

CENTRAL COAST REGIONAL DISTRICT

"Our Vision for the Central Coast Regional District is an inclusive, resilient and sustainable group of communities thriving within a locally influenced, safe, healthy and natural environment"

REGULAR BOARD MEETING MINUTES – May 17, 2010

In Attendance:	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Kevin O'Neill
	Electoral Area E	Chair Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelsen
	Economic Development Officer	David Anderson (Portion)
	Emergency Program Coordinator	Stephen Waugh (Portion)
	Planning Liaison/Admin Assistant	Cheryl Waugh (Portion)
Via Telephone:	Planning Consultant	Michael Rosen (Portion)

PART I - INTRODUCTION

1. Call to Order

Chair Hyde called the meeting to order at 8:55 am.

2. Adoption of Agenda

10-05-01 M/S Directors O'Neill/Lande that the agenda be adopted as presented. **CARRIED**

3. Board Meeting Calendar

Due to the availability of the governance education facilitator as well as director availability, staff recommended that the July 8, 2010 board meeting, originally scheduled to be held on Denny Island, be held in Bella Coola and that the September 9, 2010 board meeting be held on Denny Island.

10-05-02 M/S Directors O'Neill/Lande that the 2010 board meeting calendar be amended to reflect the June 10, 2010 meeting be held in Bella Coola and the September 9, 2010 meeting be held on Denny Island. **CARRIED**

(IC) IN CAMERA MATTERS

10-05-03 M/S Directors O'Neill/Lande that the meeting move in camera for consideration of labour, land and/or legal matters.

CARRIED

RECONVENE

The meeting reconvened at 9:17 am.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development Officer – Monthly Report

Economic Development Officer David Anderson joined the meeting and inquired if directors had any questions regarding the monthly economic report. This month's report incorporated the draft Bella Coola Valley Trails Master Plan and EDO Anderson recommended the Plan be adopted.

(b) Bella Coola Valley Trails Master Plan

10-05-04 M/S Directors Lande/O'Neill that the Bella Coola Valley Trails Master Plan be adopted.

CARRIED

(c) Coast Sustainability Trust II – 2010 First Quarter Report

The Coast Sustainability Trust II 2010 First Quarter Report was received from Trustee Eric van Soeren. Directors noted that there has been very little activity for the Trust during the past two years.

10-05-05 M/S Directors O'Neill/Lande that the 2010 First Quarter Report of the Coast Sustainability Trust II be received.

CARRIED

(e) Application to Community Works Fund – GIS OCP and Zoning Maps

Directors considered an application to the Community Works Fund for \$2,800 to support the digitization of the CCRD Official Community Plan and Zoning Bylaw.

10-05-06 M/S Directors Lande/O'Neill:

WHEREAS the digitization of the Official Community Plan and Zoning Bylaw is deemed fundamental capacity development; and
WHEREAS there are a limited number of Valley-based organizations possessing local government GIS capacity;

THEREFORE BE IT RESOLVED the application to the Community Works Fund for \$2,800 to support digitization of the CCRD Official Community Plan Bylaw and Zoning Bylaw be approved; and

BE IT FURTHER RESOLVED a contract for digitization of the bylaws be awarded to Frontier Resource Management Ltd. in the amount of \$2,000.

CARRIED

(d) Bella Coola Valley Sustainable Agricultural Society – Application to Community Works Fund

Directors considered an application to the Community Works Fund prepared on behalf of the Bella Coola Valley Sustainable Agricultural Society in support of the Foodshed Capacity Development Project – Phase 1.

10-05-07 M/S Directors O'Neill/Lande:

WHEREAS the determination of the Land Availability for Agriculture is deemed fundamental sector capacity development and will assist with economic growth and diversification.

THEREFORE BE IT RESOLVED we herewith approve funding from the Community Works Fund to a maximum of \$7,250 for the Bella Coola Valley Sustainable Agricultural Society's Foodshed Capacity Development Project – Phase 1.

CARRIED

10-05-08 M/S Directors O'Neill/Lande that the monthly Economic Report be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) Agricultural Advisory Committee – May 4, 2010 Meeting Minutes

Directors reviewed the minutes from the May 4, 2010 meeting of the CCRD Agricultural Advisory Committee.

(b) Airports – Bella Coola Airport Commission April 22, 2010 Meeting Minutes

Minutes were received from the April 22, 2010 meeting of the Bella Coola Airport Commission. Directors noted that long time Commissioner Corbould has advised of his pending resignation from the Commission, due to an upcoming move away from the Valley.

10-05-09 M/S Directors O'Neill/Lande that a letter of thanks be sent to Bella Coola Airport Commissioner Keith Corbould for his years of service to the Central Coast Regional District.

CARRIED

RECESS

A brief recess was called.

RECONVENE

The meeting reconvened at 9:30 am.

(c) Airports – Bella Coola Airport Commission – Grounds Keeping Services Contract

One Tender was received in response to the Invitation to Tender for Grounds Keeping Services for the Bella Coola Airport.

10-05-10 M/S Directors O'Neill/Lande that a three year contract for grounds keeping services at the Bella Coola Airport be awarded to Matthews Contracting in the amount of \$340.00, plus GST/HST per month, pursuant to the recommendation of the Bella Coola Airport Commission.

CARRIED

(d) Airports – Bella Coola Airport Commission – East End Runway Clearing Contract

One proposal was received in response to the Call for Proposals for Bella Coola Airport Field Clearing.

10-05-11 M/S Directors O'Neill/Lande that a contract for field clearing at the Bella Coola Airport be awarded to Morris Battensby and Malcolm Mackenzie in the amount of \$12,000.00, plus GST/HST, pursuant to the recommendation of the Bella Coola Airport Commission.

CARRIED

(e) Centennial Pool – April 15, 2010 Commission Meeting Minutes

Directors reviewed minutes from the April 15, 2010 Centennial Pool Commission meeting.

(f) Centennial Pool – Assessment and Estimate for Repairs from New Waves Pool & Spa

Directors reviewed an estimate from New Waves Pool & Spa for repairs to the Centennial Pool.

10-05-12 M/S Directors O'Neill/Lande that repairs to the Centennial Pool be authorized, pursuant to the recommendation of the Pool Commission. **CARRIED**

The following items were moved forward:

(i) Parks & Recreation – Bella Coola Valley Parks & Recreation – Parks Summer Maintenance Contract

One Tender was received in response to the Invitation to Tender for Bella Coola Parks and Recreation Summer Parks Maintenance.

10-05-13 M/S Directors Lande/O'Neill that a contract for Bella Coola Summer Parks Maintenance be awarded to Matthews Contracting in the amount of \$3,750.00, plus GST/HST, pursuant to the recommendation of the Bella Coola Parks/Recreation Commission. **CARRIED**

(j) Parks & Recreation – Bella Coola Recreation Facility Feasibility Study

Directors reviewed the draft report of the Bella Coola Valley Recreation Facility Feasibility Study. Directors expressed concern about the lack of thorough analysis of possible siting options, as well as lack of specific detail as to projected operating expenses. These concerns will be communicated to the Consultant with the expectation they will be addressed in the final version of the Report. Further consideration of the Report was deferred to the next meeting.

(k) Organizational Development – PWGSC Disposal of Former RCMP Detachment Property

Directors are awaiting further information from Public Works and Government Services Canada regarding the disposal of the former RCMP detachment property in Bella Coola. Concern was expressed about the PWGSC process to date.

10-05-14 M/S Directors O'Neill/Lande that a letter be sent to the Minister of Public Works and Government Services Canada (PWGSC) expressing concern regarding the process that has been undertaken by PWGSC with regard to disposal of the former RCMP detachment property in Bella Coola.

CARRIED

(g) Emergency Planning – EPC Monthly Report – May 6, 2010

Emergency Program Coordinator Stephen Waugh joined the meeting to present his monthly report on Emergency Management. EPC Waugh requested input from directors on the question of whether to investigate possible bed load gravel sale opportunities in relation to bed load as part of the Bella Coola Valley flood mitigation efforts.

EPC Waugh also updated the board on steps currently being taken to prepare for operation of an Emergency Operations Centre during the summer.

10-05-15 M/S Directors O'Neill/Lande that the monthly Emergency Management Report be received.

CARRIED

(h) Solid Waste Management –SWM Coordinator Final Report

Volunteer Solid Waste Management Coordinator Joan Sawicki joined the meeting and presented her Final Report, flagging a number of issues that require additional attention before the Thorsen Creek Waste & Recycling Centre can become fully operational.

Directors thanked Ms. Sawicki for her commitment and service to the regional district and presented her with a small token of appreciation.

10-05-16 M/S Directors O'Neill/Lande that the Solid Waste Management Waste Reduction and Recycling Program Report dated May 2010 be received.

CARRIED

PART III– PUBLIC CONSULTATION

None

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) April 8, 2010 Regular Meeting

10-05-17 M/S Directors Lande/O'Neill that the minutes of the April 8, 2010 regular meeting be approved as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

- (a) City of Burnaby – Canada-United States Agreement on the Buy American Provisions of the American Recovery and Reinvestment Act**
- (b) Hagensborg Waterworks District – Long Term Capital Development Plan**
- (c) Union of BC Municipalities – Executive Release – April 22-23, 2010**
- (d) Pacific North Coast Integrated Management Area – Update on Funding for Regional District Engagement**

Directors reviewed correspondence received from various other agencies.

Director Lande updated the board on efforts to access funding for regional district engagement in the Pacific North Coast Integrated Management Area planning process.

10-05-18 M/S Directors O'Neill/Lande that General Correspondence items **D(a)-(d)** be received.

CARRIED

(E) GENERAL REPORTS

- (a) Chair's Report**
- (b) Administration Report**

There were no written Chair's or Administration Reports this month.

(F) FINANCIAL REPORTS

- (a) Accounts Payable Report – April 2010**

10-05-19 M/S Directors O'Neill/Lande that the payments of expenditures and commitments in the amount of FIFTY-FIVE THOUSAND, FIVE HUNDRED FOURTEEN DOLLARS AND SIXTY-THREE CENTS (\$55,514.63) as represented by cheques #14167 to #14212 for the month of APRIL and issued pursuant to the Central Coast Regional District policies and budgets for the year 2010, be approved and ratified.

CARRIED

- (b) Financial Plan Update – January – April, 2010**

Chief Financial Officer Donna Mikkelsen presented the Financial Plan Update to April 30, 2010. Generally, all schedules are as expected. Directors were disappointed to hear that, due to economic conditions affecting the interest earned on the debt reserve fund, the Bella

Coola Waterworks long term debt associated with the 1996 upgrade to the town site water supply would not be paid out as early as had previously been expected.

10-05-20 M/S Directors O'Neill/Lande that the January – April, 2010 Financial Plan Update be received.

CARRIED

(c) 2009 Audited Financial Statements

Directors reviewed the 2009 Audited Financial Statements received from Auditors PMT Accountants.

10-05-21 M/S Directors Lande/O'Neill that the Central Coast Regional District Audited Financial Statements for the year ending December 31, 2009 be approved as presented.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

CCRD Planning Liaison/Administrative Assistant Cheryl Waugh joined the meeting.

The following item was moved forward:

- (d) Ratcliff/Rosette – Application for Subdivision within the ALR – Recommendation from CCRD Agricultural Advisory Committee**
- (e) Ratcliff/Rosette – Application for Subdivision within the ALR – Staff Report**

Directors considered two reports relative to an application by Elmer Ratcliff/Rosann Rosette for subdivision within the Agricultural Land Reserve. A report from the AAC recommended the application not be forwarded to the Agricultural Land Commission for consideration; however a staff report, prepared in consultation with CCRD Land Use Planning Consultant Michael Rosen and Associates, recommended that the application be supported and forwarded to the Agricultural Land Commission for consideration.

Directors expressed concern regarding the contrary recommendations and requested more information from Planning Consultant Michael Rosen.

Planning Consultant Michael Rosen joined the meeting by telephone and provided directors with detail as to the respective roles of Staff and the Agricultural Advisory Committee in the case of applications for subdivision within the ALR.

10-05-22 M/S Directors O'Neill/Lande that the Ratcliff/Rosette application for subdivision within the ALR be referred back to the CCRD AAC for consideration of whether there are additional factors that the AAC might consider, which would address their concerns about the proposed subdivision.

CARRIED

IN CAMERA

10-05-23 M/S Directors O'Neill/Lande that the meeting move in camera for consideration of labour, land, and/or legal matters.

CARRIED

RECONVENE

The meeting reconvened at 12:00 pm.

(a) Integrated Land Management Bureau – Application by Nuxalk Nation for Dyke Improvements to Tastsquan Creek and Bella Coola River

Directors considered an application to the Integrated Land Management Bureau by the Nuxalk Nation for Dyke Improvements to Tastsquan Creek and the Bella Coola River.

10-05-24 M/S Directors O'Neill/Lande that the Central Coast Regional District board of directors supports the application to the Integrated Land Management Bureau (File No. A1-1482) by the Nuxalk Nation for dyke improvements to Tastsquan Creek and the Bella Coola River.

CARRIED

(b) Integrated Land Management Bureau – Application by International Forest Products Ltd. for Licence of Occupation of purposes of Log Handling and Storage in the Vicinity of Rivers and Draney Inlets

Directors considered an application by International Forest Products Ltd. for Licence of Occupation of purposes of log handling and storage in the vicinity of Rivers and Draney Inlets.

10-05-25 M/S Directors Lande/O'Neill that the Integrated Land Management Bureau be advised that the Central Coast Regional District supports the application by International Forest Products Ltd. (File No. 1413867) for a Licence of Occupation for purposes of log handling and storage in the vicinity of Rivers and Draney Inlets be approved, subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued and subject to the condition that

any concerns expressed by the Department of Fisheries and Oceans are addressed.

CARRIED

(c) Ministry of Energy, Mines and Petroleum Resources – Notice of Work and Reclamation Application by Bob Cutting for Purposes of Test Pit for Clay Extraction in the Vicinity of Hvidsten Inlet.

Directors considered a Notice of Work and Reclamation submitted by Bob Cutting for approval of an excavation for purposes of a test pit for clay extraction in the vicinity of Hvidsten Inlet.

10-05-26 M/S Directors O'Neill/Lande that the Ministry of Energy, Mines and Petroleum Resources be advised that the CCRD interests are unaffected with respect to the Notice of Work and Reclamation (File No. 14675-20-1610497) submitted by Bob Cutting for approval of an excavation for purposes of a test pit for clay extraction in the vicinity of Hvidsten Inlet.

CARRIED

(H) BYLAWS AND POLICIES

(a) 836 MacKay Street – Staff Report

Directors reviewed a Staff Report prepared as the result of a complaint by Mike and Priscilla Ericksteen regarding the keeping of chickens and pheasants on a property located at 836 MacKay Street. The Report considers CCRD bylaws and policies that may be applicable in this situation.

10-05-27 M/S Directors O'Neill/Lande that a letter be sent to the owner of the property located at 836 MacKay Street, advising of the provisions of CCRD Zoning Bylaw No. 71 with respect to permitted uses.

CARRIED

(b) Rosenstock – Application for Removal of Flood Protection Covenant

Directors were updated as to a request to remove a flood protection covenant from a property described as Lot B, Section 10, Township 4, Range 3, Coast District, Plan 46480, Except Part in Plan VIP73389. Reports provided by the CCRD Emergency Program Coordinator and CCRD Planning Consultant recommended that the covenant not be removed from the property until such time as a report from a professional engineer with expertise in flood hazard management has been prepared and submitted to the regional district.

10-05-28 M/S Directors O'Neill/Lande that the Central Coast Regional District will not consider the removal of the flood protection covenant registered to the property described as Lot B, Section 10, Township 4, Range 3, Coast District, Plan 46480, Except Part in Plan VIP73389 until such time as a report from a professional engineer with expertise in flood hazard management has been received.

CARRIED

(c) Proposed Official Community Plan Amendment in Response to Bill 27- Greenhouse Gas Emissions – Consultant’s Report

Directors considered a report from Planning Consultant Michael Rosen relating to a proposed amendment to the Bella Coola Valley Official Community Plan. The amendment would address requirements of Bill 27, *the Local Government (Green Communities) Statutes Amendment Act*. A number of options were presented for the regional district to set greenhouse gas emission targets.

10-05-29 M/S Directors O'Neill/Lande that additional information be requested from the CCRD Planning Consultant prior to the regional district selecting a GHG reduction target for inclusion in the Bella Coola Valley Official Community Plan.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area C

Director Lande requested the board reconsider whether to authorize director/staff attendance at this year's Union of BC Municipalities Convention. Directors agreed that considerable benefit is derived from attending the annual convention.

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were brought forward from the in camera session.

(K) ADJOURNMENT

There being no further business the meeting was adjourned at 12:30 pm.

Chair

Administrator