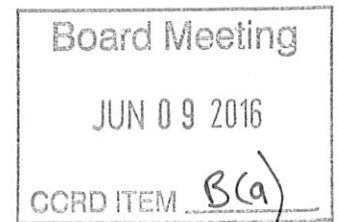


CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: May 12, 2016

**ATTENTION**

***These minutes are draft and subject to amendment. Final approval and adoption is by resolution at the next scheduled meeting.***



REGULAR BOARD MEETING MINUTES – May 12, 2016

In Attendance:      Electoral Area A                      Alternate Director Clint Coutts (by phone)  
                                 Electoral Area C                      Chair, Alison Sayers  
                                 Electoral Area D                      Director Richard Hall  
                                 Electoral Area E                      Director Samuel Schooner  
                                 CAO    Darla Blake  
                                 CEDO                                        Tanis Shedden (portion)  
                                 Recording Secretary                Cheryl Waugh

Absent:                      Electoral Area A Director Cathi McCullagh (with regrets).  
                                 Electoral Area B Director Reginald Moody-Humchitt (with regrets).

Members of the gallery – 3 (portion)

**PART I - INTRODUCTION**

1.      **Call to Order**

The Chair called the meeting to order at 9:13 a.m.

2.      **Adoption of Agenda**

a) (Introduction of late items)

CAO's Report - Letter from Director McCullagh, Central Coast Level 2 Drought Conditions, letter regarding widening of Highway 20 shoulders

Land Use Planning – Letter from Liquor Distribution Branch

**16-05-01**      M/S Directors Hall/Schooner that the agenda be adopted as amended.

**CARRIED**

3.      **Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter to disclose any interest during the meeting when the matter is discussed.

4.      **Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

(A)      **IN CAMERA MATTERS**

(a)      Matters Brought Out of In Camera

No matters were brought out of in camera

(B) **ADOPTION OF MINUTES**

- a) Regular Board Meeting, April 14, 2016

**16-05-02** M/S Directors Hall/Schooner that the April 14, 2016 minutes be adopted.

**CARRIED**

**PART II- PUBLIC CONSULTATION**

The Public Works Manager joined the meeting.

1. Delegations –  
a) Ernest Hall – Mid-Coast Ferry Advisory Committee – Update on Route 10S and the Nimpkish replacement.

Ernest Hall provided recent updates to BC Ferries Route 10S (Bella Bella/Bella Coola Route) and explained the various working groups, advisory committees and steering groups, their composition and their common goal towards functional ferry service on BC's coast.

A letter from the Ministry of Transportation and Infrastructure (MoTI), dated April 29, 2016, states the Province has been clear in its commitment to support the current connector service which enables travellers to use two routes to travel between Port Hardy and Bella Coola (Route 10 & 10S).

The letter from the MoTI also states there will be a replacement vessel to the Nimpkish which will see BC Ferries build a 40-50 car ferry to serve the 10S Route. This new vessel will enable BC Ferries to carry between 1,820-2,275 vehicles during the 13-week peak period. The MoTI is not considering reinstatement of the Route 40 service, which had included direct sailings between Bella Coola and Port Hardy. According to Mr. Hall, the timeline for activation of a replacement vessel will be 2019.

The Chair requested Mr. Hall keep the board apprised of ongoing dialogue and actions by sharing minutes from the Mid-Coast Advisory Committee and any other groups to confirm the same message is being expressed by all parties.

The Chair thanked Mr. Hall for his presentation.

- b) **Cariboo Chilcotin Coast Tourism Association** – Tourism program updates

Pat Corbett, Cariboo Chilcotin Coast Tourism Association (CCCTA) provided a verbal presentation on behalf of the Board of Directors via a message from Amy Thacker, CEO of the CCCTA.

Destination BC has launched a new corporate strategy with articulated goals and is focusing efforts on building a magnetic brand, fostering remarkable experiences and enabling industry through a powerful marketing network.

The CCCTA continues to work collaboratively with Destination BC and expressed the need to ensure the fundamentals of a great visit are in place such as transportation and accommodation options, trained staff, a range of activities and good places to eat.

The CCCTA will be the primary interface with relative agencies and organizations and invites the CCRD Board of Directors to attend its Tourism Summit and AGM in Clinton this October.

Mr. Corbett further stated we need to fight hard and work together for our region and that we have the most powerful voices right here on the coast.

The Chair thanked Mr. Corbett for his presentation on behalf of the CCCTA.

Mr. Corbett and Mr. Hall left the meeting.

The Following Item Was Moved to the June 9, 2016 Meeting:

- c) **Ana Santos (President of Denny Island Community Development Association and Central Coast Chamber of Commerce)** – Policy F-16: Rationale for Amendment; also attached is a briefing paper on the Community Works Funding and regional district responsibilities and legislated requirements.
  
- d) **Maura Walker & Associates, Carey McIver & Associates** – Introducing Solid Waste Management Planning process and outline of work plan for 2016.

Ms. Walker and Ms. McIver visited Denny Island on May 11<sup>th</sup> along with Public Works Manager, Ken McIlwain, to undertake initial stakeholder engagement. A stakeholder meeting is also taking place on May 12<sup>th</sup> in the Bella Coola Valley.

Carey McIver provided a short power point presentation to the board covering the process to update the Solid Waste Management Plan, which is required and approved by the Ministry of Environment. The CCRD's Plan was approved in 2004 and key actions were reviewed. She stated how impressed she is by the Thorsen Creek Waste and Recycling Centre operations and the involvement with Multi-Materials BC.

The Work Plan tells us where we are now. Next steps are the establishment of the Solid Waste Advisory Group (SWAG); looking at future options; selecting the option(s); considering how much consultation will be needed; getting that feedback and then updating the Solid Waste Management Plan. That is basically the planning process.

Ms. McIver says this could possibly be done by December 2016.

Ms. Walker spoke briefly about the desire for service on Denny Island and that Shearwater Marine is currently doing a good job of planning and are technically advanced. The challenges are capital costs and there may be opportunity for the CCRD to get involved but they have the operations side pretty much figured out.

The Chair thanks Ms. McIver and Ms. Walker for their informative presentation.

## **RECESS**

The regular meeting resumed at 10:38 a.m.

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

a) Chief Administrative Officer's Report dated May 5, 2016

**16-05-03** M/S Directors Hall/Schooner that the Chief Administrative Officer's Report dated May 5, 2016 be received.

**CARRIED**

The CAO received a letter from Director McCullagh requesting a leave of absence for personal health and family reasons. Alternate Director Coutts has agreed to stand in as long as Director McCullagh is unable to attend to her duties.

An email received from the Ministry of Forests, Lands and Natural Resource Operations, North Island Central Coast Resource District noted the central coast has been given a level two drought rating. Residents are being asked to conserve water and to contact their local water service provider if they have questions.

An email will be sent to the Area Roads Manager for the Ministry of Transportation and Infrastructure to confirm the shoulder widening of Highway 20 from 4-Mile to the townsite is taking place while the paving crew is here this month.

**16-05-04** M/S Directors Hall/Coutts that the Central Coast Regional District Board appoints Betty Hadley to fill the second two year appointment, in accordance with Bylaw No. 458 cited as the Denny Island Recreation Commission Bylaw No. 458, 2016. Betty Hadley will serve on the Denny Island Recreation Commission until December 31, 2017.

**CARRIED**

**16-05-05** M/S Directors Hall/Schooner that Director Catherine McCullagh be granted an indefinite leave of absence due to personal health and family issues.

**CARRIED**

b) AVICC 2016 Resolutions, dated May 5, 2016

**16-05-06** M/S Directors Hall/Coutts that the AVICC 2016 Resolutions be received. **CARRIED**

The resolutions passed will be voted on at the Union of BC Municipalities in September, 2016. The CAO will circulate some of the resolutions to stimulate discussion so the Chair understands what the board desires on particular issues. Directors were advised to review and include their own notes for any of the resolutions and the CAO will send her considerations for further group discussion at the June board meeting.

**Development Services**

c) Economic Development Officers report dated May 5, 2016

- 16-05-07** M/S Directors Hall/Schooner that the Community Economic Development Report dated May 5, 2016 be received.

**CARRIED**

CEDO, Tanis Shedden joined the meeting

The CEDO attended the Love Northern BC Conference which provided education and support on how to leverage the Love Central Coast BC platform for the benefit of the regionally and locally owned businesses. Twenty five businesses are registered to date and communication continues to reach out and encourage First Nations business owners, entrepreneurs, artists and crafters to participate.

The CEDO re-affirmed her position that the status of the Official Community Plan (OCP) is a barrier to the CCRD's economic development planning. The OCP needs to be reaffirmed or redone and requires attention as it is a barrier that halts work plan initiatives.

Bella Coola town site businesses met in April to discuss options for cleaning up garbage on roads and in alleys. A take away from that meeting is that the CCRD is a member of the downtown business community and as such should make an investment in the clean-up.

The Ministry of Jobs, Tourism, and Skills Training will be in the Bella Coola Valley at the end of May and will be engaging with the Bella Coola Trails Alliance, a sub-committee of Bella Coola Resource Society, as well as the CEDO. The CEDO will be looking to touch on the following topics – Jobs Creations Partnerships, New Horizons Senior Grant (Federal), and the development of the Bella Coola Night markets and agriculture.

Congratulations to Tanis Shedden for completing the 8-month intensive certification program in Community Economic Development.

d) Land Use Planning.

- (i) Land Use Planning Report, dated May 5, 2016.

- 16-05-08** M/S Directors Schooner/Hall that the Land Use Planning Report Dated May 5, 2016 be received.

**CARRIED**

- 16-05-09** M/S Directors Hall/Schooner that an application be submitted to the BC Rural Dividend Program for \$10,000 prior to the May 31, 2016 intake for a Situational Analysis and Needs Assessment in support of the Official Community Plan review.

**CARRIED**

- (ii) Highway 20 Property – Proposed Park

- 16-05-10** M/S Directors Schooner/Hall that the report on Highway 20 Property, Proposed Park, dated May 3, 2016 be received.

**CARRIED**

Through discussion the Board supported Recommendation 1 from the report with the proviso that there is no expense, liability or other responsibility to bear on the CCRD as relates to the property.

**16-05-11** M/S Directors Hall/Schooner that the Central Coast Regional District approach the Ministry of Transportation and Infrastructure to gauge its interest in purchasing the property located at 151 Highway 20 for development as park use. **CARRIED**

(iii) Liquor Distribution Branch Letter dated April 18, 2016

**16-05-12** M/S Directors Schooner/Hall that a letter from the Liquor Distribution Branch dated April 18, 2016 regarding a potential Rural Agency Store in Hagensborg be received. **CARRIED**

**16-05-13** M/S Directors Hall/Coutts that staff respond in writing to the letter from the Liquor Distribution Branch dated April 18, 2016 by the deadline of May 28, 2016 and two questions related to local bylaws and appropriate zoning. **CARRIED**

#### **Public Works**

e) Public Works Monthly report dated May 5, 2016.

**16-05-14** M/S Directors Coutts/Hall that the Public Works Monthly report date May 5, 2016 be received. **CARRIED**

#### **Leisure Services Commissions**

f) Centennial Pool Commission minutes dated April 27, 2016.

**16-05-15** M/S Directors Coutts/Hall that Centennial Pool Commission minutes dated April 27, 2016 be received. **CARRIED**

#### **Motion to go in camera**

**16-05-16** M/S Directors Coutts/Hall that the meeting move in camera for consideration of an item under Section 90(1)(a) of the *Community Charter* (personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality). **CARRIED**

The regular meeting resumed at 12:40 p.m.

#### **Transportation Services**

g) Bella Coola Airport/Denny Island Airport report dated May 5, 2016.

**16-05-17** M/S Directors Hall/Coutts that the Transportation Report - Bella Coola and Denny Island Airport report dated May 5, 2016 be received. **CARRIED**

h) Development of Airport Master Plan for the Bella Coola Airport in 2016, report dated May 5, 2016.

**16-05-18** M/S Directors Schooner/Hall that the report, Development of Airport Master Plan for the Bella Coola Airport in 2016, dated May 5, 2016 be received.

**CARRIED**

**16-05-19** M/S Directors Hall/Schooner that staff invite Request for Proposals based on the Draft Terms of Reference for the completion of an Airport Master Plan for the Bella Coola Airport.

**CARRIED**

**(D) EXECUTIVE REPORTS**

a) Chair's Report –see Area C Report

b) Electoral Area Reports

i. Area A – Alternate Director Coutts provided a verbal report.

The Ministry of Transportation and Infrastructure (MoTI) recently visited Denny Island to tour the road conditions. Director McCullagh drove around with the Ministry representatives as they looked at collapsed culverts and noted excavator tracks resulting in crushed sides of roads and caving in of some of the shoulders. The MoTI will be putting roadworks out to tender for project work later this year.

ii. Area B - No Report

iii. Area C –

Chair Sayers provided a written report highlighting activities over the past month. Note: Report should be dated May 3, 2016.

**16-05-20** M/S Directors Schooner/Hall that the report from the Chair and Area C Director, dated May 3, 2016 be received.

**CARRIED**

Items expanded from the report were attendance at the Association of Vancouver Island and Coastal Communities and its various presentations; Federation of Canadian Municipalities (FCM) and a meeting with the Chair of the FCM's BC Caucus and a Councillor for the City of Victoria; Union of BC Municipalities as Director at Large for the UBCM and April meetings in Victoria.

The Chair/CAO will work together on a letter to the FCM based on bullet points in the report.

iv. Area D – Director Hall provided a short verbal report on attending a Pool Commission meeting.

v. Area E – No Report

**(E) BYLAWS AND POLICIES**

**(a) Bylaw No. 458 Denny Island Recreation Commission Bylaw**

A bylaw to amend and repeal Bylaw No. 441, 2015 to reflect Board resolution 16-03-07 to amend the membership of the Denny Island Recreation Commission to consist of four (4) members and the quorum to be three (3).



- 16-05-21** M/S Directors Coutts/Hall that Bylaw No. 458 cited as the Denny Island Recreation Commission Bylaw No. 458, 2016 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and Person responsible for corporate administration. **CARRIED**
- b) Bylaw No. 460 Centennial Pool Rates & Charges Bylaw**
- 16-05-22** M/S Directors Schooner/Hall that Bylaw No. 460 cited as the Centennial Pool Rates & Charges Bylaw No. 460, 2016 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and Person responsible for corporate administration. **CARRIED**
- c) Bylaw No. 461 Bella Coola Valley Zoning Amendment**
- 16-05-23** M/S Directors Hall/Coutts that Bylaw No. 461 cited as Bella Coola Valley Zoning Amendment Bylaw No. 461, 2016 having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and Person responsible for corporate administration. **CARRIED**
- d) Bylaw No. 462 Bella Coola Fire Suppression Tolls Amending Bylaw No. 462, 2016**
- 16-05-24** M/S Directors Hall/Schooner that Bylaw No. 462 cited as Bella Coola Fire Suppression Tolls Amending Bylaw No. 462, 2016 be now introduced and read a first time. **CARRIED**
- 16-05-25** M/S Directors Coutts/Hall that Bylaw No. 462 cited as Bella Coola Fire Suppression Tolls Amending Bylaw No. 462, 2016 having been given due and detailed consideration by the Board, be now read a second and third time." that Policy A-5(a) Prerequisites for Agenda Items – Responding to Complaints, be approved as amended. **CARRIED**
- e) Bylaw No. 463 Bella Coola Valley Parks and Recreation Program Rates and Charges Bylaw No. 463, 2016**
- 16-05-26** M/S Directors Hall/Schooner that Bylaw No. 463 cited as Bella Coola Valley Parks and Recreation Program Rates and Charges Bylaw No. 463, 2016 be now introduced and read a first time. **CARRIED**
- 16-05-27** M/S Directors Hall/Schooner that Bylaw No. 463 cited as Bella Coola Valley Parks and Recreation Program Rates and Charges Bylaw No. 463, 2016 having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**
- f) Policy A-12 Pool Closure Due to Inclement Weather, reviewed and seeking amendment. .**

**16-05-28** M/S Directors Schooner/Hall that Policy A-12(c) Pool Closure Due to Inclement Weather, be approved as amended.

**CARRIED**

g) **Policy A-12(a) Centennial Pool Emergency Procedures, reviewed and recommend the policy be rescinded.**

**16-05-29** M/S Directors Hall/Coutts that Policy A-12(a) Centennial Pool Emergency Procedures be rescinded.

**CARRIED**

**PART IV- GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

- a) **Ministry of Community Sport and Cultural Development**, dated April 8, 2016 re: Minister meeting with various stakeholders province wide to discuss opportunities like Uber, Lyft and Airbnb, to meet changing public expectations.
- b) **BC Emergency Health Services**, dated April 28, 2016 advising Health Minister Terry Lake announced 73 communities have been selected for the provincial rollout of British Columbia's Community Paramedicine Initiative. Among those selected are the communities of Bella Bella and Bella Coola.
- c) **Notes from AVICC Roundtable with Coastal Community Network**, dated April 6, 2016.

**16-05-30** M/S Directors Schooner/Coutts that Items (F) a) to c) be received.

**CARRIED**

**16-05-31** M/S Directors Hall/Coutts that a letter of support be written to Health Minister Terry Lake in response to the letter received from BC Emergency Health Services dated April 28, 2016 regarding the communities of Bella Bella and Bella Coola being selected for the provincial rollout of British Columbia's Community Paramedicine Initiative.

**CARRIED**

**(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 1:19 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

9,15 am (11)

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: 12 MARCH 2015 Board Meeting Date 09 JUNE 2016.

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_  
RCMP REPRESENTATIVE (SGT. JUSTIN THIESSEN)  
(invitation to Chief Wally Webber)

Address: Box 123, BELLA COOLA, B.C. V0T 1C0.

Number of people attending: 1 Spokesperson Name: \_\_\_\_\_

Subject of presentation: QUARTERLY RCMP STATISTICS &  
REPORTING ON RCMP PERFORMANCE PLAN.

Purpose of presentation:

- information only
- requesting a letter of support
- Other (provide details) \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: \_\_\_\_\_

Email address: Justin.THIESSEN@rcmp-grc.gc.ca.

Will you be providing supporting documentation?  yes  no

- If yes:
- handouts at meeting (recommend delivered in advance)
  - PowerPoint presentation
  - publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
  - Other (explain) \_\_\_\_\_

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

Board Meeting  
JUN 09 2016  
CCRD ITEM II.1.(a)

RECEIVED

MAY 09 2016

Central Coast Regional District

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

**DELEGATION to BOARD REQUEST FORM**

Date of Application: May 9, 2016 Board Meeting Date June 9<sup>th</sup>, 2016

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_  
Interior Roads

Address: 220 Exeter Station Rd

Number of people attending: 3 Spokesperson Name: Ely LePage

Subject of presentation: Update regarding road maintenance  
summer activities

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 250 305 2846

Email address: ely@interiorroads.com

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) new contact list

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

Board Meeting  
JUN 09 2016  
CCRD ITEM II / b.

9,45am

13

RECEIVED

MAY 04 2016

CENTRAL COAST REGIONAL DISTRICT

Central Coast Regional District

**BYLAW NO. 449  
SCHEDULE "C"**

**DELEGATION to BOARD REQUEST FORM**

Date of Application: May 4, 2016 Board Meeting Date May 12, 2016

Name of person or group wishing to appear before the Board of Directors: Ana Santos,

as President of the Denny Island Development Community Association (DICDA)

and the Central Coast Chamber of Commerce

Address: 70 Atli Point Rd, Denny Island BC, V0T 1B0

Number of people attending: \_\_\_\_\_ Spokesperson Name: \_\_\_\_\_

Subject of presentation: Policy F-16: Rationale for Amendment

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

Request to CCRD Board of Directors for amendment of Policy F-16; presentation will provide rationale for amendment and highlight benefits to be derived from it.

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 604.892.0305

Email address: ana.santos@telus.net

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) \_\_\_\_\_

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

Board Meeting  
JUN 09 2016  
CCRD ITEM II i.c.

Board Meeting  
MAY 12 2016  
Carried forward to  
MAY 26 2016  
Just meeting  
CCRD ITEM II i.c.

**COMMUNITY WORKS FUND (CWF) - CCRD's POLICY F16: RATIONALE FOR AMENDMENT**  
*Ana Santos, May 2016*

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Policy F16 needs to be amended to include a clause or a process that would allow all CCRD communities to receive CWF funding, even without the presence of a related CCRD service.

**Why?**

FAIRNESS: Because this is funding derived from the Gas Tax, which we all pay. It is not right to exclude gas tax payers from gas tax funding under the auspices of Policy F16.

COMMON GAIN: Because lack of government services is not necessarily something that the small communities in our region can be made fully responsible for. The challenges exist both ways; the CCRD would have a very hard and costly time trying to establish, maintain and run those services in those communities. Remoteness and distance affect us all negatively in this case. If these communities can establish and run their own services in a basic manner, it is a win-win situation for all.

RESPONSIBILITY: Because this is the Central Coast Regional District, which includes communities other than those in the Bella Coola Valley. Our Regional government has "parenting" responsibilities with all the communities in the region: We need to reach out to the communities in our jurisdiction, take ownership of the problems, help find the solutions and assist in any way we can to implement them.

COHESIVENESS: Because modest amounts of funding can help small communities in a big way, and a few small gestures can bring many big benefits. The CCRD is spending time and money trying to see how to redefine the District's boundaries. Let's save these resources and spend them on something more productive. This is a great opportunity for the CCRD to improve relations with the communities in the region.

FORESIGHT: Because by not helping the communities in the region that are most in need and lack the basics, the CCRD is creating a barrier for their advancement, impeding their growth and development. This way, they will never get to a level where they can contribute towards taxes for services, which is precisely what the CCRD claims they need to do. By helping them a little, they will be able to cover their basic needs in a half decent manner, thus retaining current residents and businesses, and attracting others. They can then grow and afford taxes for services: Invest in the seeds now so as to reap the fruits in the future.

**MY REQUEST:**

**That Policy F16 is amended to include a clause or a process that would allow all CCRD communities to receive CWF funding, even without the presence of a related CCRD service.**



**CENTRAL COAST REGIONAL DISTRICT**

**BRIEFING NOTE**

**DATE:** May 05, 2016

**SUBJECT:** Community Works Fund – A. Santos Delegation

This briefing note is prepared in response to a delegation request from Ana Santos, representing the Denny Island Community Development Association and the Central Coast Chamber of Commerce, regarding regional district Policy F-16, Community Works Fund Allocation.

It is noted that this recent submission is tied in content to her April delegation where questions were asked and answered regarding the regional district's Community Works Fund (CWF) under the Gas Tax Program.

Ms. Santos, in this delegation, is providing rationale for a requested amendment to the regional district's Community Works Fund policy to include a clause that would allow all CCRD communities to receive CWF funding without the presence of a related CCRD service.

Comments from Ms. Santos are noted below in italics and are followed by regional district staff responses in blue, for the board's consideration and information:

***FAIRNESS:** Because this is funding derived from the Gas Tax, which we all pay. It is not right to exclude gas tax payers from gas tax funding under the auspices of Policy F16.*

Funding from the Gas Tax is distributed by senior levels of government to local governments – regional districts and municipalities. It is not distributed to "gas tax payers" anywhere in the province.

***COMMON GAIN:** Because lack of government services is not necessarily something that the small communities in our region can be made fully responsible for. The challenges exist both ways; the CCRD would have a very hard and costly time trying to establish, maintain and run those services in those communities. Remoteness and distance affect us all negatively in this case. If these communities can establish and run their own service in a basic manner, it is a win-win situation for all.*

Rural or unincorporated areas can indeed establish and run their own services without regional district involvement. This also means that if the regional district isn't responsible for those services, they aren't responsible for paying for it either. It can't be both ways: either the

Board Meeting  
MAY 12 2016  
A. Hachement  
CCRD ITEM II I.C.

regional district takes responsibility at the request of the rate payers, or it doesn't; also at the request of the rate payers.

**RESPONSIBILITY:** *Because this is the Central Coast Regional District, which includes communities other than those in the Bella Coola Valley. Our Regional government has "parenting" responsibilities with all the communities in the region: We need to reach out to the communities in our jurisdiction, take ownership of the problems, help find the solutions and assist in any way we can to implement them.*

None of the 28 regional districts in the province have "parenting" responsibilities, including the central coast. Regional districts have responsibility to provide services. This is different from municipalities which have flexibility to allocate "general revenues" to its services.

**COHESIVENESS:** *Because modest amounts of funding can help small communities in a big way, and a few small gestures can bring many big benefits. The CCRD is spending time and money trying to see how to redefine the District's boundaries. Let's save these resources and spend them on something more productive. This is a great opportunity for the CCRD to improve relations with the communities in the region.*

The regional district is not spending time and money trying to see how to redefine the District boundaries. The regional district has received funding from the province to find ways to improve governance and service delivery.

**FORESIGHT:** *Because by not helping the communities in the region that are most in need and lack the basics, the CCRD is creating a barrier for their advancement, impeding their growth and development. This way, they will never get to a level where they can contribute towards taxes for services, which is precisely what the CCRD claims they need to do. By helping them a little, they will be able to cover their basic needs in a half decent manner, thus retaining current residents and businesses, and attracting others. They can grow and afford taxes for services: Invest in the seeds now so as to reap the fruits of the future.*

The regional district must and will provide services at the request of rate payers. Otherwise, communities may elect to provide certain services on their own in any way they choose. If the regional district were to provide a service to a rural area, they would and could recover costs for providing those services by user fees, senior government grants, property taxation, Community Works Funding or a combination of the four. Each service provided by the regional district is budgeted for separately. Costs are recovered by billing those who benefit from the service. The expense of providing a service must be covered by revenue generated for that same service; one service cannot subsidize another. This premise is not specific to the CCRD – it is legislated by the province, and these are the "rules" that must be followed.

## CONCLUSION

It is important to note, that the regional district is responsible for providing services. When they do, they are also responsible for managing risk, sustaining services and assets and adhering to rules, regulations and legislative requirements associated with those services and assets. The regional district is also required to undertake certain planning under the requirements of the Community Works Funding Gas Tax Agreement.



The regional district has carefully weighed the requirements for the most effective use of the CWF for the next five years as follows:

	Yr.2016 \$\$	Yr. 2017 \$\$	Yr. 2018 \$\$	Yr. 2019 \$\$	Yr.2020 \$\$
Planning – BC Water	15,000				
Asset Management Planning	35,000	40,000			
Airport Planning & Operations	50,000		55,000		75,000
Solid Waste Management Planning	40,000				
Recycling Centre	667,351				
Parks & Recreation	53,800			10,000	
Swimming Pool		181,584	52,742	135,742	
Denny Island Water		40,000	80,000	51,043	121,785



**CENTRAL COAST REGIONAL DISTRICT**

**TO:** Chair Alison Sayers and Board of Directors

**FROM:** Darla Blake, CAO

**SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S REPORT -  
02 June 2016**

**RECOMMENDATION:**  
**THAT the Chief Administrative Officer's Report dated 02 June 2016 be received.**

**STRATEGIC PLANNING**

The endorsed CCRD Integrated Strategic Plan 2015-2019 is now available on the CCRD website. If members of the public would like a hard copy they can come into the CCRD office to obtain a copy.

**The 2016 Strategic Priorities:**

<b>Weight</b>	<b>Factor</b>	<b>Measure</b>
30%	<b>Asset Management Plan</b>	Complete the initial CCRD Asset Management Plan to the required "baseline" level by 30 June 2016.
30%	<b>Governance/ Service Delivery Study and Analysis</b>	Provided Provincial funding is approved – undertake Phase 1 of a 3 Phase (3 year) Governance/Service Delivery Study and Analysis. Phase 1 includes developing ToR to secure a consultant who will undertake the study during 2016, with the results to be assessed by CCRD and the Ministry CSCD in order to develop the next steps (Phase 2 of 3).
25%	<b>Solid Waste Management Plan</b>	Identify and document future needs, issues and opportunities, budgets and funding implications of SWM Plan by 31 December 2016
15%	<b>Economic Development Plan</b>	Review the current EDP and update as needed or develop a new EDP by 31 December 2016

Board Meeting  
 JUN 09 2016  
 CCRD ITEM C(a)

## **2016 STRATEGIC PRIORITIES**

### **Asset Management Plan**

Good progress is being made on the initial CCRD Asset Management Plan to the required "baseline" level by 30 June 2016. The Public Works Manager is currently waiting for more information on condition assessments from engineers. This will be covered in his report.

It is anticipated, the CCRD Asset Management Plan should be presented to the Board for approval at the 14 July 2016 board meeting.

### **Governance and Service Delivery Analysis and Study**

The study is making progress, and the consultants have completed their first deliverable milestone of providing a study work plan and timeline, which has been reported back to the provincial government.

Sherry Hurst and some of her team from LeftSide Partners will be in the Bella Coola Valley from 13-15 June 2016 to gather more information for the study and interview staff and board members. If time permits they hope to reach out to some members of the public, on the study topics – this is yet to be confirmed.

### **Solid Waste Management Plan**

Reporting to be covered in the Public Works Managers report, elsewhere on this agenda.

### **Economic Development Plan**

Reporting to be covered in the Community Economic Development Officer's report, elsewhere on this agenda.

## **GENERAL**

A significant amount of my time over the past month has been researching small airports in BC and their sustainability, particularly with increasing pressure from Transport Canada on regulatory frameworks.

A briefing paper was prepared for Chair Sayers which outlines a significant number of small and community airports (like Bella Coola's airport) across BC struggle to be sustainable and meet their budgets operationally. The Chair was

asked to reach out to other chairs and possibly provincial/federal politicians to estimate how wide spread this issue is. Additionally, she was asked to establish if CCRD and other local governments should be advocating for more funding (not just infrastructure funding where many grants are available, but for operational safety work grants). Currently there are no such funding grants available for operational safety therefore all funds for safety work, like the clearing of trees to comply with Obstacle Limitation Surfaces, currently come out of already maxed-out operational budgets. The outcome of this is many airports cannot and do not meet the Transport Canada regulations requirements.

I raise this as a matter needing more comprehensive conversations with the board, particularly as it relates to CCRD and seeking possible funding options to avoid becoming another casualty of the increasing number of airports closing due to lack of ability to cover expenses.

### **HIGHWAY 20 PAVING**

Over the past couple of weeks I have received a number of queries regarding the paving of Highway 20 and some side roads. I've reached out to the area manager, Leanna Ilnicki of the Ministry Transport and Infrastructure (MOTI) for answers – particularly seeking confirmation on whether the walkway from the Bella Coola town site to 4 Mile Subdivision was happening or not, and more recently if the Airport Road was going to be paved as one of the side roads chosen.

Confirmation was received on the widening of the walkway from Bella Coola to 4 Mile Subdivision, and this confirmation was circulated back out to all those who had either asked the questions or had been involved. However, at the time of writing this report, I have heard nothing officially regarding the Airport Road.

Concerns arose from several businesses located down the Airport Road and from the local BC Ambulance Service, when it appeared the paving crew was moving out of the area, and the state of Airport Road heaves in the pavement had not been addressed.

Many cited they were not happy that side roads had been paved with few houses and little traffic, therefore little real need; whereas the well-used and needed roads like the Airport Road were being ignored. The questions asked were “why is this happening”?, “who decided what side roads would be paved”?, “how was that decision made”?, “who made that decision made”?, “who was consulted before

making the decisions and did that include local businesses or the local government and if not why not”?

The local BC Ambulance Service person shared with me how the Bella Coola ambulance has to negotiate around significant heaves in the Airport Road, for about 300-400m, when transferring patients requiring the medevac aircraft. This is to avoid creating unnecessary discomfort for patients travelling in the back of the ambulance. I was advised the medevac aircraft and ambulance are used regularly here in the valley, not occasionally.

I shared this information with Leanna Ilnicki (Area Manager, MOTI), who later advised she would contact me if there was sufficient paving products to complete Airport Road. She also advised that depending on budgets the paving crew may return next year to do more work – but nothing is confirmed at this stage. Although, I have not heard from Ms Ilnicki since that communication, I have heard through others there was not sufficient paving product left and the paving crew is leaving the valley within the next few days.

On 31 May 2016, I was sent a request from Ms Caroline Granander, to the board requesting Airport Road to be paved.

The board may wish to consider advocating on behalf of the BC Ambulance Service, to MOTI, asking for the paving of Airport Road to be done at the next earliest opportunity a paving crew is in the Bella Coola Valley.

#### **WORKSHOP – FROM CONTROVERSERY TO COLLABORATION WORKING THROUGH CONFLICT IN PUBLIC ENGAGEMENT**

Several administrative staff attended this webinar. The conversation and techniques are in alignment with the principles used by CCRD in its approach to engagement and in accordance with our Community Engagement and Participation Plan.

Respectfully Submitted



Darla Blake  
**Chief Administrative Officer**

RECEIVED

22

MAY 31 2016

**From:** Caroline Granander [[mailto:c\\_granander@hotmail.com](mailto:c_granander@hotmail.com)]  
**Sent:** Tuesday, May 31, 2016 2:55 PM  
**To:** Darla Blake  
**Subject:** RE: Ambulance and the Airport Road

Central Coast Regional District

To CCRD

On behalf of the valley's ambulance service, we would request that the surface of airport road be redone or at least the portion from the highway to the conservation office. The reason for this request is that there is still a rough section that still must be negotiated when transporting patients.

BCAS does many patient transfers to and from the airport and the ride can be quite painful for some due to injuries and road conditions. The new highway is a welcomed and noticeable improvement and on behalf of our patients and ourselves we would like airport road to be resurfaced.

Thank you for your attention

Caroline Granander

*Attachment 3*

Board Meeting

JUN 09 2016

CCRD ITEM \_\_\_\_\_

22 a, b, c

**Darla Blake**

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**From:** UBCM Nominating Committee <ubcm@ubcm.ca>  
**Sent:** Friday, June 03, 2016 9:02 AM  
**To:** cao@ccrd-bc.ca  
**Subject:** Call for Nominations - UBCM Executive



## 2016 Call for Nominations for UBCM Executive

**ATTENTION: UBCM MEMBERS**

**PLEASE FORWARD THE FOLLOWING EMAIL TO ALL YOUR  
LOCAL ELECTED OFFICIALS**

The UBCM Nominating Committee has been formally established for 2016 and has issued its Call for Nominations for positions on the 2016-17 UBCM Executive.

The Call for Nominations and further information on the Nominations process can be found on our [website](#).

If you have questions, or require further information, please feel free to contact the Chair of the Nominating Committee, Councillor Sav Dhaliwal at: [sav.dhaliwal@burnaby.ca](mailto:sav.dhaliwal@burnaby.ca) or staff support to the Nominating Committee, Marie Crawford at: [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca).

Thank you,

UBCM Secretariat

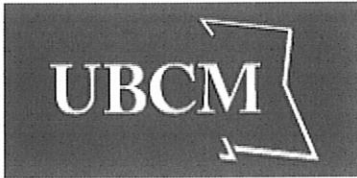
UBCM Office - Suite 60- 10551 Shellbridge Way, Richmond, BC V6X 2W9  
phone: 604.270.8226 website: [www.ubcm.ca](http://www.ubcm.ca)

Union of BC Municipalities, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9 Canada

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## Nominations & Elections

The Nominating Committee has issued a Call for Nominations for the 2016/17 UBCM Executive.

Call for Nominations [PDF - 503 KB]

The Call for Nominations identifies the positions open for nomination and explains nomination procedures. It also provides the nomination form; information on the responsibilities and commitments of UBCM Executive members; and extracts from the UBCM Bylaws.

The deadline for advance nominations is **Friday, July 29, 2016**.

### 2016 Nominating Committee

Councillor Sav Dhaliwal, Past President, UBCM (Chair)

Councillor Laurey-Anne Roodenburg, North Central Local Government Association

Councillor Chad Eliason, Southern Interior Local Government Association

Mayor Deb Kozak, Association of Kootenay & Boundary Local Governments

Councillor Corisa Bell, Lower Mainland Local Government Association

Councillor Barbara Price, Association of Vancouver Island & Coastal Communities

### Background

Each May, UBCM constitutes a Nominating Committee to oversee the nominations process for the UBCM Executive. The Nominating Committee is comprised of the Immediate Past President as well as one representative from each area association.

As part of the nominations process, the Committee issues a Call for Nominations and reviews the qualifications of each candidate. The Committee issues a report compiling all nominations received by the advance nominations deadline. Nominations from the floor are also accepted at the Annual Convention.

Nominations are accepted for the following 13 elected positions on the UBCM Executive:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

Elections are held at the Annual Convention.



## Contact

For further information about the nominations and elections process, please contact:

Marie Crawford  
Associate Executive Director  
mcrawford@ubcm.ca  
604 270 8226 ext. 104

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