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**CENTRAL COAST REGIONAL DISTRICT
COMMUNITY ECONOMIC DEVELOPMENT
MAY 2017 REPORT**

DATE: May 4, 2017
TO: Donna Mikkelson, Acting CAO
CC: Chair Alison Sayers and Board members
FROM: Bridget Horel, Community Economic Development Officer
SUBJECT: Community Economic Development Monthly Report

RECOMMENDATIONS:

1. THAT the Community Economic Development Report dated May 4, 2017 be received.
 2. THAT Rodney Krimmer and Robert Duncan's Expressions of Interest to participate in the Economic Development Advisory Committee be received.
 3. THAT the Board appoints Rodney Krimmer and Robert Duncan to the EDAC, both terms to expire Dec 31, 2017 at which time they may be eligible for re-appointment.
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CCRD COMMUNITY ECONOMIC DEVELOPMENT HIGHLIGHTS

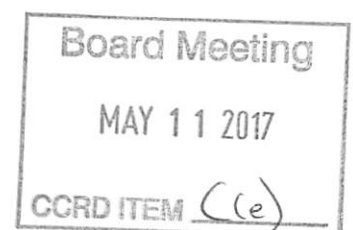
Economic Development Advisory Committee

The next EDAC meeting is scheduled for May 25th 2017. There is an open call for Expressions of Interest (EOI) for members at large to the CCRD Economic Development Advisory Committee (EDAC). All interested community members are encouraged to contact the Community Economic Development Officer.

Two submissions have been received in response to the call for EOI. The attached letters outline an interest in participating in EDAC and provide background information:

- Rodney Krimmer is the president of Bella Coola Community Forest Board of Directors and is a local, independent wood and timber builder.
- Robert Duncan is the Tribal Manager for the Wuikinuxv Nation and has worked in economic development over the past 20-years, primarily working with First Nations communities.

As outlined in the EDAC Terms of Reference, appointments to the EDAC shall be by resolution of the CCRD Board.



Grant Writer

The funding application to Northern Development Initiative Trust (NDIT) for support to hire a Contract Grant Writer was successful. A job posting for the contract position has been posted on the CCRD website and Facebook page and an advertisement has been placed in the Coast Mountain News.

The objective of the Grant Writer is to secure more funding dollars to support community economic development projects and initiatives within the CCRD. Under supervision of the CEDO, the Grant Writer will work with community organizations to increase their success in accessing financial grants in pursuit of strategic priorities.

As noted in the Community Economic Development Report to the Board, dated November 3, 2016, organizations who have expressed an interest in accessing the Grant Writer include: Bella Coola Harbour Authority, Bella Coola Valley Tourism, Bella Coola Trails Alliance, Central Coast Chamber of Commerce/Denny Island Community Development Association, and Bella Coola Valley Sustainable Agriculture Society. A document with information about preparing to work with a contract Grant Writer has been put together for community organizations.

The CEDO will work with the Economic Development Advisory Committee to establish a process for allocating the Grant Writer's time.

Love Central Coast

An application for a Ministry of Transportation sign permit is being prepared for the Love Central Coast sign. One location currently under consideration is near the existing pull-out and tourist information signage, located on the North side of Highway 20, less than one kilometer West of the bottom the Hill.

Vancouver Coastal Health (VCH) Active Communities Grant

The CEDO worked with the Denny Island Recreation Commission to submit a Letter of Community Interest for the Active Communities Grant. If approved, selected local governments will be notified in June 2017 to begin work on project development in partnership with VCH staff.

This is an excellent opportunity to begin implementing the recently signed collaborative agreement with Vancouver Coastal Health.

Audio and Visual Recording of Board Meetings

The Broadcasting Report dated January 28th 2016 was reviewed. Options for live streaming of Board meetings and for alternative conference phone options are being explored and a report will be prepared for the June 2018 regular meeting of the Board.

CCRD STRATEGIC INITIATIVES

Official Community Plan Update

2017 Strategic Priorities and Goals:

The CEDO and TLC have been in communication with the planning consultant to discuss next steps for the Official Community Plan Update. Staff have started a review and revision of the draft Terms of Reference and development of an engagement strategy for the OCP update process to ensure a high level of community input. The engagement process undertaken for the CCRD Solid Waste Management Plan has been reviewed and will help to inform the OCP engagement strategy.

Respectfully submitted



Bridget Horel

Community Economic Development Officer

Box 584
Hagensborg, BC
V0T 1H0

April 24, 2017

Bridget Horel
Community Economic Development Officer
Central Coast Regional District
Box 186
Bella Coola, BC
V0T 1C0

Hello Bridget;

I am interested in having a seat on the Economic Development Advisory Committee. I would like to bring a forestry point of view to the group. As the president of the Bella Coola Community Forest Board of Directors and an independent wood and timber builder, I think I have a perspective that may be of use in future planning. The value of small scale, sustainable forestry and wood manufacturing operations to the economies of rural communities has been a lifelong interest of mine. The potential for such operations in this valley was a major attractant in moving here.

In addition, I am interested in learning the social, economic and environmental dynamics of my new community, to better understand the challenges and opportunities involved in development.

I hope I can add a positive voice to the great potential of the Bella Coola Valley.

Sincerely

Rodney Krimmer



Wuikinuxv Nation

Wuikinuxv Village, Rivers Inlet
 c/o Bag 3500, Port Hardy, BC, V0N 2P0
 Administration Office Phone:(250) 949-8625

May 1, 2017

Bridget Horel
 Community Economic Development Officer
 Central Coast Regional District
 Box 186, Bella Coola, BC V0T 1C0

Dear Bridget:

RE: Expression of Interest – Central Coast Regional District -Advisory Committee

Please accept this as my expression of interest to participate on the Central Coast Regional District's Economic Development Advisory Committee.

I have been involved in a variety of economic development initiatives over the past 20-years, primarily working with First Nations communities. These past experiences include developing a major shopping center (Discovery Harbour Shopping Center), a founding member of "Cruise BC", a collaborate effort with the Port's of Vancouver, Victoria, Nanaimo, Prince Rupert and Campbell River. This initiative paved the way for Campbell River to be a port of call for the cruise industry.

I also lead the effort (again in Campbell River) as the Economic Development Officer for the Campbell River Indian Band, this lead to the nation being one of 4 first nations to receive an "Agreement in Principle" for a Destination Casino/Hotel project.

Most recently, I completed a complex accommodation agreement negotiations on behalf of Hupacasath First Nation. In addition, I also served as the CEO for Upnit Power Corp. a 6.5 mega/watt run of river project located in Port Alberni.

I am currently the Tribal Manager for the Wuikinuxv Nation located in Rivers Inlet.

Please see my C/V and Bio for additional background. I look forward to your response.

Yours truly,

Robert Duncan

Robert Duncan, Tribal Manager
 Wuikinuxv Nation



CENTRAL COAST REGIONAL DISTRICT

DATE: May 4, 2017
TO: Donna Mikkelson, Acting CAO
CC: Chair Alison Sayers and Board members
FROM: Bridget Horel, Community Economic Development Officer
SUBJECT: BC Rural Dividend Fund Report

RECOMMENDATIONS:

1. **THAT the BC Rural Dividend Fund Report dated May 4, 2017 be received.**
2. **THAT an application be made to the BC Rural Dividend Fund for a Strategic Economic Land Availability Assessment for the May 2017 intake.**
3. **THAT the request, sent on behalf of Nuxalk Nation, dated Thursday April 27th 2017 be received and the Regional District enter into a partnership with the Nuxalk Nation, and provide a partnership letter confirming CCRDs role and commitment to the Nuxalk Pathway to Aboriginal Tourism Project, in relation to the BC Rural Dividend Fund application, provided that there are no direct costs associated with the partnership that are not contemplated in the financial plan.**
4. **THAT the request, sent by Community Futures Cariboo Chilcotin, dated Tuesday April 25th 2017 be received, and that a letter of support be written and provided to Community Futures Cariboo Chilcotin in regards to their application for the May 2017 BC Rural Dividend Fund intake.**

BACKGROUND

The third intake of the BC Rural Dividend Fund (BCRDF) has a deadline of May 31, 2017. The four project categories are as follows:

- Community Capacity Building
- Workforce Development
- Community and Economic Development
- Business Sector Development

Board Meeting
MAY 11 2017
CCRD ITEM <u>C(5)</u>

The CCRD is considering submitting an application to BCRDF for a Strategic Economic Lands Availability Assessment. The CCRD has also been contacted for a Letter of Partnership Support for an application being submitted by Nuxalk Nation and for a Letter of Project Support for an application being submitted by Community Futures Cariboo Chilcotin.

CCRD STRATEGIC ECONOMIC LANDS AVAILABILITY ASSESSMENT PROPOSAL

The Central Coast Regional District is interested in pursuing the opportunity to apply to the BC Rural Dividend Fund for a Strategic Economic Land Availability Assessment. This project would involve mapping to gain an understanding of the characteristics of the land supply in the CCRD and the opportunities available to support a diversified local economy and sustainable economic development in the region.

The proposed assessment can help to define what lands may be suitable for development. It would not mean that the CCRD supports those sites for development or that planning permission would automatically be given for these sites.

LETTER OF PARTNERSHIP REQUEST– NUXALK NATION PROPOSAL

The attached request is for a Letter of Partnership Support for Nuxalk Nation's application to the BC Rural Dividend Fund. The proposal is for a *Nuxalk Pathway to Aboriginal Tourism Project* that encompasses the Nuxalk Big House & Multiplex, Cultural Pathway and Four Mile Trail.

The funding guidelines state that a partner must play an active role in the project and must provide a partnership letter, to be submitted with the online application form. There is no requirement for the partner (CCRD) to contribute financially to the project, to sign the grant agreement, or to be involved in the reporting of the project. In addition, there is no limit to the number of applications that can be supported by the Regional District.

The role of the CCRD may include:

- Working in a collaborative and reciprocal nature with Nuxalk Nation to further the Bella Coola Valley as a world class Aboriginal tourism destination.
- Participating in regular briefing meetings and, where appropriate acting to facilitate conversations with stakeholders, in relation to the development of Nuxalk Big House & Multiplex, Cultural Pathway and Four Mile Trail.
- Collaborating on strategies, such as the Nuxalk Cultural Pathway to Aboriginal Tourism Project, that support the cultural, environmental, social, and economic wellness of the region.
- Continuing to provide advice and work together to address concerns that may arise in relation to setback variations, land use planning, trails and recreation infrastructure (as was previously done in Phase 2 of the Nuxalk Cultural Pathway to Aboriginal Tourism).
- Participating in joint meetings to begin a working relationship to further economic and tourism development in the region.

A partnership letter would confirm the CCRDs role and commitment in the Nuxalk Pathway to Aboriginal Tourism Project.

LETTER OF SUPPORT REQUEST – COMMUNITY FUTURES CARIBOO CHILCOTIN PROPOSAL

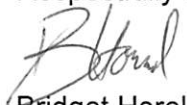
The attached request is for a Letter of Project Support for Community Futures Cariboo Chilcotin's application to the BC Rural Dividend Fund. The proposal is for a *Planning a Successful Succession Project* aimed at small/medium sized business owners who are looking to retire from their business/sell their business. The program has been developed to reduce the number of business closures so that goods and services can stay in local communities to support economic stability and job security in communities.

Community Futures has found that when it comes time to think about selling a business, owners are not familiar with the process. The proposed program will provide a step-by-step process for those individuals to follow with the outcome being a viable business exit strategy plan.

Community Futures Cariboo Chilcotin service delivery area extends to the Bella Coola Valley so participants from Electoral Areas C, D, and E will be able to participate in the proposed program. The proposed plan is to hold periodic workshops either in person or on the web. Much of the work will be one-on-one, primarily electronically due to the distances, and in person when feasible.

Community Futures Cariboo Chilcotin is hoping to submit their proposal the week of May 23rd, 2017.

Respectfully submitted



Bridget Horel
Community Economic Development Officer

From: VisionWriter [mailto:mbrorup@citywest.ca]
Sent: Thursday, April 27, 2017 9:08 AM
To: 'Cheryl Waugh CCRD'
Cc: Wilma Mack; Wally Webber
Subject: partner proposal

Dear Cheryl,

I am writing on behalf of the Nuxalk Nation to request a Letter of Partnership Support for our application to the BC Rural Dividend Fund (BDRF). We are applying for \$500,000 for the Nuxalk Pathway to Aboriginal Tourism Project. The project encompasses the Nuxalk Big House & Multiplex, Cultural Pathway and Four Mile Trail.

We propose a friendly partnership between CCRD and Nuxalk Nation to develop an integrated trails system in the Bella Coola Valley. We envision that to include quarterly communications about mutual Aboriginal tourism, business and cultural interests, networking with other trail developers to optimize and promote Aboriginal tourism in the Bella Coola Valley and Cariboo Chilcotin region, advertising events through our respective media, and distribute marketing information through our venues on both our communities.

We have seen the powerful effect of the BC Ferries Working Group on bringing ferry service back to Bella Coola. We invite you to join us in additional efforts to leverage the ferry service to bring more visitors to our respective venues for the benefit of all. The Bella Coola Valley is a perfect trails destination complimented by our stunning landscape and rich cultures.

I am interested in a discussion about your organization providing us with a letter that outlines our partnership, for attachment to our application to BCRDF.

In kindness
Marianne Brorup Weston
Grant Writer
Nuxalk Nation

VisionWriter
2127A Hemlock Street
Thornhill, BC V8G 5B1
1.250.635.2942
mbrorup@citywest.ca

From: Karen Eden [mailto:karen@cfdccariboo.com]
Sent: April-25-17 2:10 PM
To: Bridget Horel <cedo@ccrd-bc.ca>
Subject: letter of support for BC Rural Dividend application

Hi Bridget

Hope all is well with you. I'm looking for a letter of support for a proposal that Community Futures will be submitting to the BC Rural Dividend Fund.

Project – Planning a Successful Succession (PASS)

Community Futures Cariboo Chilcotin is developing a proposal to be submitted to the BC Rural Dividend Program. The project is specifically focused on business growth and retention.

The proposal is developed to address the issues of small/medium size businesses that are looking to sell their businesses in the Cariboo Chilcotin. The pace of which small business owners are looking to exit their business is accelerating at an alarming rate. Whenever a business fails to stay open there are less goods and services in the local communities. The erosion of the number of businesses will also affect the economic stability and job securities of our communities.

This program will provide options and incentives guiding business owners who are facing an unfamiliar world when it comes to planning the succession of their business. Using a step-by-step approach the program will help participants answer questions such as, but not limited to; when to start a business exit plan, how to find the right buyer and financial planning.

Supporting the businesses of the Cariboo Chilcotin to remain open and viable encourages other entrepreneurs to open/buy businesses the area. A positive business climate will attract entrepreneurs from other parts of the province, Canada and the world.

Sincerely

Karen Eden, General Manager
Community Futures Cariboo Chilcotin

Please send the letter of support to:
Karen Eden
Community Futures Cariboo Chilcotin
266 Oliver Street
Williams Lake BC V2G 1M1
karen@cfdccariboo.com



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CENTRAL COAST REGIONAL DISTRICT

TO: Donna Mikkelson, Acting Chief Administrative Officer
 FROM: Cheryl Waugh, Transportation and Land Use Coordinator
 DATE: May 4, 2017
 SUBJECT: Land Use Planning Report

Board Meeting
 MAY 11 2017
 CCRD ITEM Cc

Recommendation:

1. That the Land Use Planning Report dated May 4, 2017 be received.

	Zoning	Subdivision	Maps & Plans	Other Related* (specify)	Province of BC Land Referrals & Updates
Number of Enquiries	3	0	3	3	1
Method of Inquiry					
Email/I-Net	2		1	1	1
Phone	1		1	1	
In-Person			1	1	
Hard Copy					
Number of Applications	0				

Zoning

-Discussed our zoning bylaw with the Regional Agrolgist, Ministry of Agriculture, as related to a local poultry complaint.

-Answered zoning questions from a Dawson Creek property service about a Hwy 20 property and provided a map of the triple-zoned parcel.

-Request by a local resident to email Bylaw 468, a bylaw that repealed Bella Coola Valley Zoning Bylaw, Amendment Bylaw 391, 2008 (J.&R. Smart).

Subdivision - None

Maps & Plans

-New property owner requested a surveyed plan of their Hwy 20 parcel. Referred to the Land Title Survey Authority's (LTSA) office or a surveyor's office to obtain a current plan.

-A local resident enquired about moving a property boundary. Referred to the LTSA or the Ministry of Transportation and Infrastructure Subdivision Approving Officer. If the property has never been surveyed, they would contact the LTSA to change the boundary once only. If the property has been surveyed, it then becomes a subdivision process to move the boundary.

-Request from local resident for surveyed plans for area near Nusatsum Playground. None on file.

Other Related*

-Local resident near the airport expressed concerns about the CCRD's plans to cut trees for airport clearing.

-Local realtor requested the Property Identification Number for a Hwy 20 property.

-Received and distributed the monthly BC Assessment property sales report to the CFO/CEDO.

See also the CEDO's monthly report for an update on the Official Community Plan

Province of BC Land Referrals/Updates

-Shearwater School, Denny Island, groundwater licence application for new water system for school well on private land.

CCRD responded to above as 'interests unaffected'.



Transportation and Land Use Coordinator



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**CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
APRIL 2017 REPORT**

TO: Donna Mikkelson, Interim CAO
CC: Board Chair Alison Sayers and Board Members
DATE: May 4, 2017
FROM: Ken McIlwain, Operations Manager
SUBJECT: Operations Monthly Report

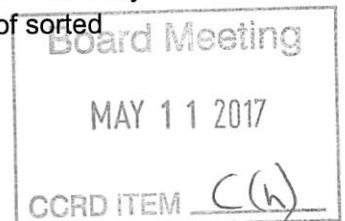
RECOMMENDATIONS:

1. **THAT the April 2017 Operations Report be received.**
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**CCRD OPERATIONS
APRIL 2017 HIGHLIGHTS**

SOLID WASTE MANAGEMENT

1. Solid Waste Planners Carry McIver and Maura Walker presented on behalf of the CCRD at the Coast Waste Management Association AGM in Duncan. The Regional District Round-up is a chance for member Regional Districts to share success stories and challenges from the past year.
2. Purchasing of a used roll-off truck is complete. A 2005 tandem axle Sterling with a 52,000 lbs Stellar hook lift was purchased from Mack trucks of Victoria for \$33,500 plus applicable taxes and fees. The truck is being shipped to Abbotsford for bin fitting at Wasteline Containers Ltd.
3. Ads, flyers, posters, mail-outs and a social media campaign have been, or are being completed to promote the spring cleaning event at Thorsen Creek Waste and Recycle Centre. The Landfill and Recycling Depot will be open the weeks of May 8th-13th and May 23rd-27th. During this period, tipping fees will be reduced by 50% for all loads of sorted residential waste.



RECREATION FACILITIES

1. CCRD issued a Request for Expressions of Interest from parties qualified to operate the concession building at Walker Island Park over summer months. No expressions of interest were received before the deadline of May 1.
2. Debris from winter storms has now been cleared from Walker Island Park and Snootli Creek Trails.
3. CCRD has exercised an option to extend the park facility maintenance contract with Matthews Contracting in an amount of \$870.00 per month. This is the first of two possible one year extensions.
3. Centennial Pool: New Waves Pools is currently trying to find a suitable compatible roll on liner product that will smooth the existing surface and help solve the algae build up. With pool opening currently scheduled for June, time lines are tight.

BELLA COOLA TOWNSITE WATER SYSTEM AND FIRE PROTECTION

1. At the request of the Nuxalk FD, BCVFD responded to a fire call April 15th in 4-Mile subdivision regarding a house fire. The fire was extinguished without damage to surrounding property, however the house was a total loss.
2. Train the Trainer training took place the weekend of April 22. The training involved all local departments and was organized by Christina Hoppe in her role as dispatcher for the Nuxalk FD. Feedback from participants was that the training was very valuable and relevant to our operations. BCVFD members are attending further live fire training in 100 Mile House the weekend of May 6th.

STRATEGIC INITIATIVES

CENTENNIAL POOL UPGRADE

CCRD has engaged Urban Systems in their role as Engineers of Record to complete a technical memorandum supporting our pool renewal project. Architect Bruce Carscadden has been engaged to further develop concept option 2 and hire a quantity surveyor to further develop costs.

SOLID WASTE MANAGEMENT PLAN (SWMP) UPDATE

The complete plan is now ready to submit to the Ministry of Environment. A letter asking off the Ministry to expedite the review process is being crafted.

ASSET MANAGEMENT PLANNING

A draft work plan has been received from Urban Systems and is being re-worked to include financial analysis by CCRD serviced/function and asset management policy development.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken McIlwain". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ken McIlwain, RPF
Operations Manager



CENTRAL COAST REGIONAL DISTRICT

DATE: May 4, 2017

TO: Donna Mikkelson, CAO

CC: Board Chair Alison Sayers and Board Members

FROM: Ken McIlwain, Operations Manager

SUBJECT: **SHEARWATER WATER SYSTEM STRATEGIC PRIORITIES FUND GRANT APPLICATION**

RECOMMENDATION

That Central Coast Regional District Board of Directors approves CCRD administration to submit a grant application to the Strategic Priorities Fund for construction of the Shearwater/Denny Island Water System.

BACKGROUND

For many years, the residents, elementary school and businesses of Denny Island have lobbied for access to potable water. To this day, the school and most residents in the vicinity of Shearwater, still obtain water from Croil Lake through the original surface water intake system installed by the RCAF in the 1940s.

In 2012, Shearwater Marine successfully drilled two productive wells in close vicinity to Shearwater. Discussions began around the potential of constructing a small community water system to service the school, businesses and residents in the Shearwater area of Denny Island.

In 2014, CCRD identified Shearwater/Denny Island Water as a top 3 strategic priority of the Regional District and hired John Motherwell and Associates Engineering Ltd. to prepare a conceptual design of a new water system to service the Shearwater area. The conceptual design and a successful petition for service provided the basis of a grant application to the Strategic Priority Fund (SPF) in early 2015 for 1.8 million dollars, essentially 100% of the estimated project costs. In early 2016, nearly a year after applying to the Strategic Priority Fund, CCRD was notified that we were not successful in our funding application.

In 2016, School District #49 (SD#49) used the Conceptual Water System Engineering Design provided by CCRD to access significant capital funding from the Ministry of Education to drill and develop wells capable of supplying potable water to the Shearwater School (Phase 1). This work was undertaken successfully, with reports provided in November 2016. SD#49 received funding approval for development and installation of a treatment and distribution system (Phase 2). Currently applications are underway by SD#49 engineers to acquire statutory right of way for water mains and licence of occupation for a reservoir site.

Board Meeting
MAY 11 2017
CCRD ITEM CC1

Shearwater/Denny Island Water is part of the CCRD Strategic Plan and remains on the work plan going forward. Staff have been in regular contact with SD#49 and their engineers to stay apprised of progress.

DISCUSSION

UBCM recently announced another intake of funding applications was underway for the Strategic Priority Fund. Applications are being received until June 1, 2017. The Shearwater/Denny Island Water System project qualifies for funding under this program. Each eligible Local Government may submit two applications under the SPF-Capital Infrastructure Projects stream. To date, the CCRD Board has given approval for an application to the SPF for the Centennial Pool Renewal Project in Hagensborg. Approval by the CCRD Board of an application to SPF for the Shearwater/Denny Island Water System would constitute the second and final application allowed by CCRD for this intake.

SD#49 has been approached and has expressed interest in acting as a funding/construction partner for this project. Most of the funds they have allocated to Phase 2 of their project can act as leveraging funds to access the SPF grant money. This is a strong consideration during the evaluation process. Although the SPF allows for up to 100% funding of projects, the evaluation committee is keen to see local governments or funding partners put up capital as well.

Pending CCRD Board approval for this application, Urban Systems will be contracted to prepare a concept design merging all the design work done to date by different parties and come up with a plan to efficiently deliver potable water to the Shearwater area and eventually expand to service larger areas.

BUDGET/FINANCIAL IMPLICATIONS

Five thousand dollars is budgeted in the CCRD Feasibility Study Fund for engineering work in support of Shearwater/Denny Island Water. This money was budgeted to allow for modification of our engineering design to reflect the new well locations and proposed work by SD#49.

RISK MANAGEMENT

There is expected to be minimal operational or financial risk associated with submission of an application to SPF for funding. Professional water system engineers are being hired to develop and cost out a concept that will form the basis of the application. Utilization of qualified professionals helps to mitigate risk.

CONCLUSION

Access to potable water is critical to the future health and prosperity of Shearwater and Denny Island. Schools should have the ability to offer students potable water without having to truck in bottled water year after year.

Growth in the community is severely limited without access to potable water. Subdivisions are not approved, mortgages are difficult and it is a challenge to attract residents and businesses to the area.

In order to move the project forward, it is recommended that the Board of Directors approves CCRD administration to proceed with an application to the Strategic Priority Fund for construction of the Shearwater/Denny Island Water System.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken McIlwain". The signature is stylized, with a large, sweeping flourish at the end.

Ken McIlwain, RPF
Operations Manager



CENTRAL COAST REGIONAL DISTRICT

DATE: May 04, 2017
TO: Chair Alison Sayers and Board of Directors
FROM: Donna Mikkelson, Acting Chief Administrative Officer
SUBJECT: **Wukinuxv Nation – Strategic Priorities Fund**

RECOMMENDATION: None.

Attached is email correspondence between the regional district and Barkley Project Group representing the Wukinuxv Nation. They are requesting the regional district to submit a proposal to the Strategic Priorities Fund with Wukinuxv Nation being the ultimate recipient. The project is for the Nicknaqueet River Hydropower Project, and the value of the project has not been stated at this stage.

According to the March 2017 Program Guidelines for the Federal Gas Tax Fund Strategic Priorities Fund (Capital Infrastructure Projects Stream) each local government is allowed to submit 2 applications. In April, the board approved the application already in progress related to the Swimming Pool project, that being a strategic priority for the current year.

Also on the agenda this month, is a report from the Operations Manager requesting the board's consideration of another application to the Strategic Priorities Fund in favour of water system improvements on Denny Island, which has been a long standing and unresolved matter in the regional district's strategic planning.

In the course of business, had we already received approval from the board to proceed with the application for Denny Island Water, the proponents of the hydropower project would've been advised that our maximum number of applications (2) had already been reached; however, since approval for our second application has not yet been granted by the board, it appears there are two applications, only one of which may proceed.

Respectfully Submitted,

Donna Mikkelson, Acting CAO

Board Meeting
MAY 11 2017
CCRD ITEM CCJ

Donna Mikkelson

From: Bridget Horel <cedo@ccrd-bc.ca>
Sent: April-27-17 11:06 AM
To: Donna Mikkelson
Subject: FW: Wukinuxv Nation - Strategic priorities fund

Hello Donna,

I spoke with Yuho Okado, the consultant working with Wukinuxv Nation on the Nicknaqueet River Hydropower Project, about their request to have the CCRD submit a proposal with Wukinuxv as the ultimate recipient. I asked for clarity on what the role of the CCRD would be in this and Yuho followed up with the funder to determine what the CCRD's role would be. This information is in the email below:

From: Yuho Okada [mailto:Yuho.Okada@barkley.ca]
Sent: April-27-17 10:43 AM
To: Bridget Horel <cedo@ccrd-bc.ca>
Cc: 'Robert Duncan' <tribal_manager@wukinuxv.net>; Kassy Harbottle <Kassy.Harbottle@barkley.ca>; Ben Whyte <Ben.Whyte@barkley.ca>
Subject: RE: Wukinuxv Nation - Strategic priorites fund

Hi Bridget

I spoke with Rebecca from UBCM and she provided the following information:

1. If approved, the funding agreement will be between UBCM and CCRD, so in general CCRD will be responsible for submitting the claims forms and fulfilling reporting requirements;
2. This funding is a claim based program so expenditures occur first then the recipient submits claims to receive refund. In this case, there will only be 1 lump-sum claim. I think UBCM holds back 15% of the claim amount until reporting requirements are fulfilled, so in theory, CCRD will have minimum two monetary transactions with UBCM and Wuikinuxv each.
3. Minimum reporting required is the submission of annual expenditure report, which she told me that the Regional Districts will have to do anyways.
4. There may be additional project specific reporting requirements but they will be identified in the funding agreement
5. The actual fund will flow from UBCM to CCRD. CCRD would then sign an MOU with Wuikinuxv Nation to flow fund from CCRD to Wuikinuxv.

As discussed, Wukinuxv/Barkley will complete the funding application package, compile claim package, and provide additional reports as required by the agreement. Therefore, it appears that CCRD would be responsible for:

1. Submission of application package (Wukinuxv will provide the package)
2. Upon funding approval, signing of funding agreement with UBCM
3. Signing of MOU with Wuikinuxv
4. Submission of claim package(s) (Wuikinuxv will provide the package)
5. Receiving funds from UBCM
6. Transferring funds to Wuikinuxv
7. Submission of annual expenditure report
8. Submission of project specific reports (Wuikinuxv will provide the reports)

Are you available for a follow-up discussion this tomorrow around 9am or 1pm?

Sincerely,

Yuho

From: Yuho Okada
Sent: April-27-17 9:34 AM
To: 'Bridget Horel'
Cc: 'Robert Duncan'; Kassy Harbottle; Ben Whyte
Subject: RE: Wukinuxv Nation - Strategic priorities fund

Hi Bridget

My apologies for the delay in providing additional information to you, but the attached document describes the phase 2 of the Nicknaqueet hydropower construction which is the focus of the discussion this morning.

The proposed project is intended to replace more than 92% of the electricity currently produced by diesel generators. The project is needed primarily to reduce the financial and environmental costs associated with the transport, handling and burning of diesel fuel.

I look forward to the call at 10am to discuss further.

Sincerely,

Yuho Okada

From: Bridget Horel [<mailto:cedo@ccrd-bc.ca>]
Sent: April-24-17 3:30 PM
To: Yuho Okada
Cc: 'Robert Duncan'
Subject: RE: Wukinuxv Nation - Strategic priorities fund

Hello Yuho,

Thank you for your note. I hope you are well. I know there is currently at least one proposal being developed for the Strategic Priorities Fund.


The funding guidelines identify that two applications can be submitted under the Capital Infrastructure stream and one can be submitted under the Capacity Building Stream.

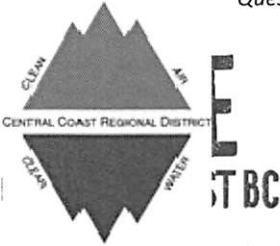
I imagine that it is the Capital Infrastructure stream under consideration for the Nicknaqueet River Hydropower Project. Is this correct?

If you are able to provide some more background information that would be great. I have time for a call later in the week. Does Thursday at 10:00 am work well for you?

All the best,

Bridget Horel
Community Economic Development Officer
Central Coast Regional District
Box 186, Bella Coola, BC V0T 1C0
Phone: 250.799.5291

www.ccrd-bc.ca www.lovecentralcoastbc.com 
Questions about Love Central Coast BC? Feel free to ask me!



From: Yuho Okada [<mailto:Yuho.Okada@barkley.ca>]
Sent: April-24-17 10:52 AM
To: cedo@ccrd-bc.ca
Cc: Robert Duncan (tribal_manager@wukinuxv.net) <tribal_manager@wukinuxv.net>
Subject: FW: Wukinuxv Nation - Strategic priorities fund

Good morning Bridget

My name is Yuho Okada from Barkley Project Group. We are a project management company located in Nanaimo and have been tasked a role of lead construction manager responsible for development of Nicknaqueet River Hydropower Project. It is Wuikinuxv Nation's community infrastructure project that aims to displace over 90% of current diesel fuel use in the village.

I have been tasked by Mr. Robert Duncan of Wuikinuxv Nation to reach out to you and initiate a discussion for a potential opportunity for the Nation to access Strategic Priority Fund (Gas Tax fund) through sponsorship with CCRD. If CCRD has not reached the application limits already, Wuikinuxv Nation has expressed an interest in accessing this fund.

Perhaps a conference call this week would be beneficial to provide more background information?

Sincerely,

Yuho Okada, MBA
Vice President



Unit B-6451 Portsmouth Road, Nanaimo, BC V9V 1A3
p: 250-390-2627 f: 250-390-3831 c: 250-616-7924
w: www.barkley.ca

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Centennial Pool Commission

Meeting Minutes

18 April 2017

Present: N. Koroluk, R. Hilland, C. Nygaard, C. Thommason, J. Cole

Meeting commenced at 5:30 pm at the School Board Office.

1. Pool Replacement - Russ discussed several items resulting from conversations with CCRD staff.

a. Background - The projected new pool will be 25 meters, with five lanes. It will be shallower with a resulting decrease in heating and chemical costs. A hot tub is also planned.

b. Timelines/Deadlines - The deadline for the Canadian Federal Gas Tax grant application is 1 June 2017. If approved, construction could start in September 2017 and the pool would be open for the 2018 season.

c. Resolution in Support of Project - "Be it resolved that the Pool Commission endorse and support the CCRD application for Federal Gas Tax funding to implement and complete 'Concept Option Two', as presented by Carscadden, Stokes and McDonald Architects Inc."

Motion: That the Resolution be adopted as read.

Nygaard/Cole: Passed Unanimously

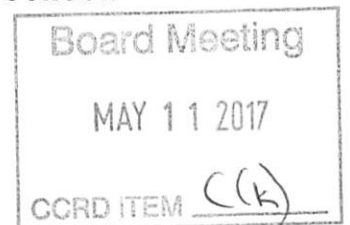
d. Letter from Farmers' Institute - This letter is needed in support of the application. Russ will draft a letter to them and email it to the other Commissioners.

e. Letters from Schools - These support letters should indicate that the schools would continue to use the pool for their Phys Ed classes. Connie will contact, SD 49, SDA and Acwsalcta schools.

f. Letter of Support from Nuxalk First Nation - Russ will contact them.

2. Hiring - The applicant for the Pool Manager/Head Guard will need to be interviewed. Carol will make arrangements for this. Nicola will email all others who applied informing them that they have been hired and will be notified of their starting date at a later time.

Next meeting: Wednesday 10 May at 5:30 pm at School Board Office





CENTRAL COAST REGIONAL DISTRICT

TO: Donna Mikkelson, Acting Chief Administrative Officer
FROM: Cheryl Waugh, Assistant Emergency Program Coordinator
DATE: May 4, 2017
SUBJECT: Emergency Program Report

Recommendation:

1. **That the Emergency Program Report dated May 4, 2017 be received.**
 - A date will be selected and the Emergency Executive Committee will meet later in May.
 - Two proposals were received in response to the Request For Proposals to update all CCRD community emergency plans. The contract has been awarded to Frontier Resource Management in the amount of \$24,799.
 - I attended the Emergency Preparedness Spring Symposium in Williams Lake, which is sponsored by the Cariboo Regional District. It was well attended, which made for good networking reconnections as it has been several years since the CCRD has been able to participate.

Cheryl Waugh

Assistant Emergency Program Coordinator

Board Meeting
MAY 11 2017
CCRD ITEM (9)



**CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
APRIL 2017
TRANSPORTATION REPORT**

TO: Donna Mikkelson, Interim CAO
CC: Board Chair Alison Sayers and Board Members
DATE: May 4, 2017
FROM: Ken McIlwain, Operations Manager
SUBJECT: Transportation Monthly Report

Board Meeting
MAY 11 2017
CCRD ITEM C(m)

RECOMMENDATIONS:

1. THAT the April 2017 Transportation Report be received.
2. THAT Bella Coola Airport Lot 7 lease, which expires May 31, 2017, be assigned from Stephanie Quinn to 1107544 B.C. Ltd. and that the CCRD enter into a new lease agreement for Lot 7 at the Bella Coola Airport with 1107544 B.C. Ltd.

**TRANSPORTATION
APRIL 2017 HIGHLIGHTS**

1. Work is now underway on the 2017 obstacle removal project at the Bella Coola Airport.

To date, the following works have been completed:

- Hiring of contract project manager;
- Completion of an environmental assessment and recommendations;
- Meetings with Nuxalk Nation Chief Councilor and Stewardship Office to discuss project and seek official support;
- Hiring of mapping contractor to supply digital mapping and GIS support for the project;
- Completion of mapping and integration of obstacle limitation survey;
- Engagement with private landowners regarding obstacles located on private property;
- Preparation and submission of applications for a Forestry Licence to Cut and an amendment to CCRD's existing Licence of Occupation at Snootli Creek Regional Park;
- Field work to identify operational challenges;
- Engagement with Pacific Coastal Airlines to determine most limiting obstacles for scheduled service;

- Meetings with Transport Canada to clarify airport standards and corrective actions required to bring aerodrome into compliance with TP312 regulations;
- Field work portion of Archeological Overview Assessment and CMT survey; and
- Legal survey and marking of private property boundaries in the vicinity of proposed operations.
- Topping of 3 large spruce east of the airport;
- Felling of large spruce and cottonwood east of airport and large cedar west of airport;
- Brushing of east face of dike and east side of Nooklikonnik Creek
- Old fencing removal; and
- Engagement of SNC Lavalin to provide analysis of option around TP312 4th and 5th edition obstacle clearances.



Photo: Steve Hodgson topping large Sitka Spruce obstacle tree on private land to the east of the Bella Coola Airport.

The project is on schedule with the exception of licence approval for clearing activities on crown land. The project is still expected to be primarily complete by late fall, with the exception of field prep and seeding etc. which will likely have to wait until spring of 2018.

2. And draft mini-Airport Operations Manual has been submitted to Transport Canada to facilitate Authorized Status. No feedback has been received as of yet. An authorization visit by Transport Canada Inspectors has not yet been confirmed.
3. The Brushing contract was awarded for Denny Island Airport and the work is now complete.
4. **ACTION ITEM:** Stephanie Quinn, the current leaseholder of Lot 7 at the Bella Coola Airport, has requested her lease be assigned to a numbered company of which she is the sole shareholder. Ms. Quinn is also requesting a renewal of the lease agreement when it expires May 31, 2017. The tenant is in good standing with the Regional District and a renewal is determined to be of mutual benefit to both parties.

Respectfully submitted,



Ken McIlwain, RPF
Operations Manager

CENTRAL COAST REGIONAL DISTRICT
BYLAW NO. 474

Being a bylaw to repeal the Centennial Pool Regulation Bylaw No. 460, Centennial Pool Rates and Charges 2016 and replace with Bylaw 474 Centennial Pool Rates and Charges 2017.

WHEREAS the Board of Directors of the Central Coast Regional District is authorized, by section 225 of the Local Government Act, 2015 and section 122 of the Community Charter to exercise powers by bylaw or resolution, and accordingly.

AND WHEREAS the Board may fix and charge fees for admission or use of the Centennial Swimming Pool;

AND WHEREAS it is deemed necessary to amend these fees from time to time;

NOW THEREFORE, the board of directors for the Central Coast Regional District, in open meeting assembled, enacts as follows:

1. Bylaw 460 cited as the "Centennial Pool Rates and Charges No. 460, 2016." is hereby repealed.
2. The Centennial Swimming Pool is hereby authorized to be open during such periods as are specified hereunder:

May 1ST to September 30TH; seven days a week, 7:00 am to 9:00 pm.

3. The admission fees and user rates as set out hereunder are hereby authorized and fixed for the Hagensborg Centennial Swimming Pool:

General Admission Fees:	Per Swim:	
Preschool (under 7)	\$ 3.00	GST not applicable
Youth (7-14)	\$ 3.00	GST not applicable
Adults (15 -59)	\$ 4.00	Includes GST
Seniors (60 and over)	\$ 3.00	Includes GST
Family (2 adults and 4 youth)	\$ 14.00	Includes GST

Monthly Pass Fees:	Per Month:	
Preschool (under 7)	\$ 30.00	GST not applicable
Youth (7-14)	\$ 30.00	GST not applicable
Adults (15-59)	\$ 40.00	Includes GST
Senior (60 and over)	\$ 30.00	Includes GST
Family (2 adults and 4 youth)	\$ 140.00	Includes GST

Season Pass Fees:	Per Season	
Preschool (under 7)	\$ 60.00	GST not applicable
Youth (7-14)	\$ 60.00	GST not applicable
Adults (15-59)	\$ 80.00	Includes GST
Senior (60 and over)	\$ 60.00	Includes GST
Family (2 adults and 4 youth)	\$280.00	Includes GST

Board Meeting
 MAY 11 2017
 CCRD ITEM E(a)

Fees continued...

Programs

Private rental (under 10) users	\$ 75.00/hour	Includes GST
Private rental (11-30) user	\$ 100.00/hour	Includes GST
Private rental (over 30) users	\$125.00/hour	Includes GST

Red Cross Lessons	\$ 45.00/session	Includes GST
Private Lessons	\$ 25.00/half hour	Includes GST
Semi Private	\$ 20.00/half hour	Includes GST
Summer Camp	\$140.00/week	Includes GST
Summer Camp – day rate	\$ 50.00/day	Includes GST
Staff Assistance for Young Children	\$ 12.00/hour	Includes GST

Other Determined by the Pool Commission due to variable costs.

4. The Pool Commission reserves the right to charge a deposit on all program bookings listed above under “Programs”. Those bookings that cancel will forfeit their deposit.
5. No person shall, except upon written authorization of the Central Coast Regional District, enter upon or use the Hagensborg Centennial Pool outside the periods or times of its opening as specified in Section 3.
6. Any person who violates any of the provisions of this bylaw shall, upon summary conviction thereof, be subject to a penalty not exceeding One Thousand Dollars (\$1,000.00).
7. This Bylaw may be cited for all purposes as “Centennial Pool Rates and Charges Bylaw No. 474, 2017”.

READ A FIRST TIME THIS	13th day of	April, 2017
READ A SECOND TIME THIS	13th day of	April, 2017
READ A THIRD TIME THIS	13th day of	April, 2017

ADOPTED this 11th day of May, 2017

CHAIR

CORPORATE OFFICER

I hereby certify that the above is a true and correct copy of Bylaw 474, cited as “Central Coast Regional District Centennial Pool Regulation Bylaw No. 474, 2017”.

CORPORATE ADMINISTRATOR