

**Donna Mikkelson**

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**From:** Alison Sayers <asayers@ccrd-bc.ca>  
**Sent:** May-31-17 4:56 AM  
**To:** Donna Mikkelson  
**Subject:** fw: UBCM 2017 Convention - BC Assessment Meeting Invitation

Another agenda item for next week ...  
Can't believe it's already time to start thinking about UBCM ... I'm not ready!!

Alison Sayers  
Central Coast Regional District  
Chair and Director Area C

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**From:** "BCA Local Government, BCA:EX" <localgovernment@bcassessment.ca>  
**Sent:** Tuesday, May 30, 2017 3:20 PM  
**To:**  
**Subject:** UBCM 2017 Convention – BC Assessment Meeting Invitation



Toll Free: 1-866-valueBC (825-8322)  
Fax: 1-855-995-6209  
Click "Contact us" at [bcassessment.ca](http://bcassessment.ca)

May 30, 2017

**RE: UBCM 2017 Convention – BC Assessment Meeting Invitation**

BC Assessment is a proud supporter of the Union of BC Municipalities and we are looking forward to once again participating in the annual UBCM Convention and Trade Show.

Last year we had the opportunity to meet individually with a number of Local Governments and look forward to building on that success this year. In addition to connecting with delegates at our booth, we would like to offer you an opportunity to meet with a member of our Executive and a representative from our Local Government Department to discuss specific property assessment issues, or answer questions in general about BC Assessment.

If you are interested in scheduling a meeting with BC Assessment at the UBCM 2017 Convention, please contact [BCA Communications](#) by Friday June 30, 2017.

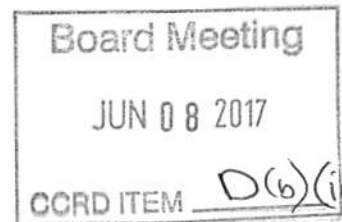
Closer to the UBCM Convention date, we will confirm the meeting schedule and location.

We look forward to connecting with you in September.

Sincerely,

Michael Spatharakis BA, AACI, P.App  
Manager, Local Government Customers

michael.spatharakis@bcassessment.ca  
T 1-866-valueBC (825-8322) x 00498 | C 250-208-3508  
400 – 3450 Uptown Blvd. | Victoria, BC V8Z 0B9 | [bcassessment.ca](http://bcassessment.ca)



208 i

CENTRAL COAST REGIONAL DISTRICT  
POLICIES

A-9 (b) - Facilities Inspection Policy – Centennial Pool

**Preamble:** An inspection policy will identify hazard and remedies and will prevent and reduce injuries to staff, volunteers and pool users. It will also assist the Pool Commission in determining the life expectancy and preservation of the facility, in examining the service provided and in evaluating the efficiency and economics of the site. An inspection policy will also aid the Commission in providing support for the request of budget funds.

**Policy:** An inspection of the Centennial Pool will be conducted ~~bi-weekly~~ weekly during the operating season and once a month during periods of closure. This inspection will be conducted by a member of the Pool Commission or employee of the CCRD. The inspection will document potential hazards and unsafe conditions, as well as routine maintenance issues requiring attention. The status of any works in progress will be recorded and corrective actions identified for any issues. Inspection forms will be completed and placed in the inspection binder. Appropriate CCRD staff and the Pool Commission Chair will be informed immediately of any unsafe conditions identified.

The inspection will address the following:

1. confirmation the entire premises are secure,
2. any evidence of unauthorised entry,
3. the presence of any potential hazards or unsafe conditions,
4. any evidence of damage to the facility, and
5. no unacceptable changes in water level.

Prior to summer start up, the following items will be checked for compliance with Ministry of Health Regulation:

1. Concentration of disinfectant
2. pH controls
3. Water clarity
4. Water temperature
5. Handling/storage of chemicals
6. Chlorine gas safety practices
7. Depth markings
8. Required safety equipment
9. Supervision/security
10. Posting of safety rules
11. Ground fault interrupter
12. Cross connection prevention device
13. Automatic disinfecting equipment
14. Water turnover rate
15. Water testing equipment\
16. Pool equipment maintenance

Board Meeting
JUN 08 2017
CCRD ITEM <u>E(a)</u>

205 ii

CENTRAL COAST REGIONAL DISTRICT  
POLICIES

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- 17. Sanitary facilities/change rooms
- 18. Operating permit posted
- 19. Daily maintenance records

**A-9 (b) - Facilities Inspection Policy – Centennial Pool cont...page 2**

It is the responsibility of the Pool Commission to inform and respond to the CCRD Board of Directors as to the progress made in complying with required corrective action taken in addressing the details of the inspection. The report format will be consistent with CCRD Policy E-1 Commission Reporting Requirements and may be in the form of monthly meeting minutes.

**Date:** July 17, 1997  
**Amended:** February 13, 2014  
**Proposed Amendments:** June 8, 2017

CENTRAL COAST REGIONAL DISTRICT  
POLICIES

209

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A-12(c) - Centennial Pool - Payment During Training

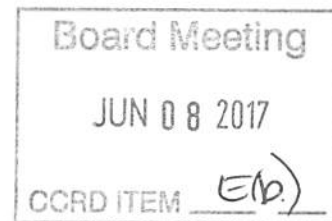
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Policy

1. Staff will be paid at their allocated rate per hour for attending pre-season orientation sessions and for in-service meetings during the operating season.
2. Staff will not be paid wages for time spent at training or for upgrading their credentials.
3. Despite the CCRD's Personnel Policy, reimbursement for out-of-town course expenses must be pre-approved by the Commission. Staff will be reimbursed for up to 50% of the course fee to a maximum of \$500.00 Living expenses will be reimbursed to staff at \$30 per day to a maximum of \$300. Transportation costs will be reimbursed at 50% of cost to a maximum of \$300. Staff is required to submit an expense account to the Pool Commission for their approval.

Adopted: September 13, 2000  
Amended: November 02, 2005  
Reviewed: November 2011  
Amended: June 14, 2012  
Amended: April 14, 2016  
Amended: April 13, 2017  
Proposed Amendment's: June 8, 2017

Rationale: To clarify the exclusion of CCRD's Personnel Policy and to include transportation costs at the request of the Pool Commission.



CENTRAL COAST REGIONAL DISTRICT  
POLICIES

210

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**E-5 - Directors Attendance at Board Meetings**

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**Preamble:** The present Board consists of only 5 directors. Directors are absent for reasons of health, transportation, out-of-area work or other reasons. A missing director at any Board meeting diminishes public representation and the quality of decision-making.

**Policy:** That all directors undertake to ensure quality representation for their electoral area, and commit to making every effort to attend all regular meetings of the board.

In the event that the director cannot attend, the director should give as much advance notice as possible to the alternate director. Staff should also be advised as soon as possible if a director is not able to attend and if the alternate director will attend the meeting. The director will make available to the alternate director the agenda and all meeting materials.

In the event the alternate is not able to attend, the director should discuss the key agenda items either with the Chairperson or the Chief Administrative Officer in advance of the meeting.

*Pursuant to S. 204(1) of the Local Government Act, a director is disqualified for failure to attend meetings if he/she is absent from 4 consecutive regularly scheduled board meetings without leave of the board.*

**Date:** September 14, 1993  
**Reviewed:** February 11, 2004  
**Amended:** November 15, 2012  
**Amended:** November 13, 2015  
**Amended:** June 08, 2017

Board Meeting  
JUN 08 2017  
CCRD ITEM E(C)

**Central Coast Regional District  
Denny Island Recreation Commission Bylaw No. 473**

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Being a bylaw to establish the Denny Island Recreation Commission to provide for the operation and management of recreation programs on Denny Island.

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**WHEREAS** the Central Coast Regional District has established by Bylaw 329 the Denny Island Recreation Service Area to provide recreation services to Electoral Area A; and

**AND WHEREAS** the Regional Board of the Central Coast Regional District deems it expedient to establish a Denny Island Recreation Commission to oversee the operations and management of the Denny Island Recreation Local Service Area;

**AND WHEREAS** the Regional Board of the Central Coast Regional District resolved by way of Resolution 16-03-17 to amend the membership of the Denny Island Recreation Commission to consist of four (4) members and the quorum to be three (3);

**NOW THEREFORE** the Regional Board of the Central Coast Regional District in open meeting assembled ENACTS AS FOLLOWS:

The Denny Island Recreation Commission is hereby established to be known as the Denny Island Recreation Commission being within and composed of Electoral Area A of the Central Coast Regional District.

This Bylaw may be cited for all purposes as the “Denny Island Recreation Commission Bylaw No. ~~458, 2016~~ 473, 2017

**DEFINITIONS**

In this bylaw:

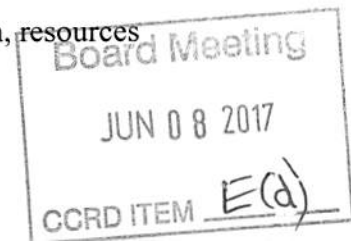
“**Regional Board**” means the Board of Directors of the Central Coast Regional District.

“**Regional District**” means the Central Coast Regional District (or CCRD).

“**Commission**” means the Electoral Area A Denny Island Recreation Commission (or DIRC)

**TERMS OF REFERENCE FOR THE COMMISSION & ITS GOALS**

1. The Denny Island Recreation Commission (DIRC) is a volunteer commission of the Central Coast Regional District, which offers and supports recreational and leisure activities and programs for Denny Island and wider community.
2. The goals of the Commission are:
  - (a) To support inclusive recreational and leisure activities for the benefit of the community.
  - (b) To organise and inform the community of events planned by its members.
  - (c) To provide a forum for its members to share ideas and program information, resources and explore areas of mutual interest.



- (d) To promote the concepts that physical activity, educational opportunities through leisure activities and community involvement are vital to the health and well-being of a vibrant community.
- (e) The Commission shall conduct or have cause to have conducted, surveys of recreational facilities, programs and leadership in the best interest of the area and in accordance to the wishes of the Regional Board.

### **RIGHTS OF THE REGIONAL BOARD**

- 3. The powers delegated to the Commission shall not extend to or include any of the powers of the Regional Board which are exercised by bylaw only

### **MEMBERSHIP AND TERM**

- 4. The Denny Island Recreation Commission, hereinafter called the "Commission" shall consist of:
  - (a) One member ~~may be~~ appointed by the board of directors as their representative and
  - (b) Four members representing a cross section of individuals directly concerned with community recreation

Note: above change recommended to address conflicting directives "may" and "shall" as shown in point 4 above.

Note: upon review of the DIRC bylaw, the Commission requests board consideration to increase the number of members to 7 to ensure meetings can be held regularly with enough members at each meeting for quorum, and to put less strain on the small number of members, and to increase diversity of representation. This draft does not provide a change due to the change in the number of members from 7 to 4 in May 2016, although it is the board's prerogative to have it changed as per the Commission's request.

- 5. For the purpose of obtaining the names of persons willing to serve on the Commission, the Regional District shall place an invitation on the local Denny Island bulletin board inviting those interested, to apply to the CCRD; the Regional District will also seek nominations from the Commission.
- 6. The Regional District Board shall review all applications and nominations for the Commission at the December meeting. All Commission members shall be appointed by resolution of the Board of Directors of the Central Coast Regional District.
- 7. The term of office of each member shall be for a period of two (2) years. However, the first term subsequent to the adoption of this bylaw, two (2) members shall serve for the term which expires December 31, 2016 and two (2) members shall service for the term which expires December 31, 2017.

**[#8 Moved to MEETING PROCEDURES AND CONDUCT and number sequencing changed accordingly See #19]**

- 8. The regional board of directors, upon a vacancy arising from any cause other than the expiration of a members term of office, upon recommendation of the Denny Island



Recreation Commission, shall appoint a new member from Denny Island who shall serve for the unexpired portion of the term vacated.

- 9. Each retiring member of the Commission shall be eligible for reappointment, at the discretion of the Regional Board of Directors
- 10. The Electoral Area A Director or his/her alternate may attend meetings of the Commission.
- 11. A Regional District staff member will serve as a liaison between the Commission and the Board and will provide advice and technical support as required. The staff liaison will not be a member of the Commission and will not participate in voting and will not be included when determining a quorum (if attending the Commission meetings).
- 12. No member of the Commission shall receive any remuneration for services.

**MEETING PROCEDURES & CONDUCT**

- 13. At its first meeting of each year, the Commission shall elect from among its members, other than the Board appointed representative:
  - (a) A Chair who will preside over the meeting of the Commission, and a
  - (b) Secretary/Treasurer who will carry out the responsibilities described herein and other tasks as the Commission may prescribe.
- 14. In the absence of the Chair, the members present shall appoint a member to act as the Chair for that meeting or until the elected Chair returns.
- 15. The Commission shall hold regular meetings as they deem practical but not be less than four (4) times per year. Three (3) Commission members shall constitute a quorum.
- 16. The Chairman or any two members may summon a special meeting of the Commission by giving at least one (1) days' notice by phone or in writing to each member, stating the purpose for which the meeting is called.
- 17. Notice of Commission meetings will be posted on the local Denny Island Bulletin Board and the Denny Island Recreation Commission Facebook page.
- 18. Unless otherwise authorized by Section 90 of the *Community Charter*, all Commission meetings will be open to the public and held in a location accessible to the public.
- 19 Any appointed member who is absent from meetings of the Commission for two (2) consecutive meetings without leave of absence from the Commission or without reason satisfactory to the Board of Directors of the Regional District shall cease to be a member of the Commission.

**Note:** the DIRC requests that the board consider changing two meetings, to three.

- 20. Prior to each Commission meeting, the Chair, shall prepare an agenda which shall be circulated to the Commission members at least 24 hours in advance. The Commission may



waive the requirement for advance notice of the agenda in emergency situations requiring a special meeting.

21. The Secretary/Treasurer shall prepare the minutes of the Commission meetings. Copies of the minutes shall be circulated to Commission members and forwarded to the Regional District staff liaison who shall carry out any actions required by the Regional District, including presenting to the Board any recommendations from the Commission ~~the~~ that require a resolution by the Board of Directors.

22. The Commission may adopt rules of procedure which are consistent with the *Local Government Act, the Community Charter* and the CCRD Meetings Procedures Bylaw or this bylaw, as necessary.

23. Members who have a direct or indirect pecuniary interest in a matter under discussion shall not participate in the discussion of the matter or vote on a question on the matter.

Where members believe they are in a conflict, they must declare the conflict and state the general nature of the conflict, and leave that part of the meeting where the matter is under discussion. The member's declaration shall be recorded in the minutes.

The member shall not attempt before, during or after the meeting to influence the voting on any question in respect of the matter.

24. The Chair shall preserve order and decide all points of order which may arise subject to an appeal to other members present. All such appeals shall be decided in accordance with Robert's Rules.

25. Except as provided in this bylaw, the Commission shall regulate the conduct of its meetings as it deems desirable.

26. All acts authorized or required to be done by the Commission under this bylaw shall be decided by a majority vote of those Commission members present at a meeting.

27. All Commission members, including the presiding member, may vote on questions before it, and in all cases where the votes of the members present are equal for and against the questions, the question shall be negated. Any member who abstains from voting shall be deemed to have voted in the affirmative.

28. No act or other proceedings of the Commission shall be valid unless it is authorized by resolution at a regular or special meeting of the commission.

**ADMINISTRATION – FINANCIAL MATTERS**

29. All purchases by the Commission over \$500 require a request from the Commission to either the Chief Financial Officer (CFO) or Chief Administrative Officer (CAO) to be authorized prior to the expenditure (in accordance with the CCRD Purchasing and Procurement Policy A-26).

**Note: The DIRC is not in agreement with the \$500 limit citing the fact that if the budget is approved by the board, the expenditures are therefore approved. They have been advised that the policies referred to above applicable to all functions and services,**

but are due for review in 2017, so they may be changed at a later date.

All capital purchases shall be conducted only with the approval of the CFO pursuant to CCRD Purchasing and Procurement Policy A-26.

NOTE: Nothing in the purchasing policy or purchasing limits, as stated above, provides for purchasing goods and services which are not contemplated in the financial plan as approved by the board of directors, except where unbudgeted resources have otherwise been provided as determined, confirmed and approved by the CFO or the CAO.

30. The Commission shall, at each meeting, approve invoices for payment by the CCRD that meet the criteria of the CCRD Purchasing and Procurement Policy A-26 and delegated authorized purchasing authority for no more than \$500, and these will be forwarded immediately to the regional district's financial officer for processing. All invoices goods and services purchases over \$500 (not including capital purchases) must be approved prior to expenditure as stated in clause 30.

31. Statement on Petty Cash -

Contrary to CCRD Policy F-14 Payables Procedure, as it relates to Petty Cash limits of \$50 per entry, the DIRC limits on Petty Cash usage are hereby amended to read:

“Amounts exceeding \$250 per entry may not be disbursed from Petty Cash”

32. No less frequently than four (4) times per year on or before the following dates, the Commission shall provide to the regional district's financial officer, a detailed report of all petty cash receipts and expenditures complete with opening and closing balances:

- April 15th (for the period January to March)
- July 15th (for the period April to June)
- October 15th (for the period July to September)
- Jan 15th (for the period October to December)

33. All items of revenue and expenditure, assets and liabilities relating to the activities of the Commission shall be accounted for in the books of account of the Central Coast Regional District in accordance with the provisions of Section 373(2) and other relevant sections of the *Local Government Act*.

34. The Commission shall, before the 31<sup>st</sup> day of October in each year, cause to be prepared and submitted to the Regional Board a detailed budget outlining its anticipated receipts and expenditures during the next calendar year.

**AUTHORITIES, RESPONSIBILITIES AND DUTIES**

35. The Board of Directors hereby delegates to the Commission, the following authorities, responsibilities and duties:

- (a) Empowers the Commission to organise and conduct recreation and leisure activities programs,
- (b) Empowers the Commission to incur liabilities for the purposes of organising and conducting recreation and leisure activities programs, provided that the costs incurred are

within the annual budget as approved by the Regional District and without limiting the foregoing:

- (i) to provide community programs and events without charge
- (ii) to conduct or cause to conduct surveys of residents and participants involved in the recreation and leisure activities programs, to gage levels of satisfaction and programs for the future
- (iii) to establish and appoint advisory or select Committees, which will serve without remuneration, to assist the Commission with their activities.
- (iv) to ensure all invoices and payments of all commitments, liabilities and accounts are in accordance with this bylaw and relevant financial policies of the CCRD, and within the annual budget approved by the Board of Directors of the Regional District; and
- (v) to follow and/or make recommendations for operational rules and procedures to the Regional District that will improve the methodologies for accountability to the Regional District and the taxpayers of the Electoral Area A of the Central Coast Regional District.

36. All organizations operating under the auspices of the Commission shall, in terms of any liability whatsoever, save harmless the Commission and the Regional District.

37. Bylaw 444 458, cited as the "Denny Island Recreation Commission Bylaw No. 458, 2016" is hereby repealed.

READ A FIRST TIME THIS ~~14<sup>th</sup> day of April, 2016~~ 8<sup>th</sup> day of June, 2017  
 READ A SECOND TIME THIS ~~14<sup>th</sup> day of April, 2016~~ 8<sup>th</sup> day of June, 2017  
 READ A THIRD TIME THIS ~~14<sup>th</sup> day of April, 2016~~ 8<sup>th</sup> day of June, 2017  
 RECONSIDERED AND FINALLY ADOPTED THIS ~~12<sup>th</sup>~~ day of ~~May~~, 2016.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
CORPORATE ADMINISTRATOR

I hereby certify the above to be a true and correct copy of Bylaw No. 458 473 cited as the "Denny Island Recreation Commission Bylaw No. 458, 2016 473, 2017 as adopted.

\_\_\_\_\_  
CORPORATE ADMINISTRATOR



May 17, 2017

Chair Alison Sayers  
Central Coast Regional District  
Box 186  
Bella Coola BC V0T 1C0

RECEIVED

MAY 29 2017

Central Coast Regional District

Dear Chair Sayers:

**Re: 2016 Resolutions**

Please find attached the provincial response to the 2016 resolution(s) put forward by your Board and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator, with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Councillor Murry Krause  
President

*Enclosure*

Board Meeting  
Correspondence  
JUN 08 2017  
CCRD ITEM F(a)

**2016 B124 Recognition and Regulation of Physician Assistants**

**Central Coast RD**

Whereas the BC Ministry of Health has undertaken operational reforms in an attempt to revitalize the primary care system, but communities across the province still experience physician shortages and other significant primary care challenges;

And whereas physician assistants (PAs) are qualified health professionals whose role is to provide a broad range of medical services under physician supervision; who are licensed to practice in many provinces across Canada, as well as in the Canadian Armed Forces; and who are recognized by the Canadian Association of Physician Assistants and the British Columbia Medical Association (Doctors of BC);

Therefore be it resolved that UBCM strongly encourage the provincial Ministry of Health to recognize and regulate physician assistants so that they may practice in BC, with establishment of an appropriate system for liability coverage, and regulatory oversight by an organization similar to the College of Physicians and Surgeons of BC, as one of the steps toward meeting health care demands and alleviating physician shortages in all areas of the province.

**Convention Decision:                      Endorsed**

Provincial Response

***Ministry of Health***

*BC has closely monitored the experience and implementation of physician assistants in other provinces in Canada since 2008. The decision to introduce a new profession requires thoughtful analysis of gaps in current care models, patient needs, and whether the use of existing health care professions can address those gaps or needs. To date, there is little evidence to suggest that gaps in care cannot be filled by existing health care professionals such as nurse practitioners.*

*Since 2005, nurse practitioners have provided services in the publicly-funded health care system in BC. Nurse practitioners are registered nurses with advanced education. They are authorized to perform the full range of nursing functions plus additional functions of assessment, diagnosing, prescribing, ordering diagnostic tests, managing common acute and chronic illnesses, and referring patients to specialists. As independent practitioners, nurse practitioners do not require a physician's order to act and may serve as the primary care provider in collaboration with other members of the health care team.*

*The Ministry has ongoing discussions with other provinces that have introduced physician assistants. With small numbers and inconsistent distribution, the physician assistant profession in Canada remains relatively new. However, BC will continue to monitor as the health system evolves and consider whether introduction of this new profession would meet patient care needs more effectively than through existing professions.*

**Donna Mikkelson**

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**From:** Alison Sayers <asayers@ccrd-bc.ca>  
**Sent:** May-31-17 3:21 PM  
**To:** Donna Mikkelson  
**Subject:** fw: Re: Central Coast Oceans Advisory Committee for Marine Protected Areas Network

Another item to go along with MaPP on the agenda for next week ...

Alison Sayers  
Central Coast Regional District  
Chair and Director Area C

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**From:** "Gord McGee" <gord.mcgee@gmail.com>  
**Sent:** Wednesday, May 31, 2017 11:03 AM  
**To:** "asayers@ccrd-bc.ca" <asayers@ccrd-bc.ca>  
**Cc:** "Cargill, Sally M FLNR:EX" <Sally.Cargill@gov.bc.ca>, "Creighton, Sheila" <Sheila.Creighton@dfo-mpo.gc.ca>  
**Subject:** Re: Central Coast Oceans Advisory Committee for Marine Protected Areas Network

Hi Alison,  
I wish I had a better answer for your first question, but you were on the email out list, but it was for your [alison@canyonspringsconsulting.com](mailto:alison@canyonspringsconsulting.com) email address. Either it went to your junk mail, or because your status is one of 'non-a formal member, keep informed' on the contact sheet, its possible the person assembling the email addresses may have skipped over you in error. My apologies for that and any inconvenience it may cause. Also, I assume your main contact email should be your ccrd email, so I will update that.

Please read the invite below to give you an idea of what the CC Oceans Advisory Committee (OAC) for the MPA Netowrk is about. You are right, in that their membership is almost identical to our MPAC apart from having shipping and further commercial fishing/seafood processing representation, and the federal government as the 3rd governing partner. The CC MaPP MPAC and the CC OAC for MPAN committees intend to be well coordinated in membership and in terms of timing. The MPAC only meets once a year in person, and the MPAN group is expected to meet two times a year over the next two years so intend to line up the annual in person meetings for the MPAC with the MPAN group next year.

Unfortunately, like with MaPP, there is only funding for travel and accommodation costs. The CC Oceans Advisory Committee for the Marine Protected Areas Network is focused specifically on the creation of Marine protected areas under federal legislation for the same area as MaPP. Thus, it will consider shipping and commercial/recreational fishing as a part of its determination of where MPAs will be located. There will be social and economic benefits and impacts for your CCRD constituents from the MPAs and the different sectors they may be a part of.

Please have a read below, let us know if you have any more questions about how well the CC OAC overlaps with the CCRDs objectives or any other questions. I have also cc:d Sally, the provincial co-chair, and Sheila Creighton who is the federal co-chair for the Central Coast table.

Thanks Alison  
Sincerely,  
Gord



Correspondence  
Board Meeting  
JUN 08 2017  
CCRD ITEM F(b)



May 11, 2017

*On behalf of the Marine Protected Area (MPA) Network Committee and the MPA Technical Team (MPATT), we invite you to become a member or alternate member of the Central Coast Ocean Advisory Committee. This committee is being established to support stakeholder and local government engagement on the development of an MPA network in the Northern Shelf Bioregion (NSB), which extends from the top of Vancouver Island (Quadra Island/ Bute Inlet) and reaches north to the Canada – Alaska border. Further details about the network planning process are available on our website at [www.mpanetwork.ca](http://www.mpanetwork.ca).*

*Four committees will be formed to support the network planning process at the sub-regional scale, as well as one bioregional advisory committee. Sub-regional advisory committees will help to ensure that the unique characteristics and circumstances that define Haida Gwaii, the North Coast, the Central Coast, and North Vancouver Island are understood and considered at various stages in the planning process. The bioregional advisory committee will help to ensure that regional perspectives on topics or issues that require consideration at a larger planning scale (connectivity, replication, cumulative social and economic benefits and impacts, etc.) are taken into account. The scope of information brought before the bioregional and sub-regional advisory committees may be very similar; however, it is expected that different perspectives and types of knowledge will come from each committee.*

*The roles and responsibilities of members and their alternates will be defined in Terms of Reference, and the draft will be circulated soon to those interested in participating. It is anticipated that committee members and/or alternates will be asked to participate in two in-person meetings a year until March, 2019. To make the best use of time and resources, and to build awareness of the interconnectedness of other marine initiatives in the NSB, efforts will be made to co-ordinate the timing of in-person meetings with other engagement events. Members and their alternates may also be called upon to provide advice on technical documents between meetings, via email. Preparation needs will be intensive. Funding will be available for travel costs to attend meetings..*

***Please indicate your interest in becoming a member or alternate by emailing [info@mpanetwork.ca](mailto:info@mpanetwork.ca) by May 19, 2017. If you are unable to participate, we welcome your suggestions for potential members or alternates. The inaugural meeting for the Central Coast Ocean Advisory Committee is tentatively scheduled for the week of June 19, in Richmond, and a meeting invite will follow confirmation of membership.***

*The 2014 Canada-BC Marine Protected Area Strategy, and the Pacific North Coast Integrated Management Area (PNCIMA) plan, will inform this work. The PNCIMA plan, approved by the governments of Canada, BC and First Nations in early 2017, identifies marine protected area network planning as a priority for near term implementation. You can find out more about the PNCIMA initiative by visiting [www.pncima.org/](http://www.pncima.org/). General information about the MPA Network planning process can be found by visiting the website, [www.mpanetwork.ca](http://www.mpanetwork.ca).*



If you have further questions about the Central Coast Ocean Advisory Committee, please do not hesitate to contact [info@mpanetwork.ca](mailto:info@mpanetwork.ca) , Gord McGee ([Gord.McGee@gmail.com](mailto:Gord.McGee@gmail.com)) or Sheila Creighton ([Sheila.Creighton@dfo-mpo.gc.ca](mailto:Sheila.Creighton@dfo-mpo.gc.ca)).

On behalf of the MPA Network Committee and MPATT,

Hilary Ibey

Integrated Oceans Management Program Manager

Fisheries and Oceans Canada

Steve Diggon

Marine Planning Co-ordinator

Coastal First Nations-Great Bear Initiative

On Mon, May 29, 2017 at 1:58 PM, Alison Sayers <[asayers@ccrd-bc.ca](mailto:asayers@ccrd-bc.ca)> wrote:  
Hi Gord

Do you know who the invitation email was sent to and when? If it was me, I missed it. And what is the difference between MaPP and MPAN, and why aren't they the same process? Would the role/benefits for CCRD be the same as with MaPP? And is there financial support for local governments to attend? They sound so similar ...

Alison Sayers  
Central Coast Regional District  
Chair and Director Area C

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**From:** "Gord McGee" <[gord.mcgee@gmail.com](mailto:gord.mcgee@gmail.com)>  
**Sent:** Monday, May 29, 2017 1:19 PM  
**To:** "[asayers@ccrd-bc.ca](mailto:asayers@ccrd-bc.ca)" <[asayers@ccrd-bc.ca](mailto:asayers@ccrd-bc.ca)>  
**Cc:** "Cargill, Sally M FLNR:EX" <[Sally.Cargill@gov.bc.ca](mailto:Sally.Cargill@gov.bc.ca)>, "Creighton, Sheila" <[Sheila.Creighton@dfo-mpo.gc.ca](mailto:Sheila.Creighton@dfo-mpo.gc.ca)>  
**Subject:** Central Coast Oceans Advisory Committee for Marine Protected Areas Network

Ho Alison,  
I'm sure you are beginning to go into flat out farming mode but just wanted to briefly check in on some stuff outside of MaPP.

As I think we spoke about a number of months ago, the Marine Protected Area Network (MPAN) for the Northern shelf Bioregion process is moving into its own stakeholder engagement mode. This is the process that is collaboratively led by Canada, BC, and 17 First Nations. An email was sent to you to see if the CCRD wanted to have a member on the Central Coast Oceans Advisory Committee for MPAN. I'm guessing that the status of CCRD's capacity to attend these meetings is the same as for MaPP but just wanted to check in and make sure the CCRD won't be attending at this time. Our first meeting is June 20, 21 (half day) in Richmond. If there will not be a CCRD rep at the meetings, would you like us to forward on meeting summaries, documents in the same fashion as with MaPP?

Thanks and hope this finds you well,  
Gord

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May 15, 2017

Alison Sayers  
Chair, Central Coast Regional District  
626 Cliff St., Box 186  
Bella Coola, B.C.  
V0T 1C0

Dear Alison,

**Re: CCRD Board Response to MaPP invitation to participate on the Central Coast Advisory Committee**

In a letter dated November 24, 2016, the Marine Plan Partnership (MaPP) invited the Central Coast Regional District to join an advisory committee established to facilitate stakeholder participation in implementation of the Central Coast Marine Plan. Thank you for the follow up email correspondence in which we were notified of the Board’s resolution to decline the invitation to participate due to resource constraints. The Resolution also indicated the Board’s interest in receiving MaPP Central Coast Marine Plan Implementation Advisory Committee (CC-MPAIC) meeting minutes. Summaries of all the meetings will be posted on the MaPP website, and we will notify you when they have been made available.

The MaPP partners view local government’s support for, and involvement in, implementation of the Central Coast marine plan as valuable and essential to success. The Central Coast marine plan includes an objective to improve relationships and communications between First Nations and local governments. There is one strategy that is directly related to this objective:

**Governance, Strategy 3.1:** *Encourage the development of protocols and agreements between First Nations and local governments.*

Protocol Agreements provide a framework for collaboration, and function as a broad umbrella agreement under which meaningful discussion, information sharing, and the exploration of issues of mutual concern can occur. There are many examples of protocol agreements between local government and First Nations across the province. Generally, the agreements outline a purpose, the nature of the agreement, governance structures, shared principles of cooperation, specific areas of focus the parties agree to work on, communications, and dispute resolution.

In our letter of invitation to the CC-MPAIC (attached as reference), we identified a range of implementation activities that overlap with the CCRD Board’s mandate. Topic areas of mutual interest include sustainable economic development, climate change adaptation, and marine stewardship. These topics could be used as a guide to help identify particular issues and opportunities that could be explored together and form the basis for protocol agreements. For example, the Central Coast Marine Plan describes objectives and strategies for improving preparedness for marine accidents and spills. Governments could collaborate to improve hazard warning systems, develop reliable evacuation routes with signage, and improve coordination with local emergency service providers.

Board Meeting  
JUN 08 2017  
CCRD ITEM F(c)

A strengthened relationship between First Nations and local governments through the establishment of protocol agreements is a priority outcome for near term implementation of the Central Coast Marine Plan. MaPP partners are currently developing a work plan and budget to guide implementation activities for the 2017/18 fiscal year, and would like to allocate staff time and resources towards activities that will help achieve this priority outcome. Please let us know if the Board is interested in considering this opportunity. We are available to meet with Board members to discuss this in greater detail, and to review progress on implementation of the Central Coast Marine Plan more broadly.

If you have any further questions about MaPP please do not hesitate to contact Gord McGee (gord.mcgee@gmail.com) or Sally Cargill (Sally.Cargill@gov.bc.ca). We look forward to your response.

Best regards,



Sally Cargill, Marine Planning Specialist  
BC Ministry of Forests, Lands and Natural Resource Operations



Gord McGee, Marine Use Planner  
Central Coast Indigenous Resource Alliance

encl. Letter to the Central Coast Regional District Board, dated November 24, 2016



November 24, 2016

Alison Sayers  
Chair, Central Coast Regional District  
626 Cliff St., Box 186  
Bella Coola, B.C.  
V0T 1C0

Dear Alison,

**Re: Invitation to the Central Coast Regional District to participate on MaPP Regional and Central Coast Marine Plan Implementation Advisory Committees**

The Marine Plan Partnership (MaPP) is a collaborative process for implementing marine plans for the coastal and marine areas of four sub-regions in British Columbia: Haida Gwaii, the North Coast, the Central Coast, and North Vancouver Island. MaPP is a government-to-government partnership between the Province of British Columbia and 17 First Nations represented by the Coastal First Nations-Great Bear Initiative (CFN-GBI), the North Coast-Skeena First Nations Stewardship Society (NCSFNSS), Central Coast Indigenous Resource Alliance (CCIRA), Council of Haida Nation (CHN), and the Nanwakolas Council (collectively the 'MaPP Partners').

The four MaPP sub-regional marine plans were approved in 2015, and provide recommendations for key areas of marine management. The plans inform decisions regarding the sustainable economic development and stewardship of the coastal and marine environments of the North Pacific Coast. During the collaborative planning phase, marine stakeholders and local government representatives, including a representative from the Central Coast Regional District (CCRD), provided valuable input and advice to the process via advisory committees at the regional and sub-regional scales. Further information about the planning phase of the MaPP initiative may be found on the website at: <http://www.mappocean.org/>

With the completion of the four sub-regional marine plans and the Regional Action Framework (RAF), the MaPP partners have turned their full attention to implementation.

This letter is a formal request to the CCRD Board of Directors to nominate an individual who is willing to represent you on the Regional and Central Coast advisory committees being established to support MaPP implementation. We also request nomination of an alternate for your representative when he/she is unable to participate in meetings.

Continued engagement by the CCRD is considered invaluable for MaPP implementation activities, especially given the links between MaPP implementation actions and the economic development and

advocacy mandates of the CCRD. Many implementation strategies aim to improve health and well-being for constituents of the CCRD.

The Central Coast Marine Plan includes the following implementation priorities that relate most closely to the CCRD mandate of economic development:

- **Economy and Communities.** Sub-regional work is planned to review infrastructure requirements for marine economic development opportunities and address priority gaps in cooperation with relevant First Nations and Crown agencies, industry and stakeholders.
- **Climate Change Adaptation and Mitigation.** Regional (RAF) and sub-regional work is planned to explore the impacts and potential risk mitigation activities associated with storms, sea level rise and increased rainstorms on coastal communities, their infrastructure, and livelihoods. Preparing for these impacts over the next few decades will avoid costly interventions and repair of damages in the future.
- **Tourism and Recreation.** Sub-regional work is planned to conduct tourism and recreation feasibility assessments to evaluate opportunities for growth of this sector and identify strategies to mitigate factors that limit development. Additional work includes development of a strategic coastal and marine tourism plan for the Central Coast that improves capacity building, product development and marketing initiatives.
- **Marine Fisheries Economy.** Sub-regional work is planned to increase restoration for fish populations and habitat enhancements, reduce ecological and cultural impacts from sport fishing lodges/untended vessels, and increase opportunities in seafood processing and other value-added activities. Work is planned to increase the financial viability of shellfish and marine plant aquaculture by, for example, offering skills development and training to enable local residents to be employable in the sector.

The RAF includes the following actions that relate most closely to the CCRD mandate of economic development:

- **Regional Economy and Infrastructure:**
  - Confirming specific gaps in regional and coastal community marine infrastructure and services and initiating actions to address them;
  - Enhancing regional collaboration and improving local economic benefits related to shellfish aquaculture and fisheries; and

- Enhancing collaboration between the sub-regions to attract and better integrate new and emerging industries that are consistent with provincial government and First Nations economic priorities.

Overall, sub-regional implementation strategies and regional implementation actions in these work areas focus on improving the financial viability of activities and emerging sectors, and encouraging local economic development and participation in the workforce. We believe there are many opportunities for synergies, information sharing and collaboration in these areas of work with the mutual goal of improving economic opportunities and well-being.

In addition to the work areas outlined above, other regional and sub-regional work with obvious opportunities to collaborate include:

- **EBM Indicators and Monitoring:** The MaPP region is developing an EBM indicator monitoring program and monitoring on the Central Coast has started this season. For example, human well-being indicators such as regional wealth, participation in the workforce and local seafood harvesting are under development. The data collected through MaPP's EBM monitoring efforts may provide valuable information for the CCRD.
- **Marine Pollution and Emergency Management:** MaPP sub-regional marine plans and the RAF have a number of action items related to marine pollution and marine incident management including spill response. CCRD involvement will build capacity and help ensure that effective geographic response plans and strategies are developed.
- **All spatial recommendations in the Central Coast Marine Plan** provide policy guidance intended to inform B.C. and First Nations decision making on uses and activities in the area. The appropriate policy and legal instruments for achieving PMZ and SMZ objectives will be determined during the implementation phase. In addition management direction for marine protection is intended to complement ongoing efforts to design a Marine Protected Area network in the Northern Shelf Bioregion (<http://mpanetwork.ca/bcnorthernshelf/>).

Input from the CCRD on all MaPP work areas outlined above will be key to promoting consistency and reducing redundancy between the implementation of MaPP actions and strategies and local government mandates, priorities and programs.

To support MaPP implementation, we anticipate that Regional and Central Coast advisory committees members will be asked to participate in two meetings a year, with at least one in-person meeting for each advisory committee. Preparation needs for both committees are considered much less intensive as compared to the planning phase. Funding will be available for travel costs to attend meetings. At this time, a support fund to cover member administrative costs is not available.

We would like to acknowledge and thank you for your contributions to the development of the RAF and the Central Coast Marine Plan, and we hope that the CCRD is able to participate in the implementation of the plans that you and others helped shape. If you have any further questions about MaPP and/or the



advisory committee roles and responsibilities, please do not hesitate to contact Gord McGee (gord.mcgee@gmail.com) or Karen Topelko (Karen.Topelko@gov.bc.ca). We look forward to your response.

Best regards,



Karen Topelko, Sr. Marine Resource Specialist  
BC Ministry of Forests, Lands and Natural Resource Operations



Gord McGee, Marine Use Planner  
Central Coast Indigenous Resource Alliance

cc: MaPP Secretariat: Kristin Worsley, Steve Diggon, John Bones