challenging location to undertake large construction projects and achieving value for money will require innovation and flexibility on both the part of the Regional District and contractors.
- There are very few similar projects in remote areas of BC for which to benchmark construction costs. This makes it very difficult to cost out a detailed design with a significant level of precision.

For the above reasons, it is recommended CCRD move forward with the Design-Build method of project delivery for the design and construction of the Centennial Pool Renewal Project. The biggest risk to this approach will be a lack of any interested or qualified proponents, which will cause a project delay as we are forced to re-evaluate our path forward.

2. In order to supply sufficient project management resources to this project, it is recommended that the Regional District form a project management team, employing local expertise as available and outside expertise as needed to ensure the proper technical skills are in place to adequately review proposals, architectural plans, inspect construction work and administer contracts. A portion of this team should be in place in time to review any proposals received as a result of the RFP for Design-Build services.
3. Once a technical review of proposals has been completed by staff and project management, the CCRD Board of Directors and Pool Commission should participate in a final review and decision-making process to select the lead proponent in the RFP process. This process will also identify questions, issues and additional items we may want to negotiate with the lead proponent prior to entering into a contract.
4. The RFP should ask proponents to cost out two options: one that involves the shutdown of the pool for 1 season and the other that allows for at least partial seasons of operation.
5. The following is the proposed project schedule, up until the selection of a contractor:

October 25, 2019 – complete geotechnical assessment/report of pool site (Urbans Systems) and analyze septic system options.

October 31, 2019 – Finalize budget for contingency and furnishings/equipment. Issue RFP for Design Build Services.

November 15, 2019 – Issue a Request for Expressions of Interest from contractors interested in participating as part of the project management team. This can include architectural/engineering firms specializing in pool design that may be interested in providing professional services on an hourly basis to support the review of proposals.

December 13, 2019 – Finalize project management team.

December 20, 2019 – Closing day for receipt of Design-Build proposals.

January 30, 2020 – Complete selection of lead proponent and begin negotiations.

February 14, 2020 – Enter into contract with lead proponent.

Respectfully submitted,



Ken McIlwain, RPF
Operations Manager



Board Meeting

OCT 10 2019

CCRD ITEM

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Reference: 347329

File: 10400-60/SWMP Metro Vancouver

SEP 11 2019

RECEIVED

SEP 23 2019

Central Coast Regional District

Samuel Schooner, Chair
Central Coast Regional District
PO Box 186
Bella Coola BC V0T 1C0

Re: Metro Vancouver's Proposed Municipal Solid Waste Bylaws 307 and 309

I am writing to advise you that the Minister of Environment and Climate Change Strategy has responded to Metro Vancouver's proposed Commercial Waste Hauler Licensing Bylaw (Bylaw 307) and Solid Waste and Recyclable Material Bylaw (Bylaw 309).

Ministry staff carefully reviewed the bylaw submissions and accompanying documents, including correspondence received from the public and stakeholders. The ministry corresponded extensively with Metro Vancouver throughout the review process and requested clarification at several stages.

In evaluating the submissions, the following factors were considered when contemplating bylaw approval:

- Legality/authority of the bylaws under the *Environmental Management Act* (EMA);
- Consistency with Metro Vancouver's Integrated Solid Waste and Resource Management Plan (ISWRMP);
- Adequacy of the consultation process;
- Environmental benefits and consequences; and
- Comments and concerns raised by stakeholders, including a report from the Competition Bureau of Canada outlining its views on the bylaws.

Overall, the ministry determined that the proposed bylaws are consistent with the authority provided to Metro Vancouver under the EMA; however, it is difficult to conclusively evaluate the extent to which the bylaws will increase source separation and contribute to other positive environmental outcomes.

While the ministry acknowledges that some of the principles behind Bylaws 307 and 309 were considered in the current ISWRMP, it appears that the consultation process conducted during development of the current ISWRMP did not fully contemplate the details and extent of the proposed regulatory changes. As such, the Minister of Environment and Climate Change Strategy has delayed a final decision on approving the bylaws at this time to provide Metro Vancouver time to renew the ISWRMP to ensure that the plan and bylaws are fully aligned and public consultation has been completed.

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I appreciate the comments and information that you and others shared with us during the review process. I encourage you to watch for opportunities to engage with Metro Vancouver directly as it reviews and updates the ISWRMP.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laurel Nash', with a stylized, cursive script.

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division



**CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
OCTOBER 2019
TRANSPORTATION REPORT**

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TO: Courtney Kirk, CAO
CC: Board of Directors, CCRD
DATE: October 2010, 2019
FROM: Ken McIlwain, Operations Manager
SUBJECT: Transportation Monthly Report

RECOMMENDATIONS:

1. **THAT the October 2019 Transportation Report be received.**
-

**TRANSPORTATION
OCTOBER 2019 HIGHLIGHTS**

BELLA COOLA AIRPORT

1. Tendering for the Bella Coola Airport Winter Maintenance (snow removal) is currently advertised.
2. An airport Obstacle Limitation Survey was completed the last week in September. The results indicate a "clean" survey has been achieved (see attached). Some tree tops are still within a couple of meters of protruding into the approach surface and will require monitoring and topping in the future.
3. The Low Lead 100 Av Gas tank is being inspected, cleaned and the fuel polished October 4th.
4. Mowing operations for the main Bella Coola Airport fields are complete for this year. The east end still needs to be mowed once more before winter.
5. The playground area at the airport is complete except for the wood chip ground cover and a table/bench. The trees supplied through the BC Hydro/Trees Canada grant have arrived and will be planted around the green space/play area in early October.
6. The terminal building furnace #1 malfunctioned but has now been repaired and serviced.

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7. Some interior light fixtures are no longer functioning and design/planning work is underway to replace fixtures, fix trim and baseboards, and paint bathrooms and the hallway. Work on gutters and snow stops is also planned for the fall.

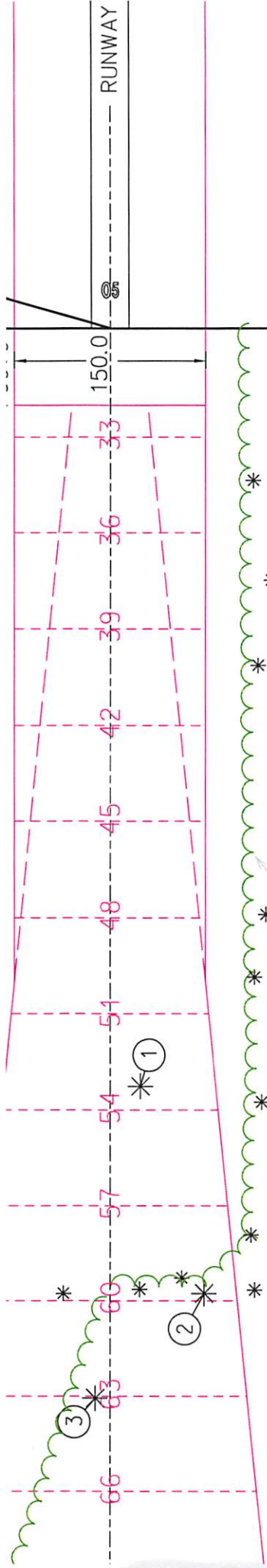
DENNY ISLAND AIRPORT

No report received from Commission.

Respectfully submitted,

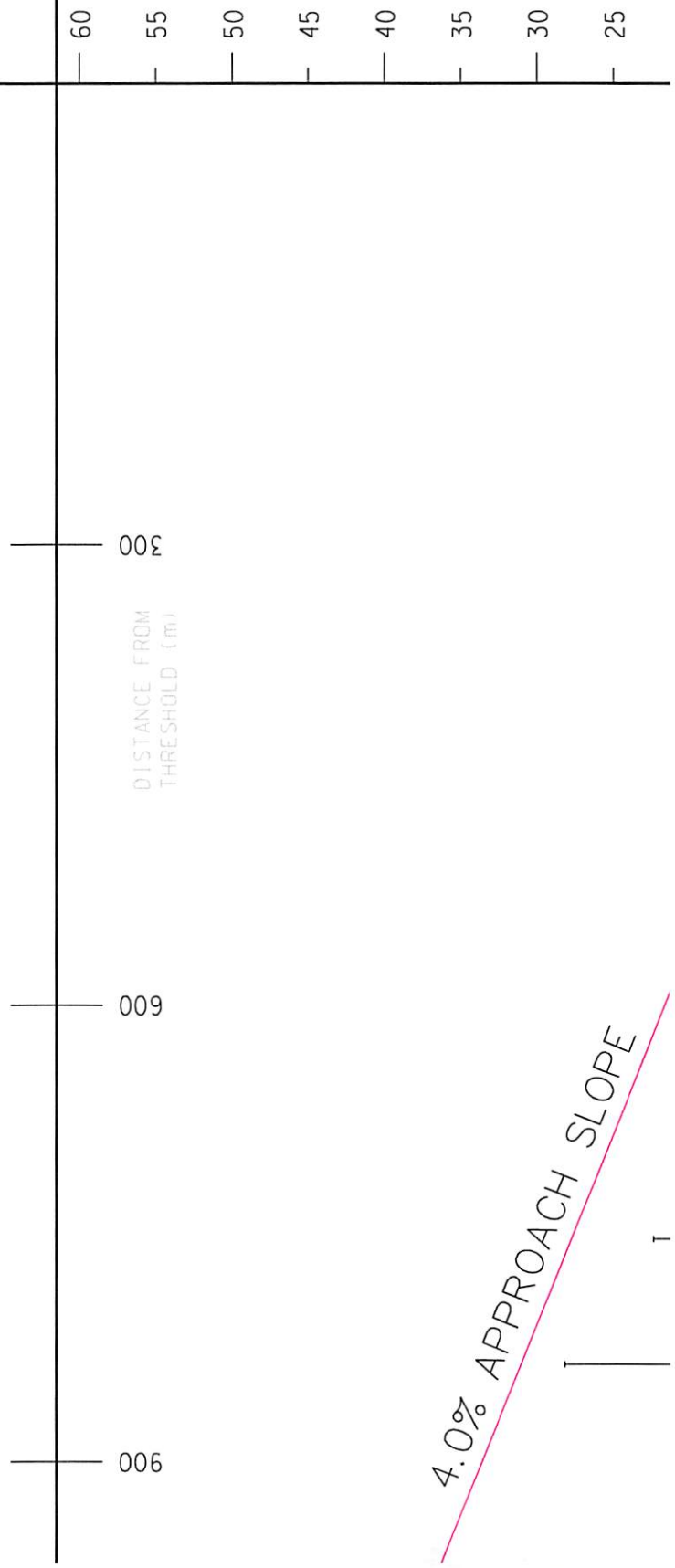
A handwritten signature in blue ink, appearing to read 'Ken McIlwain', with a stylized flourish at the end.

Ken McIlwain, RPF
CCRD Operations Manager



APPROXIMATE TREE LINE

PLA
SCA



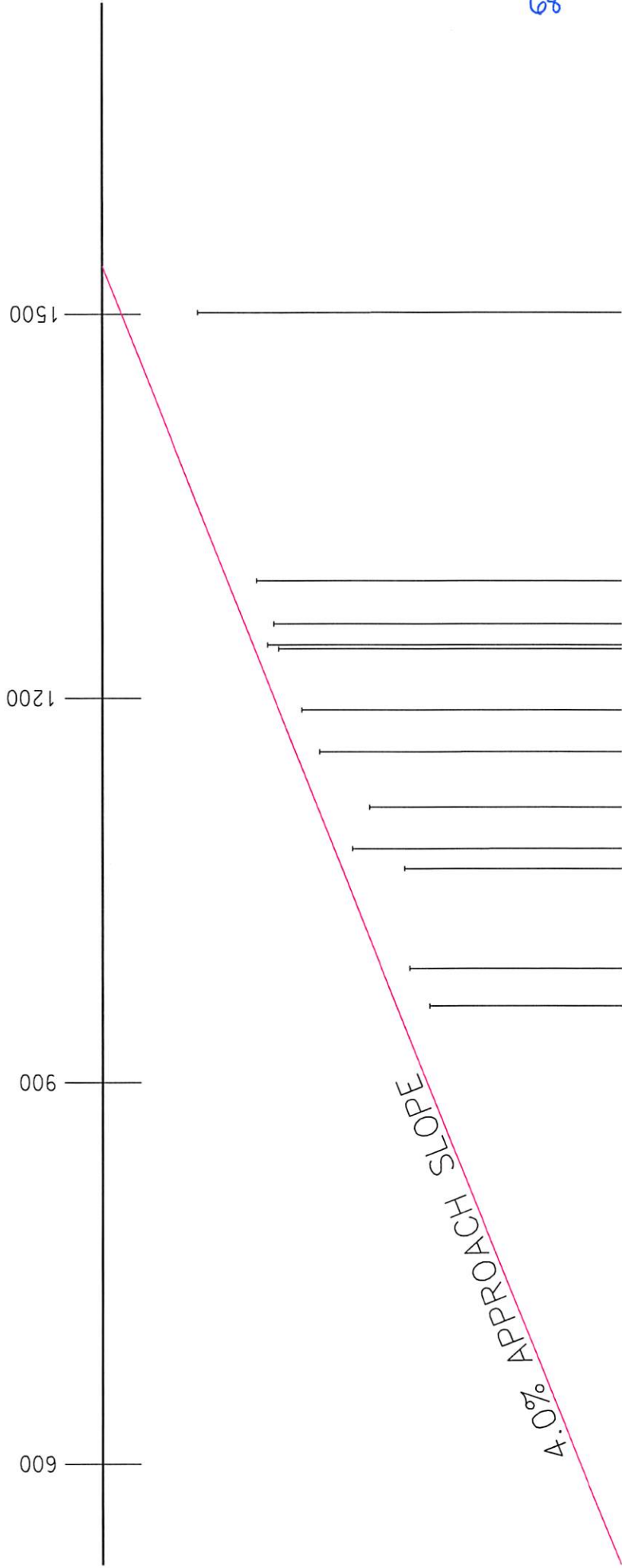
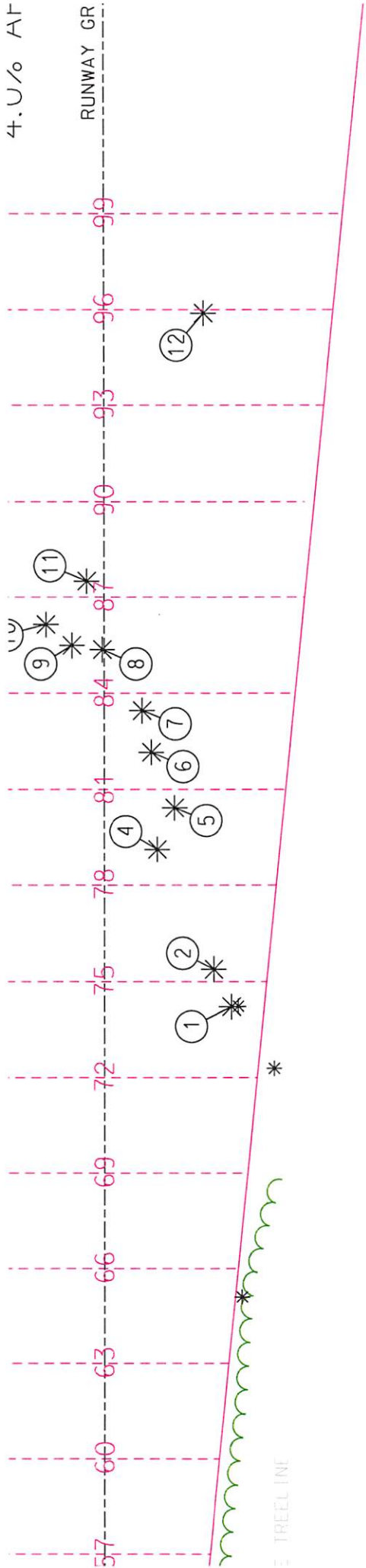
PROFILE

SCALE:

67

THRESHOLD

4.0% APPROACH SLOPE



Centennial Pool Commission

SEP 25 2019

Minutes

Central Coast Regional District

20 September 2019

Present: C. Nygaard, N., Koroluk, K. Lansdowne, J. Cole**Regrets:** C. Hoppe, C. Smith

1. Pool Financials – Financials to 18 September were discussed. The Commission is extremely concerned that overtime wages have not yet been paid.

Recommendation: That staff should be paid the wages they are due for all approved overtime work.

Commission was unaware that CCRD staff charged mileage to the pool: discussion regarding this should take place during 2020 budgeting.

2. Staffing – Two staff members successfully completed the Bronze Cross course and will be reimbursed according to the usual guidelines.

Commissioners were very pleased with the professionalism of all staff this summer.

Recommendation: That the CCRD send letters of thanks to all staff in recognition of their excellent work this summer.

3. 2020 Programming – Commission feels it is unlikely that the renovations to the pool will start before the 2020 season, but look forward to meeting with CFO to set budget.

4. 2020 Budget - A budget meeting is planned for Wednesday, 2 October, at 5 pm at the School Board office.

Next Meeting: Wednesday 2 October 5pm
At the School Board Office

Board Meeting

OCT 10 2019

CCRD ITEM

B(1)



Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

September 25, 2019

Trustee Jayme Kennedy
Central Coast RD
PO Box 538
Hagensborg BC V0T 1H0

RECEIVED
OCT 03 2019
Central Coast Regional District

Dear Trustee Jayme Kennedy,

Re: Adopted 2020 – 2024 Financial Plan

On behalf of the Board of Trustees of Vancouver Island Regional Library (VIRL), please find attached important information regarding the recently adopted 2020 - 2024 Financial Plan: Telling Our Story. This information and an informative video can also be found at <https://virl.bc.ca/about/reports-and-plans/>.

As dictated by provincial legislation, the VIRL Board has adopted a balanced budget for 2020. The Financial Plan and supporting information includes an At a Glance sheet for both the entire organization and each community, and a press release provides you with the necessary details to address questions that may arise in your community.

The Board has adopted a balanced budget of \$38,142,775 for 2020. Municipal and rural levies will contribute \$24,050,684 to the library budget, an average increase of 3.94% or a per capita decrease of \$0.68 over 2019. The weighted vote amongst Trustees was 98.5% in favour of the budget.

By adopting this Budget, the Board supports our Strategic Plan: Your Voice, Your Library. VIRL continues to innovate through programming that meets and exceeds the diverse needs of customers; by continuing to invest in our digital collections and technology; and by updating our facilities through the [Consolidated Facilities Master Plan](#).

This budget focuses on telling the stories of what our libraries mean to our communities and to the people who walk through our doors or access our electronic products. Libraries are the bridges that connect us all and as this budget reveals, we have so many wonderful stories to tell.

Regards,

Brenda E. Leigh
Brenda Leigh
Chair, VIRL Board of Trustees

cc: Chair Samuel Schooner, Central Coast RD
Courtney Kirk, CAO, Central Coast RD



Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



FOR IMMEDIATE RELEASE

VIRL Library Board tells our story with 2020 Budget

September 21, 2019, Nanaimo, BC – The Vancouver Island Regional Library (VIRL) Board of Trustees is telling our story with its adopted [2020 – 2024 Financial Plan](#).

At the September 21 meeting, the Board adopted a balanced budget of \$38,142,775 for 2020. Municipal and rural levies will contribute \$24,050,684 to the library budget, an average increase of 3.94% and a per capita decrease of \$0.68 over 2019.

"This budget focuses on telling the stories of what our libraries mean to our communities and to the people who walk through our doors or access our electronic products," says Joel Adams, VIRL's Director of Finance. "By adopting this budget, the Board supports VIRL's ongoing transition to a library of the 21st century and to our evolving role in today's rapidly shifting world."

"VIRL branches are lifelines to information, vital resources for families and newcomers, and spaces that nurture new enterprises and relationships," says Brenda Leigh, Chair of the VIRL Board of Trustees. "Our libraries are equalizers for literacy, learning and advancement of opportunities for all members of our communities."

For more information about the 2020– 2024 Financial Plan, visit <https://virl.bc.ca/about/reports-and-plans/>. To watch a video about the budget and the 2020 – 2024 Financial Plan, [click here](#). An infographic about the 2020 – 2024 budget is [available here](#).

#####

For more information

David Carson, Director, Corporate Communications and Strategic Initiatives

Direct: 250.753.1154 ex 248

Cell: 250.327.3651

Email: dcarson@virl.bc.ca



2020

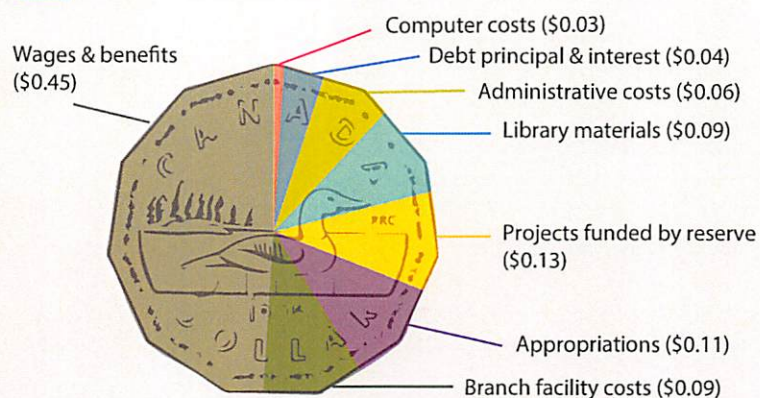
72

BUDGET BREAKDOWN

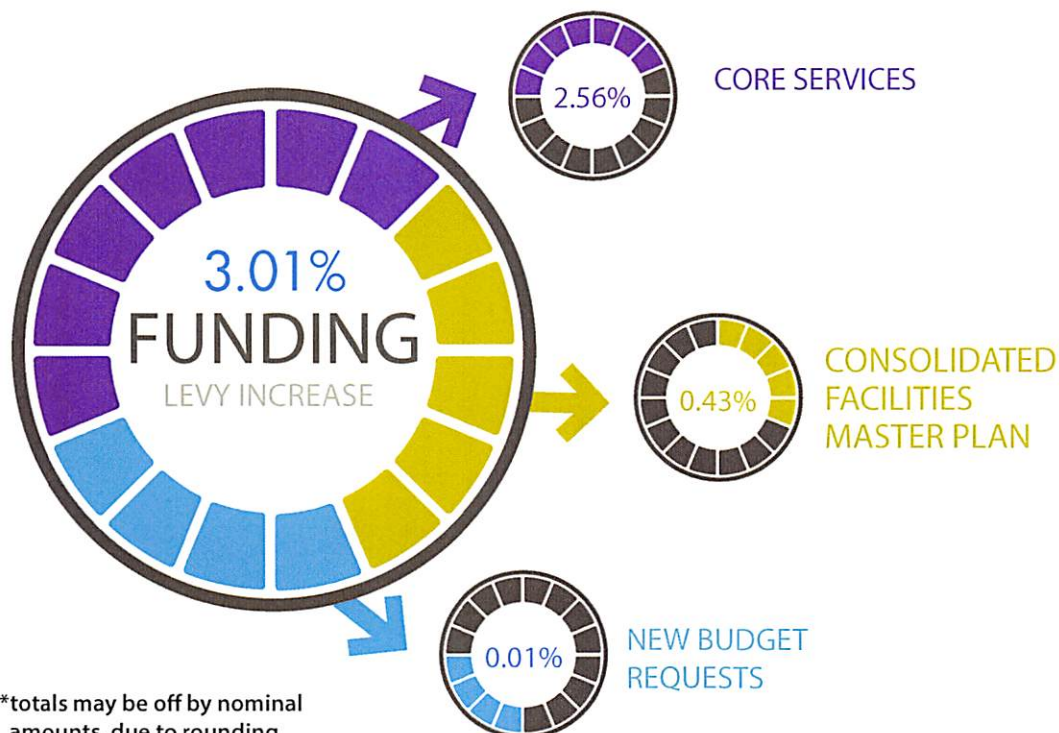
Central Coast Regional
District

1 YOUR
PER CAPITA
DECREASE
-\$2.44

2 HOW YOUR \$1.00 IS SPENT

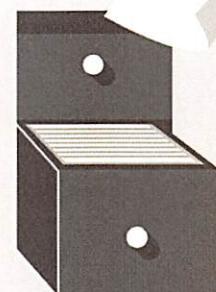


3 This Year's
INCREASE: 3.01%



TOTAL VISITS TO
YOUR BRANCH (2018)...

14
thousand



*in-branch & online



2020 BUDGET

Central Coast Regional District

2020 73

2020 BUDGET: "TELLING OUR STORY"

The 2020 Budget tells the stories of our libraries. VIRL's story is one of literacy, programming, electronic resources, access to information, and places to gather in the community. In order to tell our stories to our communities at large and to our individual library customers, the 2020 – 2024 Proposed Financial Plan will focus on:

- Embracing new technologies and ensuring our spaces exceed the expectations of customers;
- Developing programs that draw library customers into our libraries;
- Ensuring our libraries offer the spaces, resources, and expertise to customers now and into the future;
- Investing in staff through professional development.

The complete 2020 – 2024 Financial Plan is available at virl.bc.ca

HOW IS MY LEVY CALCULATED?

Each member's levy is calculated in accordance with the Library Act. The allocation is 50% based on population, and 50% based on assessed value. Both of these figures are provided to VIRL by an external source.

Each individual member's levy is based on their proportion of these figures compared to VIRL as a whole.

Therefore, the amount you pay is impacted by changes in your local population and assessed value. Where these figures have changed by an amount that is different than the VIRL overall average change, each member levy will adjust accordingly.

WHAT CHANGED IN 2020?

Population

Across all of VIRL, population increased by an average of **5.29%**.

For 2020, your population changed by **122** which represents a change of **8.98%**.

When factored into VIRL as a whole, this change leads to an impact of **\$2,741** on your levy, a change of **4.53%**.

Assessed Value

Across all of VIRL, assessed value increased by an average of **12.11%**.

For 2020, your assessed value changed by **\$898,911** which represents a change of **3.79%**.

When factored into VIRL as a whole, this change leads to an impact of **-\$921** in your levy, a change of **-1.52%** over 2019.

Total Levy

For 2020, your total levy has increased by **\$1,819** to **\$62,358**. This represents a change of **3.01%** over 2019.

Per Capita

On a per capita basis, your levy has changed by **-\$2.44**. Per capita changes will vary by community, depending on their respective changes to population. An increased population may decrease the per capita cost, since the cost is spread over a larger total.

2020 BUDGET

AT A GLANCE:
LEVY INCREASE

CORE SERVICES

2.56%

FACILITIES

0.43%

NEW BUDGET REQUESTS

0.01%

TOTAL AVERAGE INCREASE

3.01%

*totals may be off by nominal amounts, due to rounding



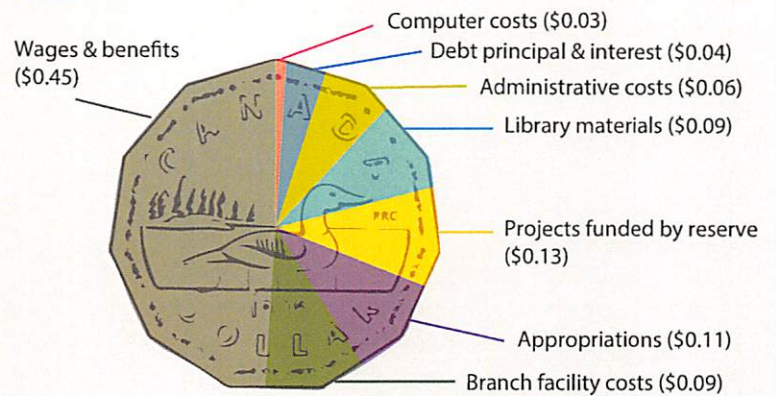
2020 74

BUDGET BREAKDOWN

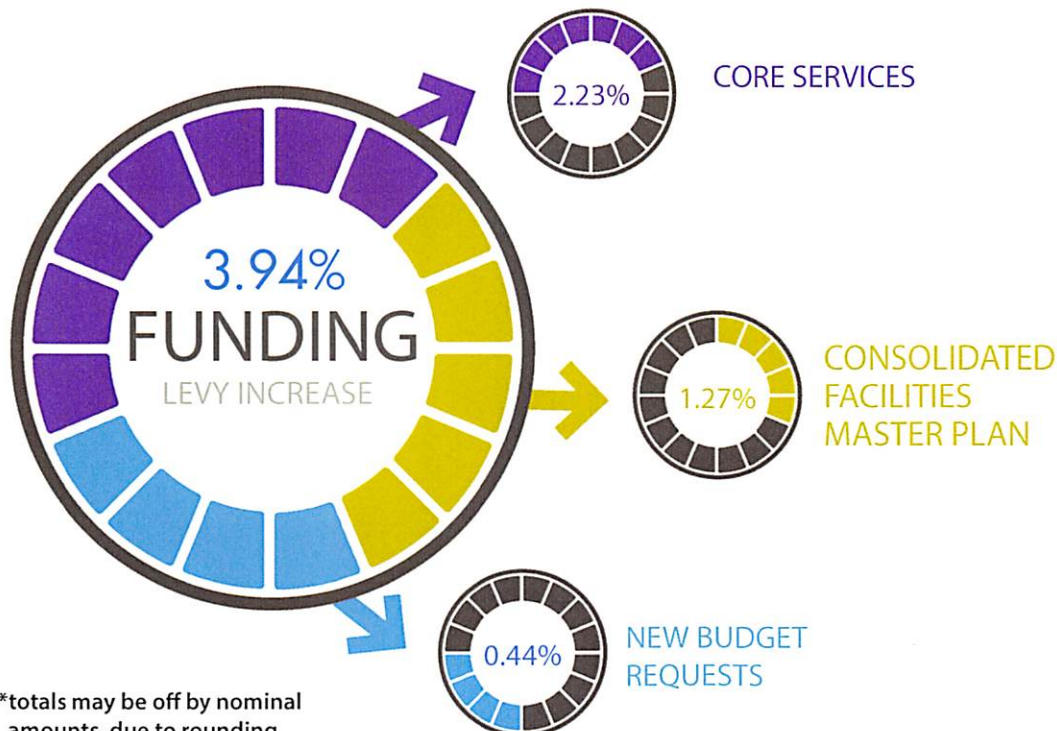
VIRL SYSTEM WIDE

1 TOTAL
PER CAPITA
DECREASE
-\$0.68

2 HOW EACH \$1.00 IS SPENT

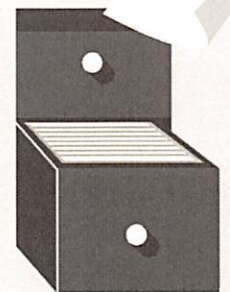


3 This Year's
INCREASE: 3.94%



TOTAL VISITS TO
ALL BRANCHES (2018)...

2.6
Million



*in-branch & online

*totals may be off by nominal
amounts, due to rounding

STRONG LIBRARIES. STRONG COMMUNITIES.



2020 BUDGET

VIRL SYSTEM WIDE

2020 75

2020 BUDGET: "TELLING OUR STORY"

The 2020 Budget tells the stories of our libraries. VIRL's story is one of literacy, programming, electronic resources, access to information, and places to gather in the community. In order to tell our stories to our communities at large and to our individual library customers, the 2020 – 2024 Proposed Financial Plan will focus on:

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- Developing programs that draw library customers into our libraries;
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The complete 2020 – 2024 Financial Plan is available at virl.bc.ca

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Each individual member's levy is based on their proportion of these figures compared to VIRL as a whole.

Therefore, the amount you pay is impacted by changes in your local population and assessed value. Where these figures have changed by an amount that is different than the VIRL overall average change, each member levy will adjust accordingly.

WHAT CHANGED IN 2020?

Population

Across all of VIRL, population increased by **22,984** which represents a change of **5.29%**. When factored into VIRL as a whole, this change leads to an impact of **\$455,297** on the total levy, a change of **1.97%**.

Assessed Value

Across all of VIRL, assessed value increased by **\$1,362,955,713** which represents a change of **12.11%**. When factored into VIRL as a whole, this change leads to an impact of **\$455,296** on total levy, a change of **1.97%** over 2019.

Total Levy

For 2020, the total levy has increased by **\$910,589** to **\$24,050,683**. This represents a change of **3.94%** over 2019.

Per Capita

On a per capita basis, the total levy has changed by **-\$0.68**. Per capita changes will vary by community, depending on their respective changes to population. An increased population may decrease the per capita cost, since the cost is spread over a larger total.

2020 BUDGET

AT A GLANCE:
LEVY INCREASE

CORE SERVICES

2.23%

FACILITIES

1.27%

NEW BUDGET REQUESTS

0.44%

TOTAL AVERAGE INCREASE

3.94%

*totals may be off by nominal amounts, due to rounding

**CENTRAL COAST REGIONAL DISTRICT**

P.O. Box 186, Bella Coola, BC V0T 1C0
Phone (250) 799-5291 Fax (250) 799-5750 Email: info@ccrd-bc.ca

76

EMERGENCY MANAGEMENT UPDATE

TO: CAO and Board of Directors

FROM: Jessica Miller

MEETING DATE: October 10, 2019

RE: Central Coast Regional Emergency Management Partnership

Background:

The Central Coast Regional Emergency Management Partnership (CCREMP) is an inter-governmental partnership established December 2018 through a Memorandum of Understanding between the Central Coast Regional District (CCRD), Nuxalk Nation, and the Province of British Columbia, represented by Emergency Management BC (EMBC). The Partners of the MOU are represented on a Steering Committee which is the decision-making body of the Partnership that provides strategic direction and oversees delivery of project outputs. This Emergency Management Update provides a summary of activities in progress or complete.

One of the primary goals of the MOU is to enhance regional emergency mitigation, preparedness, response and recovery capability and capacity for First Nation communities and all levels of government through collaborative planning, information sharing and coordinated mitigation, preparedness, response and recovery efforts from Emergencies.

Summary of Activities:

Key activities identified by the Partnership that have been completed or are in progress include the following:

- Established a Regional Emergency Management Coordinator position. Jessica Miller was hired September 2019.
- A funding opportunity with the Community Resiliency Investment Program is being pursued as a joint application between the CCRD and Nuxalk Nation. One of the key goals will be to update all of the CCRD and Nuxalk Nation Community Wildfire Protection Plans and to identify recommendations and mitigation activities.
- Emergency Notification demonstration with Voyent alerting system and trial is underway. If the Partners choose to pursue Voyent as a community-wide alerting system, it could be used to let community members know of various alerts, warnings,



and emergencies including providing critical communications on how to proceed in an emergency.

- Early warning for tsunami notification (siren) project is currently being scoped. The proposed project is a Nuxalk Nation project that would benefit anyone located in downtown Bella Coola in the case of a tsunami emergency.
- Education about emergency preparedness especially for flood information and household preparedness will be distributed by mail to residents of Bella Coola, 4-mile, and Hagensborg.
- The revised Hazard Risk and Vulnerability Assessment (HRVA) tool provided by EMBC is available October 2019 and will be used to conduct a joint HRVA for CCRD and Nuxalk Nation.
- Flood mapping and modelling project is in progress and a Flood Focus Committee meets regularly. The next step is to proceed with lidar mapping. It is anticipated that the results of the assessment will highlight the need for flood related mitigation and assist with funding applications to implement mitigation.
- An Emergency Responders Preparedness meeting will be held October 24, 2019 to ensure key contact information is up-to-date and review the current operational guidelines with staff and key stakeholders who fill functional roles in an emergency.

The next CCREMP Steering Committee meeting will be held October 18, 2019.

Submitted by: _____
Jessica Miller, Emergency Management Coordinator

Reviewed by: _____
Courtney Kirk, CAO

**CENTRAL COAST REGIONAL DISTRICT**

P.O. Box 186, Bella Coola, BC V0T 1C0

Phone (250) 799-5291 Fax (250) 799-5750 Email: info@ccrd-bc.ca

REQUEST FOR DECISION

TO: CAO and Board of Directors

FROM: Jessica Miller

MEETING DATE: October 10, 2019

RE: UBCM Community Resiliency Investment Program – FireSmart
Community Funding application

Recommendation:

THAT the Board of Directors of the Central Coast Regional District approves a funding application with Nuxalk Nation to the UBCM Community Resiliency Investment Program for FireSmart planning, training, and educational activities.

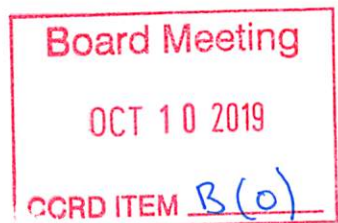
Issue/Background/Summary:

Wildfires are an ongoing concern for residents of the Bella Coola valley. The UBCM's Community Resiliency Investment (CRI) program is intended to reduce the risk and impact of wildfire to communities in BC through community funding, supports and priority fuel management activities on provincial Crown land.

Led by the joint emergency management coordinator, Jessica Miller, in conjunction with the Nuxalk Nation, the proposed funding will support the following activities:

- Community Wildfire Protection Plan (CWPP) updates in all five CCRD areas and Nuxalk Nation by a qualified RPF contractor;
- FireSmart coordinator training for interested and qualified communities;
- Identification of priority Firesmart activities, including site assessments;
- A community engagement and education event to share CWPP, priority Firesmart projects, and BC FireSmart resources.

Updated CWPPs will enable future applications to this funding stream for fuel management activities within the region, while identification of priority Firesmart activities will enable future applications for FireSmart demonstration projects within the community.



Legislative/legal considerations (statutes/regulations/bylaws/policies):

No known legal considerations.

Financial/Budgetary Implications:

Emergency management coordinator will implement the CRI FireSmart planning, training, and education activities set out in this funding application, if received.

Community grant writer will support this application.

Time Requirements – Staff and Elected Officials:

Administrative staff time to:

- Support emergency management coordinator and grant writer

Elected Official time to:

- Approve and track funding and related programming

Options to Consider:

1. Adopt the resolution as presented
2. Amend the resolution - amend application priorities? Delay application till next year?
3. Do not adopt the resolution – no resources will be available for FireSmart planning, training, and education.

Submitted by: _____
Jessica Miller, Emergency Management Coordinator

Reviewed by: _____
Courtney Kirk, CAO

RECEIVED

SEP 24 2019

Central Coast Regional District

MY RED CROSS - NEWS

August 2019



Board Meeting

OCT 10 2019

CCRD ITEM B(p)

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August 19, 2019

My Red Cross Update – August 2019

We are pleased to share an update on new features and enhancements to My Red Cross.

Updating passwords

Users have been asking for an easier way to update their password on My Red Cross. Previously, the only option was to use the “Forgot your password?” feature on the sign-in page. Once logged into My Red Cross, users can now update their password by accessing the drop-down menu under “HI, NAME”, in the top right corner. Click on the option called “Change the Password”, which will take the user through the prompts to change their password.

Your My Red Cross account permissions

In the July 2019 update, we shared that all permissions for access to your My Red Cross account are now working correctly. We have prepared a chart outlining these permissions for Training Partners to reference here: My Red Cross (myrc.redcross.ca) > Resources > Additional Resources > My Red Cross Account Permission Roles.

Find-a-Course Update

Training Partners shared with us the challenges your customers have with the Find-a-Course search tool. We heard your feedback and have restructured how the user searches for courses using this tool. The course categories have been updated and are now more intuitive for your prospective customers. This change does not impact Training Partners, but will make it easier for users to find your training opportunities on Find-a-Course.

Here are the updated categories on Find-a-Course:

Babysitter and Children safety	First Aid
<ul style="list-style-type: none"> Babysitter Stay Safe! 	<ul style="list-style-type: none"> CPR/AED for Home and Work First Aid for Childcare Workers First Aid for Home and Work First Aid/CPR BLS for Healthcare (HCP) First Responder/Emergency Medical Responder Marine First Aid Wilderness & Remote First Aid
Occupational Health and Safety	
<ul style="list-style-type: none"> Health and Safety 	
Psychological First Aid	
<ul style="list-style-type: none"> Psychological First Aid 	
Respect Education	Instructor courses
<ul style="list-style-type: none"> Be Safe Beyond the Hurt Creating Safe Environments Healthy Youth Relationships Preventing Violence against Children 	<ul style="list-style-type: none"> First Aid & CPR Instructors Professional Responder Instructors Wilderness First Aid Instructors Psychological First Aid Instructors Lifeguard Instructors Water Safety Instructor
Swimming and Water Safety	

<ul style="list-style-type: none"> Swimming and Water Safety Lessons Aquatic Management 	<ul style="list-style-type: none"> Respect Education Instructors Water Safety or Lifeguard Instructor Trainers First Aid Programs Instructor Trainers
Lifeguarding	
<ul style="list-style-type: none"> Lifeguarding Recertifications 	

In addition to the above, we continue to work to improve the online learning experience for our course participants and the instances of 502 errors for users. We hope to share solutions for both of these ongoing issues soon.

Thank you for choosing Red Cross.

Dave Percy

Vice President – Commercial Operations – Prevention & Safety

August 15, 2019

It's here! Add Psychological First Aid to your program menu

Our Psychological First Aid (PFA) Program is now available for all Training Partners to offer! We encourage you to explore how this program could complement your existing program menu, or open up a new customer base for your business.

How do I get started?

1. **Contact us:** Training Partners who would like to add PFA to their course offerings are asked to call the Customer Experience Team at 1-877-356-3226 or your Program Representative.
2. **Sign up:** You will be asked to sign a revised version of Schedule A (Addendum to the Training Partner Agreement), which will enable you to purchase materials, access online content and submit courses for certification.
3. **Review support tools:** read the *Psychological First Aid Program Release*, *Psychological First Aid Program Standards*, and *Psychological First Aid Training Partner Delivery Guide* for important information and considerations before you schedule your first course. A full list of all tools can be found below.
4. **Purchase courses and materials:** The online courses - Psychological First Aid - Self-Care and Psychological First Aid - Caring for Others - are available for Training Partners to purchase just as you would any other online courses that are part of the reseller program. **These are non-certification courses.** Materials for the PFA certification course – Look, Listen, Link, Live Cards and the *Psychological First Aid Workbook* – are available for purchase through shop.redcross.ca or 1-877-356-3226. PFA certification is created through Course Management in My Red Cross.
5. **Spread the word:** Check out our bank of marketing tools on My Red Cross (myrc.redcross.ca) > Marketing > Psychological First Aid. A full list of all tools can be found below.

What tools are available to support me?

- **My Red Cross** (myrc.redcross.ca) > News > Bulletins > Psychological First Aid > **Psychological First Aid Program Release August 2019:** program overview, value proposition, products, and resources.

- **My Red Cross (myrc.redcross.ca) > Standards > Program Standards > Psychological First Aid Program Standards August 2019:** standards and guidelines for program delivery.
- **My Red Cross (myrc.redcross.ca) > Resources > Delivery Guides > Psychological First Aid Training Partner Delivery Guide:** helps you understand the courses within the program, determine the appropriate delivery method, schedule and set up courses, set retail prices, and understand the unique requirements for the learning space and Instructor.
- **My Red Cross (myrc.redcross.ca) > Marketing > Psychological First Aid:**
 - Flyers
 - Fact sheets
 - Promotional video
 - Buckslip/insert
 - Animated ad
 - Web banners
 - Psychological First Aid training proposal template
 - Promotional PowerPoint (PPT) slide for course media presentations
 - Psychological First Aid and Mental Health First Aid

Pricing

A reminder of our pricing, effective August 15, 2019:

Item	Price
Psychological First Aid - Self-Care	\$10.00 (suggested retail price \$15.00)
Psychological First Aid - Caring for Others	\$10.00 (suggested retail price \$15.00)
Psychological First Aid Certification (includes Look, Listen, Link, Live Cards, <i>Psychological First Aid Workbook</i> , access to both online courses and certification)	\$28.00
Look, Listen, Link, Live Cards replacement	\$10.00
<i>Psychological First Aid Workbook</i> replacement	\$20.00

We're here to help

As always, you may contact 1-877-356-3226, myrcsupport@redcross.ca or your Program Representative with any questions or for support with offering PFA.

Thank you for your commitment to Red Cross Programs!

August 12, 2019

New promotional tools in Hindi and Punjabi (First Aid)

We are excited to share our first aid poster series is now available in [Hindi and Punjabi](#)! These tools were previously released in Traditional and Simplified Chinese as well. To navigate to these resources from My Red Cross, go to News > Public Education > First Aid.

We hope you find these tools helpful in your efforts to reach new audiences with important first aid education and safety messaging. Thank you for supporting Red Cross programs!

August 12, 2019

New promotional tools in Hindi and Punjabi (Swimming & Water Safety)

We are excited to share three of our most popular promotional posters are now available in [Hindi and Punjabi](#)! These resources were previously released in Traditional and Simplified Chinese as well.

To navigate to these resources from My Red Cross, go to News > Public Education > Swimming & Water Safety.

We hope you find these tools helpful in your efforts to reach new audiences with important water safety and drowning prevention education.

Thank you for supporting Red Cross programs!

August 9, 2019

New marketing and program support tools (First Aid)

We are pleased to share new marketing and program support tools for Training Partners.

First Aid Program Standards

The June 2019 edition of the First Aid Program Standards is now available, as well as a summary of updates: My Red Cross (myrc.redcross.ca) > Standards > Program Standards.

Please reference this current version to ensure course delivery reflects the latest standards.

Youth Leader buckslip/insert

A buckslip/insert has been created to support the new options for existing Red Cross Instructors to become Youth Leaders: My Red Cross (myrc.redcross.ca) > Marketing > First Aid.

This can be used as an insert for Instructor candidates or to remind your staff of this professional development opportunity.

We hope you find these tools helpful.

Thank you for supporting Red Cross programs!

August 9, 2019

New marketing and program support tools (Swimming & Water Safety)

We are pleased to share new marketing and program support tools for Training Partners.

Graphic icons for Lifeguard and WSI

Some of our Training Partners had requested graphics they could use to represent Red Cross Lifeguard and Water Safety Instructor Courses for their online registration systems. We have created two icons that could be used for this purpose and both are available in JPG and PNG formats here: My Red Cross (myrc.redcross.ca) > Marketing > Swimming & Water Safety > Promotional Photos and Graphics.

Youth Leader buckslip/insert

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This can be used as an insert for Instructor candidates or to remind your staff of this professional development opportunity.

We hope you find these new tools helpful.

Thank you for supporting Red Cross programs!

August 8, 2019

Tools to support Basic Life Support (BLS) Course delivery

Training Partners have asked for tools to support the transition from CPR HCP to Basic Life Support (BLS). We are pleased to share updated versions of the CPR decision tree, CPR Comparison Chart, and CPR HCP and BLS Comparison Chart, which can be found on My Red Cross (myrc.redcross.ca) > Tools > First Aid Program > BLS and CPR/AED.

How to use these tools:

- **CPR Decision Tree (How to Choose the Right CPR Course):** Training Partners can use this tool to help guide course participants in choosing the appropriate level of training to meet their needs. A series of questions leads to either Level A CPR, Level C CPR, or Basic Life Support.
- **CPR Comparison Chart:** this tool allows Training Partners and course participants to easily view and compare the various skills included in Level A CPR, Level C CPR, BLS, Airway Management, and Oxygen Therapy. This chart can be used to determine the level of training needed.
- **CPR HCP and BLS Comparison Chart:** this tool allows Training Partners and course participants to compare the skills included in the legacy CPR HCP Course and the BLS Course. This supports an understanding of the similarities and differences and helps determine whether BLS training is appropriate.

Please replace previous versions of the above tools with the current versions available here: My Red Cross (myrc.redcross.ca) > Tools > First Aid Program > BLS and CPR/AED.

We hope these resources assist you in delivering the BLS Course. Thank you for supporting Red Cross programs!

August 6, 2019

Update for Training Partners offering BLS

We are happy to report an increasing number of Canadians are taking our new Basic Life Support (BLS) Course. This course clearly meets the needs of health care professionals and professional responders, and we are pleased to offer a full complement of programming options for these specialized audiences.

Confirming prerequisites

We are reminding Training Partners of the importance of confirming prerequisites for BLS Recertification Course participants. As part of the Professional Responder Program, BLS is administered differently than our core First Aid Courses. There are unique requirements (such as checking prerequisites), for those offering BLS which differ from our CPR A and C Courses.

Within the Professional Responder Program, certificate holders have a duty to act, and an enhanced regulatory requirement to complete tasks and demonstrate skills in a careful and consistent way. There is an increased level of critical thinking and decision making that accompanies their medical education. As the Professional Responder training provider of choice, Canadian Red Cross needs to employ due diligence and verifying prerequisites helps achieve this.

We appreciate there is an additional step, but we require Training Partners to confirm that each participant in BLS Recertification Courses meets the prerequisites before certification is issued. This helps maintain quality training, and ensures compliance with legislation and our program standards. Training Partners are asked to complete the component called “BLS cert and current version of BLS Field Guide”, either by selecting “Complete all” or by completing one at a time.

Revised certification name for BLS

Based on feedback from Training Partners, we are pleased to share updated terminology for our BLS certifications:

Basic Life Support (HCP)

This is more reflective of the intent of the course, and helps those familiar with our previous course naming easily identify the skill level of this course. This new certification name takes effect for certifications issued as of **July 3, 2019**. Previously issued certifications have not been updated. Note the name of the BLS Course itself remains the same, only the certification has been updated.

Please contact 1-877-356-3226 or your First Aid Representative with any questions.

Thank you for supporting Red Cross Programs!

August 6, 2019

Coming soon - Psychological First Aid

We are excited to introduce our Psychological First Aid (PFA) Program to all Training Partners in August 2019 and invite you to consider including PFA in your course offerings!

Over the past year, we have built capacity for this program with our Instructor Development Centres and developed an Instructor Trainer and Instructor base that will allow us to successfully release this program widely.

What is Psychological First Aid?

This exciting program option teaches everyone how to recognize those experiencing loss, grief and stress, and how to help themselves and those around them. Learners come away with coping strategies

to prevent, identify and deal with stressful events, a better understanding of what supports are available to them and how they or others can access specialized support if needed.

Which courses are offered under PFA?

The Canadian Red Cross PFA umbrella includes:

- Online courses (non-certification):
 - Psychological First Aid - Self-Care
 - Psychological First Aid - Caring for Others
- PFA Certification Course (two options for delivery, includes access to both online courses)
 - Traditional Classroom
 - Classroom: approximately 12 hours in person
 - Blended
 - Online: approximately 45-90 minutes
 - Classroom: 7 hours in person

What tools are available to support me?

A number of tools have been developed to support Training Partners in promoting and delivering this program:

- My Red Cross (myrc.redcross.ca) > Standards > Program Standards > *Psychological First Aid Program Standards* (effective August 15, 2019)
- My Red Cross (myrc.redcross.ca) > Marketing > Psychological First Aid:
 - Flyers, fact sheets, videos, web banners and more are available to assist with your marketing efforts

Additional tools including a program release document and delivery guide will be shared on August 15th.

Pricing

Effective August 15, 2019, PFA pricing is as follows:

Item	Price
Psychological First Aid - Self-Care	\$10.00 (suggested retail price \$15.00)
Psychological First Aid - Caring for Others	\$10.00 (suggested retail price \$15.00)
Psychological First Aid Certification (includes Look, Listen, Link, Live Cards, <i>Psychological First Aid Workbook</i> and access to both online courses and certification)	\$28.00
Look, Listen, Link, Live Cards replacement	\$10.00
<i>Psychological First Aid Workbook</i> replacement	\$20.00

Contact Us

Another notice will be shared on August 15th once the program and all supporting tools are available. As always, you may contact 1-877-356-3226, myrcsupport@redcross.ca or your Program Representative with any questions.

Thank you for supporting Red Cross Programs!