



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: April 13, 2017

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting  
MAY 11 2017  
CCRD ITEM B(a)

REGULAR BOARD MEETING MINUTES – April 13, 2017

In Attendance:	Electoral Area A	Director, Frank Johnson
	Electoral Area C	Chair, Alison Sayers
	Electoral Area D	Director, Richard Hall (portion)
	Electoral Area E	Director, Samuel Schooner
	Acting Chief Administrative Officer/CFO	Donna Mikkelson
	Operations Manager	Ken McIlwain (portion)
	Recording Secretary	Cheryl Waugh

Absent – Electoral Area B Director Reg Moody-Humchitt

**PART I - INTRODUCTION**

1. **Call to Order**

The Chair called the meeting to order at 10:11 a.m. and acknowledged the meeting was taking place on Nuxalk Nation traditional territory.

2. **Adoption of Agenda**

- (a) Introduction of late items –  
Vancouver Coastal Health Active Communities Grant – After Item C(m)  
Thorsen Creek Waste & Recycling Centre 2017 Spring Cleaning Event – After Item C(o)  
Delegation at 1pm – Colin McMillan Item C(b)

**17-04-01** M/S Directors Schooner/Johnson that the agenda be adopted as amended.

**CARRIED**

The following item was moved forward: C(g) PMT Chartered Professional Accountants, Audit Findings

3. **Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

Directors did not disclose any financial interests in agenda items.

4. **Disclosures of Interests Affecting Impartiality**

Directors did not disclose any interests affecting their impartiality.

**(A) IN CAMERA MATTERS** See In Camera Matters later in the meeting.

**(B) ADOPTION OF MINUTES**

- a) Regular Board Meeting, March 9, 2017

**17-04-04** M/S Directors Schooner/Johnson that the March 9, 2017 minutes be adopted as received.

**CARRIED**

b) Special minutes, April 5, 2017

**17-04-05** M/S Directors Schooner/Johnson that the minutes of April 5, 2017 minutes be adopted as received.

**CARRIED**

**PART II- PUBLIC CONSULTATION**

**1. Delegations – Colin McMillan 1:00 p.m.**

Mr. McMillan joined the meeting to address any questions from his delegation at the March 9<sup>th</sup> meeting. He reiterated that the most urgent project is to eliminate the Hill by initiating low grade tunneling. Mr. McMillan spoke about the regional district boundary restructure which would be less expensive to operate and be more functional. He also has a sewage composting project in mind which would affect the landfill.

The Chair reviewed noted resolution #17-04-07 which is the regional district’s response to his request from the March meeting.

Director Hall noted that the Ministry of Transportation and Infrastructure has responsibility for Highway 20 and has spent 50+ million dollars in upgrades and maintenance as noted in the response from Minister Todd Stone. The responsibility lies with that ministry’s engineers and professionals.

Chair Sayers noted that an actual proposal hasn’t been received and it is premature for the board to support something not yet seen.

A copy of board’s resolution (#17-04-07) was provided to Mr. McMillan and he left the meeting.

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

a) Acting Chief Administrative Officer’s Report dated April 6, 2017.

The Administration Report provided a progress update on the 3 strategic priorities and goals for 2017: airport, swimming pool and Official Community Plan. Administration’s focus for the first quarter has largely centered on airport operations and finishing up the solid waste management planning initiative from 2016.

The board is asked to consider compensation for the CAO Recruitment Committee for meetings or time spent for the purposes of recruiting a new Chief Administrative Office. Chair Sayers and Director Schooner both declared a conflict and the compensation will be discussed at the May 2017 meeting of the Board of Directors due to a lack of quorum if they both left the meeting.

**17-04-06** M/S Directors Schooner/Johnson that the Acting Chief Administrative Officer’s Report dated April 6, 2017 be received.

**CARRIED**

b) Acting Chief Administrative Officer’s Report regarding the March 2017 Delegation, Colin McMillan (see also Delegations on page 1)

**17-04-07** M/S Directors Schooner/Johnson that the Central Coast Regional District continue to follow strategic plan initiatives and to work with the Ministry of Transportation and Infrastructure to advocate for maintenance improvements to the regions roads and highways; and that the matter of restructuring of regional district boundaries be considered in conjunction with any recommendations resulting from the Governance and Service Delivery Study, once accepted as complete.

**CARRIED**

Director Hall joined the meeting at 10:44 a.m.

c) Ministry of Community, Sport & Cultural Development, Senior Planning Analysts, Bradley Smith, email dated March 31, 2017 regarding CCRD Service Delivery and Governance Study.

**17-04-08** M/S Directors Johnson/Schooner that the Ministry of Community, Sport & Cultural Development, Senior Planning Analysts, Bradley Smith, email dated March 31, 2017 regarding CCRD Service Delivery and Governance Study, be received

**CARRIED**

d) CCRD Governance & Service Delivery Study, report dated April 6, 2017

**17-04-09** M/S Directors Hall/Schooner that given the timing of the recruitment of a new Chief Administrative Officer, it is recommended that the board continue to pursue the known issues contained in the Governance and Service Delivery Study (February 1, 2017) in conjunction with the 2015-2019 Strategic Plan;

and further that administration work with Leftside Partners Inc. to amend the draft report where required;

and that the Service Delivery and Governance Study as amended be brought to the May meeting of the board of directors for acceptance of the report as a final document in order to satisfy the requirements of the province for the May 31st deadline extension;

and that in terms of moving forward, specific recommendations be brought back to the board when the new Chief Administrative Officer has been hired and is in place.

**CARRIED**

e) Outstanding Water Tolls

**17-04-10** M/S Directors Schooner/Hall that the board authorizes that a Notice of Water Shutoff be sent out immediately to those premises that have 2017 water toll charges outstanding as at May 1, 2017, pursuant to Section 5 of Bylaw No. 282 and amending Bylaw No. 354.

**CARRIED**

f) Board Remuneration for Special In-Camera Meeting April 5, 2017.

**17-04-11** M/S Directors Hall/Schooner that the Central Coast Regional District Board of Directors be remunerated for the one half day special In-Camera meeting held April 5, 2017, in the amount of \$75.00 to each director in attendance, in accordance with the CCRD Remuneration & Expenses Bylaw No. 442, 1(c).

**CARRIED**

**Financial Services**

g) PMT Chartered Professional Accountants, Audit findings, letter dated April 7, 2017

Jay Cheek, Partner at PMT Chartered Professional Accountants joined the meeting by phone at 10:15 a.m. to review the 2016 audit findings. An overview of the Financial Statements 2016 was provided. Mr. Cheek noted that in the water capital fund, parcel taxes collected will be enough to continue to pay the loan principle and interest for the remainder of the term of the loan with the Municipal Finance Authority. Chair Sayers sought clarification on the term "Accumulated Surplus". Mr. Cheek noted that he was pleased with the way the audit went and the fact that there were no findings to report. The Chair thanked PMT for their professional services and the CFO and her team for a job well done.

**17-04-02** M/S Directors Schooner/Johnson that PMT chartered Professional Accountants, Audit findings, letter dated April 7, 2017, be received.

**CARRIED**

h) Audited Financial Statements for year ending December 31, 2016

**17-04-03** M/S Directors Johnson/Schooner that the Audited Financial Statements for year ending December 31, 2016 be approved.

**CARRIED**

**Development Services**

i) Community Economic Development Officer Report, dated April 6, 2017.

Tanis Shedden, outgoing CEDO, and Bridget Horel, incoming CEDO, joined the meeting. The CEDO report includes a review of the SoundCloud statistics which indicated there were 204 plays of recorded board meetings (an average of 17 monthly) with the top 3 locations listed as Bella Coola, Vancouver and Hagensborg. Directors expressed an interest in providing a better audio/visual system to assist with the quality of the recording.



**17-04-12** M/S Directors Hall/Johnson that the Community Economic Development Officer Report, dated April 6, 2017, be received.

**CARRIED**

Bridget Horel provided a personal and educational background as a way of an inaugural introduction to the board. The board welcomed Bridget to the CCRD.

The Chair and Directors thanked Tanis for her great work and expressed that she will be missed. Tanis expressed her appreciation for the opportunity to work at the regional district.

**17-04-13** M/S Directors Hall/Johnson that Bridget Horel be appointed to the Bella Coola Resource Society as the CCRD representative.

**CARRIED**

j) Official Community Plan Update Report dated April 6, 2017.

The Community Economic Development Officer presented the Official Community Plan (OCP) Update report. Attached to the report is a Terms of Reference for discussion purposes, which provides, background, scope, content, input and referrals, a 2017-2018 workplan, a listing of roles and responsibilities, resources and budget and final product and monitoring. The Chair noted that she would like to see a high level of community consultation in this process.

**17-04-14** M/S Directors Johnson/Hall the Official Community Plan Update report dated April 6, 2017 be received.

**CARRIED**

k) CityWest Request for Letter of Support

CityWest is seeking support from the regional district for a connection of northern communities to southern Canada with a subsea fibre network. They are exploring options to improve internet services in the central coast and are seeking funding from the Connect to Innovate Program.

**17-04-15** M/S Directors Hall/Johnson that the CityWest letter and accompanying staff report dated April 5 & 6, 2017 be received.

**CARRIED**

**17-04-16** M/S Directors Hall/Johnson that the following statement be approved outlining the CCRD's invested interest in seeing the development of connectivity infrastructure along the Central Coast;

"The Central Coast Regional District recognizes that access to reliable and robust internet and communication connections is vital to the economic and social well-being of its residents. To that effect, the Central Coast Regional District is in support of investment and development in communications and connectivity infrastructure along the Central Coast for the benefit of residents in all Central Coast communities."

**CARRIED**

**17-04-17** M/S Directors Schooner/Hall that a copy of the statement in Resolution #17-04-16 be provided to CityWest.

**CARRIED**

Tanis Shedden and Bridget Horel left the meeting.

l) Land Use Planning Report dated April 6, 2017.

The Land Use Planning Report provides information regarding inquiries and requests (subdivisions, maps, plans, provincial land referrals and zoning) in the past month.

**17-04-18** M/S Directors Schooner/Johnson that the Land Use Planning Report dated April 6, 2017, be received.

**CARRIED**

**Operations**

m) Operations Manager Report dated April 6, 2017.

Operations Manager, Ken McIlwain, joined the meeting and answered questions related to his report. Following a pre-purchase inspection, a used roll-off truck suitable for the transfer station operation is in the process of being purchased from a dealer in Victoria. Bins will be fitted for the truck over the next month in the Fraser Valley.

Pool liner is being investigated for removal. Epoxy liner was rejected after research and discussions with contractor. Current liner is not in good shape but can be removed. Initial investigations indicate the plaster underneath the liner is in good shape. Some sections are delaminating.

2017 Strategic Priorities around swimming pool include application to the Strategic Priorities Fund for pool tank and mechanical system replacement. Discussed green-energy concepts and requesting options in this regard from the architect. Discussion was held around the need to bring this project to the attention of Nuxalk Nation Chief and Council and Health and Wellness Department for support. Mr. McIlwain noted that Stewardship Referrals Department was provided with an information package on the pool at last meeting and agreed to forward to Health and Wellness.

**17-04-19** M/S Directors Johnson/Hall that the Operations Manager's report dated April 6, 2017, be received.

**CARRIED**

**17-04-20** M/S Directors Schooner/Hall that the CCRD Board of Directors support the application to the Strategic Priority Fund for rehabilitation and upgrade of the Bella Coola Centennial Pool in general accordance with Concept Option 2 of the Central Coast Regional District Pool Assessment dated October 14, 2016.

**CARRIED**

**RECESS**

The regular meeting resumed at 12:54 p.m.

m1) 2017 Thorsen Creek Waste and Recycling Centre Spring Cleaning Event

**17-04-21** M/S Directors Johnson/Hall that the 2017 TCWRC Spring Cleaning Event report be received.

**CARRIED**

**17-04-22** M/S Directors Schooner/Johnson that the CCRD Board of Directors approve administration to develop and implement a schedule that will provide for two weeks of extended operating hours for Thorsen Creek Waste and Recycling Centre and that tipping fees as set out in Bylaw No. 348 be reduced by 50% for all properly sorted loads of residential waste during this same time period.

**CARRIED**

**Leisure Services Commissions**

n) Centennial Pool Commission minutes dated March 28, 2017.

The Centennial Pool Commission met to review bylaws and policies and to establish the hiring committee for the upcoming season.

**17-04-23** M/S Directors Schooner/Hall that the Centennial Pool Commission minutes dated March 28, 2017 be received.

**CARRIED**

o) Denny Island Recreation Commission minutes dated March 23, 2017.

The Denny Island Recreation Commission met for the first time in 2017 to review the commission bylaw and the budget and to conduct regular business. The Commission has proposed changes to the bylaw and the Acting CAO will bring it back to a subsequent meeting for the board's consideration.

**17-04-24** M/S Directors Hall/Schooner that the Denny Island Recreation Commission minutes dated March 23, 2017, be received.

**CARRIED**

o1) Active Communities Grant – Vancouver Coastal Health

Vancouver Coastal Health is seeking letters of interest for an Active Communities grant to partner with them to increase physical activity through a one-time-only grant.

**17-04-25** M/S Directors Hall/Schooner that the Community Economic Development Officer's report regarding Active Communities Grant-Vancouver Coastal Health be received and that CCRD administration submit a "Letter of Community Interest" to the Vancouver Coastal Health Active Communities Grant program.

**CARRIED**

**Move to Delegations**



**Protective Services**

p) Appointment of Deputy Coordinator.

**17-04-26** M/S Directors Schooner/Hall that Russel Snow be appointed as the Deputy Emergency Program Coordinator for Denny Island pursuant to section 3.3 of the CCRD Emergency Measures Regulatory Bylaw No. 325, 2000.

**CARRIED**

q) Emergency Program report dated April 6, 2017.

**17-04-27** M/S Directors Schooner/Hall that the Emergency Program report dated April 6, 2017, be received.

**17-04-28** M/S Directors Schooner/Hall that the funding sources for the UBCM Community Emergency Preparedness Fund and the National Disaster Mitigation Program be explored for further possible opportunities for the CCRD.

**CARRIED**

**Transportation Services**

r) Transportation report dated April 6, 2017.

The Operations Manager provided a report on the progress to date regarding the removal of obstacles at the Bella Coola Airport with funding from the BC Air Access Program and Northern Development Initiative Trust. The project will largely be completed late this fall with field preparation and seeding held over until spring. The Chair questioned the selective clearing process and asked if horse logging had been considered as a less invasive method to remove trees.

**17-04-29** M/S Directors Hall/Schooner that the Transportation report dated April 6, 2017, be received.

**CARRIED**

**(D) EXECUTIVE REPORTS**

a) Chair and Electoral Area C Report (see below-Area C)

b) Electoral Area Reports

i. Area A

Director Johnson attended the Association of Vancouver Island and Coastal Communities convention and attended workshops on healthcare. It is hoped that the hydro project will be completed in Oweekeno by the end of 2017 and that the new recreation building will also be done by year-end. Director Johnson also attended the meeting of the Vancouver Island Regional Library (VIRL) as the regional district's representative.

ii. Area B- No report

iii. Area C-

Chair Sayers reported that over the past month she had attended the CEO's Forum, the Electoral Area Directors meeting, the Municipal Finance Authority meeting and the Association of Vancouver Island and Coastal Communities convention, which was also attended by Director Johnson. Several

resolutions were passed and will be taken to the Union of BC Municipalities convention in the fall. Topics of interest at the convention were invasive plants, ship-source oil pollution, derelict vessels, marine shipping and spill responses. She also noted that the province has been working on the issue of “cleaning up” Namu and recommended a book by Chris Turner entitled *The Leap*, about sustainability and climate change.

- iv. Area D-No report
- v. Area E-No report

**(E) BYLAWS AND POLICIES –**

- a) Central Coast Regional District Bylaw No. 474, cited as the Centennial Pool Rates and Charges Bylaw No. 474, 2017, to repeal Bylaw No. 460 Centennial Pool Rates and Charges 2016.

**17-04-30** M/S Directors Hall/Schooner that Bylaw No. 474, cited as the Centennial Pool Rates and Charges Bylaw No. 474, 2017 be now introduced and read a first time. **CARRIED**

**17-04-31** M/S Directors Hall/Schooner that Bylaw No. 474, cited as the Centennial Pool Rates and Charges Bylaw No. 474, 2017, having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

- b) Policy A-11 Distribution of Board Meeting Minutes.

**17-04-32** M/S Directors Hall/Johnson that Policy A-22 Distribution of Board Meeting Minutes be approved as amended. **CARRIED**

- c) Policy A-12(b) Centennial Pool – Pay Scale.

**17-04-33** M/S Directors Hall/Johnson that Policy A-12(b) Centennial Pool – Pay Scale be approved as amended. **CARRIED**

- d) Policy A-12(c) Centennial Pool Payment During Training.

**17-04-34** M/S Directors Johnson/Hall that Policy A-12(c) Centennial Pool Payment During Training be approved as amended. **CARRIED**

- e) Policy A-24 Policy Development and Review.

**17-04-35** M/S Directors Johnson/Schooner that Policy A-24 Policy Development and Review be approved as amended. **CARRIED**



- f) Policy A-28 Proclamations/Declarations (for review)

**17-04-36** M/S Directors Schooner/Johnson that Policy A-28, Proclamations/Declarations is hereby reviewed.

**CARRIED**

**PART IV– GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

- a) The Coast Sustainability Trust II, 2016 Annual Report

**17-04-36** M/S Directors Schooner/Johnson that The Coast Sustainability Trust II, 2016 Annual Report be received.

**CARRIED**

- b) Central Coast Chamber of Commerce, letter to Honourable Peter Fassbender, Minister of Community, Sport & Cultural Development dated April 6, 2017.

The Central Coast Chamber of Commerce has written to the province to request the Minister's consideration of structural changes to the Central Coast Regional District and assistance in exploring the move of Denny Island to the Regional District of Mount Waddington.

**17-04-37** M/S Directors Hall/Johnson that Central Coast Chamber of Commerce, letter to Honourable Peter Fassbender, Minister of Community, Sport & Cultural Development dated April 6, 2017 be received.

**CARRIED**

**IN CAMERA MATTERS**

- (a) Matters Brought out of Camera

A special board meeting was held on April 5, 2017. The board of directors will re-advertise for candidates for the Chief Administrative Officer position.

Motion to go in camera:

**17-04-38** M/S Directors Schooner/Hall that the meeting move to in camera for the consideration of an item under section 90(1)(a) of the *Community Charter* (relating to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent appointed by the Municipality or another person appointed by the Municipality).

**CARRIED**

There was nothing brought forward to open public meeting from today's in camera session.

**(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 2:57pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Administrative Officer

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

Board Meeting  
MAY 11 2017  
CCRD ITEM \_\_\_\_\_

DELEGATION to BOARD REQUEST FORM

Date of Application: May 4, 2017 Board Meeting Date May 11<sup>th</sup>

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_  
Janis Jones - RCMP

\_\_\_\_\_  
Liz Lodge - Vancouver Coastal Health

Address: 1108 Burke Ave, Bella Coola, BC V0T1C0

Number of people attending: 2 Spokesperson Name: \_\_\_\_\_

Subject of presentation: Fentanyl and Naloxone

\_\_\_\_\_  
\_\_\_\_\_

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: Janis Jones 250-799-5363

Email address: janis.jones@rcmp-grc.gc.ca

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

Board Meeting  
MAY 11 2017  
CCRD ITEM II 1.(a)

RECEIVED

MAY 04 2017

CENTRAL COAST REGIONAL DISTRICT

Central Coast Regional District

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: May 4 2017 Board Meeting Date May 11 2017

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_  
Chief Rose Hackett, Wuikinuxv Nation, Robert Duncan, Tribal Manager/Project Manager  
John Ebell, Project Technical Advisor, Barkley Project Group, Kassy Harbottle, Project Coordinator, Barkley Project Group

Address: CO Bag 3500 Port Hardy, BC V0N2P0

Number of people attending: 4 Spokesperson Name: Robert Duncan

Subject of presentation: Nicknaqueet River Hydropower Project

Board Meeting  
MAY 11 2017  
CCRD ITEM II.1.(b)

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Wuikinuxv Nation wishes request the Board to consider sponsoring Wuikinuxv as the  
Ultimate Recipient in this year's Strategic Priorities Fund application intake.

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 250-735-6588 (cell)

Email address: tribal\_manager@wuikinuxv.net

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.



# Wuikinuxv Nation

## Nicknaqueet River Hydropower

### Project Introduction

May 11<sup>th</sup> 2017

28 6/10/16



# Nicknaqueet River Hydropower Project Introduction

**Presentation made to:  
Central Coast Regional District**

**May 11 2017**

Presented by:  
Robert Duncan, Tribal Manager  
Wuikinuxv Nation

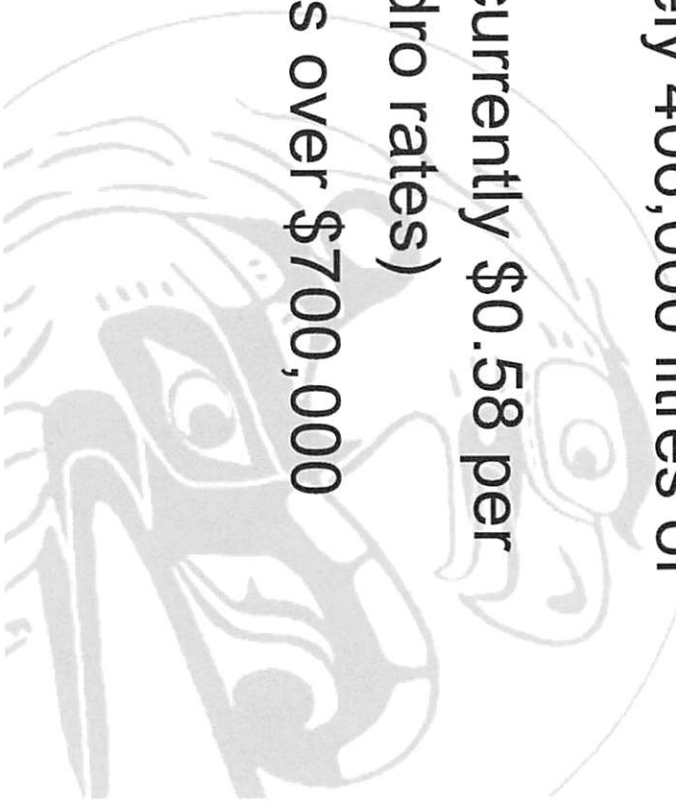






# Issue

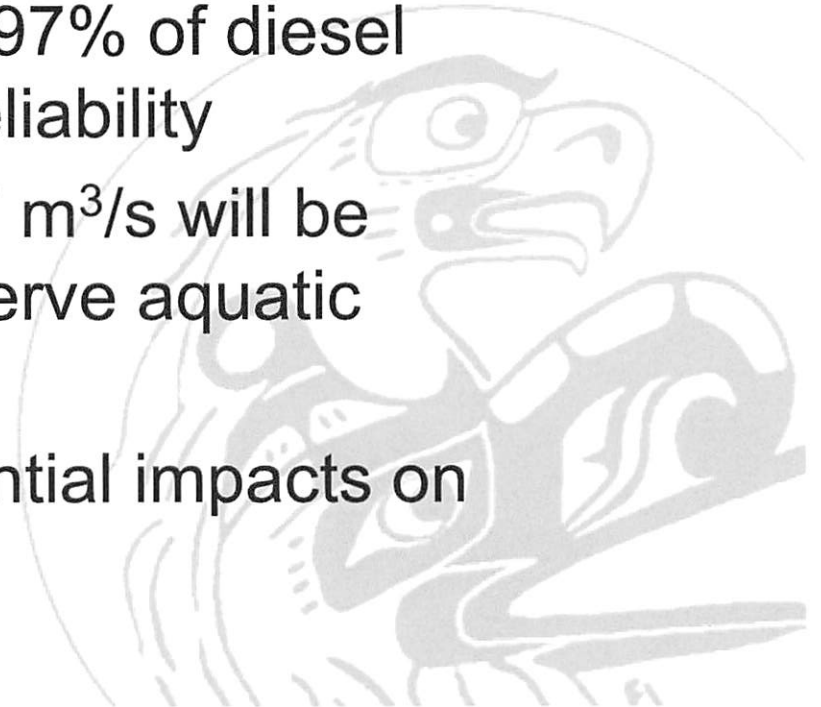
- Wuikinuxv is home to approximately 70 residents occupying 45 homes
- Diesel generation is the primary energy source of the community
- Wuikinuxv imports approximately 406,000 litres of diesel annually
- Diesel energy in Wuikinuxv is currently \$0.58 per kWh (600% of average BC Hydro rates)
- Annual cost diesel generation is over \$700,000





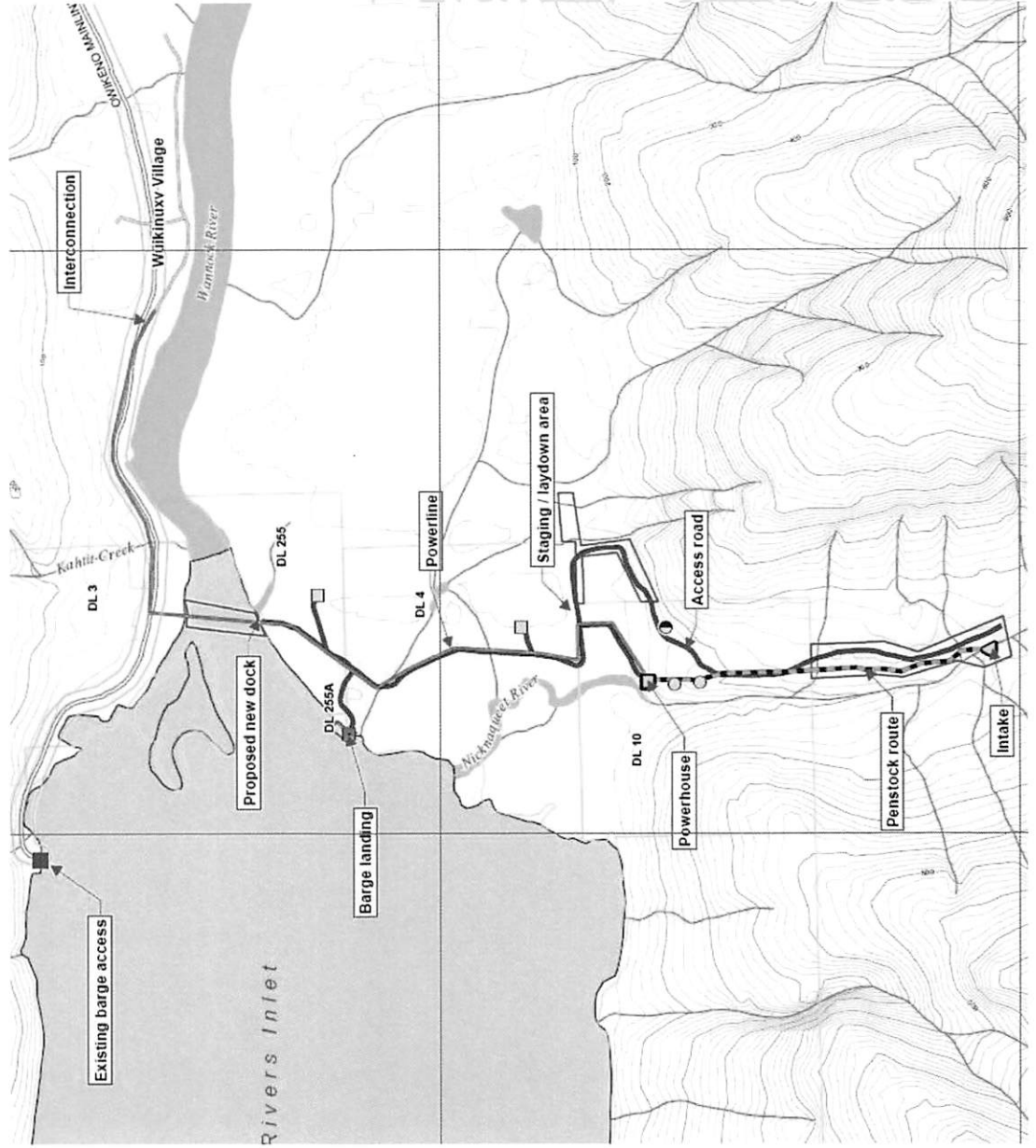
## Solution

- A small run-of-the-river hydropower facility (350 kW) is proposed on Nicknaqueet River
- Capable of accommodating a second generator to a maximum of 700 kW for future energy needs
- The project will displace 91 to 97% of diesel generation, and will improve reliability
- Instream Flow Release of 0.17 m<sup>3</sup>/s will be maintained at all times to preserve aquatic ecosystems in diversion reach
- Minimal footprint to avoid potential impacts on Grizzly Bear habitat



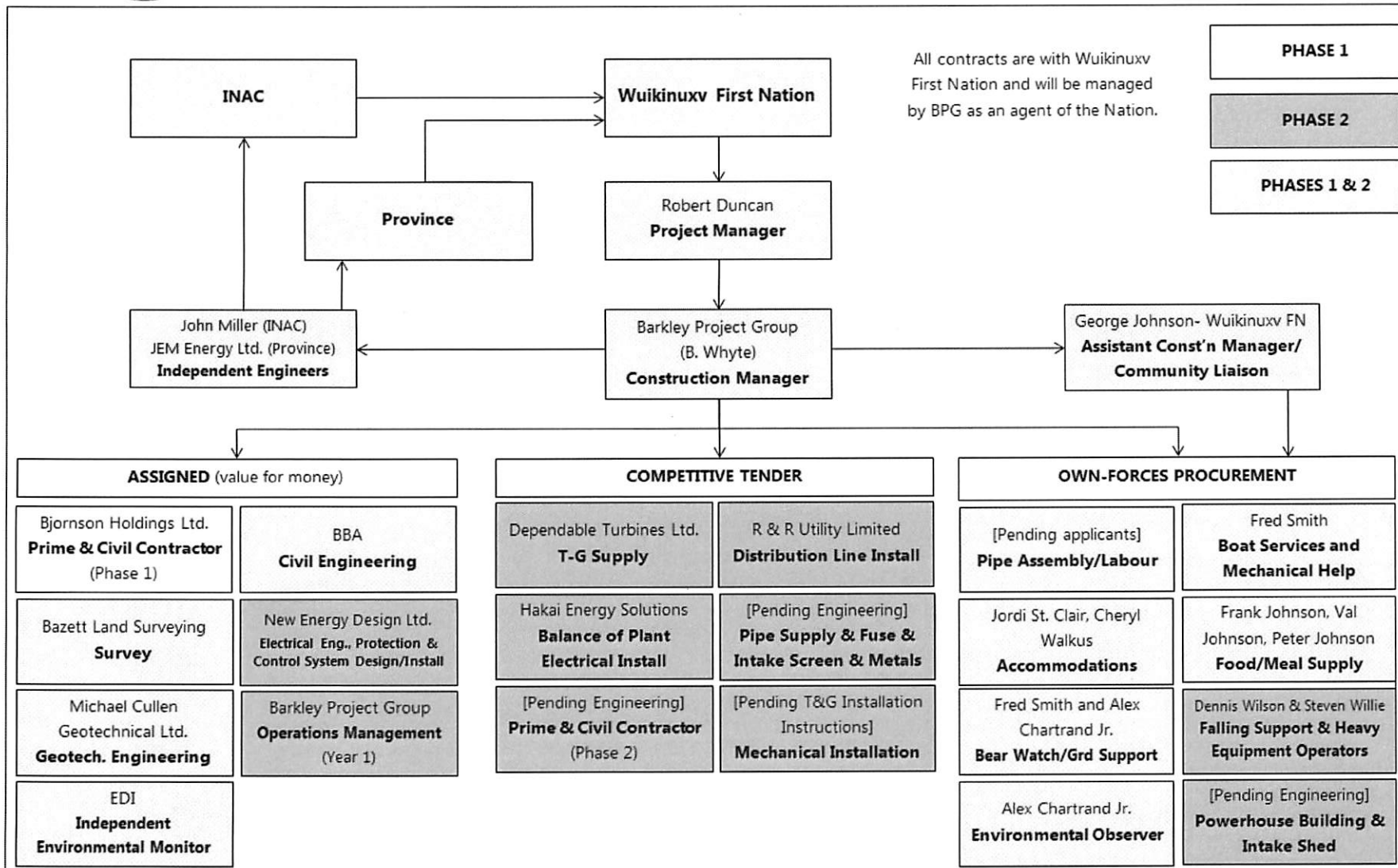


# Project Layout





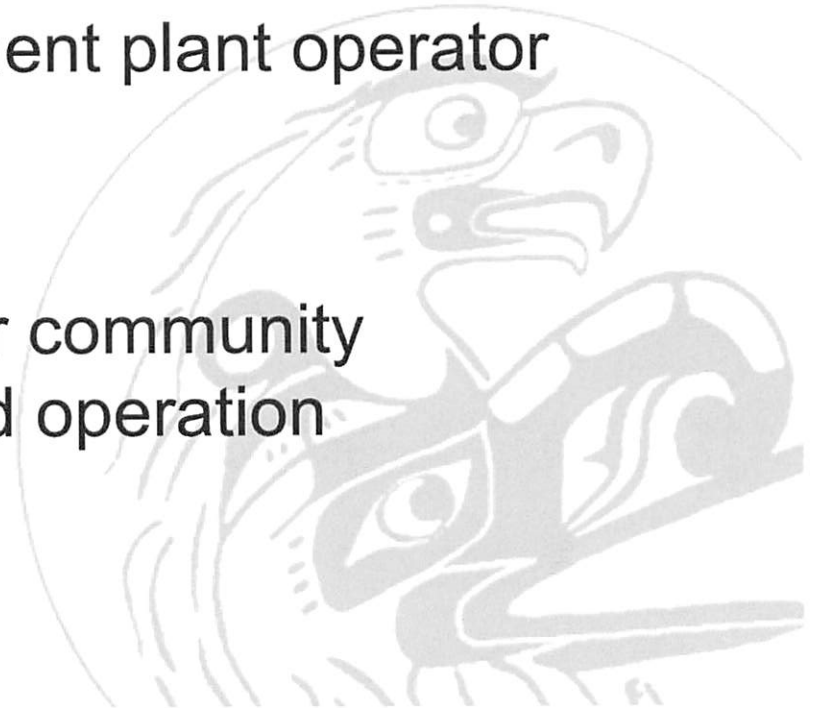
# Construction Management Structure





# Community Benefits

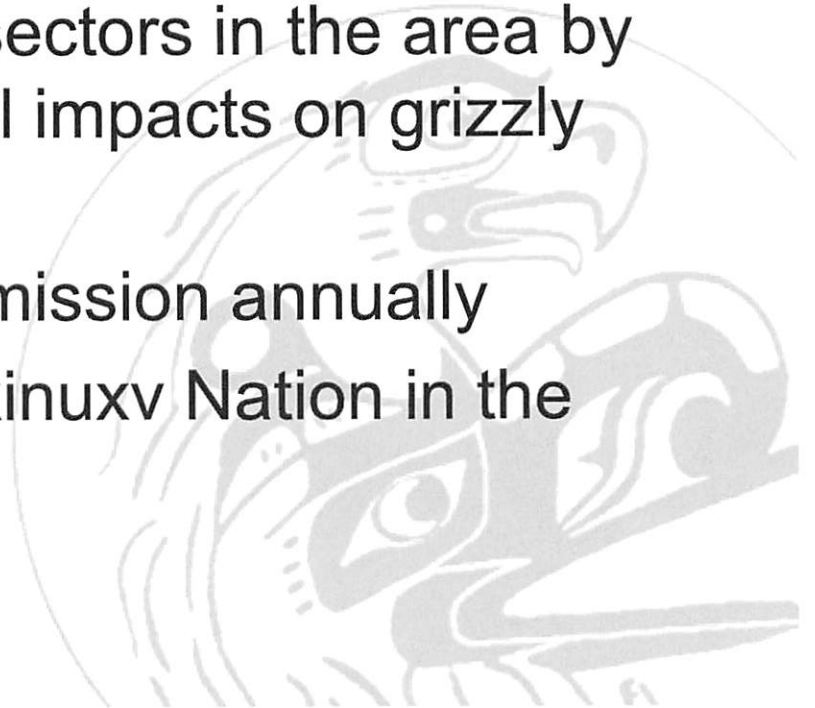
- Energy cost savings of \$10 M over 40 years.
- Employment opportunities through priority placement of members in construction
- Training opportunities through construction
- Job creation through 2 permanent plant operator positions over 40 years
- Reduced noise pollution
- Enhancing internal capacity for community infrastructure development and operation





## Regional Benefits

- Reduces risks of oil spills during barge transport through sensitive coastal waterways
- Reduces risks of soil and water contamination from fuel handling in estuaries
- Protects Tourism and Fishery sectors in the area by reducing risks of environmental impacts on grizzly habitat and salmon population
- Reduces 806 tonnes of CO<sub>2</sub> emission annually
- Increased participation of Wuikinuxv Nation in the regional economy

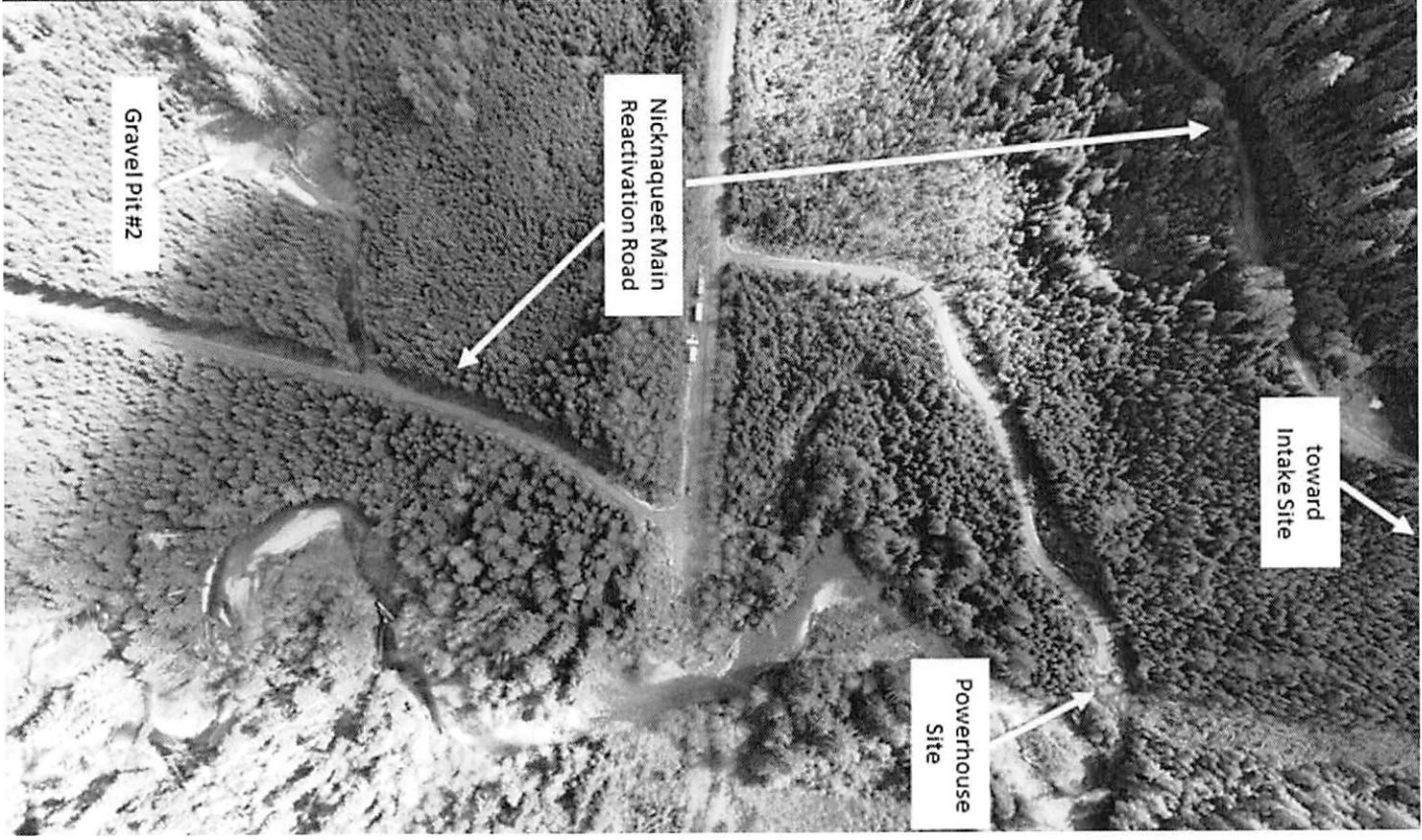
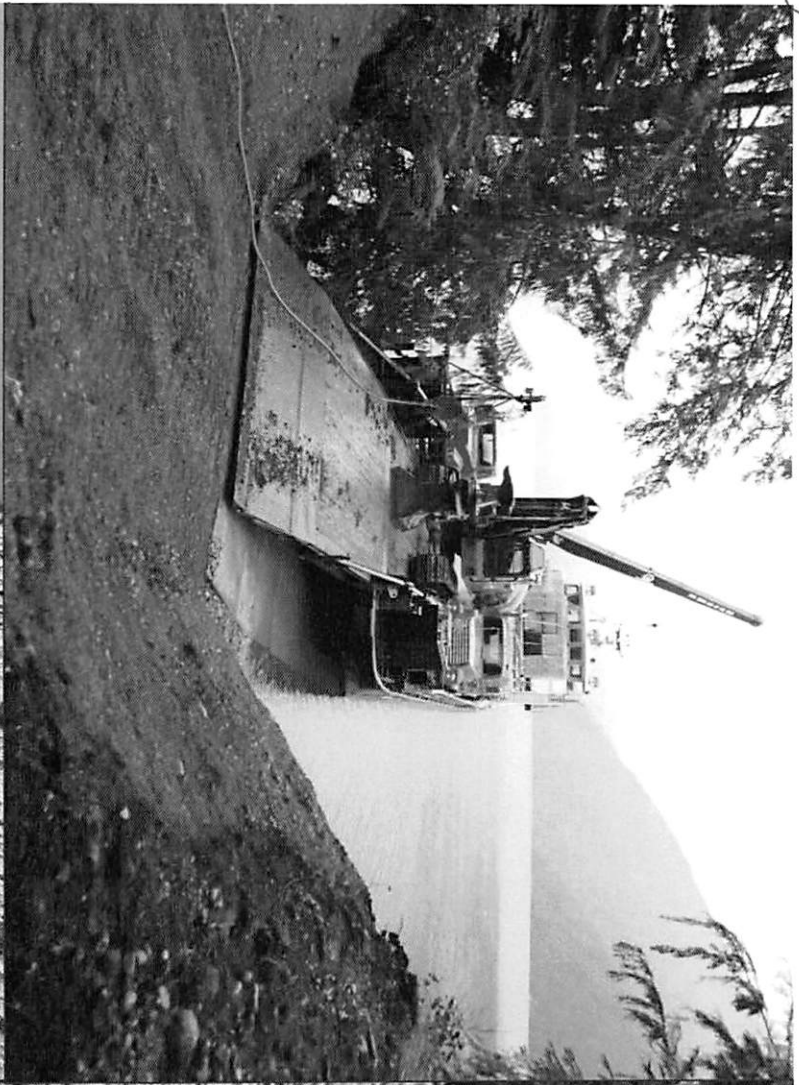
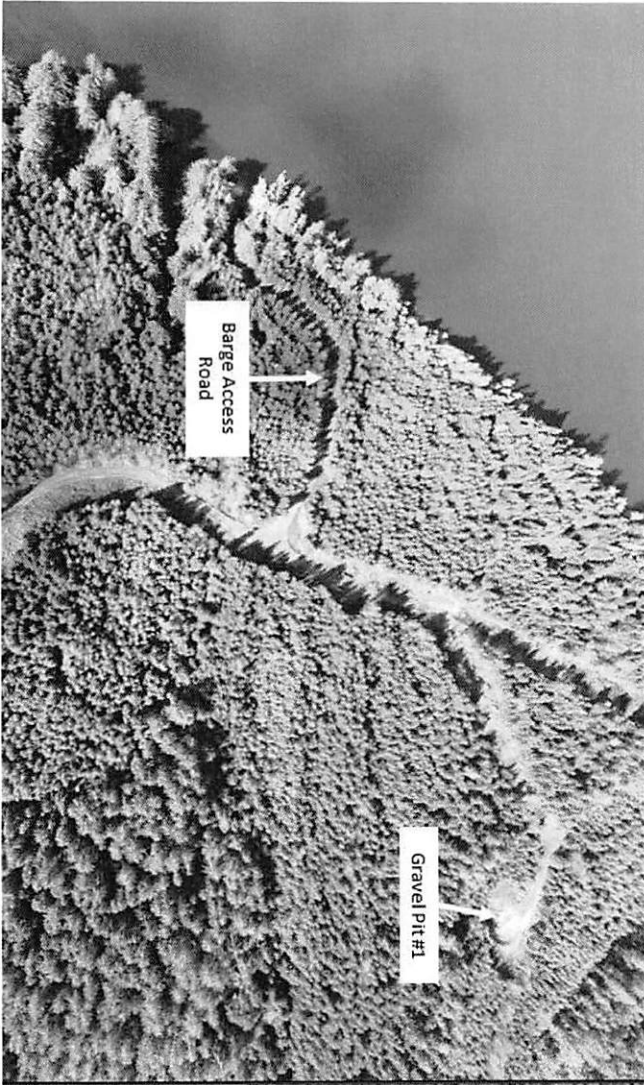




## Current Status

- Phase 1 completed
- Road Construction
- Turbine and Generator procurement
- Detailed site survey
- Final civil engineering design











# Next Steps

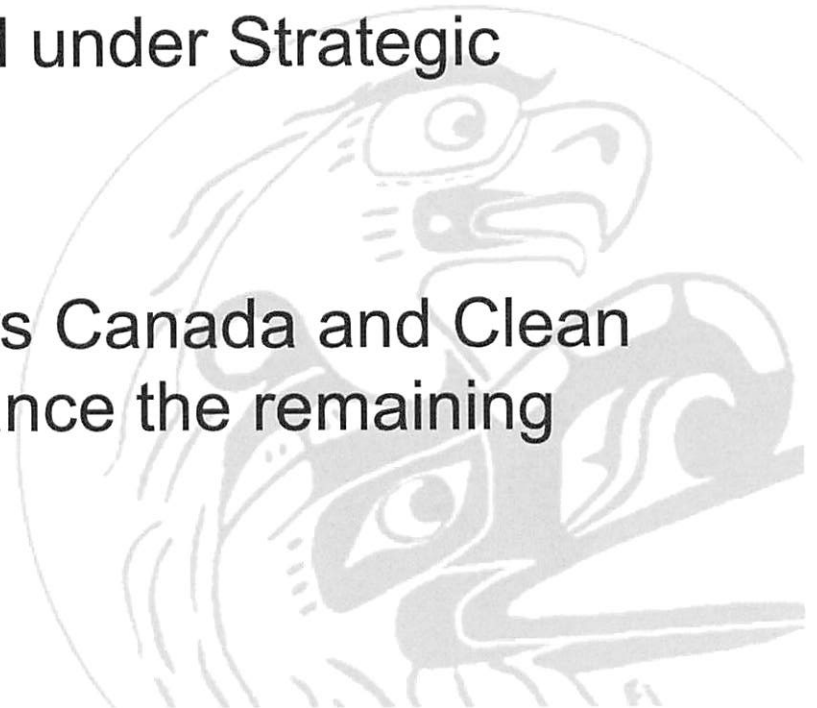
- Phase 2 starts in June 2017
  - Civil construction (Contract not awarded)
  - Turbine and generator delivery and install
  - Powerline delivery and install
  - Commissioning
  - Site remediation
  - Commencement of Operation December 2017





# Financial Requirements

- Total project cost = \$11.1 M
  - Phase 1 = \$1.4 M
  - Phase 2 = \$8.7 M
- Financial assistance requested under Strategic Priorities Fund = **\$4.2 M**
- Indigenous and Northern Affairs Canada and Clean Energy Business Fund will finance the remaining balance of the capital cost





### CENTRAL COAST REGIONAL DISTRICT

**DATE:** May 04, 2017

**TO:** Chair Alison Sayers and Board of Directors

**FROM:** Donna Mikkelson, Acting CAO

**SUBJECT:** Administration Report – May 2017

#### RECOMMENDATION:

That the CAO Recruitment Committee be compensated for meetings or time spent for the purposes of recruiting a new Chief Administrative Officer in the amount of \$\_\_\_\_\_ representing \_\_\_ days effective [date].

That the board of directors submit the name of Pete Kovanda to act as the Bella Coola representative on the North & Central Coast Ferry Advisory Committee until term expiry in December 2018.

#### STRATEGIC PLANNING

The 2017 Strategic Priorities and Goals:

Factor/Progress Update	Measure/Goal
<p>40% Airport Management Plan</p> <p>1(a) Awaiting approval of the Licence of Occupation. Licence to cut approved. Engineering and surveying partially completed.</p> <p>1(b) Tendering process completed for brushing and falling. Selection process for machine work in progress</p> <p>1(c) Obstacle falling commenced April 15</p> <p>2. Nothing to report.</p> <p>3. Not yet commenced although preliminary discussions have been held with air carriers and stakeholders</p> <p>4. No action.</p>	<p>1. Start Tree Clearing Project by 28 February 2017 – GRANT APPROVAL DEPENDENT</p> <p>a) Permitting, engineering, surveying – complete by 31 March 2017</p> <p>b) Tendering Process – complete by 30 April 2017</p> <p>c) Falling and Clearing Obstacles – complete by 30 September 2017</p> <p>d) Level, rotovate and seed – complete after fire risk season or 1 December 2017</p> <p>2. Engage in discussions with Nuxalk Nation regarding long term sustainability of Airport (hold 3-4 meetings during 2017)</p> <p>3. Develop options report for monitoring activities and airport (i.e. landing fees) – complete by 30 June 2017</p> <p>4. Advocate with province for the airport access road to be paved as a priority (DEPENDENT ON A PAVING CREW COMING TO VALLEY IN 2017)</p>

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<p><b>35% Centennial Swimming Pool upgrade</b></p> <ol style="list-style-type: none"> <li>In progress</li> <li>Conceptual design approved at April board meeting.</li> <li>Not yet started</li> <li></li> <li>Deadline is June 1<sup>st</sup>. In progress.</li> </ol>	<p><b>Complete the following steps by December 31, 2017:</b></p> <ol style="list-style-type: none"> <li>Study alternative liner options. Replace if suitable cost effective alternative is identified: BOARD BUDGET APPROVAL DEPENDENT ITEM</li> <li>Complete pool tank conceptual design options and assist commission with public consultation if significant variation from existing tank: BOARD BUDGET APPROVAL DEPENDENT ITEM</li> <li>Complete full scale design and engineering detail cost estimates for the mechanical system and mechanical building and obtain Vancouver Coastal Health Approval;</li> <li>Conduct Public Consultation re: pool tank and mechanical options – assessing appetite for borrowing and willingness to pay (assigned to Pool Commission);</li> <li>Submit Strategic Priority Fund grant application (or alternative grant combination) if a suitable pool tank replacement option and funding formula are arrived at by Board and Commission; and</li> <li>Begin collaborative engagement efforts to gauge interest in a new swimming pool facility (the start of the longer term possibility project).</li> </ol>
<p><b>25% Official Community Plan</b></p> <ol style="list-style-type: none"> <li>Re-application to Rural Dividend to fund mapping component in progress. See separate report.</li> </ol>	<p><b>Complete:</b></p> <ol style="list-style-type: none"> <li>Terms of Reference by Spring 2017;</li> <li>Background research by Summer 2017;</li> <li>Community Workshops by Fall 2017;</li> <li>Mid-term report on OCP by December 31, 2017</li> </ol>

## ADMINISTRATIVE MATTERS

### Board Meeting

All action items from the April 13th, 2017 board meeting have been completed with the exception of:

- Audio recording/visual options for board meetings will be brought to the June board meeting.
- Strategic Priority Fund application for the swimming pool options still in progress (deadline May 24)
- Denny Island Recreation Bylaw to be brought back to a subsequent meeting
- Resolution to examine funding opportunities for emergency initiatives has been referred to the Emergency Executive Committee

### Alternate Directors

Pursuant to section 755 of the *Local Government Act*, all directors are required to appoint an alternate director. They are also required to obtain signatures from two duly qualified electors who reside in their area, consenting to the appointment. There are 2 alternate directors not yet appointed. Please request a copy of the form which needs to be completed.

### Remuneration for CAO Recruitment Committee (Excerpt from March report)

The CAO Recruitment Committee has completed a full cycle of recruitment at significant personal expense in terms of time commitment. The board has requested that this matter be included on the agenda for consideration of compensation. Remuneration is covered

by CCRD Bylaw No. 442, 2014 (CCRD Board Remuneration and Expenses Bylaw) which provides for local work assignments beyond regular board meeting and Commission, Committee or Society meetings, and for which a prior consensus of the Board has been reached. This provides for remuneration of \$75 for a half day or \$150 for a full day. The board may wish to consider past work completed or new work to come, or both

**Advocacy**

See separate agenda items for requests for letters of support to the Rural Dividend funding program.

Ser. Justin Thiessen has forwarded the Comparative Crime Statistics for the Bella Coola Detachment for the first quarter of 2017. Please let us know if you'd like a copy.

**Board Meeting Recordings**

In order to break the recording into manageable files, we must stop and restart the recordings approximately 4 times during the meeting – the pause function, which we enlisted in April, does not break up the file sizes.

**GOVERNANCE MATTERS**

**Governance & Service Delivery Study**

See separate report.

**Bella Coola Representative on the North & Central Coast Ferry Advisory Committee**

Attached is a letter from British Columbia Ferry Services Inc regarding appointments to the North and Central Coast Ferry Advisory Committee (FAC). Note that the regional district may take a flexible approach with regard to recommending appointments to the Committee. Since the passing of the Bella Coola representative, it is deemed appropriate to appoint another member to fill the remainder of his term, expiring in December 2018. Also attached is a letter from Pete Kovanda who is interested in filling the position.

**Association of Vancouver Island Coastal Communities (AVICC)**

2017 convention presentations are available to view and download from the website at <http://avicc.ca/2017-convention/2017-convention-presentations>. The disposition of resolutions considered at the 2017 AVICC AGM & Convention will be posted on the website in the near future and all endorsed resolutions will be forwarded to the Union of BC Municipalities. Convention minutes will also be posted. Next years convention will be held from April 13-15, 2018 in Victoria.

Respectfully Submitted,



Donna Mikkelson, Acting CAO

## Wendy Kingsley

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**From:** cfo <cfo@ccrd-bc.ca>  
**Sent:** Wednesday, May 03, 2017 12:34 PM  
**To:** Wendy Kingsley  
**Subject:** fw: Ferry Advisory Committee

pls attach to my report  
Donna

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**From:** "Pete Kovanda" <pete@bcmountainlodge.com>  
**Sent:** May-03-17 9:24 AM  
**To:** cfo@ccrd-bc.ca  
**Cc:** cedo@ccrd-bc.ca  
**Subject:** Ferry Advisory Committee

Dear Ms. Mikkelson:

Please accept this as my letter of interest for the position of Bella Coola representative on the Ferry Advisory Committee (FAC).

My desire to join the FAC is two-part: firstly as a resident of the Bella Coola Valley and secondly as a local business owner.

My wife and I moved to the Central Coast from Vancouver in the spring of 2009. I recall quite vividly my conversation with the BC Ferries reservation agent a little over eight years ago who, when it came up that we were moving to Denny Island, stated quite candidly, "welcome to your new relationship with BC Ferries". Little did I know then, especially as this was to be only a one-year hiatus from Vancouver, how true those words were. As we quickly fell in love with the Central Coast and any thoughts of moving back to Vancouver became only memories, I also realized just how integral BC Ferry service is to the area and the crucial service it provides.

Having recently moved to Bella Coola to become the owner of a small business, I can now look at the issue of ferry transportation from a new perspective. Through my conversations and involvement with other business owners, I now better understand the needs of the business community in regards to ferry service and the effects that ferry cutbacks (ie. cancellation of Queen of Chilliwack service) and ferry improvements (ie. upcoming service changes in 2018) have on the local economy.

The residents and businesses of the Bella Coola Valley rely heavily on the service provided by BC Ferries and I look forward to the opportunity to represent their concerns as the local representative on the FAC.

Thank you for allowing me to present my interest in joining the FAC and please do not hesitate to contact me if anything further is required.

Thank you,

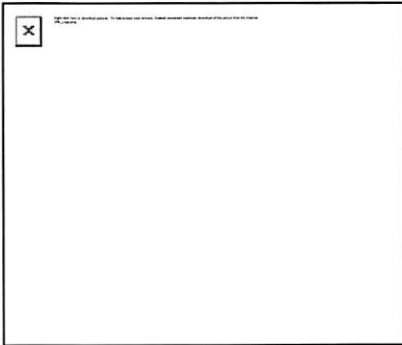
Pete Kovanda

Pete Kovanda  
**Bella Coola Mountain Lodge**  
1900 Hwy 20, PO Box 160  
Hagensborg, BC  
V0T 1H0

Phone 250-982-2298  
Toll Free 1-866-982-2298

[www.bcmountainlodge.com](http://www.bcmountainlodge.com)  
[Visit us on Facebook](#)  
[Find us on Tripadvisor.ca](#)

All contents are privileged and confidential and are intended for the identified recipient only.







**CENTRAL COAST REGIONAL DISTRICT**

**DATE:** May 04, 2017  
**TO:** Chair Alison Sayers and Board of Directors  
**FROM:** Donna Mikkelson, Acting Chief Administrative Officer  
**SUBJECT:** CCRD Governance & Service Delivery Study

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**RECOMMENDATION:**

That the Central Coast Regional District Service Delivery and Governance Study dated April 26, 2017 be endorsed.

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**BACKGROUND**

An extensive background report was provided to the board of directors at the April board meeting. Also at that meeting the board of directors were advised of proposed amendments to the plan. Those amendments have been incorporated into the plan document dated April 26, 2017.

At the April board meeting the board resolved that the Service Delivery and Governance Study as amended be brought to the May meeting of the board of directors for acceptance of the report as a final document in order to satisfy the requirements of the province for the May 31<sup>st</sup> deadline.

**STRATEGIC PLAN**

GOAL 3 An Enhanced and Strengthened Region

Objectives and Strategies:

- 3.2 Continually strengthen intergovernmental relationships
  - 3.2.1 Continually liaise with all First Nations within our district
- 3.4 Foster effective governance
  - 3.4.1 Continue to evaluate and analyze restructuring of boundary adjustments of electoral areas
  - 3.4.2 Continue to enhance organizational governance capabilities

The Governance/Service Delivery Study and Analysis was the first of three phases in advancing "restructure" over a 3-year period. This initiative was a strategic priority of the board (weighted at 30%) for 2016.

Respectfully Submitted,

Donna Mikkelson, Acting CAO

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