



CENTRAL COAST REGIONAL DISTRICT
DRAFT REGULAR BOARD MEETING MINUTES

DATE: July 19, 2018

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting
SEP 06 2018
CCRD ITEM A(a)

REGULAR BOARD MEETING MINUTES – July 19, 2018

In Attendance:	Electoral Area B Electoral Area C Electoral Area E Electoral Area D	Director Travis Hall Chair Alison Sayers Director Samuel Schooner Alternate Director Gary Brown (Portion)
Excused:	Electoral Area A Electoral Area D	Director Frank Johnson Director Richard Hall
Staff:	Chief Administrative Officer Operations Manager Recording Secretary Finance Manager	Courtney Kirk Ken McIlwain (Portion) Destiny Mack Rose Liu (Portion)

PART I - INTRODUCTION

1. Call to Order

The Chair called the meeting to order at 10:10 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

2. Adoption of Agenda

- 18-07-01** M/S Directors Hall/Schooner that the agenda be adopted as amended by adding the Memorandum of Understanding (MOU) Central Coast Regional District Emergency Management Partnership; added under protective services, Item O1. **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the subject matter which is being discussed.

Directors did not disclose any financial interests in agenda items.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

(A) IN CAMERA MATTERS

There were no in camera matters brought forward, and no in camera meeting was held.

(B) ADOPTION OF MINUTES

a) Regular Board Meeting, June 14, 2018.

18-07-02 M/S Directors Schooner/Hall that the June 14, 2018 minutes be adopted as read.

CARRIED

While reviewing the minutes, Chair Sayers commented on the Executive Reports to provide clarification. Sayers met with the co-facilitators of the Marine Planning Partnership. The reference to CCIRA, on the June 14th Chair and Electoral Area C Report, can be removed as one of the facilitators was from the Coast Indigenous Regional Alliance (CCIRA) and the other was from the Province of BC.

b) Special Board Meeting, June 29, 2018.

18-07-03 M/S Directors Hall/Schooner that the June 29, 2018 minutes be adopted as read.

CARRIED

While reviewing the minutes, the Board commented on the way Directors are referenced. Director Hall mentioned on Page 3 of the minutes, that it changes from referring to him as Director Hall to Travis Hall and that for consistency Director Hall is preferred. Chair Sayers noted that "Alternate" should come before Director Brown.

PART II – PUBLIC CONSULTATION

Alternate Director Brown joined the meeting at 10:29 am

(A) Delegations

a) Hagensborg Waterworks District – UBCM Core Infrastructure Funding Grant

Kevin O'Neill from the Hagensborg Waterworks District joined the meeting at 10:29 am. Hagensborg Waterworks District is seeking support/endorsement for their application to the UBCM Core Infrastructure Funding Grant. This is a new funding program that Hagensborg Waterworks District heard about in the beginning of June and would like to apply to. Because the grant is administered through UBCM and the Province, the Regional District would need to sponsor an application. O'Neill explained that before they started an application, they would need approval or an indication of approval from the board.

Kevin O'Neill described that the grant funds would be used for a water mains treatment systems. The project would be around 2 or 3 million dollars and the Waterworks District have a high retainer to match this grant.

Alternate Director Brown asked Kevin about the timeline of the project and whether or not it would benefit the whole water works area. Kevin mentioned that it will be for the whole system so everyone will benefit.

Director Schooner mentioned that he would like more details on where the Grant is coming from and asked if there is any conflict. Chair Sayers asked if there is a limit or a cap to how many applications can come from one community. CAO Kirk mentioned that this is a fairly new conversation and there has not been time to research or discuss the proposal with the CCRD Operations Manager.

CAO Kirk mentioned that because the board is not meeting again until September an exception was made for Hagensborg Waterworks District to be able to present to the Board today.

Kevin clarified that Regional Districts can submit one application for each community in their area. CAO Kirk asked if the Improvement District can access the funding. Kevin indicated that applications from Improvement Districts or Water Utilities applications must be made from a sponsoring Regional District. Chair Sayers noted that the application would have to be a CCRD Application and asked what subsequent commitment the CCRD would have in relation to the project. Kevin explained that, if the funds were granted and depending on rate payers, the project would eventually be the responsibility of the CCRD. Kevin commented that it would be beneficial to make upgrades in an orderly way in preparation of a potential transfer to the CCRD.

Director Hall commented that for consistency, as well as representation, this grant information should be circulated to the people in Ocean Falls because they also have a need for water upgrades. CAO Kirk noted that the CCRD Grant Writer sends out updates on grants of interest and she can confirm whether or not representatives from the Ocean Falls Improvement District are on the listserve.

Chair Sayers asked Kevin if this is a new grant. Kevin pointed out that it resembles previous grants, but it is referred to as a new infrastructure program. Director Schooner asked Kevin if they are just looking for some general indication that they should move forward with this process, Kevin mentioned it is very hard to talk to tax payers about costs prior to hearing whether or not a grant was successful.

CAO Kirk mentioned that there is potential for the Regional District to taken an advocacy role to have Improvement Districts apply for the funds on their own. CAO Kirk mentioned that there is some caution needed so that the discussion is around the CCRD Board of Directors supporting the Hagensborg community to access funds for infrastructure needs and that a separate discussion is needed to look at the topic of conversion.

Kevin mentioned that the Grant is a starting point and not an ending point. If it is successful, then discussion of options could come into play and the Improvement District would need to have consultation with rate payers about conversion as it can occur in a number of different structures.

Chair Sayers asked if conversion would follow and if the Hagensborg Waterworks Improvement District is supportive of that happening. A theoretical discussion followed around the process that follows if the Improvement District chooses to convert and the options that would be explored. Kevin mentioned that the wording on the fund guidelines says that the assets would get transferred to the Regional District so conversion is already built in if the application is successful.

CAO Kirk stated to Kevin that it is very important that the Regional District get a resolution from the Hagensborg Waterworks District Board with a clear request for the Regional District to work with the Improvement District for the purpose of the application. The deadline for the Grant Application is August 31, 2018 and the next board meeting is September 6, 2018. The only way to discuss the details of the project and see background information, prior to the application deadline, would be to call a special meeting of the board. Chair Sayers asked if there will be another intake in 6 months and Kevin responded that nothing about a future intake is stated. Director Hall asked if the Improvement District can have request an extension, due to the circumstances. Kevin O'Neill mentioned that they must be move quickly if they are going to proceed to put the application together.

Chair Sayers asked when the Improvement District meeting would be held to get a resolution and Kevin confirmed that a resolution from the Improvement District Board could be prepared later in the afternoon. Chair Sayers suggested the CCRD Board of Directors put their decision on hold and address it later on in this meeting. Kevin O'Neill thanked the Board of Directors for their time.

Kevin O'Neill left the meeting at 10:59am.

RECESS

A recess was taken at 11:00 am

Alternate Director Brown left the meeting at 11:03 am

The meeting resumed at 11:18

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) AVICC Support Letter for Workshops on fiscal framework of local government services to On-Reserve Constituents

18-07-04 M/S Directors Hall/Schooner that the Support Letter for Workshops on fiscal framework of local government services to On-Reserve Constituents be received.

CARRIED

Chair Sayers mentioned that a request was put forward at AVICC and the support letter was the result from that request.

Director Schooner left the meeting at 11:24 am
Director Schooner rejoined the meeting at 11:27am

Chair Sayers mentioned that the Board should be prepared for the possibility that UBCM will choose the Board to give a workshop on this topic. Chair Sayers asked CAO Kirk about receiving a commitment letter from a Law professor to be on the panel, in the case that the Board gets chosen. The other panel members would be from the Board of Directors and hopefully someone from ACRD.

CAO Kirk noted that the Law professor agreed to provide information on what Section 36 of the constitution is and why it is important to the Regional District. The Law professor is a constitutional expert and is currently the Canadian Indigenous Rights Chair. This would speak to equalization, the challenges around requisition in budgets, and the implications of these challenges. The role of the Board would be to discuss the importance from a political perspective.

Director Hall suggested that it would be good to include context for the CCRD Board resolution from the issues that have come up in regards to the Emergency Shared Position. This situation provides an example that reflects directly to this process. CAO Kirk agreed that this is an excellent example and can allow the Regional District to showcase this work.

(b) Revised Equalization Resolution “Res No. 18-06-04” submitted to UBCM

18-07-05 M/S Directors Schooner/Hall that the Revised Equalization Resolution submitted to UBCM and the letter dated July 9, 2018 from UBCM be received. **CARRIED**

CAO Kirk inquired whether or not the Board of Directors was ready to have the resolution go up on the CCRD website as a stand-alone piece. Director Hall replied that editing could be shared in order to have the resolution ready to go up after it was approved. Chair Sayers mentioned that if representatives from Heiltsuk Tribal Council and Nuxalk Nation want to come to UBCM to stand with the CCRD Board then it would be good to talk with policy staff members about attending. Director Hall mentioned that this resolution can also be shared by First Nations when they meet with Federal Ministers. CAO Kirk explained that First Nations, who are non-treaty nations and therefore not members of the UBCM, are always welcome. Director Hall asked about sponsorship of travel and accommodations. CAO Kirk noted that from the UBCM perspective, it would likely be a cost to those Nations. It could be a good conversation to have with the Ministry of Indigenous Relations and Reconciliation to see if registration could be waived or if there could be travel or accommodations subsidies. Director Hall suggested that the CCRD get more information about trying to have nations at UBCM to provide additional support for the resolution especially given the efforts of the CCRD Board and staff.

(c) Request for Decision – Board Travel to UBCM

18-07-06 M/S Directors Hall/Schooner that the Request for Decision – Board Travel to UBCM be received. **CARRIED**

18-07-07 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District approve the disbursement of funds to pay for travel, accommodation, meals, and convention remuneration for all five directors to attend UBCM to be held in Whistler, September 10-14, 2018 **CARRIED**

Sufficient funds remain to attend UBCM. Chair Sayers asked if Alternate Director Brown or Director Richard Hall would be in attendance. CAO Kirk stated that both Director Richard. Hall and Director Johnson indicated they will go so all Board members are going.

(d) Request for Decision – Requests to meet with Cabinet Ministers at UBCM

18-07-08 M/S Directors Hall/Schooner that the Request for Decision –Requests to meet with Cabinet Ministers at UBCM be received. **CARRIED**

18-07-09 M/S Directors Schooner/Hall that the Board of Directors of the Central Coast Regional District approves meeting requests, made for the Board of Directors to meet with the following Cabinet Minsters during UBCM. The Ministry of Transportation and Infrastructure, the Minister of Finance, the Minister of indigenous Relations and Reconciliation, the Minister of Public Safety and Solicitor General and the Minister of Citizen Services.

Director Hall suggested that a briefing note be created for each Board member that can also be made available to the Ministers. CAO Kirk mentioned that it will be a lot of work to prepare for each of the meetings, resolution sessions, and panels and that it will be important to think about intended outcomes for each meeting so that there is a lot of clarity during preparation of the material.

The Minister of Finance meeting would focus on the equalization strategy. The CCRD would like the opportunity to update the Minister of Indigenous Relations and Reconciliation on the progress on the Equalization Strategy. The meeting with the Minister of Public Safety would be to give thanks and acknowledge his and the parliamentary secretary's support and the work of their staff in assisting the CCRD to build an Emergency Management Partnership with the Nuxalk Nation. Discussion followed around shifting the meeting focus to discuss the emergency management shortfalls and the equalization strategy and it was suggested that the briefing notes all focus on the equalization strategy using the emergency management scenarios as an example.

(e) UBCM Code of Conduct – Signatures Required

- 18-07-09** M/S Directors Schooner/Hall that the UBCM Code of Conduct be received and signed by each of the Board of Directors. **CARRIED**

The Board of Directors must sign this Code of Conduct. Chair Sayers noted that this is very new from a resolution passed at a previous convention. Director Hall commented that he is very pleased to see this being put in place considering some of the conduct issues that happened at AVICC.

Chair Sayers and Directors Schooner and Hall signed the Code of Conduct.

(f) UBCM Executive Committee Nominations

- 18-07-10** M/S Directors Hall/Schooner that the Call for Nominations for UBCM Executive be received. **CARRIED**

The Board of Directors spoke about the importance of having a representative as well as the challenge around the time commitment required.

Director Hall left the meeting at 12:09pm
Director Hall returned to the meeting at 12:11pm

A Board resolution is not required but the candidate must be nominated by two elected officials from UBCM member local governments.

Chair Sayers and Director Schooner agreed they would support Director Hall's nomination. A form was available for the Directors to review and sign.

RECESS

A recess was taken at 12:12 pm for lunch

The meeting resumed at 12:46 pm

Alternate Director Brown returned to the meeting at 12:47 pm

(g) Memo to Board – Minister Robinson visit to the Bella Coola Valley – (Verbal)

This item was not considered

(h) Happy 50th Birthday Central Coast Regional District, July 16, 2018

- 18-07-12** M/S Directors Schooner/Hall that the 50th Year Anniversary Documents be received **CARRIED**

The documents include a list of Board chairs and administrative officers since the inception of the CCRD, the minutes from the inaugural meeting, and the first statement of expenditure and revenue. CAO Kirk thanked Donna Mikkelson for assembling the information. The CCRD's birthday was three days ago and it was Donna's 25th Silver Anniversary and CCRD's 50th Golden Anniversary.

The Directors expressed excitement for the movement toward a more inclusive local government.

FINANCIAL SERVICES

(i) Variance Report January-June 2018 Report

18-07-13 M/S Directors Hall/Schooner that the Variance January-June 2018 Report be accepted as read. **CARRIED**

The Board returned to this section of the meeting at 1:45pm to allow for the Finance Manager to present the report.

Finance Manager Rose Liu joined the meeting at 1:45pm
Director Schooner joined the meeting at 1:47pm

Finance Manager Liu mentioned that the CCRD does not have a deficit and it is highly unlikely that there would be a deficit by the end of the year. Liu went over all the CCRD service area budgets. The financial services area is over budget because the professional fees were higher this year with the work required to fill the Chief Financial Officer position and the consultants that have been on contract during the transition.

There is a desire to have more information shared with the public so that people can see the percentage of revenue from grant funds and tax dollars and so that everything is transparent. The Directors welcomed the Finance Manager and shared their appreciation for her efforts and contribution to a strong team at the CCRD. CAO Kirk mentioned to the Board that Finance Manger Liu is doing an amazing job and is learning very quickly and has been providing valuable insight from her experience in larger organizations

Director Schooner asked a question about the Maintenance Budget and whether or not consideration had been put into building an extension on the administration office. CAO Kirk mentioned that conversations around reorganization at the administration building and establishing a Public Works office on site at the airport have started with the Operations Manager. The space is located in the airport hangar and would allow the Operations Manager to be closer to the airport, pool, and parks.

Discussion around succession planning, team building, and conflict resolution training as well as the importance of having adequate support staff so that people are not over worked followed the conversation around office reorganization.

Finance Manager left the meeting at 2:15pm

DEVELOPMENTAL SERVICES

(j) Cannabis Legalization Updates

18-07-14 M/S Directors Schooner/Hall that the memorandum re: Cannabis Legalization Updates be accepted as read. **CARRIED**

CAO Kirk brought forward an informational piece that the shared Nuxalk Nation-CCRD Government Intern Evangeline Hanuse prepared.

18-07-15 M/S Director Schooner/Hall that the Board of Directors receive the Report on Information on Cannabis Legalization **CARRIED**

CAO Kirk mentioned that it is very important that a discussion on this topic be started because of the implications for zoning bylaws and official community planning.

Chair Sayers described the official community planning (OCP) process and the requirements of the land use plan. The existing OCP is very out of date and it is a critically important piece to have in place before the Regional District can address Cannabis Legalization.

UBCMs official position on growing recreational cannabis within the Agricultural Land Reserve (ALR) is that a moratorium be placed on growing recreational cannabis in the ALR until a review is complete. According to the document, local governments have the authority to prohibit cannabis production in the ALR if it occurs on a cement based structure. Chair Sayers suggested the Board place a moratorium until the CCRD is ready to address this topic with the community. Information from staff would be beneficial to see the legalities around placing a moratorium on this.

Discussion followed around revenue streams from tax and application fees and what some other communities have done to address the potential consequences. Chair Sayers mentioned that the CCRD does not currently have the capacity to tackle this topic so the moratorium will allow time to prepare.

CAO Kirk described that one approach is to make an amendment to the zoning bylaw to prohibit cannabis production and retail sales so that anyone interested would have to apply for a zoning amendment. Once the Regional District is ready to implement a regulatory process, the zoning bylaw can be adjusted. If the Board wants the administration to pursue this course of action then policy can be examined and this will also allow for engagement with the Nations and community members. Director Schooner mentioned that the CCRD would be putting the discussion on pause until there is more information and more conversations with the Nations and community members.

Director Schooner left the meeting at 1:14pm
Director Schooner returned back to the meeting at 1:15pm

CAO Kirk mentioned that those interested in production and retail will not necessarily be local.

Director Hall left the meeting at 1:19pm
Director Hall rejoined the meeting at 1:21pm

Alternate Director Brown mentioned that the ability to deal with this now is not adequate and opinions need to be solicited.

Chair Sayers noted that the OCP and zoning questions are very important. Director Schooner mentioned that it is very important that this topic be brought forward to the Nuxalk Nation because some developments are being built on possible graves and on possible artifacts.

Discussion followed around the importance of relationship building, shared land use planning between the Nations and the Regional District, and building on the work being done to map risks and hazards.

Alternate Director Brown left the meeting at 1:29pm

18-07-16 M/S Directors Schooner/Hall that staff research potential amendments to bring forward at the September Board Meeting regarding amendments to the zoning bylaw around cannabis legalization. **CARRIED**

18-07-17 M/S Directors Schooner/Hall that the board directs staff to engage administratively with the Nuxalk Nation around land use planning, zoning, and the official community plan. **CARRIED**

(k) Central Coast Update – Northern Sea Wolf

18-07-18 M/S Directors Hall/Schooner that the Northern Sea Wolf update be received. **CARRIED**

CAO Kirk mentioned that she has requested a meeting with Minister Travina to discuss the impacts related to the Northern Sea Wolf delays. Director Hall mentioned that it is important to discuss the impacts that the delays have caused for bookings. This route services communities with their shipping needs, medical needs, as well as other economic development and social needs. Affordability and reliability of travel are both of concern for the communities.

The Board returned to the Financial Services Variance Report.
Director Hall left to get Finance Manager Rose Liu at 1:44pm

OPERATIONS

(l) Operations Managers Report dated July 12, 2018

Operations Manager, Ken McIlwain joined the meeting at 2:17pm.

18-07-19 M/S Directors Hall/Schooner that the Operations Managers Report be received.

CARRIED

Operations Manager McIlwain highlighted that the new site at Thorsen Creek is moving ahead, particularly the work at the tipping station, and everything is within budget. Regarding solid waste management, there was a break-in at the landfill. A worker noticed that someone had taken fuel and broke an airline in the process. A report has been filed with the RCMP. For recreation, the main circulation pump went on the pool and a new one has been installed. Pool rentals are doing well. Acwsalcta School tripled the usage in May and June and Healthy Beginnings is renting the pool for Mom and Tots sessions. The health inspector made a follow up visit and everything passed inspection.

Regarding Walker Island and Snootli Creek Park, Operations Manager McIlwain noted that some trails have been temporarily shut down due to obstacle removal. A team conducted bark stripping prior to timber removal.

A replacement truck was purchased from Ontario for the Bella Coola fire department. A department member is currently picking up the truck and preparing to bring it to British Columbia.

Regarding the Centennial Pool upgrade, Operations Manager McIlwain had a meeting with contractors and architects about the conceptual design for the renovations in the building. Several design options are being put together to share with the pool commission. Director Schooner brought up the desire to keep the option open to put a roof over the pool in the future. Designs do not preclude this possibility in the future. Discussion followed around the costs associated with a year round pool facility and different possibilities for recreation throughout the year.

Operations Manager McIlwain noted that there was a feasibility study done for a sports plex in the past and it has different options with information about operating costs and what users could afford to pay.

The Operations Manager left the meeting at 2:51pm.

LEISURE SERVICES

(m) Vancouver Island Regional Library – from the Board Table

18-07-20 M/S Directors Hall/Schooner that the Vancouver Island Library report be received as read.

CARRIED

There was no discussion on this topic

PROTECTIVE SERVICES

(n) Request for Decision – Adoption of 2017 Revised Regional Emergency Plans

18-07-21 M/S Directors Hall/Schooner Request for Decision to adopt the 2017 revised Regional Emergency Plans be adopted. **CARRIED**

18-07-22 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District adopt the 2018 Regional Emergency Management plans a 'living document' (presented to the Board of Directors during the February 8, 2018 Regular Meeting of the Board) subject to revision on an ongoing basis and yearly review by the Board of Directors for an adoption of amendments. **CARRIED**

(o) Request for Decision – Adoption of Recovery Plan

18-07-23 M/S Directors Hall/Schooner Request for Decision to adopt the Recovery Plan be received as adopted. **CARRIED**

18-07-24 M/S Directors Hall/Brown that the Board of the Directors of the Central Coast Regional District adopt the 2017 Wildfire Recovery Plan as a living document and component of the Central Coast Regional District Emergency Management Plan. **CARRIED**

CAO Kirk acknowledged the work of Jessie McDonald and Bridget Horel on this topic and final product. There are some minor revisions that CAO Kirk will review with the Province and the hope is that the Province will also consider the plan to be a living document. Once the shared coordinator starts the plans will need some revisions and these will be noted and changes adopted on an annual basis.

(p) MOU – CCRD Emergency Management Partnership

18-07-25 M/S Directors Hall/Schooner MOU CCRD Emergency Management Partnership be received as read. **CARRIED**

Subject to approval by the CCRD Board this is the MOU that will be discussed with the Nuxalk Chief and Council. The document may change slightly from further dialogue with Nuxalk Nation and EMBC.

18-07-26 M/S Directors Schooner/Hall that the Board support Chair Sayers in signing the Memorandum of Understanding between Nuxalk Nation and the CCRD for Emergency Management Partnership. **CARRIED**

TRANSPORTATION SERVICES

(q) Transportation Report, monthly report dated July 12, 2018

18-07-27 M/S Directors Schooner/Hall that the Transportation Monthly Report be received.

CARRIED

The Operations Manager joined the meeting at 3:00pm.

The Operations Manager left the meeting at 3:02pm.

(D) EXECUTIVE REPORTS

(a) Chair and Electoral Area C Report –

Chair Sayers received correspondence from the Marine Planning Partnership (MaPP) about a Marine Protected Area Network Oceans Advisory Committee that includes Federal, Provincial, and First Nations governments as the leading partners. MaPP is requesting CCRD representation on both of these committees. There was discussion about having a CCRD representative at the staff level as opposed to the Board level.

Consideration was given to having a staff member assigned to support a Board member to provide administrative support rather than having a staff member as the representative because it can be a political topic. As there are economic development and emergency management pieces to the plan, it was suggested that the new Economic Development Officer could be involved with the meetings.

Representatives from Northern Development Initiative Trust (NDIT) will be in the community to meet with board and staff members and to visit the projects that NDIT is contributing funds toward.

Director Schooner left the meeting at 3:05pm

Director Schooner rejoined the meeting at 3:07pm

(b) Electoral Area Reports

Area A

No report.

Area B

Director Hall noted that there are service issues around the Bella Bella airport. The delays with BC Ferries Northern Sea Wolf are also resulting in transportation and service challenges beyond impacting the tourism sector. Director Hall is hopeful that dialogues will result in solutions for these service challenges.

There is a new big house structure being built in Bella Bella with local builders and outside contractors. The Heiltsuk Marine Use Plan was ratified by Heiltsuk and it is a living document that will be reviewed and updated accordingly.

Area D

Alternate Director Brown gave his apologies for not being able to attend the retirement dinner for Donna Mikkelson and acknowledged Donna's hard work and the work of the CCRD staff.

Area E

No report.

(E) BYLAWS AND POLICIES

(a) Request for Decision – Centennial Pool – Children six years and under A-12(d)

18-07-28 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District approve the Policy updates regarding A-12(d), Children Six Years and Under, as amended.

CARRIED

(b) Request for Decision - Distribution of Bylaws A-19

18-07-29 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District review and approve the Policy A-19, Distribution of Bylaws, as amended.

CARRIED

(c) Request for Decision – A-29 Personnel Policy

18-07-30 M/S Directors Hall/Schooner that the Board of Directors of the Central Coast Regional District review and adopt Policy A-29 Personnel Policy, as amended.

CARRIED

18-07-31 M/S Directors Schooner/Hall that the Board of Directors of the Central Coast Regional District reviews and adopts the amendments to Personnel Policy A-29

CARRIED

Finance Manager Liu joined the meeting at 3:26pm

Finance Manager Liu discussed the staff feedback and suggested revisions to comply with the Employment Standards Act and Regulation. For example, the payroll frequency was previously once a month and in the Act it states that payroll has to be a minimum of twice a month so the CCRD was previously in violation of the Employment Standards Act.

There have been some sections added to make clear statements around: time in lieu, restrictions to hiring or contracting immediate family members, and overtime compensation during emergency response.

Director Brown left the meeting at 3:36pm

Finance Manager Liu noted that the Emergency Contact Information Form on Page 17 has been updated.

Finance Manager Liu left the meeting at 3:42 pm.

(F) GENERAL CORRESPONDENCE

(a) Thank you letter for supporting Metro Vancouver Bylaw No. 307, 2017, dated June 14, 2018

18-07-32 M/S Directors Hall/Schooner that the Thank you letter for supporting Metro Vancouver Bylaw No. 307, 2017, dated June 14, 2018 be received as read. **CARRIED**

(b) Bella Coola Airport Development Project funding letter dated June 15, 2018

18-07-33 M/S Directors Hall/Schooner that the Bella Coola Airport Development Project funding letter dated June 15, 2018 be received as read. **CARRIED**

(c) Accidental Damage to the Natural Gas System – Fortis BC Letter, dated June 11, 2018

18-07-34 M/S Directors Hall/Schooner that the Accidental Damage to the Natural Gas System – Fortis BC Letter, dated June 11, 2018 be received as read. **CARRIED**

(d) ABC Communications Letter dated June 12, 2018

18-07-35 M/S Directors Hall/Schooner that the ABC Communications Letter dated June 12, 2018 be received as read **CARRIED**

CAO Kirk mentioned that the deadline has past and that the CCRD has funds to do a study on the connectivity needs in the Central Coast.

(e) Media Release Powell River Regional District name change

18-07-36 M/S Directors Hall/Schooner that the Media Release – Powell River Regional District name change letter be received as read. **CARRIED**

(G) ADJOURNMENT

There being no further business the meeting was adjourned at 3:47pm.

Chair

Chief Administrative Officer

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: August 15/18 Board Meeting Date September 6/18

Name of person or group wishing to appear before the Board of Directors: _____
Jeffrey Snow - Community Paramedic

Address: 1626 Airport Rd. Hazelburg BC V0T 1H0

Number of people attending: 1 Spokesperson Name: Jeffrey Snow

Subject of presentation: Community Paramedic Program

Purpose of presentation: information only
 requesting a letter of support
 Other (provide details) _____

Contact person (if different than above): _____

Daytime telephone number: 250 957 7281

Email address: C.P.BellaCoola@bcehs.ca

Will you be providing supporting documentation? yes no

If yes: handouts at meeting (recommend delivered in advance)
 PowerPoint presentation
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
 Other (explain) _____

** Delegations will have a maximum of 15 minutes to make their presentation to the Board.
* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

Board Meeting
SEP 06 2018
CCRD ITEM 1(a)

Community Paramedicine

British Columbia is improving access to health care in rural and remote communities by expanding the role of qualified paramedics.

Community paramedics provide primary care services to increase access to basic health care services in non-urgent settings, in patients' homes or the community. This is done within their training and experience and in partnership with local health care providers.

Community paramedicine in BC is intended primarily for older patients living with chronic conditions such as heart failure, chronic obstructive pulmonary disease and diabetes, or who are at risk of falls.



Benefits for BC

- ✓ Better access to health care for rural and remote communities
- ✓ Paramedics work alongside other health care professionals without overlapping roles
- ✓ Fewer hand-offs between health care professionals
- ✓ Fewer gaps in health care services
- ✓ Fewer medically unnecessary 911 calls and trips to emergency departments
- ✓ Improved recruitment and retention of paramedics in rural and remote communities

Community Paramedicine Services

Community paramedics provide the following services in their communities.

Community Outreach & Awareness

Getting to know the local community and neighbouring First Nations communities, and helping them understand how community paramedicine can improve access to health care, is the first priority. Community paramedics work with health care providers in the area to identify service gaps, and how together they can improve the health of residents, particularly older residents with chronic conditions.

Health Promotion

Encouraging patients to take responsibility for managing their own care and treatment – where safe and appropriate to do so – is an important step in improving health outcomes. This is a role community paramedics can readily assume, along with providing seminars on CPR (cardiopulmonary resuscitation) and using an AED (automated external defibrillator).

Wellness Checks

Older people living on their own, often with little or no support, may need someone to check in on occasion to see how they're doing. Regular visits from a community paramedic can help these patients live longer in their homes, reduce their reliance on medically unnecessary 911 calls, and help ensure they stay connected with their primary care physician. Patients are referred by their doctor or other community health care provider, with the service provided at no cost to the patient.

Wellness Clinics

Many communities host wellness clinics and/or medical check-ins for patients with specific health issues such as diabetes. By participating in these events, community paramedics can take on some of the services that will allow other health care professionals – such as doctors, nurses, and dietitians – to spend even more time with their patients.

Community Paramedicine Home Health Monitoring (CP HHM)

BCEHS is participating in the Provincial Home Health Monitoring (HHM) program. Through technology-enabled monitoring of key health indicators, CP HHM extends the capacity of community paramedics to provide chronic disease management support to a wider range of older adults in rural and remote communities. To learn more about the CP HHM program in your area, talk to your community paramedic or primary health care provider.



The Community Paramedicine Initiative

BC Emergency Health Services (BCEHS) is working with the Ministry of Health, regional health



authorities, the Ambulance Paramedics of British Columbia (Local 873), the First Nations Health Authority, and others to implement the Community Paramedicine Initiative.

The goal is to see 80 new full-time equivalents (FTEs) hired to support community paramedicine programs in rural and remote communities.

Program objectives:

1. Contribute to the stabilization of paramedic staffing in rural and remote communities.
2. Bridge health service delivery gaps in the community, identified in collaboration with local primary care teams.

Implementing Community Paramedicine

Implementation began in April 2015 with nine prototype communities selected in partnership with the regional health authorities.

A broad provincial rollout began in April 2016 with the selection of 76 rural and remote communities, with coverage including surrounding regions and neighbouring First Nations communities.

The final phase of implementation began in January 2018 with the selection of 23 additional communities. A total of 99 BC communities have now been selected for community paramedicine services.

Community FAQs

How are communities selected?

Community selection for the rollout was guided by the program's key objectives.

How do patients access a community paramedic?

Patients are referred by their primary care physician or other member of the local health care team.

Do community paramedics have special training?

All community paramedics hold at least a Primary Care Paramedic license with IV endorsement, and complete a specialized orientation program.

For more information:

Visit: www.bcehs.ca and click on **Our Services**

Email: CommunityParamedicine@bcehs.ca

BCEHS | BC Emergency Health Services

Community Paramedicine in British Columbia

Helping to improve health care in rural communities



CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: Aug 29, 2018 Board Meeting Date Sept. 6, 2018

Name of person or group wishing to appear before the Board of Directors: _____
Kevin O'Neill + 1 Trustee of the
Hagensborg Waterworks District.

Address: _____

Number of people attending: 2 Spokesperson Name: Kevin O'Neill

Subject of presentation: Hagensborg community
Potable Water Enhanced Distribution
and Treatment

Purpose of presentation:

information only
requesting a letter of support
Other (provide details) _____

Contact person (if different than above): _____

Daytime telephone number: 250.799.5618

Email address: _____

Will you be providing supporting documentation? yes no

If yes: handouts at meeting (recommend delivered in advance)
 PowerPoint presentation
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
 Other (explain) Grant proposal.

* Delegations will have a maximum of 15 minutes to make their presentation to the Board.
* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

Board Meeting

SEP 06 2018

CORD ITEM 1(b)

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: August 30, 2018 Board Meeting Date September 6, 2018

Name of person or group wishing to appear before the Board of Directors: _____
Peter Tallio, Director, Nuxalk Nation Health; Possibly a Band Council Member also

Joan Esnayra, Ph.D., Consultant, Nuxalk Nation Health

Address: P.O. Box 65 Bella Coola, V0T 1C0

Number of people attending: 2-3 Spokesperson Name: Peter Tallio

Subject of presentation: _____
Nuxalk Nation Food Security: Hydroponic Agriculture Phase 1 Design

Purpose of presentation: information only
 requesting a letter of support
 Other (provide details) _____

We are requesting a Letter of Support that may be utilized in multiple grant proposal
submissions in order to fully fund the Phase 1 Design component of the project.

Contact person (if different than above): Joan Esnayra
n/a

Daytime telephone number: _____
thelma.eugene@icloud.com

Email address: _____

Will you be providing supporting documentation? yes no

If yes: handouts at meeting (recommend delivered in advance)
 PowerPoint presentation
 publication in agenda (one original due by 4:00 pm seven days prior to your
appearance date)
 Other (explain) _____

** Delegations will have a maximum of 15 minutes to make their presentation to the Board.
* Delegation speakers, please be advised that: All questions and answers during a delegation
must only be directed or received to Board members. No questions are to be directed or
received from the public.*

Meeting
SEP 06 2018
CCRD ITEM 1(c)

CAO REPORT

Board Meeting
SEP 06 2018
CCRD ITEM C(a)



**CENTRAL COAST
REGIONAL DISTRICT**

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board of Directors

From: Courtney Kirk

Meeting Date: September 6, 2018

Subject: 2018 Election

Recommendation:

THAT the Board of Directors of the Central Coast Regional District determines that newspaper publication of notices relating to the 2018 general elections is not practicable AND THAT the Board considers posting notices on Facebook and posting notices in prominent locations throughout the District is reasonably equivalent to advertising in a newspaper AND FURTHER THAT the determination of prominent locations throughout the District be made by the Chief Election Officer.


THAT for the 2018 general elections the Board of Directors rescinds the appointment of Courtney Kirk as Chief Election Officer and appoints James A. Tarves as Chief Election Officer, effective the date James A. Tarves signs the declaration of office of Chief Election Officer.

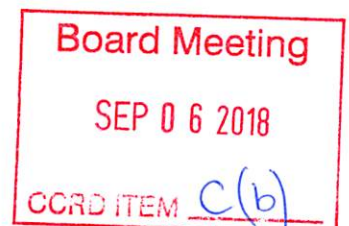
THAT for the 2018 general elections the Board of Directors rescinds the appointment of James A. Tarves as Chief Election Officer effective at 11:58 p.m. on October 22, 2018 and appoints Robert A. Harper as Chief Election Officer effective 11:59 p.m. on October 22, 2018.

THAT the Board of Director delegates the authority to Courtney Kirk, CAO, to set the terms and conditions of the appointments of James A. Tarves and Robert A. Harper as Chief Election Officer.

Courtney Kirk

Submitted by: _____

Reviewed by: 
Courtney Kirk, Chief Administrative Officer





REQUEST FOR DECISION

To: Courtney Kirk, CAO
From: Destiny Mack, EA
Meeting Date: September 6, 2018
Subject: Meeting with Nuxalk Chief and Council

Recommendation:

THAT the Board of Directors of the Central Coast Regional District review and approve remuneration for the meeting with Nuxalk Chief and Council on July 19, 2018.

Issue/Background Summary:

Meeting the Board of Directors had with Nuxalk Chief and Council on the Emergency Management Partnership, Airport Update, opening conversation about Cannabis Legalization.

Policy, Bylaw or Legislation:

Bylaw No. 477 – CCRD Board Remuneration and Expenses Bylaw 1. C.

Financial/Budgetary Implications:

\$36/hr x 3 Hours = \$108.00

Time Requirements – Staff and Elected Officials:

Director Schooner and Director Hall

Options to Consider: Resolution

Submitted by: Destiny Mack
Destiny Mack, Executive Assistant

Reviewed by: Courtney Kirk
Courtney Kirk, Chief Administrative Officer





CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board of Directors

From: Rose Liu

Meeting Date: September 6 2018


Subject: Swearing-In of CCRD's CFO

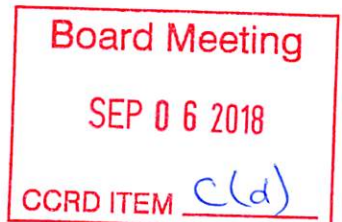
Recommendation:

THAT the Board of Directors of the Central Coast Regional District approves Rose Liu's swearing-in as the CCRD's CFO.

Please see Rose's Bio attached.

Submitted by: Rose Liu

Reviewed by: 
Courtney Kirk, Chief Administrative Officer



Rose (Ye Qing), Liu – CFO

Rose Liu joined CCRD with more than 20 years of experience in private and public organizations. She earned her Master of Business Administration (MBA) at the University of Alberta in 2008 and Chartered Professional Accountant (CPA) designation in 2011. Rose has been focusing on a career development path of professional accountant with leadership skills of strategic planning, leading change, and ethics.

With a specialization in Natural Resources and Energy in the MBA program, Rose is proud of earning the Paul Waco Scholarship with the highest GPA in her program. Diligent study and time management skills helped her to overcome the challenge of English as a second language. Rose meets every challenge with personal accountability.






She has spent the past 10 years in provincial government energy policy, environmental regulation, oil and gas accounting, regulatory compliance and auditing. Her transition to Local Government Management is an opportunity to oversee the best interests of residents and businesses in the community and have an impact on their quality of life. Rose grew up in an isolated area of Northeast China with an understanding of the challenges of citizens outside large urban centres.

Rose and her husband enjoy the lifestyle of peacefulness and getting to know neighbors that is offered in the Central Coast Regional District. They enjoy hiking, fishing, and the natural beauty of the coastal area.

WELCOME

Central Coast Terminal Development Plans

Top 5 Things to Know about the Plan

-  Recent marine berth upgrades have been undertaken at the Ocean Falls and Shearwater Terminals.
-  McLoughlin Bay (*Bella Bella*), Bella Coola, Ocean Falls and Shearwater require further upgrades to improve customer amenities.
-  The terminal concepts are designed around pedestrian friendly amenities and promote efficient vehicle queuing and movement.
-  The Bella Coola terminal design incorporates vehicle queuing adjacent to the terminal in response to community concerns and feedback.
-  The McLoughlin Bay terminal design expands vehicle queuing, pedestrian amenities, trailer parking, and retains access to key trails.

Board Meeting

SEP 06 2018

CCRD ITEM C(e)

We want your feedback!

Please email your feedback and questions once you've had a chance to review the boards

Thank you!

More information

✉ TDPinfo@bcferries.com

 BC Ferries

Photo Credit: Megan Coughlin

Introduction

Purpose of these Engagement Post Boards



INFORM you about the Terminal Development Planning process and how to get involved



EDUCATE you about the Terminal Development Plan



BUILD INTEREST in the planning process



SHARE information on the key issues and opportunities facing the terminal study area



RECEIVE FEEDBACK on the key issues identified so far



COLLABORATE on creating a Terminal Development Plan

Terminal Development Plan Engagement

- The purpose of the event is to receive feedback on the key issues and opportunities for the Terminal Development Plan and to hear from you about the key issues and opportunities from your perspective.
- This feedback will be used to inform the draft concepts that have been developed for the central coast terminals.
- A number of posters have been made to explain the process for producing a Terminal Development Plan.
- Provide/Educate about the background information which will be used to help inform the Terminal Development Plan.



Background

What is a Terminal Development Plan?

A Terminal Development Plan (TDP) is a document that will set out a long term vision of how a terminal should develop over time. TDPs will provide the framework for the phased implementation of strategies, actions and projects over the next 25 years.

Why Prepare the Plan?

BC Ferries is preparing a TDP to help better inform its capital spending and to ensure that BC Ferries develops its terminals in a sustainable, cost effective, organized, phased and efficient way. Over the next 25 years passenger volumes are likely to increase at the majority of our terminals. This growth in passenger traffic will need to be planned for to ensure the terminal can accommodate functional needs and future growth.

Our Strategic Goals

Our strategic goals focus on the broad outcomes we will pursue to achieve our vision and mission.



Context

Central Coast Route 28 Terminals

The Bella Coola terminal, located just outside the town centre of the community, provides ferry access to Port Hardy and other Central Coast terminals. In the summer of 2019 it will receive direct service via route 28 and the *Northern Sea Wolf*.

The McLoughlin Bay terminal, located a few kilometers south of Bella Bella on the east side of Campbell Island, provides ferry access to Port Hardy through Route 10 and other Central Coast terminals.

The *Northern Sea Wolf* will enable Route 28 seasonal service and will also replace the 44-year old *Nimkish*, which provides a year-round connector service on Route 10 between Bella Coola and other mid-coast ports of Bella Bella, Ocean Falls and Shearwater. Route 28 service using the *Northern Sea Wolf* will begin in summer 2019.



* Automobile Equivalent (AEQ) is used to determine vessel capacity based on a standard vehicle measure of 6.1 x 2.6 meters, roughly equal to a full size family vehicle.

Context



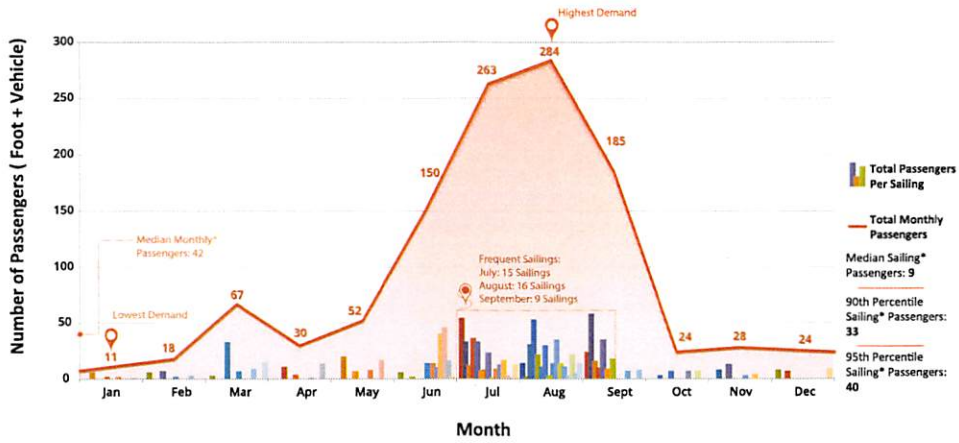
McLoughlin Bay Terminal



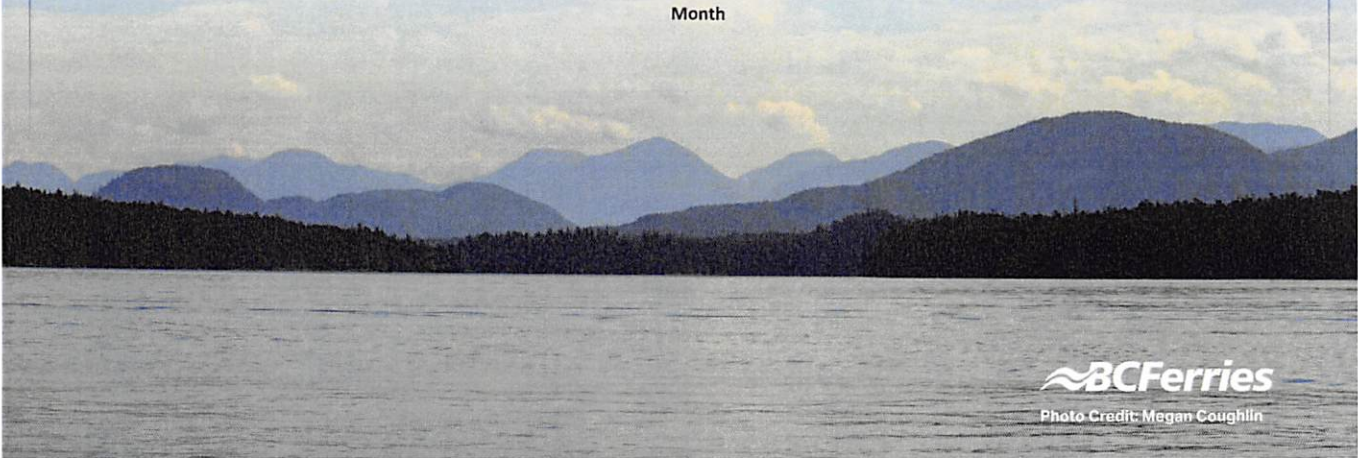
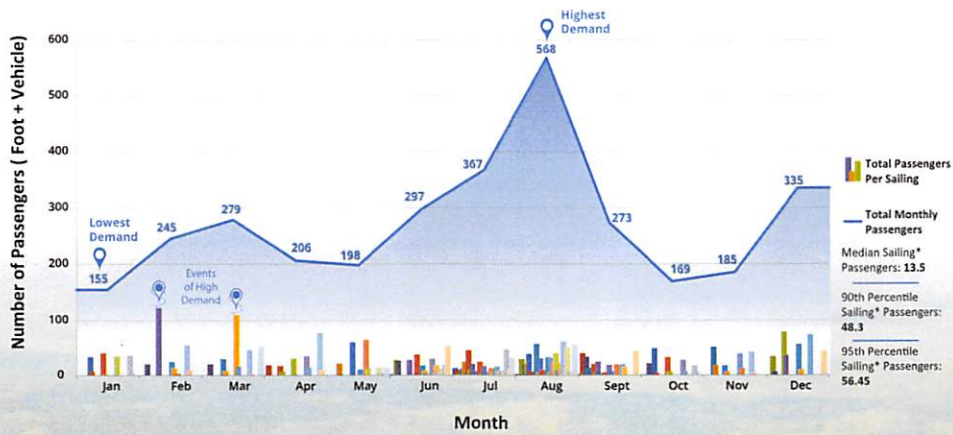
Bella Coola Terminal

Traffic Demand (2017)

Bella Coola Total Passengers (Monthly vs Individual Sailings)



McLoughlin Bay Total Passengers (Monthly vs Individual Sailings)



Key issues identified so far

In 2018, a Working Group comprised of staff from key departments at BC Ferries along with the Ferry Advisory Committee (FAC) came together to begin the process of creating a Terminal Development Plan. Through a series of meetings and workshops the Working Group has identified a number of key issues and opportunities which the TDP should address.

Have We Missed Anything?

Bella Coola Terminal Key Issues & Opportunities

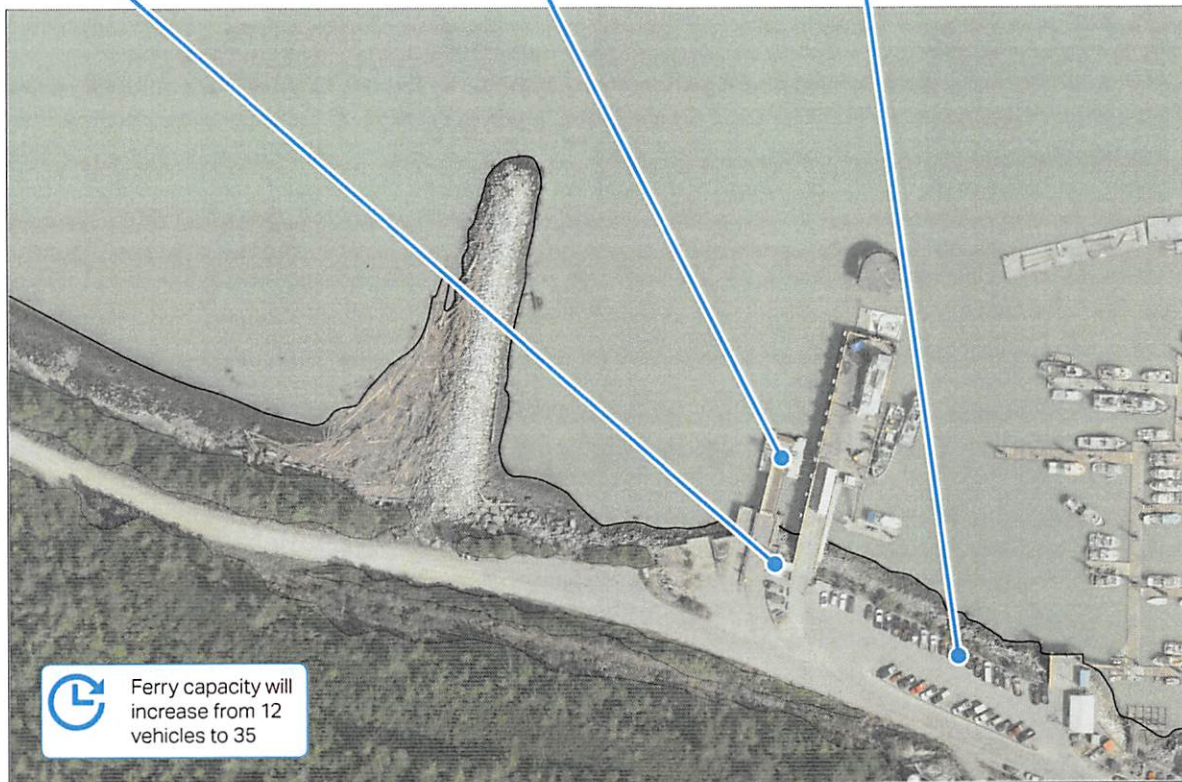
Washrooms remain inaccessible during the winter. A dedicated waiting lounge is required



Berth infrastructure is nearing the end of its service life



On site vehicle queuing space is limited, forcing passengers to park in town



Ferry capacity will increase from 12 vehicles to 35

Comments?
Questions?
Have Your Say!

Email
TDPinfo@bcferries.com
With Your Feedback

Key issues identified so far

In 2018, a Working Group comprised of staff from key departments at BC Ferries along with the Ferry Advisory Committee (FAC) came together to begin the process of creating a Terminal Development Plan. Through a series of meetings and workshops the Working Group has identified a number of key issues and opportunities which the TDP should address.

Have We Missed Anything?

McLoughlin Bay Terminal Key Issues & Opportunities

Additional vehicle queuing space required



Steep grade and difficult topography



Building amenities to accommodate late evening guests and increased demand.



Significant grade presents a challenge to development. Will require either expensive re-leveling or development that factors in existing topography/terracing.



Retain beach access. Potentially re-align entrance to the South.

Explore site expansion for trailers



Manhole above grade.

Semi-trailer trucks presently use this area to turn around. The cannery is allowing this to happen without objection.



Re-alignment of berth required in the future

Next steps and timelines

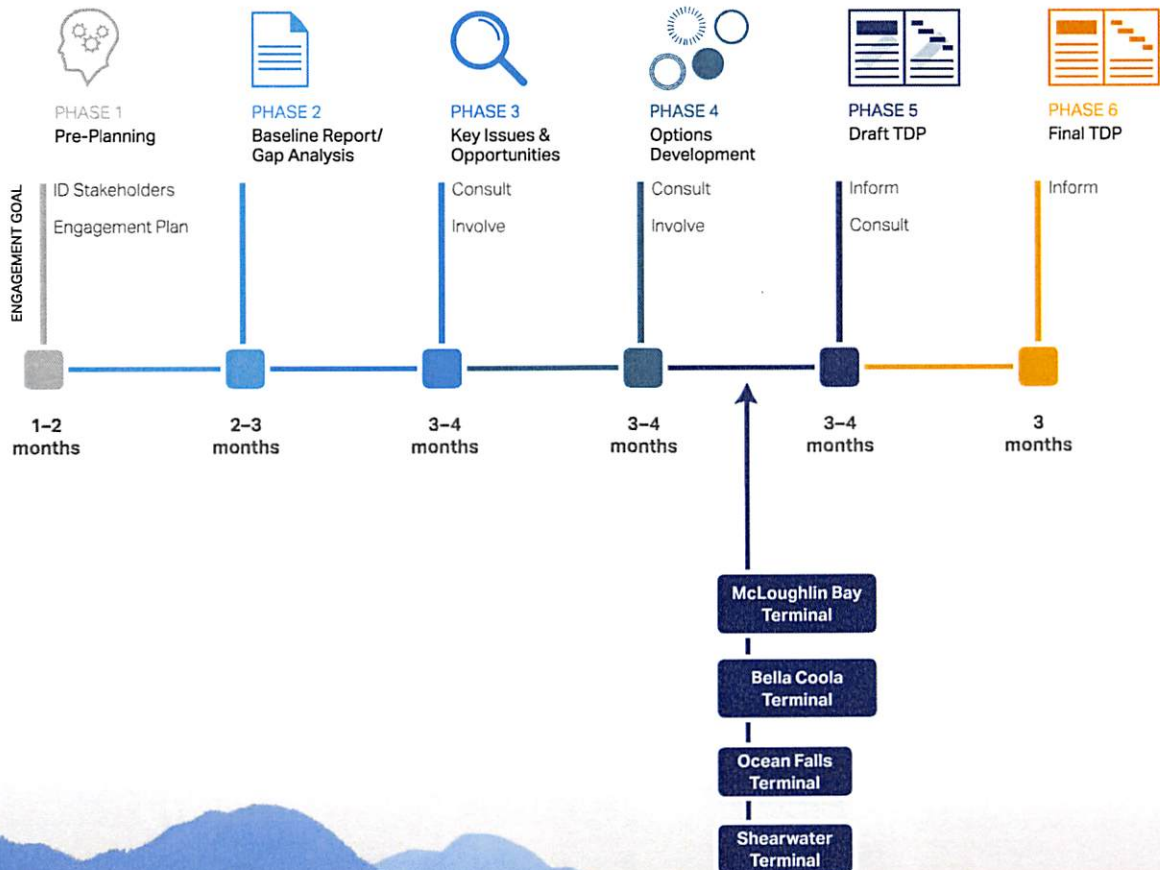
We Need Your Help

Get involved!

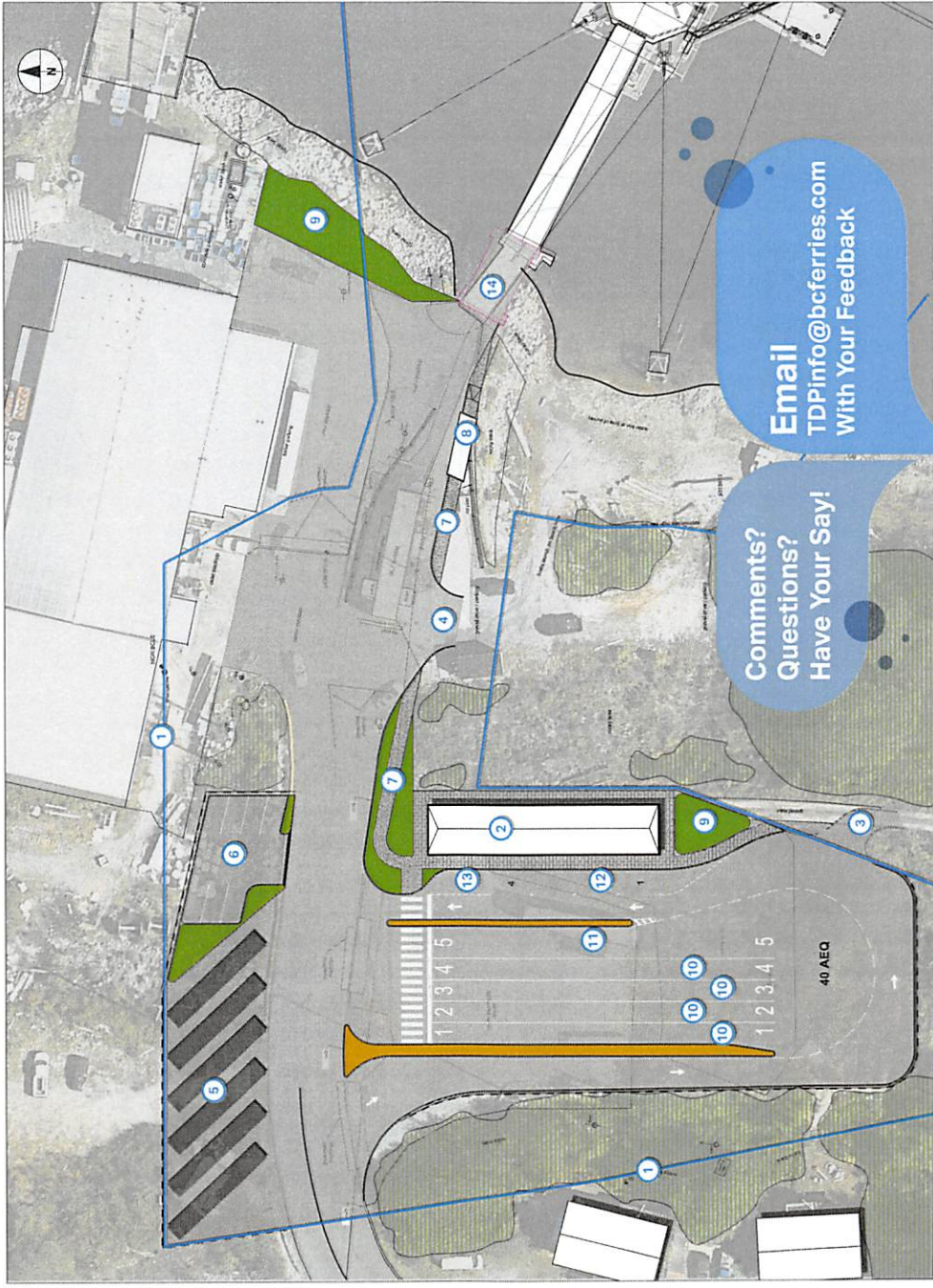
Over the next few months, we will be engaging with the community and key stakeholders to gather feedback that will help inform the draft concepts for the future development of the Central Coast terminals.

Your voice is important to us and will help our future plans.

- More information at <https://www.bcferrries.com/about/publicconsultation2>
- Provide feedback to terminal development staff
- The time-line below shows you where in the process you will be able to provide your input



McLoughlin Bay (Bella Bella) Terminal | Design Concept



- Key Notes**
- 1 Property Lease Line
 - 2 Waiting Lounge 2576 ft² (240 m²)
 - 3 Access to Fish Hatchery
 - 4 Access to Boat Launch & Operation Storage
 - 5 Truck Parking (6 Stalls)
 - 6 Staff Parking (7 Stalls)
 - 7 Foot Passenger Pathway to Vessel
 - 8 Foot Passenger Shelter
 - 9 Waiting Area
 - 10 3.0 m Wide AEQ Storage Lane
 - 11 4.5m Wide Oversized Vehicle AEQ Storage Lane
 - 12 Drop - Off (4 AEQ Bays)
 - 13 Baggage Cart Drop-Off / Pick-Up
 - 14 Reconstruction Berth Ramp Jump Span

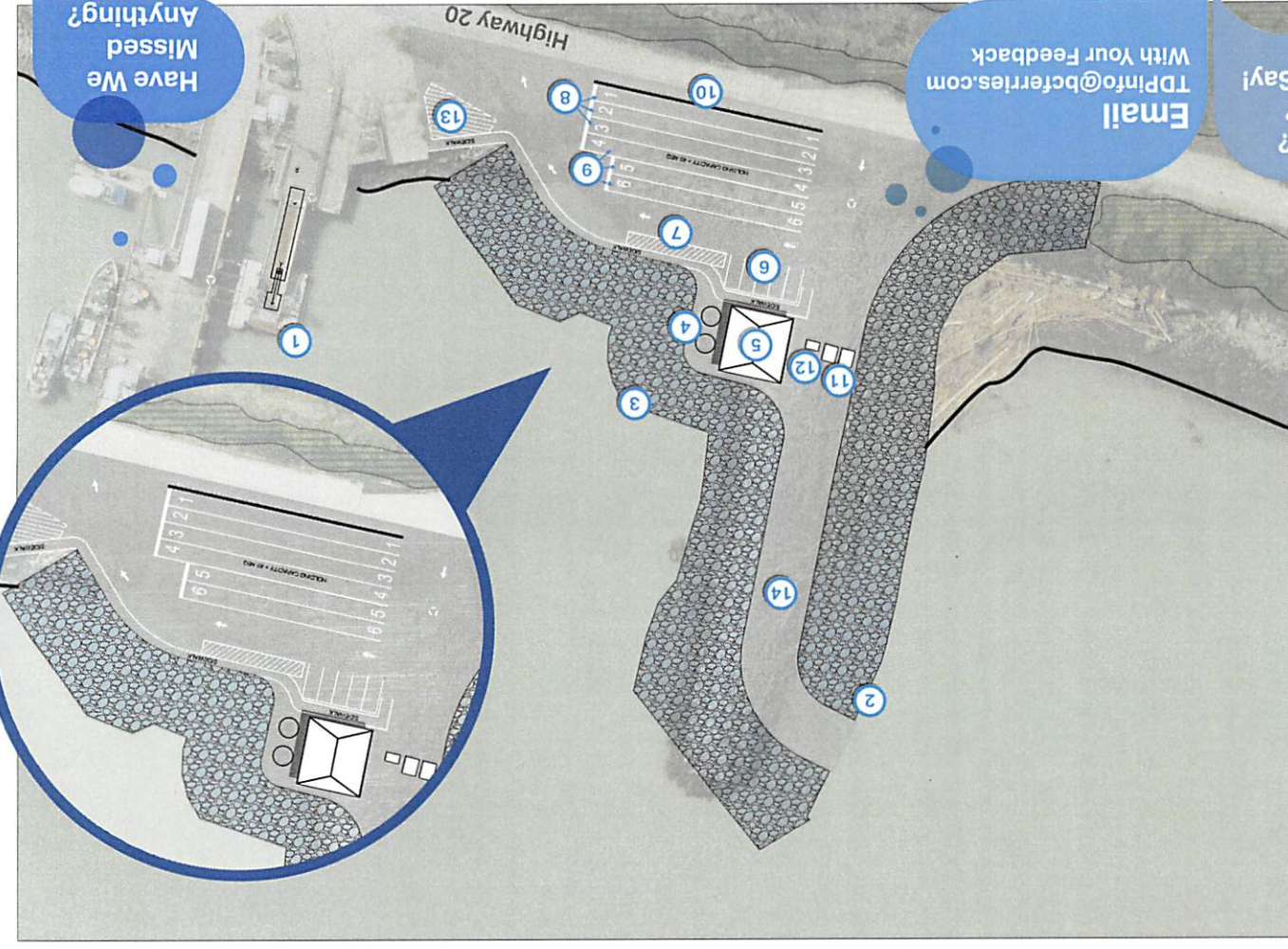
Proposed Terminal Plan Statistics

- 40** AEQ
The vehicle queuing lanes were reconfigured to accommodate 40 AEQ as well as provide staff parking.
- 7** Staff AEQ
7 Staff parking stalls are accommodated north of the Terminal building, adjacent to trailer parking.
- 6** Trailer AEQ
The Bella Coola site as a demonstrated need for dedicated trailer parking with generous room for maneuverability and access.

Have We Missed Anything?



Bella Coola Terminal | Design Concept Phase 1



Key Notes

- 1 Existing Berth
- 2 Limit of Causeway Construction
- 3 Rock Dyke Construction for Ocean Infill
- 4 Water and Sanitary Storage Tanks (15kl)
- 5 Waiting Lounge 1480 ft² (138 m²)
- 6 Staff Parking (5 Stalls)
- 7 Drop-Off (3 AEC Bays)
- 8 3.0 m Wide AEC Storage Lane
- 9 3.2 m Wide AEC Storage Lane
- 10 Concrete Roadside Barrier
- 11 Operation Storage (2 - 8ft x 10ft Sea Cans)
- 12 Garbage Bins
- 13 Baggage Cart Drop-Off / Pick-Up
- 14 Future Access Road to New Berth

Proposed Terminal Plan Statistics

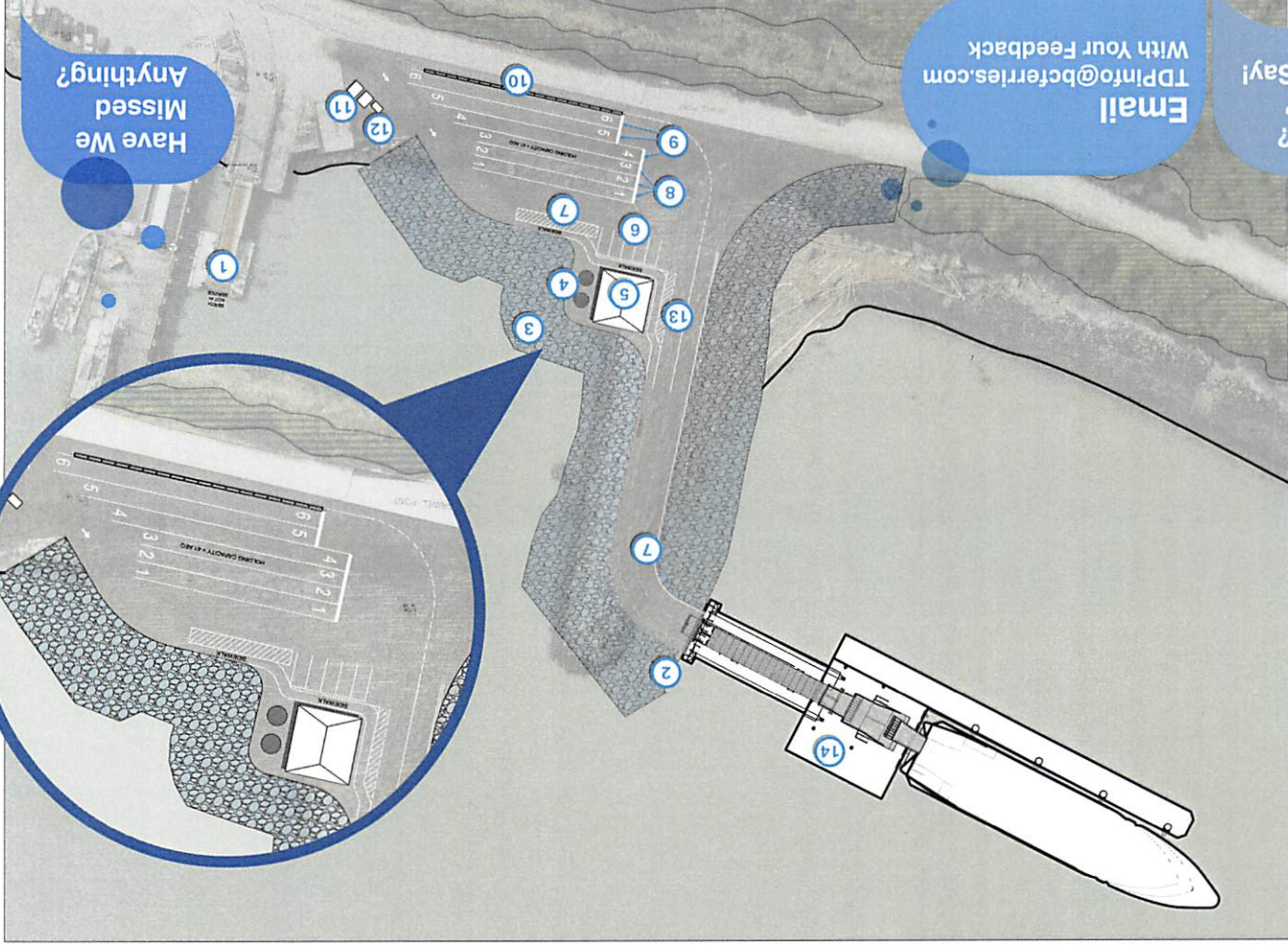
- 40** AEC
The vehicle queuing lanes were reconfigured to accommodate 40 AEC as well as provide staff parking.
- 5** Staff AEC
5 Staff parking stalls were designed in close proximity to the terminal building and equipment storage.
- 6** Queue Lanes
On-site queuing lanes were designed in close proximity to the berth to avoid congestion off site and discourage queuing in Bella Coola.

Comments?
Have Your Say!

Email
TDPinfo@bcferries.com
With Your Feedback

Have We
Missed
Anything?

Bella Coola Terminal | Design Concept Phase 2



Key Notes

- 1 Existing Berth to be Removed
- 2 Limit of Causeway Construction
- 3 Causeway Construction for Ocean Infill
- 4 Water and Sanitary Storage Tanks (15kL)
- 5 Waiting Lounge 1480 ft² (138 m²)
- 6 Staff Parking (5 Stalls)
- 7 Drop-Off (3 AEG Bays)
- 8 3.0 m Wide AEG Storage Lane
- 9 3.2 m Wide AEG Storage Lane
- 10 Concrete Roadside Barrier
- 11 Operation Storage for Ocean Infill (2 - 8ft x 10ft Sea Cans)
- 12 Garbage bins
- 13 Baggage Cart Drop-Off / Pick-Up
- 14 Northern Berth

Proposed Terminal Plan Statistics

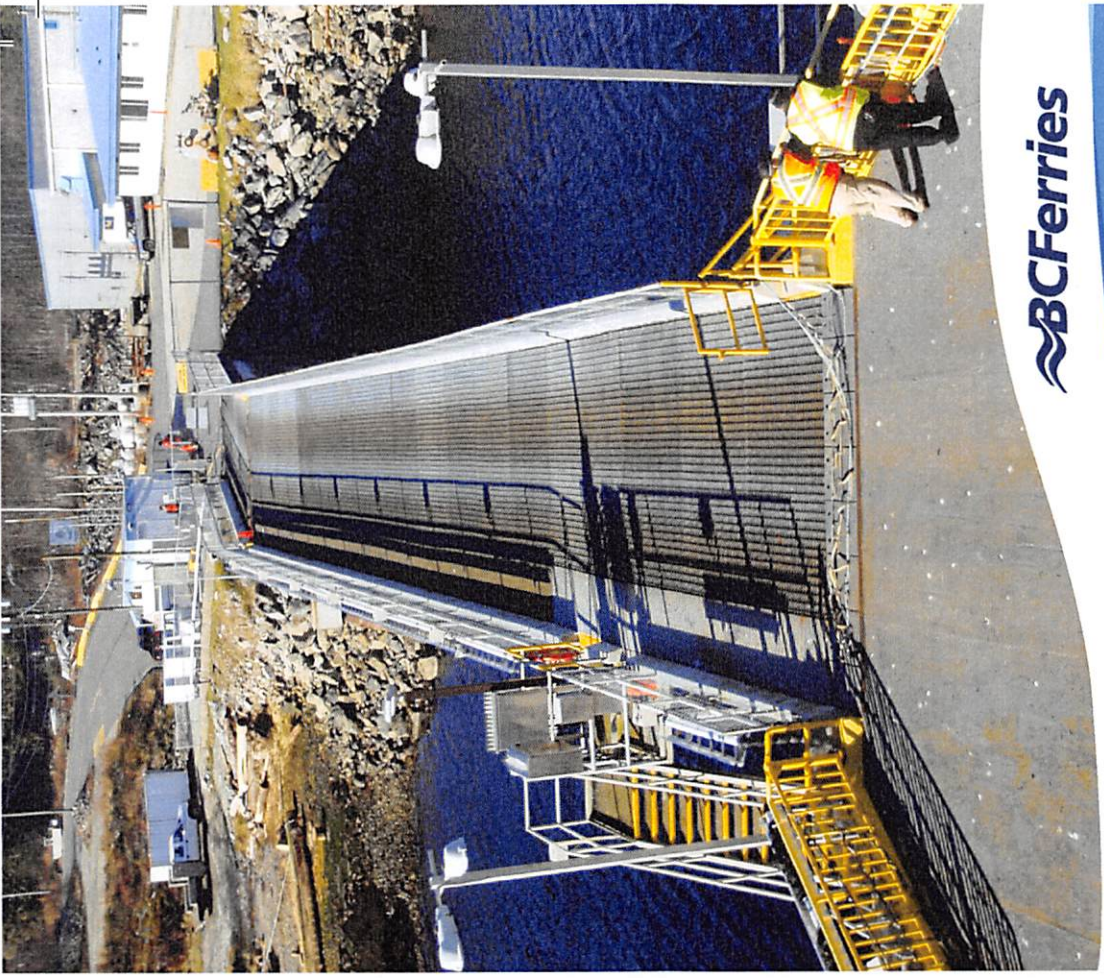
- 41 AEG**
The vehicle queuing lanes were reconfigured to accommodate 41 AEG as well as provide staff parking.
- 5 Staff AEG**
5 Staff parking stalls were designed in close proximity to the terminal building and equipment storage.
- 6 Queue Lanes**
On-site queuing lanes were designed in close proximity to the berth to avoid congestion off site and discourage queuing in Bella Coola.

Comments?
Questions?
Have Your Say!

Email
TDPinfo@bcferries.com
With Your Feedback

Have We
Missed
Anything?

What will Bella Coola and McLoughlin Bay terminals look like in 2040?



 BC Ferries

Bella Coola and McLoughlin Bay Terminal Development Plans

Great terminals are the result of careful planning, financial investment and thoughtful design. We are seeking your feedback on the draft concepts for Bella Coola and McLoughlin Bay terminals. Your input is important to us and will help shape our future plans.

We want to hear from you!

Visit the Central Coast pages at <https://www.bcferrries.com/about/publicconsultation2/terminal-development-planning/central-coast.html> to review the refined concepts and share your feedback. You can reach us by email at tdpinfo@bcferrries.com.



DRAFT

Centennial Pool Commission

Meeting Minutes

15 July 2018

Present: K. Lansdowne, C. Nygaard, N. Koroluk, C. Thommasen, J. Kyle, J. Cole

Guests: Anne Ehrlich, Layla Schmidt

1. Building Design - Anne presented a number of drawings for building layouts, some modest and some with more features. There was much discussion of these and also consideration of wheelchair access for all areas. Layla offered suggestions relating to operational matters relevant to the designs. Anne also showed a three-dimensional rendering of the basic building outlines. She will email Commissioners the relevant information.

Some of these will be included in a wall exhibit in the entry to the pool, another at the CCRD office and on the Facebook page. Options will be presented and the public asked for comments.

2. Weekly Inspections - Nicola made a schedule to assign a Commission member to do each weekly pool safety inspection and will email it to members. Mykaila will contact the appropriate person for the week and arrange a convenient time for inspection.

3. Budget - Pool rental income is currently over \$12,000 which will help offset increased wages and fuel due to the early opening this year.

Contingency is budgeted for \$2284 which may be used for the recently purchased replacement pump.



Commission members would like to arrange a meeting with the new Financial Officer at the CCRD. Some questions for her might include (a) Why the grants for pool renewal are included in the pool operating budget, and (b) The details involved in budgeting (and using) beginning and year-end surplus funds.

4. Engineering Designs - Have not yet been received.

Next Meeting - Monday July 30th at 5 pm at the Pool

Centennial Pool Commission

Meeting Minutes

30 July 2018

Present: C. Thommasen, C. Nygaard, N. Koroluk, K. Lansdowne, J. Cole

Guest: Ken McIlwain

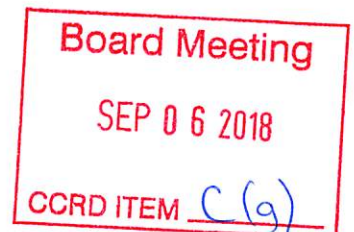
1. Pool Renewal Planning - Anne has been working on floor plans for the building. Nicola will arrange a meeting with her and Ken and the Commissioners in the near future to discuss further details. Anne will email plans to Commissioners prior to the meeting.

Ken reviewed the phases needing to take place before construction begins. He hopes to put a tender out for a design/build contract in October, thus he needs a finalized concept design by late September. The pool, extra features, and building will need to be addressed and firm ideas proposed. Plans will be given for a basic version and, separately, with each extra itemized individually.

Items to consider in the concept design: viewing area, fence, location of hot tub area, security system, tile/concrete, other finishes, deck, cabinets, office design, lockers, etc.

The meeting went In Camera.

2. Professional Expectations - Signs will be posted in the pool office immediately, reminding staff of expectations concerning use of cell phone on shift, smoking, presence in office when off duty, and appropriate professional manner. These items will also be included in this week's in-service.



Motion: That signs dealing with the above four areas be posted in the Pool office.

Thommasen/Cole:Passed

3. Pool Reunion - Coleen Fraser would like to organize an event commemorating 50 years of operation of the pool. She will notify past staff members who might want to participate.

4. Weekly Pool Safety Checks - The Commissioner who does the check should, within a week, follow up on items needing attention within a week. She should get a personal copy of the inspection and ensure that a copy is also sent to the CCRD.

EMERGENCY PROGRAM COORDINATOR REPORT

Board Meeting
SEP 0 6 2018
CCRD ITEM C(h)

Memorandum of Understanding

Central Coast Regional Emergency Management Partnership

BETWEEN:

Central Coast Regional District on behalf of its electoral areas (herein referred to as the "CCRD")

AND:

Nuxalk Nation on behalf of Nuxalkmc people (herein referred to as the "Nuxalk Nation")

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, as represented by the Minister of Public Safety and Solicitor General (herein referred to as the "Province")

TOGETHER referred to as the "Partners"

WHEREAS emergencies can occur that cross electoral area or First Nations boundaries or have impacts or demand for response beyond the capacity of one electoral area or First Nation to respond;

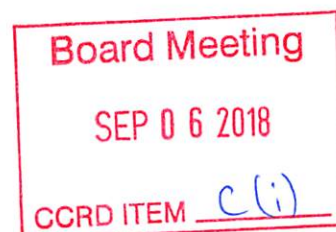
WHEREAS emergencies can occur that are cross-jurisdictional in nature or require a coordinated multi-jurisdictional, multi-agency response;

WHEREAS the Partners are committed to preparing for, responding to, recovering from, and mitigating regional emergencies;

WHEREAS the Partners wish to establish this Memorandum of Understanding ("MOU") to establish collaborative relationships and to determine roles and responsibilities before regional emergencies take place;

AND WHEREAS the Partners seek to achieve a disaster resilient region where all level of government, First Nations and relevant stakeholders work collaboratively towards enhanced emergency management;

THEREFORE the Partners hereto agree to form a Central Coast Regional Emergency Management Partnership.



Handwritten signatures in blue ink, including a large signature that appears to be "Allan" and another smaller signature to its right.

ARTICLE 1: INTERPRETATION

“**Contribution**” is the Partner’s financial contribution to the partnership

“**Emergency**” is a present or imminent event or circumstance that

is caused by accident, fire, explosion, technical failure or the forces of nature, and

requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of a person or to limit damage to property

“**In kind**” could be goods, commodities or services in lieu of money

“**Local government**” is a government, which has jurisdiction over a defined territory, is governed by a body of locally elected public officials, and has the power under the provincial legislation to impose property taxes either directly, indirectly, or conditionally

“**Partnership**” is a collaborative relationship between a minimum of two partners that agree to co-operate to work toward their mutual interests

“**Public sector**” is organizations that deliver programs and services on behalf of government to citizens

“**Region**” or “**Regional**” is a broad geographical area that could be, and not limited to, distinguished by physical characteristics, administrative boundaries, government, religion, language or even artificial features

“**Seconding**” is temporary movement of an employee within or to another organization to perform a function to meet the temporary operational needs

“**Sub Region**” is a subset of the broad regional geographical area that could be, and not limited to, distinguished by physical characteristics, administrative boundaries, government, religion, language or even artificial features

ARTICLE 2: APPLICATION OF GOVERNING AGREEMENTS AND LEGISLATION

Nothing in this MOU shall be interpreted as limiting in any way the jurisdiction, authority and fulfillment of responsibilities of:

- a) The Minister and Ministry of Public Safety and Solicitor General in respect to emergency management under the British Columbia Emergency Program Act and Regulations or any other Acts or Regulations;
- b) CCRD in respect to emergency management under the British Columbia’s Emergency Program Act, Local Government Act and Regulations or any other Acts or Regulations; or,
- c) First Nations in respect to emergency management under the Emergency Management Act

Nothing in this MOU shall be interpreted as limiting in any way the authorities and obligations of any partner to this MOU who is a party to a master agreement or collective agreement entered into with a bargaining unit.

ARTICLE 3: PURPOSE OF THIS AGREEMENT

3.1 The Parties share the common goals of:

- a) To enhance regional emergency mitigation, preparedness, response and recovery capability and capacity for First Nation communities and government through collaborative planning, information sharing and coordinated mitigation, preparedness, response and recovery efforts from emergencies or disasters.
- b) Improve regional emergency management through continued and increased cooperation between First Nations, all levels of government and stakeholders in the region
- c) Provide opportunities to lead and coordinate regional emergency planning initiatives that address major emergency or disaster events, which are, or have the potential to be, regional or cross-jurisdictional in nature
- d) To share information and collaborate on regional emergency management issues that impact the region or sub region
- e) Work with First Nation communities, all levels of government and stakeholders to identify and coordinate the development of regional emergency management initiatives that encompass the four phases of emergency management (mitigation, preparedness, response, and recovery)

3.2 In recognition and consideration of the financial contribution, the Parties agrees that they will work together to:

- a) Develop a leadership Policy Group and define its purpose, role and responsibilities
- b) Complete a Regional Hazard, Risk, Vulnerability Assessment (HRVA)
- c) Develop a regional emergency management plan based on the completed HRVA
- d) Jointly plan and prioritize mitigation efforts and activities
- e) Coordinate regional training and exercises
- f) Develop regional public education resources
- g) Explore mutual aid agreements and shared emergency resources
- h) Explore options establishing and staffing a joint/collaborative emergency operations centre for events that cross jurisdictional boundaries
 - i. Organize at least one meeting per year of all partners

ARTICLE 4: RESPONSIBILITIES

4.1 The Partnership is established pursuant to this MOU:

- From time to time, there may be requests to the Partners for approval of equally shared additional funding for specific regional emergency management projects
- Either Partner may apply for grants from external entities to provide funding for additional regional emergency management projects and capacity
- Any additional or in kind contributions will be as agreed upon by the partners

4.2 The Partners commit to ongoing:

- Participation in a Central Coast Regional Emergency Management Partnership Steering Committee to guide implementation of the MOU
- In-kind contribution for staff participation in partnership activities (e.g. workshops, exercises, working groups etc)
- Encouragement of electoral areas, First Nations, provincial ministries, federal departments and relevant stakeholders to participate in partnership activities (e.g. workshops, exercises, working groups etc)

4.3 The Partners are responsible for:

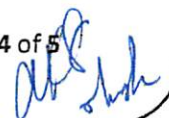
- Providing direction and support for a Regional Partnership Coordinator. The Regional Partnership Coordinator will be hosted by one of the Partners and located in a facility either provided by them or in a mutually agreed alternative
 - The host partner for the Regional Partnership Coordinator is responsible for providing necessary supports such as information technology, telecommunications and basic office supplies
- Financial contributions in support of the Partnership. Partners will provide regular monthly financial statements to the Steering Committee

ARTICLE 5: STEERING COMMITTEE

5.1 The Partners will establish a Steering Committee, equally represented, with the purpose to work collaboratively to advance the MOU.

5.2 The Steering Committee will:

- a) Participate in collective decision making on regional priorities, resources and policy recommendations
- b) Develop and administer an annual work plan and budget
- c) Liaise with other senior level decision makers as required
- d) Issue an annual report or a series of reports
- e) Determine its own operating procedures



5.3 Partnership Support

Emergency Management BC will provide support to the Steering Committee in developing a work plan and budget, establishing the inaugural Steering Committee meeting and in drafting partnership operational policies.

ARTICLE 6: TERM OF AGREEMENT

6.1 This Agreement is effective on the date that it is fully executed by all the Partners and remains in effect for three years from the date, unless extended by agreement of the Partners in writing.

6.2 This MOU may be amended by mutual written agreement duly executed by the Partners to this agreement.

6.3 Partners wishing to withdraw from this Agreement must inform the other partner in writing, at least six months written notice in advance to the Steering Committee.

6.4 The MOU will remain active and effect until terminated or amended in accordance with this agreement.

ARTICLE 7: FUNDING

The Partners recognize that adequate funding is essential to the success of the Agreement.

Each partner within their agency agrees and affirms a one third (1/3) financial contribution toward the successful implementation of this MOU to a minimum of \$33,000 annually for the next 3 years. Shared implementation costs qualifying for a one-third contribution above and beyond the \$33,000 minimum commitment annually will be determined by the Steering Committee as per Article 5.2(b) of this Agreement.

ARTICLE 8: SIGNATORIES

This Agreement reflects the good faith and spirit of cooperation of the partners.

Date: July 19/18

By: [Signature]
Chief Wally Webber
Nuxalk Nation Chief Councillor

Date: July 19, 2018

By: [Signature]
Alison Sayers
Chair of the Board, CCRD

Date: _____

By: _____
Hon. Mike Farnworth
Minister of Public Safety and Solicitor General BC

[Signature]



2018 UBCM Convention

DATE: August 24, 2018
TO: Courtney Kirk
Regional District of Central Coast
FROM: UBCM Meeting Request Coordinator, UBCM Meeting Request Coordinator
RE: **Provincial Cabinet Minister Meeting - Confirmation**

Your request for a meeting with a Provincial Cabinet Minister has been confirmed.

Meeting Time/Location:

Tuesday, September 11 2018, 4:00PM - 4:15PM
Callaghan Room, Westin Whistler Hotel, Second Level

Contact Information:

Meeting ID: 583
Municipality/Regional District: Regional District of Central Coast
Contact: Courtney Kirk, CAO
Phone: 250-799-5291
Email: cao@ccrd-bc.ca
Secondary Email:

Cabinet Minister in Attendance:

Finance

MLA invited by community:

Jennifer Rice

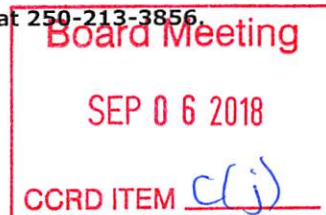
Council Attendees:

Alison Sayers, Chair; Courtney Kirk, CAO; Frank Johnson, Director ;Richard Hall, Director; Sam Schooner, Director; Travis Hall, Director

Topics to be Discussed:

The Central Coast Regional District Board of Directors would like the opportunity to introduce the concept and background on their "Financing Reconciliation: Solutions for Local Communities" resolution submitted to the UBCM for endorsement during the 2018 convention. The CCRD is seeking advice on moving their strategy forward at the federal level.

For questions regarding meeting requests or UBCM inquiries please email:
UBCM.Meetings@gov.bc.ca. For urgent matters please call the UBCM Meetings line at 250-213-3856.





2018 UBCM Convention

DATE: August 24, 2018
TO: Courtney Kirk
Regional District of Central Coast
FROM: UBCM Meeting Request Coordinator, UBCM Meeting Request Coordinator
RE: **Provincial Cabinet Minister Meeting - Confirmation**

Your request for a meeting with a Provincial Cabinet Minister has been confirmed.

Meeting Time/Location:

Thursday, September 13 2018, 3:00PM - 3:15PM
Glacier Room B, Westin Whistler Hotel, Second Level

Contact Information:

Meeting ID: 584
Municipality/Regional District: Regional District of Central Coast
Contact: Courtney Kirk, CAO
Phone: 250-799-5291
Email: cao@ccrd-bc.ca
Secondary Email:

Cabinet Minister in Attendance:

Citizens' Services

MLA invited by community:

Jennifer Rice

Council Attendees:

Alison Sayers, Chair; Courtney Kirk, CAO; Frank Johnson, Director; Richard Hall, Director; Sam Schooner, Director; Travis Hall, Director

Topics to be Discussed:

The CCRD would like the opportunity to discuss challenges and opportunities respecting our region's connectivity with emphasis on economic development and emergency management and to learn more about the current status of provincial plans to improve connectivity in the central coast, with particular emphasis on the Bella Bella/Denny Island, Ocean Falls, Rivers Inlet and Bella Coola areas.

For questions regarding meeting requests or UBCM inquiries please email:

UBCM.Meetings@gov.bc.ca. For urgent matters please call the UBCM Meetings line at 250-213-3856.



2018 UBCM Convention

DATE: August 24, 2018

TO: Courtney Kirk
Regional District of Central Coast

FROM: UBCM Meeting Request Coordinator, UBCM Meeting Request Coordinator

RE: **Provincial Cabinet Minister Meeting - Confirmation**

Your request for a meeting with a Provincial Cabinet Minister has been confirmed.

Meeting Time/Location:

Thursday, September 13 2018, 10:20AM - 10:35AM
Alpine Room A, Westin Whistler Hotel, Second Level

Contact Information:

Meeting ID: 578
Municipality/Regional District: Regional District of Central Coast
Contact: Courtney Kirk, CAO
Phone: 250-799-5291
Email: cao@ccrd-bc.ca
Secondary Email:

Cabinet Minister in Attendance:

Transportation and Infrastructure

MLA invited by community:

Jennifer Rice

Council Attendees:

Alison Sayers, Chair; Courtney Kirk, CAO; Frank Johnson, Director; Richard Hall, Director; Sam Schooner, Director; Travis Hall, Director

Topics to be Discussed:

1) Impacts on central coast communities resulting from BC Ferries' cancellation of direct service between Port Hardy and Bella Coola until September 16; 2) current and planned ferry service to Bella Bella including the possibility of a mid-week sailing off-season; and 3) air transportation challenges and opportunities impacting communities in the central coast.

For questions regarding meeting requests or UBCM inquiries please email: UBCM.Meetings@gov.bc.ca. For urgent matters please call the UBCM Meetings line at 250-213-3856.



2018 UBCM Convention

DATE: August 27, 2018
TO: Courtney Kirk
Regional District of Central Coast
FROM: UBCM Meeting Request Coordinator, UBCM Meeting Request Coordinator
RE: **Provincial Cabinet Minister Meeting - Confirmation**

Your request for a meeting with a Provincial Cabinet Minister has been confirmed.

Meeting Time/Location:

Wednesday, September 12 2018, 9:00AM - 9:15AM
Alpine Room B, Westin Whistler Hotel, Second Level

Important Message:

Thank you for your meeting request with the Ministry of Public Safety and Solicitor General.

This request has been confirmed and will be held as a joint meeting with the Parliamentary Secretary for Emergency Preparedness.

Contact Information:

Meeting ID: 585
Municipality/Regional District: Regional District of Central Coast
Contact: Courtney Kirk, CAO
Phone: 250-799-5291
Email: cao@ccrd-bc.ca
Secondary Email:

Cabinet Minister in Attendance:

Public Safety and Solicitor General

MLA invited by community:

Jennifer Rice

Council Attendees:

Alison Sayers, Chair; Courtney Kirk, CAO; Frank Johnson, Director; Richard Hall, Director; Sam Schooner, Director; Travis Hall, Director

Topics to be Discussed:

The CCRD would like an opportunity to meet with the Minister Farnworth to give thanks and acknowledge his and the Parliamentary Secretary's support and the work of their staff in assisting the CCRD to build an emergency management partnership with the Nuxalk Nation. The Board of Directors hopes to begin an official dialogue toward a partnership between Nuxalk Nation, CCRD, EMBC and DISC.

For questions regarding meeting requests or UBCM inquiries please email:

UBCM.Meetings@gov.bc.ca. For urgent matters please call the UBCM Meetings line at 250-213-3856.

* Full convention program available online at www.ubcm.ca



**COMMUNICATION
COLLABORATION
COOPERATION**

UBCM 2018

It is said that collaboration divides the task and multiplies the success. At a time when local leaders are challenged to provide innovative solutions to increasingly complex issues, collaboration has become an essential approach to serving communities, large and small.

The challenges we face as local leaders are multi-faceted and interjurisdictional. Capacity and servicing challenges, housing affordability and cannabis regulation dominate local, provincial and national conversations. Strategic partnerships between government, as well as community change-makers, can build momentum in areas that have previously challenged local leaders. By embracing new partnerships, we can cultivate unique approaches that could not be successful in isolation.

The UBCM Convention has always provided opportunities for information exchange and policy development. But let's focus on this year's gathering as a chance to grow meaningful connections that propel local initiatives forward.

LET'S UTILIZE POLICY-MAKING SESSIONS, GOVERNMENT MEETINGS, AND DISCUSSION FORUMS TO DEVELOP AND MAGNIFY OUR UNITED VOICE, TO ACCELERATE INITIATIVES THAT MATTER TO OUR COMMUNITIES.

TABLE OF CONTENTS

Important Notices	4	Tuesday Pre-Convention	20
UBCM Convention Program	6	Location Maps	26
Delegate Services	11	Wednesday Sessions	30
Government Appointments	13	Thursday Sessions	35
UBCM Sponsor Showcase Exhibits	14	Friday Sessions	40
Continental Breakfasts	14	2017-2018 UBCM Executive	42
Networking Events	15	Scrutineers	42
Delegates' Lunch	16	Nominations Received	43
Convention Sponsors	17	2017 Community Excellence	
Monday Pre-Convention	18	Awards Winners	49

Board Meeting
 SEP 06 2018
 CCRD ITEM C(k)

TUESDAY PRE-CONVENTION

7:30 AM - 8:30 AM CLINICS

* Financing Reconciliation: A New Model for Positive Change *

Room: Rainbow Theatre, WCC

Presenters:

Dwight Newman, Professor, Canada Research Chair in Indigenous Rights in Constitutional and International Law, University of Saskatchewan College of Law

Don Lidstone, Managing Partner, Lidstone & Company Barristers & Solicitors

Alison Sayers, Chair, Central Coast Regional District

John Jack, Chair, Alberni-Clayoquot Regional District, Huu-ay-aht First Nation Councillor

Chief Frank Johnson, Director, Electoral Area A Central Coast Regional District, Wuikinuxv Nation Elected Chief

Tony Bennett, Director, Electoral Area C (Long Beach), Alberni-Clayoquot Regional District

Travis Hall, Director, Electoral Area B Central Coast Regional District, Councillor Heiltsuk Nation

Sam Schooner, Director, Electoral Area E Central Coast Regional District

Douglas Holmes, Chief Administrative Officer, Alberni-Clayoquot Regional District

Courtney Kirk, Chief Administrative Officer, Central Coast Regional District

Details: The session will expose current gaps in financing of services that benefit indigenous and non-indigenous communities, as well as the relational barriers endemic in the fiscal framework that funds public service delivery at the local level. The panel will advance a proposal for a new federal transfer payment built on the principles of equalization and minimizing regional disparity in public service delivery enshrined in s.36 of Canada's *Constitution Act, 1982*.

HousingHub: Building Partnerships, Building Homes

Room: Harmony, WCC

Presenter:

Raymond Kwong, Provincial Director, HousingHub, BC Housing

Details: Join us for a presentation to learn about the new provincial HousingHub and the partnership opportunities available. The HousingHub, a division of BC Housing, will take an active role in seeking out partners to build new affordable market-rental housing and owner-purchased housing, giving renters and prospective new homeowners the benefits of long-term stable and affordable housing. The HousingHub will partner with private land owners, developers, non-profits, faith-based groups, Indigenous organizations, and federal and local governments to locate, use or repurpose land in communities where affordability is an issue.

Ammonia Risks in Our Community: The Regulator's Perspective

Room: Fitzsimmons, WCC

Presenters:

Janice Lee, Director, Safety Oversight, Technical Safety BC

Jeff Coleman, Director, Risk & Safety Knowledge, Technical Safety BC

Gordon Harkness, Manager, Risk Analysis Unit, WorkSafeBC

Budd Philips, Regional Manager, Prevention Field Services, WorkSafeBC

Details: Ammonia is a commonly used chemical in refrigeration systems, power generation and other industrial processes in B.C. communities. Ammonia is a toxic gas that can cause irritation, burns, respiratory distress and death. This clinic will focus on the current inspection initiatives that WorkSafeBC and Technical Safety BC are undertaking to ensure that the risks associated with ammonia are being effectively managed. The results of the inspection initiatives will be discussed along with key learnings. WorkSafeBC and Technical Safety BC will discuss regulatory requirements and what employers are expected to do to prevent ammonia exposure and to maintain safe and healthy communities.

UBCM CONVENTION PROGRAM

Monday, September 10

7:00 am – 4:00 pm	Registration
	Study Sessions & Tours:
8:30 am – 5:00 pm	Agricultural Study Tour
9:00 am – 12:00 pm	Green Innovation & Clean Growth Communities
	Achieving Affordability: Current Policy and Future Needs
	Advancing Local Government Relations with Indigenous Peoples
1:30 pm – 4:30 pm	Policing in British Columbia
	Building Community Resiliency: Fire & Flood Prevention in BC
	<i>Not in Service</i> : Greyhound Leaves BC Behind
1:30 pm – 4:30 pm	BC Mayors' Caucus
7:00 pm – 8:00 pm	Electoral Area Directors' Meet & Greet

Tuesday, September 11

7:00 am – 8:30 am	Continental Breakfast for Clinic Attendees
7:00 am – 4:00 pm	Registration
7:30 am – 8:30 am	Clinics:
	CCRD * Financing Reconciliation: A New Model for Positive Change *
	HousingHub: Building Partnerships, Building Homes
	Ammonia Risks in Our Community: The Regulator's Perspective
	Junk to Joules: The Renewable Natural Gas Opportunity for Local Governments
	Regional Hospital Districts: Cost Sharing on Health
9:00 am – 12:00 pm	Forums:
	Electoral Area Directors' Forum
	Small Talk Forum
	Mid-Sized Communities Forum
	Large Urban Communities Forum
12:00 pm - 1:30 pm	Forum Lunches:
	Electoral Area Directors' Lunch
	Small Talk Lunch
	Mid-Sized Communities Lunch
	Large Urban Communities Lunch
1:45 pm – 3:00 pm	Plenary Session
	Cannabis Legalization: A Joint Venture
	Address by FCM

Tuesday, September 11 continued

3:15 pm - 4:45 pm

Provincial Policy Sessions:

Partnerships: Mental Health and Addictions, Including Overdose Emergency

Digital By Design: Connected Communities BC

Solving the Child Care Crunch Together

Revitalization of the Agricultural Land Reserve

4:00 pm - 5:30 pm

Municipal Insurance Association AGM

4:00 pm - 5:00 pm

Municipal Finance Authority Semi-Annual Meeting

5:00 pm - 6:00 pm

Community Excellence Awards Ceremony

6:30 pm - 8:30 pm

Welcome Reception

Sponsor Showcase Opens

Wednesday, September 12

7:00 am - 3:30 pm

Sponsor Showcase

7:00 am - 4:00 pm

Registration

7:00 am - 8:30 am

Delegates' Continental Breakfast

7:30 am - 8:15 am

Clinics:

Land-Use for Housing People Can Afford

Community Resiliency in Partnership

Best Practices: Developing Community Recreation Trails

Words into Action: Implementing Codes of Conduct

Cannabis Production in the Agricultural Land Reserve

8:30 am

Convention Opening Session

O Canada

Welcome from Lil'wat and Squamish Nations

Welcome from the Lieutenant Governor of BC

Welcome from the Host Community

Address by the UBCM President

9:00 am

Annual Meeting

Adoption of Conference Rules and Procedures

Adoption of Minutes of 2017 Convention

Annual Report

Question and Answer Period

Adoption of Financial Statements

Appointment of Auditors

UBCM CONVENTION PROGRAM

Wednesday, September 12 continued

9:20 am	First Report of the Nominating Committee for the Positions of Table Officers
9:25 am – 10:25 am	Keynote Address: Arlene Dickinson
10:25 am – 10:40 am	Address by the Leader of the Green Party: Dr. Andrew Weaver
10:40 am – 11:55 am	Principal Policy Session: Resolutions
11:55 am – 12:00 pm	Nominations from the Floor for Table Officer Positions
12:00 pm – 1:30 pm	Area Association Lunches: AKBLG Lunch AVICC Lunch LMLGA Lunch NCLGA Lunch SILGA Lunch
2:00 pm – 2:30 pm	Address by the Minister of Municipal Affairs and Housing: Honourable Selina Robinson
2:30 pm – 2:45 pm	Candidate Speeches (as necessary)
2:45 pm – 5:00 pm	Election of Table Officers (as necessary)
3:00 pm – 4:15 pm	Cabinet Town Halls: Building a Better BC Safe Communities Investing in People Growing Prosperity
4:15 pm – 4:30 pm	Presentation of the 2018 Energy & Climate Action Awards
5:30 pm – 7:00 pm	BC Government Reception
6:30 pm – 8:00 pm	Consulate-General of the People's Republic of China in Vancouver Reception
8:00 pm – 12:00 am	CUPE BC Reception

Thursday, September 13

7:00 am – 12:30 pm	Sponsor Showcase
7:00 am – 8:30 am	Delegates' Continental Breakfast
8:00 am – 4:00 pm	Registration
7:30 am – 8:15 am	Clinics: Better Bang for Buck with Bylaw Collaboration, Decision-Making, Investment and... Geoscience! Professional Reliance Review Addressing Workplace Harassment in the #MeToo Era Social Media and Democracy

2017-2018 UBCM EXECUTIVE

President	Director Wendy Booth	RD of East Kootenay
First Vice President	Councillor Arjun Singh	City of Kamloops
Second Vice President	Mayor Maja Tait	District of Sooke
Third Vice President	Mayor Sharon Gaetz	City of Chilliwack
Past President	Councillor Murry Krause	City of Prince George
Vancouver Representative	Councillor Kerry Jang	City of Vancouver
Metro/GVRD Representative	Mayor Wayne Baldwin	City of White Rock
Small Community Representative	Mayor Mitch Campsall	District of 100 Mile House
Electoral Area Representative	Chair Art Kaehn	Fraser-Fort George RD
Vancouver Metro Area Representatives	Councillor Bruce Hayne	City of Surrey
	Councillor Paul Albrecht	City of Langley
AKBLG	Chair Rob Gay	RD of East Kootenay
LMLGA	Councillor Jason Lum	City of Chilliwack
NCLGA	Councillor Laurey-Anne Roodenburg	City of Quesnel
SILGA	Councillor Chad Eliason	City of Salmon Arm
AVICC	Director Mary Marcotte	Cowichan Valley RD
Directors at Large	Councillor Phil Brienesse	Town of Smithers
	Councillor Brian Frenkel	District of Vanderhoof
	Mayor Debra Kozak	City of Nelson
	* Chair Alison Sayers	Central Coast RD *
	Mayor Gerry Taft	District of Invermere

SCRUTINEERS

Leslie Groulx	CAO, District of Clearwater, Chief Scrutineer
Tom Kadla	CAO, Village of Lumby, Deputy Chief Scrutineer
David Allen	CAO, City of Courtenay
Patti Bridal	Corporate Administrator, City of Vernon
Lynda Flynn	CAO, Squamish Lillooet RD
Sukh Gill	CAO, Thompson Nicola RD
Paul Gipps	CAO, Fraser Valley RD
Wendy Hunt	CAO, Village of New Hazelton
Ron Poole	CAO, District of Mission
Patrick Robins	CAO, District of Central Saanich
Mike Younie	Deputy CAO, District of Mission

NOMINATIONS RECEIVED

President	Councillor Arjun Singh	City of Kamloops
First VP	Mayor Maja Tait	District of Sooke
Second VP	Mayor Sharon Gaetz	City of Chilliwack
Third VP	Councillor Phil Briennesse Councillor Brian Frenkel	Town of Smithers District of Vanderhoof
Director at Large - 5 Positions	Councillor Stephen Fairbairn Councillor Jennifer Ford Director Steve Forseth Councillor Laurey-Anne Roodenburg Mayor Gerry Taft	District of Elkford Resort Municipality of Whistler Cariboo Regional District City of Quesnel District of Invermere
Electoral Area Representative	Director Art Kaehn	Fraser-Fort George RD
Small Community Representative	Councillor Dave Birdi Mayor Mitch Campsall	District of Fort St. James District of 100 Mile House
Vancouver Metro Area Reps - 2 Positions	Councillor Paul Albrecht Councillor Bruce Hayne	Langley City City of Surrey

2017 COMMUNITY EXCELLENCE AWARDS WINNERS

Local governments were recognized for innovative approaches to service delivery in an awards ceremony at the 2017 UBCM Convention. The awards showcase municipalities and regional districts that take risks to innovate, establish new partnerships, and pioneer new customer service practices.

Congratulations to the 2017 Community Excellence Awards winners!

Partnerships

Winner

Village of Salmo
New Heritage Hub Arts and Cultural Corner

Honourable Mention

City of Coquitlam
Community Inspired Climate Action Program

Best Practices, Excellence in Action

Winner

City of Coquitlam
Productivity Enhancement Using Web Mapping

Honourable Mention

Regional District of Central Okanagan
My Dog Matters Rewards Program and Licensing App

Best Practices, Organizational Development & Improvements

Winners

Cowichan Valley Regional District
PlaceSpeak, A Collaborative Approach
City of Port Coquitlam
Pre-Disaster Recovery Planning

Best Practices, Excellence in Financial Stewardship

Winner

City of Nanaimo
Integrating Financial Planning, Reporting and Fiscal Responsibility – Building the Road Ahead Together

Honourable Mention

Sunshine Coast Regional District
Budget Engagement through Community Dialogue

Leadership & Innovation, Green Initiatives

Winner

Regional District of Kitimat-Stikine
Terrace Area Integrated Solid Waste Management Program

Honourable Mention

City of Richmond
Climate Action Program: The Results are In!

Leadership & Innovation, Agriculture

Winner

Central Okanagan Regional District
RDCO-EDC Agriculture Support Program

Honourable Mention

City of Abbotsford
Think Local. Think Abbotsford. Taste of Abby Week.

Best Practices, Community Connections

Winner

District of West Vancouver
Student Video Contest

The Full UBCM 2018 Resolution book can be found online at www.ubcm.ca.

B126	Provincial Single-Use Item Reduction Strategy	Vancouver	178
B127	RecycleBC	Okanagan-Similkameen RD	179
B128	Climate Accountability for Fossil Fuel Companies	Victoria	179
B129	Strengthen Low Carbon Fuel Requirement	Richmond	180
B130	Call for the Expansion of Provincial EV Incentives	Port Moody	180
B131	Zero Emission Vehicle Mandate	Richmond	181
Land Use			
B132	Crown Lands for Cannabis Production	Nelson	181
B133	Removal of Restrictive Covenants	Squamish	182
B134	Proposed Amendment to Provincial Mines Act and Other Relevant Articles of Legislation	Kamloops	182
B135	Recreational Boating Access Infrastructure	North Saanich	183
Community Economic Development			
B136	Update of Regional Growth Strategy Legislation	Capital RD	184
B137	Northern Resource Corridor Plan	Northern Rockies RD	184
B138	BC Commercial Fisheries	Prince Rupert	185
Regional Districts			
B139	Business Licensing	North Okanagan RD	186
Health			
B140	Ambulance Services	Chetwynd	186
B141	Mutual Aid Agreements Between Regional/Local Fire Departments and BC Emergency Health Services	Lumby	187
B142	Supporting a Comprehensive Public Health Response to the Ongoing Opioid Crisis in British Columbia	Vancouver	188
B143	Review of BC's Fee for Service Model	Maple Ridge	188
B144	Parity in Hospital Districts Capital Contribution	Cariboo RD	189
B145	Community Health Centres	New Westminster	189
B146	Dental Care and Floridation of Public Water Sources	Squamish-Lillooet RD	190
Selected Issues			
B147	Daylight Savings Time	Hudson's Hope	191
B148	Remuneration for Local Government Elected Officials	Coquitlam	191
B149	Need for Equitable Recognition and Support for Urban Indigenous Communities in Policy, Programs, Funding and Consultation	Vancouver	192
* * B150	Financing Reconciliation: Solutions for Local Communities	Central Coast RD	192
B151	Changes to the Strata Property Act	New Westminster	193
B152	Rural Living Allowance	Fraser Lake	194
B153	Unaddressed Admail	Whistler	194
B154	Disposition of Derelict School Buildings	Lake Cowichan	195
B155	Community Social Planning	Cumberland	196

Prior to that members considered 2006-B133 asking "UBCM to investigate the feasibility of coordinating a service to provide cost effective, professional remuneration studies, available to all local governments." This resolution was deemed No Action Required since UBCM administers an online survey system (with ClivicInfo) that tracks a variety of local government fees and charges information including financial statistics on remuneration and benefits for exempt staff and elected officials. These surveys are completed by individual local governments on an annual, voluntary basis and are available to local governments to assist with setting remuneration levels.

As a result, that comparison information is available to local governments through the surveys, but the sponsor is asking UBCM to examine the issue and establish an independent process that can assist local governments. Beyond the survey work, the Committee would be interesting in learning what other tools are envisioned as part of an "independent process" that would assist members.

The Resolutions Committee cautions that UBCM would not normally take on this type of role. Responsibility for setting remuneration levels is with each local government and the Committee is not comfortable recommending that UBCM examine this issue and establish an independent process.

Conference decision: _____

B149 Need for Equitable Recognition and Support for Urban Indigenous Communities in Policy, Programs, Funding and Consultation Vancouver

Whereas the United Nations (UN) Declaration on the Rights of Indigenous Peoples recognizes rights to self-determination, language, culture, and health as well as rights connected to equity, justice and access and the Truth and Reconciliation Commission (TRC) calls to action recognize the needs of the 70 per cent of Indigenous people in British Columbia that live off reserve in urban centres, largely to pursue work, education, access to amenities, to be closer to loved ones, and to create a good life for themselves and their children;

And whereas urban Indigenous peoples are over represented across health and social inequities, yet current provincial government programs have failed to acknowledge urban Indigenous peoples in significant policies, programs and funding opportunities linked to social health determinants including poverty reduction, housing, training and education, heritage and culture, child care and health:

Therefore be it resolved that the Province recognize and treat urban Indigenous people equitably in provincial policies and regulation, programs and funding initiatives, and consultations that are tied to root causes of inequities and improved social determinants of health including housing, access and connection to culture, education and training, child and family services and income generation.

Not presented to the Lower Mainland Local Government Association

UBCM Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously endorsed a resolution on equitable recognition and support for Urban Indigenous Communities.

Membership has endorsed resolution 2015-B106, calling for progress by the federal and provincial governments on implementing the recommendations of the Truth and Reconciliation Commission that include several calls to action relating to the unique needs of urban indigenous peoples.

Conference decision: _____

**** B150 Financing Reconciliation: Solutions for Local Communities Central Coast RD**

Whereas local governments and First Nations have inherited a problematic public service delivery regime that poorly finances on and off reserve local government service delivery;

And whereas local governments experience revenue deficits that impact shared and overlapping public service delivery to the entire local population, including First Nation populations, that are not fairly addressed through property tax requisition;

And whereas the federal government is constitutionally committed to providing "essential public services of reasonable quality to all Canadians" (*Constitution Act, 1982 s.36*), implemented in part through federal transfer payments;

Therefore be it resolved that UBCM request the Province of BC and the Government of Canada work with First Nations and local governments to explore and implement revenue solutions such as federal transfer payments, thereby supporting implementation of the Truth and Reconciliation Calls to Action and the commitments in UNDRIP;

And be it further resolved that to ensure First Nation participation in the management of said payments, UBCM request British Columbia, in consultation with First Nations, amend the *Local Government Act* accordingly.

Not presented to the Association of Vancouver Island & Coastal Communities

UBCM Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution to request revenue solutions to address financing of on and off reserve local government service delivery that are not fairly addressed through property tax requisition.

The Committee understands that this resolution seeks to address a challenge whereby local governments provide services that are used by the entire local population including members of local First Nations, but are unable to directly recover costs from all users through property taxes. This situation creates a revenue gap that places the onus on the affected First Nations and local governments to enter into servicing agreements or otherwise strain the ability of the local government to provide quality services for all residents.

However, servicing agreements may not always be feasible as a solution, and the reliance on service agreements as a solution in such circumstances places an inordinate burden on local governments and First Nations with limited capacity to construct and maintain them.

The Committee understands that the reference to First Nation participation in the management of payments in the second enactment clause is intended to address non-treaty First Nation participation in regional districts.

Membership has endorsed a resolution addressing the funding of local government library services used by First Nations, noting the federal government's distinct fiduciary responsibility for First Nations (2000-B110). Membership has also endorsed a resolution addressing regulatory challenges associated with servicing agreements (2012-SR1).

Conference decision: _____

B151 Changes to the *Strata Property Act*

New Westminster

Whereas the changes in the *Strata Property Act* that came into effect on July 28, 2016 can create conflicts among owners within a strata building who want to terminate the strata and sell the strata building and lands and those owners who do not want to terminate the strata and sell the strata building and lands;

And whereas the changes in the *Strata Property Act* that came into effect on July 28, 2016 can also create situations where some owners may receive far less in sales proceeds for their units than their assessed values and force owners who do not want to sell their units to sell their units;

And whereas the changes in the *Strata Property Act* that came into effect on July 28, 2016 may encourage developers to aggressively push strata owners and strata councils to terminate their strata corporations and sell the strata buildings and lands;

And whereas, under some circumstances, terminating a strata corporation may be the best choice for strata owners. As some older strata buildings reach the end of their life cycle, the cost of repair may not make economic sense or owners may not have the financial ability to pay for the necessary repairs;

And whereas municipalities are limited in their ability to address these issues:

Finalization of details for CCRD UBCM Delegations (Verbal)

Board Meeting

SEP 06 2018

CCRD ITEM c(1)



CENTRAL COAST REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board
From: Courtney Kirk, CAO
Meeting Date:
Subject: Zoning Bylaw Amendments

Recommendation:

THAT the Board of Directors of the Central Coast Regional District introduce and give * readings to BELLA COOLA VALLEY CONSOLIDATED ZONING BYLAW NO. 71, 1984 AMENDMENT BYLAW NO. ***, 2018

Issue/Background Summary:

On October 17, 2018 the possession, retail sale, and production of cannabis will be legalized by the Federal Government upon the *Cannabis Act* coming into force. The Federal and Provincial Governments have adopted regulatory schemes governing the production and sale of cannabis. Local governments may also regulate many aspects of the recreational cannabis industry, including by prohibiting or permitting production facilities and retail stores via zoning.

Acknowledging that the date of cannabis legalization is imminent, and that the CCRD is engaging in a broader review and updating of land use policies and bylaws, Staff recommend amending Zoning Bylaw No. 71 to prohibit cannabis production and retail sale as an interim measure pending the comprehensive review and adoption of a new Official Community Plan and Zoning Bylaw.

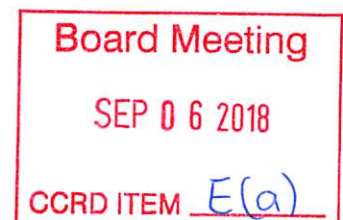
Policy, Bylaw or Legislation:

The proposed amendment will add a new definition of "Cannabis Operation" to the Zoning Bylaw and prohibit this use throughout the CCRD.

Financial/Budgetary Implications:

Time Requirements – Staff and Elected Officials:

{00483885; 1 }



Options to Consider:

The Board may defer bylaw amendments at this time, but if the CCRD does not prohibit cannabis production and sales prior to legalization, this could result in the establishment of lawful non-conforming uses.

Submitted by: 

Reviewed by: 
Courtney Kirk, Chief Administrative Officer

LIDSTONE & COMPANY
BARRISTERS AND SOLICITORS

MEMORANDUM

TO: Clients
FROM: Ian Moore and Rachel Vallance
DATE: August 16, 2018
Cannabis Production in the ALR
RE: Interim Committee Report re: Revitalizing the ALR and ALC

1. ALC Information Bulletin re: Cannabis Production in the ALR

On July 13, 2018, the Province amended the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation* (the "Regulation")¹ to designate the production of cannabis as a farm use if produced outdoors in a field or inside soil-based structures or structures that were pre-existing or under construction at the time of the amendment. Section 2(2.5) of the amended Regulation has the effect of allowing local governments to prohibit cement-based cannabis production facilities on land in the ALR, subject to certain exceptions.

Prior to the amendment, the Regulation designated "the production of marihuana in accordance with the Marihuana for Medical Purposes Regulation, SOR/2013-119 (Canada)" as a farm use. As a result, the amendment both narrows the scope of permitted cannabis production in the ALR (by only permitting production outdoors or in certain types of facilities) and expands it (by permitting the lawful production of cannabis generally, including for recreational purposes).

The amendment is not currently reflected in the version of the Regulation available on BC Laws, but the Order in Council is available online.

On August 15, 2018, the ALC released Information Bulletin 04 which summarizes the legislative changes described above and clarifies that cannabis production that does not meet the description in section 2(2.5) of

¹ Throughout this memo:

- "ALR" refers to the "Agricultural Land Reserve"
- "ALC" refers to the "Agricultural Land Commission"
- "Act" refers to the "*Agricultural Land Commission Act*, SBC 2002, c 36"
- "Regulation" refers to the "*Agricultural Land Reserve Use, Subdivision and Procedure Regulation*, BC Reg 171/2002"

the amended Regulation is a non-farm use. As a result, in order to proceed with these types of facilities, producers must obtain approval for non-farm use from the ALC.

We note that in accordance with s. 18 of the Act, a local government may not permit the non-farm use of land within the ALR or permit a building to be erected on the land except for farm use. As a result, local governments that receive building permit applications for facilities that do not comply with s. 2(2.5) of the Regulation should not issue the building permit until a successful non-farm use application is made.

The Bulletin also contains interpretive guidance regarding:

- placement of fill in the ALR;
- cannabis production in soil-based structures, existing structures and structures that were under construction;
- activities and facilities related to cannabis production; and
- storing, packing, preparing or processing cannabis.

2. Interim Committee Report re: Revitalizing the ALR and ALC

On August 8, 2018, the BC Minister of Agriculture's independent Advisory Committee for Revitalizing the ALR and the ALC (the "Committee") released its interim report (the "Report"). The Report includes a number of recommendations which are relevant to local governments and may result in legislative changes. A final report is expected this fall.

This Bulletin summarizes the recommendations and actions proposed by the Committee; however, Lidstone & Company takes no policy or political position on the Report.

Recommendations for Immediate Legislative and Regulatory Changes

Part I of the report includes recommendations aimed at recognizing what the Committee considers to be the urgent need for a province-wide shift to an 'agriculture first' focus in the ALR and to curb speculation in the ALR. These recommendations include:

- i. strengthening the Act to prioritize agriculture by better defining the ALR, including the purposes of the ALR, and establishing 'agriculture-first' criteria for consideration in ALC in decisions;
- ii. increasing the autonomy, independence, and effectiveness of the ALC by ensuring merit-based Commission appointments are made in

- consultation with the Chair and by increasing the oversight role of the Chair in the selection of both Commission members and the CEO;
- iii. ensuring province-wide decision-making that is consistent and fair with an ALC governance structure that is flexible, locally-informed, regionally-representative, and puts 'agriculture first';
 - iv. safeguarding agricultural values across the province by reinstating a one-zone ALR decision-making model across BC;
 - v. strengthening ALC compliance and enforcement tools, and capacity, to better protect the ALR;
 - vi. protecting the ALR from residential speculation by establishing a maximum total floor area for all primary residences in the ALR; providing local governments with flexibility to zone below the maximum; and enacting new regulations for residential siting, secondary dwellings, and home plate size;
 - vii. ending the impact of illegal fill on the agricultural capability of the ALR by redefining and restricting fill throughout the ALR;
 - viii. addressing speculation through better land-use planning by only considering exclusion of ALR land through a joint local government-ALC land use planning process;
 - ix. making the ALR application review process more efficient by prescribing acceptable non-farm use and subdivision applications;
 - x. improving clarity around the two ALC reconsideration processes;
 - xi. ensuring a province-wide agricultural perspective by removing the ALC's capacity to delegate subdivision and non-farm use decision-making authority to local governments;
 - xii. building better planning and land-use decisions for agriculture by requiring all local government bylaws that affect the ALR to be endorsed by ALC resolution; and

- xiii. strengthening ALC administration by clarifying and updating the Act and Regulation to improve the ALC's daily operation.

Recommendations for Immediate Action to Protect the ALR

Part II of the Report contains the Committee's recommendations for immediate action to protect the ALR. These recommendations are focused on the Committee's goals of mitigating the impacts of oil and gas activity in the ALR and restricting cannabis production in the ALR.

Oil and Gas Activity

The Committee notes the significant effect of oil and gas extraction on agricultural land and farm businesses. It also notes the inability of the current regulatory regime to adequately protect farmland and support farmers, especially in light of the extensive resources and supports in place for oil and gas development. The Committee identifies the importance of treating the agricultural productivity of land in the Northeast as a resource equivalent to other resources, including oil and gas.

The Committee makes several recommendations which it believes will assist the government in striking a balance between the needs of the agricultural and energy sectors. These recommendations include:

- The immediate creation of a Deputy Minister-level multi-agency and multi-jurisdictional taskforce to develop a strategy focused on how a balance can be achieved between agriculture and oil and gas extraction in the Peace River region; and
- Establishing an increased ALC presence in the North, in order to ensure that a "made-in-the-North" approach to these issues can be created.

Cannabis Production

The Committee expresses concern that the legalization of non-medical cannabis will lead to new and significant impacts in the ALR which are not yet understood. Stakeholder feedback on this issue almost unanimously supported significant restrictions, if not a complete ban, on cannabis production in the ALR.

The Committee's concerns arise largely from the fact that many cannabis production facilities are expected to be cement-bottomed and cover large areas of farm land. The Committee also noted the incompatibility of

cannabis with other agricultural uses, potential nuisance issues, and the lack of local government support for cannabis production in the ALR.

The Committee makes two recommendations with respect to cannabis production in the ALR:

- an immediate moratorium on all non-soil bound cannabis production and facilities in the ALR pending provincial analysis of impacts; and
- following a provincial-level analysis, that the ALC be enabled to establish rules for cannabis production in the ALR.

As detailed above, the Province has amended the Regulation to prohibit cement-based cannabis production facilities on land in the ALR without a successful application for non-farm use. Details regarding this legislative change can be found in Information Bulletin 04.



**CENTRAL COAST
REGIONAL DISTRICT**

P.O. Box 186, Bella Coola, B.C., V0T 1C0

Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board of Directors
From: Destiny Mack, EA
Meeting Date: September 6, 2018
Subject: A-32 – CCRD Website Privacy Policy

Recommendation:

THAT the Board of Directors of the Central Coast Regional District reviews and approves the policy updates of the A-32 – CCRD Website Privacy Policy.

Issue/Background Summary:

N/A

Policy, Bylaw or Legislation:

N/A

Financial/Budgetary Implications:

N/A

Time Requirements – Staff and Elected Officials:

N/A

Options to Consider:

N/A

Submitted by: Destiny Mack
Destiny Mack, Executive Assistant

Courtney Kirk
Courtney Kirk, Chief Administrative Officer

Board Meeting
SEP 06 2018
CCRD ITEM E(b)

CENTRAL COAST REGIONAL DISTRICT
POLICIES

A-32 – CCRD Website Privacy Policy

Preamble:

The Central Coast Regional District website is one of the region’s key tools for communicating with the public about who we are and what we do. In today’s world of social media and electronic communications, a big concern for those visiting any website is, “*what will the host organization do with my personal information?*”

This policy is being established to address any privacy concerns that may arise by creating a transparent environment which explains how CCRD handles personal information.

Policy:

1. Introduction

The Central Coast Regional District is strongly committed to protecting the privacy of its user community. The intent of this privacy policy is to clarify what information may be obtained about users of the Central Coast Regional District website, how this information is used and our disclosure practices. Please note that this information may be updated at any time in order to address new issues and reflect changes on our website. We will post those changes on our website as they occur, keeping information current. This privacy policy applies only to the Central Coast Regional District website and not to other community, company or organization sites to which we provide links.

2. Site usage information

Every computer connected to the Internet is given a domain name and an IP (Internet Protocol) address, containing a set of numbers. This information reveals nothing personal about the visitor.

When a visitor requests a page from within the Central Coast Regional District website, our web servers automatically recognize that computers' IP address and domain name. Such data is used in the aggregate to help determine general usage patterns and fine-tune layout patterns to ensure our site is as user friendly as possible. This information is not collected or evaluated for individuals and our web servers do not automatically record e-mail addresses.

3. Cookie technology

From time to time, the Central Coast Regional District may send a “cookie” to a visitor user’s computer. A cookie is a small piece of data that is sent to their browser from a web server and stored on their computer's hard drive. A cookie cannot:

- Read data off your hard disk;
- Read cookie files created by other web sites;
- Damage your system.

The Central Coast Regional District website may utilize cookie technology to aid visitors in filling out forms or ensuring that requested information is not sent to the visitor more than once.

CENTRAL COAST REGIONAL DISTRICT POLICIES

A-32 – CCRD Website Privacy Policy - Page 2

Our website visitors can choose whether to accept cookies by changing the settings of their browser. They can reset their browser to refuse all cookies, or allow their browser to show them when a cookie is being sent. If they choose not to accept these cookies, their experience at our site and other Web sites may be diminished and some features may not work as intended.

4. What else should be known about online privacy?

The Central Coast Regional District website contains many links to many external websites. The Central Coast Regional District is not responsible for the privacy practices or the content of such websites. Website visitors will be encouraged to check contained links on our site, to determine other website privacy policies.

Users will be asked to keep in mind that whenever they voluntarily disclose personal information online—for example through e-mail, discussion lists or elsewhere—that information can be collected and used by others. In short, if they post personal information online that is accessible to the public, they may receive unsolicited messages from other parties in return. Ultimately, they are solely responsible for maintaining the secrecy of their personal information. It is therefore important for any user to be careful and responsible whenever they are online.

5. Security

The Central Coast Regional District exercises care and due diligence in managing, transmitting and securing personal information once we receive it. We will take careful measures to secure both a visitor's information and our physical premises. This may include access to an on-site office, secure access levels to databases or the use of passwords and encryption. However, it is important to know that data transmission over the Internet is not 100 percent secure. Despite our efforts, we cannot guarantee the security of any information transmitted to us – it is done at an individuals', own risk.

6. Disclosure policy

The Central Coast Regional District does not share any of the individually identifiable information provided to us with the sites to which the Central Coast Regional District links. We may, however, share aggregate data with such websites (such as how many people use our site).

Our website visitor's personal information may be disclosed without their consent if the Central Coast Regional District has reason to believe that doing so is necessary to identify, contact or bring legal action against anyone damaging, injuring or interfering with our rights, property, users or anyone else who may be harmed by such activities. We will also disclose their information without their consent where we are required by law.

7. Links to other websites

Our privacy policy only applies to the Central Coast Regional District website. It does not apply to external sites that others may connect to from our site.

CENTRAL COAST REGIONAL DISTRICT POLICIES

A-32 – CCRD Website Privacy Policy – Page 3

We recommend that users of our website or any website read the privacy policy before divulging individually identifiable information, and to understand how personal information will be managed. We are not responsible for the content or practices of websites operated by third parties that are linked to our sites. These links are provided as a service to our visitors. Unless otherwise stated, they do not constitute our endorsement, sponsorship or approval of their content, policies or practices.

8. Acceptance

By accessing any of the pages within the Central Coast Regional District website, users signify their acceptance of our privacy policy. If they do not agree to this policy, they are advised to not use our website. Continued use of the Central Coast Regional District website following the posting of changes to these terms will mean that they accept those changes.

Where the information provided to us is sensitive, their consent must be expressed. The following are examples of expressed consent:

- Clicking on the submit button on a form that includes individually identifiable information;
- Sending an e-mail requesting a product or service.

The manner in which your consent is granted may vary depending on the sensitivity of the information that you are providing to us. Where the information is less sensitive, implied consent will be considered appropriate.

For more information please visit the Office of the Information & Privacy Commissioner for British Columbia at, www.oipc.bc.ca

Adopted: September 10, 2015

Reviewed: September 6, 2018

Rationale for policy:

Administration is in the process of updating the CCRD website. We wish to have a privacy policy specifically for CCRD website that outlines in a transparent manner how we will manage the personal information of users of our website.

July 20, 2018

RECEIVED

Chair Alison Sayers
Central Coast Regional District
PO Box 186
Bella Coola, BC V0T 1C0

JUL 26 2018

Central Coast Regional District

Dear Chair Alison Sayers:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2018/2019. An electronic transfer of \$98,392.45 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Kind regards,



Wendy Booth
UBCM President

Pc: Courtney Kirk, Chief Administrative Officer

Board Meeting

SEP 06 2018

CCRD ITEM F(a)



Ref: 238245

August 15, 2018

RECEIVED

AUG 21 2018

Ms. Alison Sayers and Board Members
Central Coast Regional District
PO Box 186
Bella Coola BC V0T 1C0

Central Coast Regional District

Dear Chair Sayers and Board Members:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your efforts to reduce greenhouse gas emissions in your corporate operations and community over the 2017 reporting year.

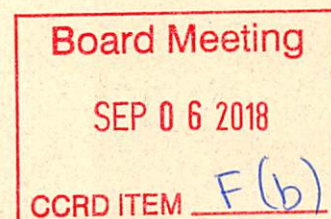
As a signatory to the Climate Action Charter (Charter) you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has demonstrated progress on the fulfillment of one or more of your commitments, the GCC is pleased to acknowledge your achievement of Level 1 recognition – 'Demonstrating Progress on Charter Commitments.'

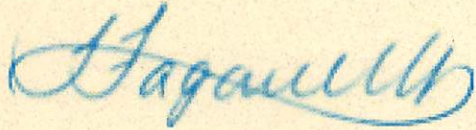
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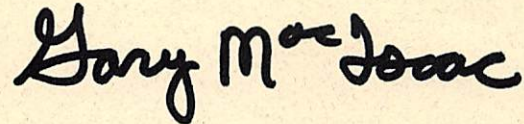
Chair Sayers and Board Members
Page 2

Congratulations again on your progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary Maclsaac
Executive Director
Union of British Columbia Municipalities

Enclosure



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of B.C. local government leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for the 2017 reporting year. This multi-level program provides the GCC with an opportunity to review and publicly recognize, on an annual basis, the progress and achievements of each Climate Action Charter (*Charter*) signatory on their *Charter* commitments. Recognition is provided according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with their [community's community energy and emissions inventory](#) receive a letter from the GCC and a 'BC Climate Action Community 2017' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve [carbon neutrality](#) in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2017 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements (including reporting progress to carbon neutrality) of the Climate Action Revenue Incentive Program (CARIP). Recognition levels for the *Recognition Program* are based on the information included in each local government's annual CARIP public report. For more information on CARIP and the public reporting requirements go to:

<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/climate-action-revenue-incentive-program-carip>

RECEIVED

SEP 04 2018

aKd Resource

Central Coast Regional District

5124 Brenton Page Road
Ladysmith, BC V9G 1L6
250.245.8734
aKdResource@shaw.ca

August 29, 2018

Chair Alison Sayers
and Members of the Board
Central Coast Regional District
PO Box 186
Bella Coola BC V0T 1C0

Dear Chair Sayers and Board Members,

Review of the Auditor General for Local Government Act and Office

The legislation that created the Auditor General for Local Government (AGLG) in 2012 requires a five-year review of the *Auditor General for Local Government Act* (the "Act") and the functioning of the office of the Auditor General.

A Working Group has been established by the Ministry of Municipal Affairs and Housing to provide oversight and input into the review. It is made up of representatives from Union of British Columbia Municipalities (UBCM) and Local Government Management Association as well as Ministry staff. The terms of reference are *to conduct a review of how the Office and the Act have achieved their stated objectives to date and determine options for the future.*


I have been retained by the Ministry of Municipal Affairs and Housing to conduct the review. I have over 25 years of experience as the Chief Administrative Officer (CAO) of both municipal and regional governments in Alberta and British Columbia. I was the CAO for the Regional District of Nanaimo for 13 years and, most recently, retired as the CAO of the Capital Regional District where I worked for seven years.

During the week of September 17 to 21, 2018, the following surveys will be sent out electronically:

- For those local governments that have had a performance audit completed by the AGLG prior to the 2015 UBCM survey, you will be asked for information regarding your experience implementing the recommendations from the audit.
- For those local governments that have had a performance audit completed after 2015, you will be asked for information regarding your experience implementing the recommendations from the audit. You will also receive the 2015 UBCM survey from CivicInfo BC to complete.
- For those that have not had a performance audit, the survey will seek to understand the overall impact and value of the AGLG to your organization.

I greatly appreciate your participation in this review as the more we hear from local governments the more relevant the final recommendations to the Minister can be. If you have any questions once you receive the survey, please contact me at kapow2@shaw.ca.

Sincerely,



Kelly Daniels

cc: Courtney Kirk, Chief Administrative Officer

