



CENTRAL COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING MINUTES

DATE: June 8, 2017

REGULAR BOARD MEETING MINUTES – June 8, 2017

In Attendance:	Electoral Area A	Director, Frank Johnson
	Electoral Area B	Alternate Director, Travis Hall
	Electoral Area C	Chair, Alison Sayers
	Electoral Area D	Director, Richard Hall
	Electoral Area E	Alternate Director, Courtney Kirk
	Acting CAO/CFO	Donna Mikkelsen
	Operations Manager	Ken McIlwain (portion)
	Recording Secretary	Cheryl Waugh

**PART I - INTRODUCTION**

**1. Call to Order**

The Chair called the meeting to order at 9:00 a.m. and acknowledged the meeting was taking place on Nuxalk Nation traditional territory.

**2. Adoption of Agenda**

(a) Introduction of late items – None

**17-06-01** M/S Directors Johnson/T.Hall that the agenda be adopted as presented.

**CARRIED**

**3. Disclosures of Financial Interest**

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed. No disclosures were made.

**4. Disclosures of Interests Affecting Impartiality.**

No disclosure affecting impartiality were made.

**IN CAMERA MATTERS**

**MOTION TO GO IN CAMERA**

**17-06-02** M/S Directors Johnson /R.Hall that the meeting go in camera for the consideration of items under Section 90(1)(a) (relating to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent appointed by the municipality or another position appointed by the municipality);

and

90(1)(e) (relating to the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality) of the *Community Charter*. **CARRIED**

The regular meeting resumed at 10:40 a.m.

- a) Matters Brought out of Camera

No matters were brought out of camera

**(B) ADOPTION OF MINUTES**

- a) Regular Board Meeting, May 11, 2017

**17-06-03** M/S Directors R.Hall/T.Hall that the May 11, 2017 minutes be adopted as received.  
**CARRIED**

**PART II– PUBLIC CONSULTATION**

NONE

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Administrative Services**

- a) Acting Chief Administrative Officer's Report dated June 1, 2017

The Acting CAO Report includes updates on the board's 3 strategic priorities: the airport clearing project, the swimming pool upgrade and the coming update to the Official Community Plan (OCP). Directors were reminded of the legislative requirement to appoint alternates to act in their absence. It is also noted that the July 20 meeting of the board will take place in Ocean Falls, pursuant to the requirements of the regional district procedures bylaw.

**17-06-04** M/S Directors Kirk/T.Hall that the Acting Chief Administrative Officer's Report dated June 1, 2017 be received.  
**CARRIED**

- b) Governance and Service Delivery Study, CCRD Statement

As determined at the May board meeting, the board considered a draft statement to accompany the final Service Delivery and Governance Study dated April 26, 2017. The board discussed amendments at length, and the amended version is as follows:

**CENTRAL COAST REGIONAL DISTRICT  
PREFACE TO SERVICE DELIVERY AND GOVERNANCE STUDY FINAL REPORT (April 26, 2017)**

*On May 11, 2017, the Central Coast Regional District board of directors voted to endorse our provincially funded Governance and Service Delivery Study, researched and authored by consultants Leftside Partners Inc. with the proviso that the following statement of the CCRD Board of Directors be included as a preface to the final Report:*



*While members of each Nation were interviewed during the study process, it will be imperative, moving forward, that the Traditional Chiefs be respectfully engaged in any decisions that are made as a result of this study.*

*We note Premier Christy Clark's Ministerial Statement delivered in the Legislature apologizing to the Tsilhqot'in Nation on behalf of British Columbia "for the many wrongs inflicted by past governments" (Ministerial Statements, "Reconciliation with the Tsilhqot'in Nation", BC Hansard, Oct 23, 2014 at 4860-1). We also note her acknowledgement in the same apology that there are reliable historical accounts of smallpox being spread deliberately in the colonial period. We recognize that the Nuxalk, Heiltsuk and Wuikinuxv Nations (and other Tribes) suffered a similar devastating loss of life caused by the same or similar actions, and, in addition, from the policies of the Crown at Victoria carried out with a design to spread smallpox during that period. The smallpox genocide was just the beginning of the oppression and displacement of Wuikinuxv, Heiltsuk and Nuxalk Nations and other Indigenous Peoples that has occurred and continues to this day.*

*As such, the five Electoral Area Directors of CCRD wish to acknowledge the depth of the very grave effects of colonialism, genocide, and displacement of Wuikinuxv, Heiltsuk and Nuxalk Nations from their traditional lands within the jurisdictional boundaries that the BC Local Government Act identifies as the CCRD region. We must all embrace the BC Legislature's example of ending the implicit denial of the genocidal activity that has shaped and informed the current jurisdictional framework that impacts governance in our Region today.*

*To this end, it is our wish that future studies of this kind that are designed to direct policy and governance in our Region take a more honest and thorough approach to our Region's history and identity. Particularly missing from this Study is an acknowledgement that the current system of taxation (which is referred to multiple times in the Report) and the larger CCRD fiscal framework have been constructed without Wuikinuxv's, Heiltsuk's and Nuxalk's consent or input. Royalties paid exclusively to British Columbia and Canada on resources as well as the filtering of assets that traditionally belong to the Indigenous People of the Central Coast is part of a continuum of colonialism and genocide. The Wuikinuxv, Heiltsuk and Nuxalk hold a majority population within our region and have never relinquished their rightful authority over their traditional territories.*

**17-06-05** M/S Directors R.Hall/T.Hall that the CCRD preface statement to the Governance and Service Delivery Study Final Report prepared by Leftside Consultants Inc. (April 2017), be accepted as amended. **CARRIED**

c) Acting Chief Administrative Officer's Report Resignation of Director, Electoral Area B.

**17-06-06** M/S Directors Johnson/R.Hall that the Central Coast Regional District, having duly received the resignation of Reg Moody dated June 1, 2017, begin the by-election process pursuant to the *Local Government Act* to fill the vacant seat on the board of directors and further, that Cheryl Waugh be appointed as Chief Election Officer and Wendy Kingsley as Deputy Chief Election Officer. **CARRIED**

The Chair thanked Reg Moody for his past dedication to the board and regional district.

d) Acting Chief Administrative officer, Board Remuneration and Expenses Bylaw, report dated June 1, 2017.

The board considered the current Remuneration and Expenses Bylaw and discussed options for updating in the next few months. In the interests of encouraging younger people's interest in local government, particularly women, the board will consider the inclusion of child care expenses in an amendment bylaw. Staff is advised that the travel allowance for the Electoral Area A Director in particular, and the provisions generally are not adequate and need to be increased given the time commitment expected of the board.

**17-06-07** M/S Directors T.Hall/Johnson that the Board Remuneration and Expenses Bylaw report prepared by the Chief Financial Officer dated June 1, 2017 be received for information.

**CARRIED**

- e) Chief Financial Officer/Acting Chief Administrative Officer, Heiltsuk Heat Pump Initiative Project Application to NDIIT

Director Travis Hall declared that with regard to the matter in Item (C)(e) that he has an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that his impartiality on the matter may be affected. He declared that he will consider the matter on its merits and vote accordingly.

**17-06-08** M/S Directors Johnson/R.Hall that the Central Coast Regional District supports the application to Northern Development Initiative Trust from the Heiltsuk Tribal Council for a grant up to \$250,000 for the "Community Heating Systems Economic Diversification Investment Project" from the Economic Diversification Infrastructure account.

**CARRIED**

### **Financial Services**

- f) Filing Under the Financial Information Act – SOFI 2016, Chief Financial Officer's report dated June 1, 2017

The Statement of Financial Information is a legislative requirement to report on annual vendor payments that exceed \$25,000 in total annually. Board of director's remuneration and expenses are reported individually, and staff salaries and expenses exceeding \$75,000 annually are also noted separately. This report is available to the public and will be posted on the regional district's website.

**17-06-09** M/S Directors R.Hall/T.Hall that the Statement of Financial Information (SOFI) prepared by the Chief Financial Officer pursuant to Financial Information Act (FIA) for the year ended December 31, 2016 be approved and submitted to the Ministry of Community, Sport and Cultural Development.

**CARRIED**

- g) Municipal Finance Authority of BC – Socially responsible Investing, email dated May 4, 2017

**17-06-10** M/S Directors R.Hall/Kirk that the Municipal Finance Authority of BC – Socially Responsible Investing, email dated May 4, 2017, be received.

**CARRIED**

The Municipal Finance Authority of BC is requesting feedback from all Regional Districts as to their interest in a Socially Responsible Investing-type (SRI) pooled investment fund option. Discussion



surrounded the survey questions contained within the communique and a consensus was reached as to the most appropriate response. Generally, the CCRD would be interested in investing in a socially responsible pooled investment fund if offered by the Municipal Finance Authority of BC. Action-survey will be submitted as discussed.

## RECESS

The regular meeting resumed at 12:50 p.m.

### Development Services

h) Community Economic Development Officer Report, dated June 1, 2017

**17-06-11** M/S Directors R.Hall/Johnson that the Economic Development Advisory Committee review the Committee Terms of Reference and advise staff of recommended changes for possible submission and approval by the CCRD Board of Directors. **CARRIED**

i) Broadcasting Report, dated June 1, 2017, explored Live Streaming of Board meetings as an option to promote access to meetings for residents who live in remote regions and explored improvements to the conference phone to address challenges with hearing participants during Board meetings.

**17-06-12** M/S Directors R.Hall/Johnson that the Broadcasting Report dated June 1, 2017 be received.

And that the CCRD Board elect to purchase a new conference phone and include \$1500 in the budget for 2018.

And that the CCRD Board postpone the decision about livestreaming until after the new Chief Administrative Officer is hired. **CARRIED**

j) Economic Development Advisory Committee, regular meeting minutes dated May 25, 2017

**17-06-13** M/S Directors T.Hall/R.Hall that the Economic Development Advisory Committee, regular meeting minutes dated May 25, 2017, be received. **CARRIED**

k) Land Use Coordinator, monthly report dated June 1, 2017

**17-06-14** M/S Directors Kirk/R.Hall that the Land Use Coordinator, monthly report dated June 1, 2017, be received. **CARRIED**

### Operations

k) (i) Operations Manager May report dated June 1, 2017

Operations Manager, Ken McIlwain, joined the meeting to speak to his report and provide further information. Grant applications kept him and other staff very busy over the last month. The airport clearing project is well underway with good management. The pool renovations and solid

waste/transfer station work have also taken considerable time. Further problems related to fracturing of the pool tank are causing delays to pool repairs and opening timelines.

- 17-06-15** M/S Directors R.Hall/T.Hall that the Operations Manager report dated June 1, 2017 be received. **CARRIED**

**Leisure Services Commissions**

- l) Centennial Pool Commission minutes dated May 10, 2017 and dated May 23, 2017
- m) Centennial Pool Commission minutes dated May 23, 2017

- 17-06-16** M/S Directors R.Hall/Johnson that the Centennial Pool Commission minutes dated May 10, 2017 and May 23, 2017, be received. **CARRIED**

- n) Denny Island Recreation Commission minutes, dated May 11, 2017

- 17-06-17** M/S Directors T.Hall/Johnson that the Denny Island Recreation Commission minutes dated May 11, 2017, be received. **CARRIED**

**Protective Services**

- o) Emergency Program Report dated June 1, 2017

- 17-06-18** M/S Directors T.Hall/Kirk that the Emergency Program Report dated June 1, 2017, be received **CARRIED**

- o) (i) Emergency Executive Committee minutes dated May 25, 2017

- 17-06-19** M/S Directors Johnson/T.Hall that the Emergency Executive Committee minutes dated May 25, 2017 be received. **CARRIED**

**Transportation Services**

- p) Transportation report dated June 1, 2017

- 17-06-20** M/S Directors Johnson/R.Hall that the Transportation report dated June 1, 2017, be received. **CARRIED**

- q) Bella Coola Airport Master Plan, Acting Chief Administrative Officer report dated June 1, 2017.

- 17-06-21** M/S Directors Johnson/R.Hall that the CCRD board of directors endorse the final draft of the Bella Coola Airport Master Plan dated February 2017. **CARRIED**

**(D) EXECUTIVE REPORTS**

- a) Chair and Electoral Area C Report (see below-Area C).

- b) Electoral Area Reports

- i. Area A – Director Johnson provided a verbal report on his attendance at the recent meeting of the Vancouver Island Regional Library. He finds the participation provides for limited opportunity to advocate for increased library services. He made a point of visiting the Bella Coola Branch and spoke with library staff.
- ii. Area B- Director Travis Hall expressed an interest in joint emergency response development. Bella Bella requires an updated needs assessment for tsunami risk. The current warning siren needs renovation or replacement.

Director Hall is also participating on the BC Ferry Advisory Committee (FAC) and lamented the loss of the strong voice of the late Ernest Hall from the FAC. He looks forward to the meetings and bringing information forward to the board.

- iii. Area C- UBCM 2017 convention – BC Assessment Meeting Invitation.  
Chair Sayers explained the invitation is to schedule an appointment with BC Assessment at the 2017 Union of BC Municipalities convention, if desired. There will be appointments with other agencies to be considered soon. Otherwise, she has been working on the CAO recruitment.

Area D- Director Richard Hall attended the recent AGM of the Hagensborg Waterworks District and considered it a learning opportunity. He now better understands their needs and how he might assist if or when the time comes.

- iv. Area E- Director Kirk thinks it is important to pursue the provincial/federal emergency funding initiatives recently announced.

#### **(E) BYLAWS AND POLICIES –**

- a) Policy A-9(b) Facilities Inspection Policy, Centennial Pool.

**17-06-22** M/S Directors Johnson/R.Hall that Policy A-9(b) Facilities Inspection Policy, Centennial Pool be amended as proposed. **CARRIED**

- b) Policy A-12(c) Centennial Pool – Payment During Training.

**17-06-23** M/S Directors R.Hall/T.Hall that Policy A-12(c) Centennial Pool – Payment During Training be amended as proposed. **CARRIED**

- c) Policy E-5 Directors Attendance at Board Meetings.

**17-06-24** M/S Directors Johnson/R.Hall that Policy E-5 Directors Attendance at Board Meetings be amended as proposed. **CARRIED**

- d) Central Coast Regional District Bylaw No. 473, cited as the Denny Island Recreation Commission Bylaw No. 473.



**17-06-25** M/S Directors R.Hall/Johnson that Bylaw No. 473, cited as the Denny Island Recreation Commission Bylaw No. 473, 2017 be now introduced and read a first time. **CARRIED**

**17-06-26** M/S Directors R.Hall/Johnson that Bylaw No. 473, cited as the Denny Island Recreation Commission Bylaw No. 473, 2017 having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

The Denny Island Recreation Commission (DIRC) asked the board to consider changes to the number of members of the Commission and other amendments to the previous bylaw. These were not granted and only minor amendments were considered in establishing Bylaw No. 473. The rationale for not changing the number of members from four to seven members is that initially only four people expressed an interest. The board will also be appointing a board representative to the Commission. If there is more membership interest at the end of 2017, the bylaw may be revisited.

Administration will assist Director Johnson with contact information to select an Alternate from the Denny Island area of Electoral Area A.

#### **PART IV- GENERAL BUSINESS**

##### **(F) GENERAL CORRESPONDENCE –**

a) Letter dated May 17, 2017, Union of BC Municipalities (UBCM) 2016 Resolutions

**17-06-27** M/S Directors R.Hall/Kirk that Item (F) a), Letter dated May 17, 2017, Union of BC Municipalities 2016 Resolutions, be received. **CARRIED**

b) Email dated May 31, 2017, Gord McGee to Alison Sayers

c) Letter dated May 15, 2017 from MaPP, Sally Cargill and Gord McGee

Chair Sayers will contact MaPP regarding a presentation at a future board meeting.

**17-06-28** M/S Directors Johnson/T.Hall that staff draft a resolution to the Union of BC Municipalities that Aboriginal Day be a statutory holiday. **CARRIED**

Staff is requested to bring the Personnel Policy (A-29) to a future board meeting with a view to an amendment to include Aboriginal Day as a paid holiday.

##### **(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 2:43 p.m.

  
Chair

  
Chief Administrative Officer