



CENTRAL COAST REGIONAL DISTRICT

DATE: July 13, 2016

TO: Darla Blake, CAO

CC: Chair Alison Sayers and Board of Directors

FROM: Donna Mikkelson, CFO

SUBJECT: Financial Report Budget vs Actual Jan-Jul 12 2016

RECOMMENDATION:

THAT the financial report of actual revenue and expenditures against the annual budget for the period January 01 to July 12, 2016 be received.

Attached is a report of income and expenditures for the first half of 2016. I have not commented on operational or maintenance types of expenditures since for the most part, they are underspent simply because we are only half way through the year.

Revenue

Other revenue is below budget. The grant revenue from Northern Development Initiative Trust (NDI) for arena paving (\$13,000) will not proceed in 2016 and a request for extension has been submitted in the event that the paving crew returns to the valley in 2017. Capital gains were realized from the January 2015 fire at the landfill and this may be returned to operations revenue in 2016 (\$53,000).

Provincial/Federal Grant revenue is below budget due to annual contributions not yet being received for the Gas Tax Agreement (Community Works Fund). We expect the first installment to be received shortly. We received \$5,000 more than expected from the province for the regional district basic grant allocation and this has been used to support Bella Coola Airport operations.

Revenue from user fees and charges is above budget considering that we are only half way through the year and we've already reached 77% of our target. This is due to swimming pool rentals and the user fees associated with garbage removal.

Board Meeting
 JUL 20 2016
 CCRD ITEM (C)

Expenditures

50035 Capital Works

Construction projects have commenced at the recycling site. The 2016 budget called for a new GPS, cover tarps, yard bins, storage containers and transfer bins. See Public Works Manager's report for details. There has been no progress to date on the new roof proposed for the Denny Island Airport (\$18,000). The Bella Coola Parks and Recreation budget will remain underspent due to the postponement of the paving project at the Snootli Creek ice rink (\$20,000); the GPS has not yet been purchased for use with the Bella Coola Waterworks system (\$4,000); and the Denny Island Recreation Commission has not yet purchased a new awning for outdoor events.

50050 Community Groups

Grants in Aid to community groups will be disbursed in August after the receipt of the annual tax requisition.

50055 Community to Community Forum

There has been no progress to date on having a community to community forum with the regional district and First Nations.

50060 Contingency

Economic Development (\$6,000) and Solid Waste Management (\$18,000) are underspent so far this year, but have plans to use the funds in the second half of 2016.

50089 Emergency Management Initiatives

\$26,000 remains in the Emergency Management Initiatives to spend on a project that has yet to be approved by the province.

50131 Planning

Funds have been set aside in the Community Works Fund for the Solid Waste Management Plan (\$40,000). To date, \$16,500 has been spent on this initiative. The Community Works Fund also provides for asset management planning, which is well underway (\$75,000). The proposed planning for the Denny Island water system (\$130,000) is unspent, and the Bella Coola Airport Master Plan project (\$50,000) is in progress. The Feasibility Study funding for swimming pool options (\$20,000) is also underspent. See Transportation and Land Use Coordinator and Public Works Manager's reports for further information on these initiatives.

Expenditures cont'

50185 Nuxalk Agreement – Water Supply

The annual payment to the Nuxalk Nation for water supply (\$24,000) will be paid out once the tax requisition is received in August.

50205 Professional Development

Profession development expense will likely be underspent in 2016 due in part to the cancellation of participation at the Municipal Administration Training Institute (MATI) and the cancellation of hiring of a new intern. The Bella Coola Fire Department has budgeted \$12,500 for training initiatives to accommodate regulatory requirements and this has partially progressed.

50206 Professional Fees

The Governance and Service Delivery Study is underway and will meet budget projections by the end of the year. Plans to update the Official Community Plan (OCP) (\$20,000) will remain unspent in 2016 but the funds will be used to leverage other funding sources in 2017.

50240 Solid Waste Management

This line item will be expended under the Community Works Fund schedule. See the Public Works Manager's report for additional information.

50245 Special Projects

The 2016 budget includes the design and build of a new metal pile area at Thorsen Creek (\$20,000) and this remains unspent.

Respectfully Submitted,



Donna Mikkelson, CFO

Central Coast Regional District
Revenue & Expenditures - Actual vs Budget
All Schedules Combined

21

	1 Jan - 12 Jul 16	Budget
Ordinary Income/Expense		
Income		
Apportioned Administration Serv	180,622	180,622
Local Taxation	731,053	731,053
Nuxalk Nation Contributions	77,500	103,750
Other Revenue	31,402	175,149
Provincial/Federal Grants	290,030	498,361
Regional Hospital District		13,325
User Fees and Charges	119,199	154,848
Total Income	1,429,806	1,857,108
Gross Profit	1,429,806	1,857,108
Expense		
50000 · Apportioned Administration fees	180,622	180,622
50030 · Bank charges	1,262	2,000
50035 · Capital Works	22,144	113,687
50040 · Communications	9,969	16,975
50045 · Community Development	51,495	76,500
50050 · Community Groups - Grants	4,585	20,849
50055 · Community to Community Forum		10,000
50060 · Contingency		50,049
50076 · Directors' Expense	22,435	82,113
50089 · Emergency Mmgt Initiatives		26,306
50131 · Planning	17,499	192,000
50135 · Insurance Expense	28,613	27,467
50138 · Interest Expense	9,761	19,621
50165 · Maintenance	24,040	69,168
50175 · Memberships, dues & subscriptio	2,984	3,000
50185 · Nuxalk Agreement - Water Supply		23,917
50190 · Operating expenses	88,142	223,179
50195 · Payroll Expenses	280,460	568,891
50205 · Professional Development Expens	24,995	66,550
50206 · Professional Fees	45,166	183,479
50240 · Solid Waste Management	174,254	667,351
50245 · Special Projects	1,320	20,000
50250 · Supplies & small tools	21,180	55,110
50294 · Utilities	14,096	31,096
50295 · VIRL Regional Library Services	25,649	51,255
50316 · Asset Replacement	30,254	30,254
50999 · Landfill Post Closure Reserve	30,000	30,000
Total Expense	1,110,925	2,841,439
Net Ordinary Income	318,881	(984,331)
Other Income/Expense		
Other Income		
40004 · Budget surplus, begin of year		1,329,124
Total Other Income		1,329,124
Other Expense		
50224 · Budget surplus, end of year		344,793
Total Other Expense		344,793
Net Other Income		984,331
Net Income	318,881	



22

CENTRAL COAST REGIONAL DISTRICT

DATE: July 13, 2016
TO: Darla Blake, CAO
FROM: Tanis Shedden, CEDO
SUBJECT: Community Economic Development Report

RECOMMENDATION

THAT CCRD administration register ___ staff member(s) and ___ board member(s) to attend the 'Moving Beyond Urban Centres: Active Transportation Forum' this September.

Or

THAT representatives from the CCRD will not be attending the 'Moving Beyond Urban Centres: Active Transportation Forum' this September.

THAT a letter of support be provided to the Bella Coola Trails Alliance to support their efforts to acquire grants to develop authorized Mountain Bike trails in the Bella Coola Valley.

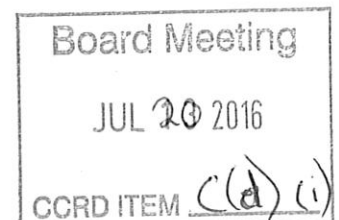
MOVING BEYOND URBAN CENTRES: ACTIVE TRANSPORTATION FORUM BACKGROUND

Given the current interest in the Bella Coola Valley to increase trail based recreation and create a safe active transportation corridor between 4 mile and Bella Coola townsite – Vancouver Coastal Health has invited and will fund up to two members of the CCRD and one representative from the Bella Coola Trails Alliance (BCTA) to attend the 'Moving Beyond Urban Centres: Active Transportation Forum' September 16, 2016 in Roberts Creek.

DISCUSSION

It is cost prohibitive for the CCRD to participate regularly in forums and events that enable meaningful relationships to be built with agencies located outside of the Central Coast region. The CEDO has been working with VCH to find funding to enable the CCRD and Central Coast communities to access events such as the rural active transportation forum that will allow new information, ideas, and knowledge on how to be successful with limited resources to be brought back to the region.

Some benefits of attending this forum are:



- Learning from successful rural active transportation initiatives
- Acquiring methods to leverage and measure positive impacts on communities that these initiatives have on communities
- Identifying and address common barriers in remote/rural communities
- Bringing back innovative ideas and useful resources for the Central Coast communities

Community development is dependent on strong relationships that continually bring in new ideas and information. Events such as the active transportation forum are a great means to learn and develop cross-sectoral relationships, improve communication, and access new resources.

BUDGET/FINANCIAL IMPLICATIONS

Within current approved budget: Yes

Requires further budget consideration: No

Vancouver Coastal Health will cover the Transportation, Accommodation, and Food costs for Two members of the CCRD and one representative from the Bella Coola Trails Alliance to attend the forum.

STRATEGIC PLAN

Goal 3 An enhanced and strengthened region

3.2 Continually strengthen intergovernmental relationships

3.2.2 Meet with provincial and federal representatives each available opportunity to advocate on behalf of our region

RISK MANAGEMENT

Administration has evaluated potential risks with the proposal and assessed these as negligible with no requirements for controls or mitigation.

CONCLUSION

It is recommended that should the CCRD Board of Directors choose to send personnel to the 'Moving Beyond Urban Centres: Active Transportation Forum' in September that one CCRD staff and one CCRD Director be registered for the event.

BELLA COOLA TRAILS ALLIANCE – MOUNTAIN BIKE DEVELOPMENT BACKGROUND

Feedback from Rec Sites and Trails BC representatives who were in the Bella Coola Valley early June was overwhelmingly positive. There are currently funds being pursued through government channels and Community Futures to develop a Mountain Biking Development Plan

for the Bella Coola Valley. There is support from different community groups and people and there is a big push to actively involve the youth and schools, and work to incorporate job training and skills development with this initiative.

Once the plan is created it should provide a platform to move forward with future funding and grant opportunities.

DISCUSSION

The potential for trail development as a destination development tool, as well as a localized recreation opportunity is high. Support from the CCRD will demonstrate to organizations that the Bella Coola Trails Alliance is engaged with the various levels of government and are pursuing all avenues to ensure the long-term success and support for this initiative in the region.

The CCRD can work to ensure that appropriate consultation and engagement happens within the local community by showing support for the initiative and keeping lines of communication open. By being present and engaged as this process and development moves forward, the CCRD can ensure that the local governments concerns and considerations are heard.

STRATEGIC PLAN

Goal 1 Effective planning and implementation

1.3 Ensure we constantly pursue timely, realistic & achievable economic development programming

Goal 3 An enhanced and strengthened region

3.3 To collaborate with community-based organizations for mutual benefit

BUDGET/FINANCIAL IMPLICATIONS

Within current approved budget: Yes

Requires further budget consideration: No

RISK MANAGEMENT

Administration has evaluated potential risks with the proposal and assessed these as negligible with no requirements for controls or mitigation.

CONCLUSION

It is recommended that a letter of support be provided to the Bella Coola Trails Alliance to support their efforts to acquire grants to develop authorized Mountain Bike trails in the Bella Coola Valley.

GENERAL OVERVIEW

The CEDO has been working with local community groups and is looking forward to bringing key initiatives forward to the July 21 EDAC meeting. The committee will be reviewing and making 2016 Contribution Agreement recommendations which will be brought before the regularly scheduled September board meeting. These will be incorporated in the Community Economic Development Delivery Plan and lessons learned will be used to streamline the process for 2017 Plan development. The process to assemble the Community Economic Development Delivery Plan 2017 will begin in October and will be brought before the board for consideration and amendments in December 2016 with final adoption in February 2017.

Topics that are coming before the July 21 EDAC for contribution agreement consideration and/or discussion include:

- Feasibility study for affordable, high-speed internet connectivity on Denny Island (request from Central Coast Chamber of Commerce)
- Funding support for the Bella Coola Trails Alliance "Mountain Bike Master Trail Plan"
- Economic Development Building Blocks workshop
- Bella Coola Valley Tourism Destination Marketing support

Lovecentralcoastbc.com will go live July 16, 2016 with the official launch party being scheduled for early September. The CEDO is currently working through a general marketing plan which includes physical presence at prominent Central Coast events, signage, posters, re-useable bags, and regular advertisements online and in the Coast Mountain News. The Williams Lake and District Credit Union will be doing their draw for ten (10) \$50 prizes at the September launch event.

The CEDO attended the Cariboo-Chilcotin Regional Economic Development Practitioners' Forum June 6 in Williams Lake and the BC Economic Development Association annual summit in Vancouver June 12 -14. Due to the interconnected nature and the level of resources that are made available from other EDO practitioners, communities, and provincial programming it is important that the CCRD remains connected and up-to-date with the provincial economic development sphere to explore opportunities for collaboration and create efficiencies. There were many new ideas and perspectives presented that sparked new conversations and the CEDO is looking forward to learning and incorporating this information in the development of local initiatives.

On June 21, the CEDO facilitated a meeting with Bella Coola Valley Tourism to help identify priorities for their general operations and areas where the CEDO can support their Destination Marketing Efforts.

STRATEGIC PLAN

Goal 1 Effective planning and implementation

1.3 Ensure we constantly pursue timely, realistic & achievable economic development programing

1.3.3 Prepare and implement an Economic Development Plan

Goal 3 An enhanced and strengthened region

3.2 Continually strengthen intergovernmental relationships

3.3 To collaborate with community-based organizations for mutual benefit

Respectfully submitted

A handwritten signature in black ink, appearing to read 'J. Shedden', with a long horizontal line extending to the right.

Tanis Shedden

Community Economic Development Officer



CENTRAL COAST REGIONAL DISTRICT

DATE: July 13, 2016

TO: Darla Blake, CAO

FROM: Tanis Shedden, Community Economic Development Officer

SUBJECT: Healthy Communities Collaboration Agreement 2016-2019

BACKGROUND

In February 2016 the CEDO attended the Vancouver Coastal Health Authority's Healthy Communities forum in Vancouver. At this forum the Central Coast Regional District was identified by VCHA as a priority community for increased engagement for 2016/2017. VCH's intention is to engage with the Central Coast Regional District Board of Directors rather than the Central Coast Regional Hospital District Board.

In April 2016 Claire Gram, Policy Consultant & Healthy Built Environment Lead with the Vancouver Coastal Health Authority, met with CCRD administration in Bella Coola. At this meeting the content and structure of a potential "Healthy Communities Collaboration Agreement 2016-2019" was discussed.

Vancouver Coastal Health Authority (VCHA) is looking to improve the impact its local operations can have at the community level. VCHA is working in partnership with local government to identify and create initiatives and policies that will improve overall community health.

RECOMMENDATION

THAT the Board of Directors support the CCRD administration in the signing of the Healthy Community Collaboration Agreement 2016 -2019.

STRATEGIC PLAN

- 1. Effective Planning and Implementation
 - 1.2 Provide land use planning & implementation that is responsive to the community
 - 1.3 Ensure we constantly pursue timely, realistic & achievable economic development programing

- 3. An enhanced and strengthened region
 - 3.2 Continually strengthen intergovernmental relationships
 - 3.2.2 Meet with provincial and federal representatives each available opportunity to advocate on behalf of our region

Board Meeting
 JUL 20 2016
 CCRD ITEM C(d)(i)

3.4 Foster effective governance

3.4.2 Continue to enhance organizational governance capabilities

4. Organizational Capacity Development

4.1 Human Resource Capacity Development

4.1.1 Continuously enhance organizational governance capabilities

DISCUSSION

Referencing the CCRD Integrated Strategic Plan (2015-2019), CCRD administration and VCHA have identified the following common priorities:

Community Planning: VCHA has committed to providing \$15,000 and in-kind support to incorporate health and wellness in the development of the Bella Coola Valley OCP.

Community Health Information: Acquiring accurate and relevant statistics in the Central Coast region is an ongoing struggle. A community health profile will help make arguments when looking for funding to invest in infrastructure and programming that will improve the quality of life of CCRD residents.

Economic Development: As economic development is a priority identified in the Integrated Strategic Plan, VCHA will work closely with the CEDO to identify grassroots initiatives that require cross-sectional support to be successful.

Physical Activity: Active transportation and physical activity are a priority for VCHA. The CCRD works to provide recreation services across the region (in electoral area A via the Denny Island Recreation Commission and the Ocean Falls Economic Development Committee) working to support and connect local initiatives with VCHA funding and programming will be an ongoing effort.

Healthy Eating: Identifying the nutritional needs of Central Coast communities and identifying the potential will regards to local production/distribution VCHA will work with the CCRD to identify opportunities for collaboration.

This agreement will create operational efficiencies for the CCRD. By pre-identifying common priorities the CCRD can accurately predict and account for VCHA support. This will streamline grant applications and requests for information and resources from VCHA. As a public document this will also signal to local organizations working within these priority areas where they can get local and provincial government support.

Furthermore, the timeline of this agreement aligns with the current CCRD Integrated Strategic Plan. This creates an opportunity to negotiate any subsequent collaborative agreement between the CCRD and VCHA to support the priorities of the next CCRD Integrated Strategic

Plan. It is an opportunity to communicate clearly where and how VCHA can work appropriately and effectively in our region.

CONCLUSION

It is recommended that the Board of Directors support the signing of the Healthy Community Collaborative Agreement 2016-2019. As an overarching, multi-year strategic document that aligns with the CCRD Integrated Strategic Plan it will create administrative efficiencies and accountability for projects that are longer term by nature.

Respectfully submitted



Tanis Shedden
Community Economic Development Officer



Healthy Communities Collaboration Agreement (Agreement) 2016-2019

Central Coast Regional District (CCRD) and Vancouver Coastal Health (VCH)

1) Context and Rationale

With the growing level of preventable chronic illness such as diabetes and obesity, both our health care system and our local governments have an interest in reducing these preventable illnesses to improve the quality of life for residents and stop the rise of health care and related costs.

According to a 2009 report from the Canadian Senate, 10% of population health outcomes can be attributed to physical and built environments and an additional 50% is the result of social and economic determinants.

Local government mandates influence supportive social and physical environments in a variety of ways. Through elements such as parks, recreation and related facilities, land use planning, economic development, and grants in aid, local governments impact economic stability, participation and sense of belonging in community, access to recreation and ease of physical activity, and availability and access to nutritious food. All of these factors impact the health and well-being of the population.

In 2010, the Ministry of Health launched Healthy Families BC Communities to promote partnerships between the healthy authorities and the communities within their regions to improve population health. This partnership work focuses on community-level planning, policies and programming, not health care service delivery.

2) Purpose of the Agreement

The purpose of the Agreement is to:

- To formalize a collaborative relationship between VCH and CCRD that achieves mutual objectives for the community's well-being.
- To confirm a model of working together that builds on existing collaborations.
- To identify priority projects and work together towards advancement of healthy communities.

a) Vancouver Coastal Health Context

The Ministry of Health's Healthy Families BC Communities Program (a component of the Healthy Families BC Strategy that was launched in May 2011) acknowledges that healthy



communities make it easier for residents to make healthier choices that help them achieve and maintain their health and well-being.

As part of the Healthy Families BC Communities Program, BC Health Authorities (including VCH) are working with local governments to develop plans to make their community's healthier. This Agreement intends to formalize these areas of work and collaboration, and be an impetus for project-specific and practical actions within the priority areas that are outlined in this Agreement.

b) Central Coast Regional District Context

The CCRD covers an area of 25,000 square km and services approximately 3200 residents, of which over 60% are First Nations. With no municipalities in the region, people primarily reside in the unincorporated communities of Bella Coola, Ocean Falls, Denny Island, Hagensborg, Bella Bella, and Wuikinuxv. All of these communities fall within the VCH region. This is a group of diverse communities ranging in size from 25-1500, with varied demographics.

The CCRD is unique in the province, as it is the only regional district without a municipality within its borders. The CCRD is currently undergoing a Governance and Service Delivery Diagnostic Analysis Study. The four themes for the study are: Service delivery, organization and cost recovery; Electoral Area governance and structure; Local governance and service relationships; and, Access to infrastructure and other grant funding. The unique governance structure limits the number of opportunities to access provincial and federal funding initiatives that would support healthy community development. The results of this study are expected in December 2016, and will inform the CCRD/VCH partnership.

3) Desired Outputs and Outcomes

Through collaboration on the initiatives outlined in this Agreement, VCH and the CCRD hope to affect the following outcomes:

- a) To build relationship between CCRD and VCH to support the health and wellbeing of communities through planning, policies and programming.
- b) To establish mechanisms to strategically identify priority action areas, tracking progress and celebrating successes.
- c) Improved health outcomes for CCRD residents.

4) Mechanisms for Collaboration

- a) Reporting & Meeting Schedule
 - i. **Working Group Meetings** – held as necessary for priority initiatives



- ii. **Quarterly Meetings** – held with CCRD and VCH staff for planning and review purposes.
- iii. **Annual Planning Meetings** – key staff from VCH and CCRD will meet annually to outline the key priority projects for the next 12 months. The annual planning meeting is also an opportunity to celebrate the successes, discuss the lessons learned, and confirm (or re-assign) the key contacts within each organization.
- iv. **Updates to Board** – as necessary, VCH and CCRD staff provide updates to CCRD Board on key healthy community initiatives as well as opportunities for future initiatives

b) Key contacts

The role of the key contacts within VCH and CCRD is to be stewards of the Agreement. The Chief Administrative Officer and Community Economic Development Officer are the key contacts in CCRD. Population Health Policy Consultant is the key contact in VCH. CCRD and VCH will designate alternates as needed.

- i. Responsibilities of the key contacts include but are not limited to:
 - organizing and coordinating the meetings,
 - informing one another of emerging opportunities,
 - tracking the progress and needs for the ongoing projects,
 - maintaining the profile of the relationship,
 - consulting internally across departments to elicit staff feedback
 - managing communications related to the Agreement.
- ii. Other departments and staff in addition to the key contacts may be involved in and lead the various priority projects.

c) Resources

- i. VCH and CCRD will provide staff resources and time to carry out the annual priority projects, within reasonable expectations and capacity.
- ii. Recognizing the constraints of limited resources and time, the priority projects will be collaboratively selected based on areas of mutual priority, maximum impact, and adherence to the purpose of the Agreement and the stated desired outputs and objectives in the Agreement.

d) Communications

- i. CCRD and VCH may issue external communications related to the project (e.g. press releases, website articles, publications, etc.). The partners agree to provide press releases and other materials to one another prior to release.



- ii. Internal communication between VCH and CCRD shall be directed through the key contacts.

e) Evaluation

- i. CCRD and VCH staff will review the progress of this Agreement at the Annual Planning meeting.

5) Duration of the Agreement

- ii. The Agreement continues for three years and will be re-evaluated at the end of this period.
- iii. CCRD and VCH commit to identifying the priority projects on an annual basis.
- iv. Revision or cancellation of the Agreement can be considered and approved by mutual consent by CCRD and VCH.

6) Priority Areas:

The following have been identified as potential areas for collaboration:

- **Community Planning** – currently, the CCRD does not have any high-level community plan type documents. In Fall 2016, the CCRD will apply to the BC Rural Dividend for funding to complete an Official Community Plan for Bella Coola Valley. As a partner, VCH is committed to providing funding and in-kind support to incorporate a health and wellness lens in the development of an OCP. The content of the OCP will provide ongoing guidance to the partnership efforts between the CCRD and VCH.
- **Community Health Information** – establishing an accurate picture of the current health status, health-related behaviours and social determinants of health for the population in the region will be valuable in supporting planning and partnership efforts moving forward. Work will be done to establish a community health profile using the best data available and assessment will be made regarding improved data availability in the future
- **Economic Development** – economic development is a current priority for the CCRD. Recognizing the strong link between income and health outcomes, VCH will work with CCRD where possible to support these efforts
- **Physical Activity** – there are ongoing efforts across the region to encourage increased recreational physical activity through improved and additional fitness programming, recreation trails, as well as increased safe active transportation. Where possible, VCH will work to support these efforts.
- **Healthy Eating** – access to affordable, nutritious foods in the region is an ongoing challenge. There are currently efforts to produce and distribute local food, and work would continue, to consider policies and programs that could improve access in the region.



34

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
 FROM: Cheryl Waugh, Transportation and Land Use Coordinator
 DATE: July 13, 2016
 SUBJECT: Land Use Planning Report

Recommendations:

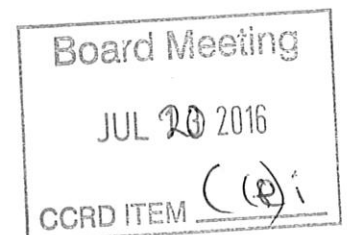
1. That the Land Use Planning Report dated July 13, 2016 be received.

	Zoning	Subdivision	Maps & Plans	Other Related* (specify)	Land Referrals & Updates
Number of Enquiries	6		4	3	5
Method of Inquiry					
Email/I-Net					5
Phone	5		3	3	
In-Person	1		1		
Hard Copy					
Number of Applications	1	0			

Zoning

-Local realtor confirming zoning for a Highway 20 property in Hagensborg.

-Local resident requested information on rezoning and the process involved and later attended the office to review the application and to ask further questions.



-Application received to rezone a portion of a Hagensborg property from R-1, Large Holdings, to C-1, General Commercial. (The planning consultant's report for this application will be presented at the next regular board meeting.)

35

-Local resident in townsite was advised that renting out a 5th wheel vehicle parked in their back yard was against zoning regulations. They were provided with the bylaw excerpt for their zone, specific to the definition of single family dwelling.

-Spoke with a representative of the Ministry of Transportation & Infrastructure about their response as a referral agency to a rezoning application on Highway 20. One other referral response was received from Vancouver Coastal Health.

-Answered zoning questions from an outside party considering purchase of 13 acres on the lower portion of Highway 20 currently zoned I-1, Heavy Industrial.

See separate report from Landworks Consultants Inc. for proposed Bylaw No. 465, amending Bella Coola Zoning Bylaw No. 71.

Subdivision N/A

Maps & Plans

-Census personnel looking for a street map of Ocean Falls. Referred to the Ocean Falls Improvement District.

-Telus verifying address on Airport Road.

-Local resident attended the office to clarify which lot number their house is located on.

-Local enquiry for legal description of a property off of Highway 20 in Hagensborg.

Other Related*

-General enquiry asking if there is a building inspector here. No.

-BC Assessment confirming newly leased space at the airport did not involve an expansion.

-Met with the Regional District's planning consultant by phone along with the CEDO to discuss the Official Community Plan funding opportunities and next steps.

Land Referrals/Updates

-Cypress Gloria Development Corp., north end of Hunter Island, Cooper Inlet and Lama Passage, application for aquaculture (shellfish) for 30 years.

-Jessica Elizabeth Bainbridge, Nascall Bay, application for private moorage indefinitely.

36
-Wuikinxv Nation, c/o Barkley Project Group, Rivers Inlet/Nicknaquet River, application for hydro power for 40 year run-of-river project so their community can eliminate the use of diesel power.

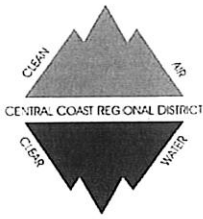
Above-noted referrals were responded to as *interests unaffected*.

-Ministry of Forests, Lands & Natural Resource Operations (MFLNRO) submitted a lease copy they have with Telus for a site at Ocean Falls. Forwarded to the Ocean Falls Improvement District.

- MFLNRO submitted a reissuance of an investigative licence for investigation of conducting feasibility studies and the potential for ocean energy power production opportunities to Weyl Power Ltd. for Draney Narrows in Rivers Inlet.

Cheryl Waugh

Transportation and Land Use Coordinator



**CENTRAL COAST REGIONAL DISTRICT
PUBLIC WORKS DEPARTMENT
JUNE 2016 REPORT**

TO: Darla Blake, CAO
CC: Board Chair Alison Sayers and Board Members
DATE: July 13, 2016
FROM: Ken McIlwain, R.P.F. Public Works Manager
SUBJECT: Public Works Monthly Report

RECOMMENDATIONS:

1. **THAT the June 2016 Public Works Report be received.**
-

**PUBLIC WORKS FUNCTIONS AND SERVICES
JUNE 2016 HIGHLIGHTS**

SOLID WASTE MANAGEMENT

1. A Request For Quotes was issued for design and construction of a pre-engineered steel building to house the new recycling depot at Thorsen Creek Waste and Recycling Centre. Submissions are currently being evaluated. Following a review of the submissions, a report will be produced with a recommendation for the Board's consideration. This will be introduced as a late item for the July 20th board meeting.
2. All three used oil tanks are now full and additional storage solutions are being examined.

RECREATION FACILITIES

1. **Walker Island & Snootli Parks:** Plumbing is still not complete on the new concession building at Walker Island. New signage for the regional parks has been installed on Highway 20.
2. **Centennial Pool:** A draft Condition Assessment Report has been reviewed and comments submitted to Architect Bruce Carscadden. Repairs to the pool water heaters were completed in late June, in time for opening day.

While checking out a broken ventilation fan in the boy's change room, it was discovered that there was never ducting or a vent installed. Moist air has been blowing into the attic space and there is evidence of mold. A thorough assessment has not yet been completed to determine the extent of the mold or moisture damage.

Board Meeting
JUL 20 2016
CCRD ITEM C(8)

- 3. **Nusatsum Park:** Removal of the old outhouse is planned for later this summer.

BELLA COOLA TOWNSITE WATER SYSTEM AND FIRE PROTECTION

- 1. The Volunteer Fire Department hosted air brakes training. Membership continues to grow.

STRATEGIC PUBLIC WORKS INITIATIVES

SHEARWATER WATER SYSTEM

No recent updates have been provided by SD#49 with respect to the development of the recently drilled wells on their school property on Denny Island.

SOLID WASTE MANAGEMENT PLAN (SWMP) UPDATE

Planners Carey McIver and Maura Walker have submitted a first draft of the Stage 1 report "Existing Solid Waste Management System" and are currently completing revisions prior to seeking feedback from the Solid Waste Advisory Group. Their next trip to the Valley is scheduled for the second week in September, at which point they will be available to update the CCRD Board of Directors on the planning process.

ASSET MANAGEMENT PLANNING

There was some concern that an approved Asset Management Plan had to be in place by the end of June in order to continue to access Gas Tax funding. UBCM was contacted for clarification on this matter. The only deadline that currently exists is the requirement to complete and submit the Asset Management Assessment Form by July 15th. This has been completed. The following statement was received from UBCM: "Completing the Asset Management Survey, which the RD has done fulfills this year's obligations on Asset Management and there will be no impact on the RD's CWF payment."

Urban Systems is currently working on developing a more functional and accurate "As Built" of the Townsite Water System for inclusion in the Asset Management Plan. CCRD staff and water system contractor are assisting with collection of information to assist with this process.

Respectfully submitted,



Ken McIlwain, RPF
Public Works Manager

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Board Meeting
JUL 20 2016
CCRD ITEM C (a)

40
RECEIVED

JUN 16 2016

Centennial Pool Commission

Meeting Minutes

Central Coast Regional District

9 June 2016

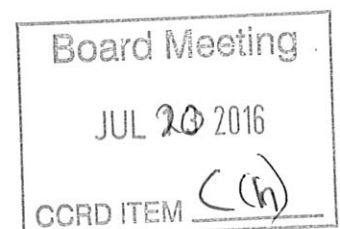
Present: J. Kyle, C. Nygaard, K. Lansdowne, R. Hilland, J. Cole

Guest: Nicola Koroluk, Pool Manager

Meeting commenced at 5 pm at the pool, with the Commissioners doing a walk-around of the premises. Nicola pointed out where the concrete was breaking in some parts of the pool deck. She will have someone to look at the situation.

1. Pool Manager's Report - The heater is still not functioning but hopefully will be repaired in the next week. Rentals have brought in \$3700 during June, thus the budgeted figure of \$4000 will be exceeded. Several inservices have been conducted for the pool staff by Nicola and Janice.
2. Pool Opening Date - The Commission decided to have a Grand Opening of the pool on Saturday, 18 June from 1:30 to 5 pm, incorporating a Fun Day in the activities.
3. Enabling Accessibility Fund - Commissioners discussed possible additions to be considered: hand rails in stalls, bench in shower area and moveable shower head, outside entry ramp into the building, and a lift for assisting users into and out of the pool. Nicola will contact Tannis concerning an application to this Fund.
4. Swimming Lessons - These will be offered starting Monday, 4 July. The Head Instructor will oversee the lessons while staff who are currently completing their WSI course instruct the courses.
5. Schedule and Brochure - The brochure is finished and will be circulated in the community. The schedule is consistent with previous years.

Next Meeting: Thursday, 7 July at 5pm at the Pool



Centennial Pool Commission

Meeting Minutes

7 July 2016

Present: C. Nygaard, K. Lansdowne, R. Hilland, J. Cole

Guest: Nicola Koroluk, Pool Manager

Meeting commenced at 5 pm at the Centennial Pool

1. Pool Manager's Report – See below

Motion: That the Pool Manager's Report be approved.

Hilland/Nygaard:Passed

2. Canada 150 Grant – The first application was not successful but another will be submitted with a focus on recreation facilities and First Nations.

3. Pool Feasibility Study – The draft is in progress. Ken will circulate it to the Commission when he receives the complete report.

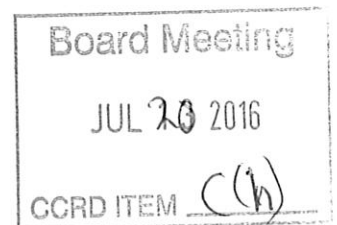
Russ will ask Ken to give his professional opinion regarding safety issues concerning the concrete decking and the pool lining.

4. Training Reimbursement – A staff member submitted his application for reimbursement for the NLS course he took this spring. Motion: That, according to Policy A-12(c), Sam Stewart be reimbursed for a portion of his NLS training expenses.

Hilland/Nygaard:Passed

Meeting adjourned at 5:50 pm

Next meeting: Wednesday, 27 July at 5 pm at the Pool



42

June 6, 2016

Manager's Report

Pool Lessons

The first set of lessons has started.

One instructor is teaching the Red Cross Kids (Levels 2, 4, 5/6, 6, 8/9) which are running from 9:30 to 12:00

A second instructor is teaching the Centennial Pool Preschool Lessons (with an assistant). There are 5 levels running from 10 to 12:30.

This split was made on the recommendation of the Red Cross trainer – as we only have one certified instructor available for work this set. (Re-certification for 2 employees happened last month)

This format is proving to be difficult for the following reason:

- Working only with preschool students means staff are in the water for 2.5 hours – which has been challenging in the cold weather, (although pool is warm).

Currently 4 employees are taking the WSI course and should be certified by the beginning of August. Each candidate must teach a minimum of 4 hours in preschool lessons and a min of 4 hours for Red Cross Kids. (Volunteer).

NLS recert is scheduled for Sunday July 10th

NLS certification will start in the middle of July.

Bronze Medallion and Cross will be offered the first week of August.

Reporting

There were a few minor glitches in reporting sales the first week, but with the help of the CCRD staff it was sorted out..

Water

Pool chemistry is good. We have been putting some chlorine on the high algae spots and it is keeping it clear. Pool walls are more difficult to clean. Pool liner is breaking apart.

Pool Incident

Guard responded well when a pool user experienced a mild seizure. Family thanked staff for their assistance.

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43

JUN 14 2016

Denny Island Recreation Commission

May 12 2016

Central Coast Regional District

Meeting Minutes

Present: Crystal Anderson, Kathy Sereda, Betty Hadley, Pauline Imamura – Guest Mary Leslie

Meeting called to order 5:02

Motion to approve agenda

Kathy Sereda

Pauline Imamura

Motion to waive reading of previous minutes

Betty Hadley

Pauline Imamura

New Business

- Community Clean Up & BBQ
 - Sun. June 5 – 10am – meet at Community Centre

Motion to approve budget of \$400 for Community Clean Up

Kathy Sereda

Pauline Imamura

- Fitness equipment request from Jayme Kennedy for fitness classes

Motion to approve purchase of fitness equipment up to \$499.99

Kathy Sereda

Pauline Imamura

Discussion on Workshops - a community survey will be posted and resulted presented at next meeting.

Motion was made to ask DICDA to purchase tablecloths for community events

Crystal Anderson

Pauline Imamura

Motion to approve purchase of supplies (tea towels, toilet paper, paper towel etc.) for \$200

Kathy Sereda

Pauline Imamura

Motion to adjourn – 5:46pm

Crystal Anderson

Betty Hadley

Board Meeting
 JUL 20 2016
 CCRD ITEM CC1

July 2016

CORRAL FIRE CENTRE.

ANNUAL TEAM MEETING.

- CHRISTIAN DAVID.
- TJ
- JOEL.

MATT & FRED. BELLA COLA

JEFF, LUKE, MATTHEW, MAX - MUSTASTUM

ENR. MAX, GRANT

SUCCESSFUL CROSS TRAINING @ B.C.E. SCHOOL GROUND.
 DEMO OF WATER PUMP & SPRINKLER SYSTEM.

TRANSFER OF H₂O FROM RESATSUM PUMPED TO 1500 GAL PORTABLE BLADDER.

DEMO OF "MELON ROLL" OF 1 1/2" FORESTRY HOSE.
 USE OF CHECK VALVES, WATER THIEF VALVES, FOAM EXTRACTOR. DE-BRIEFING @ BELLA COLA FIRE HALL.

RECEIVED

JUL 12 2016

Central Coast Regional District

Board Meeting
 JUL 20 2016
 CORR ITEM C(j)



4/5

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
FROM: Cheryl Waugh, Transportation and Land Use Coordinator
DATE: July 13, 2016
SUBJECT: Transportation Report – Bella Coola & Denny Island Airport

Recommendation:

- 1) That the Transportation Report dated July 13, 2016 be received.

Bella Coola Airport

Transport Canada

As a result of a Transport Canada Systems Inspection in April, a NOTAM has been issued and will be extended as necessary, displacing the threshold on Runway 05 by 120 meters/394 feet.

A survey of the airport's Obstacle Limitation Surface (OLS) is being conducted July 13/14 to identify penetrations to the declared OLS and a work plan will be developed pending the survey results.

Work continues to conclude the Corrective Action Plans to remedy items cited during the previous Transport Canada Program Validation Inspection.

Master Plan Development

A request for proposals was issued to select consulting groups for the Bella Coola Airport Master Plan Development with a deadline to receive by July 15th. Proposals will be presented at the July 20th Board meeting.

Miscellaneous

- 4 runway/taxiway directional signs were repaired by replacing the posts.

-The first of two annual mowings of the infield took place at the end of June.

-Bella Coola Vehicle Rentals installed a cell phone booster in their lease space in the terminal building which may benefit other cell phone users at the airport. Thank you!

-An enquiry for approval for under-the-wing tent camping for three planes and a group of ten passengers was denied after explaining the CCRD prefers travellers support local campground operators and noting there are no facilities to accommodate camper's needs. Landing/parking fees were also discussed.

Denny Island Airport

The Denny Island Airport Commission did not meet over the past month.

Cheryl Waugh

Transportation & Land Use Coordinator

Transportation Report-July 13, 2016

