

**CENTRAL COAST REGIONAL HOSPITAL DISTRICT**

**REGIONAL HOSPITAL DISTRICT BOARD MEETING MINUTES – April 11, 2013**

In Attendance:	Electoral Area A	Chair Cathi McCullagh
	Electoral Area B	Director Reg Moody
	Electoral Area C	Director Brian Lande
	Electoral Area D	Director Ivan Tallio
	Electoral Area E	Director David Anderson
	CFO/Acting CAO	Donna Mikkelsen
	Interim CAO/Consultant	Isabell Hadford
	Recording Secretary	Cheryl Waugh

**PART I - INTRODUCTION**

**1. Call to Order- Chair McCullagh called the meeting to order at 2:42**

(a) Director Moody offered an opening prayer

**2. Adoption of Agenda**

(a) (Introduction of late items)

**13-04-01H** M/S Directors Anderson/Tallio that the agenda be adopted as presented.

**CARRIED**

**(B) ADOPTION OF MINUTES**

(a) March 14, 2013

**13-04-02H** M/S Directors Anderson/Tallio that the minutes of March 14, 2013 be adopted as presented.

**CARRIED**

**PART III – LOCAL GOVERNANCE**

**(C) OPERATIONS UPDATES & POLICY MATTERS ARISING**

**Financial Services**

(a) PMT Chartered Accountants Representation letter dated April 4, 2013

**13-04-03H** M/S Directors Anderson/Tallio that PMT Chartered Accountants Representation letter dated April 4, 2013 be executed and returned.

**CARRIED**

(b) PMT Chartered Accountants management letter dated April 4, 2013

PMT Chartered Accountants has recommended that all cheques be examined prior to release to ensure two signatures are in place.

**13-04-04H** M/S Directors Anderson/Tallio that the PMT Chartered Accountants management letter dated April 4, 2013 be received as presented.

**CARRIED**

(c) Management's Responsibility for Financial Reporting

**13-04-05H** M/S Directors Tallio/Moody that the Management's Responsibility for Financial Reporting be received as presented.

**CARRIED**

(d) Audited Statements for the year ended December 31, 2012

**13-04-06H** M/S Directors Tallio/Lande that the Audited Statements for the year ended December 31, 2012 be approved as presented.

**CARRIED**

**(G) ADJOURNMENT**

There being no further business the meeting was adjourned at 2:48 p.m.

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Chair

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Corporate Officer