

CCRD CENTENNIAL SWIMMING POOL, HAGENSBORG, B.C.
Position Description: Aquatic Support Staff

Hours of Work: Part time to full time, shift work required (pool hours of operation 7:00 AM to 8:00 PM) five days per week, June to August.

Rate of Pay: According to Pay Scale Policy A-12(b) Provincial Minimum Wage -\$20.00

General Statement Reporting to the Pool Manager or designate, the Aquatic Support Staff while on duty, is responsible for assisting pool staff, and helping to ensure safety of all persons in or near the pool. Aquatic Support Staff will help Swim Instructors and Assistant Swim Instructors to deliver swim lesson programming, in accordance with their certification level. This position is also required to provide assistance with pool operations and maintenance.

Duties and Expectations

Include, but may not be limited to:

1. General

- Perform duties as assigned by the Pool Manager or designate.
- Protect and safeguard the life and safety of swimmers and fellow staff members, and protect pool property, equipment and facilities;
- Prevent accidents, and should an accident occur, assist in providing immediate emergency care and support;
- Ensure that all pool users adhere to all pool health and safety standards;
- Assist in performing general pool and facilities maintenance tasks as assigned, including but not limited to pool water chemistry (if certified), pool vacuuming, and facilities clean-up;
- Assist with public swim, admissions, passes, registrations and bookings, along with applicable fees, recording such, and issuing official receipts for all registrations and bookings, recording attendance on daily attendance sheets;
- Report to the Pool Manager or designate any feedback/comments/complaints received from the public at large regarding pool programs, scheduling, and pool operations in general;
- Assist in the planning and supervision of water recreation activities, public education, games and special events;
- Attend and participate in in-service training sessions.

2. Guarding

- Assist in performing on deck lifeguarding tasks as assigned, under the supervision of the Aquatic Supervisor and/or an experienced Lifeguard.

3. Instruction

- Assist Instructors by demonstrating skills and providing extra supervision during all swimming lessons, lifesaving and water safety courses as assigned;

Parameters of Position:

- Employee is expected to report to work as per posted schedule; If leave is required during scheduled work time, this must be confirmed with the Pool Manager with as much advance notice as possible.

Desired Qualifications: Include but may not be limited to:

- 14 years of age (minimum)
- Bronze Cross Certification
- Current Emergency First Aid and/or Standard First Aid with CPR-C (preferred)
- WHIMIS
- Satisfactory Criminal Record Check
- Pool Operators Level 1 Certification is an asset