

CENTRAL COAST REGIONAL DISTRICT
POLICIES

F-21 – Volunteer Fire Fighter Honorarium

Purpose: To provide standardized honorariums and remuneration to all volunteer fire departments in the Central Coast Regional District.

Scope: All volunteer fire departments in the Central Coast Regional District are eligible for honorariums which include:

- The Bella Coola Fire Department
- The Hagensborg Fire Department
- Any additional Fire Departments under the direction of the Central Coast Regional District.

Policy:

1. All volunteer firefighters will be eligible to receive an honorarium for their service.
2. The amount of the honorarium will be determined by the number of calls responded to and the number of training hours completed, as outlined in the following schedule:
 - a. For each call responded to, a volunteer firefighter will receive \$20.
 - b. For each training session completed, a volunteer firefighter will receive \$20.
 - c. Honorarium payments will be distributed on an annual basis.
3. To be eligible for an honorarium, a volunteer firefighter must:
 - a. Be in good standing with the department.
 - i. Good standing requires attendance to the minimum of training sessions and weekly practice as set out by the volunteer Fire Chief.
 - b. Have completed all required training for the position held as pre-approved by the CCRD.
 - c. Any volunteer firefighter or Chief who is found to have falsified call or training records will be ineligible for an honorarium and may face disciplinary action.
4. The department's leadership team will review and approve the honorarium payments on an annual basis. The Fire Chief will submit to the Chief Financial Officer (CFO), on a form determined by the CFO, the approved honorarium payments.
5. The policy may be subject to change at any time by the Central Coast Regional District.
6. Firefighters Honorarium payments will be forecast and budgeted annually through individual service budgets.
7. Any additional funds left over at the end of the year may be used towards either a Christmas event for the fire department or individual gifts to a limit of \$50 per firefighter. The Fire Chief will submit a proposal to the Chief Financial Officer and Operations Manager each year in November for approval. The Operations Manager will determine if the expenditure is viable and issue approval only if the funds are within budget and the proposal is appropriate (alcohol purchases are prohibited).
8. Budgets for honorariums will be set annually and honorarium program shall not exceed the amounts allocated in the annual budget.

Adopted: October 12, 2023

Resolution: 2023-10-09

October 12, 2023