



## **Terms of Reference – Centennial Pool**

### **Purpose:**

The Centennial Pool Advisory Committee is an important resource to assist the Central Coast Regional District (CCRD) in the operation and maintenance of the Centennial Pool. The Centennial Pool has been operating in the Bella Coola Valley since 1967 and continues to be a service enjoyed by many Bella Coola Valley residents.

Pool Advisory Committee members will provide local advice and context for pool functions, and will update the Central Coast Regional District (CCRD) Board of Directors on pool operations and recommendations.

### **Establishment, Authority and Composition**

The Centennial Pool Advisory Committee will be an advisory committee authorized by the Central Coast Regional District (CCRD) Board of Directors and serve at the Board's discretion.

#### Committee Composition:

- Voluntary participation (no remuneration).
- The Advisory Committee will consist of four (4) members.
- There will be a member from each electoral area within the Bella Coola Valley: Area C, D and E, and one member-at-large.
- The Committee will elect their own Chair.
- All members are appointed by the Board for a term of two (2) years. Appointments are staggered with approximately half the committee seats subject to appointment every other year. Each member is eligible for reappointment at the expiry of their term.
- Committee members may be removed per a 2/3s motion of the Board.
- Quorum of the Committee shall be a majority of its appointed members.

### **Procedures**

The Committee Chair will determine the Centennial Pool Advisory Committee schedule. CCRD staff will provide materials and support to the Advisory Committee on a quarterly basis, and may provide an orientation session should it be needed.

### **Deliverables**

The Centennial Pool Advisory Committee will be required to submit Pool Committee meeting minutes to the CCRD.

The Committee will meet to review the structure of the pool and review operation plans. This will include pool schedules, staffing, rates and charges, and general pool operations. The Pool Advisory Committee will be expected to provide recommendations and reports for the consideration of the Board as it pertains to the structure and operation of Centennial Pool.