

CENTRAL COAST REGIONAL DISTRICT

"Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment"

REGULAR BOARD MEETING MINUTES – June 10, 2010

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Steve Emery Alt. Director Carmen Lawson Director Brian Lande Director Kevin O'Neill Chair Christine Hyde
Staff:	Chief Administrative Officer: Chief Financial Officer: Economic Dev. Officer: Emergency Coordinator:	Joy MacKay Donna Mikkelsen (Portion) David Anderson (Portion) Stephen Waugh (Portion)

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 10:10 am.

2. Oath of Office – Electoral Area B Alternate Director

The Oath of Office was administered to Alternate Director Carmen Lawson.

3. Adoption of Agenda

10-06-01 M/S Directors O'Neill/Emery that the agenda be adopted as amended. **CARRIED**

The following matters were moved forward:

(IC) IN CAMERA MATTERS

10-06-02 M/S Directors O'Neill/Emery that the meeting move in camera for consideration of labour, land and legal matters. **CARRIED**

RECONVENE

The meeting reconvened at 10:25 am.

The meeting recessed for a Regional Hospital District meeting.

The regular meeting reconvened at 11:00 am.

PART III– PUBLIC CONSULTATION

Cariboo Regional District

Director Richard Mumford and Director Alex Bracewell from the Cariboo Regional District joined the meeting and presented a number of issues of potential mutual interest to CCRD directors. Directors discussed their desire to support one another's organizations with respect to projects and activities that could be mutually beneficial. Improvements to Highway 20, the "Hill"; the possibility of expansion of transit services to include regular transportation between Bella Coola and Williams Lake; lack of cell phone coverage along Highway 20 through the Chilcotin; and the desire of the CRD to upgrade Cariboo Memorial Hospital to regional hospital status were among the issues discussed. CCRD directors invited the CRD to advise on any issues on which the CCRD could support CRD.

Chair Hyde expressed the CCRD's appreciation to CRD for acting as benefit administrator for the CCRD.

RECESS

A recess was called for lunch at 12:10 pm.

RECONVENE

The meeting reconvened at 1:05 pm.

10-06-03 M/S Directors O'Neill/Emery that payment be made to each director in the amount of \$75.00 for a half-day local work assignment in relation to directors' attendance at the CAO evaluation session.

CARRIED

4. Strategic Plan Update

The CAO and Emergency Program Coordinator updated directors on the status of work toward finalization of the CCRD Strategic Plan. Current revisions relate primarily to the 2011-2014 Work Plans rather than to the substance of the Strategic Plan itself.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development Officer – Monthly Report

Economic Development Officer David Anderson joined the meeting and updated directors as to progress on the Economic Development Operating Plan. Among recent accomplishments was the refurbishing and reinstallation of the “Welcome” sign on the Public Works Canada (RCMP) property in Bella Coola.

Directors inquired whether funding might be available from the Northern Development Initiative Trust to support the development of cellular phone service in the Chilcotin. EDO Anderson agreed that this might constitute an appropriate cross regional project.

(b) Rene Morton – Mackenzie Commemorative Rock - Request for Letter of Support

A letter was received from Bella Coola Valley resident Rene Morton, requesting support for an initiative to move the Alexander Mackenzie Commemorative Rock to a point west of its current location on Highway 20 between the Bella Coola town site and the harbor. It is hoped that moving the rock would better preserve it and would address increasing safety concerns associated with traffic stopping at the side of the highway to look at the rock.

10-06-04 M/S Directors Lande/O’Neill that the Central Coast Regional District send a letter to Rene Morton in support of the initiative to move the Alexander Mackenzie Commemorative Rock.

CARRIED

(c) Central Coast Enterprise and Tourism Centre – Invitation

An invitation was received to attend the official opening of the Central Coast Enterprise and Tourism Centre on Denny Island. Director Emery plans to attend a portion of the event.

10-06-05 M/S Directors Lande/O’Neill that reports and information relating to economic matters be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Agricultural Advisory Committee – June 4, 2010 Meeting Minutes

Directors reviewed the June 4, 2010 meeting minutes from the Agricultural Advisory Committee which included a recommendation that the regional district again collaborate with the Cariboo Chilcotin Coast Invasive Plants Committee in relation to administering a contract to coordinate treatment of invasive plant in the Bella Coola Valley.

10-06-06 M/S Directors O'Neill/Lande that an agreement with Cariboo Chilcotin Coast Invasive Plants Committee (CCCIPC) to administer funding provided by Ministry of Agriculture and Lands for 2010 treatment of invasive plants in the Bella Coola Valley be approved, subject to approval of the 2010 CCCIPC work plan.

CARRIED

(b) Centennial Pool –Commission Meeting Minutes/Update

The Administrator updated directors on plans to repair the Centennial Pool. New Waves Pool and Spa has proposed excavating the west end of the pool and back filling with a semi-solid material, once the plumbing has been repaired and cracks sealed. Upgrades will also be done to the plumbing in the pump house.

An application to the Community Works Fund was presented for directors' consideration. The funding sought would provide for the additional replacement and/or upgrade of plumbing to the Pool. It is anticipated a significant savings in heating costs will be realized once the work has been completed.

10-06-07 M/S Directors O'Neill/Lande that the application to the Community Works Fund for funding in the amount of \$24,612.00 to support an upgrade to the Centennial Pool plumbing system be approved.

TWO IN FAVOUR, ONE OPPOSED, ONE ABSTAINED

CARRIED

(c) Emergency Planning – EPC Monthly Report

Emergency Program Coordinator Stephen Waugh presented his monthly report and responded to directors' questions regarding flood mitigation. EPC Waugh noted that the Regional Offices for Ministry of Environment in Nanaimo has now taken on responsibility for the CCRD region.

(d) Solid Waste Management – Product Stewardship Update

Information was provided in relation to the recently announced Provincial Product Care program for fluorescent light bulbs and tubes. Inquiries have been made requesting details of how the CCRD will be serviced by the new program.

(e) Parks & Recreation – Bella Coola Recreation Facility Feasibility Study – Final Report

The Final Report of the Bella Coola Recreation Facility Feasibility Study was distributed for directors' review. The matter was tabled until the next meeting to allow time for directors to review the Report.

(f) Organizational Development – PWGSC Disposal of Former RCMP Detachment Property

Information was received from Public Works and Government Services Canada confirming the CCRD has priority interest in purchasing the former RCMP detachment building in Bella Coola. Staff will now undertake an analysis of the building and potential costs associated with the purchase and upgrading of the building in order to convert it for local government office use.

10-06-08 M/S Directors O'Neill/Lande that Local Governance reports and items **B(a)-(f)** be received.

CARRIED

PART IV – GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) May 17, 2010 Regular Meeting

10-06-09 M/S Directors O'Neill/Lande that the minutes of the regular meeting held May 17, 2010 be approved as amended.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Marine Planning - PNCIMA – Local Government Engagement – Request for Appointment of Representative

Directors discussed an invitation received from Fisheries and Oceans Canada to appoint a representative from the CCRD to participate in the Pacific North Coast Integrated Marine

Area (PNCIMA) Engagement Strategy. An inaugural meeting will be held on June 28th and 29th, 2010 in Campbell River.

10-06-10 M/S Directors O'Neill/Emery that Director Brian Lande be appointed as Central Coast Regional District representative to the PNCIMA Initiative Engagement Strategy process.

CARRIED

(b) Joan Sawicki – Promotion of Energy Conservation – BC Hydro Energy Saving Kits

Correspondence was received from Joan Sawicki requesting the regional district consider working with BC Hydro to facilitate the delivery of BC Hydro's Energy Saving Kit (ESK) program within the Central Coast. Directors requested staff obtain further information from BC Hydro regarding this program and the proposed regional district role.

(c) Union of BC Municipalities – Member Release re: Elections Task Force

Information was received from the Union of BC Municipalities regarding the Elections Task Force Report which is now available. The goal of the Task Force has been to improve existing legislation relevant to local government elections by addressing areas where there have been demonstrated gaps.

10-06-11 M/S Directors O'Neill/Emery that General Correspondence items **D(a)-(c)** be received.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report

Chair Hyde presented a verbal report highlighting activities during the past month. Chair Hyde advised that she is looking forward to attending the Local Government Leadership Academy and Electoral Area Directors Forum in mid-June.

(b) Administration Report

The Administration Report updated directors on the month's activities of administrative staff. One point of note was recent communication regarding a possible Community to Community Forum to be held in the fall and led by the Heiltsuk Tribal Council. Directors expressed their interest in participating in a C2C Forum.

The Administrator advised directors of a request to modify the scope of a project for which Grant-in-Aid funding has been approved. The Central Coast Chamber of Commerce has requested that funding approved to facilitate an organic gardening workshop instead be used to facilitate a community orchard development workshop.

10-06-12 M/S Directors O'Neill/Lande that the proposed change in the use of Grant-in-Aid funds by the (Denny Island) Central Coast Chamber of Commerce from organic gardening to orchard development be approved. **CARRIED**

10-06-13 M/S Directors O'Neill/Lande that the General Reports from the Chair and Administrator be approved. **CARRIED**

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – May 2010

10-06-14 M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of FORTY THOUSAND, EIGHT HUNDRED FIFTEEN DOLLARS AND FIFTY-FOUR CENTS (\$40,815.54) as represented by cheques #14223 to #14280 for the month of MAY and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified. **CARRIED**

(b) PMT Accountants – Management Letter

Chief Financial Officer Donna Mikkelsen spoke to a Letter to Management received from CCRD Auditors PMT Accountants, advising directors of what steps and policies are in progress to address the Auditor's comments.

10-06-15 M/S Directors O'Neill/Lawson that the Management Letter from PMT Accountants be received. **CARRIED**

(c) Central Coast Regional District Budget-2010

A proposed amendment to the CCRD 2010 Centennial Pool budget was presented for directors' consideration. The revised budget reflects the funding sought to undertake repairs and upgrades to the pool plumbing system.

10-06-16 M/S Directors O'Neill/Lande that the Centennial Pool schedule to the CCRD 2010 Annual Budget be approved as presented. **CARRIED**

(G) REFERRALS FROM OTHER AGENCIES

(a) Ratcliff/Rosette – Application for Subdivision within the ALR – Report from CCRD Agricultural Advisory Committee

Information was received from the Agricultural Advisory Committee (AAC) regarding an application for subdivision within the Agricultural Land Reserve (ALR). The AAC had been requested to consider whether there were any mitigative activities that could be undertaken to address concerns related to the approval of the application. The AAC confirmed its previous recommendation that the application not be forwarded to the ALC for consideration.

10-06-17 M/S Directors Emery/Lawson that the application from Elmer Ratcliff/Rosann Rosette for subdivision within the Agricultural Land Reserve not be forwarded to the Agricultural Land Commission for consideration.

THREE IN FAVOUR, TWO OPPOSED

CARRIED

b) Ministry of Transportation and Infrastructure re: 0811426 BC Ltd. – Application for Subdivision – Tweedsmuir Lodge

Information relating to an application for subdivision was presented for directors' information.

10-06-18 M/S Directors O'Neill/Emery that the Application for Subdivision by 0811426 BC Ltd. at Tweedsmuir Lodge be received for information. **CARRIED**

(H) BYLAWS AND POLICIES

There were no bylaws or policies for consideration.

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area A

Director Emery requested information be provided relating to the apparent establishment under the *Forest and Range Act* of a Wildlife Habitat Area on Denny Island. Staff will

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well being of the Central Coast through the professional and efficient delivery of mandated regional and community services

inquire as to what process has been undertaken and what implications there are for development on Denny Island as well as for the Denny Island watershed.

(J) MATTERS BROUGHT OUT OF CAMERA

There were no items released from the in camera session.

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 3:30 pm.

Chair

Administrator