



**CENTRAL COAST REGIONAL DISTRICT**

**DATE:** March 02, 2017  
**TO:** Chair Alison Sayers and Board of Directors  
**FROM:** Donna Mikkelson, CFO  
**SUBJECT:** Parcel Tax Requisition 2017

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**RECOMMENDATION:**

**THAT the 2017 Parcel Tax Roll for the Bella Coola Waterworks Local Service Area (LSA) be confirmed and authenticated and forwarded for collection to the Surveyor of Taxes.**

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Background

The board of directors adopted Bylaw No. 276 in 1997 which is the parcel tax bylaw for the Bella Coola Waterworks Local Service Area. The parcel tax applies to all properties on the town site system whether or not they are taking water. (Water tolls apply as user fees under Bylaw No. 282). The parcel tax is for the capital construction of the 1996 distribution system and is used specifically to repay the debt to the Municipal Finance Authority.

In 1997, there were 11 property folios that paid a lump sum in order to commute and be exempt from the annual parcel tax charge. These folios are exempt from the annual parcel tax.

Respectfully Submitted,

Donna Mikkelson, CFO

Board Meeting  
MAR 09 2017  
CCRD ITEM C-6



**Status:** Not Submitted  
**Status Date:** February 23, 2017  
**Confirmation Number:** 0-011-009-536  
**Taxpayer Name:** CENTRAL COAST REGIONAL DISTRICT  
**Account Number:** PTR-1083-3733  
**Filing Period:** 31-Dec-2017

**SUMMARY**

**Filing Information**

Taxation Year:   
 Due Date:   
 Received Date:

**Organization Summary**

Regional District:

**Requisition Summary**

|                              | Taxable                                | Grant in Lieu                     | Total                                  |
|------------------------------|--|-----------------------------------|--|
| Requested Amount             | <input type="text" value="38,000.00"/> | <input type="text" value="0.00"/> | <input type="text" value="38,000.00"/> |
| Collection Fee               | <input type="text" value="1,995.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="1,995.00"/>  |
| Levy Amount                  | <input type="text" value="39,995.00"/> | <input type="text" value="0.00"/> | <input type="text" value="39,995.00"/> |
| <b>Total Recovery Amount</b> |  |                                   | <input type="text" value="39,995.00"/> |

Name

First

Last

Phone number

Position

## Requisition Details

| Folio #      | Initial Levy | Amo Hydro | Grant | Collection Fee | Levy Amount |
|--------------|--------------|-----------|-------|----------------|-------------|
| 749000047005 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000049001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000050000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000051000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000051002 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000051020 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000054000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000055000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000057000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000058000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000060000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000060010 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000061000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000061001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000062000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000063000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000063005 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000064000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000064002 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000064005 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000065000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000066000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000067000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000068000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000069001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000069002 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000073000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000074000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000074001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000074002 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000074003 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000075000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000076001 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000076010 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000077000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000077001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000078000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000079900 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000080025 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000081000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000081500 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000082000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000082001 | 475.00       |           | 0.00  | 24.94          | 499.94      |

## Requisition Details

| Folio #      | Initial Levy | Amo Hydro | Grant | Collection Fee | Levy Amount |
|--------------|--------------|-----------|-------|----------------|-------------|
| 749000083000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000085000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000085001 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000086000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000087001 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000087002 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000090000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000091000 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000092000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000093000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000093500 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000094000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000096000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000097000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000098000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000099000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000100000 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000101000 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000103000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000104000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000105000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000106000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000107000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000108000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000109000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000111000 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000115000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000117000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000118000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000119000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000120000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000120001 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000121000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000122000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000122200 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000123000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000124000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000124001 | 0.00         |           | 0.00  | 0.00           | 0.00        |
| 749000128000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000129000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000130000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000131000 | 475.00       |           | 0.00  | 24.94          | 499.94      |
| 749000132000 | 475.00       |           | 0.00  | 24.94          | 499.94      |

Requisition Details

| Folio #      | Initial Levy | Amo Hydro Grant | Collection Fee | Levy Amount |
|--------------|--------------|-----------------|----------------|-------------|
| 749000132005 | 475.00       | 0.00            | 24.94          | 499.94      |
| 749000134000 | 475.00       | 0.00            | 24.94          | 499.94      |
| 749000179010 | 475.00       | 0.00            | 24.94          | 499.94      |
| 749000179015 | 0.00         | 0.00            | 0.00           | 0.00        |
| 749000179060 | 475.00       | 0.00            | 24.94          | 499.94      |





**CENTRAL COAST REGIONAL DISTRICT**

**DATE:** March 02, 2017  
**TO:** Chair Alison Sayers and Board of Directors  
**FROM:** Donna Mikkelson, CFO  
**SUBJECT:** Financial Plan 2017-2021

**RECOMMENDATION:**

“That Bylaw #57 cited as the “Central Coast Regional District Five-Year Financial Plan Bylaw No. 57, 2017” be now introduced and read a first time.”

“That Bylaw #57, cited as the “Central Coast Regional District Five-Year Financial Plan Bylaw No. 57, 2017” having been given due and detailed consideration by the Board be now read a second and third time.”

“That Bylaw #57, cited as the “Central Coast Regional District Five-Year Financial Plan Bylaw No. 57, 2017” having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.”

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Attached is a schedule of budgeted revenue and expenditures for each of the years in the 2017 to 2021 financial plan.

The final numbers for a tax levy increase are **2.1%** higher than 2016 and for the most part, can be attributed to standard inflationary costs of operations. However, the largest addition affecting the tax levy is the addition of human resources commencing in 2017 and continuing for the remainder of the planning cycle.

Apportioned administration charges to functions and services will continue to increase revenues to the general operations schedule as efforts are made to bring actual costs into line. User fees and charges will also continue to increase in the areas of charges at the landfill and for water tolls.

Areas of concern continue to be associated with aging infrastructure at the **swimming pool** and the lack of budget flexibility associated with the **Bella Coola**

**Board Meeting**  
**MAR 09 2017**  
CCRD ITEM C(a)

*Financial Plan Report – March 02, 2017*  
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**Airport operations.** Both of these areas will continue to be a concern throughout the planning period and beyond.

The final adoption of the **Solid Waste Management Plan** will pose financial difficulties as well, particularly in the acquisition of capital works. There is no separate “pot of money” to fund capital expenditures and all expenses must be derived from the operating fund. The acquisition of most capital items will require successful grant applications in order to proceed.

Special Projects are contemplated in the amount of \$401,750 and consist of flightway clearing at the Bella Coola Airport (\$350,000) and the Filling Plan/Final Closure Contours at the Thorsen Creek Waste & Recycling Centre (\$51,750).

A list of capital expenditures is attached to this report. The schedule for **Community Works Funding** spanning the 5 years is also attached.

Respectfully Submitted,



Donna Mikkelson, CFO

9:21 AM  
Feb 28, 2017  
Accrual Basis

**CCRD Financial Plan**  
**All Classes Combined**  
January 2017 through December 2021

|   | Jan - Dec 17     | Jan - Dec 18     | Jan - Dec 19     | Jan - Dec 20     | Jan - Dec 21     |
|---|------------------|------------------|------------------|------------------|------------------|
| <b>Ordinary Income/Expense</b>          |                  |                  |                  |                  |                  |
| <b>Income</b>                           |                  |                  |                  |                  |                  |
| Apportioned Administration Serv         | 187,684          | 198,013          | 204,764          | 214,515          | 218,903          |
| Local Property Taxation                 | 745,381          | 751,404          | 775,616          | 791,045          | 797,985          |
| Nuxalk Nation Contributions             | 105,000          | 105,825          | 107,942          | 107,942          | 107,942          |
| Other Revenue                           | 300,398          | 372,195          | 344,445          | 260,524          | 996,823          |
| Provincial/Federal Grants               | 779,795          | 420,298          | 429,476          | 431,021          | 432,691          |
| Regional Hospital District              | 13,500           | 13,500           | 13,500           | 13,500           | 13,500           |
| User Fees and Charges                   | 180,672          | 194,124          | 195,905          | 201,461          | 203,315          |
| <b>Total Income</b>                     | <u>2,312,430</u> | <u>2,055,359</u> | <u>2,071,648</u> | <u>2,020,008</u> | <u>2,771,159</u> |
| <b>Gross Profit</b>                     | 2,312,430        | 2,055,359        | 2,071,648        | 2,020,008        | 2,771,159        |
| <b>Expense</b>                          |                  |                  |                  |                  |                  |
| 50000 · Apportioned Administration fees | 187,684          | 198,013          | 204,764          | 214,515          | 218,903          |
| 50030 · Bank charges                    | 2,000            | 2,000            | 2,000            | 2,000            | 2,000            |
| 50035 · Capital Works                   | 276,224          | 146,450          | 82,450           | 64,950           | 549,950          |
| 50040 · Communications                  | 23,325           | 22,650           | 22,650           | 22,650           | 22,650           |
| 50045 · Community Development           | 155,200          | 300,530          | 192,285          | 115,000          | 120,500          |
| 50050 · Community Groups                | 17,500           | 15,000           | 18,400           | 18,400           | 18,400           |
| 50055 · Community to Community          | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 50060 · Contingency                     | 34,070           | 14,661           | 11,261           | 11,000           | 10,500           |
| 50076 · Directors' Expenses             | 86,925           | 89,940           | 89,940           | 89,940           | 89,940           |
| 50085 · Elections                       | 1,500            | 6,000            | 6,000            | 6,000            | 6,000            |
| 50089 · Emergency Mmgt Initiatives      | 26,306           | 0                | 0                | 0                | 0                |
| 50131 · Planning                        | 133,593          | 42,500           | 24,500           | 24,500           | 24,500           |
| 50135 · Insurance                       | 28,593           | 28,578           | 28,578           | 28,578           | 28,578           |
| 50138 · Interest                        | 19,621           | 19,621           | 19,621           | 19,621           | 19,621           |
| 50165 · Maintenance                     | 88,404           | 61,863           | 61,763           | 61,653           | 61,533           |
| 50175 · Memberships, dues & subscriptio | 3,440            | 3,235            | 3,235            | 3,235            | 3,235            |
| 50185 · Nuxalk Agrmnt for Water Supply  | 23,917           | 24,395           | 24,395           | 24,395           | 24,395           |
| 50190 · Operating expenses              | 209,073          | 199,744          | 197,203          | 201,610          | 197,223          |
| 50195 · Payroll Expenses                | 625,742          | 629,233          | 643,777          | 658,113          | 671,647          |
| 50205 · Professional Development        | 53,100           | 39,250           | 39,250           | 39,250           | 39,250           |
| 50206 · Professional Fees               | 195,213          | 117,904          | 116,490          | 113,834          | 115,090          |
| 50240 · Solid Waste Management          | 58,548           | 0                | 0                | 77,285           | 75,000           |
| 50245 · Special Projects                | 401,750          | 55,200           | 107,500          | 40,250           | 287,500          |
| 50250 · Supplies & small tools          | 41,700           | 34,000           | 33,000           | 33,000           | 33,000           |
| 50294 · Utilities                       | 34,343           | 34,641           | 34,811           | 35,221           | 35,396           |
| 50295 · Van Isle Reg Library dis        | 56,437           | 58,130           | 59,816           | 61,550           | 63,335           |
| 50316 · Asset Replacement Fund          | 30,454           | 30,454           | 30,454           | 30,899           | 30,454           |
| 50999 · Landfill Post Closure Reserve   | 30,000           | 30,000           | 30,000           | 30,000           | 30,000           |
| <b>Total Expense</b>                    | <u>2,854,662</u> | <u>2,213,992</u> | <u>2,094,143</u> | <u>2,037,449</u> | <u>2,788,600</u> |
| <b>Net Ordinary Income</b>              | (542,232)        | (158,633)        | (22,495)         | (17,441)         | (17,441)         |
| <b>Other Income/Expense</b>             |                  |                  |                  |                  |                  |
| <b>Other Income</b>                     |                  |                  |                  |                  |                  |
| 40004 · Budget surplus, begin of year   | 743,143          | 247,337          | 69,289           | 45,802           | 45,802           |
| <b>Total Other Income</b>               | 743,143          | 247,337          | 69,289           | 45,802           | 45,802           |



9:21 AM  
Feb 28, 2017  
Accrual Basis

**CCRD Financial Plan**  
**All Classes Combined**  
**January 2017 through December 2021**

|                                     | <u>Jan - Dec 17</u> | <u>Jan - Dec 18</u> | <u>Jan - Dec 19</u> | <u>Jan - Dec 20</u> | <u>Jan - Dec 21</u> |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Other Expense</b>                |                     |                     |                     |                     |                     |
| 50224 · Budget Surplus, end of year | 200,911             | 88,704              | 46,794              | 28,361              | 28,361              |
| <b>Total Other Expense</b>          | <u>200,911</u>      | <u>88,704</u>       | <u>46,794</u>       | <u>28,361</u>       | <u>28,361</u>       |
| <b>Net Other Income</b>             | <u>542,232</u>      | <u>158,633</u>      | <u>22,495</u>       | <u>17,441</u>       | <u>17,441</u>       |
| <b>Net Income</b>                   | <u>0</u>            | <u>0</u>            | <u>0</u>            | <u>0</u>            | <u>0</u>            |

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**CCRD Financial Plan**  
**Custom Transaction Detail Report**  
January through December 2017

|                            | <u>Capital Item</u>  | <u>Amount</u>            |
|----------------------------|--|--------------------------|
| <b>Admin-200</b>           | New computer   | 1,000.00                 |
|                            | New Photocopier - Sandtronic                                 | 13,215.00                |
|                            |  | <u>14,215.00</u>         |
| <b>BC Airport-210</b>      | Replace gutters/ fascia board (2015 quote was \$4510)        | 5,000.00                 |
|                            |  | <u>5,000.00</u>          |
| <b>DI Airport-340</b>      | roof repair (portion)  | 18,000.00                |
|                            | aircraft tie downs   | 2,500.00                 |
|                            |  | <u>20,500.00</u>         |
| <b>Fire Protection-300</b> | new handheld radios  | 1,500.00                 |
|                            | air packs (2) SCBA Self contained breathing apparatus        | 2,200.00                 |
|                            | bottles (4)  | 1,200.00                 |
|                            | Electronic door opener incl install                          | 2,500.00                 |
|                            | Exhaust fan  | 3,500.00                 |
|                            | 2 truck radios   | 2,000.00                 |
|                            | 1-ton diesel dually with flat deck to replace international  | 40,000.00                |
|                            | wajax mark-3 pump  | 5,500.00                 |
|                            | 1000 litre water tank  | 1,200.00                 |
|                            | <u>59,600.00</u>   |                          |
| <b>Parks &amp; Rec BC</b>  | Paving at arena  | 20,000.00                |
|                            | 2 new lights at arena  | 1,500.00                 |
|                            | Bear proof bins (1) incl pads, freight and installation      | 1,650.00                 |
|                            | Complete staining on concession building                     | 1,000.00                 |
|                            | Install railings on stairs and wheelchair ramp IW concession | 1,000.00                 |
|                            |  | <u>25,150.00</u>         |
| <b>Pool-240</b>            | Pool cover   | 5,000.00                 |
|                            | new circulation pump   | 5,000.00                 |
|                            |  | <u>10,000.00</u>         |
| <b>Rec.Com-230</b>         | Secured storage container                                    | 2,000.00                 |
|                            |  | <u>2,000.00</u>          |
| <b>DI Rec</b>              |  | <u>2,000.00</u>          |
| <b>Refuse Disposal-220</b> | Used electric forklift                                       | 6,000.00                 |
|                            | roll off bins (3-4 in 2017) incl freight                     | 20,000.00                |
|                            | Roll-off truck (used)  | 50,000.00                |
|                            | fencing, site development, water                             | 52,000.00                |
|                            | Pressure washer  | 2,000.00                 |
|                            | Computer   | 1,000.00                 |
|                            | New transfer site development                                | 4,759.00                 |
|                            |  | <u>135,759.00</u>        |
| <b>Water Oper - 310</b>    | GPS purchase (share with SWM)                                | 4,000.00                 |
|                            |  | <u>4,000.00</u>          |
| <b>TOTAL</b>               |  | <u><u>276,224.00</u></u> |

CCRD Financial Plan  
Transaction Detail By Account  
COMMUNITY WORKS FUND  
January 2017 through December 2021

|  | Date       | Memo  | Class | Amount              |
|--|------------|---|-------|---------------------|
| <b>50045 - Community Development</b>                     |            |   |       |                     |
|  | 01/01/2017 | Pool design   | CWF   | 17,000.00           |
|  | 01/01/2017 | Pool liner  | CWF   | 100,000.00          |
|  | 01/01/2017 | Airport seeding (local contribution for NDI application)                | CWF   | 5,000.00            |
|  | 01/01/2018 | Airport accessibility design  | CWF   | 7,000.00            |
|  | 01/01/2018 | Plan A - DI Water (if pool SP application succesful)                    | CWF   | 220,982.00          |
|  | 01/01/2018 | Hold for board strategic priorities                                     | CWF   | 87,568.00           |
|  | 01/01/2019 | Parks and Rec - Electrical shed at arena                                | CWF   | 10,000.00           |
|  | 01/01/2019 | Denny Island Water  | CWF   | 30,000.00           |
|  | 01/01/2019 | Portion pool tank reno design and/or reno                               | CWF   | 147,285.00          |
|  | 01/02/2020 | Airport terminal expansion design                                       | CWF   | 40,000.00           |
|  | 01/02/2020 | Denny Island Water  | CWF   | 20,000.00           |
|  | 01/02/2020 | Parks & Rec - arena paving and/or facility upgrade                      | CWF   | 50,000.00           |
|  | 01/01/2021 | Airport infrastructure development - local contribution                 | CWF   | 115,500.00          |
| <b>Total 50045 - Community Development</b>               |            |   |       | <b>830,315.00</b>   |
| <b>50131 - Planning</b>                                  |            |   |       |                     |
|  | 01/01/2017 | Asset Management Plan - Gap analysis & implementation plan              | CWF   | 10,000.00           |
|  | 01/01/2017 | Denny Island Water conceptual design, supply sys options                | CWF   | 30,000.00           |
|  | 01/01/2017 | SWMP approval   | CWF   | 15,000.00           |
|  | 01/01/2018 | Asset management planning conf  | CWF   | 10,000.00           |
|  | 01/01/2018 | Asset Management planning   | CWF   | 10,000.00           |
|  | 01/02/2020 | Asset management planning   | CWF   | 10,000.00           |
|  | 01/01/2021 | Asset management planning   | CWF   | 10,000.00           |
| <b>Total 50131 - Planning</b>                            |            |   |       | <b>95,000.00</b>    |
| <b>50240 - Solid Waste Management</b>                    |            |   |       |                     |
| <b>50242 - CWF Design &amp; Constr recycl bldg</b>       |            |   |       |                     |
|  | 01/01/2017 | Balance not spent in 2016 (to complete recycle building & transfer str) | CWF   | 41,298.00           |
| <b>Total 50242 - CWF Design &amp; Constr recycl bldg</b> |            |   |       | <b>41,298.00</b>    |
| <b>50240 - Solid Waste Management - Other</b>            |            |   |       |                     |
|  | 01/01/2017 | SWMP Landfill conformance review  | CWF   | 17,250.00           |
|  | 01/02/2020 | Composting infrastructure - skid steer                                  | CWF   | 77,285.00           |
|  | 01/01/2021 | Composting infrastructure - used chipper                                | CWF   | 25,000.00           |
|  | 01/01/2021 | Composting infrastructure - building                                    | CWF   | 50,000.00           |
| <b>Total 50240 - Solid Waste Management - Other</b>      |            |   |       | <b>169,535.00</b>   |
| <b>Total 50240 - Solid Waste Management</b>              |            |   |       | <b>210,833.00</b>   |
| <b>TOTAL</b>   |            |   |       | <b>1,138,148.00</b> |

**CENTRAL COAST REGIONAL DISTRICT  
TAX REQUISITION SUMMARY BY FUNCTION  
FINANCIAL PLAN 2017**

|   | <b>Area A</b>  | <b>Area B</b> | <b>Area C</b>  | <b>Area D</b>  | <b>Area E</b> | <b>Total EA</b> | <b>LSA</b>    | <b>Total</b>   | <b>%</b>        |
|---|----------------|---------------|----------------|----------------|---------------|-----------------|---------------|----------------|-----------------|
| <b><u>Administrative Services</u></b>   |                |               |                |                |               |                 |               |                |                 |
| A - General Operations                  | \$ 129,394     | \$ 2,609      | \$ 106,008     | \$ 60,558      | \$ 22,393     | \$ 320,961      |               | \$ 320,961     | 45.4%           |
| B - Grants in Aid                       | \$ 6,094       | \$ 123        | \$ 4,993       | \$ 2,852       | \$ 1,055      | \$ 15,116       |               | \$ 15,116      | 2.1%            |
| C - Feasibility Fund                    | \$ 4,031       | \$ 81         | \$ 3,303       | \$ 1,887       | \$ 698        | \$ 10,000       |               | \$ 10,000      | 1.4%            |
| <b><u>Development Services</u></b>      |                |               |                |                |               |                 |               |                |                 |
| D - Economic Development                | \$ 9,071       | \$ 183        | \$ 7,431       | \$ 4,245       | \$ 1,570      | \$ 22,500       |               | \$ 22,500      | 3.2%            |
| E - Land Use Planning                   | \$ 14,977      | \$ 302        | \$ 12,270      | \$ 7,009       | \$ 2,592      | \$ 37,150       |               | \$ 37,150      | 5.3%            |
| F - Valley Street Lighting              |                |               | \$ 1,753       | \$ 1,002       | \$ 370        | \$ 3,125        |               | \$ 3,125       | 0.4%            |
| <b><u>Environmental Services</u></b>    |                |               |                |                |               |                 |               |                |                 |
| G - Solid Waste Management              |                |               | \$ 53,926      | \$ 30,806      | \$ 11,391     | \$ 96,123       |               | \$ 96,123      | 13.6%           |
| <b><u>Leisure Services</u></b>          |                |               |                |                |               |                 |               |                |                 |
| H - Parks & Recreation - Bella Coola    |                |               | \$ 10,621      | \$ 6,067       | \$ 2,244      | \$ 18,932       |               | \$ 18,932      | 2.7%            |
| I - Recreation - Denny Island           | \$ 4,000       |               |                |                |               | \$ 4,000        |               | \$ 4,000       | 0.6%            |
| J - Swimming Pool                       |                |               | \$ 30,295      | \$ 17,306      | \$ 6,399      | \$ 54,000       |               | \$ 54,000      | 7.6%            |
| K - Vancouver Is. Regional Library      | \$ 23,890      | \$ 482        | \$ 19,572      | \$ 11,181      | \$ 4,134      | \$ 59,258       |               | \$ 59,258      | 8.4%            |
| <b><u>Protective Services</u></b>       |                |               |                |                |               |                 |               |                |                 |
| L - Emergency Management                | \$ 10,813      | \$ 218        | \$ 8,859       | \$ 5,061       | \$ 1,871      | \$ 26,822       |               | \$ 26,822      | 3.8%            |
| M - Emergency Management Initiatives    |                |               |                |                |               | \$ -            |               | \$ -           |                 |
| N - House Numbering                     |                |               | \$ 1,183       | \$ 676         | \$ 250        | \$ 2,109        |               | \$ 2,109       | 0.3%            |
| <b><u>Transportation Services</u></b>   |                |               |                |                |               |                 |               |                |                 |
| O - Airport - Bella Coola               |                |               | \$ -           | \$ -           | \$ -          | \$ -            |               | \$ -           | 0.0%            |
| P - Airport - Denny Island              | \$ 7,785       |               |                |                |               | \$ 7,785        |               | \$ 7,785       | 1.1%            |
| <b><u>Local Area Services (LSA)</u></b> |                |               |                |                |               |                 |               |                |                 |
| Q - Fire Protection (Area E+)           |                |               |                |                |               |                 | \$ 21,500     | \$ 21,500      | 3.0%            |
| R - Street Lights (Area E)              |                |               |                |                |               |                 | \$ 8,000      | \$ 8,000       | 1.1%            |
| <b>TOTAL</b>                            | <b>210,055</b> | <b>3,998</b>  | <b>260,213</b> | <b>148,649</b> | <b>54,966</b> | <b>677,881</b>  | <b>29,500</b> | <b>707,381</b> | <b>100.0%</b>   |
| Current % of Total Tax Levy             | 31.0%          | 0.6%          | 38.4%          | 21.9%          | 8.1%          | 100.0%          |               |                |                 |
| <b>Last Year (2016)</b>                 | <b>207,812</b> | <b>3,956</b>  | <b>250,357</b> | <b>144,645</b> | <b>55,783</b> | <b>662,553</b>  | <b>30,500</b> | <b>693,053</b> | <b>Increase</b> |
| Last year % of Total Tax Levy           | 31.4%          | 0.6%          | 37.8%          | 21.8%          | 8.4%          | 100.0%          |               |                | 2.1%            |

Prepared: D. Mikkelson  
Mar-17  
As presented March 2017

**CENTRAL COAST REGIONAL DISTRICT**

**FIVE-YEAR FINANCIAL PLAN  
BYLAW NO. 57, 2017**

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Being a bylaw to adopt the Five Year Financial Plan for the years 2017-2021.

---

The Board of Directors of the Central Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the Central Coast Regional District Five-Year Financial Plan Bylaw No. 57, 2017.
2. Schedules attached hereto and made part of this bylaw are the Five-Year Financial Plan for the Central Coast Regional District for the period January 01, 2017 to December 31, 2021.

READ A FIRST TIME this \_\_\_\_\_ day of March 2017.

READ A SECOND TIME this \_\_\_\_\_ day of March 2017.

READ A THIRD TIME this \_\_\_\_\_ day of March 2017.

RECONSIDERED AND FINALLY ADOPTED this \_\_\_\_\_ day of March 2017.

\_\_\_\_\_  
Chair Alison Sayers

\_\_\_\_\_  
Corporate Officer

I, \_\_\_\_\_ Chief Administrative Officer for the Central Coast Regional District hereby certify this to be a true copy of Bylaw No. 57, cited as the "Central Coast Regional District Five-Year Financial Plan Bylaw No. 57, 2017" as adopted.

\_\_\_\_\_  
Corporate Officer



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**CCRD Financial Plan**  
**All Classes Combined**  
 January 2017 through December 2021

|   | Jan - Dec 17     | Jan - Dec 18     | Jan - Dec 19     | Jan - Dec 20     | Jan - Dec 21     |
|---|------------------|------------------|------------------|------------------|------------------|
| <b>Ordinary Income/Expense</b>          |                  |                  |                  |                  |                  |
| <b>Income</b>                           |                  |                  |                  |                  |                  |
| Apportioned Administration Serv         | 187,684          | 198,013          | 204,764          | 214,515          | 218,903          |
| Local Property Taxation                 | 745,381          | 751,404          | 775,616          | 791,045          | 797,985          |
| Nuxalk Nation Contributions             | 105,000          | 105,825          | 107,942          | 107,942          | 107,942          |
| Other Revenue                           | 300,398          | 372,195          | 344,445          | 260,524          | 996,823          |
| Provincial/Federal Grants               | 779,795          | 420,298          | 429,476          | 431,021          | 432,691          |
| Regional Hospital District              | 13,500           | 13,500           | 13,500           | 13,500           | 13,500           |
| User Fees and Charges                   | 180,672          | 194,124          | 195,905          | 201,461          | 203,315          |
| <b>Total Income</b>                     | <b>2,312,430</b> | <b>2,055,359</b> | <b>2,071,648</b> | <b>2,020,008</b> | <b>2,771,159</b> |
| <b>Gross Profit</b>                     | <b>2,312,430</b> | <b>2,055,359</b> | <b>2,071,648</b> | <b>2,020,008</b> | <b>2,771,159</b> |
| <b>Expense</b>                          |                  |                  |                  |                  |                  |
| 50000 · Apportioned Administration fees | 187,684          | 198,013          | 204,764          | 214,515          | 218,903          |
| 50030 · Bank charges                    | 2,000            | 2,000            | 2,000            | 2,000            | 2,000            |
| 50035 · Capital Works                   | 276,224          | 146,450          | 82,450           | 64,950           | 549,950          |
| 50040 · Communications                  | 23,325           | 22,650           | 22,650           | 22,650           | 22,650           |
| 50045 · Community Development           | 155,200          | 300,530          | 192,285          | 115,000          | 120,500          |
| 50050 · Community Groups                | 17,500           | 15,000           | 18,400           | 18,400           | 18,400           |
| 50055 · Community to Community          | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 50060 · Contingency                     | 34,070           | 14,661           | 11,261           | 11,000           | 10,500           |
| 50076 · Directors' Expenses             | 86,925           | 89,940           | 89,940           | 89,940           | 89,940           |
| 50085 · Elections                       | 1,500            | 6,000            | 6,000            | 6,000            | 6,000            |
| 50089 · Emergency Mmgt Initiatives      | 26,306           | 0                | 0                | 0                | 0                |
| 50131 · Planning                        | 133,593          | 42,500           | 24,500           | 24,500           | 24,500           |
| 50135 · Insurance                       | 28,593           | 28,578           | 28,578           | 28,578           | 28,578           |
| 50138 · Interest                        | 19,621           | 19,621           | 19,621           | 19,621           | 19,621           |
| 50165 · Maintenance                     | 88,404           | 61,863           | 61,763           | 61,653           | 61,533           |
| 50175 · Memberships, dues & subscriptio | 3,440            | 3,235            | 3,235            | 3,235            | 3,235            |
| 50185 · Nuxalk Agrmnt for Water Supply  | 23,917           | 24,395           | 24,395           | 24,395           | 24,395           |
| 50190 · Operating expenses              | 209,073          | 199,744          | 197,203          | 201,610          | 197,223          |
| 50195 · Payroll Expenses                | 625,742          | 629,233          | 643,777          | 658,113          | 671,647          |
| 50205 · Professional Development        | 53,100           | 39,250           | 39,250           | 39,250           | 39,250           |
| 50206 · Professional Fees               | 195,213          | 117,904          | 116,490          | 113,834          | 115,090          |
| 50240 · Solid Waste Management          | 58,548           | 0                | 0                | 77,285           | 75,000           |
| 50245 · Special Projects                | 401,750          | 55,200           | 107,500          | 40,250           | 287,500          |
| 50250 · Supplies & small tools          | 41,700           | 34,000           | 33,000           | 33,000           | 33,000           |
| 50294 · Utilities                       | 34,343           | 34,641           | 34,811           | 35,221           | 35,396           |
| 50295 · Van Isle Reg Library dis        | 56,437           | 58,130           | 59,816           | 61,550           | 63,335           |
| 50316 · Asset Replacement Fund          | 30,454           | 30,454           | 30,454           | 30,899           | 30,454           |
| 50999 · Landfill Post Closure Reserve   | 30,000           | 30,000           | 30,000           | 30,000           | 30,000           |
| <b>Total Expense</b>                    | <b>2,854,662</b> | <b>2,213,992</b> | <b>2,094,143</b> | <b>2,037,449</b> | <b>2,788,600</b> |
| <b>Net Ordinary Income</b>              | <b>(542,232)</b> | <b>(158,633)</b> | <b>(22,495)</b>  | <b>(17,441)</b>  | <b>(17,441)</b>  |
| <b>Other Income/Expense</b>             |                  |                  |                  |                  |                  |
| <b>Other Income</b>                     |                  |                  |                  |                  |                  |
| 40004 · Budget surplus, begin of year   | 743,143          | 247,337          | 69,289           | 45,802           | 45,802           |
| <b>Total Other Income</b>               | <b>743,143</b>   | <b>247,337</b>   | <b>69,289</b>    | <b>45,802</b>    | <b>45,802</b>    |

9:21 AM  
Feb 28, 2017  
Accrual Basis

**CCRD Financial Plan**  
**All Classes Combined**  
**January 2017 through December 2021**

|                                     | <u>Jan - Dec 17</u> | <u>Jan - Dec 18</u> | <u>Jan - Dec 19</u> | <u>Jan - Dec 20</u> | <u>Jan - Dec 21</u> |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Other Expense</b>                |                     |                     |                     |                     |                     |
| 50224 · Budget Surplus, end of year | 200,911             | 88,704              | 46,794              | 28,361              | 28,361              |
| <b>Total Other Expense</b>          | <u>200,911</u>      | <u>88,704</u>       | <u>46,794</u>       | <u>28,361</u>       | <u>28,361</u>       |
| <b>Net Other Income</b>             | <u>542,232</u>      | <u>158,633</u>      | <u>22,495</u>       | <u>17,441</u>       | <u>17,441</u>       |
| <b>Net Income</b>                   | <u>0</u>            | <u>0</u>            | <u>0</u>            | <u>0</u>            | <u>0</u>            |

**CENTRAL COAST REGIONAL DISTRICT**

DATE: March 2, 2017

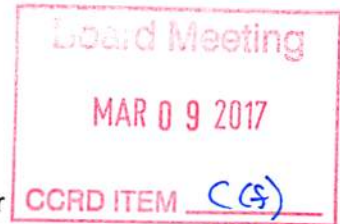
TO: Donna Mikkelson, Acting CAO

CC: Chair Alison Sayers and Board members

FROM: Tanis Shedden, Community Economic Development Officer

SUBJECT: Community Economic Development Report

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**RECOMMENDATION**

THAT the Community Economic Development Report dated March 2, 2017 be received.

**EXECUTIVE SUMMARY****2016 Census**

The 2016 Census data will be released periodically over the course of 2017. All information required to update the 2015 Central Coast Regional Profile will be released by November 29, 2017.

To date, the information pertaining to population and dwelling numbers has been released. Census Canada numbers indicate that the population in the CCRD has increased by 3.43% (from 3209 to 3319). Dwelling numbers indicate that of the 1531 individual dwellings captured in the 2016 Census, 20% of them are not occupied permanently.

**Rural Dividend Application**

The first wave of Rural Dividend announcements was made on February 17, 2017. The Nuxalk Nation Development Corporation's Hydroponics, Heiltsuk Economic Development Corporation's Heat Pump Investment Analysis, and Nuxalk Nation's applications to the Project Development stream were all successful.

The Rural Dividend Project Implementation funding announcement have yet to be released. It is anticipated that these announcements will be made early March 2017.

**Bella Coola Resource Society**

A draft of the Bella Coola Valley Mountain Bike Masterplan has been circulated to engaged parties. The CEDO has provided an administrative summary of the document to the Acting CAO. The plan highlights three areas for parallel development – Schoolhouse, Snooka, and



Nusatsum. The Capoose Summer Trail was suggested as a hike and bike route. CCRD's Walker Island Park is mentioned briefly being acknowledged as the only legal mountain bike trail, with a brief statement suggesting that sometime down the road "some investment is needed to clean-up to reestablish Walker Island". This is a draft document and parties interested in learning more should contact Kerry Phillips.

Respectfully submitted

Tanis Shedden  
**Community Economic Development Officer**

# SUMMARY

October 2016

## MOVING BEYOND URBAN CENTRES: Active Transportation Forum



We connected, shared and came away inspired! Here is a collection of some of the great ideas from the day:

### BUILDING THE CULTURE

*It's a slow and steady game. Small actions can have large impact, and every success builds momentum!*

- It takes local ownership – build a community vision for how *everyone* gets around.
- Nudge the 60% of people who are interested but unsure. Listen to barriers, encourage curiosity!
- People learn by doing. Get them walking or cycling!
- Be realistic. First change how people make *short* trips.
- Perceived safety is as important as real safety – continually work to create both.
- Make room for e-bikes! They are helping to make cycling more inclusive.
- Measure progress and communicate the successes, big and small! Expand the definition of success. Involve the media.

### CHAMPIONING CYCLE TOURISM

*So much potential on our glorious West Coast!*

- Market cycle tourism as a full experience of your community – connect cycling routes with popular sights, attractions, events and amenities.
- Map it! Make it easier for cyclists and beneficial to local businesses by mapping things like accommodations, food, bike shops, breweries and risky road sections.
- Make popular sights and attractions bicycle friendly, and encourage local businesses to do the same! Think bike racks, storage lockers, water fountains...
- Educate staff at tourism desks and relevant local businesses, and provide resources.
- Leverage integration with other modes of transportation (BC Ferries) and neighbouring communities.
- Take advantage of existing infrastructure, like defunct forestry roads.

### LEVERAGING PARTNERSHIP

*If you want to go fast, go alone. If you want to go far, go together.*

- Elected officials, local government staff, community advocates, health professionals, local businesses, tourism agencies, schools, community service providers – we all have different jurisdictions, mandates, strengths, expertise and abilities. Partner to access this goldmine!
- “Champions” for active transportation are vital to success – seek them out as partners and support their dogged efforts!
- Create a shared long-term vision.
- Community members are partners too – be sure to engage, with a focus on inclusion!
- Think regionally – partner across jurisdictions for things like advancing cycle tourism or sharing bike/ped count tools.

### DESIGNING THE INFRASTRUCTURE

*Making it easier and keeping people safer!*

- Design for the movement of *people!* – ensuring safety and accessibility no matter which mode of travel they choose, be it walking, cycling, transit or car.
- Design for the future transportation vision, not the current crisis.
- Design for the everyday, not the exception or special occasion.
- Take ‘risks’ and try small demonstration projects. Think lighter, quicker, cheaper! Create “sticky” places.
- Context *really* matters. From terrain, to number and types of users on a path, to average speeds and typical weather conditions – safety is achieved by designing for the local context.
- Use destination-based signage to encourage walking and cycling. It’s great for tourism too!



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## CENTRAL COAST REGIONAL DISTRICT

DATE: March 2, 2017

TO: Donna Mikkelson, Acting CAO  
CC: Chair Alison Sayers and Board members

FROM: Tanis Shedden, Community Economic Development Officer

SUBJECT: Connectivity and Broadband

---

### RECOMMENDATION

THAT the Coverage and Broadband report dated March 2, 2017 be received.

THAT Network BC be invited to speak to the CCRD Board of Directors and community groups about broadband and cellular coverage, programs, funding, and future plans to better prepare regional organizations and communities.

### EXECUTIVE SUMMARY

The CEDO has been engaging with industry (Telus/Rogers), government (Network BC/CRTC), and various other organizations and people who are actively working to improve rural broadband and connectivity.

### BACKGROUND

*Community Economic Development Operating Plan 2016-2019*

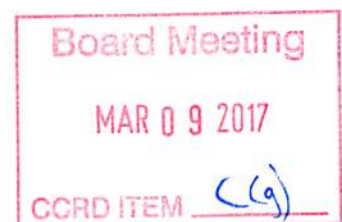
5. Work with organized community groups to help them lobby for support and connect with resources that are available through senior levels of government and various foundations to meet their respective economic development initiatives.

5.1 Continue engaging with relevant stakeholders (the Province/Federal Governments, BC Ferries, TELUS/Rogers, etc.) to advocate for increased service provision/infrastructure development in the Central Coast region.

*Integrated Strategic Plan 2015-2019*

Goal 3 – An Enhanced and Strengthened Region

3.2 Continually Strengthen Intergovernmental Relationships



### 3.3 To collaborate with community-based organizations for mutual benefit

## DISCUSSION

### Recent Developments and Announcements

- Xplornet launched a new satellite in December of 2016. This service upgrade should be available in Spring 2017 and directly impact residents of the Central Coast who currently rely on Xplornet for its services.
- Northern Development Initiative Trust's Connecting British Columbia Program will be discontinued March 31, 2017.
- The Province of BC has promised 40 million to extend broadband in rural BC and the CRTC has announced the development of a new fund for a similar national effort.
- Telus is currently working on a project jointly with Wuikinuxv Nation and the Hakai Institute.

### Considerations

Network improvement efforts are more successful when areas that have clustering of homes are targeted. Denny Island, Ocean Falls, and Rivers Inlet can be classified as unserved communities.

Our region has two small ISP's – The Central Coast Communications Society and Waglisla Cablevision.

Successful regional improvement efforts are able to answer why they want improvements in their areas. These questions should be answered at the community level, because in addition to basic business resources, emergency management, and healthcare considerations there are different reasons why communities may want improved connectivity.

Examples -Does the community envision people working remotely for other organizations? Does the community want to be a technical hub? Does the community want to attract research and development firms? What are the specific needs and vision of the community?

### For future consideration

The technical component of how a region envisions broadband and connectivity improvements taking place is a significant issue. Although the Regional District is not the end game Internet Service Provider (ISP), the CCRD may choose to support the regional communities in the following ways.

1. **Develop a regional connectivity strategy that demonstrates how improvements in the region support each other in the long run.**

**Example - Strathcona Regional District was recently successful in receiving \$10,000 through the Rural Dividend program to make a regional connectivity plan.**

2. **Advocate directly to industry. Bring forward the specific reasons why the CCRD, as an entity, wants to see improved broadband and connectivity coverage in the region. What direct responsibility does the CCRD have that will benefit directly from increased coverage in our communities?**

**Note – Contact has been made with representatives from Telus and Rogers regarding best practice for engagement with their respective organizations.**

3. **Engage with the CRTC consultation process opening Spring 2017 directly or through FCM.**

**Note – The upcoming program structure for the CRTC has yet to be announced, there is an opportunity to register any concerns the CCRD may have with structure. Some examples may include – the level of matching funds which may be required, eligibility by population, last mile connectivity funding vs. backbone infrastructure funding, etc.**

**Respectfully submitted**

**Tanis Shedden  
Community Economic Development Officer**



**CENTRAL COAST REGIONAL DISTRICT**

TO: Donna Mikkelson, Acting Chief Administrative Officer  
FROM: Cheryl Waugh, Transportation and Land Use Coordinator  
DATE: March 2, 2017  
SUBJECT: Land Use Planning Report

**Recommendation:**

- 1. That the Land Use Planning Report dated March 2, 2017 be received.

|                               | Zoning | Subdivision | Maps & Plans | Other Related* (specify) | Land Referrals & Updates |
|-------------------------------|--------|-------------|--------------|--------------------------|--------------------------|
| <b>Number of Enquiries</b>    | 3      | 2           | 7            | 4                        | 2                        |
| <b>Method of Inquiry</b>      |        |             |              |                          |                          |
| <b>Email/I-Net</b>            | 2      | 1           | 5            | 3                        | 1                        |
| <b>Phone</b>                  | 1      | 1           | 2            | 1                        |                          |
| <b>In-Person</b>              |        |             |              |                          |                          |
| <b>Hard Copy</b>              |        |             |              |                          | 1                        |
| <b>Number of Applications</b> | 0      | 1           |              |                          |                          |

**Zoning**

-Regional District of Mount Waddington requested a copy of our fee schedules for development, such as rezoning and development permits.

-Williams Lake surveyor's office requested confirmation of zoning for a valley property.

Board Meeting  
MAR 09 2017  
CCRD ITEM CCH

-BC Assessment requested zoning for a waterfront property on the far side of North Bentinck Arm. The property has no zoning attached to it.

### **Subdivision**

-A local property owner asked for the status of his subdivision application for land in the Agricultural Land Reserve. It has not been received by the CCRD. This resulted in investigation with the Agricultural Land Commission (ALC) and the applicant, determining that the application, submitted in spring of 2016, was incomplete and did not properly enter the system. Some general information was shared with the applicant regarding minimum lot sizes and other particulars relating to the CCRD's zoning and subdivision bylaws. We are still awaiting notice of the application through the ALC's web portal.

-A subdivision application was received proposing to accommodate 6 new lots for residential purposes east of Douglas Drive south. A response was sent to the Ministry of Transportation and Infrastructure citing no particular issues from the perspective of the CCRD's land use bylaws other than any development must conform to the Regional District's Subdivision Servicing Bylaw. The applicant was also to be made aware of the alluvial fan in a portion of the proposed development area.

### **Maps & Plans**

-An enquiry was received from a custom prefab home company for computerized surveys of Denny Island showing contours. The CCRD does not have these types of documents but referred the enquiry to some suggested open-source data sites online.

-A Kamloops realtor requested property mapping.

-An individual working on an agricultural project requested shape files for the CCRD soils maps, including boundaries. We are not the proprietors of this information and the enquiry was referred to suggested open-source data sites online.

-A local realtor made two separate enquiries in as many days for the provision of two different property maps. These were provided using the Integrated Cadastral Information Society (ICI Society) website. A more detailed map was requested and a rough copy of an associated plan was provided and they were referred to the Land Title and Survey Authority for any updates on the property.

-Using the ICI Society site, we assisted a local multi-property owner to identify a specific lot corresponding to BC Assessment information.

-A representative for a new property owner requested a map of the parcel to satisfy a Crown Land enquiry they were making. A basic location map was provided using the ICI Society website.

### **Other Related\***

-Local enquiry for ownership of a Highway 20 property. The information is confidential and was not shared.

-A representative from the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) received an enquiry from a local property owner about building a road across Crown Land to access their private land on the north side of the Bella Coola River. This included the idea of crossing Bella Coola

Airport property. The representative made it clear the individual cannot access private land through another tenure and will need to consider an alternative plan.

-Received monthly property sales report from BC Assessment and distributed internally to the CFO/CEDO.

-A realtor requested property tax sale information for the Regional District. They were referred to the office of the Surveyor of Taxes and the two local improvement districts to pursue the enquiry.

**Land Referrals/Updates**

-Western Forest Products, Tate Lagoon and Spiller Channel, licence issued for 5 years for general industrial log handling and heli-drop zone.

-Wuikinuxv Nation, Rivers Inlet, licence issued for 40 years for water power purposes.

*Cheryl Waugh*

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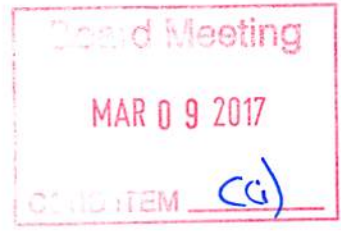
Transportation and Land Use Coordinator





**CENTRAL COAST REGIONAL DISTRICT  
OPERATIONS DEPARTMENT  
FEBRUARY 2017 REPORT**

**TO:** Donna Mikkelson, Interim CAO  
**CC:** Board Chair Alison Sayers and Board Members  
**DATE:** March 2, 2017  
**FROM:** Ken McIlwain, Operations Manager  
**SUBJECT:** Operations Monthly Report



**RECOMMENDATIONS:**

- 1. THAT the February 2017 Operations Report be received.

**OPERATIONS FUNCTIONS AND SERVICES  
FEBRUARY 2017 HIGHLIGHTS**

**SOLID WASTE MANAGEMENT**

- 1. Construction of the new recycle depot at Thorsen Creek is now complete.



Work on the new transfer station site is on hold until weather conditions improve.

## RECREATION FACILITIES

1. The Centennial Pool mechanical building sustained minor damage to the sheet metal roofing during the last winter storm. This has been repaired. The gutters on the south side of the main building were also destroyed during one of the winter storms. Work is expected to start on the pool tank once the pool has thawed and can be drained.
2. Family day at Walker Island Park was a big success again this year with excellent turn-out. Weather conditions were spectacular and the new washrooms in the concession building were a big hit with families.

## BELLA COOLA TOWNSITE WATER SYSTEM AND FIRE PROTECTION

1. BCVFD responded to two fires in February. One was a structure fire and the other a chimney fire. Both fires were outside our service area. Work is under way to upgrade SCBA equipment to eliminate deficiencies with the older gear that cause fogging of masks in cold winter weather.

## STRATEGIC INITIATIVES

### SOLID WASTE MANAGEMENT PLAN (SWMP) UPDATE

The final draft of the Solid Waste Management Plan Update is complete and being presented to the CCRD Board for adoption. Please see separate report: "Solid Waste Management Plan Update".

### ASSET MANAGEMENT PLANNING

The final draft of the Asset Management Investment Plan 2017 is complete and being presented to the CCRD Board for endorsement. Please see separate report: "CCRD Asset Management Investment Plan".

Respectfully submitted,



Ken McIlwain, RPF  
Operations Manager