CENTRAL COAST REGIONAL DISTRICT

REGULAR BOARD MEETING AGENDA – March 14, 2019 8:30 a.m.

PART I – INTRODUCTION

1. Call to Order

Recommended Statements:

1. ***Acknowledgements of Nuxalk Nation Ancestral Territory***
2. ***Please note: the meeting is being recorded and the recording will be made publically available on our website.***
3. ***The meeting is called to order at _____a.m.***

2. Adoption of Agenda – Introduction of Late Items

Recommended Motion: "That the agenda be adopted as read / or amended by adding…"

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ******* (indirect/direct) **** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is ********.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. "

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to …… the matter in item x…. I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

PART II– PUBLIC CONSULTATION

1. Delegation

(a)	**Archaeology – Elroy White**	**Page 1**
(b)	**Community Forest – Pat McNamara**	**Page 2**
(c)	**Bella Coola Community Forest Ltd – Rod Krimmer**	**Page 3**

PART III – LOCAL GOVERNANCE

(A) ADOPTION OF MINUTES

(a)	**February 14, 2019 Regular Board Meeting Minutes**	**Page 4-17**

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING

(C) EXECUTIVE REPORTS

(a) Electoral Area Reports
- i.) Chair and Electoral Area E Report
- ii.) Area A Report
- iii.) Area B Report
- iv.) Area C Report
- v.) Area D Report

PART IV– GENERAL BUSINESS

(D) BYLAWS AND POLICIES

(E) IN CAMERA MATTERS

(a) Matters Brought out of Camera

(F) ADJOURNMENT

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: Dec 7 2018 **Board Meeting Date** Dec 13 2018

Name of person or group wishing to appear before the Board of Directors:
Elroy White

Address: Box 701 Bella Bella BC

Number of people attending: 1 **Spokesperson Name:** Elroy White

Subject of presentation:
Archaeology

Purpose of presentation:
- [x] information only
- [ ] requesting a letter of support
- [ ] Other (provide details)

Contact person (if different than above):

Daytime telephone number: 12509578279, Cell number

Email address: xanius_elroywhite@hotmail.com

Will you be providing supporting documentation? [x] yes [ ] no

If yes:
- [ ] handouts at meeting (recommend delivered in advance)
- [x] PowerPoint presentation
- [ ] publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
- [ ] Other (explain)

** Delegations will have a maximum of 15 minutes to make their presentation to the Board.*
** Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: FEB. 14, 2019 **Board Meeting Date** MARCH

Name of person or group wishing to appear before the Board of Directors:
PAT McNAMARA
FRIENDS OF THE COMMUNITY FOREST

Address: 618 CLIFF AVE. BELLA COOLA

Number of people attending: 1 **Spokesperson Name:** PAT McNAMARA.

Subject of presentation: THE BELLA COOLA COMMUNITY FOREST AND THE SOCIETAL IMPEDIMENTS TO COMMUNITY INVOLVEMENT.

Purpose of presentation:
- ☐ information only
- ☐ requesting a letter of support
- ☒ Other (provide details) I/WE ASK THAT SAM SCHOONER REPLACE MATHEW AS DIRECTOR OF BELLA COOLA RESOURCE SOCIETY.

Contact person (if different than above):

Daytime telephone number: 604-701-7041

Email address: ENTWORK@HOTMAIL.COM

Will you be providing supporting documentation? ☐ yes ☐ no

If yes:
- ☐ handouts at meeting (recommend delivered in advance)
- ☐ PowerPoint presentation
- ☐ publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
- ☐ Other (explain)

** Delegations will have a maximum of 15 minutes to make their presentation to the Board.*
** Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

Board Meeting
MAR 14 2019
CCRD ITEM 1.(b)

S S

CENTRAL COAST REGIONAL DISTRICT

BYLAW NO. 449
SCHEDULE "C"

DELEGATION to BOARD REQUEST FORM

Date of Application: MAR 11/19 **Board Meeting Date** MAR 14/19

Name of person or group wishing to appear before the Board of Directors: 1

ROD KRIMMER
BELLA COOLA COMMUNITY FOREST LTD

Address: 2789 HWY 20

Number of people attending: 1 **Spokesperson Name:** ROD KRIMMER

Subject of presentation: BELLA COMMUNITY FOREST: COMMUNICATION AND ROLE IN THE COMMUNITY

Purpose of presentation:
- [x] information only
- [ ] requesting a letter of support
- [x] Other (provide details) REQUEST TO SPEAK WITH EDO RE: ECONOMIC ROLE OF CF. REQUEST ADVICE ON COMMUNITY OUTREACH

Contact person (if different than above): SAME

Daytime telephone number: 250-982-0047

Email address: krimmerrodney@gmail.com

Will you be providing supporting documentation? [ ] yes [x] no

If yes:
- [ ] handouts at meeting (recommend delivered in advance)
- [ ] PowerPoint presentation
- [ ] publication in agenda (one original due by 4:00 pm seven days prior to your appearance date)
- [ ] Other (explain) _____

** Delegations will have a maximum of 15 minutes to make their presentation to the Board.*
** Delegation speakers, please be advised that: All questions and answers during a delegation must only be directed or received to Board members. No questions are to be directed or received from the public.*

Board Meeting
MAR 14 2019
CCRD ITEM 1.(c)

PROVIDING SERVICES

1968-2018

CENTRAL COAST REGIONAL DISTRICT

DRAFT REGULAR BOARD MEETING MINUTES

DATE: February 14, 2019

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

REGULAR BOARD MEETING MINUTES – February 14, 2019

In Attendance:	Electoral Area A	Alternate Director James Hadley
	Electoral Area B	Director Travis Hall
	Electoral Area C	Director Jayme Kennedy
	Electoral Area D	Alternate Director Thomas Tallio
	Electoral Area E	Chair Samuel Schooner
Excused:	Electoral Area A	Director Dan Bertrand
	Electoral Area D	Director Lawrence Northeast
Staff:	Chief Administrative Officer	Courtney Kirk
	Chief Financial Manager	Rose Liu (portion)
	Recording Secretary, EA	Destiny Mack
Delegations:	Jessie MacDonald	Discovery Coast Music Festival

PART I – INTRODUCTION

1. Call to Order

The Chair called the meeting to order at 8:41 am and acknowledged the meeting was taking place in the unceded traditional territory of the Nuxalk Nation.

2. Swearing in of Alternate Directors – Oath of Office

Chair Schooner administered the Oaths of Office to Alternate Director James Hadley and Alternate Director Thomas Tallio.

CAO Kirk circulated the Ethic's Policy and documentation needed for Appointments of Alternate Directors and requested they be submitted by the next meeting date if not already submitted.

Alternate Director Hadley (Area A) took the Oath of Office.
Alternate Director Tallio (Area D) took the Oath of Office.

3. Adoption of Agenda

19-02-01 **M/S Directors Kennedy/Hadley** that the agenda be adopted as amended.
CARRIED

There was an amendment made to include a (1) Request for Decision: Grant In Aid 2019 Applications under Item J. (2) Request for Decision: BC Hydro Re-greening

Grant Application under the Transportation (w) 1. (3) Bella Coola Resource Society under Community & Economic Development (n) 1.

4. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

5. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

PART II – PUBLIC CONSULTATION

1. DELEGATIONS

(a) Jessie MacDonald – Discovery Coast Music Festival

Jessie MacDonald joined the meeting at 9:41 am.

Jessie MacDonald addressed the Board on behalf of the Bella Coola Music Festival in her role of as President. This year is the 20th Anniversary and she is requesting a letter of support for a Northern Development Initiative Trust grant application under the marketing initiatives stream for social media campaigns. She shared they are looking for funding to boost the media stream of the Bella Coola Music Festival. She mentioned that they are looking to hire a social media team, photographer and videographer to promote the Bella Coola Music Festival.

19-02-02 **M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District supports the Bella Coola Music Festival Society in their application to the North Development Initiative Trust marketing initiatives grant program and that Administration provide a letter of support accordingly. **CARRIED**

Jessie MacDonald left the meeting at 9:57am

PART III – LOCAL GOVERNANCE

(A) ADOPTION OF MINUTES

a) Regular Board Meeting December 13, 2018.

19-02-03 **M/S Directors Kennedy/Tallio** that the minutes be received. **CARRIED**

19-02-04 **M/S Directors Kennedy/Hall** that the minutes be adopted as presented. **CARRIED**

(B) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Extended Health and Dental Benefits for Elected Officials

CFO Liu joined the meeting at 9:14 am.

19-02-05 **M/S Directors Hall/Kennedy** that the UBCM memo on Extended Health and Dental Benefits for Elected Officials be received.

CARRIED

19-02-06 **M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize administration to enroll interested Directors in the UBCM Group Benefits Plan for Elected Officials, provided the minimum of three (3) Directors opt in;

AND THAT Administration select Option 9 for the Directors' package which is a combination of Options (4) and (5);

AND THAT Administration purchase a million dollars of the optional Accidental Death & Dismemberment insurance for the participating Directors as part of Option 9.

CARRIED

CFO Liu left the meeting at 9:41 am.

(b) Request for Decision – Family Matters/Child Care Policy Development per Director Bertrand, Area A

19-02-07 **M/S Directors Hall/Kennedy** that the Request for Decision – Family Matters/Child Care Policy Development per Director Bertrand, Area A be received.

19-02-08 **M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize Administration to develop a new policy prioritising child care obligations in consultation with Area A Director Daniel Bertrand for board review and approval. **CARRIED**

Recess was taken at 10:05 am
The meeting was called back to order at 10:17 am.

FINANCIAL SERVICES

CFO Liu rejoined the meeting at 10:17 am and provided the Board with a PowerPoint presentation reviewing the status of the 2019 draft budget development and key areas of focus.

(c) Financial Report: Initial Draft Budget Presentation

19-02-09 **M/S Directors Kennedy/Hadley** That the Board of Directors of the Central Coast Regional District authorize Administration to review possible improvements to calculating the apportioned administration costs of regional district services, incorporate recommend changes as part of the 2019 budget development for Board review and approval, and to bring forward any necessary policy revisions accordingly. **CARRIED**

19-02-10 **M/S Directors Kennedy/Hadley** That the Board of Directors of the Central Coast Regional District authorize Administration to review the structure of regional district revenue sources, particularly fees for services, to ensure reasonable contributions are being provided to offset the cost of services and to bring forward any necessary bylaw and policy revisions accordingly for the 2019 budget year **CARRIED**

19-02-11 **M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize Administration to develop a public information bulletin to summarize approaches taken to the 2019 budgeting. **CARRIED**

(d) Gas Tax Agreement Community Works Fund Payment

19-02-12 **M/S Directors Hall/Kennedy** that the Correspondence for Information: Gas Tax Agreement Community Works Fund Payment Letter be received. **CARRIED**

COMMUNITY & DEVELOPMENT SERVICES

(e) Community Economic Development Monthly Report

19-02-13 **M/S Directors Hall/Kennedy** that the Economic Development Report and the Vancouver Coastal Health addendum be received. **CARRIED**

Alternate Director Tallio left the meeting at 11:22 am
Alternate Director Tallio rejoined the meeting at 11:26 am

(f) Request for Decision – Great Bear Playgrounds

Director Hall left the meeting at 11:34 am

19-02-14 **M/S Directors Kennedy/Hadley** that the Board of Directors of the Central Coast Regional District authorize Administration to apply to the Investing in Canada Infrastructure Program – Rural and Northern Communities stream to fund the Great Bear Playground Project. **CARRIED**

(g) Request for Decision – May 31, 2019 Nusatsum Elementary School Career Fair

19-02-15 **M/S Directors Kennedy/Hadley** that the Board of Directors of the Central Coast Regional District authorize Administration to participate in the Career Fair, to take place at Nusatsum Elementary School on May 31, 2019. **CARRIED**

(h) Request for Decision – CCRD to provide space for a C Can and vehicle trailer for the Bella Coola Search and Rescue Team.

19-02-16 **M/S Directors Kennedy/Tallio** that the Board of Directors of the Central Coast Regional District authorize Administration to develop a joint use agreement for the provision of space for a 53ft C Can with electrical access and a vehicle trailer at a suitable CCRD location (ideally centrally located in the Valley for quick access) for the Bella Coola Search and Rescue Team (SAR). For greater clarity the site and negotiated terms of use will be returned to the Board for ultimate review and approval. **CARRIED**

Director Hall rejoined the meeting at 11:40 am.

(i) Grant In Aid 2018 Funding Reports

19-02-17 **M/S Directors Hall/Kennedy** that the Grant In Aid 2018 Funding Reports be received as a group. **CARRIED**

(j) Request for Decision – Grant In Aid 2019 Funding Applications

19-02-18 **M/S Directors Hall/Hadley** that the Request for Decision: Grant In Aid 2019 Funding Applications be received. **CARRIED**

19-02-19 **M/S Directors Hall/Tallio** That the Board of Directors of the Central Coast Regional District waive policy F-17 and extend the application timeline for Grant In Aid to February 28, 2019;

AND THAT policy F-17 be waived to allow the Board of Directors to decide on Grant In Aid allocation during their March 14, 2019 regular meeting of the Board;

AND THAT the application guidelines for Grant In Aid be sent to the Administrators of any and all known outer coast organizations for redistribution by the end of the day Friday February 15, 2019. **CARRIED**

A recess was taken at 11:54 pm for Lunch Break

(k) Correspondence for Action – Jr Boys All Native Funding Request

19-02-20 **M/S Directors Kennedy/Hadley** that the Jr Boys All Native Funding Request be received. **CARRIED**

19-02-21 **M/S Directors Hall/Kennedy** that the Board of Directors of the Central Coast Regional District interprets organizations under Policy F-17 application for Grant In Aid as not including sporting teams;

AND THAT for greater clarity an organization under F-17 provides some manner of community service. **CARRIED**

(l) Report to the Board – Dumpster Kitten

19-02-22 **M/S Directors Hall/Kennedy** that the Dumpster Kitten Report be received.

CARRIED

(m) Correspondence for Action: Terrifying Encounter with pack of Pitbull's.

19-02-23 **M/S Directors Kennedy/Tallio** that the Letter: Re Terrifying Encounter with Pack of Pitbull's be received. **CARRIED**

19-02-24 **M/S Directors Kennedy/Hadley** that the Board of Directors of the Central Coast Regional District provide a follow up letter specifying the Board is considering the matter as part of their Strategic Planning process. **CARRIED**

(n) Correspondence for Information: Letter from NDIT Re: 2019 Grant Writing Support Funding

19-02-25 **M/S Directors Hall/Kennedy** that the Letter from NDIT Re: 2019 Grant Writing Support Funding be received. **CARRIED**

(n.1.) Bella Coola Resource Society (Late Item)

19-02-26 **M/S Directors Kennedy/Hadley** That the Board of Directors of the Central Coast Regional District appoint Chair Schooner to represent the Regional District on the Bella Coola Resource Society Board of Directors effective immediately;

AND THAT the term of Chair Schooner's representation shall be for the 2019 year to be reconsidered during the annual committees and commissions appointments.

CARRIED

OPERATIONS

(o) Operations Manager Monthly Report

19-02-27 **M/S Directors Kennedy/Tallio** that the Operations Managers Report be received.

CARRIED

(p) Correspondence for Information: Updated Solid Waste Management Plan from George Heyman

19-02-28 **M/S Directors Kennedy/Hadley** that the Letter from George Heyman Re: Updated Solid Waste Management Plan be received. **CARRIED**

(q) Correspondence for Information: BC Hydro Project URBN-2018-BCH-03 Bella Coola (CCRD)

19-02-29 **M/S Directors Hadley/Tallio** that the Letter from Tree Canada Re: 2018 BC Hydro Project be received. **CARRIED**

LEISURE SERVICES

(r) Carol Thommasen Pool Commission resignation letter

19-02-30 **M/S Directors Kennedy/Hall** that the resignation letter from Carol Thommasen be received.

CARRIED

19-02-31 **M/S Directors Kennedy/Tallio** that the Board of Directors of the Central Coast Regional District direct Administration to prepare a letter of thanks to Carol Thommasen for her service.

CARRIED

PROTECTIVE SERVICES

(s) Report to the Board – Emergency Management MOU Celebratory Dinner; Verbal Update

CAO Kirk provided the Board of Directors with an update on the amended date for the MOU Celebratory dinner and the status of event preparations. The celebratory dinner is to take place on Saturday, March 2, 2019 at 5 pm at Acwsalcta School gymnasium. CAO Kirk noted that it was hoped the first steering committee meeting identified in the MOU would take place shortly after the MOU celebratory dinner to begin discussions on implementation of the agreement.

(t) Northeast Emergency Management Newsletter

19-02-32 **M/S Directors Hadley/Hall** that the Northeast Emergency Management Newsletter be received. **CARRIED**

TRANSPORTATION SERVICE

(u) Transportation Monthly Report

19-02-33 **M/S Directors Kennedy/Tallio** that the Transportation Monthly Report be received. **CARRIED**

Revised Denny Island Airport Commission Meeting Minutes dated November 29, 2018

19-02-34 **M/S Directors Hadley/Hall** that the Revised November 29, 2018 Denny Island Airport Commission Meeting Minutes be received.

CARRIED

(v) Report to the Board: Airport Infrastructure funding options

CAO Kirk provided an update on funding research done to date on the matter of financing airport infrastructure in light of Board discussions pertaining to the Denny Island airport terminal building.

(w.1.) Request for Decision: BC Hydro Regreening Grant

19-02-35 **M/S Directors Hadley/Tallio** that the Request for Decision: BC Hydro Re-greening Grant be received. **CARRIED**

19-02-36 **M/S Directors Hall/Kennedy** That the Board of Directors of the Central Coast Regional District authorize submission of an application to the BC Hydro/Trees Canada Re-greening Grant Program for up to $4000 to fund the purchase of trees for phase 1 of the Airport Green Space Development. **CARRIED**

LANDS SERVICE

(w)Report to the Board: Application for Rezoning – Kristin Knudsen

19-02-37 **M/S Directors Hall/Kennedy** that the Report to the Board: Application for Rezoning – Kristin Knudsen be received. **CARRIED**

GOVERNANCE

(x) Request for Decision: UBCM Indigenous Relations Committee Presentation Feb 21, 2019

19-02-38 **M/S Directors Kennedy/Hadley** that the Request for Decision: UBCM Indigenous Relations Committee Presentation February 21, 2019 be received. **CARRIED**

19-02-39 **M/S Directors Kennedy/Hadley** that the Board of Directors of Central Coast Regional District direct CAO Kirk to participate in person in the UBCM Indigenous Relations Committee on February 21, 2019;

AND THAT CAO Kirk is authorised to present on CCRD and ACRD preferences for implementation of the UBCM resolutions for a provincial community-to-community forum and three hour workshop during UBCM AGM 2019 both on the topic of Financing Reconciliation;

AND THAT the content of CAO Kirk's presentation to the UBCM Indigenous Relations Committee will be guided by the Board's input during their strategic planning workshop covering the UBCM initiatives on February 15, 2019. **CARRIED**

(y) Request for Decision: Update for Wuikinuxv Kitasoo Nuxalk Tribal Council Feb 28, 2019

19-02-40 **M/S Directors Kennedy/Hall** that the Request for Decision: Update for Wuikinuxv Kitasoo Nuxalk Tribal Council Feb 28, 2019 be received. **CARRIED**

19-02-41 **M/S Directors Kennedy/Hadley** that the Board of Directors of the Central Coast Regional District authorise Administration to present to the Wuikinuxv Kitisoo Nuxalk Tribal Council during their directors' meeting on February 28, 2019 on any of the following topics: (1) update on CCRD initiative "Financing Reconciliation' collaboration with UBCM and Alberni Clayoquot Regional District; (2) Status of central coast regional emergency management initiatives; (3) general information and updates on CCRD governance and initiatives; and (4) general information on boundary adjustment processes for internal and external boundary changes. **CARRIED**

Director Hall objected to this motion.

Director Hall left the meeting at 3:05 pm.
Director Hall rejoined the meeting at 3:07 pm.

(z) Correspondence for Information: BC Ferries' Board of Directors dated Dec 7, 2018

19-02-42 **M/S Directors Tallio/Kennedy** that the Correspondence for Information: BC Ferries Board of Directors letter be received. **CARRIED**

Alternate Director Tallio left the meeting at 3:12 pm

(aa) Correspondence for Information: Excellence in Local Government

19-02-43 **M/S Directors Hall/Kennedy** that the Correspondence for Information: Excellence in Local Government be received. **CARRIED**

Alternate Director Tallio rejoined the meeting at 3:14pm

Recess was taken at 3:14 pm.
The meeting reconvened at 3:20 pm.

(D) EXECUTIVE REPORTS

a. Electoral Area Reports

Chair and Area E Report: Chair Schooner
Chair Schooner shared that their training in January was very beneficial and thanked the rest of the Board for being there. He provided a bit of background on the Northern Development Initiative meeting in Terrace. Chair Schooner advised the Board that he has been personally going around and talking to constituents about the rising water tolls and that he has been getting some amazing responses. Chair Schooner announced that Northern Development Initiative Trust will be having a board meeting in Bella Coola in July 2019.

Area A Report: Alternate Director Hadley
Alternate Director Hadley shared that Director Bertrand spent some time with the CEDO and gathering information from all the different communities toward getting their priorities captured for the upcoming Strategic Planning workshop. Alternate Director Hadley indicated that he spent a lot of time in Denny Island himself discussing the upcoming petition and trying to make it go forward. Alternate Director Hadley advised that with the help from the CCRD Board, Denny Island has been able to purchase a composter and bailer for their recycling program and are just waiting for transportation to Denny Island.

Area B Report: Director Hall
Director Hall shared that it has been quiet a busy month considering the training that the Board has done. He updated the Board that he has recently been appointed to the Central Coast Resource Alliance (CCIRA) Board. Director Hall shared that his appointments to the UBCM have been very interesting. He indicated that he has had some training through them and finds it very beneficial in his role as a local government Director. Director Hall shared that Indigenous Relations

is one of his portfolios with UBCM. He shared that the training sessions are very valuable for moving ahead.

Director Hall provided the new Board members some background on Financing Reconciliation and acknowledged that he is grateful for the CAO's work with identifying solutions.

Director Hall informed the Board that he is also on the Central Coast Health Authority Board. Director Hall advised that the central coast health organizations developed between the Nations have had a caucus in Vancouver. Director Hall has requested a letter of support to the Wuikinuxv Nation addressing their patient travel issues. He advised that Wuikinuxv members are being left in Port Hardy with nowhere to go, when they are dealing with their health issues. Director Hall shared that he has requested their Health Board and Council provide letters of support to Wuikinuxv. He then shared that the outcome of the Caucus was the need to adhere to and make necessary changes to the policy.

19-02-44 **M/S Directors Kennedy/Tallio** that the Board of Directors of the Central Coast Regional District provide a support letter acknowledging the need for redress of the Wuikinuxv Nation Patient Travel Program shortfalls. **CARRIED**

Area C Report: Director Kennedy

Director Kennedy spoke the Board's attendance at the Local Government Leadership Academy (LGLA) in January and shared that it was a great learning opportunity. She advised the Board that she went from there to the Vancouver Island Regional Library Board Meeting in Nanaimo and that she is trying to get information on programs happening out there and bring them to the Central Coast so we are not missing out on them. Director Kennedy further advised that she then went to IMPACT which is a tourism and travel sustainability conference representing her own personal business but gained a lot of knowledge relevant to her work as the Area C representative. Direct Kennedy indicated that she is looking forward to participating in the Board's Strategic Planning and the future of our region with regards to tourism and hopes to help build a strong community with growth in the tourism sector where the money stays in the economy and local.

Director Kennedy shared that she received a request from the Caribou Chilcotin Coast Tourism Association (CCCTA) that they would like to hold their AGM here in Bella Coola. If it were to take place in 2019 it would take place November 1-3, 2019 or in 2020.

Director Kennedy shared that the CCRD has been invited to have a seat on the Bella Coola Human-Bear Safety Committee; their next meeting is on February 20, 2019 and their last meeting prior to that was in August 2018.

Director Kennedy advised t hat she will be attending the BC Tourism Industry Conference February 26-March 1, 2019.

Director Kennedy indicated that she had planned to take part in the Red Cross Ready Rating Pilot Project that was supposed to happen, but the event was postponed because the lady who was organizing the event got stuck in an elevator and missed her flight.

19-02-45 **M/S Directors Hadley/Hall** that the Directors of the Central Coast Regional District authorize Director Kennedy to represent the CCRD on the Human-Bear Safety Committee. **CARRIED**

Area D Report: Alternate Director Tallio

Alternate Director Tallio shared a message from Director Northeast. Director Northeast is out of town on business and Thomas Tallio, agreed to serve as alternate and agreed to stand in for him at the Board meeting and the Strategic Planning session on Friday February 15, 2019. Director Northeast will call in to the meeting on Saturday morning and shared that Director Northeast's desire is to be a part of the conversation that will set priorities for moving our communities forward. Director Northeast remains committed to working with Nuxalk Nation to build capacity to build capacity and self-sufficiency in our Valley and other coastal communities to do the same. Preparing for and responding to emergency training needs to continue; as do efforts to create meaningful jobs through the economic development service. The Red Cross Program, JIBC, ESS and EOC training are good examples of these. Further many of the services and facilities that we enjoy exist because of the volunteers and not for profit societies and Boards. Director Northeast is looking for ways to encourage and support those who give their name and time and resources to these committees and finding ways to increase communications between organizations; among these is a good start.

Director Northeast shared that he will be meeting with the Harbour Authority on February 20, 2019 to learn about the Harbour and its needs. He is optimistic that through the Strategic Planning the CCRD can add improving needed infrastructure, create more recreational facilities and provide more services. Most of these ambitions will require support from senior levels of Government, Private Sectors and First Nations. As the Director for Area D, Director Northeast remains committed to this.

(F) GENERAL CORRESPONDENCE FOR INFORMATION

(a) The Coast Sustainability Trust II – 2018 Fourth Quarter Report

(b) Clean BC Highlights Report

(c) Caribou Recovery Update to UBCM resolution B116 from the Peace River District

19-02-46 **M/S Directors Kennedy/Tallio** that the general correspondence for information on pages 124-149 of the agenda package, being the Coast Sustainability Trust II, Clean BC Highlights Report and Caribou Recovery Update to UBCM resolution B116 from the Peace River Regional District be received as a group. **CARRIED**

(G) ADJOURNMENT

19-02-47 **M/S Directors Hall/Tallio** that the Board of Directors meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 3:56 pm.

Chair

Chief Administrative Officer

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Board of Directors

From: Courtney Kirk, CAO

Meeting Date: March 14, 2019

Subject: CCRD Strategic Plan 2019-2022

Recommendation:
***THAT the Board of Directors of the Central Coast Regional District adopts the CCRD* Strategic Plan 2019-2022**

Issue/Background Summary:
From February 14-16, 2019 a comprehensive planning workshop was held in Bella Coola with CCRD directors and alternates to develop a four year strategic plan (2019-2022). CCRD Chair Schooner (Area E), Director Hall (Area B), Director Kennedy (Area C), Alternate Director Tallio (Area D), and Alternate Director Hadley (Area A) were in attendance, as well as Director Northeast (Area D, portion). CAO Kirk supported the Board's discussion which was led by consultant Randy Diehl.

Financial/Budgetary Implications:
The financial impact of the four strategic plan is considerable as along with regular service and administration needs, the plan forms the fundamental basis for the 2019 budget draft and 5 year financial plan.

Time Requirements – Staff and Elected Officials:
The plan outlines action items (projects and priorities), sponsors (who will do it), and target dates (when deliverables hope to be achieved) and is a guidepost for both the Board and Administration is developing priorities, work plans and budgets. What is not included in the plan are the regular day-to-day Administrative tasks to keep the regional and area specific services operating and Board governance over same.

Options to Consider:
1. To move forward with the recommendation as stated;
2. To substantially revise the draft plan according to directors' comments/critique and bring the revisions back for future Board consideration.

Submitted by: Courtney Kirk
Courtney Kirk, Chief Administrative Officer

Board Meeting
MAR 14 2019
CCRD ITEM B (a)

Stronger Together

Central Coast Regional District Strategic Plan 2019 – 2022

DIEHL MANAGEMENT SERVICES

OUR VISION

Our Vision for Central Coast Regional District is an inclusive, resilient & sustainable group of communities thriving as a diverse, locally influenced economy within a safe, healthy and natural environment.

OUR MISSION

To foster the sustainable socioeconomic and environmental wellbeing of the Central Coast through the professional & efficient delivery of mandated regional & community services.

Our Core Values

Good Governance	**Transparency**
Professionalism	**Accountability**
Inclusiveness	**Collaboration**
Resilience	**Integrity**
Productivity	**Sustainability**

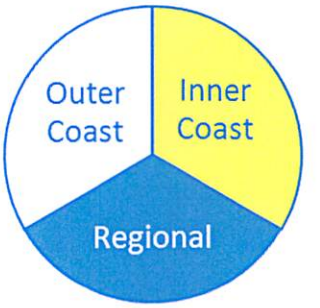
Our Strategic Goals

1. **Good Governance and Administration** – Fostering Efficiency in Service Delivery
2. **Building Our Capacity** - Strengthening Relationships and Innovative Partnerships
3. **Improving Our Infrastructure** – Investing in Safe and Sustainable Public Works
4. **Effective Community Planning** – Enhancing Our Social, Health, Environmental and Economic Systems

Strategic Plan Approval
March 2019

Directors	Alternate Directors
Chair, Samuel Schooner (Area E)	Hank Brook
Vice Chair, Travis Hall (Area B)	Reg Moody
Director Daniel Bertrand (Area A)	James Hadley
Director Jayme Kennedy (Area C)	Drew Kovacic
Director Lawrence Northeast (Area D)	Thomas Tallio
Chief Administrative Officer Courtney Kirk	

**Strategic plan layout utilizes the following colour coding for regional, outer-coast and Bella Coola Valley initiatives:*



Goal 1	Good Governance and Administration – *Fostering Efficiency in Service Delivery*			
Action	**Priority**	**Sponsor**	**Target**	**Completion/Comments**
Review Strategic Plan	#1	CAO/Board	1/4ly	
Approve Staff Salary System	#1	CAO	1st Q/19	
Review Workforce Capacity • PDev Training Plan • 1st Nations Sensitivity Training • Conflict Resolution Training • Succession Plan • Staff Workplans	#1	CAO	1st Q/19	
Lobby Province to Address Bear Encounters	#1	Board/Area C	1st Q/19	
Review and Update By-laws and Board Policies • Emergency Mgt • Procedural By-Law • Fees and Charges • Zoning	#1	CAO	4th Q/19 4th Q/22	
Review Outer Coast Communications Needs	#1	Travis - Board Task Force	2nd Q/19	
Implement website upgrade project and regional rebranding project	#1	CAO/EDO	4thQ/19	
Implement and Assess Current Public Communications and Engagement Strategy • Regional Board Meetings • Web Site • Chairs Message	#2	CAO	2nd Q/20	
Develop 1st Nations Communications Strategy	#1	CAO/Chair	4th Q/22	

Action	Priority	Sponsor	Target	Completion/Comments
Knowledge Development Plan for Board Members • LGLA Governance • UBCM • FCM	#1 #1 #1 #3	Chair Board Board Board	1st Q/19 1st Q/19 Sept/19 2020	 Completed
Review Ocean Falls governance status • check letters patent – who has authority? • Are we ready for community planning? • Legal responsibility for abandoned buildings?	#1	CAO/Area A	4th Q/19	
Review Legal responsibility for abandoned buildings throughout the region (i.e. Wharfs, Canneries)	#2	CAO	4th Q/20	
Initiate Community - Interagency dialogue on derelict vessels	#3	CAO	4th Q/21	

Goal 2	**Building Our Capacity** - *Strengthening Relationships and Innovative Partnerships*			
Action	**Priority**	**Sponsor**	**Target**	**Completion/Comments**
Finalize Action **Plan** for Equalization Taxation Strategy • Local Government Lobbying • Federal Minister Lobbying • Provincial Minister Lobbying • UBCM Support • Ministers Meetings	#1	CAO/Board	1st Q/19	Underway
Lobby senior government regarding funding for bear encounters	#1	Board	1st/Q 19	
Review 1st Nations Cultural sensitivities on bear encounters	#1	Frank/Board	2nd Q/19	
Inter-Community Table Top Exercises & C2C Mutual Understanding Events (i.e. Emergency Preparedness)	#1	CAO/ Lawrence	4th Q/19	

Action	Priority	Sponsor	Target	Completion/Comments
Continue to bridge gap between cultural groups, outer villages and government agencies • CCRD Regional Meetings • General Sensitivity Training • Nation specific Sensitivity Training (i.e. protocols, etc.)	#1	Board/CAO CAO	On Going 2019 2022	
Review Electoral/Regional Area Boundaries	#1	CAO	4th Q/21	
Develop Intergovernmental Service Sharing Protocols/MOU's	#1	CAO	As Needed	

Goal 3	Improving Our Infrastructure – *Investing in Safe and Sustainable Public Works and Services*			
Action	**Priority**	**Sponsor**	**Target**	**Completion/Comments**
Lobby for improved Ferry and Road Transportation connectivity	#1	Board	On Going	
Denny Island Water Upgrade • Petition • Construction	#1	CAO/PW	 1st Q/19 2019/20	
TBD Construct Hagensborg Water System • Grant Approval • MOU with Improvement District • Construction	#1	CAO/PW	 2nd Q/19 2019/20	
Walker Island Playground and Nusatsum Playground • Grant Approval • Construction	#1	CAO/PW	 2nd Q/19 2020	
Smith Neighbourhood Survey for Safety Street Lighting	#1	Area C	2nd Q/19	
BCV Airport Certification Approval	#1	CAO/PW	3rd Q/19	
Capital/Infrastructure Prioritization Strategy • Board Approval	#1	CAO/PW	4th Q/ 19	
Completion of Centennial Pool Retrofit	#1	CAO/PW	4th Q/20	

Action	Priority	Sponsor	Target	Completion/Comments
BCV Airport Lease Property Opportunities Review	#3	CAO/PW	4th Q/20	
Ice Arena Feasibility Study Snootli Creek	#2	CAO/PW	2020	
Develop BCV Airport Management Plan (day to day management, human resourcing) and implementation strategy	#1	CAO/PW	4th Q/19 4th Q/2021	
Review Region Wide Air Service Needs (i.e. Harmonize Air Services to Denny Island, Bella Bella, BCV Airports and Anahim)	#1	Board/CAO/ PW	On Going	
Apply for infrastructure grant for a composting system at Thorsen Creek Waste and Recycling Centre (Bella Coola) Amend service delivery framework with Nuxalk Nation to include composting at TCWRC and address other enhancement needs Composting system project implementation (if grant funding approved)	#1	Board/CAO/PW	2nd Q/2019 2nd Q/2020 2nd Q/2022	

Goal 4	**Effective Community Planning** – *Enhancing Our Social, Health, Environmental and Economic Systems*			
Action	**Priority**	**Sponsor**	**Target**	**Completion/Comments**
Emergency Management Plan – Update	#1	Chair/CAO/Coordinator	4th Q/19	
• BCV MOU Implementation – Hire Shared Coordinator	#1	CAO	1st Q/19	
• Table Top Exercise BCV to Ensure Emergency Management Executive is active and trained	#1	Coordinator	2nd Q/19	
• Outer Villages Table Top Exercise	#1		1st Q/20	
• Implement Early Warning System for Outer Villages (Tsunami/ Marine Disaster)	#1		1st Q/19	
• Implement Communication Strategy Plan	#1		4th Q/19	
• Website for disseminating Information	#1	CAO	2nd /19	
• Emergency Plans for Airport	#2	CAO	2020	

Action	Priority	Sponsor	Target	Completion/Comments
Ec. Dev. Officer Business Support/ Capacity Building and Tourism Development Action Plan	#1	CAO/EDO	2nd Q/19	
Official Community Plan BCV – Initiate • Base Mapping • Zoning Mapping • Hazard Mapping • Business Licensing • Derelict Buildings, Wharfs and Vessels - Reclamation Requirements	#1	CAO/Urban Systems	2019 2021	
Assess need for OCP Planning and Zoning in critical outer areas of Region • Ocean falls governance structure and authorities • Derelict buildings and Marine/Harbour Structures • Reclamation conversations? (i.e. polluter pays)	#1	CAO/Urban Systems	1st Q/19	

Action	Priority	Sponsor	Target	Completion/Comments
Promote Health/Social Services • Rejuvenate BCV Recreation Commission • Review Area D Wellness Services • Lobby for Health Services • Initiate Safe Inter-Regional Transit Systems Plan	#1	 CAO/Jayme Lawrence Board CAO	 2020 1st Q/19 On going 2nd Q/19	
BCV Rental Housing Strategy Prepare for Govt Funding Program	#2	Board	2019	
Fire Services Plan Denny Island • Petition Approval • Implementation	#1	Board/CAO	 4th Q/20 2022	
Review Fire Services Needs and Feasibility in Outer Villages	#1	CAO	2nd Q/22	
Review Impact of High-Speed Internet Cable Installation	#2	EDO	2022	

Parked Issues

1. Dangerous Dog By-Law
2. BCV Recreation Centre Feasibility

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: **Board of Directors**

From: **Courtney Kirk, CAO**

Meeting Date: **March 14, 2019**

Subject: **Financing Reconciliation Advocacy Plan**

Recommendation:

THAT the Board of Directors of the Central Coast Regional District adopts the CCRD 'Financing Reconciliation' Advocacy Plan

Issue/Background Summary:

On February 15th, 2019 a standalone session was held on 2019/20 Financing Reconciliation advocacy potential as part of the CCRD Board of Directors 2019-2022 Strategic planning workshop. CCRD Chair Schooner (Area E), Director Hall (Area B), Director Kennedy (Area C), Alternate Director Tallio (Area D), and Alternate Director Hadley (Area A) were in attendance. CAO Kirk and consultant Randy Diehl supported the Board's discussion which was led by consultant Alison Sayers.

An overview of the work to date on Financing Reconciliation was presented to the Board followed by a discussion of possible next steps. The discussion formed the basis of a draft strategic plan to map out CCRD's potential ongoing advocacy work through 2019 and into 2020. A major focal point of the plan is implementation of Resolution OF1 (endorsed by UBCM) which resolved:

> *...[T]hat UBCM work with the Central Coast Regional District and Alberni-Clayoquot Regional District to host a provincial Community to Community Forum on Resolution B150 Financing Reconciliation: Solutions for Local Communities, with local governments and appropriate First Nations governing bodies;*
>
> *And be it further resolved that UBCM hold a three hour workshop on Resolutions B150 Financing Reconciliation: Solutions for Local Communities at the 2019 Annual Convention.*

Financial/Budgetary Implications:

It would be necessary to budget a significant portion of the 2019 Board expenses toward the full specter of the advocacy work contemplated. Approximately $35,000 dollars dedicated directly to advocacy expenses would be necessary to execute the items contemplated in the advocacy plan. In addition, staff and board would be required to utilize indirect opportunities to further the advocacy plan where travel is required for other services and where overlap is possible. The projected direct expenses include travel costs, convention costs, Board remuneration, and consultant expenses. The 2019 budget would also require higher than normal staff travel expenses to provide sufficient administrative support to the initiatives.

It should be noted that pro bono resources would likely continue to be invested by other parties into the CCRD advocacy efforts, as well as the investment by ACRD and UBCM into the collective advocacy work.

Time Requirements – Staff and Elected Officials:

A significant amount of elected official time is required to understand the issues being tackled, align (or not) with the approach taken to date, and if supportive carry forward the advocacy work, including building awareness of and participating in the upcoming provincial community to community forum and the three hour workshop built on the CCRD/ACRD panel presentation at UBCM 2019.

A significant amount of Administrative time is necessary to fulfill the advocacy plan particularly by CAO Kirk, with peak effort required in March/April, June and September 2019.

Options to Consider:

1. To move forward with the recommendation as stated;
2. To withdraw CCRD's participation in the CCRD/ACRD/UBCM Community to Community forum and three hour workshop
3. To substantially revise the draft plan according to directors' comments/critique and bring the revisions back for future Board consideration.

Submitted by: Courtney Kirk

Courtney Kirk, Chief Administrative Officer

Action Items Related to Resolution B150:
Financing Reconciliation: Solutions for Local Communities
February-October 2019

Action Item	Target Date	Sponsor
Prep for UBCM Indigenous Relations Committee meeting	By February 21	CAO and Director Hall
Contact RD of Mt. Waddington re. possible presentation to board	By end February	CAO
Present and review this action plan with board	March 14th board meeting	CAO
Review feasibility of presentation to RDMW with CCRD board	March 14th meeting (for budget allocation if needed)	CAO
Draft handout (revisions of briefing notes) for Chairs/CAOs and AVICC	By March 26	CCRD staff with ACRD staff, review and input by CCRD board
Review *Financing Reconciliation* workshop with board members who could not attend	March	CAO (with Alison Sayers if needed)
Contact NDIT re. support (video?) for B150 efforts	March	CCRD staff
Letter to Don Lidstone: thank you and update on outcome of IRC meeting	March	CCRD staff
Contact Minister Caroline Bennett and Chief Commissioner Manny Jules, First Nations Tax Commission	March	CCRD Chair/Board
Memo to MP Nathan Cullen's staff member James Hammond regarding board direction/interest	March-April	CCRD staff
Pilot project ideas/proposal	April	CCRD staff with MP Cullen staff
Plan outreach to agencies that represent First	April	CCRD board/staff with ACRD board/staff input

Nations		
Perform outreach to agencies that represent First Nations, invite them to C2C forum in September	April-September	CCRD staff to agency staff; CCRD board to agency elected officials
Prep for UBCM convention workshop and C2C Forum in September	April-September	CCRD board/staff working with ACRD board/staff and UBCM staff
Grassroots outreach to local governments, such as cold calling Mayors and Chairs to remind them of B150, and inviting them to attend C2C and workshop at UBCM	April-September	CCRD Chair/board (and ACRD Chair/board, other Chairs and Mayors?)
Draft resolution for FCM (2020 or later), to perhaps be presented at UBCM 2019 workshop	April-September	CCRD staff with ACRD staff, review and input from CCRD board and ACRD board
Issue personal invitation to provincial ministers inviting them to attend, or even participate in, workshop and C2C at UBCM convention	April-September (be strategic about timing for this one)	CCRD Chair with staff support
Finalize and submit final resolution to FCM	October	CCRD staff with board input, review, and approval
Outer Coast Board Meeting – date and location TBD	TBD	CCRD staff
Outer Coast Emergency Management training – date and location TBD - opportunity for discussion of C2C and B150	TBD	CCRD staff
Request Letters of Support from central coast Nations, including in-community presentations when/where feasible	TBD	CCRD Chair on behalf of board, with staff support

Implementing Resolution OF1

Courtney Kirk, CAO

Central Coast Regional District

Presentation for UBCM Indigenous Relations Committee
Feb 21, 2019 2:45 pm
In collaboration with Doug Holmes, CAO, Alberni Clayoquot Regional District

Resolution OF1

Building Understanding of B150

Financing Reconciliation: Solutions for Local Communities

Alberni-Clayoquot RD – OF1

Therefore be it resolved, that UBCM work with the Central Coast Regional District and Alberni-Clayoquot Regional District to host a provincial Community to Community Forum on Resolution B150 Financing Reconciliation: Solutions for Local Communities, with local governments and appropriate First Nations governing bodies;

And be it further resolved that UBCM hold a three hour workshop on Resolutions B150 Financing Reconciliation: Solutions for Local Communities at the 2019 Annual Convention.

On motion, was Endorsed

UBCM 2018 Resolutions Book - B150

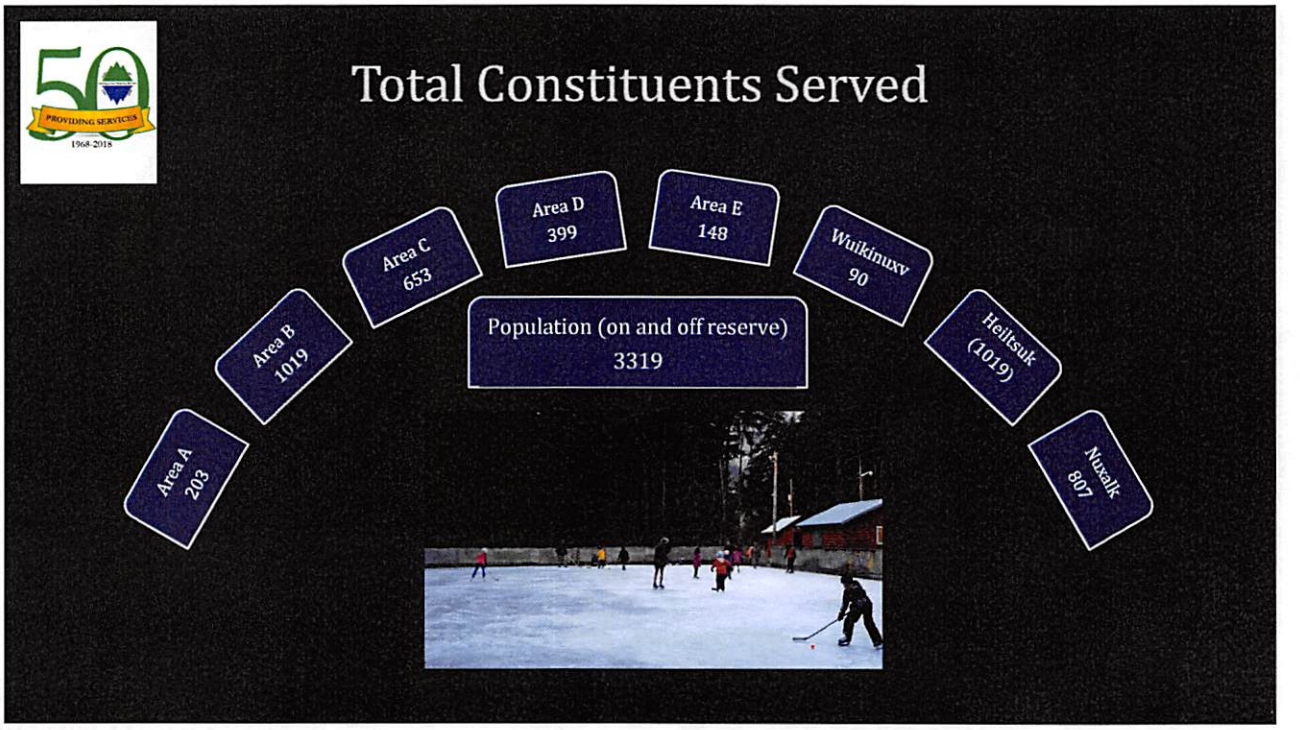
WHEREAS local governments and First Nations have inherited a problematic public service delivery regime that poorly finances on and off reserve local government service delivery;

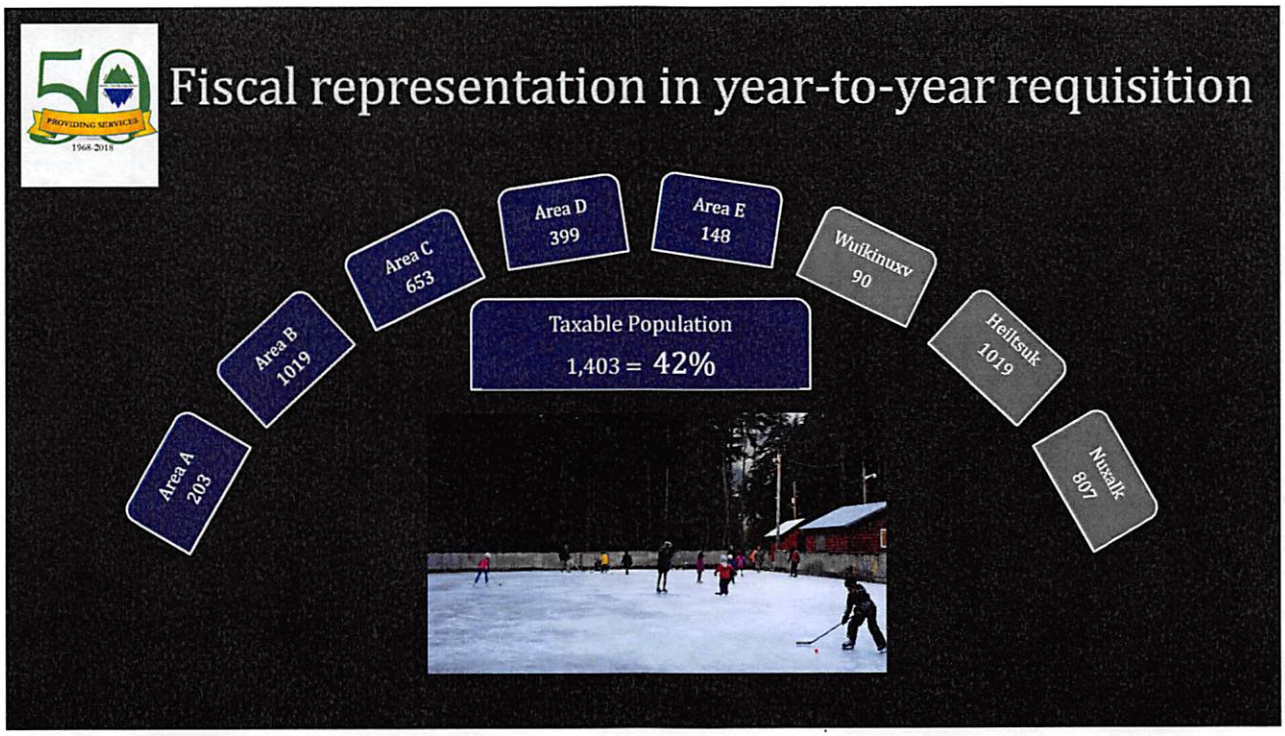
AND WHEREAS local governments experience revenue deficits that impact shared and overlapping public service delivery to the entire local population, including First Nation populations, that are not fairly addressed through property tax requisition;

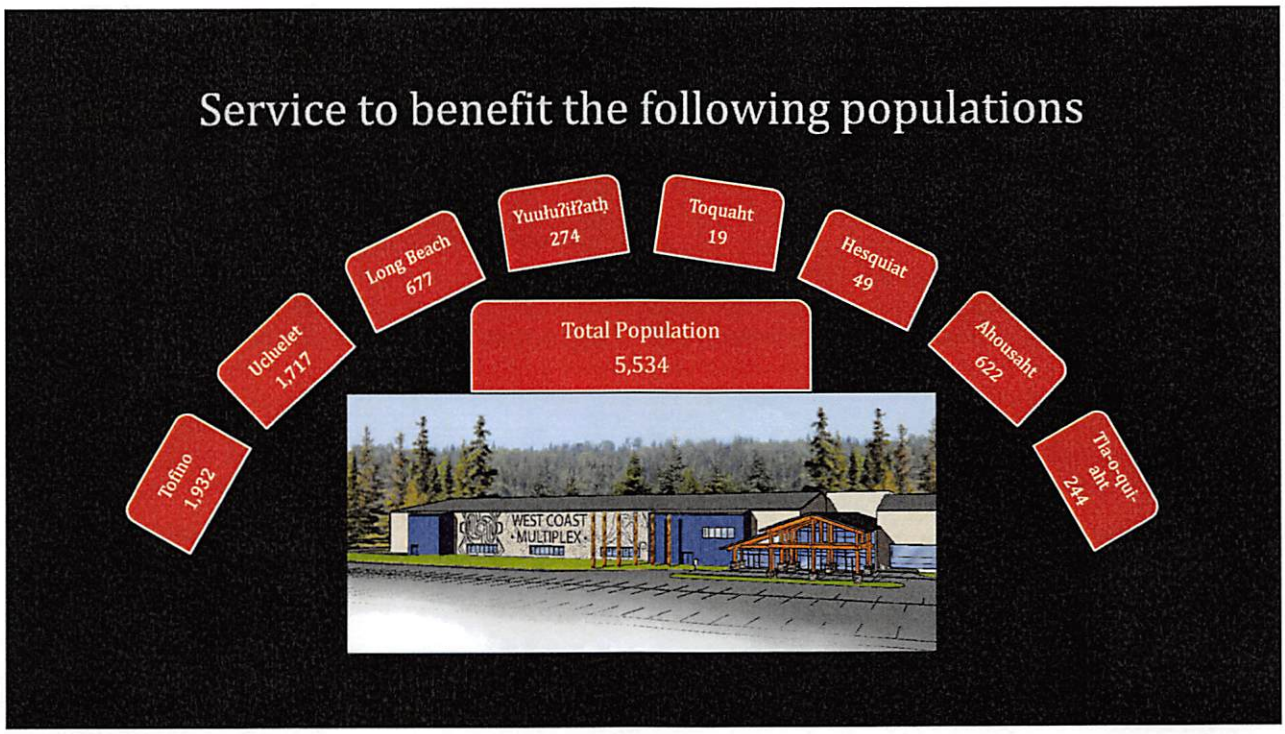
AND WHEREAS the federal government is constitutionally committed to providing "essential public services of reasonable quality to all Canadians" (*Constitution Act, 1982 s.36*), implemented in part through federal transfer payments;

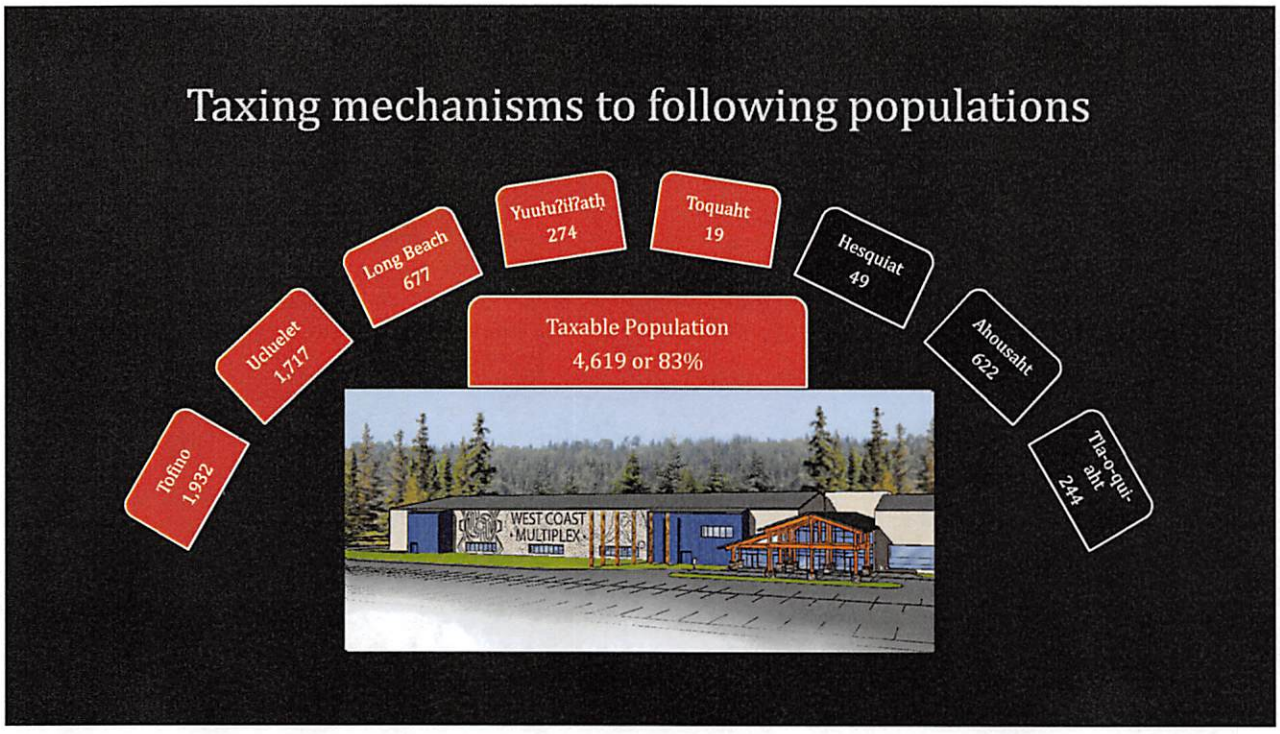
THEREFORE BE IT RESOLVED that UBCM request the Province of BC and the Government of Canada work with First Nations and local governments to explore and implement revenue solutions such as federal transfer payments, thereby supporting implementation of the Truth and Reconciliation Calls to Action and the commitments in UNDRIP;

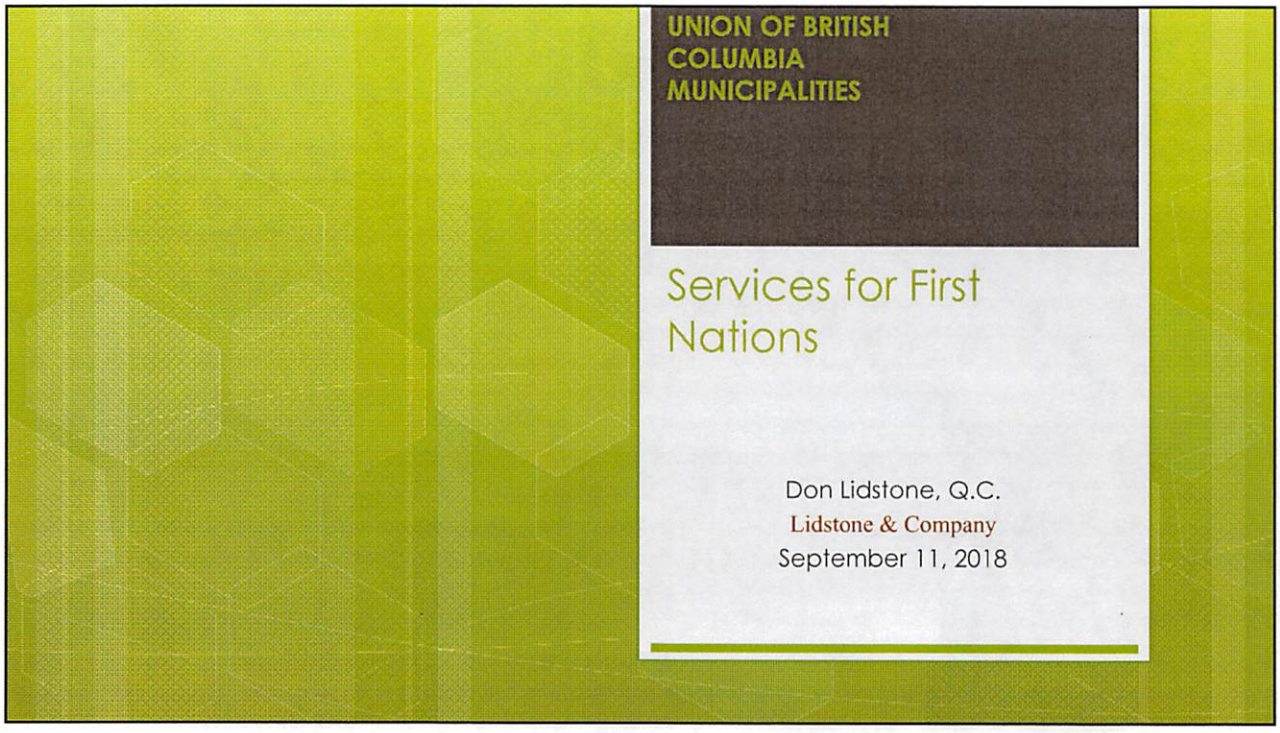
AND BE IT FURTHER RESOLVED that to ensure First Nation participation in the management of said payments, UBCM request British Columbia, in consultation with First Nations, amend the *Local Government Act* accordingly.

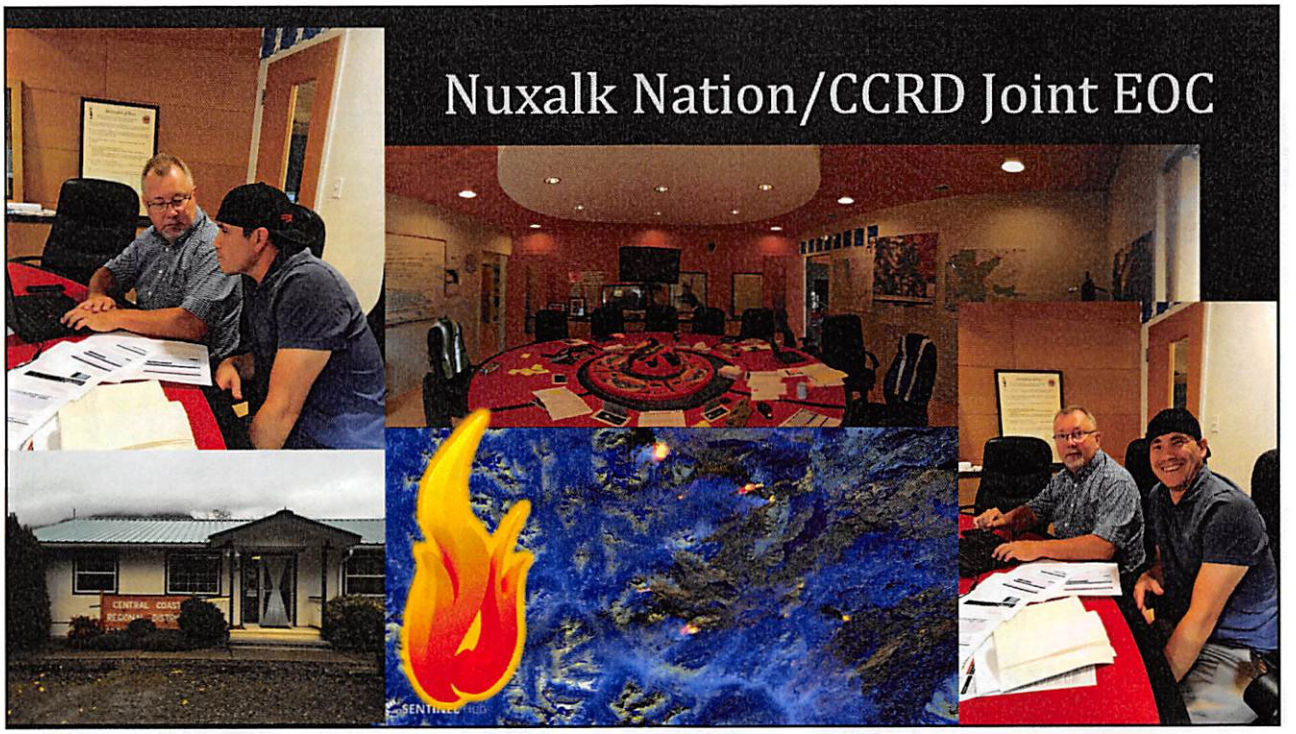



Fiscal representation in year-to-year requisition
Area A 203
Area B 1019
Area C 653
Area D 399
Area E 148
Wuikinuxv 90
Heiltsuk 1019
Nuxalk 807
Taxable Population
1,403 = 42%


Service to benefit the following populations
Tofino 1,932
Ucluelet 1,717
Long Beach 677
Yuułu?ił?ath 274
Toquaht 19
Hesquiat 49
Ahousaht 622
Tla-o-qui-aht 244
Total Population
5,534
WEST COAST MULTIPLEX

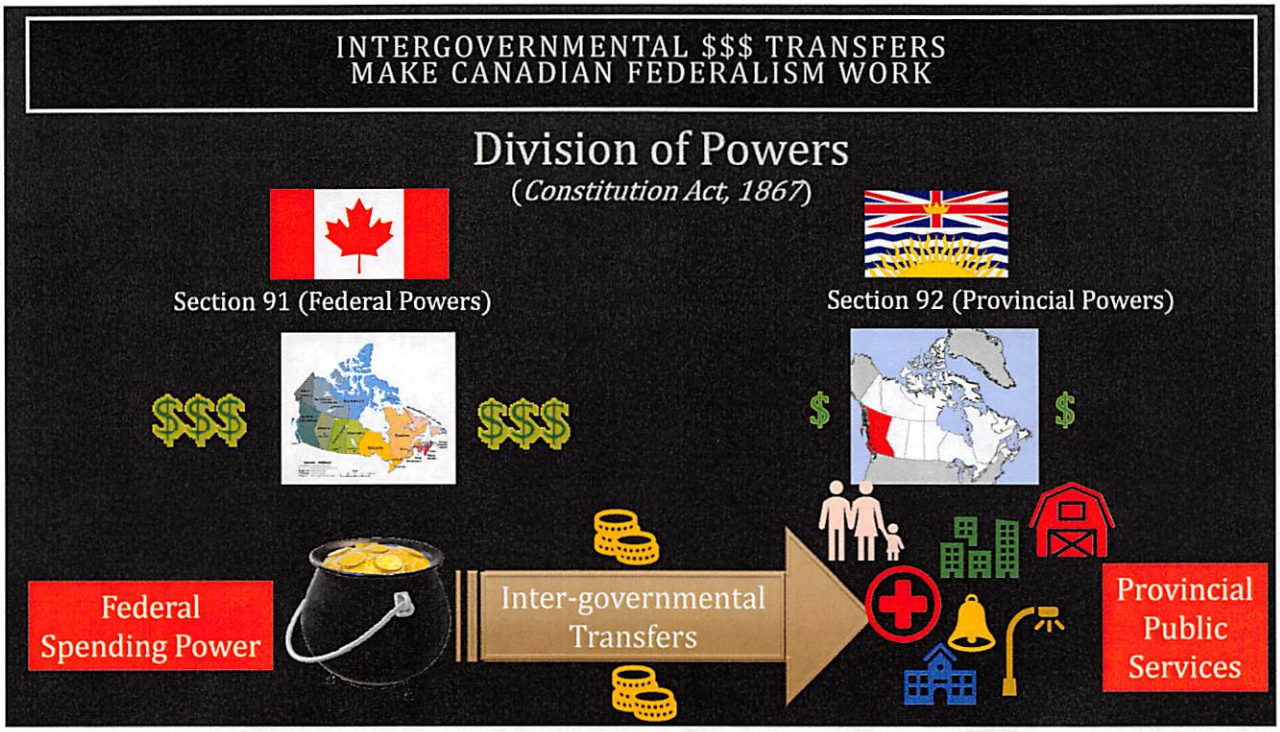

Taxing mechanisms to following populations
Tofino 1,932
Ucluelet 1,717
Long Beach 677
Yuułu?ił?ath 274
Toquaht 19
Hesquiat 49
Ahousaht 622
Tla-o-qui-aht 244
Taxable Population 4,619 or 83%
WEST COAST MULTIPLEX


UNION OF BRITISH COLUMBIA MUNICIPALITIES
Services for First Nations
Don Lidstone, Q.C.
Lidstone & Company
September 11, 2018



CANADIAN FISCAL FEDERALISM

In 3 Minutes



Federal Support to Provinces and Territories

$75,400,000,000
2018-19

In 2018-19, provinces and territories will receive $75.4 billion through major transfers.

Federal Support to Provinces and Territories (millions of dollars)

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Major Transfers[1]										
Canada Health Transfer[2]	24,476	25,672	26,952	28,569	30,283	32,113	34,026	36,068	37,150	38,584
Canada Social Transfer[3]	10,857	11,179	11,514	11,859	12,215	12,582	12,959	13,348	13,748	14,161
Equalization[4]	14,185	14,372	14,659	15,423	16,105	16,669	17,341	17,880	18,254	18,958
Offshore Offsets[5]	645	869	787	443	350	196	125	44	36	-95
Territorial Formula Financing[6]	2,498	2,664	2,876	3,111	3,288	3,469	3,561	3,603	3,682	3,785
Total Transfer Protection[7]		525	952	680	56					
Additional payment[8]	74									
Total - Federal Support	**52,736**	**55,281**	**57,739**	**60,085**	**62,297**	**65,029**	**68,013**	**70,943**	**72,870**	**75,393**
Per Capita Allocation (dollars)	*1,570*	*1,628*	*1,683*	*1,731*	*1,774*	*1,832*	*1,900*	*1,959*	*1,988*	*2,031*

And as it turns out parity in essential public services is such an entrenched Canadian value it is actually reflected in our written constitution at Section 36 right after our affirmation of Aboriginal rights in Section 35.

Commitment respecting public services

(2) Parliament and the government of Canada are committed to the principle of making equalization payments to ensure that provincial governments have sufficient revenues to provide reasonably comparable levels of public services at reasonably comparable levels of taxation.

s.36(2) *Constitution Act, 1982*

The Constitutional Equalization Provisions and Municipal Finance in the Context of Municipally Based Indigenous Populations

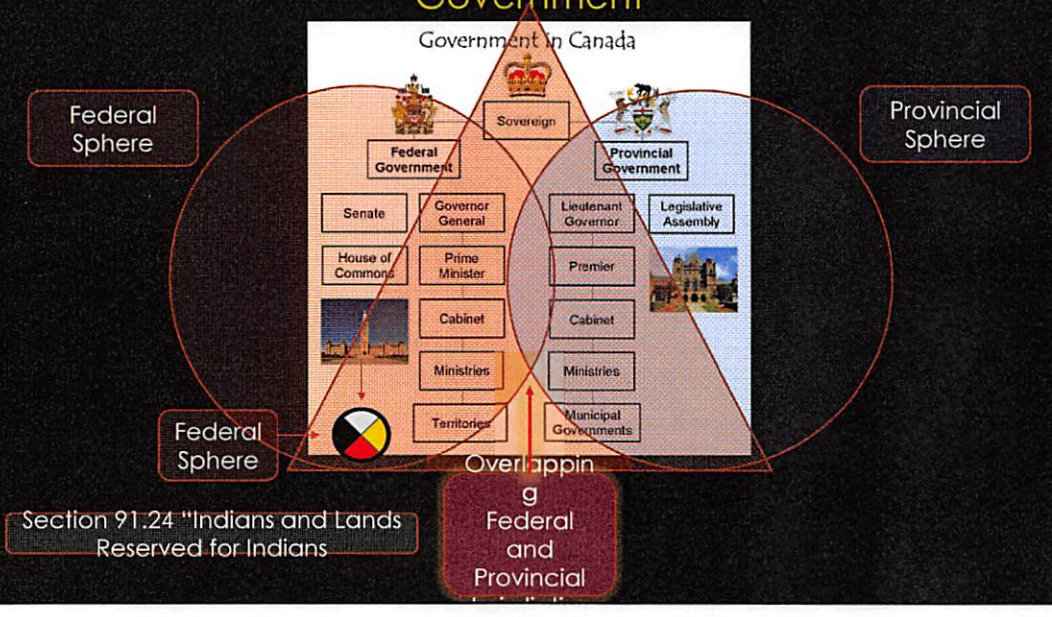
Dwight Newman

Professor of Law & Canada Research Chair in Indigenous Rights in Constitutional and International Law, University of Saskatchewan

Unrealized Potential of Section 36 in Guiding Conversations About Municipal Funding

- Very little judicial interpretation. Uncertain if it's justiciable.
- Apart from that, though, s 36 reflects constitutional aspirations and commitments.
- Even where they are not justiciable, constitutional aspirations and commitments are a serious matter that can guide conversations.
- Values in 36(1) overlap with equality principles of Constitution, and our understanding of them should also take account of reconciliation principles.

Common Problem: How Canadian Federalism is Perceived with First Nations Situated as a Numbered Power of the Federal Government



43

Treaty First Nation membership in regional district is permitted under the Act (What about non-treaty Nations?)

250 (1)If a final agreement provides for the membership of the treaty first nation in a regional district,

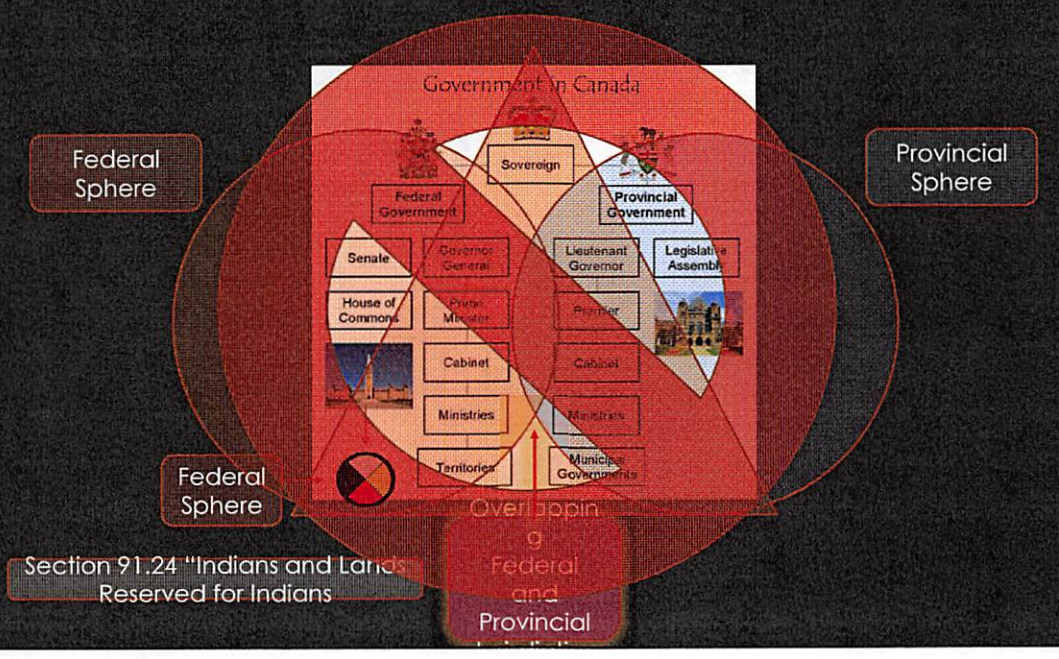
(a)this Act, as modified by this Part, applies to the treaty first nation as a member as if the treaty first nation were a municipality in the regional district, and

(b)the treaty first nation director has the same functions, powers, duties and obligations, as modified by this Part, as a municipal director.

(2)For certainty, to the extent that the *Community Charter* applies to a regional district of which a treaty first nation is a member or to a director as a member of the board, the *Community Charter* applies to the treaty first nation as a member of the regional district and to the treaty first nation director as a member of the board.

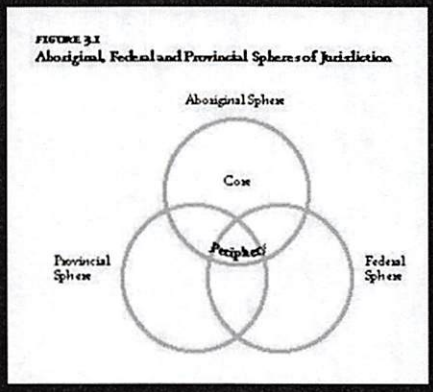
(*Local Government Act*)

Solutions move away from this understanding of Canadian federalism

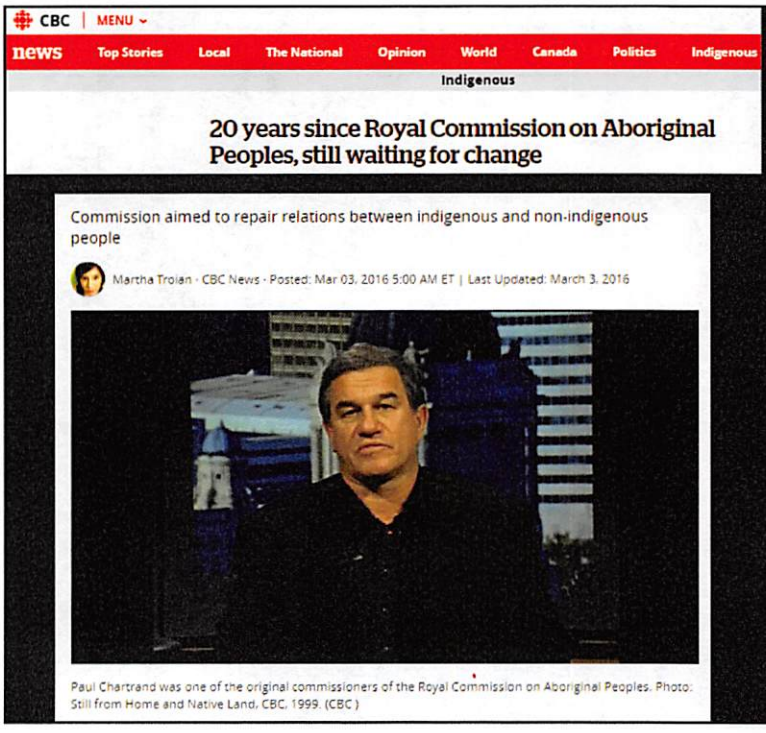


REMEMBERING RCAP

What ever happened to 'the Circles'?



Source: Report of the Royal Commission on Aboriginal Peoples: Volume 2 Restructuring the Relationship Chapter 3 'Governance' at 210 (http://data2.archives.ca/e/e448/e011188230-02.pdf)



4,000 page report, sweeping recommendations

"The commission was meant to "help restore justice to the relationship between aboriginal and non-aboriginal people in Canada, and to propose practical solutions to stubborn problems," according to the final report.

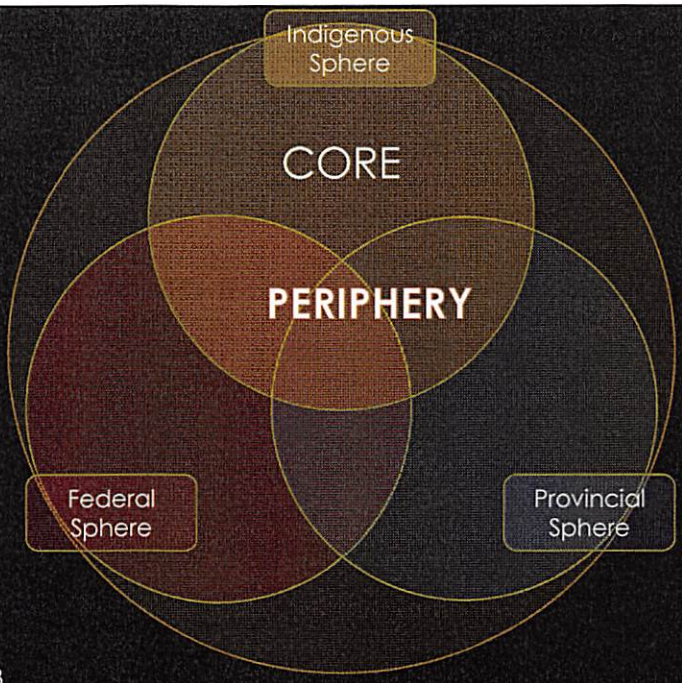
When the commission released its final five-volume, **4,000-page report**, it contained **recommendations** for dealing with a breadth of issues, including self-governance, treaties, health, housing, the north, economic development and education.

Operating on a reported $60-million dollar budget, a total of five commissioners had a hand in crafting the report, **visiting 96 First Nation communities and holding 178 days of public hearings."**

WHAT RCAP SAID...

The Royal Commission on Aboriginal Peoples developed this schematic to help Canadian governments to think different about federalism.

The tools are there. We need to use them.



Report of the Royal Commission on Aboriginal Peoples: Volume 2 Restructuring the Relationship Chapter 3 'Governance' at 210

What we are hoping implementation of Resolution OF1 will look like

- Community to Community forum focus on our First Nation/local government decision-making relationships for local service delivery (water, waste management, regional economic development, fire suppression service etc.) what's working, what isn't, what structural solutions can we align on in our advocacy efforts toward change
- 3 hour workshop UBCM– technical presentation on how we can better finance the existing model as well as financing a restructured relationship that includes non-treaty First Nations

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Embracing our Communities of the Central Coast – Stronger Together

REQUEST FOR DECISION

To: Board of Directors

From: Rose Liu, CFO

Meeting Date: March 14, 2019

Subject: 2019-2023 Financial Plan Approval

Recommendation:

THAT the amount of $9,000 be approved as an expenditure of the Asset Replacement Fund for furnace replacement in General Operations; and

THAT the amount of $9,000 be approved as an expenditure of the Asset Replacement Fund for a new heating unit at the Swimming Pool.

Issue/Background Summary:

After extensive discussion with the staff, we have prepared 2019 budget based on 2018 actuals as well best estimate of 2019 revenues and expenses. We intend to align the budget with the Board's strategic goals and use the budget as a tool to support the Board's five-year strategic plan.

Policy, Bylaw or Legislation:

Part 24, *Local Government Act*

Financial/Budgetary Implications:

An overall tax levy increase of 2.1%

Time Requirements – Staff and Elected Officials:

Board Meeting
MAR 14 2019
CCRD ITEM B(d)

None

Highlights:

Overview of CCRD 2019 Budget:

- Total Revenues: $4.37 million
- Surplus, Begin of Year: 0.68 million
- Total Expenses: $4.70 million
- Surplus, End of Year: 0.35 million (Grant)
- Total 2019 Tax Levy: $760,261 (2018 - $744,611)

Options to Consider:

1. **Adjusted Apportioned Administrative Cost**

   In accordance with Section 379, *Local Government Act*, and CCRD policy, we have adjusted Apportioned Administrative costs based on staff's estimate of time allocated to each service. This methodology reflects the Regional District's cost incurred in relation to each service that we have established.

2. **Furnace Replacement for the CCRD Office**

   The furnace in the CCRD office broke down in December 2018. We request $9,000 from General Operations' Asset Replacement Fund to be used to replace the furnace. The furnace's age is unknown and was possibly made in 1994.
   Currently the General Administration's Asset Replacement Fund contains $17,358.

3. **Heating Unit Replacement for the Pool**

   The Centennial Pool Commission has scheduled the Pool heating unit repairs for April 2019.

   In the event that the heating system stops working during the early pool season, it is requested that the Pool Asset Replacement Fund is used to purchase a new system at a cost of about $9,000. Currently, the Pool's Asset Replacement Fund contains $21,724. The pool is facing construction and 2019 is its last season prior to its demolition. The new heating unit, if purchased, will be resold or possibly used for the new pool.

   In the event that the heating unit breaks down during the latter part of the pool season, early closure of the pool is recommended.

4. **Adjustment to Fire Protection (Area E) Contribution to Reserve Account:**

After we purchased a fire truck during 2018, $10,133 is remaining in the Contribution to Reserve Account under Fire Protection (Area E), which is set up for restricted use of purchasing a fire truck. The CCRD doesn't foresee to purchase another fire truck in the near future.

To use the fund efficiently, 4,000 is transferred to Asset Replacement Fund and $6,133 is transferred to Contingency fund under Fire Protection (Area E), at a total of $10,133.

Submitted by: Rose Liu

Rose Liu, Chief Financial Officer

CCRD Financial Plan
All Classes Combined
January 2019 through December 2023

	Jan - Dec 19	Jan - Dec 20	Jan - Dec 21	Jan - Dec 22	Jan - Dec 23
Ordinary Income/Expense					
Income					
Apportioned Administration Serv	402,626	402,626	413,322	416,919	425,580
Local Property Taxation	760,261	802,455	803,544	833,861	841,861
Nuxalk Nation Contibutions	105,000	107,100	107,100	107,100	107,100
Other Revenue	588,014	512,242	436,242	436,242	436,242
Provincial/Federal Grants	2,161,743	568,818	856,318	568,818	568,818
Regional Hospital District	13,500	13,500	13,500	13,500	13,500
User Fees and Charges	348,776	376,043	376,043	376,043	376,043
40015 · Claims reimbursement	0	0	0	0	0
Total Income	4,379,920	2,782,784	3,006,069	2,752,483	2,769,144
Gross Profit	4,379,920	2,782,784	3,006,069	2,752,483	2,769,144
Expense					
50000 · Apportioned Administration fees	402,626	362,251	362,251	362,251	362,251
50030 · Bank charges	2,000	2,000	2,000	2,000	2,000
50035 · Capital Works	1,110,901	198,601	157,601	157,601	157,601
50040 · Communications	29,695	27,625	27,625	27,625	27,625
50045 · Community Development	244,285	167,000	172,500	253,500	253,500
50050 · Community Groups	17,500	17,500	17,500	17,500	17,500
50060 · Contingency	59,062	(41,413)	(36,413)	(36,413)	(36,413)
50076 · Directors'/Governance Expenses	134,187	131,686	131,686	131,686	131,686
50082 · Econom Development Initiatives	208,271	208,271	208,271	208,271	208,271
50085 · Elections	1,500	1,500	1,500	1,500	1,500
50089 · Emergency Mmgt Initiatives	600,000	0	0	0	0
50131 · Planning	19,800	17,300	27,300	7,300	7,300
50135 · Insurance	38,858	38,406	38,406	38,406	38,406
50138 · Interest	9,213	100	100	100	100
50165 · Maintenance	107,895	125,220	109,088	109,088	109,088
50175 · Memberships, dues & subscriptio	4,580	4,580	4,580	4,580	4,580
50185 · Nuxalk Agrmnt for Water Supply	25,000	24,395	24,395	24,395	24,395
50186 · Water supply agreement	0	4,600	4,600	4,600	4,600
50190 · Operating expenses	268,237	296,291	298,316	298,316	298,316
50195 · Payroll Expenses	680,436	687,379	706,084	722,260	738,921
50205 · Professional Development	51,175	51,075	51,075	51,075	51,075
50206 · Professional Fees	118,450	129,740	129,740	129,740	129,740
50240 · Solid Waste Management	0	76,500	71,000	0	0
50245 · Special Projects	317,009	292,513	536,013	248,513	248,513
50250 · Supplies & small tools	47,956	50,631	50,631	50,631	50,631
50294 · Utilities	41,150	46,895	46,895	46,895	46,895
50295 · Van Isle Reg Library dis	60,540	63,753	63,753	63,753	63,753
50299 · Records Management	1,685	1,685	1,685	1,685	1,685
50316 · Asset Replacement Fund	37,154	27,130	27,130	27,130	27,130
50318 · Contribution to reserve account	0	0	0	0	0
50499 · Contribution to Nuxalk Emergenc	35,000	35,000	35,000	35,000	35,000
50999 · Landfill Post Closure Reserve	30,000	30,000	30,000	30,000	30,000

CCRD Financial Plan
All Classes Combined
January 2019 through December 2023

	Jan - Dec 19	Jan - Dec 20	Jan - Dec 21	Jan - Dec 22	Jan - Dec 23
Total Expense	4,704,165	3,078,214	3,300,312	3,018,988	3,035,649
Net Ordinary Income	(324,245)	(295,430)	(294,243)	(266,505)	(266,505)
Other Income/Expense					
Other Income					
40004 · Budget surplus, begin of year	683,244	342,286	318,361	288,709	293,709
Total Other Income	683,244	342,286	318,361	288,709	293,709
Other Expense					
50204 · Budget Deficit, begin of year	95	0	0	0	0
50224 · Budget Surplus, end of year	358,904	46,856	24,118	22,204	27,204
Total Other Expense	358,999	46,856	24,118	22,204	27,204
Net Other Income	324,245	295,430	294,243	266,505	266,505
Net Income	0	0	0	0	0

2019 CCRD Budget Development

Board Meeting March 14, 2019

PROVIDING SERVICES

1968-2018

Summary of 2019 Budget

- Best estimate of 2019 revenues and expenditures based on 2018 actuals
- Support Board's strategic goals
- Adjusted Apportioned Admin cost

2019 Budget Overview

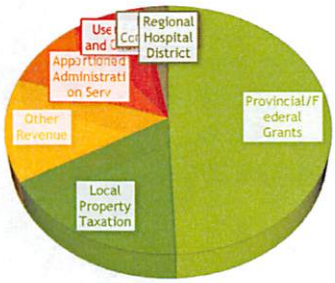
2019 CCRD Budget: Total Revenue and Expense

- Total Revenues: $4.37 million
- Surplus, Begin of Year: 0.68 million
- Total Expenses: $4.70 million
- Surplus, End of Year: 0.35 million
- Total Tax Levy:$760,261 (2.1% increase from 2018)

2019 CCRD Revenue

	2019	
Provincial/Federal Grants	2,161,743	49%
Local Property Taxation	760,261	17%
Other Revenue	588,014	13%
Apportioned Administration Serv	402,626	9%
User Fees and Charges	348,776	8%
Nuxalk Contribution	105,000	2%
Regional Hospital District	13,500	0.3%
Total Revenues	4,379,920	100%

2019 CCRD REVENUES

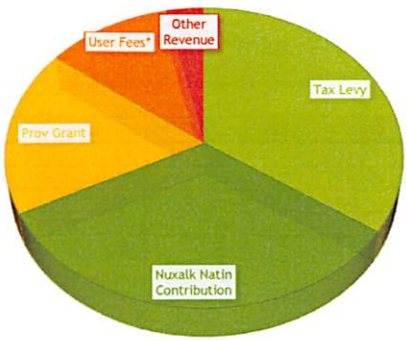


Revenue - Landfill

Revenues:		
Tax Levy	109,908	35%
Nuxalk Nation Contribution	105,000	33%
Prov Grant	56,877	18%
User Fees*	36,000	11%
Other Revenue	10,500	3%
Total	318,285	100%

*User fees will increase at 20% during 2019

LANDFILL REVENUES



Property Value and Tax Levy

CENTRAL COAST REGIONAL DISTRICT
CONVERTED VALUES BY PROPERTY CLASS

FINANCIAL PLAN 2019	DI&OF	B Bella	Upper H	Lower H	Townsite			
PROPERTY CLASS	**Area A**	**Area B**	**Area C**	**Area D**	**Area E**	**Total**	**%**	**Last Year %**
01 Residential	4,353,559	186,110	7,303,930	3,942,267	778,915	16,564,781	67.1%	63.8%
02 Utilities	2,664,970	55,195	238,945	120,995	30,030	3,110,135	12.6%	16.2%
04 Major Industry			124,644			124,644	0.5%	0.5%
05 Light Industry	512,176		25,024	28,118	5,236	570,554	2.3%	2.4%
06 Business/Other	1,904,217	38,318	435,499	500,890	995,006	3,873,930	15.7%	15.4%
07 Managed Forest	56,280		177,300	71,790		305,370	1.2%	1.2%
08 Recreation/Non Profit	64,070		38,400	21,640		124,110	0.5%	0.4%
09 Farm	3,034		11,915	12,939		27,888	0.1%	0.1%
TOTAL (2019)	**9,558,306**	**279,623**	**8,355,657**	**4,698,639**	**1,809,187**	**24,701,412**	**100**	**100%**
% of Total	38.7%	1.1%	33.8%	19.0%	7.3%	100.0%		
Last Year (2018)	**9,234,073**	**204,063**	**8,053,427**	**4,594,023**	**1,622,020**	**23,707,606**		
% of Total	38.9%	0.9%	34.0%	19.4%	6.8%	100.0%		
Increase/decrease	324,233	75,560	302,230	104,616	187,167	993,806		
%	3.5%	37.0%	3.8%	2.3%	11.5%	4.2%		

CENTRAL COAST REGIONAL DISTRICT

TAX REQUISITION SUMMARY BY FUNCTION FINANCIAL PLAN 2019	DI&OF Area A	B Bella Area B	Upper H Area C	Lower H Area D	Townsite Area E	Total EA	LSA	Total	%
Administrative Services									
A - General Operations	$117,600	$3,440	$102,803	$ 57,809	$22,259	$303,911		$303,911	40.0%
B - Grants in Aid	$ 5,886	$ 172	$ 5,145	$ 2,893	$ 1,114	$ 15,210		$ 15,210	2.0%
C - Feasibility Fund	$ -	$ -	$ -	$ -	$ -	$ -		$ -	0.0%
Development Services									
D - Economic Development	$ 12,233	$ 358	$ 10,694	$ 6,013	$ 2,315	$ 31,613		$ 31,613	4.2%
E - Land Use Planning	$ 5,804	$ 170	$ 5,074	$ 2,853	$ 1,099	$ 15,000		$ 15,000	2.0%
F - Valley Street Lighting			$ 3,316	$ 1,864	$ 718	$ 5,898		$ 5,898	0.8%
Environmental Services									
G - Solid Waste Management			$ 61,786	$ 34,744	$13,378	$109,908		$109,908	14.5%
Leisure Services									
H - Parks & Recreation - Bella Coola			$ 18,174	$ 10,220	$ 3,935	$ 32,329		$ 32,329	4.3%
I - Recreation - Denny Island	$ 4,532					$ 4,532		$ 4,532	0.6%
J - Swimming Pool			$ 35,658	$ 20,051	$ 7,721	$ 63,430		$ 63,430	8.3%
K - Vancouver Is. Regional Library	$ 25,770	$ 754	$ 22,527	$ 12,668	$ 4,878	$ 66,596		$ 66,596	8.8%
Protective Services									
L - Emergency Management	$ 20,425	$ 598	$ 17,855	$ 10,040	$ 3,866	$ 52,783		$ 52,783	6.9%
M - Emergency Management Initiatives						$ -		$ -	
N - House Numbering			$ 621	$ 349	$ 134	$ 1,104		$ 1,104	0.1%
Transportation Services									
O - Airport - Bella Coola			$ -	$ -	$ -	$ -		$ -	0.0%
P - Airport - Denny Island	$ 9,973					$ 9,973		$ 9,973	1.3%
Local Area Services (LSA)									
Q - Fire Protection (Area E+)							$34,385	$ 34,385	4.5%
R - Street Lights (Area E)							$13,589	$ 13,589	1.8%
TOTAL (2019)	**202,221**	**5,492**	**283,651**	**159,506**	**61,417**	**712,287**	**47,974**	**760,261**	**100.0%**
Current % of Total Tax Levy	28.4%	0.8%	39.8%	22.4%	8.6%	100.0%			
Last Year (2018)	**212,601**	**4,419**	**278,548**	**158,896**	**56,102**	**710,565**	**34,046**	**744,611**	**Increase**
Last year % of Total Tax Levy	29.9%	0.6%	39.2%	22.4%	7.9%	100.0%			2.1%

Tax Contribution by Community - Who Pays for What

- Denny Island and Ocean Falls

2018 vs. 2019 Tax Levy Summary

FINANCIAL PLAN 2019	Area A	Area B
TOTAL (2019)	**202,221**	**5,492**
Current % of Total Tax Levy	28.4%	0.8%
Last Year (2018)	**212,601**	**4,419**
Last year % of Total Tax Levy	29.9%	0.6%
Increase / Decrease	-1.5%	0.1%

FINANCIAL PLAN 2019	Area A	Area B
Administrative Services		
A - General Operations	$ 117,600	$ 3,440
B - Grants in Aid	$ 5,886	$ 172
C - Feasibility Fund	$ -	$ -
Development Services		
D - Economic Development	$ 12,233	$ 358
E - Land Use Planning	$ 5,804	$ 170
F - Valley Street Lighting	Nil	Nil
Environmental Services		
G - Solid Waste Management	Nil	Nil
Leisure Services		
H - Parks & Recreation - Bella Coola	Nil	Nil
I - Recreation - Denny Island	$ 4,532	Nil
J - Swimming Pool	Nil	Nil
K - Vancouver Is. Regional Library	$ 25,770	$ 754
Protective Services		
L - Emergency Management	$ 20,425	$ 598
M - Emergency Management Initiatives	Nil	Nil
N - House Numbering	Nil	Nil
Transportation Services		
O - Airport - Bella Coola	Nil	Nil
P - Airport - Denny Island	$ 9,973	Nil
Local Area Services (LSA)		
Q - Fire Protection (Area E+)	Nil	Nil
R - Street Lights (Area E)	Nil	Nil

Tax Contribution by Community - Who Pays for What

- Hagensborg and Townsite

2018 vs. 2019 Tax Levy Summary

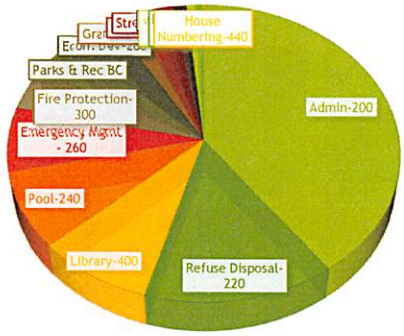
FINANCIAL PLAN 2019	Area C	Area D	Area E
TOTAL (2019)	283,651	159,506	61,417
Current % of Total Tax Levy	39.8%	22.4%	8.6%
Last Year (2018)	278,548	158,896	56,102
Last year % of Total Tax Levy	39.2%	22.4%	7.9%
Increase / Decrease	0.6%	0.03%	0.7%

FINANCIAL PLAN 2019	Area C	Area D	Area E	LSA
Administrative Services				
A -General Operations	$ 102,803	$ 57,809	$ 22,259	
B -Grants in Aid	$ 5,145	$ 2,893	$ 1,114	
C -Feasibility Fund	$ -	$ -	$ -	
Development Services				
D -Economic Development	$ 10,694	$ 6,013	$ 2,315	
E -Land Use Planning	$ 5,074	$ 2,853	$ 1,099	
F -Valley Street Lighting	$ 3,316	$ 1,864	$ 718	
Environmental Services				
G -Solid Waste Management	$ 61,786	$ 34,744	$ 13,378	
Leisure Services				
H -Parks & Recreation - Bella Coola	$ 18,174	$ 10,220	$ 3,935	
I -Recreation - Denny Island				
J -Swimming Pool	$ 35,658	$ 20,051	$ 7,721	
K -Vancouver Is. Regional Library	$ 22,527	$ 12,668	$ 4,878	
Protective Services				
L -Emergency Management	$ 17,855	$ 10,040	$ 3,866	
M -Emergency Management Initiatives				
N -House Numbering	$ 621	$ 349	$ 134	
Transportation Services				
O -Airport - Bella Coola	Nil	Nil	Nil	
P -Airport - Denny Island	Nil	Nil	Nil	
Local Area Services (LSA)				
Q -Fire Protection (Area E+)				$ 34,385
R -Street Lights (Area E)				$ 13,589

Tax Levy - All Classes

	Amount	%
Admin-200	303,911	40%
Refuse Disposal-220	109,908	14%
Library-400	66,596	8.8%
Pool-240	63,430	8.3%
Emergency Mgmt - 260	52,783	6.9%
Fire Protection-300	34,385	4.5%
Parks & Rec BC	32,329	4.3%
Econ. Dev-280	31,613	4.2%
Grant-in-Aid-380	15,210	2.0%
Planning-250	15,000	2.0%
Street Lights-320	13,589	1.8%
DI Airport-340	9,973	1.3%
Valley St. Lights-420	5,898	0.8%
Rec.Com-230:DI Rec	4,532	0.6%
House Numbering-440	1,104	0.1%
Total	760,261	100%

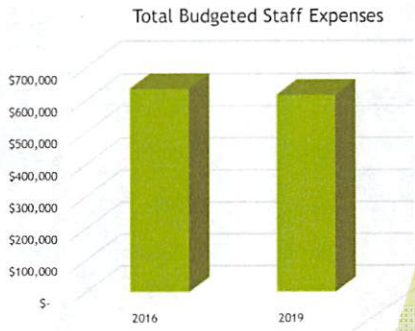
TAX LEVY DISTRIBUTION



Analysis

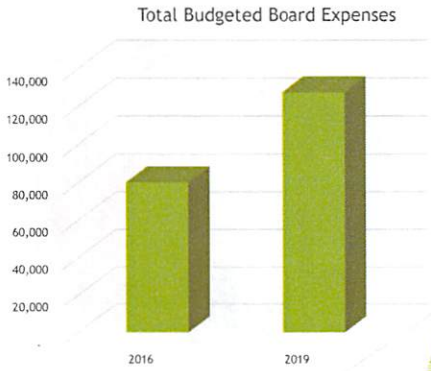
2016 vs.2019 at Full Staff Level Total Staff Expenses

	2016	2019
Payroll	$ 417,371	$ 507,807
Professional Fees	$ 160,979	$ 64,500
Prof Development	$ 32,350	$ 29,475
Supplies & Small Tools	$ 25,860	$ 15,372
Total	$ 636,560	$ 617,154

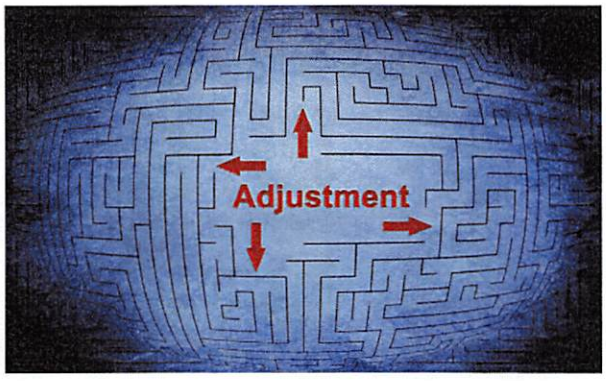


2016 vs.2019 at Full Staff Level Total Board Governance Expenses

	2016	2019
Directors Cell Phone Allowance	1,800	3,300
Conventions, Travel	20,000	19,530
Directors' Remuneration	29,800	50,452
Directors' Extended Benefits		6,000
Meals	1,900	4,000
Airfares and Travel Allowance	26,100	30,400
Board's Professional Development		6,225
Board's Public Relations		6,600
Directors'/Governance Expenses - Other	500	1,000
	80,100	127,507



Adjustment



Key Adjustment - Administration Cost Apportionment to Services

- *Local Government Act:*
- *Costs of services*
- *379 (1) All costs incurred by a regional district in relation to a service, including costs of administration attributable to the service, are part of the costs of that service.*

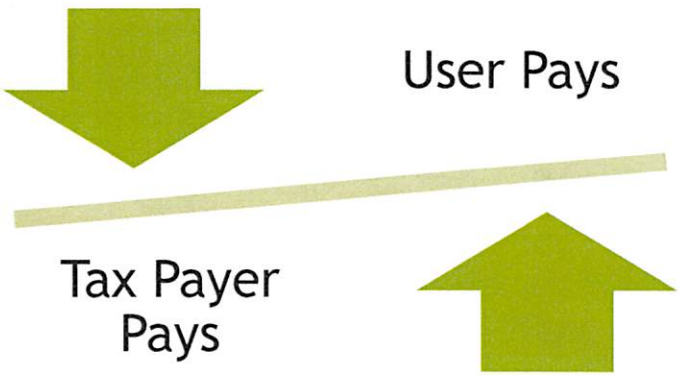
Apportioned Admin Cost - Reallocated

		Total Payroll Allocations A	Payroll Allocation %	Board Gov + Audit+F/Service+ Insurance+AD&D + Office Supplies B	Apport Admin (A + B)	Total Allocations %
1	BC Airport-210	66,448	13.09%	36,072	102,520	14.62%
2	Refuse Disposal-220	55,798	10.99%	26,885	82,683	11.79%
3	Pool-240	43,368	8.54%	22,049	65,417	9.33%
4	Econ. Dev-280	19,281	3.80%	7,833	27,115	3.87%
5	Emergency Mgmt - 260	46,636	9.18%	14,313	60,948	8.69%
6	Parks & Rec BC -270	12,403	2.44%	5,029	17,431	2.49%
7	Library-400	653	0.13%	290	943	0.13%
8	Street Lights-320	2,319	0.46%	870	3,190	0.45%
9	DI Airport-340	2,160	0.43%	774	2,934	0.42%
10	Fire Protection-300	10,223	2.01%	3,385	13,608	1.94%
11	Valley St. Lights-420	813	0.16%	290	1,104	0.16%
12	House Numbering-440	813	0.16%	290	1,104	0.16%
13	DI Recreation.Com-230	2,332	0.46%	774	3,106	0.44%
14	Water Oper BC - 310	6,751	1.33%	5,319	12,070	1.72%
15	Land Use Planning-250	6,422	1.26%	2,031	8,453	1.21%
	Other	231,387	45.57%	67,212	298,599	42.58%
	Total	507,807	100%	193,416	701,223	100%

Apportioned Admin Cost - Reallocated

		2018	2019	2019 - 2018 (Diff in $)	Diff in %
1	BC Airport-210	26,620	102,520	75,900	285%
2	Pool-240	9,317	65,417	56,100	602%
3	Emergency Mgmt - 260	29,000	60,948	31,948	110%
4	Refuse Disposal-220	66,000	82,683	16,683	25%
5	Parks & Rec BC -270	3,373	17,431	14,058	417%
6	Econ. Dev-280	13,395	27,115	13,720	102%
7	Fire Protection-300	2,420	13,608	11,188	462%
8	Street Lights-320	450	3,190	2,740	609%
9	DI Recreation.Com-230	687	3,106	2,419	352%
10	DI Airport-340	1,083	2,934	1,851	171%
11	Valley St. Lights-420	504	1,104	600	119%
12	Library-400	1,800	943	- 857	-48%
13	House Numbering-440	2,151	1,104	- 1,047	-49%
14	Water Oper BC - 310	15,000	12,070	- 2,930	-20%
15	Land Use Planning-250	26,620	8,453	- 18,167	-68%
	Total	198,420	402,624	204,204	103%

Apportioned Admin Cost Increased by $75,900 at Airport User Pays Principle



Support CCRD Board's Strategic Goals

Goal 1: Good Governance and Administration

- Implement and Assess Current Public Communications and Engagement Strategy

Items in the 2019 Budget:

- $70,000 for CCRD website design
- $6,000+ for Monthly Chair's Message
- $5,000 for outer coast website/communication need

Goal 1: Good Governance and Administration

- Knowledge Development Plan for Board Members

Items in the 2019 Budget:

- $6,000+ for Board's Professional Development (LGLA Conference) travelling
- $20,000 for UBCM, AVICC and other conventions

Goal 2: Building Our Capacity

- Finalize Action Plan for Equalization Strategy

Items in the 2019 Budget:

- $15,000 for Equalization workshop and research
- $20,000 for UBCM, AVICC and other conventions

Goal 3: Improving Our Infrastructure

- Denny Island Water Upgrade:
- Items in the 2019 Budget:
  - Community Works Fund: about $200,000 available
  - Actual Spending:

2018	2019
$28,000	$16,660

Goal 3: Improving Our Infrastructure

- BC Airport Certification :
- Items in the 2019 Budget:
  - $113,000 for Obstacle Removal Project from BC Air Access Program (BCAAP)
  - $35,000 for Safety Management Systems (SMS) and Audit
  - $ 42,000 for Maintenance
  - $14,000 for Capital Works

Questions

CENTRAL COAST REGIONAL DISTRICT
Development Services
March 2019 REPORT

TO:	Courtney Kirk, CAO
CC:	Board OF Directors, CCRD
MEETING DATE:	March 14th 2019
FROM:	Matthew Wheelock, Community Economic Development Officer
SUBJECT:	Development Services Monthly Report

RECOMMENDATIONS: That the Board of Directors of the Central Coast Regional District receive the report.

Denny Island Website
The Central Coast Chamber of Commerce has provided an update to say that the new website is in progress.

Bella Bella Active Community Grant
The CEDO spoke with a member of the Denny Island Recreation Commission regarding the status of the project. The member confirmed that the project is going ahead and the Commission is about to advertise for staff. The Commission has secured a deadline extension on the project until September 2019. The Commission is currently seeking additional grant funding to cover accommodation cost for the swimming teacher.

EDAC
To comply with EDAC's updated Terms of Reference, the Board is required to approve and appoint the members of EDAC. The CEDO has provided a resolution request in this regard.

New CCRD Website
Administration has completed the discovery meeting with UPANUP. The CEDO will be presenting UPANUP's initial draft design of the new website to the Directors at the board meeting for feedback and input. Administration are continuing to progress the project, initially in relation to navigation and structure.

Branding Initiative
In order to progress the grant funding the CCRD received for refreshing the CCRD brand, administration is, with Board approval, seeking to invite artists from all the communities in the Central Coast to submit a small representative portfolio of their work to a panel from Coast Mountain College to select the chosen artist. The selected artist will then be given a commission to develop a brand that reflects the communities of the Central Coast. The commission will involve visiting each of the communities in the central coast to gain an understanding of the various cultures, histories and ingredients that make up the 'character' of the central coast.

Once designed, the selected artist will then work with our web design company UPANUP to evolve the design so that it can utilized effectively online and in print.

The CEDO is currently awaiting confirmation from Coast Mountain College regarding their willingness to be involved in this project.

Community Grant Writer Grant
Administration has placed advertising for a new Community Grant Writer. The information and advertisement has been provided to all the communities in the central coast. From the submissions received, a new grant writer will be selected in April.

Northern Development Initiative Trust Grant Funding for the Community Economic Development Officer
The CEDO is pleased to confirm that grant funding has been confirmed for the CEDO position.

Free Monthly Business Advice Walk-In Service
Further to discussions with Director Northeast, the first business advice session will be provided by the CEDO in the form an informal workshop entitled "Top Ten Tips on Running a Business". It is hoped that this first workshop will create a level of awareness of the CEDO and his business consulting background that it is hoped will increase take up of the monthly Business Advice Walk-In Service.

Vancouver Coastal Health Authority funding for a Community Calendar
Vancouver Coastal Health has invited the CCRD to submit an invoice for $3,500 to fund a community calendar as part of the new CCRD website.

Trip to Outer Coast
The CEDO would welcome the opportunity to speak to the board regarding clarification on how to best identify and progress the action items from each community that can be progressed by the CEDO.

Art Installation at the Bella Coola Airport
On Thursday March 7th Wally Webber, Clyde Tallio, Vanessa Hans, Dean Moody Chief Larry Moody, Chair Schooner, Ken McIlwain, Courtney Kirk, David Flagel and the CEDO attended a meeting at the airport to discuss the ideas, options and steps forward for the art installation. The CEDO will now liaise with Vanessa Hans to progress the project.

Bella Coola Community Forest Ltd
Bella Coola Community Forest Ltd has requested a meeting with the CEDO to discuss the Community Forest in the context of economic development. The CEDO seeks guidance and approval from the board for this meeting in the context of the current uncertainty as the CCRD's role relative to resource extraction sectors outside of local government legislative powers and responsibility. A letter from Bella Coola Community Forest Ltd is attached.

Notes from the British Columbia Economic Development Conference

Whist attending the British Columbia Economic Development Conference in early March, the CEDO became aware of a number of opportunities and challenges that the central coast faces in relation to applying for grant funding and the consequential impact on economic development for the region. The opportunities and challenges as perceived by the CEDO are as follows, the central coast:

- Could collectively be seeking considerably more funding than it currently is
- Is held back by the fact that multiple applications often cannot originate from the same region
- Is hindered by the fact the applications from the same region will often compete against each other
- Is held back by our financial inability to cover the running costs of larger capital projects due to our gross tax revenues of $750,000
- Could strengthen its application power and purchasing power by speaking as 'one voice' and making combined applications
- Would benefit from recruiting and training grant writers in each of our five communities to empower each community to make its own grant applications (however this would also create the risk of all five communities competing against each other)

The CEDO has two suggestions to help remedy the above challenges:

- Proactive and sustained lobbying of the relevant decision makers, influencers and provincial and federal government departments
- An annual or bi-annual Central Coast Economic Action Forum of key representatives to raise awareness and to facilitate collective and coordinated approaches to lobbying and to help the central coast speak as 'one voice' to overcome the aforementioned challenges

Bella Coola Community Forest Ltd.
Box 189
Hagensborg, BC
V0T 1H0

March 4, 2019

Matthew Wheelock
Economic Development Officer
Central Coast Regional District
Box 186
Bella Coola, BC
V0T 1C0

Dear Matthew,

As a director of Bella Coola Community Forest Ltd, (BCCFL) the company contracted to manage the Bella Coola Community Forest, I would like the opportunity to speak with you regarding issues of mutual concern.

Specifically, I would like to discuss the role of the community forest in the economic development of the valley. As part of our community outreach responsibilities, I would also like to discuss best practices in community engagement and other topics as they arise.

If you are available to meet with me, please propose a time and date that would work for you. I would welcome other participants if interested.

Thank you for your fine work in the economic development of the CCRD.

Sincerely

Rod Krimmer
President
BCCFL

Community Economic Development Officer Outer Coast Visits Update

Verbal Report

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

CORRESPONDENCE FOR INFORMATION

To: **Courtney Kirk, CAO**

From: **Destiny Mack, EA**

Meeting Date: **March 14, 2019**

Subject: **Forest Enhancement Society of B.C. January 2019 Accomplishments Report**

Report available at the CCRD Office as per attached correspondence.

Submitted by: Destiny Mack
Destiny Mack, Executive Assistant

Reviewed by: Courtney Kirk
Courtney Kirk, Chief Administrative Officer

Forest Enhancement Society of British Columbia

February 6, 2019

Samuel Schooner
Central Coast (Regional District)
626 Cliff Street
Bella Coola, BC V0T 1C0

RECEIVED
FEB 19 2019
Central Coast Regional District

Re: Forest Enhancement Society of B.C. Jan 2019 Accomplishments Report

Dear Samuel Schooner and Regional District Directors,

British Columbians are concerned about climate change along with other environmental, safety, and economic concerns. They want to know specifically what their governments are doing to protect communities from wildfire risk, improve wildlife habitat, fight climate change, expand the bio-economy, and enhance B.C.'s forests. The enclosed Forest Enhancement Society of B.C. (FESBC) Accomplishments Report shows the huge amount of work underway in a vast number of communities across rural British Columbia. Citizens and governments alike will be pleased to see real-life local projects that are happening close to where they live.

FESBC achieves this work by granting funds provided by the Province of British Columbia and the Government of Canada to third parties who implement projects and treatments on the land base. It is likely there have been projects in and around your community being delivered by people who live in your local area. When the opportunity arises, please thank these people and our governments for assisting B.C. and Canada in achieving our shared vision of enhanced forest resilience for the lasting benefit of British Columbia's environment, wildlife, forest health, and communities. If you are one of the local governments who are directly involved in delivering projects in your area, please accept our gratitude.

There is a wide diversity in project proponents, from community forests to municipalities to government agencies, and others. The largest group funded is the 30% of the projects that have First Nations participation (49 projects valued at $44 million). In many cases, it is a First Nation who is the lead agency that envisions, plans, and delivers these projects. When the opportunity arises, please help us to express our gratitude to these First Nations along with the other delivery organizations actively at work in your area.

If you or your fellow Directors are interested in further information, please visit our website www.fesbc.ca, send me an email, or give me a call.

Steve Kozuki

Steven F Kozuki, RPF
Executive Director, FESBC
Office Phone: 1.778.765.0938
Email: skozuki@fesbc.ca

(2) RD - 7

Northern Development INITIATIVE TRUST

301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

February 1, 2019

Central Coast Regional District
PO Box 186
Bella Coola, BC V0T 1C0

Attention: **Chair Samuel Schooner**

Dear Chair Schooner:

Subject: **2019 Economic Development Capacity Building**
Northern Development Project Number 5949 20

Thank you for your application to the 2019 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to $50,000 to support wages for the Community Economic Development Officer position.

Funding under the 2019 Economic Development Capacity Building program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is required prior to February 28, 2020. Reporting must include a completed Economic Development Capacity Building program reporting form which can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/.

The Northern Development Board wants to see the Central Coast Regional District reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

Joel McKay
Chief Executive Officer

c: Courtney Kirk, Chief Administrative Officer, Central Coast Regional District

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Courtney Kirk, CAO

From: Matthew Wheelock, Community Economic Development Officer

Meeting Date: March 14, 2019

Subject: 2019 Grant In Aid

Recommendation:

THAT the Board of Directors of the Central Coast Regional District resolve that Grant In Aid funds be distributed as per administrations recommendations as follows:

Bella Coola Music Festival.....$2,500
Nusatsum Elementary School.....$500
Bella Coola Valley Arts Council..... $250
Bella Coola Valley Festival of the Arts.....$250
Bella Coola Valley Ridge Riders.....$1,200
Bella Coola Valley Tourism.....$1,950
Ocean Falls Improvement District..... $2,500
Bella Coola Community Support Food Bank.....$2,500
Bella Coola Valley Sustainable Agriculture Society.....$850
British Columbia Conservation Foundation.....$2,500

Issue/Background Summary:
A total of 11 applications (one of which was not eligible) were received from various community organizations, the compliant applications totalled $30,420.

One application was for $15,000, so administration amended the applied amounts for, modifying the figures (for all applications over $500) in order to be able to provide funding to all eligible organisations.

Attached is Summary Schedule (page 1) of all completed applications and an Administrative Ranking sheet. Individual applications are available to directors upon request.

Policy, Bylaw or Legislation:
F-17 Application for Grant in Aid –

Organizations must meet the following criteria in order to be considered for a Grant-in-Aid.

1. Have a mailing address and contact representative within the Regional District.
2. Be non-partisan, non-denominational and not for profit OR at the approval of the CCRD Board be a well-established community group;
3. Provide a service to the residents within the Regional District; and
4. Have funding sources other than the Central Coast Regional District (ie – other grants, donations, membership revenues, corporate donations, etc.)

Applications may be for:

1. Operation Funding
2. Capital Expenditure
3. Events – Reoccurring
4. Events – One-time

Financial/Budgetary Implications:
The legislation provides a maximum levy of $0.10 per $1,000 of assessment for granting aid to community groups. This equates to a maximum allowed of $18,000. The Regional District has committed $15,000 annually for the past several years.

Time Requirements – Staff and Elected Officials:
Advertising and posting, acceptance and review of applications, contact grant applicants as to compliance, letters of success, payout, annual reporting.

Options to Consider:
N/A

Submitted by: _____
Matthew Wheelock, Community Economic Development Officer

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

ADMINISTRATIVE RANKING

2018 Grant-In-Aid Applications

Automatic 0 for incomplete or late aplicantions

Automatic 0 if the applicant has failed to meet reporting requirements for a CCRD Grant-in-Aid received in the past 3 years

	Bella Coola Music Festival	Bella Coola Valley Arts Council	Bella Coola Valley Festival of the Arts	Bella Coola Valley Ridge Riders	Bella Coola Valley Tourism	Nusatsum Elementary School	Ocean Falls Improvement District	Bella Coola Valley Conservation Foundation	Bella Coola Valley Sustainable Agriculture Society	Bella Coola Community Support Society Food Bank
Section A (Community) 2 points each response possible points 14 Weight 47%										
Promote volunteer participation and citizen engagement	2	2	2	2	2	0	2	2	2	2
Promote a healthy lifestyle through sport, recreation, leisure, and/or social opportunities	2	2	2	2	2	2	2	0	0	2
Celebratge community pride and diverse heritage and culture through art, festivals, and/or events	2	2	2	2	2	0	0	2	0	2
Meet the needs of the community by using new approaches and techniques	2	2	0	0	2	2	2		2	2
Exercise coordination, cooperation, and collaboration with other groups to prevent duplication of projects, programs, services, or events	2	2	2	0	0	0	0	2	0	2
CCRD Integrated Strategic Plan 2015-2019	2	0	2	0	0	0	0	2	0	2
Provide an ongoing service that meets a community need.	2	2	2	2	2	2	2	2	2	2
Total	14	12	12	8	10	6	8	10	6	14
Total Points Section A	14/14	12'/14	12/14	8/14	10/14	6/14	14/14	14/14	14/14	14/14

	Bella Coola Music Festival	Bella Coola Valley Arts Council	Bella Coola Valley Festival of the Arts	Bella Coola Valley Ridge Riders	Bella Coola Valley Tourism	Nusatsum Elementary School	Ocean Falls Improvement District	Bella Coola Valley Conservation Foundation	Bella Coola Valley Sustainable Agriculture Society	Bella Coola Community Support Society Food Bank
Section B (Financial) 4 points for no, 0 for yes, possible points 16 weight 53%										
Is the application for funds to cover operational expenses?	4	0	0	4	4	4	4	0	4	4
Has your organization received funding through CCRD Grant-in-Aid in the past 3 years?	0	0	0	0	0	4	4	4	0	0
Is the application for funds greater than 25% of total initiative costs?	4	4	4	0	0	0	0	4	4	4
Is the CCRD Grant-in-Aid the only outside funding you are pursuing?	4	4	4	4	4	4	0	4	4	4
Total	12	8	8	8	8	12	8	12	12	12
Total Points Section B	12/16	8/16	8/16	8/16	8/16	12/16	8/16	12/16	12/16	12/16
Total	26	20	20	16	18	18	16	22	18	26
Total Points	26/30	20/30	20/30	16/30	18/30	18/30	16/30	22/30	18/30	26/30
Total Weighted to page 1	86.67%	66.67%	66.67%	53.33%	60.00%	60.00%	53.33%	73.33%	60.00%	86.67%

BELLA COOLA
COMMUNITY FOREST LTD.

March 4, 2019

Central Coast Regional District

Re: Invitation to Participate in Community Forest Advisory Committee

Given recent changes to members of the CCRD Board and staff, I would like to take this opportunity to reconfirm the standing invitation for the CCRD to participate in our Forest Advisory Committee. The Previous Economic Development officer attended the meetings on behalf of the CCRD and we welcome the new EDO to follow suit.

The purpose of the Advisory Committee is to help the Bella Coola Community Forest to better engage with the community so that, to the best of its abilities, help the community to reach its goals and aspirations. The Advisory Committee is made up of different local organizations and interest groups.

The purpose of the Advisory Committee is to:

- review and provide feedback on community forest policies, forest management plans and operations
- review environmental and social performance indicators and provide recommendations
- review and provide recommendations on specific issues brought forward by the Bella Coola Resource Society, BCCFL or members of the Advisory Committee
- assist with facilitating resolution of conflicts, and
- assist with distributing information to your organization and constituents.

The committee consists of 8-12 members from various community organizations and individuals experienced in resource management and community interactions. The number of yearly meetings is determined by the Committee, but 2-3 meetings per year is estimated.

Our next meeting is yet to be scheduled but is anticipated this spring. Please let us know if the CCRD would like to participate in this committee.

Bella Coola Community Forest Ltd
c/o Box 189, Hagensborg, BC, V0T 1H0
Tel: 250-982-2515 fax:250-982-2535 email: hcgranander@gmail.com

Sincerely,
Bella Coola Community Forest Ltd.

Hans Granander, RPF
General Manager

Bella Coola Community Forest Ltd
c/o Box 189, Hagensborg, BC, V0T 1H0
Tel: 250-982-2515 fax:250-982-2535 email: hcgranander@gmail.com

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: Courtney Kirk, CAO

From: Matthew Wheelock, Community Economic Development Officer

Meeting Date: March 14th, 2019

Subject: CCRD to support the Bella Coola Valley Sustainable Agriculture Society's grant application to the Real Estate Foundation

Recommendation:
THAT the Board of Directors of the Central Coast Regional District support the Bella Coola Valley Sustainable Agriculture Society's grant application to the Real Estate Foundation

Issue/Background Summary:
The Bella Coola Valley Sustainable Agriculture Society's grant application is to lead a community-engaged project to assess food system vulnerabilities and opportunities, including an engaging bioregional conference, to inform development of priority projects and food policy initiatives.

Policy, Bylaw or Legislation:
None

Financial/Budgetary Implications:
None

Time Requirements – Staff and Elected Officials:
Administration time to write a letter of support.

Options to Consider:
Provide a letter of support or do not provide a letter of support.

Submitted by: _____
Matthew Wheelock, Community Economic Development Officer

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

Board Meeting
MAR 14 2019
CCRD ITEM B(K)

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REQUEST FOR DECISION

To: **Courtney Kirk, CAO**

From: **Matthew Wheelock, CEDO**

Meeting Date: **March 14th, 2019**

Subject: **Appointment of new members to the Economic Development Advisory Committee**

Recommendation:

THAT the Board of Directors of the Central Coast Regional District approve the appointment of the following new proposed members to the **Economic Development Advisory Committee**

Jaimie Harris	Heiltsuk Tribal Council
Sharron Cartier	Ocean Falls Improvement District
Dan Smith	Tribal Manager Wuikinuxv Nation
Teresa Watling	Denny Island Improvement District

Economic Development Advisory Committee Terms of Reference

3. Structure & Membership

3.1. Appointments to EDAC shall be by resolution of the CCRD Board to a two-year term.

Submitted by: _____
Matthew Wheelock, Community Economic Development Officer

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

Board Meeting
MAR 14 2019
CCRD ITEM B(1)

DRAFT Economic Development Advisory Committee

Terms of reference

1. Committee Mandate

"Our vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a diverse, locally influenced economy within a safe, healthy and natural environment" (CCRD Strategic Plan 2015-2019).

The Economic Development Advisory Committee (EDAC) will assist the Central Coast Regional District (CCRD) Board of Directors and staff in supporting and promoting economic development throughout the region by advising on matters pertinent to community economic development and the Board strategic priorities.

EDAC will be structured to represent a broad set of views and expertise within the region including, but not limited to: tourism, forestry, business, finance, art and culture.

2. EDAC Roles & Responsibilities

2.1. Voluntary participation (no remuneration).

2.2. No decision making authority.

2.3. Support long-term economic stability and growth in the region.

2.4. Assist as appropriate CCRD Staff to implement the foundations for economic development in the region.

2.5. Provide advice and support

- on regional, and provincial trends affecting the Central Coast.
- on the regions strengths, weaknesses, opportunities, and threats relative to economic development.

2.6. Review and advise on matters referred by the CCRD.

2.7. Development of relationships and collaboration.

2.8. The CCRD Board is ultimately responsible to ensure that the EDAC mandate is being followed.

3. Structure & Membership

3.1. Appointments to EDAC shall be by resolution of the CCRD Board to a two-year term.

3.2. Representation from all of the communities within the CCRD is important. Appointed members may include representatives from each of:

- CCRD Board of Directors
- Nuxalk Development Corporation
- Heiltsuk Economic Development Corporation
- Wuikinuxv Economic Development Corporation
- Ocean Falls Economic Development Committee
- Denny Island Community Development Corporation/Central Coast Chamber of Commerce
- Bella Coola Harbour Authority

and Four (4) members at large.

3.2.1. Members may also be appointed for their specific expertise for shorter or more flexible terms (e.g., student representative, non-resident expert)

3.2.2. Members will be selected from the community at large on the basis of their interest and participation in matters of economic development; academic or technical qualifications; availability; work and volunteer experience; knowledge and expertise.

3.2.3. Members may be appointed for consecutive terms

3.3. The CCRD Board Representative will ensure that the EDAC mandate is being followed, provide board perspective/direction on priorities and on topics under discussion.

3.4. A member of the committee will be selected to chair or convene each EDAC meeting.

3.5. Members are expected to attend all meetings regularly.

3.6. A member may attend in person or by conference call (e.g. telephone/skype).

3.7. The CCRD may appoint a new EDAC member to fill a vacancy for the remainder of the unexpired term should a vacancy occur.

3.8. Staff members present at EDAC meetings and others present who have not been appointed by the Board can be involved in discussion but may not vote.

4. Meetings:

4.1. A meeting schedule will be set at the first meeting of the year and will be once every two months at a minimum, or as determined by staff, board, or the committee.

4.2. All meetings must have a quorum, which is three (3) members of the EDAC.

4.3. The meeting Chair will facilitate EDAC meetings.

4.4. Members of the public may be invited by the appointed members to participate in discussion.

4.5. In the interest of good governance, where there is a perceived interest that may affect impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict participation in discussion.

4.6. EDAC members may be consulted by CCRD staff between meetings on emergent issues.

4.7. The committee may elect to report discussion highlights rather than to vote on a resolution for submission to the Board of Directors.

4.8. If EDAC members feel voting is required, Robert's Rules of Order will be followed.

5. Agendas

5.1. EDAC Meeting Agendas shall be prepared by the designated staff member of the CCRD who will bring forward topics for discussion consistent with priorities identified by the Board.

5.2. Agenda and information package will be distributed to all EDAC members, CCRD Board of Directors, and any CCRD Staff who will be in attendance at least three (3) business days before the meeting.

5.3. Where appropriate, advance notice of topics will be given so EDAC members can gather input from other parties.

5.4. EDAC members may bring topics forward for inclusion on the EDAC agenda.

6. Minutes & Reporting

6.1. Minutes will be recorded by the appropriate CCRD staff.

6.2. Minutes will be circulated within three (3) business days after the meeting.

6.3. Minutes will include recommendations to be put forth to the CCRD Board for their consideration.

6.4. When adopted, the minutes will be available to the public upon request and minutes may be a part of the Board agenda package.

6.5. District staff will include recommendations from EDAC in their Report to the CCRD along with updates regarding EDAC discussion / activity. Minutes will be submitted to the CCRD Board to be received at the next regular board meeting.

7. Staff

7.1. Appropriate staff member(s) of the CCRD will attend all EDAC meetings.

7.2. Staff's role includes supporting and advising the EDAC on legislation, CCRD bylaws and policies.

7.3. EDAC may request additional CCRD staff to be present at meetings through the Chief Administrative Officer.

7.4. CCRD staff are not appointed members.

7.5. Appropriate CCRD staff will provide administrative and technical support for EDAC such as:

- Organizing and preparing meeting agendas;
- Distributing the agenda, forwarding information packages to Committee members, sending notice of meetings,
- Presenting information relevant to the CCRD Economic Development Plans.
- Taking and preparing minutes
- Maintaining a list of outstanding issues for EDAC's consideration or action,
- Assisting the Committee with events such hosting guest presenters

8. Public Relations

Appointed EDAC members should take due care when speaking in public or to the media. Opinions expressed should be clearly identified as individual opinions and not represented as EDAC or CCRD opinions unless instructed by the Board to speak on the behalf of the EDAC or CCRD.

CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
MARCH 2019 REPORT

TO: Courtney Kirk, CAO
CC: Board of Directors, CCRD
DATE: March 14, 2019
FROM: Ken McIlwain, RPF, Operations Manager
SUBJECT: Operations Monthly Report

RECOMMENDATION:

1. **THAT the March 2019 Operations Report be received.**

CCRD OPERATIONS
MARCH 2019 HIGHLIGHTS

SOLID WASTE MANAGEMENT

1. The past 6 weeks of cold and outflow winds generated significant positive feedback from recycling depot customers who appreciated access to the new heated premises at Thorsen Creek. No significant operational issues have cropped up at the new facility during the first winter of operation.

2. Staff and land fill contractor are still fighting mechanical issues with the packer truck at Thorsen Creek Transfer Station. The problem has been traced to a suspected faulty fuel solenoid, which has now been replaced. The roll-off truck and 30 yard bins have been used as an alternate waste transfer system.

3. The cardboard baling unit has been repaired at a cost of about $1200. A large stockpile of loose cardboard accumulated over the 3-4 week breakdown and it was necessary to have staff come in for extra hours to catch up with the baling.

RECREATION FACILITIES

Centennial Pool: Budgeting and planning for this season are underway. Job positions for the 2019 season are being clarified and posting will go out shortly.

Skating Rink: Volunteers took advantage of the cold snap to flood the rink over the weekend of February 2. An unprecedented 35 days of skating followed, but with the snow and rainfall of

March 11th, the skating is most likely finished for the season. Schools and residents have been taking advantage of the skating weather.

It should be noted that a committed group of volunteers were responsible for the daily cleaning, flooding and scheduling work at the rink.

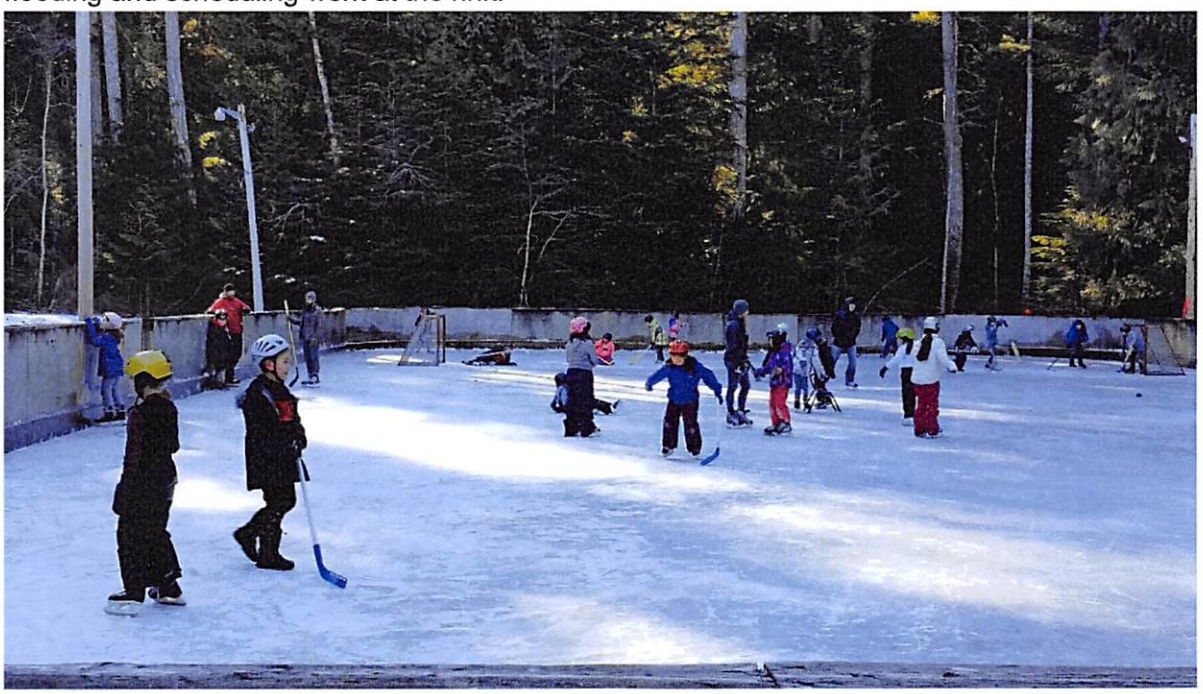


Photo: Bella Coola Elementary School enjoying a morning of ice skating at Snootli Skating Rink as the sun peaks through the Snootli Valley and the surrounding forest.

Walker Island Park: February 18 saw a park full of families celebrating Family Day. Kids participated in scavenger hunts, face painting and hay rides.

Snootli Creek Park: A member of the public called to report fire wood cutters falling trees along the road to the Beaver Pond. Most of this road falls outside the Park boundaries and is Ministry of Transportation Right of Way through private land.

Trails through Snootli Creek Park have been cleaned of windfall left from winter windstorms.

Nusatsum Park: Nothing to report.

BELLA COOLA TOWNSITE WATER SYSTEM

1. Nothing to report.

FIRE PROTECTION

1. Winter has been slow with respect to call outs.
2. Volunteers are working to upgrade the storage area at the back of the fire hall.

3. A practice was held at the Thorsen Creek Landfill on March 7, to test the process of water delivery to the site. Turn around time for the tanker truck was about 15 minutes. The tanker was used to fill a drop tank, from which the pumper truck drafted water to supply two 1.5" attack lines at 60 GPM. The practice identified some small equipment gaps that will be fixed with the purchase of a smaller draughting screen and adapter that will allow the use of a smaller draughting line. The landfill site is not currently located inside any fire protection service area.

STRATEGIC INITIATIVES

CENTENNIAL POOL UPGRADE

Minimal work has occurred on this initiative through February due to staff commitments around other projects and budgeting. Staff have now started working on a procurement framework and the focus will be on initiating the tendering process for project management and design/construction services.

DENNY ISLAND WATER SYSTEM

Staff were busy through February with distributing and answering questions around the petition for establishment of the Denny Island Water System service, and then the subsequent analysis of petitions to determine the result of the process. Please see the CCRD Public News Release of March 7th, 2019 for information on the outcome of the Denny Island Water System petition process. The news release is available online at http://www.ccrd-bc.ca/news/article/680/Denny-Island-Water/ .

Engineering and tendering works are proceeding for the water system treatment plant and reservoir being constructed by SD#49.

Respectfully submitted,

Ken McIlwain, RPF,
CCRD Operations Manager

CENTRAL COAST REGIONAL DISTRICT

Certificate of Sufficiency

Denny Island Water System Service Area Establishment

Pursuant to Section 337 of the *Local Government Act*, and based on the following criteria, I hereby certify the petition requesting the establishment of the **Denny Island Water System Service Area** to be sufficient and valid having met the requirements of Section 337 (3) (a) & (b) of the *Local Government Act*.

	PARCELS	ASSESSMENT
Total Parcels Under Consideration for Petition Evaluation in Proposed Service Area	46	$9,065,900
Requirement for Sufficiency (50% of the total parcels liable to be charged for the service)	23	$4,532,950
Number Of Valid Petitions Submitted By The Deadline	**30 (65%)**	**$5,950,700 (66%)**

Dated at Bella Coola this 6th day of March, 2019.

Courtney Kirk
Chief Administrative Officer
Central Coast Regional District

Board Meeting
MAR 14 2019
CCRD ITEM B(n)

Centennial Pool Commission

Meeting Minutes

28 February 2019

Present: C. Nygaard, N. Koroluk, K. Lansdowne, J. Cole

Staff: K. McIlwain, R. Liu

1. 2019 Budget - Various line items were discussed, the primary one being the heating unit. The repair of this unit is scheduled for April. Replacement of a heater has not been budgeted for. In the event that the heating system stops working during the season, it is requested that the Asset Replacement Fund be used to purchase a new system. Note that if this is used, the part of the 2020 Local Property Taxation allocated to the pool must be used to replace the Asset Replacement Fund.

Recommendation to CCRD: *That money from the Asset Replacement Fund (Item 50316) be used to purchase a new heater if the old one is not repairable.*

2. Bylaw 474 (Use and Admission Fees) - Fees were discussed. (It was noted that the information online was incorrect/out of date and should be changed.) All fees will be increased by approximately 5 percent from those charged in 2018. Nicola will prepare a spreadsheet and circulate it to this meeting's participants for review before submitting it to the CCRD.

Recommendation: *Amend Bylaw 474 as submitted.*

It was noted that the Federal Summer Employment Program Grant application date has passed. In the

past this application was applied for by CCRD Staff with the assistance of Commission Chair.

3. Pay Scale - The minimum wage will increase to $13.85 on June 1, 2019. Only the Aquatic Leader rate of pay will be increased as a result of this. Nicola will prepare the updated pay rates, to be submitted to the CCRD.

Recommendation: *Amend Policy A-12(b) as submitted.*

4. Season Opening - Staff will begin work in mid May with the pool open to the public in mid June. Closing will be Sunday 25 August.

Recommendation: *That CCRD staff, in conjunction with the Commission, develop a schedule/time table of dates important for the pool operation, including grant submission, letters of appointment for the Commissioners, ordering the global payment machine, and water, internet, and phone access.*

5. Job Descriptions - Current Job descriptions for pool staff are not available.

Recommendation: *CCRD Staff prepare a document with up to date job descriptions for the positions outlined in Policy A-12(b)*

6. New Commission Member - The Commission is actively seeking two new Commissioners.

Next Meeting Thursday 14 March 1 PM at library

CENTRAL COAST
REGIONAL DISTRICT

P.O. Box 186, Bella Coola, B.C., V0T 1C0 Telephone 250-799-5291 Fax 250-799-5750

REPORT TO THE BOARD

To: **Courtney Kirk, CAO**

From: **Destiny Mack, EA**

Meeting Date: **March 14, 2019**

Subject: **The Coast Sustainability Trust II**

Please be advised that the Coast Sustainability II Annual Report is available for review at the CCRD Office as per attached correspondence.

Submitted by: Destiny Mack
Destiny Mack, Executive Assistant

Reviewed by: Courtney Kirk
Courtney Kirk, Chief Administrative Officer

Board Meeting
MAR 14 2019
CCRD ITEM B(p)

The Coast Sustainability Trust II
Eric van Soeren, Trustee

730 Walker's Hook Road
Salt Spring Island, B.C. V8K 1N5

Phone: 250-537-1533
Cell: 250-526-0533
Fax: 250-537-1534
Email: eric@vansoeren.net
www.coastsustainabilitytrust.com

February 28, 2019

Travis Hall, Director
Central Coast Regional District
PO Box 186
Bella Coola, BC
V0T 1C0

Dear Travis Hall,

Re: The Coast Sustainability Trust II (CST II) – 2018 Annual Report

Enclosed for your information is a copy of the CST II - 2018 Annual Report.

Thank you for your continued support and involvement in the CST II. Please feel free to contact me if you would like to discuss anything in the report or the CST II in general.

Yours truly,

Eric van Soeren
Trustee

encl.

Emergency Management Verbal Report

CENTRAL COAST REGIONAL DISTRICT
OPERATIONS DEPARTMENT
MARCH 2019
TRANSPORTATION REPORT

TO: Courtney Kirk, CAO
CC: Board of Directors, CCRD
DATE: March 14, 2019
FROM: Ken McIlwain, Operations Manager
SUBJECT: Transportation Monthly Report

RECOMMENDATIONS:

1. **THAT the March 2019 Transportation Report be received.**

TRANSPORTATION
MARCH 2019 HIGHLIGHTS

1. Burning operations are complete on the east end of the airport. Conditions were excellent and the work was completed approximately 15% under budget.

2. An Invitation to Tender has been issue for the dozing, raking, seeding and rolling of the east end. The finished product will be a field that can be mowed annually to keep tree seedlings from getting established.

3. Logs that have been sold to Totem Sawmill have all been removed from the west end of the airport. The cleared areas on the west approach are now fairly clean except for some pile burning that still needs to happen.

4. Staff are prioritizing a review of the airport infrastructure in the context of Transport Canada's Aerodrome Standards 5th Edition at the request of Transport Canada. The review will help inform and update Navigation Canada's Flight Supplement Manual which is published annually. The manual is referred to by pilots wanting information on a specific aerodrome.

5. On March 9th, a meeting and infrastructure inspection was held with Anahim Lake Airport Attendant/Manager Dave Chamberlain to discuss the best approach for crack sealing of paved runaway, taxiway and aprons. Mr. Chamberlain says they have had good success with a small push style melter heated with a tiger torch. It will be labour intensive the first year because the crack sealing has not been done since 2014. However, if we stay on top of

the crack sealing on an annual basis, a small crack sealing unit should be satisfactory. This appears to be a good solution that will offer the flexibility needed to work around weather conditions. The cracks on the apron are large and have dirt and vegetation in them which will have to be removed prior to sealing. A combination of a skid steer with a sweeper attachment followed by pressure washing or an air compressor should address this issue.

6. Staff have been following up on unpaid landing fees from 2018. Outstanding invoices are being gradually cleared.

DENNY ISLAND AIRPORT

There is nothing current to report on. An Airport Commission meeting is tentatively scheduled for the spring to address the annual work plan.

Respectfully submitted,

Ken McIlwain, RPF
Operations Manager

CENTRAL COAST
REGIONAL DISTRICT
Encompassing the Coastal Communities of Ocean Falls, Bella Bella, Denny Island, Oweekeno and the Bella Coola Valley

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REQUEST FOR DECISION

To: **Courtney Kirk, CAO**

From: **Destiny Mack, EA**

Meeting Date: **March 14, 2019**

Subject: **Bylaw 488 Centennial Pool Rates and Charges 2019**

Recommendation:

THAT Bylaw 488, cited as "Centennial Pool Rates and charges Bylaw 488, 2019" be now introduced and read a first time.

THAT Bylaw 488, cited as "Centennial Pool Rates and charges Bylaw 488, 2019", having been given due and detailed consideration by the Board be now read a second and third time."

Issue/Background Summary:

The Centennial Pool Rates and Charges Bylaw is reviewed and revised annually by the Pool Commission.

Policy, Bylaw or Legislation:

The Board of Directors of the Central Coast Regional District is authorized, under section 225 of the Local Government Act, 2015 and section 122 of the Community Charter to exercise powers by bylaw or resolution.

Through a rates and charges bylaw, the CCRD Board may fix and charge fees for admission or use of the Centennial Swimming Pool.

It is deemed necessary to amend these fees from time to time.

Financial/Budgetary:

Time Requirements – Staff and Elected Officials:

Minimal. Done in the normal course of business.

Options to Consider:

1. Maintain current rates and charges.
2. Amend as per recommendation of Pool Commission

Submitted by: _____
Destiny Mack, Executive Assistant

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

CENTRAL COAST REGIONAL DISTRICT
BYLAW NO. 488

Being a bylaw to repeal the Centennial Pool Regulation Bylaw No. 480, Centennial Pool Rates and Charges 2018 and replace with Bylaw 488 Centennial Pool Rates and Charges 2019.

WHEREAS the Board of Directors of the Central Coast Regional District is authorized, by section 225 of the Local Government Act, 2015 and section 122 of the Community Charter to exercise powers by bylaw or resolution, and accordingly.

AND WHEREAS the Board may fix and charge fees for admission or use of the Centennial Swimming Pool;

AND WHEREAS it is deemed necessary to amend these fees from time to time;

NOW THEREFORE, the board of directors for the Central Coast Regional District, in open meeting assembled, enacts as follows:

1. Bylaw 480 cited as the "Centennial Pool Rates and Charges No. 480, 2018." is hereby repealed.

2. The Centennial Swimming Pool is hereby authorized to be open during such periods as are specified hereunder:

   May 1ST to September 30TH; seven days a week, 7:00 am to 9:00 pm.

3. The admission fees and user rates as set out hereunder are hereby authorized and fixed for the Hagensborg Centennial Swimming Pool:

General Admission Fees:	**Per Swim:**	
Preschool (under 7)	$ ~~3.25~~3.50	GST not applicable
Youth (7-14)	$ ~~3.25~~3.50	GST not applicable
Adults (15 -59)	$ ~~4.50~~4.75	Includes GST
Seniors (60 and over)	$ ~~3.50~~3.75	Includes GST
Family (2 adults and 4 youth)	$ ~~15.00~~15.50	Includes GST

Monthly Pass Fees:	**Per Month:**	
Preschool (under 7)	$ ~~32.50~~35.00	GST not applicable
Youth (7-14)	$ ~~32.50~~35.00	GST not applicable
Adults (15-59)	$ ~~45.00~~47.50	Includes GST
Senior (60 and over)	$ ~~35.00~~37.75	Includes GST
Family (2 adults and 4 youth)	$ ~~150.00~~155.00	Includes GST

Season Pass Fees:	**Per Season**	
Preschool (under 7)	$ ~~65.00~~70.00	GST not applicable
Youth (7-14)	$ ~~65.00~~70.00	GST not applicable
Adults (15-59)	$ ~~90.00~~95.00	Includes GST
Senior (60 and over)	$ ~~70.00~~75.50	Includes GST
Family (2 adults and 4 youth)	$~~300.00~~310.00	Includes GST

Fees continued...

Programs

~~Private rental (under 10) users~~	~~$ 75.00/hour~~	~~Includes GST~~
Private rental (11-30) user	$ ~~100.00~~110.00/hour	Includes GST
Private rental (over 30) users	$~~125.00~~135.00/hour	Includes GST
Red Cross Lessons	$ ~~45.00~~50.00/session	Includes GST
Private Lessons	$ 25.00/half hour	Includes GST
Semi Private	$ 20.00/half hour	Includes GST
Summer Camp	$140.00/week	Includes GST
Summer Camp – day rate	$ 50.00/day	Includes GST
Staff Assistance for Young Children	$ 12.00/hour	Includes GST
Other	Determined by the Pool Commission due to variable costs.	

4. The Pool Commission reserves the right to charge a deposit on all program bookings listed above under "Programs". Those bookings that cancel will forfeit their deposit.

5. No person shall, except upon written authorization of the Central Coast Regional District, enter upon or use the Hagensborg Centennial Pool outside the periods or times of its opening as specified in Section 3.

6. Any person who violates any of the provisions of this bylaw shall, upon summary conviction thereof, be subject to a penalty not exceeding One Thousand Dollars ($1,000.00).

7. This Bylaw may be cited for all purposes as "Centennial Pool Rates and Charges Bylaw No. 488, 2019".

READ A FIRST TIME THIS	14th day of	March, 2019
READ A SECOND TIME THIS	14th day of	March, 2019
READ A THIRD TIME THIS	14th day of	March, 2019

ADOPTED this 29th day of March, 2019

Chair

Acting Chief Administrative Officer

I hereby certify that the above is a true and correct copy of Bylaw 488, cited as "Central Coast Regional District Centennial Pool Regulation Bylaw No. 488, 2019".

Chief Administrative Officer

CENTRAL COAST
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Encompassing the Coastal Communities of Ocean Falls, Bella Bella, Denny Island, Oweekeno and the Bella Coola Valley

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REQUEST FOR DECISION

To: **Courtney Kirk, CAO**

From: **Destiny Mack, EA**

Meeting Date: **March 14, 2019**

Subject: **Policy A-12 Centennial Pool - Pay Scale**

Recommendation:

THAT the Board of Directors of the Central Coast Regional District reviews and approves the Policy updates of Policy A-12 Centennial Pool – Pay Scale.

Issue/Background Summary:
The Centennial Pool Pay Scale revised annually by the Pool Commission.

Policy, Bylaw or Legislation:
It is deemed necessary to amend these fees from time to time.

Financial/Budgetary:

Time Requirements – Staff and Elected Officials:

Options to Consider:
1. Maintain current minimum wage.
2. Amend as per recommendation of Pool Commission

Submitted by: _____
Destiny Mack, Executive Assistant

Reviewed by: _____
Courtney Kirk, Chief Administrative Officer

Board Meeting
MAR 14 2019
CCRD ITEM D(b)

CENTRAL COAST REGIONAL DISTRICT
POLICIES

A-12(b) - Centennial Pool – Pay Scale

Policy:

1. The pay per hour for each staff member will be determined by the attached chart.

2. Proof of current awards in the form of certificates or cards, etc. must be supplied by staff to qualify for a given pay level.

3. If status goes up during a pay period, the rate of pay changes on the first day of- the next pay period.

Clarification:

1. Past experience will be determined by the Pool Commission. The number of hours worked or volunteered and the type of work experience will receive due consideration. Thus, records of volunteer hours worked must be made available as appropriate.

2. An employee may receive a wage that is lower than the suggested base rate if that employee has less than the minimum qualifications (i.e. 15 years of age with only bronze medallion) but in any case, no employee will receive a wage which is lower than the provincial minimum wage.

3. First Aid is defined as :

   LSS Aquatic Emergency Care, or
   Standard First Aid, or
   Emergency First Aid.

4. "Interim" award cards may be acceptable in the determination of hourly rate.

Adopted: September 13, 2000
Amended: November 02, 2005
Amended: October 12, 2006
Amended: July 07, 2011
Amended: November 10, 2011
Amended: June 14, 2012
Amended: May 9, 2013
Amended: May 14, 2015
Amended: April 13, 2017
Amended: March 29, 2018
Proposed Amendment: March 14, 2019

CENTRAL COAST REGIONAL DISTRICT
POLICIES

Position	Minimum Qualifications	~~Base~~ Rate
Manager	• Supervisory skills • Computer skills • Relevant Experience	$18.60 - $22.60
Aquatic Operation Supervisor	• NLS-pool • CPR-C • Standard first aid • Pool Operators Certificate or equivalent experience • Relevant Experience	$16.60 - $20.60
Aquatic Program Shift Supervisor	• Bronze Cross • WSI or LSI	$16.60 - $20.60
Guard	• NLS-Pool • CPR-C • Standard first aid • Relevant Experience	$14.60 - $18.60
Aquatic Instructor	• WSI or LSI • Bronze Cross • CPR C • Standard First Aid	$14.60 - $18.60
Aquatic Leader	• Bronze Cross • First Aid	$~~11.35 - $15.35~~13.85
Volunteer	• Bronze Medallion	Honorarium

- Increments: Pool Related certification will be awarded $0.25 per proof of certification to a maximum of $2.00
- Increments: Experience $0.25 will be awarded for each year of paid experience at a pool to a maximum of $2.00
- * Relevant Experience will be determined by the pool commission at time of hiring.
- OFA 2 and 3 will be increased by the industry standard.

Denny Island Water System Service Area Establishment Bylaw

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Late Item