



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: February 9, 2017

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting  
MAR 09 2017  
CCRD ITEM B(a)

REGULAR BOARD MEETING MINUTES – February 9, 2017

|                |   |                                |
|----------------|---|--------------------------------|
| In Attendance: | Electoral Area A                        | Director Frank Johnson         |
|                | Electoral Area B                        | Alternate Director Travis Hall |
|                | Electoral Area C                        | Chair Alison Sayers            |
|                | Electoral Area D                        | Director Richard Hall          |
|                | Electoral Area E                        | Director Sam Schooner          |
|                | Acting Chief Administrative Officer/CFO | Donna Mikkelson                |
|                | Public Works Manager                    | Ken McIlwain (portion)         |
|                | Recording Secretary                     | Cheryl Waugh                   |

Absent – Director Reg Moody-Humchitt

Members of the gallery – None

**PART I - INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 8:40 a.m. and acknowledged the meeting was taking place on Nuxalk Nation traditional territory.

**Swearing in of Alternate Director for Electoral Area B – Travis Hall**

The CAO administered the Oath of Office to Travis Hall, who read aloud the oath related to the Alternate Director position for Electoral Area A.

**2. Adoption of Agenda**

(a) Introduction of late items

Late Item C(m) Protective Services, Emergency Management, verbal report Denny Island wildfire  
Time for RCMP delegation is 9:15 a.m. and the CCCTA time is 9:45 a.m.

**17-02-01** M/S Directors R.Hall/Johnson that the agenda be adopted as amended.

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

Directors did not disclose any financial interests in agenda items.

**4. Disclosures of Interests Affecting Impartiality**

Directors did not disclose any interests affecting their impartiality.

**(A) IN CAMERA MATTERS**

(a) Matters Brought out of Camera

The following was released from in camera:

The board held an in camera meeting on February 8, 2017 pursuant to Sections 90(2)(b), 90(2)(c), 90(2)(d), 90(1)(a), 90(1)(b) and 90(1)(c) of the *Community Charter*.

The board was advised of a revised staffing structure which includes a position description of Ken McIlwain moving from Public Works Manager to Operations Manager. The Bella Coola and Denny Island Airports are now part of his responsibility. A new Community Economic Development Officer is expected to start work in April to replace Tanis Shedden, who will be leaving the position after a brief transition period.

The board accepted a formal resignation from Chief Administrative Officer, Darla Blake effective February 8, 2017. The board of directors appointed Chief Financial Officer, Donna Mikkelson to assume the position of Acting/Interim Chief Administrative Officer until a replacement is found.

**(B) ADOPTION OF MINUTES**

a) Memo to amend resolution 16-12-25 from the December 7, 2016 minutes.

Resolution 16-12-25 is amended to read: *M/S Directors Johnson/Schooner that the following board members be appointed to the Municipal Finance Authority (MFA) and the Municipal Insurance Association (MIA): Chair Sayers as board member and Director Schooner as alternate.*

**CARRIED**

b) Regular Board Meeting, December 7, 2016

**17-02-02** M/S Directors R.Hall/Schooner that the December 7, 2016 minutes be adopted as amended.

**CARRIED**

The following item was moved forward:  
Part III, Item (C)(a), Chief Administrative Officer Report

**PART II- PUBLIC CONSULTATION**

**1. Delegations**

a. RCMP, Sgt. Justin Thiessen – quarterly update

Sgt. Thiessen joined the meeting with the primary purpose of seeking input from the board with respect to the detachment’s performance planning for the next year, beginning April 1<sup>st</sup>.

Quarterly statistics were reviewed and there is an overall decrease to crime statistics, with minor mischief being the anomaly. Over the past year violent crimes are down and this reduction is due to the diligent work of the local detachment team. Violence reduction will be a large component of the performance plan for the next year.

A question was asked regarding fentanyl crisis management. Sgt. Thiessen explained that all officers are trained in administering naloxone and safe handling procedures with respect to exposure in the community. The clinic can review use of a home kit for those in need. Although they have not seen it enter the community yet, RCMP are prepared to address it as first responders.

When asked about cultural sensitivity training available here, Sgt. Thiessen said there is a component like that for new RCMP members only at this time. A training package was developed with the Nuxalk Nation and the RCMP and the Sergeant will approach chief and council to further this training module.

The Chair thanked the Sergeant and all the officers for the work they do. Sgt. Thiessen left the meeting.

b. Cariboo Chilcotin Coast Tourism Association

Amy Thacker and Pat Corbett of the Cariboo Chilcotin Coast Tourism Association (CCCTA) joined the meeting.

Ms. Thacker described a project they have been working on to advance the implementation of a Municipal and Regional District Tax (MRDT), a provincially legislated tax tool. The CCCTA is seeking a letter of support to continue moving forward with implementation of the MRDT, which would likely come into effect in 2018.

The CCCTA works with Bella Coola Valley Tourism and local businesses in the valley and the outer coast. Funds collected from the MRDT can only be used for marketing in our communities. The Municipal and Regional District Tax is a voluntary tax to be paid by accommodators who currently collect the PST. Our area is the only area in the province that is not collecting the MRDT. Steps towards implementation require that a majority of accommodators support it and that local elected officials provide a letter of support.

There has been a fundamental shift in the way Destination BC used to have partnerships with Destination Marketing Organizations, such as the CCCTA. Our areas are not getting a share of the tax being collected in other parts of the province and are currently unable to partner successfully with Destination BC.

In speaking with local operators, there is strong support for the MRDT. Losing the direct ferry to Bella Coola had a big impact on tourism operations and with the potential to see the ferry route resurrected, it is important that it be marketed successfully. Money raised through the MRDT can be leveraged in partnership with Destination BC and this will help market the ferry route.

Predicting the amount of tax dollars collected is theoretical at this point but survey results estimate a million dollars per year. There is a five-year strategy on how to apply the money, which indicates tiers of priority spending. There will be a portion to increase overall awareness and money will flow back to communities. There will be Circle Tour promotions and a portion designated to cooperative marketing such as shared advertising.

There will be a dedicated board for the MRDT to discuss the details of how, when and where the money is distributed. Board membership will be formed via annual local elections through the participants. Bella Coola Valley Tourism can identify stand-alone projects or work in tandem with the CCCTA. Since BCVT does not represent all tourism operators here, and only accommodators collecting the tax would be eligible to vote, the introduction of a Destination Marketing Fee could assist others who do not collect to voluntarily participate. This level will come after the MRDT process is firmly in place.

In conclusion, Ms. Thacker and Mr. Corbett noted First Nation participation in the planning strategy and involvement 3 years ago when the program was first identified. The CCCTA works closely with Aboriginal Tourism BC, Aboriginal Tourism Canada and local First Nation tourism operators. They are heavily promoting the First Nation experience and think it is going to be foundational here. However, they are always sensitive to respectful and obtainable growth at the appropriate time.

The Chair thanked Ms. Thacker and Mr. Corbett for their presentation and time. A decision will be made later on the agenda regarding a letter of support.

### **PART III – LOCAL GOVERNANCE**

#### **(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

##### **Administrative Services**

a) Chief Administrative Officer's Report dated February 2, 2017.

**17-02-03** M/S Directors R. Hall/Johnson that Chief Administrative Officer's Report dated February 2, 2017 be received.

**CARRIED**

**17-02-04** M/S Directors R. Hall/T. Hall that the Central Coast Regional District Board request further information in the form of biographies for the 3 names put forward to be appointed to the Denny Island Recreation Commission.

**CARRIED**

**17-02-05** M/S Directors R. Hall/T. Hall that having reconsidered resolution 16-12-32 relating to not renewing the CCRD membership to the Federation of Canadian Municipalities, and because new information has been presented to the CCRD board of directors, it is hereby resolved that CCRD will renew their membership to FCM for 2017, with the intent that the CCRD actively explores ways the FCM can benefit the Regional District.

**CARRIED**

**The agenda moved back to PART II – PUBLIC CONSULTATION, Delegations**

**RECESS**

The regular meeting resumed at 10:36 a.m.

b) Grant In Aid Report and attached schedule of applicants, dated February 3, 2016

**17-02-06** M/S Directors T. Hall/R. Hall that the Grant In Aid report be received.

**CARRIED**

The board asked for information on one applicant that did not submit their financial statements on time but did submit their application before the deadline. Bella Coola Valley Ridge Riders applied for \$2500 to assist with replacing bleachers. The financial statements were delayed as they were with the association's auditors at the time. The board considered this a valid reason for the tardy submission.

The CCRD's 2017 preliminary budget provides for Grant In Aid allocation of \$15,000

**17-02-07** M/S Directors T. Hall/R. Hall that the following organizations be approved for 2017 Grant In Aid funds totalling \$13,173 and, in addition, in consideration of the circumstances for the Bella Coola Valley Ridge Riders, that the balance of \$1827 go to that organization.

|  |  |         |
|--|--|---------|
| Bella Coola Community Support Society          | Operations expenses, Food Bank                                       | \$3,500 |
| Bella Coola Valley Arts Council                | Operational expenses   | \$500   |
| Bella Coola Valley Festival of the Arts        | Events, Annual Festival  | \$445   |
| Bella Coola Valley Museum                      | Capital Expenditure, purchase stain to preserve Museum building      | \$1,000 |
| Bella Coola Watershed Conservation Society     | Capital Expenditure, purchase and install signs re fish habitat      | \$728   |
| Denny Island Community Development Association | Capital Expenditure, Stage 2 Community Recycling Depot               | \$3,000 |
| Discovery Coast Music Festival                 | Operations and Event, Annual Music Festival                          | \$3,000 |
| Dog Town                                       | Operational, Dog & Cat health assisting owners with associated costs | \$1,000 |
| Bella Coola Valley Ridge Riders                | Assist funding new bleachers   | \$1827  |

**CARRIED**

c) Draft Final Report for the CCRD Governance and Service Delivery Study.

**17-02-08** M/S Directors R. Hall/Johnson that the DRAFT Final Report of the CCRD Governance and Service Delivery Study be received.

**CARRIED**

The Chair expressed disappointment that the DRAFT Final Report is to be submitted to the Ministry of Community Sport and Cultural Development without further in-depth study by the board. Although

pleased with most of the report, other findings are inaccurate and questionable. The board would like to review the Terms of Reference and seeks clarity from a requested staff report to better identify the board's direction. The board will then come together and submit comments after hearing what the province has to say. A full administration report is requested at the April board meeting, including comments from the Ministry.

- d) Canadian Postmasters and Assistants Association, request for support of the return to postal banks.

**17-02-09** M/S Directors Schooner/Johnson that the letter from the Canadian Postmasters and Assistants Association requesting support for the return to postal banks, be received.  
**CARRIED**

**17-02-10** M/S Directors Schooner/R.Hall that a letter be written to The Honourable Judy Foote, Minister of Public Services and Procurement, in support of opening postal banks in rural communities.  
**CARRIED**

- e) Request to waive fees for hiring the concession building at Walker Island, Family Day Event.

The community group Bella Coola Promoting Healthy Lifestyles Action Group (PHLAG) has written to the board of directors requesting the waiving of fees (\$115) for the use of the concession building at Walker Island to support an event on BC Family Day. Directors expressed concern about precedent and about the necessity of the fee being used for cleaning purposes after the event, which would be an unbudgeted expenditure.

**17-02-11** M/S Directors Schooner/Johnson that the request to waive fees for hiring the concession building at Walker Island for the Family Day Event be received.  
**CARRIED**

**17-02-12** M/S Directors Johnson/R. Hall that the board not support the request to waive fees for hiring the concession building at Walker Island, Family Day Event.  
**CARRIED**

- f) Board Remuneration for Special In-Camera Meetings, January 10 and February 8, 2017.

**17-02-13** M/S Directors R. Hall/Schooner that the report, Board Remuneration for Special In Camera Meetings, January 10 and February 9, 2017, be received.  
**CARRIED**

**17-02-14** M/S Directors Hall/Johnson that the Central Coast Regional District Board of Directors be remunerated for the half day special In-Camera meetings held January 10, 2017, and February 8, 2017 in the amount of \$75.00 for each meeting to each director in attendance, in accordance with the CCRD Remuneration & Expenses Bylaw 442, 1(c).  
**CARRIED**

8

**Financial Services**

g) Financial Variance Report – Budget vs Actual 2016

**17-02-15** M/S Directors R. Hall/Johnson that the financial variance of actual revenue and expenditures against the annual budget for 2016, be received.

**CARRIED**

The Chief Financial Officer/Acting CAO presented a report of variances for 2016 against the budget for the same period. "Actual" Revenue and Expenditures are preliminary figures and will change once year end procedures are completed, and again after the annual audit.

The regional district's auditors will be on-site on February 22<sup>nd</sup>. The final audited financial statements will be presented at the April meeting of the board.

h) Financial Plan Report dated February 2, 2017

**17-02-16** M/S Directors Schooner/Johnson that the Financial Plan Report dated February 2, 2017, be received.

**CARRIED**

The Chief Financial Officer/Acting CAO highlighted all sections of the preliminary financial plan with a focus on 2017 Strategic Priorities, draft Statement of Revenues and Expenditures (2016-2017), a Tax Levy Comparison from 2013-2017, Apportioned Administration, proposed Capital Works and the Asset Replacement Fund.

The current presentation would see an increase of 2.37% in the tax requisition which does not include additional consideration for increases to the Asset Replacement Fund. The Asset Management Improvement Plan is currently being finalized, but early indications are that our current contributions to the fund are very much inadequate to support future asset replacement. This relates to all services and functions of the regional district.

A discussion was held regarding increased user fees at the Bella Coola Airport and the potential opportunity to re-establish the Airport Commission and generally improve the airport operations to improve or increase the level of service.

The board also discussed holding a community conversation or other forum to receive information from and provide information to the public and stakeholders regarding the budget. No meeting was scheduled.

**Development Services**

i) Community Economic Development Officer Report, dated February 2, 2017.

**17-02-17** M/S Directors T. Hall/R. Hall that the Community Economic Development Officer Report, dated February 2, 2017, be received.

**CARRIED**



j) Land Use Planning Report dated February 2, 2017.

**17-02-18** M/S Directors R. Hall/Schooner that the Land Use Planning Report dated February 2, 2017, be received.

**CARRIED**

**Operations**

k) Operations Manager Report dated February 2, 2017.

Operations Manager, Ken McIlwain, joined the meeting and answered questions related to his report.

**17-02-19** M/S Directors R. Hall/T. Hall that the Operations Manager's report dated February 2, 2017, be received.

**CARRIED**

**Solid Waste Management**

Cold weather has hampered the transfer station project but overall it is proceeding well. Cold and snow have also posed challenges at the existing transfer station and landfill site.

There has been good participation from the public with survey submissions related to the Draft Solid Waste Management Plan. These will be received until February 18<sup>th</sup>. The next Solid Waste Advisory Group meeting is scheduled for later this month.

A roll-off truck is one of the pieces of equipment needed to put the new recycling and transfer station site at Thorsen Creek into operation this summer. In order to meet the timeline and operational objectives, staff is seeking pre-approval to evaluate used roll-off trucks that come on the market and execute a direct procurement decision based on specific criteria.

**Bella Coola Airport**

The status of two grants submitted for funding tree removal at the airport is still unknown. The process to obtain a licence to cut and occupation licences has started as it can take some time to get these into place.

The Airport Master Plan feedback was summarized and submitted to the consultants with subsequent conversations. It is a work in progress and going well.

**Recreation Facilities**

The Snootli ice rink has enjoyed an active winter season thanks to excellent, albeit cold, conditions.

Other strategic initiatives are underway and details can be found in the report.

**17-02-20** M/S Directors Johnson/Schooner that the CCRD Board of Directors authorizes staff to undertake direct sole source procurement of a used roll-off truck and waste bins at a cost of up to \$70,000.

**CARRIED**

**Leisure Services Commissions**

- l) Denny Island Recreation Commission minutes dated November 28, 2016.

**17-02-21** M/S Directors Schooner/R.Hall that the Denny Island Recreation Commission minutes dated November 28, 2016, be received.

**CARRIED**

**Protective Services**

- m) Emergency Management - Denny Island Wildfire (late item)

Cheryl Waugh, Assistant Emergency Program Coordinator provided a verbal report about a wildfire event east of Denny Island on February 4<sup>th</sup>.

An issue with hydro poles resulted in a fire being sparked and a power outage for the communities on Denny Island and Bella Bella. BC Hydro was able to switch to diesel power within a few minutes of the outage. A wind warning was in effect at the time but at no time were structures or values at risk due to the fire, other than three power poles lost by Boralex of Ocean Falls.

The RCMP and Bella Bella Fire Department assisted BC Wildfire Services in assessing the fire, located approximately 3 km east of the Denny Island Airport, on the far side of a saltwater lagoon. The Heiltsuk Nation was kept apprised and a reconnaissance of the site on February 6<sup>th</sup> showed no smoke and the fire appeared to be completely out. Boralex performed on-site repairs on the same day and regular power was restored by 1:30 p.m.

**(D) EXECUTIVE REPORTS**

- a) Chair and Electoral Area C Report (see below-Area C)

- b) Electoral Area Reports

- i. Area A -  
Director Johnson spoke to the hydropower project planned to service Wuikinuxv community
- ii. Area B – No report
- iii. Area C –  
Chair Sayers is on the Chief Administrative Officer hiring committee and has been working hard reviewing applications and participating in a process that is fair, straight forward and objective. The closing date for applications was January 25.

Chair Sayers also participated in a Northern Development Initiative Trust Advisory Committee meeting. She reported that, for the first time, applications exceeded funds available in our region.

- iv. Area D – No report
- v. Area E –  
Director Schooner is also on the CAO hiring committee and said it is going smoothly.

Directors Frank Johnson and Travis Hall left the meeting at 1:50 p.m.

**(E) BYLAWS AND POLICIES**

- a) **Bylaw No. 470, cited as Central Coast Regional District Denny Island Airport Operations and Management Commission Bylaw No. 470, 2017.**

**17-02-22** M/S Directors R.Hall/Schooner that Bylaw No. 470, cited as "Central Coast Regional District Denny Island Airport Operations and Management Commission Bylaw No. 470, 2017" having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the person responsible for corporate administration.

**CARRIED**

- b) **Bylaw No. 471, cited as Denny Island Airport Rates and Charges Bylaw No. 471, 2017.**

**17-02-23** M/S Directors Schooner/R. Hall that Bylaw No. 471, cited as "Denny Island Airport Rates and Charges Bylaw No. 471, 2017" having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the person responsible for corporate administration.

**CARRIED**

- c) **Bylaw No. 472, cited as Revenue Anticipation Borrowing Bylaw No. 472, 2017.**

**17-02-24** M/S Directors R. Hall/Schooner that Bylaw No. 472, cited as "Revenue Anticipation Borrowing Bylaw No. 472, 2017" be now introduced as read a first, second and third time.

**CARRIED**

**17-02-25** M/S Directors Schooner/R. Hall that Bylaw No. 472, cited as "Revenue Anticipation Borrowing Bylaw No. 472, 2017" having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the person responsible for corporate administration.

**CARRIED**

- d) **Policy A-36 Risk Management Policy,**

**17-02-26** M/S Directors R. Hall/Schooner that Policy A-36 Risk Management Policy report be received and approved.

**CARRIED**

- e) **Policy F-3 Signatories**

**17-02-27** M/S Directors R. Hall/Schooner that Darla Blake be removed from the list of signatories at the regional district's financial institution.

**CARRIED**

**PART IV- GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

- a) The Coast Sustainability Trust II, 2016 Fourth Quarter Report
- b) Regional District of Mount Waddington, copy of letter to Central Coast Chamber of Commerce regarding joining the Regional District of Mount Waddington.
- c) Cariboo Chilcotin Coast Tourism Association letter of support

**17-02-28** M/S Directors Schooner/R. Hall that item a), the Coast Sustainability Trust II, 2016 Fourth Quarter Report be received.

**CARRIED**

**17-02-29** M/S Director R. Hall/Schooner that item b), Regional District of Mount Waddington, copy of letter to Central Coast Chamber of Commerce regarding joining the Regional District of Mount Waddington, be received.

**CARRIED**

**17-02-30** M/S Directors Schooner/R. Hall that a letter of support be drafted to the Cariboo Chilcotin Coast Tourism Association in support of the Municipal and Regional District Tax.

**CARRIED**

**(H) ADJOURNMENT**

There being no further business the meeting was adjourned at 2:04 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

10:30

Date of Application: Feb 27/17 Board Meeting Date March 9, 2017

Name of person or group wishing to appear before the Board of Directors: Carey McIver  
Carey McIver & Associates

Address: 1964 Crows Nest Lane, Nanoose Bay BC

Number of people attending: \_\_\_\_\_ Spokesperson Name: \_\_\_\_\_

Subject of presentation: Solid Waste Management Plan

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_  
present final Solid Waste Management Plan

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 250 821-9889 Cell 250 644 9889

Email address: Carey@careymciver.com

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
Other (explain) \_\_\_\_\_

Board Meeting  
MAR 09 2017  
CCRD ITEM II 1.9.

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

1 PM

Date of Application: February 16, 2017 Board Meeting Date March 09, 2017

Name of person or group wishing to appear before the Board of Directors: Colin McMillan

Address: P.O. Box 553, Hagensborg, B.C. V4T 1H4

Number of people attending: 1 Spokesperson Name: Colin McMillan

Subject of presentation: \_\_\_\_\_

Purpose of presentation:

- information only
- requesting a letter of support
- Other (provide details) \_\_\_\_\_

To formalize matters that have been <sup>①</sup>discussed in detail with Alison Sayers, and in <sup>②</sup>which she agrees and <sup>③</sup>which will result in a new Regional District (BCRD) and for which the operating costs will be much reduced over those for the present CCRD.

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: (250) 982 - 2925

Email address: ve7cnn1949@xplornet.com

Board Meeting  
MAR 09 2017  
CCRD ITEM II 1 b.

Will you be providing supporting documentation?  yes  no

If yes:

- handouts at meeting (recommend delivered in advance)
- PowerPoint presentation
- publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
- Other (explain) Note: All costs of this Project are eligible for funding under the Federal Government's Infrastructure upgrading Programme.

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board. See my letter of 14 February, 2017 to Alison Sayers & others. (copy attached)

\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

*Colin McMillan*

COPY

Colin McMillan <ve7cnn1949@xplornet.com> 14 February, 2017 9:49 AM  
To: Alison Sayers <asayers@ccrd-bc.ca>, Donna Barnett MLA <donna.barnett.mla@leg.bc.ca>, Donna Mikkelson <cfo@ccrd-bc.ca>  
Cc: "Todd G. Stone" <Minister.Transportation@gov.bc.ca>, Mark Rigolo <mrigolo@apeg.bc.ca>  
B.C. Highway 20 Upgrading - 1 . CCRD Support for my Tunnelling Project to eliminate "The Hill" , and 2. Revision to present Eastern part of CCRD boundary.

Dear Alison,

Please write to Todd Stone MLA to inform him that the CCRD supports the above two subject items.

As you are already aware, Item 1 is needed to satisfy the code of ethics of the Association of Professional Engineers and Geoscientists of British Columbia and Item 2 is to record the facts of revision of the new boundaries to a description of the watershed of the Bella Coola River. Please see Donna Mikkelson for the related operating cost data.

The operating costs of this new Regional District will be much reduced.

Please call me if you ave any questions. (250) - 982 - 2925

Best regards,

Colin

Colin McMillan <ve7cnn1949@xplornet.com>

10 February, 2017 4:26 PM

To: "Transportation, Minister TRAN:EX" <Minister.Transportation@gov.bc.ca>

Cc: Mark Rigolo <mrigolo@apeg.bc.ca>

Re: 252660 – Highway 20 and my letter to You

Dear Todd,

Mark Rigolo (APEGBC) has asked me to answer your letter of October 23, 2016 in which you give some useful history of the subject BC Highway and in which you state that you have no immediate plans to upgrade BC Highway 20.

You will also be aware that BC Highway 20 in its entirety is sub-standard and "The Hill" part is recognized as one of the most dangerous in North America contrary to the assertion you make in the your letter of October 23, 2016 (see Accident Reports by ICBC).

The APEGBC Code of Ethics requires its Members to fix unsafe structures off which they are, or become, aware.

Therefore, I request you to confirm your Support for my Proposal as soon as possible.

Thank you.

Sincerely,



Colin McMillan.

On 2016-03-10, at 1:49 PM, "Transportation, Minister TRAN:EX" <Minister.Transportation@gov.bc.ca> wrote:

[ve7cnn1949@xplornet.com](mailto:ve7cnn1949@xplornet.com)

252660 – Highway 20

Dear Colin:

Premier Christy Clark has shared with me your e-mail and attached correspondence regarding Highway 20. Please accept my apologies for the lateness of this reply.

The ministry recognizes the importance of Highway 20 to local residents, as well as the provincial economy, and I appreciated the opportunity to review your thoughts about this route. You may be interested to know that, between 2001 and 2004, the ministry undertook significant rock stabilization and widening work on a lower portion of the Bella Coola hill, during which over \$2.5 million was invested in rock bolting, blasting and highway widening.

Resurfacing provincial highways is a ministry priority, as outlined in our 10-year transportation plan, B.C. on the Move, and over the last two years alone, the ministry invested over \$11 million in resurfacing various segments of Highway 20 between the communities of Anahim Lake and Williams Lake, and most recently in the vicinity of the Hanceville Rest Area East. Altogether since 2001, the ministry has invested over \$51 million in improvements to Highway 20 between the communities of Williams Lake and Bella Coola, and we will continue to monitor and invest in this route, as conditions warrant and funding permits.

That said, it is important to note that Highway 20 has an excellent safety record overall and is functioning well. In consideration of this and many other pressing improvement priorities in the region, the ministry has no immediate plans to upgrade the alignment.



Should you have any questions or wish to discuss Highway 20 in greater detail, please do not hesitate to contact the ministry's Acting Program Manager for the Cariboo District, Sandra Griffiths. She can be reached at: 250 398-4510 or at [Sandra.Griffiths@gov.bc.ca](mailto:Sandra.Griffiths@gov.bc.ca) and would be pleased to speak with you.

Thank you for taking the time to write.

Sincerely,

Todd G. Stone  
Minister

Copy to: Premier Christy Clark

Donna Barnett, MLA  
Cariboo-Chilcotin

Sandra Griffiths, Acting Program Manager  
Cariboo District

<Mail Attachment.eml><Mail Attachment.eml>



**CENTRAL COAST REGIONAL DISTRICT**

**DATE:** March 02, 2017  
**TO:** Chair Alison Sayers and Board of Directors  
**FROM:** Donna Mikkelson, Acting CAO  
**SUBJECT:** Administration Report – March 2017

**RECOMMENDATION:**

**THAT the March Administration Report be received.**

**STRATEGIC PLANNING**

**The 2017 Strategic Priorities and Goals:**

| Factor/Progress Update   | Measure/Goal   |
|--|--|
| <p><b>40% Airport Management Plan</b></p> <p>1. Still awaiting funding confirmation from BC Air Access Program (currently under review by Min. Todd Stone), although notification received from NDI that our application was approved.<br/>                     1(a) Application for licence of occupation to be submitted pending board resolution. Applications for licence to cut submitted. Additional human resources secured. Letter sent to Nuxalk Nation requesting a letter of support.</p> <p>2. Operations Manager met with Chief Wally Webber Feb 28, 2017</p> <p>3. Not yet commenced</p> <p>4. Bella Coola Airport Master Plan draft reviewed. Pending board resolution to advocate that MOTI include Airport Road and Phoenix Road in their future paving plans</p> | <p>1. Start Tree Clearing Project by 28 February 2017 – <b>GRANT APPROVAL DEPENDENT</b></p> <p>a) Permitting, engineering, surveying – complete by 31 March 2017</p> <p>b) Tendering Process – complete by 30 April 2017</p> <p>c) Falling and Clearing Obstacles – complete by 30 September 2017</p> <p>d) Level, rotovate and seed – complete after fire risk season or 1 December 2017</p> <p>2. Engage in discussions with Nuxalk Nation regarding long term sustainability of Airport (hold 3-4 meetings during 2017)</p> <p>3. Develop options report for monitoring activities and airport (i.e. landing fees) – complete by 30 June 2017</p> <p>4. Advocate with province for the airport access road to be paved as a priority<br/>                     (DEPENDENT ON A PAVING CREW COMING TO VALLEY IN 2017)</p> |

**Board Meeting**  
**MAR 09 2017**  
 CCRD ITEM     C(a)

|   |  |
|---|--|
| <p><b>35% Centennial Swimming Pool upgrade</b></p> <ol style="list-style-type: none"> <li>1. Options under consideration. Budget includes \$100,000 for liner replacement in 2017</li> <li>2. Not yet commenced although \$10,000 has been designated in the Feasibility Study Fund for this purpose.</li> <li>3. Design of mechanical system (Ph I of pool refit as per pool condition assessment by Architect Bruce Carscadden) and is based on cost estimate provided by Engineer Harold Stewart of the AME Group. included in the 2017 budget (\$17,000).</li> <li>4. This item is part of the same conversation as outlined in #2.</li> <li>5. Not yet completed</li> <li>6. This item is deemed longer term and is not likely to commence in 2017 due to other priorities.</li> </ol> | <p><b>Complete the following steps by December 31, 2017:</b></p> <ol style="list-style-type: none"> <li>1. Study alternative liner options. Replace if suitable cost effective alternative is identified: <b>BOARD BUDGET APPROVAL DEPENDENT ITEM</b></li> <li>2. Complete pool tank conceptual design options and assist commission with public consultation if significant variation from existing tank: <b>BOARD BUDGET APPROVAL DEPENDENT ITEM</b></li> <li>3. Complete full scale design and engineering detail cost estimates for the mechanical system and mechanical building and obtain Vancouver Coastal Health Approval;</li> <li>4. Conduct Public Consultation re: pool tank and mechanical options – assessing appetite for borrowing and willingness to pay (assigned to Pool Commission);</li> <li>5. Submit Strategic Priority Fund grant application (or alternative grant combination) if a suitable pool tank replacement option and funding formula are arrived at by Board and Commission; and</li> <li>6. Begin collaborative engagement efforts to gauge interest in a new swimming pool facility (the start of the longer term possibility project).</li> </ol> |
| <p><b>25% Official Community Plan</b></p> <p>This process has not yet begun pending approval of funding from the Rural Dividend. An announcement will be coming in March. Funding, however, has been approved from Vancouver Coastal Health to assist with the Economic Development component of the OCP Update.</p>  | <p><b>Complete:</b></p> <ol style="list-style-type: none"> <li>1. Terms of Reference by Spring 2017;</li> <li>2. Background research by Summer 2017;</li> <li>3. Community Workshops by Fall 2017;</li> <li>4. Mid-term report on OCP by December 31, 2017</li> </ol>  |

## ADMINISTRATIVE MATTERS

### Board Meeting

All action items from the February 9, 2017 board meeting have been completed.

### Advocacy

The regional district will provide a meeting space at the request of the Ministry of Transportation and Infrastructure to discuss continuing issues regarding parking and congestion at and near the Bella Coola harbor. Attendees will include the Community Economic Development Officer, Bella Coola Harbour Authority, the Cariboo Chilcotin Coast Tourism Association, the Ministry and BC Ferries. The meeting will be held on March 21<sup>st</sup> at 2pm. Due to his participation on the Harbour Authority and the regional district, Director Schooner is asked to attend.

### **Audit**

The regional district auditors, PMT Chartered Professional Accountants LLP attended the office from February 22-24. The audited financial statements and the audit report and findings will be presented to the board of directors at the April meeting.

### **Grants**

The Northern Development Initiative Trust has approved our grant request for work to be completed at the Bella Coola Airport (\$95,175). We await approval still from the BC Airports Assistance Program.

An application for funding to support a grant writer was also submitted to Northern Development Initiative Trust to support the Economic Development function.

## **GOVERNANCE MATTERS**

### **Governance & Service Delivery Study**

Discussions with the Ministry and with the consultant continued in anticipation of an Administration Report being presented to the April meeting of the board. The funding agreement between the province and the regional district was modified and endorsed. The Modification Agreement provides an extension for the completion of the final report to be submitted by May 31, 2017.

**Directors are encouraged to familiarize themselves with the draft report circulated in February in anticipation of further direction and discussion at the April board meeting. If you have any questions or concerns in the meantime, please contact me.**

Respectfully Submitted,



Donna Mikkelson, Acting CAO



**CENTRAL COAST REGIONAL DISTRICT**

**TO:** Chair Alison Sayers and Board of Directors

**FROM:** Donna Mikkelson, Acting CAO

**SUBJECT: DENNY ISLAND RECREATION COMMISSION - APPOINTMENTS**

---

**RECOMMENDATION:**  
**THAT the Central Coast Regional District Board hereby appoints to the Denny Island Recreation Commission:**

\_\_\_\_\_ and \_\_\_\_\_ for a 2 year term from 1 January 2017 to 31 December 2018; and

\_\_\_\_\_ to fill the vacancy which will expire 31 December 2017 (1 yr term).

**And THAT the Central Coast Regional District Board hereby reconsiders and repeals resolution 16-12-18 from the December board meeting.**

---

For background purposes, the following is an excerpt from the February CAO report:

*At the 07 December 2016 regular board meeting, the CCRD board was advised, no responses to CCRD advertisements on Denny Island for suitably qualified persons to be nominated to serve on the Denny Island Recreation Commission (DIRC) were received, and neither did CCRD receive any response from the DIRC with suggested names for nominations to the Commission.*

*The board was therefore left with no alternative but to resolve: "16-12-18 M/S Sayers/Schooner that Bylaw No. 458 be repealed and that no appointments be made to the Denny Island Recreation Commission and that the repealing bylaw be brought to the February 2017 board meeting."*

*Following the December 2016 board meeting and decision, CAO Darla Blake contacted Ms Crystal Anderson, Chair of the Denny Island Recreation Commission (DIRC), and advised her of the decision. Ms Anderson was further advised on the reasons for the decision, which was based on the fact no names had been forthcoming from either the public or the DIRC, to fill the three (3) vacancies. And it was noted, you cannot have a commission of one (1). As a consequence, the board would need to look at the future of the DIRC. If there was no commission, legally we must repeal the bylaw covering a commission.*

Board Meeting  
MAR 09 2017  
CCRD ITEM (b)

*Of the 4 positions on the DIRC there are 3 vacancies to be filled:*

- 2 positions with a 2 year term 1 January 2017- 31 December 2018*
- 1 position to fill the vacancy left by Betty Hadley's resignation which will expire 31 December 2017 (1 yr term).*

*Since Ms. Anderson was contacted, she has now provided three (3) suggested suitably qualified persons interested and willing to be on the DIRC. These include: Krista Roessingh, Rhonda Orobko and Ramona Goossen.*

*It is therefore recommended the board consider appointing Krista Roessingh, Rhonda Orobko and Ramona Goossen to fill the vacancies. Two positions will be for a 2 year term 1 January 2017- 31 December 2018 and one position will be for a 1 year terms expiry 31 December 2017.*

**At the February board meeting, the recommended appointments were not made, and instead the board requested that staff request biographies from the three candidates.**

**Attached to this report are the requested documents from Ramona Goossen, Krista Roessingh and Rhonda Orobko.**

**Respectfully submitted,**

**Donna Mikkelson,  
Acting Chief Administrative Officer**

18

23

**BLANK**

88

29

BLANK



BLANK

BLANK