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CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: September 8, 2016

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

Board Meeting  
OCT 20 2016  
CCRD ITEM Ba

REGULAR BOARD MEETING MINUTES – September 8, 2016

In Attendance:	Electoral Area A	Alt. Director Frank Johnson
	Electoral Area B	Director Reginald Moody-Humchitt
	Electoral Area C	Chair, Alison Sayers
	Electoral Area D	Alt. Director Randy Hart
	Electoral Area E	Director Samuel Schooner
	Chief Administrative Officer	Darla Blake
	Chief Financial Officer	Donna Mikkelson (portion)
	Recording Secretary	Cheryl Waugh
	Public Works Manager	Ken McIlwain (portion)
	Community Economic Development Officer	Tanis Shedden (portion)

Absent: Director Richard Hall (with regrets)

Members of the gallery – None

**PART I - INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 9:33 a.m. in the absence of Directors Moody and Johnson, who were on route from the airport.

**2. Adoption of Agenda**

**16-09-01** M/S Directors Hart/Schooner that the agenda be adopted.

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter to disclose any interest during the meeting when the matter is discussed.

**4. Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

Chair Sayers declared, with regard to the matter in item (E)(d), that she has an association with the applicant. As a consequence, there may be a perception that impartiality on the matter may be affected. She declared that she will consider this matter on its merits and vote accordingly.

**(A) IN CAMERA MATTERS** - Moved to the end of the regular meeting

**(B) ADOPTION OF MINUTES**

- a) Regular Board Meeting, July 20, 2016

**16-09-02** M/S Directors Hart/Schooner that the July 20, 2016 minutes be adopted.

**CARRIED**

- b) Special Board Meeting, August 4, 2016

**16-09-03** M/S Directors Schooner/Hart that the August 4, 2016 minutes be adopted.

**CARRIED**

The following item was moved forward:

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

Administrative Services

- a) Chief Administrative Officer's Report dated September 1, 2016

**16-09-04** M/S Directors Schooner/Hart that the Chief Administrative Officer's Report dated September 1, 2016 be received.

**CARRIED**

The CAO will arrange an appointment with the Ministry of Finance at the 2016 UBCM Convention to discuss the matter of regional districts not receiving benefits from BC Hydro distribution and transmission lines in rural areas of the province.

**PART II- PUBLIC CONSULTATION**

**1. Delegations**

- a. RCMP – Quarterly statistics and update on RCMP Performance Plan

Sgt. Justin Thiessen joined the meeting to provide a quarterly update.

The Bella Coola RCMP Detachment is now fully staffed with five members. Sgt. Thiessen said a lot of good work is being done and these measures will continue.

In reviewing statistics there is an on-going trend in the reduction of assaults that is expected to continue and not as much impaired driving. The only significant issue is mischief, which is trending a bit higher than last year but charges are down slightly. There is a revamped working relationship with Victim Services and referrals are up slightly, which implies the community is aware of the service. The remaining goals are on target.

Two members from the detachment and two members of the Nuxalk Nation will be taking the 'I am A Kind Man' training in October. This is a grass roots program with focus on core values in communities and the participants will then be able to Train the Trainer for subsequent benefit in the community.

The RCMP have taken on a joint measure with BC Parks, pushing out a presence in Tweedsmuir Park South, Stuie and Firvale. This has been well received in the park and in those communities.

Chair Sayers thanked Sgt. Thiessen for his report and, on behalf of the board, asked him to welcome the new members. Sgt. Thiessen left the meeting.

Director Moody-Humchitt and Frank Johnson joined the meeting.

### **Swearing in of Alternate Director for Electoral Area A – Frank Johnson**

The CAO administered the Oath of Office to Frank Johnson, who read aloud the oath related to the Alternate Director position for Electoral Area A.

The Chair acknowledged that, historically, this was the first time all three First Nations of the region were sitting at the CCRD table. She expressed that it was an honour. Frank Johnson thanked the board for putting their trust in him.

### **Delegations cont'd**

- b. Carey McIver & Associates Ltd. – update on the Solid Waste Management Plan

Maura Walker, Carey McIver and Public Works Manager, Ken McIlwain joined the meeting.

Carey McIver provided a power point presentation with an update on the planning process and as a reminder of the solid waste management planning process in general. The Ministry of Environment requires regional districts to review and update Solid Waste Management Plans (SWMP) every 10 years and the CCRD is undertaking a review and update of the existing SWMP from 2004. The consultants have just completed assessing the current system and hosted the 2<sup>nd</sup> meeting of the Solid Waste Advisory Group (SWAG) on September 7<sup>th</sup>. The advisory group is part of the required consultation process.

McIver and Walker's research indicates many people are still not recycling and are including recyclable materials in their garbage. The waste flow at the Thorsen Creek Waste and Recycling Center shows a lot of opportunities for recycling, including areas such as the Free Store. It is estimated that 70% of refuse is residential and the remainder from industrial/commercial. Revenue streams are through user fees, a provincial grant Nuxalk Nation contribution agreement, Multi-Materials BC, and tax requisition.

At the SWAG meeting, key drivers were discussed such as maximizing participation in waste diversion. Also discussed were issues/opportunities to increase residential recycling levels and the lack of recycling opportunities for businesses. An engineering study by the firm Morrison and Hershfield identified a number of landfill related issues that should be addressed over the coming years. Priorities include a Development Operation and Closure Plan, a landfill filling plan, an updated hydrological study including establishment of groundwater monitoring wells, a landfill conformance review, interim cover or progressive closure of landfill areas not being used and establishment of an organics diversion program. The high level cost estimate for this work is estimated at \$581,000. Budgets are paramount in the planning process and a review of current budget indicates the need of

big-ticket items on a limited budget. How can this be done? The refuse disposal regulatory bylaw needs to be updated and enforced. Can the landfill be open more days and at what cost? The SWAG agreed the CCRD needs to do a better job of with what we have and a priority is education and promotion, getting public feedback and updating the SWMP.

The next SWAG meeting is scheduled for November 9<sup>th</sup>. The SWAG will assist in developing a community consultation schedule.

The Public Works Manager spoke to the Ministry of Environment's release of the 'Landfill Criteria for Municipal Solid Waste 2016'. The guidelines provide direction to landfill owners and qualified professionals with respect to landfill operations and assist with the development of Operational Certificates issued by the Ministry of Environment. More information is provided later on the agenda in the Public Works Monthly Report.

The Chair thanked Ms. McIver, Ms. Walker and Ken McIlwain for the presentation which brought the various elements together.

## **RECESS**

The regular meeting resumed at 10:49 a.m.

## **PART III – LOCAL GOVERNANCE**

### **(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

#### **Administrative Services**

b) CCRD Grant-in-aid Policy discussion, dated September 1, 2016.

**16-09-05** M/S Directors Moody-Humchitt/Schooner that GIA Policy report be received.

**CARRIED**

CEDO Tanis Shedden joined the meeting and spoke to her report. At the July 20th board meeting staff was directed to investigate other examples of grant-in-aid policies and methods to create a more objective allocation process. The CEDO reported back two possible scenarios.

Scenario one, objectivity be developed in the existing policy by identifying priorities for the grant-in-aid function.

Scenario two involves a participatory budgeting process. This process involves a high level of community engagement and staff time.

The Board went through options presented in CEDO's grant-in-aid report and determined that the most viable scenario at this time was Scenario one. The Board debated and discussed priorities and financial and regional criteria.

Chair Sayers noted the statement that regional districts should not regularly fund operations such that the existence of the service is solely dependent on regional district funding, as this calls into question whether the service should then be taxed as a service provided by the regional district.

The CFO joined the meeting to explain the grant-in-aid origins. The CFO stated that the requisition is 10 cents for \$1000 and is based on assessment value.

The CEDO will have a draft policy to the Board's regularly scheduled October meeting and will incorporate a strategy for raising awareness in the Outer Coast. Chair Sayers thanked the CEDO for the detailed report. The CEDO/CFO left the meeting.

- c) Discussion For Relevance and conversion – Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993.

**16-09-06** M/S Directors Schooner/Hart that the Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993 be received for discussion.

**CARRIED**

The 1993 bylaw for the provision of the collection of property value tax needs revision and a decision made whether to keep the bylaw and amend it to meet the 2015 legislation; or to rescind the bylaw citing the service is not needed.

Discussion considered rescinding the current bylaw and entering into a service level agreement with the Nuxalk Nation. Staff was directed to do further research and revisit the matter at another meeting.

**16-09-07** M/S Directors Johnson/Schooner that staff further research options to Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993 regarding potential avenues for animal controls such as licencing, working with the Nuxalk Nation and Dog Town to determine the scope of the challenge and provide amenable options.

**CARRIED**

- d) Discussion For Relevance and conversion – Bella Coola Valley Prohibition of Untidy and Unsightly Premises, Bylaw No., 45, 1981.

**16-09-08** M/S Directors Moody-Humchitt/Johson that Bella Coola Valley Prohibition of Untidy and Unsightly Premises, Bylaw No., 45, 1981 be received for discussion.

**CARRIED**

The CAO was directed to consider the bylaw as a continuation of service and to convert and amend Bylaw No. 45 to meet today's legislative requirements.

#### **Development Services**

- e) Economic Development
  - i) Economic Development Advisory Committee – Minutes dated July 21, 2016

Community Economic Development Officer (CEDO), Tanis Shedden, joined the meeting.

**16-09-09** M/S Directors Schooner/Moody-Humchitt that the Economic Development Advisory Committee Minutes dated July 21, 2016 be received.

**CARRIED**

ii) Community Economic Development Officer, reported dated September 1, 2016.

**16-09-10** M/S Directors Moody-Humchitt/Hart that the Community Economic Development Report, dated July 21, 2016 be received.

**CARRIED**

The CEDO spoke to the highlights of her report, which included an update on the Wednesday Night Market and that funding support for the Bella Coola Trails Alliance 'Mountain Bike Master Trail Plan' will be 100% funded and administered by the province.

The board was also reminded of the Destination Development meetings scheduled for September 21<sup>st</sup> in Bella Coola. Anyone interested in participating is encouraged to RSVP.

### **RECESS**

The regular meeting resumed at 12:42 p.m.

Discussion continued surrounding the CEDO's recommendation that the CCRD creates a contribution agreement with Bella Coola Valley Tourism for a total of \$3000 to assist the organization to achieve their priorities as outlined in their 2016/2017 Destination BC Co-operative Marketing Partnership Program.

The CEDO explained the rationale behind the recommendation and confirmed it is an expenditure that is accounted for in the regional district's budget. The Chief Financial Officer joined the meeting to confirm that \$10,000 exists in the budget for the purposes of contribution agreements at the recommendation of the Economic Development Advisory Committee. The CEDO offered that this is an opportunity to build capacity within Bella Coola Valley Tourism. The CEDO then left the meeting.

A motion relating to creating a contribution agreement with Bella Coola Valley Tourism was moved and seconded. After debate and amendments, the following motion was adopted:

**16-09-11** M/S Directors Schooner/Hart that the CCRD creates a contribution agreement with Bella Coola Valley Tourism for a total of \$3000 to assist the organization achieve their priorities as outlined in their 2016/2017 Destination BC Co-operative Marketing Partnership Program grant application and that Bella Coola Valley Tourism work with and report back results to the CEDO.

**CARRIED**

f) Land Use Planning

(i) Land Use Coordinator Report dated September 1, 2016.

**16-09-12** M/S Directors Schooner/Moody-Humchitt that the Land Use Coordinator Report dated September 1, 2016 be received.

**CARRIED**

### **Public Works**

g) Public Works Monthly report dated September 1, 2016.

- 16-09-13** M/S Directors Moody-Humchitt/Hart that the Public Works Monthly report dated September 1, 2016 be received.

**CARRIED**

Public Works Manager, Ken McIlwain joined the meeting and provided an update on the landfill recycling/office/storage building. The foundation was poured September 7<sup>th</sup> and there will be a meeting with BC Hydro in coming days. Spanmaster Structures Ltd. was awarded the construction of the pre-engineered steel building for the amount of \$356,200.65.

The Walker Island concession is nearing completion with door and bathroom fixtures being installed in September. Everything will be completed by the end of the month in anticipation of the Public Health Inspection so this new addition to the park can become a functioning facility.

Other highlights and activities are noted in the monthly report. Ken McIlwain left the meeting.

### **Leisure Services Commissions**

- h) Denny Island Recreation Commission minutes dated June 29, 2016.

- 16-09-14** M/S Directors Schooner/Moody-Humchitt that the Denny Island Recreation Commission minutes dated June 29, 2016, be received.

**CARRIED**

- i) Centennial Pool Commission minutes dated July 27, 2016.

- 16-09-15** M/S Directors Moody-Humchitt/Hart that Centennial Pool Commission minutes dated July 27, 2016 be received.

**CARRIED**

### **Transportation Services**

- j) Transportation Coordinator Report - Bella Coola Airport/Denny Island Airport dated September 1, 2016.

- 16-09-16** M/S Directors Moody-Humchitt/Johnson that the Transportation Coordinator Report - Bella Coola and Denny Island Airport dated September 1, 2016 be received.

**CARRIED**

- 16-09-17** M/S Directors Hart/Moody-Humchitt that the Central Coast Regional District enter into a lease agreement with Bella Coola Heli-Sports for the upstairs southeast office space in the terminal building at the Bella Coola Airport in the amount of \$650.00 per month.

**CARRIED**

## **(D) EXECUTIVE REPORTS**

- a) Chair's Report –

- 16-09-18** M/S Directors Schooner/Moody-Humchitt that the report from the Chair and Area C Director, dated September 1, 2016 be received.

**CARRIED**



The Chair provided a written report of activities undertaken over the last two months, which included a communique from the Association of Vancouver Island and Coastal Communities(AVICC). Key issues identified in the letter requested input for the Electoral Area Forum at the AVICC Convention. These are: Rural Roads, Rural Pathways, regional district challenges with the *Community Charter* and the *Local Government Act*, Derelict Vessels and Impacts from Closure of Federal Facilities.

The Cariboo Chilcotin Coast Tourism Association AGM will be held in Clinton in October, 2016. If Destination BC is going to be in attendance Chair Sayers would like to attend.

**16-09-19** M/S Directors Johnson/Hart that Chair Sayers attend the Cariboo Chilcotin Coast Tourism Association Annual General Meeting in October, 2016 in Clinton.

**CARRIED**

#### Electoral Area Reports

**i. Area A –**

Alternate Director Johnson provided a short verbal report about solid waste management practices in Wuikinuxv. He also expressed the community wouldn't mind having ferry service. He thinks there needs to be more control over the seasonal floating resorts with regards to responsibilities for oil spills and other environmental management.

**ii. Area B –**

Director Moody-Humchitt hasn't been able to speak with anyone directly about attendees for the royal visit in Bella Bella September 26<sup>th</sup>. He had mentioned to Chief Slett that official invitations should go out and that the CCRD is the local government.

**iii. Area C – Director Sayers See Chairs Report**

**iv. Area D – Alt. Director Hart No Report**

**v. Area E – Director Schooner No Report**

#### **(E) BYLAWS AND POLICIES**

- a) Central Coast Regional District Bylaw No. 465 – Bella Coola Valley Zoning Amendment Bylaw No. 465, 2016 – Public Hearing Summary. (to be presented by Chair Sayers as the delegation to the hearing- see attached)

**16-09-20** M/S Directors Johnson/Moody-Humchitt that the Public Hearing Summary for Bella Coola Valley Zoning Amendment Bylaw No. 465, 2016 be received.

**CARRIED**

Chair Sayers presented the summary and spoke to some of the questions a presenter had. There was further discussion and information provided for clarification by the Land Use Coordinator. Before the bylaw is adopted, Chair Sayers would like to ask for explanation from the CCRD's planning consult regarding the 'parent zone' qualities for R-1 and why a variation was not applied in this zone rather than the C-1 Commercial Zoning District.

- b) Central Coast Regional District Bylaw No. 465 – Bella Coola Valley Zoning Amendment Bylaw No. 465, 2016 –Third Reading.

**16-09-21** M/S Directors Hart/Moody-Humchitt that Bylaw 465, cited as “Bella Coola Valley Zoning Bylaw 71, 1984 Amendment Bylaw 465, 2016” be now read a third time.

**CARRIED**  
Chair Sayers opposed

- c) Landworks Consultants Inc. Planning Report, proposed rezoning Bylaw No. 466, dated August 31, 2016.

**16-09-22** M/S Directors Johnson/Schooner that Landworks Consultants Inc. Planning Report, proposed rezoning Bylaw No. 466, dated August 31, 2016, be received.

**CARRIED**

A rezoning application has been received by the owner of property where Mountain Valley Organics operates in order to bring the store into compliance with the Land Use Bylaw.

**16-09-23** M/S Directors Hart/Schooner that staff be directed to obtain more information from the planning consultant to clarify the planner’s reasoning for R-1(a) versus C-1(a) zoning variation and that it be verified the only existing use on the subject property is residential and the store and there are no other unknown commercial or industrial activities on the property.

**CARRIED**

- d) Bylaw No. 466, cited as “Bella Coola Valley Zoning Bylaw No 71, 1984 Amendment Bylaw No. 466, 2016”.

**16-09-24** M/S Directors Schooner/Hart that Bylaw No. 466, cited as ‘Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 466, 2016’ be now introduced and read a first time.

**CARRIED**

**16-09-25** M/S Directors Hart/Moody-Humchitt that Bylaw No. 466, cited as “Bella Coola Valley Zoning Bylaw No. 71, 1984 Amendment Bylaw No. 466, 2016” having been given due and detailed consideration by the Board, be now read a second time.

**CARRIED**

**16-09-26** M/S Directors Schooner/Moody-Humchitt that the Board authorize staff to schedule the holding of a Public Hearing in consideration of zoning amendment Bylaw No. 466, 2016.

**CARRIED**

**16-09-27** M/S Directors Hart/Schooner that delegation of a Public Hearing for Bylaw No. 466, 2016 go to Chair Sayers.

**CARRIED**

- e) Policy A35 – Establishment of New Voluntary Services (replacement policy for A25 - Establishment of New Services Area, intended to be rescinded)

**16-09-28** M/S Directors Hart/Moody that Policy A35 – Establishment of New Voluntary Services be adopted.

**CARRIED**

- f) Policy A25 – Establishment of New Service Areas (rescind this policy as a rewrite has been done, see Policy A35 Establishment of New Voluntary Services).

**16-09-29** M/S Directors Schooner/Hart that Policy A25 – Establishment of New Service Areas be rescinded.

**CARRIED**

- g) Policy A29 – Personnel Policy (with amendments to the Educational Assistance Policy (EAP); addition of Family Responsibility Leave; and addition of an Employee Dress Code).

A motion relating to Policy A29 was moved and seconded. Discussion considered removing the word 'retirement' from the title section 3.10 and changing to read 'Personnel Service -Milestone Recognition' and adding to the end of the third paragraph sentence in the same section; 'cheque/gift of equal value at the employee's discretion.'

After debate and amendments, the following motion was adopted:

**16-09-30** M/S Directors Schooner/Moody that Policy A29 – Personnel Policy be adopted as amended.

**CARRIED**

#### **PART IV– GENERAL BUSINESS**

##### **(F) GENERAL CORRESPONDENCE**

- a) Ministry of Transportation letter dated July 20, 2016 - response to CCRD letter dated June 16, 2016.

**16-09-31** M/S Directors Moody-Humchitt/Hart that the Ministry of Transportation letter dated July 20, 2016 - response to CCRD letter dated June 16, 2016 be received.

**CARRIED**

##### **Move to in-camera**

**16-09-32** M/S Directors Hart/Johnson that the board move to in camera meeting for the consideration of items under s90(1)(a) and s90(1)(j) of the Community Charter.

**CARRIED**

a) Matters Brought Out of In Camera

-A complaint was received and heard by the board of directors. Administration was directed to respond.

-A member of the Denny Island Recreation Commission resigned creating a vacancy. The Commission will be requested to put names forward for board consideration to fill the vacancy.

The regular meeting reconvened at 4:42 p.m.

**(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 4:43 p.m.

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Chair

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Corporate Officer

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: Oct 5, 2016 Board Meeting Date Oct 20, 2016

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_

Central Coast Chamber of Commerce (CCCC) / Denny Island Community Development Association (DICDA)

Address: PO Box 40, Denny Island BC, V0T 1B0

Number of people attending: 1 Spokesperson Name: Ana Santos, President

Subject of presentation: Denny Island Water

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) \_\_\_\_\_

CCCC / DICDA's request for information and clarification

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 604.892.0305

Email address: cccxec@gmail.com

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) Please see attached file.

Board Meeting  
OCT 20 2016  
CCRD ITEM II.1.(a)

\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.

**The following is an extract from the CCRD June 9, 2016 Board of Directors meeting:**

The regional district has carefully weighed the requirements for the most effective use of the CWF for the next five years as follows

	Yr.2016 \$\$	Yr. 2017 \$\$	Yr. 2018 \$\$	Yr. 2019 \$\$	Yr.2020 \$\$
Planning - BC Water	15 000				
Asset Management Planning	35.000	40.000			
Airport Planning & Operations	50.000		55.000		75 000
Solid Waste Management Planning	40.000				
Recycling Centre	667.351				
Parks & Recreation	53,800			10.000	
Swimming Pool		181.584	52.742	135.742	
Denny Island Water		40.000	80.000	51,043	121.785

**Could you please clarify and provide information to help answer the following questions;**

- When did the CCRD decide to dedicate these amounts of money to Denny Island Water?
- What does “Denny Island Water” mean exactly?
- The precision of the figures appears to suggest there is a particular plan for this money. How will it be spent?
- What are the requirements, if any, for this money to be spent on Denny Island Water?

**CCRD responses to Ms Ana Santos’ delegation questions – to be heard during at the 20 October 2016, Board Meeting:**

**When did the CCRD decide to dedicate these amounts of money to Denny Island Water?**

The board of directors held a strategic planning session in December 2015. The dedication of the amounts was established in conjunction with the financial planning process from Dec 2015 to final adoption in March 2016.

**What does “Denny Island Water” mean exactly?**

“Denny Island Water” refers to the ongoing strategic initiative to develop a water system capable of delivering potable water to the school, residents and businesses on Denny Island.

**The precision of the figures appears to suggest there is a particular plan for this money. How will it be spent?**

In the event SD49 is successful in the development of a potable water source, CCRD wanted to be in a position to work with SD49 to increase the capacity of their water system to allow future service to homes and businesses on Denny Island. The budgeted amounts are very high level and are targeted to pay for engineering costs, and capital development costs in the event that SD 49 entertains cooperatively working towards establishment of a community water system.

**What are the requirements, if any, for this money to be spent on Denny Island Water?**

The board reviews strategic planning and priority initiatives on an annual basis and approves the five year financial plan on an annual basis. If the funds are allotted in the financial plan, it constitutes a lawful expenditure. If it’s not in the financial plan, it’s not a lawful expenditure. There are no requirements to spend it.

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OCT 04 2016

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449  
SCHEDULE "C"

Central Coast Regional District

DELEGATION to BOARD REQUEST FORM

Date of Application: Oct. 4, 2016 Board Meeting Date Oct. 13, 2016

Name of person or group wishing to appear before the Board of Directors: \_\_\_\_\_

Krista Roessingh - via conference call or Skype  
from Denny Isl. I will call ahead for instructions.

Address: PO Box 60, Denny Isl. BC, V0T 1B0

Number of people attending: 1 Spokesperson Name: Krista Roessingh

Subject of presentation: Petition re: appointment/acclamation of  
And Santos as Area A director.

Purpose of presentation:  information only  
 requesting a letter of support  
 Other (provide details) To introduce  
the petition and answer any questions regarding.

Contact person (if different than above): \_\_\_\_\_

Daytime telephone number: 250 957 2920

Email address: wolfwillow@gmail.com

Will you be providing supporting documentation?  yes  no

If yes:  handouts at meeting (recommend delivered in advance)  
 PowerPoint presentation  
 publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)  
 Other (explain) Originals of petition.

Board Meeting  
OCT 20 2016  
CCRD ITEM II 1.(b)

*\* Delegations will have a maximum of 15 minutes to make their presentation to the Board.  
\* Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*



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OCT 04 2016

Central Coast Regional District

Krista Roessingh  
PO Box 60  
Denny Island, BC  
VoT1Bo

Central Coast Regional District  
626 Cliff St., Box 186  
Bella Coola, British Columbia  
VoT1Co

October 2, 2016

Dear CCRD Directors,

I am writing on behalf of the majority of the residents of Area A to submit the enclosed petition regarding the acclamation or appointment of Ana Santos to the board as Area A director.

Ana Santos was the only person who came forward to be nominated for the position of Area A director (Denny Island, Ocean Falls, and Owekeeno). As I understand, the CCRD accepted her documentation via email and declared her the only candidate in the election, but then rejected her nomination because the original paperwork arrived in Bella Coola (via Canada Post) one day past the deadline.

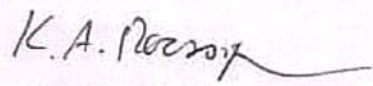
At this point I started a petition as a means to show the CCRD that Ana has the support of Area A residents. I circulated the petition to residents of Ocean Falls, and I left copies on the counter at the Shearwater grocery store. Over 75 residents of Denny Island signed within two weeks.

I believe the large number of signatories is due to the following:

- Ana has shown a sincere interest in and commitment to community service since she first arrived to Denny Island, particularly by bringing people from diverse backgrounds together and seeking to find common ground.
- Her commitment has clearly been to improve transparency and communication to better meet the needs of Denny Island residents within the CCRD.
- Ana has been active in the Central Coast Chamber of Commerce, taking on the role of Chair and facilitating meetings. Her communication and organizational skills as well as her inclusivity, enthusiasm, intelligence, and positivity have helped to raise meeting attendance.
- Her interest in seeking opportunities for economic development and diversification for the region has been demonstrated by her active participation in the Economic Development Advisory Committee and consultation with a diversity of business owners.

Please accept the enclosed petition and Ana's nomination.

Sincerely,



Krista Roessingh

September 14, 2016

To the Central Coast Regional District Board of Directors,

We, the undersigned residents of Electoral Area A of the Central Coast Regional District, ask that Ana Santos either be acclaimed or appointed as our representative director of the board. We fully support Ms. Santos' nomination and agree that she the best person to represent and serve our area as director at this time. Furthermore, as no other candidates have come forward, we will not accept the appointment of anyone other than Ms. Santos. The CCRD is a public democratic body established to provide a political forum for representation of regional residents and communities, as well as to provide governance and services and to advance the interests of the region as a whole. Our taxes help to fund the CCRD, and we have the right to democratically choose our representative to the CCRD.

Name	Signature	
CAMEO BRIEL		BOX 1 DENNY IS BC
Krista Roessingh		BOX 66 DENNY IS BC
RAMONA GOOSSEN		BOX 24 DENNY IS BC
Dannie Oliver		BOX 74 DENNY IS BC
Pat Ralford		BOX 37 DENNY IS BC
Mary Leslie		BOX 81 DENNY IS BC
Yuri Krajewsky		BOX 13 DENNY IS BC
Ernie China		BOX 41 DENNY IS BC
R. Kevin Urmson		BOX 62 DENNY IS BC
Mark Beisel		BOX 38 DENNY IS BC
Cliff Shanky		BOX 19 DENNY IS BC
Alan Tite		BOX DENNY ISLAND
Marie Tite	MARIE TITE	BOX 63 DENNY ISLAND
Jim Hedley <small>PO Box 49 VOTING DENNY ISLAND B.C.</small>		
Betty Hedley <small>PO BOX 49 VOTING DENNY ISLAND B.C.</small>		
Meagan Nardic		151 SHEARWATER RD. DENNY IS BC

September 14, 2016

To the Central Coast Regional District Board of Directors,

We, the undersigned residents of Electoral Area A of the Central Coast Regional District, ask that Ana Santos either be acclaimed or appointed as our representative director of the board. We fully support Ms. Santos' nomination and agree that she the best person to represent and serve our area as director at this time. Furthermore, as no other candidates have come forward, we will not accept the appointment of anyone other than Ms. Santos. The CCRD is a public democratic body established to provide a political forum for representation of regional residents and communities, as well as to provide governance and services and to advance the interests of the region as a whole. Our taxes help to fund the CCRD, and we have the right to democratically choose our representative to the CCRD.

Name	Signature	<u>Address</u>
Johanna Gordon-Walker		
Tim Elliott		
Sue Shells		Box 86 Denny Island
Anice Green		Box 30 Denny Island
JEAN-MARC LEGUERRIER		Box 45 DENNY ISL
CRYSTAL ANDERSON		Box 13 DENNY ISL
RIPPLE COLLINS		Box 23 DENNY ISL
Sonja ter Horst		Box 22
Bernard ter Horst		Box 22
Krista Roessingh		PO Box 60 Denny Isl. BC V0T 1B0
Jean Wood		
DAVE NEROS		
SOLIZ LE SAOUT		
GLENN VERHARST		Box 62
Rhonda OROBKO		Box 38 Denny Island

September 14, 2016

To the Central Coast Regional District Board of Directors,

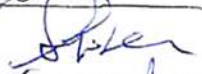







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Name	Signature	Address
Wendy Iglesias	Wendy Iglesias	Box 18, Denny Is, BC. VOT180
Sly Iglesias	S Iglesias	Box 18 Denny Is, BC. VOT180
<del>Wendy Iglesias</del>	<del>Wendy Iglesias</del>	<del>Box 18 Denny Is, BC. VOT180</del>
Pete Kovanda	Ove KRISTENSEN	Box 2 Denny Is BC VOT180
Sharon Gerry	Sharon Gerry	Box 54 Denny Island BC
Ingrid Marhee	Ingrid Marhee	Box 48 Denny Island, BC VOT180
Keith Tipper	Keith Tipper	Box 60 Denny Island BC VOT180
Theresa & May	Theresa May	Box 20 Denny Island BC VOT180
Kathy Beredo	Kathy Beredo	Bella <del>Is</del> <sup>Bella</sup> BC VOT120
Joanne WLOD	Joanne WLOD	Box 5 Denny Island, BC VOT180
MANDY ANDERSON	Mandy Anderson	PO #62 Denny Island BC VOT180
		PO. Denny Island

September 14, 2016

To the Central Coast Regional District Board of Directors,

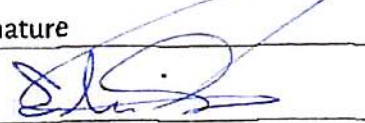


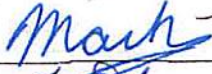


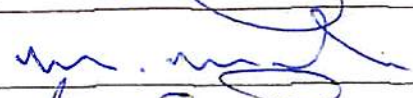
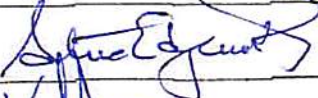


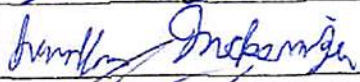

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Name	Signature	Address
JENNIFER ANDERSON		Gen Del Denny Island
Darrell Hart		Gen Del Denny Island
Gilles Doucet	Gilles Doucet	Gen. Del. Denny Island
Robert MILTON	Robert Milton	Box 57 DENNY ISLAND V.OT.1B0
Tim Elliott		Gen Del Denny Island
Ed Lukosius		GEN Del Denny Island
Nick Readman		Gen Del Denny Island
Jason Dornan		Box 7, Denny Island, BC, VOT 1B0
Rick BUTTS		Box 15 " "
Mike McDonald		Gen Del DENNY Island
Carol Lohay	C. Lohay	Gen Del Denny Island
Jay GRAY	J. GRAY	#1 CANNERY RD - BOX 10.

September 14, 2016

To the Central Coast Regional District Board of Directors,







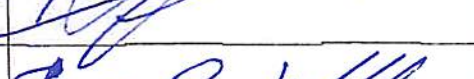
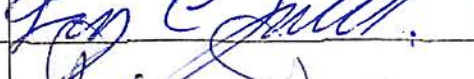

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Name	Signature	Address
Christophe J. Greve		1 Dock View Denny Isl.
Elise Trimmer		141 Shearview Rd. Denny Isl.
John Gersy		Box 118 Denny Island
Mark Schlichting		360 Waterfront Pl, Denny Island
TRAVIS OLINGER		Box 21 DENNY ISLAND VOT 180
FRED BAILEY		Box 11, DENNY ISL. VOT 180
Mark Miller		Box 01 Denny Island B.C.
Steve Edgeworth		Box 43 Denny Island.
Ken Aitken		Box 33 Denny Island BC
Vlad Kharbovsh		Trailer 2 Shearwater Rd.
Jennifer McKenzie		Box 69 Denny Island BC
Courtney Hannivan		General Delivery VOT 180 Denny Island

September 14, 2016

To the Central Coast Regional District Board of Directors,





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Name	Signature	Address
RAY MONETTE		#4 CANERY RD DENNY ISL.
FRANK BUJO		general delivery Penny island
Rob Flemming		Po Box 58 Denny Island VOT/BO
REX KASLE		Box 31 DENNY ISL
CRAIG WIDSTEN		Box 68 DENNY ISLAND.
K R J Rawlands		Box L Penny Island
D. L. BENTLEY		Box 28 DENNY ISLAND
TERRY C INGHILL		GENERAL DELIVERY DENNY ISLAND
DOUG SHARKEY		Box #151 Denny Island

September 14, 2016

To the Central Coast Regional District Board of Directors,

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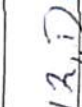
Name	Signature	Address
Ron Nielson		140 Shearwater Rd Pinnac Island
Dianne Oliver		74 Whiskey Slozgr Road "
Kevin Penneyhan		#1 Pruyters Cove.
Robert S. Anderson		129 SHEARWATER RD PINNAC ISLAND, BC



September 14, 2016

To the Central Coast Regional District Board of Directors,

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Name	Signature	Address
Richard A. Carter		PO Box 12, Denny Island, BC

September 14, 2016

To the Central Coast Regional District Board of Directors.

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Name	Signature	Address
Karen McAulister	<i>Karen McAulister</i>	LOT 34 DISTRICT 1740 COAST RANGE 3
JAN MCAULISTER	<i>JAN MCAULISTER</i>	BOX 26, DEMY ISLAND, BC V0T-1B0
		"

September 14, 2016

To the Central Coast Regional District Board of Directors,

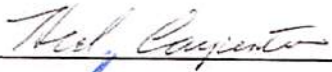

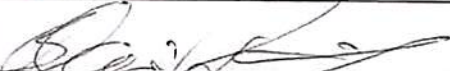



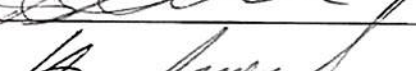

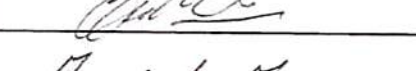
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Name <i>PRINT</i>	Signature	Address
LENA LOU CARPENTER	<i>Lena Lou Carpenter</i>	#50 twin lakes DR., Ocean Falls, B.C. <i>VOTIPO</i>
John Solo	<i>John Solo</i>	21 TWIN LAKES OCEAN FALLS
NORMA L. BROWN	<i>Norma L. Brown</i>	82 Highland Dr. O.F. BC <i>VOTIPO</i>
CONNIE LAMB	<i>Connie Lamb</i>	93 Garden Dr. O.F. BC
DARELL BECKER	<i>Darell Becker</i>	77 GARDEN DRIVE OCEAN FALLS B.C.
Gladys Suderman	<i>Gladys Suderman</i>	81 Garden Drive. O.F. B.C.
Faye Suderman	<i>Faye Suderman</i>	81 Garden Drive OF. BC
Shelly Maddison	<i>Shelly Maddison</i>	79 GARDEN Drive OF BC <i>VOTIPO</i>
Ken Maddison	<i>Ken Maddison</i>	79 Garden Drive OF BC.
Peter Offenberg	<i>Peter Offenberg</i>	37 TWIN LAKES DRIVE, OCEAN FALLS BC.
Jim Bolo	<i>Jim Bolo</i>	90 GARDEN DR. OCEAN FALLS. B.C.
EVA PRINE	<i>E. Prine</i>	#40 TWIN LAKES RD OCEAN FALLS BC

September 14, 2016

To the Central Coast Regional District Board of Directors,

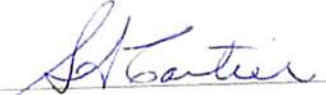

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Name	Signature	Address
Herb Carpenter		60 Green Fehls. B.C. VOT 1P0
Blaine Cross		30 Falls Ave Ocean Falls BC VOT 1P0
Blair Billing		101 Bennett St Ocean Falls BC
ROBERT PRINE		# 40 TWIN LAKES DR.
MIKE CROCKER		80 Garden Dr
ED BACKMAN		95 GARDEN DRIVE OCEAN FALLS
KEITH COCKELL		48 TWIN LAKES DR.
JAMES MILLER		81 GARDEN DRIVE O.F.
GAIL GLESS		102 GARDEN DRIVE O.F.
Dorothy Koeslag	DKoeslag	6D. Ocean Falls BC VOT 1P0

September 14, 2016

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Name	Signature	
SHARRON CARTIER - CHAIR OF FE(D)C		78 Garden Dr.
WILF CARTIER - CHAIR - OF ID		78 Garden Dr.
		Ocean Falls, BC
		VOT / PO



## CENTRAL COAST REGIONAL DISTRICT

**TO:** Chair Alison Sayers and Board of Directors

**FROM:** Darla Blake, CAO

**SUBJECT:** CHIEF ADMINISTRATIVE OFFICER'S REPORT -  
13 October 2016

### RECOMMENDATION:

**THAT the Chief Administrative Officer's Report dated 13 October 2016 be received.**

### STRATEGIC PLANNING

The endorsed CCRD Integrated Strategic Plan 2015-2019 is available on the CCRD website. If members of the public would like a hard copy these are available at the CCRD office.

### The 2016 Strategic Priorities:

Weight	Factor	Measure
30%	<b>Asset Management Plan</b>	Complete the initial CCRD Asset Management Plan to the required "baseline" level by 30 June 2016.
30%	<b>Governance/ Service Delivery Study and Analysis</b>	Provided Provincial funding is approved – undertake Phase 1 of a 3 Phase (3 year) Governance/Service Delivery Study and Analysis. Phase 1 includes developing ToR to secure a consultant who will undertake the study during 2016, with the results to be assessed by CCRD and the Ministry CSCD in order to develop the next steps (Phase 2 of 3).
25%	<b>Solid Waste Management Plan</b>	Identify and document future needs, issues and opportunities, budgets and funding implications of SWM Plan by 31 December 2016
15%	<b>Economic Development Plan</b>	Review the current EDP and update as needed or develop a new EDP by 31 December 2016

Board Meeting

OCT 20 2016

CCRD ITEM

C(a)

## **STRATEGIC PRIORITIES**

Updates on Asset Management Planning, Solid Waste Management, and Economic Development Plan are all within the relevant officers reports to the board.

### **Governance and Service Delivery Analysis and Study**

The Community Economic Development Officer, Chief Financial Officer and I have spent a significant amount of time over the past month working with the consultants to complete Fact Sheets, a Governance Study newsletter about the study and upcoming community forums, and a draft survey, which will be posted on the website. The board and staff should have received the fact sheets and newsletter for review on Friday 14 October 2016, prior to releasing to the public.

The CCRD website will have a special page for the Governance Study which will include information about the study, the fact sheets, a copy of the survey, and a copy of the newsletter which was placed in each mail box in the Bella Coola Valley and Denny Island. We hope to have the website page go live on Monday 17 October 2016, or Tuesday at the latest. The newsletter should be in the mailboxes by Tuesday 18 October. The next publication of the Coast Mountain News will also contain information about the study.

Community forums with the public have been organized for Bella Coola Valley and Denny Island. Board members are encouraged to attend the community forums. Additionally, the consultants are making arrangements to hold meetings with the Nuxalk Nation, Heiltsuk Nation and telephone conversations with the Oweekeno Nation and Ocean Falls Improvement District.

### **Community Open House Meetings:**

Hagensborg Legion Hall – October 24, 5-8pm  
Denny Island Community Hall – October 25, 5-8pm

Refreshments of dessert, tea and coffee will be served at these forums – all are welcomed at attend.

## **GOVERNANCE MATTERS**

### **Denny Island Recreation Commission**

Last month, it was reported there had been a resignation from the Denny Island Recreation Commission.

This led to a public notice being put up on the bulletin board at Shearwater, and requests were made to the Central Coast Chamber of Commerce and the Denny Island Recreation Commission to place the public notice on their respective websites and/or Facebook pages. The closing date to receive expression of interest from potential candidates was 4 October. As at the time of writing this report, no one has put forward their name, to fill the vacancy in response to the

public notice, and the Denny Island Recreation Commission has not responded either.

This raises the wider question of still having two vacancies out of the five positions available. The board needs to be aware that currently we are out of compliance with the bylaw, which states:

***“MEMBERSHIP AND TERM***

*1. The Denny Island Recreation Commission, hereinafter called the “Commission” shall consist of:*

- (a) One member may be appointed by the board of directors as their representative and*
- (b) Four members representing a cross section of individuals directly concerned with community recreation”*

1 (a) *One member may be appointed by the board of directors as their representative* - Pending the appointment of an Electoral Area A director, we may or may not have a director who could serve on the Commission. Or if not a director, then the board may choose to appoint another person as the board representative to the Commission. In this event, the position will be advertised through the public notice going out at the beginning of November (see below).

1(b) *Four members representing a cross section of individuals directly concerned with community recreation* - There is still the one vacancy, which I would suggest that we now wait to fill until the December appointments. We will ask the Denny Island Recreation Commission again, to suggest names for the December appointments as 2 of the 4 positions expire on 31 December 2016. The new appointments will be for a 2 year term ending 31 December 2018. CCRD will also put up another public notice at the beginning of November, this time seeking applications for the 2 positions to be filled.

If the board is unable to fill the positions, then we will need to look at reviewing the bylaw again. Or if there is clearly, no interest from the Denny Island community to be involved in the provision of community recreation through the Denny Island Recreation Commission, the board will need to look at other options.

Note: following a comment received from the Ombudsperson's office, the board will need to look at reviewing the bylaw anyway, as there has been contradictory language used in the bylaw where it states, “*the “Commission” shall consist of: One member **may** be appointed...*” Shall and may mean different things.

Administration is seeking guidance from the board on how they wish to proceed with this matter.

Respectfully Submitted  
Darla Blake, CAO







**CENTRAL COAST REGIONAL DISTRICT**

DATE: October 6, 2016  
TO: Board Chair Alison Sayers and Board Members  
FROM: Darla Blake, Chief Administrative Officer  
SUBJECT: **Board Remuneration for Strategic Planning Session**

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**RECOMMENDATION**

**That Central Coast Regional District Board of Directors be remunerated for the Strategic Planning Session, held October 19, 2016, in the amount of \$150.00 to each director, in accordance with the CCRD Remuneration & Expenses Bylaw 442, 1(c).**

**DISCUSSION**

Central Coast Regional District Board of Directors are remunerated for attendance at meetings. The CCRD Remuneration & Expenses Bylaw 442 speaks to the amount of remuneration for attendance at meetings. Section 1(c) outlines the amount of remuneration for meetings that are less than a day; the Strategic Planning Session while not a formal meeting, but a CAO driven planning session, will fall under that criteria.

**CONSULTATION - N/A**

**LEGISLATION /POLICY**

CCRD Remuneration & Expenses Bylaw 442, 1(c)

**BUDGET/FINANCIAL IMPLICATIONS**

Within current approved budget: YES  
Requires further budget consideration NO

**RISK MANAGEMENT**

Administration has evaluated potential risks with the proposal and assessed these as negligible with no requirements for controls.

**CONCLUSION**

It is recommended that the Board of Directors be remunerated for attendance at the Strategic Planning Session held October 19, 2016 in the amount of \$150.00 each, in accordance with Bylaw 442, 1(c), CCRD Remuneration & Expenses Bylaw.

Respectfully submitted  
Darla Blake  
**Chief Administrative Officer**

Board Meeting  
OCT 20 2016  
CCRD ITEM (b)



## CENTRAL COAST REGIONAL DISTRICT

DATE: 13 October 2016

TO: Board Chair Alison Sayers and Board Members

FROM: Darla Blake, Chief Administrative Officer

SUBJECT: Animal Control Contribution Extended Service Establishment  
Bylaw No. 212, 1993

---

### BACKGROUND

At the board meeting held on September 08, 2016, the board considered a report from the CAO regarding a bylaw review of No. 212, 1993, Animal Control Contribution Extended Service Establishment. Since the bylaw has never been used, the question of relevancy has been raised.

The following is an excerpt from the meeting minutes:

*Discussion considered rescinding the current bylaw and entering into a service level agreement with the Nuxalk Nation. Staff was directed to do further research and revisit the matter at another meeting.*

**16-09-07** *M/S Directors Johnson/Schooner that staff further research options to Animal Control Contribution Extended Service Establishment Bylaw No. 212, 1993 regarding potential avenues for animal controls such as licencing, working with the Nuxalk Nation and Dog Town to determine the scope of the challenge and provide amenable options.*

**CARRIED**

### DISCUSSION

The purpose of this report is to inform the board on the research done dating back to 1983 on the activity and various options to be considered, prior to further actions being taken by Administration.

The records show, that in 1983, at the March 9<sup>th</sup> board meeting the board declined to assume control and licencing of dogs.

Between 1983 and 1993, the board received various complaints and reconsidered over the decade many options. Each time the board found that financially it was not feasible to establish a dog control service in the community.

Again in 1993, the regional district then considered the establishment of the control of dogs under the authority of the *Livestock Protection Act* and declined to proceed due to a lack of

Board Meeting  
OCT 20 2016  
CCRD ITEM C(c)

resources and funding to undertake the significant requirements of the legislation which included the development of a pound and the hiring of a pound keeper. It was also recognized that the regional district did not have the authority to control dogs on reserve lands.

Instead, the regional district developed Bylaw No. 212 which was meant to provide funding to the Nuxalk Nation in support of their Domestic Animal Bylaw adopted on May 26, 1987. It was felt that since the Nuxalk Nation already had an active program, a financial contribution would support their efforts to ensure the safety and wellbeing of people at risk.

Bylaw 212 in effect is a service level agreement between the two parties and authorizes the regional district to collect a tax from the ratepayers to assist with the enforcement of the Nuxalk Nation Domestic Animal Bylaw.

#### Options:

The September 2016 board resolution indicated that staff further research options which were to include licensing and working with the Nuxalk Nation and Dog Town to determine the scope of the challenge.

The foregoing report identifies options related to dog control and licensing have already been considered by the regional district and have been discarded for reasons already stated. If the board wishes to consider dog control or licensing again, it would require a new service establishment bylaw with all the attendant issues (see establishment of new voluntary services policy adopted at the June 2016 board meeting.)

The option of working with the Nuxalk Nation has in the past only met with moderate success. Directors will recall that the bylaw states that the board will provide a contribution by resolution before December 31 in each year. The board would rely on input from the Nation to determine the amount to be budgeted, noting too that funds have not been budgeted since 2002.

Perhaps the problem associated with dogs on the townsite is no longer the problem it once was, and perhaps that is due to work that the Nation has already done, or is doing.

The option of working with Dog Town could be considered further, but again, you are reminded that the purpose of the bylaw is to financially assist the Nuxalk Nation with their efforts, not Dog Town. Further, Dog Town has been a recipient already of the regional district's grant in aid program, and their efforts are primarily for saving animals or for finding ways to place them in safe environments.

#### **CONCLUSION**

It is the writer's contention that the preceding report substantiates that animal control (specifically, dogs) has been a safety issue over the years and has come before the regional board on several occasions, and will likely come forward again in the future.

It is also evident that the intent of the Animal Control Contribution Extended Service Establishment Bylaw has not resulted in actual contributions being made to the Nuxalk Nation for the purposes of assisting with dog control, particularly in electoral area E.

Administration is seeking the counsel of the board on this matter. We can keep the bylaw, amend to reflect the update legislation, and work towards enacting its provisions; or we can discard it (rescind) in its entirety in favour of a more workable solution, or do nothing at all. Presumably, the opinion of the Nuxalk Nation may further direct the board in its deliberations.

Respectfully submitted



Darla Blake  
**Chief Administrative Officer**



# CENTRAL COAST REGIONAL DISTRICT

DATE: October 13, 2016

TO: Darla Blake, CAO

CC: Chair Alison Sayers and Board Members

FROM: Tanis Shedden, CEDO

SUBJECT: Grant-in-Aid Allocation and Weighting

## BACKGROUND

In addition to the CCRD Board priorities determined at the September board meeting, and due to previous discussion regarding the best means to appropriately administer the small pool of funds, additional options for defining funding allocation are presented in this report.

## DISCUSSION

Two topics need to be discussed further to bring an amended F-17 Application for Grant-in-Aid Policy forward.

Allocation and Weighting.

### Allocation

The CCRD could use any combination of assessment base and population to deliver the Grant-in-Aid service. Some numbers are presented below. These numbers are based on Actual Assessment Values 2016 and 2011 census numbers (Statistics Canada).

Grant-in-Aid						
Electoral Area	A	B	C	D	E	Total
Assessment (2016 actual)	\$ 9,039,941	\$ 182,457	\$ 7,142,260	\$ 4,126,747	\$ 1,591,378	\$ 22,082,783
% Total Assessment	41%	1%	32%	19%	7%	100%
Population (2011)	129	1450	588	944	95	3206
% Total Population	4%	45%	18%	29%	3%	100%

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 CCRD ITEM C(d)


FUNDING ALLOCATION						
Assessment/Population Weight	A	B	C	D	E	Total
100%/0%	\$ 6,140.49	\$ 123.94	\$ 4,851.47	\$ 2,803.14	\$ 1,080.96	\$ 15,000.00
60%/40%	\$ 3,925.72	\$ 2,788.02	\$ 4,011.32	\$ 3,448.57	\$ 826.37	\$ 15,000.00
50%/50%	\$ 3,372.02	\$ 3,454.05	\$ 3,801.28	\$ 3,609.93	\$ 762.72	\$ 15,000.00
40%/60%	\$ 2,818.33	\$ 4,120.07	\$ 3,591.24	\$ 3,771.29	\$ 699.07	\$ 15,000.00
0%/100%	\$ 603.56	\$ 6,784.15	\$ 2,751.09	\$ 4,416.72	\$ 444.48	\$ 15,000.00

**Weighting**

The following single page checklist is proposed to allow administration to give points to applications based on whether the application meets the priorities the CCRD Board of Directors have for the Grant-in-Aid service.

The Board of Directors should consider how much weight they would like to give to priorities in Section A (Community) and Section B (Financial).

Respectfully Submitted



Tanis Shedden  
Community Economic Development Officer

**Potential Ranking for Grant-in-Aid applications  
(Administrative)**

Automatic 0 for incomplete or late applications.

Automatic 0 if the applicant has failed to meet reporting requirements for a CCRD Grant-in-aid received in the past 3 years.

**SECTION A (Community)**

Place a checkmark beside the following priorities that the application aligns with.

- Promote volunteer participation and citizen engagement.
- Promote a healthy lifestyle through sport, recreation, leisure, and/or social opportunities.
- Celebrate community pride and diverse heritage and culture through art, festivals, and/or events.
- Meet the needs of the community by using new approaches and techniques.
- Exercise coordination, cooperation, and collaboration with other groups to prevent duplication of projects, programs, services, or events.
- CCRD Integrated Strategic Plan 2015-2019.
- Provide an ongoing service that meets a community need.

**EXAMPLE:**

Possible points: 14 (2 points each response)

Weight: 47%

**BOARD OF DIRECTORS TO ESTABLISH**

**SECTION B (Financial)**

Answer yes or no to the following questions:

- Is the application for funds to cover operational expenses?
- Has your organization received funding through CCRD Grant-in-Aid in the past 3 years?
- Is the application for funds greater than 25% of total initiative costs?
- Is the CCRD Grant-in-aid the only outside funding you are pursuing?

**EXAMPLE:**

Possible points: 16 (4 points for no, 0 points for yes)

Weight: 53%

**BOARD OF DIRECTORS TO ESTABLISH**

Electoral Area(s) that directly benefit from this application: \_\_\_\_\_



**CENTRAL COAST REGIONAL DISTRICT**

DATE: October 6, 2016  
TO: Darla Blake, Chief Administrative Officer  
FROM: Tanis Shedden, Community Economic Development Officer  
SUBJECT: **Lobelco Community Club NDIT Grant Application**

**RECOMMENDATION**

**THAT the NDIT Grant Applications report dated 1 October, 2015 be received.**

**THAT the Central Coast Regional District Board of Directors support the Lobelco Community Club in their application to the Northern Development Initiative Trust Community Halls and Recreation Facilities program for a grant of \$30,000.**

**BACKGROUND**

NDIT's application process states the following:

"The municipality or regional district determines whether it will provide a resolution of support for the funding request from the appropriate account. The resolution of support must clearly state the amount of the funds requested, whether the request is for a grant, loan, or combination grant/loan, and the appropriate regional development account from which the funds will be provided."

The Lobelco Community Club is submitting an application to NDIT to support their efforts to complete substantial repairs to the roof of Lobelco Hall. It is anticipated that the \$30,000 will be leveraged with funding from the Province of British Columbia and Heritage Canada.

Respectfully Submitted

Tanis Shedden  
Community Economic Development Officer

Board Meeting  
OCT 20 2016  
CCRD ITEM C(e)





September 14, 2016

Ms. Alison Sayers  
Central Coast Regional District  
Box 186  
626 Cliff Street  
Bella Coola BC V0T 1C0

RECEIVED  
SEP 22 2016  
Central Coast Regional District

Dear Ms. Sayers,

Cariboo Chilcotin Coast Tourism wishes to extend to you an invitation to join us at the Association's Annual General Meeting and Tourism Summit. This event will be taking place October 26 – 28, 2016 in the Village of Clinton, British Columbia.

The AGM and Summit is open to everyone in the region who has an interest in learning more about the tourism industry and their regional tourism association.

We hope your busy schedule will allow you to be with us at some point during the event and look forward to your reply.

Yours truly,

Amy Thacker  
Chief Executive Officer

Board Meeting  
OCT 20 2016  
CCRD ITEM (9)

**Darla Blake**

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**From:** Liz Cookson <lcookson@ubcm.ca>  
**Sent:** Friday, October 07, 2016 4:56 PM  
**To:** AVICC  
**Subject:** AVICC October Update - Cumberland Resolution on Bill C-262, AVICC Convention Call for Submissions, UBCM Executive  
**Attachments:** 2016 09 19 C262 Resolution.pdf

*Please forward to elected officials, the CAO and Corporate Officer:*

**1. UBCM Convention**

We had a great turnout from AVICC members at the UBCM Convention in Victoria. There are now four AVICC members sitting on the UBCM Executive Committee – AVICC President Barbara Price, 3<sup>rd</sup> Vice President Mayor Maja Tait from Sooke, Director at Large Jim Abram, Strathcona RD, and Director at Large Alison Sayers, Central Coast RD. Thank you to our members who are willing to serve to ensure that AVICC’s interests are strongly represented provincially.

AVICC Past President and Nanaimo RD Director Joe Stanhope received a long-service award at this year’s banquet. A big thank you to Joe for his service to local government and to AVICC members.

**2. Declaration on the Rights of Indigenous Peoples in Canada**

Attached is a resolution passed by the Village of Cumberland that endorses Bill C- 262, a private member’s bill to implement the UN Declaration on the Rights of Indigenous Peoples (UNDRIP). Cumberland has asked that we circulate this to other AVICC members.

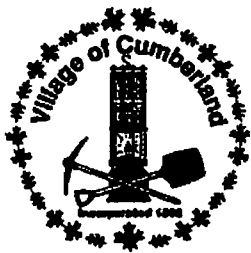
**3. AVICC Convention – Request for Submissions for 2017**

Planning is underway for the AVICC Convention in Campbell River from April 7-9. We have an online submission form to capture your suggestions for workshops, plenary sessions and pre-conference sessions and study tours.

We are keen to hear from the members to make sure that the program material is relevant to the membership and that we get great quality presenters. If you have a session in mind, you can submit a proposal online on the AVICC website until December 2 at - [http://ubcm.formstack.com/forms/avicc\\_2017\\_session\\_proposal](http://ubcm.formstack.com/forms/avicc_2017_session_proposal)

**Liz Cookson**  
Executive Coordinator, AVICC  
Union of BC Municipalities  
525 Government Street  
Victoria, BC, V8V 0A8  
(250) 356-5122





# Corporation of the Village of Cumberland

2673 Dunsmuir Avenue  
P.O. Box 340  
Cumberland, BC V0R 1S0  
Telephone: 250-336-2291  
Fax: 250-336-2321  
cumberland.ca

File No. 0400-40

October 5, 2016

By email:     justin.trudeau@parl.gc.ca  
              jody.wilson-raybould@parl.gc.ca  
              romeo.saganash@parl.gc.ca  
              gord.johns@parl.gc.ca  
              marcia.dawson@komoks.ca  
              avicc@ubcm.ca

Dear Prime Minister Trudeau, Minister Wilson-Raybould, Mr. Saganash, Mr. Johns, K'ómoks First Nation Council and Association of Vancouver Island and Coastal Communities (AVICC) members,

**Re:     Cumberland Council endorsement of bill C-262**

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The Village of Cumberland Council passed the following resolution at the regular Council meeting on September 19, 2016, in the Village of Cumberland Council Chambers:

**THAT Council endorse bill C-262, a private member's bill to implement the UN Declaration on the Rights of Indigenous Peoples in Canada, by adopting the following resolution:**

**WHEREAS the UN General Assembly adopted the UN Declaration on the Rights of Indigenous Peoples (UNDRIP) in September 2007;**

**AND WHEREAS UNDRIP recognizes Indigenous Peoples' rights and individual and collective freedoms;**

**AND WHEREAS the Canadian government removed its reservation to UNDRIP in November 2010;**

**AND WHEREAS the full implementation of UNDRIP requires that Canada establish a legislative framework that will harmonize federal law(s) with UNDRIP;**

**AND WHEREAS Romeo Saganash- MP for Abitibi - Baie- James – Nunavik – Eeyou has introduced a private members bill, C- 262- An Act to ensure the harmony of federal**

legislation with the UN Declaration on the Rights of Indigenous Peoples;

THEREFORE, BE IT RESOLVED that the Village of Cumberland endorses Bill C- 262, and calls on the federal government to move towards the full implementation of UNDRIP with federal law(s);

AND BE IT FURTHER RESOLVED that this be communicated to Prime Minister Trudeau, Justice Minister Wilson- Raybould, MPs Romeo Saganash and Gord Johns, K'ómoks First Nation, and copied to AVICC members.

Yours sincerely,



Adriana Proton  
Deputy Corporate Officer

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**Strategic Planning Priorities 2017 – for discussion & decision of the board  
- information to be tabled at the meeting**

Board Meeting  
OCT 20 2016  
CCRD ITEM C(h)