



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT SPECIAL BOARD MEETING MINUTES August 10, 2020

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

SPECIAL BOARD MEETING MINUTES – August 10, 2020 via videoconference

In Attendance:	Electoral Area A	Director Daniel Bertrand
	Electoral Area B	Director Travis Hall
	Electoral Area C	Director Jayme Kennedy
	Electoral Area D	Director Lawrence Northeast
	Electoral Area E	Chair Samuel Schooner
Staff:	Chief Administrative Officer	Courtney Kirk
	Recording Secretary, PC	Evangeline Hanuse

PART I – INTRODUCTION

1. Call to Order

Chair Schooner called the meeting to Order at 9:53 a.m. and acknowledged that the chairing of the meeting was taking place on the unceded territory of the Nuxalk Nation and that Directors were participating virtually from the territories of the Wuikinuxv and Heiltsuk Nations.

2. Adoption of Agenda

- 20-08-01 M/S Directors Hall/Northeast** THAT the agenda be received. **CARRIED**
- 20-08-02 M/S Directors Hall/Northeast** THAT the Agenda be adopted as amended by: adding the late draft letter on the Nooklikonnik Creek Hydro Project. **CARRIED**

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

PART II – LOCAL GOVERNANCE

(A) BYLAWS AND POLICIES

a. Bylaws for Review, Revision, Rescind or Adoption

1. Bylaw No. 497 – Board Meeting Procedures Bylaw

- 20-08-03** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the request for decision. **CARRIED**
- 20-08-04** **M/S Directors Kennedy/Northeast** THAT Bylaw No. 497, cited as the Central Coast Regional District Board Meeting Procedures Bylaw No. 497, 2020, be now introduced and read a first time. **CARRIED**
- 20-08-05** **M/S Directors Bertrand/Northeast** THAT Bylaw No. 497, cited as the Central Coast Regional District Board Meeting Procedures Bylaw No. 497, 2020, having been given due and detailed consideration by the Board, be now read a second time and third time. **CARRIED**

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Annual Report

CAO Kirk communicated with the Board that the Annual Report is close to complete with the Chair's Message currently being finalized. In September the Annual Report will be ready for formal receipt. No resolutions were necessary at this time.

DEVELOPMENT SERVICE

(b) Report to the Board: Referral – Waterpower Application

- 20-08-06** **M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional receive the Referral – Waterpower Application re: Nooklikonnik Creek. **CARRIED**

(c) Support Letter for Waterpower Application (LATE ITEM)

- 20-08-07** **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional approve support for the Letter re: Waterpower Application. **CARRIED**

GOVERNANCE

(d) UBCM 2020 Program

20-08-08 M/S Directors Bertrand/Hall THAT the Board of Directors of the Central Coast Regional District approves remuneration of all Directors to virtually participate for each day of the virtual UBCM convention at a rate of \$250 per attendee per day.

CARRIED

(e) Summary of Actions – United Coast Leadership Table August 4, 2020
(f) Agenda – August 5, 2020 United Coast Leadership Meeting

20-08-09 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receive the Summary of Actions – United Coast Leadership Table August 4, 2020 and the Agenda – August 5, 2020 United Coast Leadership Meeting as a group.

CARRIED

Director Bertrand provided the Board with an update of the discussions at the United Coast Leadership Table [organized through Haida Nation's Protocol Table] as follows.

Director Bertrand drew the Board's attention to the Summary of Actions and noted that there was a notably productive meeting two sessions ago with Minister Mike Farnworth in attendance discussing what would be done in terms of emergency response to the COVID-19 outbreak on Haida Gwaii. Director Bertrand noted that at his last check there were over 20 confirmed cases on Haida Gwaii. Director Bertrand advised in particular that essential travel would be determined collaboratively by the First Nations, BC Government and municipalities and is the same model CCRD generated when the organization was still in a position to exercise emergency response powers in response to COVID-19 earlier in the pandemic. Director Bertrand identified that this was evidence of the leadership impact CCRD has had on other regions in the pandemic

Director Bertrand advised the Board that there was a COVID-19 scare in Klemtu the week before. The presumptive cases, Dr. Bertrand noted, came back negative. However, in the last United Leadership call Dr. Bertrand raised the matter of an emergency order for Klemtu and reported that the minister confirmed that if there is an outbreak in any remote community then the Province is prepared to support localized emergency orders.

Director Bertrand further reported that he met with Director Derek Rains who is the Executive Director of Health Services for the Province of BC and that BC Ambulatory Services is under Mr. Rains' direction providing and dispatching medical evacuation flights. Director Bertrand reported that Mr. Rains committed to report back to the United Coast Leadership Table with scenarios as to how airport upgrades at the Bella Bella and Bella Coola airports would translate into improved emergency medical evacuation landings. Director Bertrand elaborated that Mr. Rains would provide information on whether the installation of runway lights would make a difference in terms of medical evacuations and what those numbers would be in terms of flights and hours in medical evacuations per year. Director Bertrand advised the Board that once he had the report, he would forward the information to CCRD Administration. Director Bertrand asked Mr. Rains if the service he was responsible for would pay for the upgrades and Mr. Rains responded no. Director Bertrand noted that the analysis Mr. Rains had committed to provide was valuable in any case as CCRD's lack of expertise on the matter has been a stumbling block.

Director Bertrand further reported that the United Coast Leadership table has been meeting weekly, and that Director Bertrand has thus been attending weekly meetings and noted that the meetings are being reduced to every other week or once a month. Director Bertrand asked the Board to consider the time commitment he has made given the weekly calls, the internal huddles, and the discussions with BC representatives, noting the significance of the time commitment. Director Bertrand asked the Board to consider providing an hourly remuneration for the work completed to date.

Director Bertrand declared a financial interest noting his direct pecuniary interest in the matter of a decision regarding remuneration and noted he would leave the room for the Board to discuss the issue.

Director Bertrand left the meeting at 10:26 a.m.

Director Bertrand rejoined the meeting at 10:34 a.m.

Director Bertrand had rejoined the meeting momentarily in error and as soon as he recognized the discussion was still in progression, he immediately left the meeting again.

Director Bertrand left the meeting at 10:35 a.m.

The Board discussed various options for approaching remuneration as well as the need to clarify process and communication to ensure the balance of the CCRD Board has input on the focus had at the Leadership Table pertaining to CCRD interests.

The Board restated their support for Director Bertrand representing CCRD's interests at the Table and considered that in order for the CCRD representative to be effective he requires time to prepare and time to deal with actions that arise from the Table and to improve communications between CCRD as a whole and the representative governments and agencies with the CCRD representative is meeting. As such, the Board proposed considering a half day's remuneration for each weekly meeting, totalling 2 full days a month of remuneration to cover his representation and the Board's communication needs in advance of meetings. The Board further considered that any additional time for remuneration would be at the behest of those asking him to conduct the work.

The Board acknowledged the excellent work Director Bertrand contributes.

CAO Kirk cautioned that the Board should have clarity on the scope and mandate of representation, their process for input and direction and assurance that the focus of the representation is CCRD's interests and responsibilities, as this clarity would inform remuneration and whether extra work in turn is required from the balance of the Board.

The Board queried whether remuneration has been offered by the Leadership Table or the provincial bodies involved, however this information was not known. The Board further considered CCRD's remuneration responsibilities and whether those extend to activities dictated by the Leadership Table as opposed to the CCRD Board itself.

CAO Kirk further suggested the Board clarify the expectations of the United Coast Leadership Table as to the extent of CCRD's representation as the number of representatives from the Central

Coast has been reduced to two, a CCRD representative and the Heiltsuk Nation representative. CAO Kirk suggested clarity is important as to whether Director Bertrand is expected to represent himself, Area A, CCRD as a whole, or CCRD and Wuikinuxv and Nuxalk Nation, and even Kitasoo Xai'Xais Nation who are not in the CCRD statutory boundaries but who do reside in the Central Coast. This would again inform process expectations, reporting and reasonableness of remuneration levels for work required and appropriate sources of remuneration. CAO Kirk reminded the Board that it had been a Board decision to advance Director Bertrand as the representative as opposed to the invited Chair, and there has been a lack of clarity as to the scope of representation involved. CAO Kirk further noted that clarity on this matter was also raised by the regional collaborative EOC table.

The Board determined that clarity on scope and process would help inform their remuneration decision and determined to have further clarifying discussion with Director Bertrand in this regard in advance of resolving on remuneration.

20-08-10 M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District tables a determination of the extent of remuneration as a work assignment for the Central Coast Regional District representative on the United Coast Leadership table.

AND THAT the Board of Directors considers a work assignment subject to some form of remuneration to be decided.

CARRIED

Director Bertrand rejoined the meeting at 10:55 a.m.

The Board relayed their questions to Director Bertrand regarding the scope of representation involved and process and communication expectations. Director Bertrand invited the Board to provide him direction on his advocacy in advance of the next Leadership Table agenda setting meeting. Director Bertrand further assured that he would ask about the possibility of external contribution to remuneration and that he would bring information back to the Board. The Board discussed the desirability of reviewing the Leadership Table agendas in advance of the meetings. Director Bertrand agreed he would circulate the agendas via email and noted there is generally only 24 hours between the time the agendas are set and distributed, and the actual meeting time. The Board further discussed the desirability of circulation of agendas in advance of meetings on other tables where CCRD likewise is represented with a board appointed designate.

IN CAMERA MATTERS

The Chair closed the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy*; and section 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

20-08-11 M/S Directors Kennedy/Hall THAT the Board of Directors of the Central Coast Regional District go in camera. **CARRIED**

The regular board meeting was closed to the public at 11:09 am and the Board went in camera.

The regular board meeting reconvened at 1:03 p.m.

20-08-12 [IC Release:] THAT the Board of Directors of the Central Coast Regional District directs Administration to research options and costs for a retreat for professional development for the Board of Directors to take place in overlap Heiltsuk and Nuxalk territory to review respectful meeting conduct matters consistent with Indigenous decision making and governance and other professional development that may be needed by the Board and staff.

(E) ADJOURNMENT

20-08-13 M/S Directors Kennedy/Hall THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 1:04 p.m.

Chair

Chief Administrative Officer