



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES  
DATE: July 9, 2015

**ATTENTION**

***These minutes are draft and subject to amendment. Final approval and adoption is by resolution at the next scheduled meeting.***

REGULAR BOARD MEETING MINUTES July 9, 2015

**Due to inclement weather the meeting was held in Bella Coola and not Ocean Falls**

In Attendance:	Electoral Area A	Director Cathi McCullagh
	Electoral Area B	Absent with regrets
	Electoral Area C	Vice Chair Alison Sayers
	Electoral Area D	Director Richard Hall
	Electoral Area E	Director Samuel Schooner
	CAO	Darla Blake
	Community Economic	Tanis Shedden (portion)
	Development Officer	
	Local Government Intern	Kyle Mettler (portion)
	Public Works Manager	Ken McIlwain (portion)
	Recording Secretary	Cheryl Waugh

Members of the gallery - none

**PART I - INTRODUCTION**

1. **Call to Order**

Vice Chair Alison Sayers called the meeting to order at 9:07 a.m.

2. **Adoption of Agenda**

a) (Introduction of late items)

Board Evaluation *see item (C)1.*

**15-07-01** M/S Directors McCullagh/Hall that the agenda be adopted as amended.

**CARRIED**

3. **Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter to disclose any interest during the meeting when the matter is discussed.

4. **Disclosures of Interests Affecting Impartiality**

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

(A) **IN CAMERA MATTERS**

(a) In Camera Meeting

**15-07-02** M/S Directors McCullagh/Hall that the meeting move in camera for consideration of items under s90(1)(a) and 90(2)(b) of the *Community Charter*.

**CARRIED**

The regular meeting reconvened at 10:30 a.m.

(b) Matters brought out of camera

- 15-07-03IC** M/S Directors McCullagh/Hall that any decision regarding bylaws and budget for the Denny Island Recreation Commission be deferred until the CCRD receives feedback from the Commission and the Chief Financial Officer has had a chance to review proposed Bylaw No. 441 and that any recommendation be deferred until the September 10, 2015 board meeting.

**CARRIED**

**(B) ADOPTION OF MINUTES**

- a) Regular Board Meeting June 11, 2015

Director McCullagh's name is misspelled on page 13

Resolution #15-06-25 to be amended to read: M/S Directors Kirk/Moody that the Centennial Pool Commission provides a free swim pass, good for one swim, to each elementary school student before school goes to summer break, 2015.

- 15-07-03** M/S Directors McCullagh/Schooner that the minutes of the Regular Board meeting dated June 11, 2015 be adopted as amended.

**CARRIED**

**PART II- PUBLIC CONSULTATION**

1. **Delegations** – There were no delegations

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

- a) Chief Administrative Officer's Report dated July 2, 2015

- 15-07-04** M/S Directors McCullagh/Hall that the Chief Administrative Officer's Report dated July 2, 2015 be received.

**CARRIED**

The CAO reviewed highlights of the report, which included revisiting the matter of wildlife conflict in the Bella Coola Valley. At the June 11, 2015 board meeting, the board asked the CAO to bring the matter to the July meeting so Director Schooner could participate in further discussion.

- 15-07-05** M/S Directors Schooner/McCullagh that following discussion surrounding wildlife conflicts, the board has created two media statements for communication to the public:  
*While the CCRD does not currently have a mandate or budget to take initiative regarding human-wildlife conflict in our district, the CCRD supports the work of the Conservation Officer Service (COS) and WildSafe BC in our community through:*

- *Creating waste management policies and decisions that take wildlife attractants into account;*
- *Providing links on our website to appropriate provincial agencies such as COS and WildSafe BC.*

*In the interest of human and wildlife safety, the CCRD strongly encourages all district residents to manage attractants on their property and to call the RAPP line at 1-877-952-7277 (RAPP) to report problems with wildlife.*

**CARRIED**

- b) Union of BC Municipalities Conference Attendance –September 21-25, 2015 in Vancouver.

**15-07-06** M/S Directors McCullagh/Hall that the Board of Directors approves the attendance and travel expenditure to the UBCM Conference to be held at the Vancouver Convention Centre September 21-25, 2015 for Director Alison Sayers and the Chief Administrative Officer.

**CARRIED**

**15-07-07** M/S Directors McCullagh/Hall that the Chief Administrative Officer be authorized to make appointments for the delegates attending the 2015 UBCM Convention including but not limited to the Minister of Community Sport and Cultural Development, the Ministry of Forests, Lands and Natural Resource Operations and BC Ferries.

**CARRIED**

- c) Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest – (report and attachment) - Ministry of Forests, Lands and Natural Resource Operations.

A letter received from the Ministry of Forests, Lands and Natural Resource Operations informed the CCRD of the public review and comment period for proposed land use objectives and potential new Biodiversity, Mining and Tourism Areas/Conservancy in the Great Bear Rainforest.

Discussion considered the draft document to be unclear, poorly thought out and it appears to protect the rainforest but isn't giving any value to economic activities. Despite what is stated in the content of the document, human well-being hasn't been considered nor have First Nations been consulted. There are concerns about the impact to community forest activities and those who work in the industry. The way forestry licences are structured, it could impact to the point that it won't be feasible to operate.

The consensus of the Board is that the proposed 2015 Great Bear Rainforest Order is a response to conservation groups to mediate issues that are arising now rather than developing a cohesive vision that will provide the basis for a standard of living.

**15-07-08** M/S Directors Schooner/Hall that Director Alison Sayers, Director Sam Schooner, Chair Randy Hart of the Economic Development Advisory Committee, CAO Darla Blake and Community Economic Development Officer, Tanis Shedden, be delegated to prepare a submission on behalf of the CCRD expressing concerns on any negative implications to

our region in response to the Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest letter dated June 11, 2015 from the Ministry of Forests, Lands and Natural Resource Operations.

**CARRIED**

- d) Islands Trust – (report and attachment) Request for 25% reduction in minor route ferry fares.

A news release was received from the Islands Trust asking the province to invest additional money for the next four years to reduce ferry fares on all BC Ferries' minor routes.

The CAO noted that, according to BC Ferries, the *MV Nimpkish* is not part of the minor routes.

**15-07-09** M/S Directors McCullagh/Schooner that the Central Coast Regional District supports the request from the Islands Trust to advocate for provincial government investment in reducing ferry fares on minor routes by 25%; and,

That the Chief Administrative Officer writes to Islands Trust, the Mayors and Chairs of Coastal Communities on BC Ferries issues, AVICC and UBCM making them aware that the *Nimpkish* service from Bella Bella to Ocean Falls, Denny Island and Bella Coola is not considered part of the minor routes according to BC Ferries, and therefore would not benefit from the proposed 25% reduction in fares, should the Province agree; and

That the Central Coast Regional District request that the central coast region's ferry service provided by the *MV Nimpkish* and known as "the Connector" (Route 10S) be included with minor routes proposed for any potential fare reduction of 25%, with the view to assist the negative impacts and extreme socio-economic difficulties being experienced by all central coast communities and their residents who rely on BC Ferries for transportation links.

**CARRIED**

- e) Peace River Regional District – Order in Council No. 148 regarding removal of lands from the ALR through a recommendation from the ELUC

A copy of a letter to the Minister of Energy and Mines was received from the Peace River Regional District (PRRD) regarding the Order in Council No. 148, which removed lands from the Agricultural Land Reserve (ALR) through a recommendation from the Environment and Land Use Committee (ELUC). The letter outlines the lack of opportunity for the PRRD to respond through the application process.

In discussion, the board felt the province needs to think very carefully about removing lands from the ALR. Without going through proper process it puts all lands in the ALR at risk of being removed and sets precedence. It is important for farmers to keep farming and there is mounting concern with regard to the loss of valuable food producing lands.

The CCRD expects the government to follow protocol regarding public input. Administration was asked to write a letter to the province stating that public input and respect be shown for the legal requirements required to apply for removal of lands from the ALR.



- 15-07-10** M/S Directors Schooner/McCullagh that the Province of BC be requested to rescind Order in Council No.148 until there has been adequate public input and respect shown for the legal requirements necessary to apply for removal of lands from the ALR.

**CARRIED**

- f) Regional District of Bulkley Nechako – British Columbia Earthquake Preparedness Consultation Report

A copy of a letter to the Attorney General and Minister of Justice was received from the Regional District of Bulkley Nechako (RDBN). In the British Columbia Earthquake Preparedness Consultation Report, released in 2014, it was recommended that the provincial and federal governments increase funding to local governments to support emergency preparedness and response. The RDBN states that any amount of funding from the province will be insufficient to mitigate the time and productivity loss to their region and does not factor minimal, regular staffing levels.

Discussion by the board considered the provincial and federal governments are downloading responsibilities to local government in order to cut budgets to emergency management. Regional Districts are not in a financial position to take on further responsibility for emergency management and the CCRD needs to register an objection that government is not living up to its mandate.

- 15-07-11** M/S Directors McCullagh/Schooner that administration write a letter similar to the June 25, 2015 letter from the Regional District of Bulkley Nechako with regards to disaster preparedness to state that any increase in funding needs to be directed to Emergency Management BC and not to regional districts as regional districts do not have the resources or expertise to fully deliver emergency services.

**CARRIED**

**Late Item (C) 1. Board Evaluation**

A questionnaire developed from discussions held during a previous workshop between the directors and Jill Tolliday of Tolliday Consulting Services was distributed for comment. The board approved the questionnaire and Ms. Tolliday will officially circulate it to the directors and the CAO in September. Once the evaluations have been completed the results will be compiled and presented at the November 2015 board meeting.

- 15-07-12** M/S Directors McCullagh/Hall that the Central Coast Regional District Board of Directors approves the CCRD Board Evaluation 2015 Questionnaire, and hereby authorizes the Chief Administrative Officer, Darla Blake, to progress the evaluation process with consultant, Ms. Jill Tolliday.

**CARRIED**

**Financial Services**

- g) Financial Report January – June 2015

The financial report provided an update on the regional district's services to June 30, 2015.

The provincial Strategic Community Investment Fund (SCIF), which in the past several years has averaged between \$200,000 and \$207,700 annually, is going to be reduced in 2016 representing a reduction in the order of \$15,000.

In order to accommodate the grant reduction there will need to be decreases to the budget, including in General Operations and Solid Waste Management. The province has not announced the levels of funding beyond 2016.

**15-07-13** M/S Directors McCullagh/Schooner that the Financial Report for the period January 01 to June 30, 2015 be received.

**CARRIED**

## **RECESS**

## **RECONVENE**

The regular meeting reconvened at 1:11 p.m.

### **Development Services**

h) Economic Development report dated July 2, 2015

The report provided an update on activities of the Economic Development Advisory Committee, the Economic Development Plan Review and Update and the CEDO's application to the SFU Community Economic Development Certificate program, has been accepted.

**15-07-14** M/S Director Hall/McCullagh that the Economic Development Report dated July 2, 2015 be received.

**CARRIED**

**15-07-15** M/S Directors McCullagh/Hall that the terms of reference for the Economic Development Advisory Committee be amended to change the number of members at large to three and that a position be opened for a representative from the Bella Coola Harbour Authority.

**CARRIED**

i) Land Use Planning

i. Land Use Planning Report dated July 2, 2015

**15-07-16** M/S Directors Hall/McCullagh that the Land Use Planning Report dated July 2, 2015 be received.

**CARRIED**

ii. Official Community Plan Advisory Committee (OCPAC) regular meeting minutes dated June 16, 2015.

**15-07-17** M/S Directors McCullagh/Schooner that the Official Community Plan Advisory Committee (OCPAC) regular meeting minutes dated June 16, 2015 be received.

**CARRIED**

iii. Official Community Plan Advisory Committee 2015 – Terms of Reference

- 15-07-18** M/S Directors McCullagh/Schooner that the Official Community Plan Advisory Committee 2015 – Terms of Reference be sent back to the OCPAC and that the committee develop a selection process to include the Nuxalk Nation for participation as a member(s) and that a letter be sent directly to the Nuxalk Nation Band Administrator inviting participation.

**CARRIED**

**Public Works**

j) Public Works Monthly Report dated July 2, 2015

Public Works Manager Ken McIlwain and Local Government Intern, Kyle Mettler, joined the table to speak to the report.

Much of the recycling program at the Thorsen Creek site was made possible by a stewardship agency known as Multi-Material BC (MMBC) and has been a big success to date.

A new stewardship agency named StewardChoice is about to come onto the scene and may ultimately threaten the CCRD's situation if they undermine MMBC. A letter has been drafted to StewardChoice to provide feedback regarding the CCRD's concerns with their proposed stewardship program.

Tenders are being called for construction of the Walker Island concession building and close on July 23<sup>rd</sup>. Construction will begin in September after the ball season has finished. A lot of the material will come from the fallen trees at the landfill.

Centennial Pool repairs to the change rooms are substantially complete.

The PWM acknowledged Doug Baker for his volunteer time monitoring garbage levels at Nusatsum Park.

- 15-07-19** M/S Directors McCullagh/Schooner that the Public Works Department Report dated July 2, 2015 be received.

**CARRIED**

- 15-07-20** M/S Directors Schooner/Hall that the Chair of the CCRD Board of Directors sign a letter designed to provide feedback to StewardChoice regarding CCRD concerns with their proposed stewardship plan, and further that this letter be copied to the division of the BC Ministry of Environment responsible for reviewing and approving Stewardship Plans.

**CARRIED**

- 15-07-21** M/S Directors Schooner/Hall that a letter of thanks be sent to Doug Baker acknowledging his volunteer time monitoring and managing Nusatsum Park refuse levels.



**CARRIED**

**Leisure Services Commissions**

- k) Centennial Pool Commission
  - i. Meeting minutes dated June 24, 2015

**15-07-22** M/S Directors Schooner/McCullagh that the Centennial Pool Commission minutes dated June 24, 2015, be received.

**CARRIED**

Although there was no quorum for this meeting, an email vote was circulated to commissioners regarding the position of the pool manager and it was approved. Nicola Koroluk has stepped down as chair of the pool commission and has taken the position of pool manager for the 2015 season.

**Transportation Services**

- l) Bella Coola Airport/Denny Island Airport.
  - i. Transportation & Land Use Coordinator's Report – dated July 2, 2015.

**15-07-23** M/S Directors McCullagh/Schooner that the Transportation & Land Use Coordinator's Report – dated July 2, 2015 by received.

**CARRIED**

**(D) EXECUTIVE REPORTS**

- a) Chair's Report – No Report

**Electoral Area Reports**

- i. **Area A** – Verbal Report

Director McCullagh described the recent Vancouver Island Regional Library meeting where the VIRL annual report was discussed.

- ii. **Area B** – No Report
- iii. **Area C** – No Report
- iv. **Area D** - Verbal Report

Director Hall has had a couple of enquiries from the public about the Hagensborg Water District and would like to know the history of the water districts in the valley so he can better address queries. He is particularly interested in the relationship between the CCRD and the Hagensborg Water District. When the CFO returns, she and the CAO will pull together some history for Director Hall. Director Sayers, as representative for Area C, is also interested in the history of the water districts.

- v. **Area E** – Verbal Report

Director Schooner reported on some of the changes at the Bella Coola Harbour Authority (BCHA). They are in the process of hiring a new manager and during the interim have two part-time workers who are doing a good job. There are a lot of applications and the Terms of Reference are starting to shape up. The last meeting of the BCHA was boisterous but good. Garrett Newkirk is the new chair and Sam Schooner is the vice chair.

**(E) BYLAWS AND POLICIES**

- a) Policy A-3 – Office Security & File Security, review proposed amendments.

Further revisions were made since the agenda package was developed and an updated version of Policy A-3, with amendments, was circulated for review.

- 15-07-24** M/S Directors McCullagh/Hall that Policy A-3, Office Security & File Security be approved as amended .

**CARRIED**

- b) Policy P-4 – Overnight Camping in Community Parks, review with proposed amendments.

- 15-07-25** M/S Directors McCullagh/Hall that Policy P-4 – Overnight Camping in Community Parks be approved as amended.

**CARRIED**

**PART IV– GENERAL BUSINESS**

**(F) GENERAL CORRESPONDENCE**

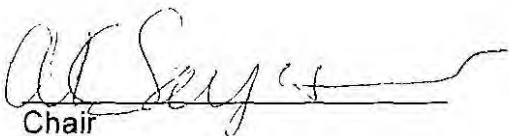
- a) AVICC – Memo – June 2015 Update to Members  
b) AVICC – Memo – 2015 AVICC AGM & Convention Minutes  
c) AVICC – Memo – Future Years AVICC AGM & Convention Dates  
d) Vancouver Island Regional Library – 2014 Annual Report

- 15-07-26** M/S Directors McCullagh/Schooner that items (F) a)-d) be received.

**CARRIED**

**(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 2:46 p.m.

  
Chair

  
Corporate Officer