

CENTRAL COAST REGIONAL DISTRICT
POLICIES

A-2 - Office Hours & Period of Closure

Preamble: The purpose of this policy is to formalize public access to the Regional District main office.

Policy: The Regional District office will be closed to the public on the statutory holidays and for Easter Monday, Indigenous Peoples Day, National Day for Truth and Reconciliation and for the period of December 24th to January 1st (inclusive).

The regular public office hours are Monday to Friday:

8:30 am - 12:00 pm

1:00 pm - 4:00 pm

Extension to Initial Temporary Directive per Board Resolution 22-10-02IC

Initial Resolution 22-10-02IC Policy A-2 will recognize the proposed 2023 pilot project of the Central Coast Regional District to implement a temporary 4-day work week. This pilot project will run from January 16, 2023 to January 14, 2024.

Updated Resolution 23-07-03IC THAT the Board of Directors of the Central Coast Regional District extend the four-day work week trial for until January 1, 2025; the main office continues to extend its opening hours from 8 am – 5:00 pm, with a compressed work week (Monday closure).

The Regional District office will be closed in 2023 to the public on the statutory holidays and for Easter Monday, Indigenous Peoples Day, National Day for Truth and Reconciliation and for the period of December 24th to January 1st (inclusive).

The public office hours during this pilot project are:

Tuesday to Friday: 8:30 am -5:00 pm

Date: September 14, 1993
Amended: July 8, 1998
Amended: September 9, 1998
Amended: November 5, 2003
Review: November 15, 2012
Amended: November 14, 2013
Amended: February 12, 2015
Amended: June 14, 2018
Amended: June 10, 2021
Amended: September 8, 2021
Amended: November 10, 2022 By Resolution 22-11-03
Amended: July 13, 2023 By Resolution 23-07-03IC